



MINUTES FOR THE  
ORDINARY COUNCIL MEETING  
HELD ON  
MONDAY  
26TH NOVEMBER 2018



WILDFLOWER COUNTRY

## SHIRE OF THREE SPRINGS

### MINUTES FOR ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 26<sup>TH</sup> NOVEMBER 2018 COMMENCING AT 7.32 PM.

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# SHIRE OF THREE SPRINGS

## MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 26<sup>th</sup> NOVEMBER 2018 COMMENCING AT 7.30PM.

### 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Chris Lane declared the Meeting open at 7.30pm.

### 2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

#### 2.1. PRESENT

C Lane	President
C Connaughton	Deputy President
RJ Heal	Councillor
J Mutter	Councillor
R Thorpe	Councillor

#### STAFF

S Yandle	Chief Executive Officer
L John	Manager of Finance

#### 2.2 APOLOGIES

Cr Anthony Thomas  
Cr Jenny Lake

#### 2.3 LEAVE OF ABSENCE

Nil

### 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

### 4. PUBLIC QUESTION TIME

Nil

### 5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

### 6. CONFIRMATION OF PREVIOUS MEETING MINUTES

#### 6.1. Confirmation of Minutes of Ordinary Meeting held 17<sup>th</sup> October 2018.

#### 140401 COUNCIL RESOLUTION/OFFICER RECOMMENDATION - ITEM 6.1

MOVED: Cr Connaughton  
SECONDED: Cr Mutter

That the Minutes of the Ordinary Council Meeting held on the 17<sup>th</sup> of October 2018 be confirmed as a true and accurate record of proceedings.

CARRIED  
Voted: 5/0

## **7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

Council acknowledged the passing of Mrs Myrtle Keogh, Mrs Mary Walker and Mrs June Smith..

## **8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

## **9. OFFICERS REPORTS**

### **9.1. HEALTH, BUILDING AND TOWN PLANNING**

<b>9.1.1. Nil</b>
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### **9.2. ADMINISTRATION**

<b>9.2.1. COUNCIL MEETING DATES 2019</b>
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**Agenda Reference:** 11/18-01  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** Shire of Three Springs  
**File Reference:** ADM0206  
**Disclosure of Interest:** Nil  
**Date:** 15<sup>th</sup> November 2018  
**Author:** Sylvia Yandle, Chief Executive Officer

**Signature of Author:** \_\_\_\_\_

### **SUMMARY**

Council is requested to formally agree to the Council meeting dates for 2019 as outlined in the body of this report (officer's recommendation) and to consider changing December meeting to second Wednesday.

### **ATTACHMENT**

Nil

### **BACKGROUND**

Council has an obligation under the Local Government Act 1995 and associated regulations to advertise at least once a year the proposed meeting dates, times and place for the coming year.

The Shire of Three Springs has traditionally met on the third Wednesday of the month. In the more recent past, meetings have commenced at 1.30pm. Council usually does not hold a meeting in January but can call a meeting if required.

In December 2016, Council elected to move the December meeting from the traditional third Wednesday to the second Wednesday and recommendation is for this to apply in 2019.

### **CONSULTATION**

CEO, Manager of Finance, Senior Finance Officer and Works Supervisor

## **STATUTORY ENVIRONMENT**

Local Government Act 1995 Section 5.25(1)g

Local Government Act 1995 – Administration Regulations – 12 (1)

### **12. Meetings, public notice of (Act s. 5.25(1)(g))**

- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —
  - (a) the ordinary council meetings; and
  - (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,are to be held in the next 12 months.
- (2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Elected member Ordinary and Committee meeting attendance fees as set in 2018/2019 budget.

## **STRATEGIC IMPLICATIONS**

Nil

## **OFFICERS COMMENT**

December 2019 meeting is scheduled for 18th December being only two days before Council administration closes for Christmas/New Year holiday period. Should any important issues come out of the December meeting, it is felt that two days would not be sufficient time to deal with such issues before majority of workplaces close down for the holiday season.

There is the ability to change the date and/or time of a meeting if required and also the ability to call a Special Council Meeting if required. These changes are to be advertised if time permits, as with scheduled meeting dates for the whole year.

In recent months, Councils meetings have been considerably shorter and perhaps consideration could be made to change the starting time for the meeting. This is possibly due to matters being discussed more in depth at the Networking/Forum sessions.

## **VOTING REQUIREMENTS**

Simple Majority

**140402 COUNCIL RESOLUTION /OFFICER RECOMMENDATION – ITEM 9.2.1**

**MOVED:** Cr Heal  
**SECONDED:** Cr Connaughton

**That Council:-**

- a) With the exception of December set the 2019 Council meeting dates commencing at 1.30pm on the third Wednesday of the month as follows:

<b>MONTH</b>	<b>DATE</b>	<b>DAY</b>	<b>TIME</b>
<b>January</b>	<b>No Meeting</b>		
<b>February</b>	<b>20<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>March</b>	<b>20<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>April</b>	<b>17<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>May</b>	<b>15<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>June</b>	<b>19<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>July</b>	<b>17<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>August</b>	<b>21<sup>st</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>September</b>	<b>18<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>October</b>	<b>16<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>November</b>	<b>20<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>
<b>December</b>	<b>11<sup>th</sup></b>	<b>Wednesday</b>	<b>1.30pm</b>

**CARRIED**  
**Voted: 5/0**

*Cr Heal declared an impartiality interest as he is a member of Three Springs Sporting Club.*

#### **9.2.2. ARRINO COMMUNITY CROPPING - Pt. Reserve 2326**

**Agenda Reference:** CEO 11/18-02  
**Location/Address:** Arrino Pt Reserve- 2326  
**Name of Applicant:** Three Springs Sporting Club  
**File Reference:** ADM0326  
**Disclosure of Interest:** Crs Thomas and Heal  
**Date:** 15<sup>th</sup> November 2018  
**Author:** Sylvia Yandle CEO

**Signature of Author:** \_\_\_\_\_

#### **SUMMARY**

For Council to consider the expression of interest from the Three Springs Sporting Club to crop the Arrino Reserve for the 2020-2022 seasons.

#### **ATTACHMENT**

1. Email Three Springs Sporting Club
2. Reserve 2326 Arrino.

#### **BACKGROUND**

Currently the Three Springs Golf Club have permission to crop this land until 2019. An expression of interest has been received from Three Springs Sporting Club requesting that they be allocated the Arrino Cropping area as soon as possible. An enquiry has also been made on behalf of Community Action Group.

#### **COMMENT**

Since 2011 the cropping of Arrino Reserve (Portion 2326) has been allocated on a three yearly "rotating" cropping basis, i.e. legume or canola to the following organisations:-

- 2011-2013 Three Springs P & C Association
- 2014-2016 Three Springs Sporting Club
- 2017-2019 Three Springs Golf Club

Three Springs Sporting Club have indicated it has been difficult to put aside sufficient funds during non cropping seasons and have made every approach without success for any cropping land to raise funds for their green replacement in the future.

An enquiry has also been made by Community Action Group as to process for allocation of Arrino Reserve for cropping purposes which would enable them to raise funds for community projects in the coming years.

In view of the fact that there is more than one organisation interested in cropping Arrino Reserve 2326 it is recommended that Council seek submission from interested community organisations for cropping on a three year tenure (2020-2022) on this land so that a good crop rotation can be established.

## **CONSULTATION**

CEO, CDO and Ray Morgan.

## **STATUTORY ENVIRONMENT**

The Reserve is vested in the Shire of Three Springs and Council has the care, control and management responsibilities for this land and can use it for any public purpose.

## **POLICY IMPLICATIONS**

Nil.

## **FINANCIAL IMPLICATIONS**

Nil.

## **STRATEGIC IMPLICATIONS**

The Strategic Community Plan (2012) has as one of its Strategies 3.1.6 “Continue to support community organisations”.

## **OFFICER RECOMMENDATION**

That Council seek submissions from interested community organisations for the cropping of Arrino Reserve (Portion 2326) on a three year “cropping rotation” basis for 2020-2022 seasons.

## **VOTING REQUIREMENTS**

Simple Majority

### **140403 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 9.2.2**

**MOVED:** Cr Mutter  
**SECONDED:** Cr Thorpe

That Council seek submissions from interested community organisations for the cropping of Arrino Reserve (Portion 2326) on a three year “cropping rotation” basis for 2020-2022 seasons.

**CARRIED**  
**Voted: 4/0**



*Cr Lane declared an impartiality interest as she is Coach and immediate Past President of Three Springs Hockey Club.*

### **9.2.3. THREE SPRINGS HOCKEY CLUB LIGHTS INSTALLATION PROJECT**

**Agenda Reference:** CEO 10/18 - 05  
**Location/Address:** Mayrhofer Street, Three Springs  
**Name of Applicant:** Three Springs Hockey Club  
**File Reference:** ADM0017  
**Disclosure of Interest:** Nil  
**Date:** 19<sup>th</sup> November 2018  
**Author:** Sylvia Yandle CEO

**Signature of Author:** \_\_\_\_\_

### **SUMMARY**

For Council to consider the request from Three Springs Hockey Club for a financial contribution towards cost of Hockey Field Lighting Project Stage 2. This item lay on table from October meeting due to not having a quorum to vote on the officer recommendation.

### **ATTACHMENT**

9.2.3a Letter Three Springs Hockey Club

### **BACKGROUND**

During 2018 hockey season the light towers at the southern end of the hockey field had rusted and were deemed unsafe. Council removed the rusted towers, these were then replaced with the installation of two new towers with higher wattage lights. To enable half the field to have suitable and improved lighting for training purposes, the Hockey Club fund raised and contributed towards the installation of an additional two towers with increased wattage lights (total 4 for half field).

To enable Three Springs to host North Midlands Hockey Association training and possibly play night fixtures, the Club undertook additional fund raising to have lights installed which would light the whole field. In their endeavour the Club applied for funding through Department of Local Government, Sport and Cultural Industries and requested Council to support them in their application and also financially in the 2018/19 budget. Based on a grant application of \$30,000, Council included in 2018/19 budget a sum of \$10,000 supporting the Hockey Club Lights Project, which would be the usual one third, one third, one third commitment from Department, Council and Hockey Club.

### **COMMENTS**

The Three Springs Hockey Club was informed by the Department's Mid West Sport and Recreation Officer that the lighting towers and wattage lights they were applying for did not meet the eligibility criteria. To meet the required criteria higher towers were to be installed, increased wattage lights and the towers were to be a certain distance outside the field. Firstly to comply with distance outside the field, it was not possible to install towers on the eastern side, the required distance would place them in the middle of Mayrhofer street and secondly the cost was well outside the budget of the Club; \$100,000 was quoted.

In view of the exorbitant cost the Hockey Club have decided to only install two additional towers as per the same height and wattage of those replaced in April 2018. For the two

additional lights the Club have received a quote for \$12,800 (including GST) and therefore would like to request a contribution from Council of \$6,400 for stage two of the light project.

It is the intention of the Hockey Club to again fund raise over the next two seasons to enable them to install a further two towers which will then light the whole field and achieve the Club's aim to host Association training and night fixtures.

## **CONSULTATION**

CEO, Three Springs Hockey Club, Department of Department of Local Government, Sport and Cultural Industries Mid West Sport and Recreation Officer.

## **STATUTORY ENVIRONMENT**

Nil

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Council budgeted \$10,000 in 2018/19 budget, based on usual criteria for sporting grant applications, however due criteria constraints the contribution requested from Council is \$6,400, being 50% of total cost.

## **STRATEGIC IMPLICATIONS**

The Strategic Community Plan Section 2.8.5 states "Maintain and develop community and sporting facilities in line with the sport and Recreation Plan.

## **VOTING REQUIREMENTS**

Absolute Majority

### **140404 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 9.2.3**

**MOVED:** Cr Connaughton

**SECONDED:** Cr Mutter

**That Council contribute \$6,400 (including GST) towards cost of installation of two towers and lights for Stage 2 of Three Springs Hockey Club Lights Project.**

**CARRIED by Absolute Majority**

**Voted: 4/0**

## 9.2.4 ENDORSEMENT OF STRATEGIC COMMUNITY PLAN

**Agenda Reference:** CEO 11/18-06  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** Shire of Three Springs  
**File Reference:** ADM0165  
**Disclosure of Interest:** Nil  
**Date:** 21st November 2018  
**Author:** Sylvia Yandle, CEO

**Signature of Author:** \_\_\_\_\_

### SUMMARY

For Council to consider adopting the Shire of Three Spring's Strategic Community Plan 2018-2028, with the inclusion of amendments following the public comment period.

### ATTACHMENT

Draft Strategic Community Plan 2018 - 2028; Community Survey Summary

### BACKGROUND

The first Strategic Community Plan was presented to Council and adopted at the May 2012 ordinary council meeting and is a key component of the Integrated Planning Framework requirements that were introduced in 2012/13. The intent of the Integrated Planning Framework was to ensure improved strategic, financial and asset management planning across the WA local government sector.

### COMMENT

For Council to be compliant with OPR requirements it must have a Strategic Community Plan that addresses the provisions of Regulation 19C and 19D of the Local Government (Administration) Regulations 1996 and the regulatory requirements set out in the Advisory Standard.

A strategic review of the Strategic Community Plan should be scheduled for 2 years from when it was adopted and a full review scheduled for 4 years from adoption date.

It was brought to Council's attention in the 2016/17 financial year Management report that neither the Strategic Community Plan nor Corporate Business Plan had been reviewed and recommended that the outstanding reviews be carried out as soon as possible.

In conjunction with Corporate Business plan a community survey was conducted in 2017 via Yakabout, Monkey Survey and letter drop, seeking community comments on the documents. Council also participated in a Networking Sessions reviewing the plans to prioritise projects, add, delete and amend the 2012 plan as recommended in 2016/17 Management Report.

### CONSULTATION

CEO, Manager of Finance, Community Development Officer, Councillors, Three Springs Community members and ratepayers.

## **STATUTORY ENVIRONMENT**

### **Local Government (Administration) Regulations 1996**

#### **19C. Strategic community plans, requirements for (Act s. 5.56)**

- (1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
- (3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
- (4) A local government is to review the current strategic community plan for its district at least once every 4 years.
- (5) In making or reviewing a strategic community plan, a local government is to have regard to —
  - (a) the capacity of its current resources and the anticipated capacity of its future resources; and
  - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
  - (c) demographic trends.
- (6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
- (7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.  
\*Absolute majority required.
- (8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.
- (9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
- (10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

## **POLICY IMPLICATIONS**

### **Policy Manual 7007**

- Ensure that the Infrastructure Asset Management Strategy and the Infrastructure Asset Management Plan are aligned to the Shire's Strategic Plan and to the State Governments Integrated Planning and Reporting Requirements;

## **FINANCIAL IMPLICATIONS**

The review has been undertaken by Council staff and expenses will be reflected in Economic Development employment budget.

## **STRATEGIC IMPLICATIONS**

Once the plan is adopted it will become the key strategic guiding document for the Council over the next ten years and will require a strategic review in 2 years with a full review scheduled for 4 years from adoption date.

## **VOTING REQUIREMENTS**

Absolute Majority

### **140405 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – Item 9.2.4**

**MOVED:** Cr Mutter

**SECONDED:** Cr Thorpe

**That Council:**

- 1. Adopt the Strategic Community Plan 2018 – 2028;**
- 2. Inform the public that the adopted plan is available on council website or a printed copy available from administration office and:**
- 3. Undertake a strategic review of the Strategic Community Plan 2018-2028 in two years (2020)**

**CARRIED by Absolute Majority**

**Voted: 5/0**

### 9.3. FINANCE

<b>9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 31 OCTOBER 2018</b>
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**Agenda Reference:** Manager of Finance  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** Shire of Three Springs  
**File Reference:** ADM0243  
**Disclosure of Interest:**  
**Date:** 6<sup>th</sup> November, 2018  
**Author:** Leah John

**Signature of Author:** \_\_\_\_\_

#### **SUMMARY**

The Monthly Statement of Financial Activity report for the month ending 31<sup>st</sup> October, 2018 is presented to Council for adoption.

#### **ATTACHMENT**

Finance Report ending 31<sup>st</sup> October, 2018.

#### **BACKGROUND**

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

#### **CONSULTATION**

No consultation required.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 Section 6.4.  
Local Government (Financial Management) Regulations 1996 Section 34.

#### **POLICY IMPLICATIONS**

Nil.

#### **FINANCIAL IMPLICATIONS**

Financial implications are outlined in comments.

#### **STRATEGIC IMPLICATIONS**

Nil.

#### **OFFICER COMMENT**

Council's estimated Surplus C/FWD as at the 31<sup>st</sup> October, 2018 is \$1,614,197.

<b>SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS</b>	
Municipal Account	\$71,115
Business Cash Maximiser (Municipal Funds)	\$1,994,494
Grant Funds Holding Maximiser Account (Municipal Funds)	\$808,707
Trust Account	\$988
Reserve Maximiser	\$1,734,916
Police Licensing Account	\$95,604

Monthly Account Balances as at 31<sup>st</sup> October 2018:

- Sundry Debtor balances are \$200,866.
- Creditors outstanding are \$87,711.
- Rates debtors outstanding is \$430,533
- Other rates related debts, totals to \$31,483.

## **VOTING REQUIREMENTS**

Simple Majority.

### **140406 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 9.3.1**

**MOVED:** Cr Mutter  
**SECONDED:** Cr Connaughton

**That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 31<sup>st</sup> October, 2018.**

**CARRIED**  
**Voted: 5/0**

**SHIRE OF THREE SPRINGS**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018**

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**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018**

	NOTE	31/10/18 Y-T-D Actual \$	31/10/18 Y-T-D Budget \$	2018/19 Original Budget \$	31/10/18 Y-T-D Variance \$	31/10/18 Y-T-D Variance %
<b>REVENUES/SOURCES</b>	1,2					
Governance		11,914	7,633	22,913	4,281	(56%)
General Purpose Funding		181,239	138,080	514,530	43,159	(31%)
Law, Order, Public Safety		5,445	10,418	41,000	(4,973)	48%
Health		5,200	5,368	16,100	(168)	3%
Education and Welfare		153,282	4,588	1,063,762	148,694	(3241%)
Housing		28,615	31,820	97,209	(3,205)	10%
Community Amenities		70,940	70,986	77,101	(46)	0%
Recreation and Culture		2,642	7,522	47,654	(4,880)	65%
Transport		363,409	278,819	1,531,740	84,590	(30%)
Economic Services		14,968	3,116	9,369	11,852	(380%)
Other Property and Services		12,412	20,480	61,450	(8,068)	39%
		<u>850,066</u>	<u>578,830</u>	<u>3,482,828</u>	<u>(271,236)</u>	<u>47%</u>
<b>(EXPENSES)/(APPLICATIONS)</b>	1,2					
Governance		(92,017)	(104,300)	(268,130)	(12,283)	12%
General Purpose Funding		(11,491)	(13,320)	(39,961)	(1,829)	14%
Law, Order, Public Safety		(78,257)	(77,188)	(182,091)	1,069	(1%)
Health		(42,682)	(38,976)	(116,905)	3,706	(10%)
Education and Welfare		(1,634)	(4,264)	(12,810)	(2,630)	62%
Housing		(134,583)	(114,148)	(342,311)	20,435	(18%)
Community Amenities		(78,630)	(107,436)	(322,233)	(28,806)	27%
Recreation & Culture		(220,930)	(296,078)	(892,279)	(75,148)	25%
Transport		(313,208)	(292,270)	(1,406,786)	20,938	(7%)
Economic Services		(41,818)	(40,256)	(120,780)	1,562	(4%)
Other Property and Services		(97,363)	(60,124)	(45,936)	37,239	(62%)
		<u>(1,112,613)</u>	<u>(1,148,360)</u>	<u>(3,750,222)</u>	<u>(35,747)</u>	<u>(3%)</u>
<b>Net Result Excluding Rates</b>		(262,547)	(569,530)	(267,394)	(306,983)	
<b>Adjustments for Non-Cash</b>						
<b>(Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	4	0	750	5,750	(750)	100%
Movement in Leave Reserve (Added Back)		825	0	0	0	(100%)
Depreciation on Assets	2(a)	331,358	290,428	871,290	40,930	(14%)
<b>Capital Expenditure and Income</b>						
Purchase Land and Buildings	3	(210,221)	(200,000)	(2,067,500)	10,221	(5%)
Purchase Furniture and Equipment	3	0	(17,500)	(122,500)	(17,500)	100%
Purchase Plant and Equipment	3	(91,757)	(22,222)	(490,000)	69,535	(313%)
Purchase Infrastructure Assets - Roads	3	(48,154)	(207,613)	(2,017,476)	(159,459)	0%
Purchase Infrastructure Assets - Footpaths	3	0	0	(80,000)	0	0%
Purchase Infrastructure Assets - Parks	3	0	(5,000)	(53,600)	(5,000)	100%
Proceeds from Disposal of Assets	4	0	0	100,000	0	0%
Repayment of Debentures	5	(23,033)	(23,033)	(66,233)	0	0%
Transfers to Reserves (Restricted Assets)	6	(10,864)	(10,398)	(168,240)	466	(4%)
Transfers from Reserves (Restricted Assets)	6	0	0	760,000	0	0%
AD Net Current Assets July 1 B/Fwd	7	1,614,197	1,555,477	1,555,477	58,720	
LE Net Current Assets Year to Date	7	<u>3,338,623</u>	<u>1,249,067</u>	<u>0</u>	<u>2,089,556</u>	<u>(167%)</u>
<b>Amount Req'd to be Raised from Rates</b>		<u>(2,038,819)</u>	<u>(2,040,426)</u>	<u>(2,040,426)</u>	<u>1,607</u>	<u>0%</u>
Variance		(0)	0	0	0	

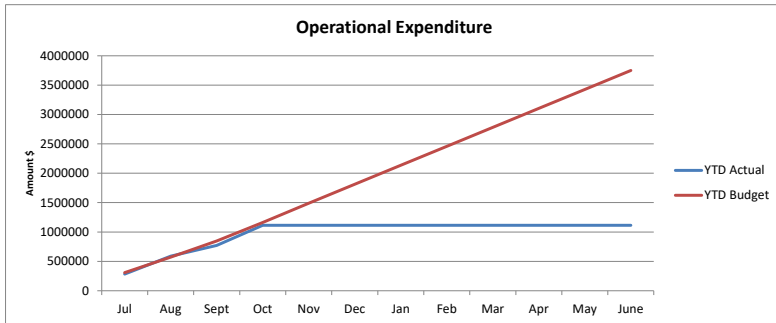
**Statement of Financial Activities Reportable Variances - Actuals Vs. Current Budget**

Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

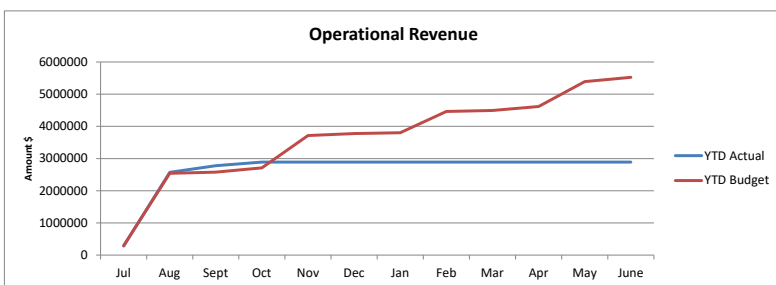
% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

	%	\$	
<b><u>REVENUES/SOURCES</u></b>			
Governance	(56%)	\$ 4,281	Credit received from LGIS Insurance scheme.
General Purpose Funding	(31%)	\$ 43,159	Increased funding in FAGS by Grants Commission.
5 Law, Order, Public Safety	48%	-\$ 4,973	Emergency service grants reduced by 2016/17 adjustment of unspent funds.
Education and Welfare	(3241%)	\$ 148,694	First progress claim of \$150,000 from Midwest Development Commission for Early Childhood Learning Centre. Budget phased in early 2019.
9 Housing	10%	-\$ 3,205	Attributed by couple of vacant houses for staff and non-staff.
11 Recreation and Culture	65%	-\$ 4,880	Income for use of recreational facilities low at this stage.
12 Transport	(30%)	\$ 84,590	Increased funding for Main Road Direct Grants and first 40% of RRG claim higher than budget.
Economic Services	(380%)	\$ 11,852	Unbudgeted income - lease income for Glyde street campsite.
Other Property and Services	39%	-\$ 8,068	Overestimate of workers compensation claims, adjustment required at budget review.
<b><u>(EXPENSES)/(APPLICATIONS)</u></b>			
Governance	12%	-\$ 12,283	Attributed by low salary costs, low consultant costs and reversal of FBT accrued for June 2018, to be paid in September 2018 Business Activity Statement.
Health	(10%)	\$ 3,706	General increase in health activities at this stage.
Housing	(18%)	\$ 20,435	Housing maintenance expense picking up well ahead of budget with the internal confirmation of Building Officer.
Community Amenities	27%	-\$ 28,806	Expenditure generally low in town planning, townscape, refuse site maintenance below at this stage.
Recreation & Culture	25%	-\$ 75,148	Variance is driven mainly by low pool maintenance costs and salary costs while its closed for capital works. Expenditure in parks, gardens and reserves lower at this stage.
Transport	(7%)	\$ 20,938	Road maintenance costs ahead of budget at this stage, wet weather in the first quarter meant more fixes to road and slashing of weeds/shrubs along roads.
Other Property and Services	(62%)	\$ 37,239	Recovery costs low in public works overhead and plant operating costs at this stage.
<b><u>CAPITAL EXPENDITURE AND INCOME</u></b>			
Depreciation on Assets	(14%)	\$ 40,930	Depreciation rates for plant & equipment reviewed in line with remaining economic life of major plant/equipment. The rates have increased with short economic life.
Purchase Land and Buildings	(5%)	\$ 10,221	Architects design costs and consultant cost at this stage, main budget planned for start of 2019 year.
Purchase Furniture and Equipment	100%	-\$ 17,500	Website upgrade, final invoice pending and funds on tourism and area promotion yet to be spent.
Purchase Plant and Equipment	(313%)	\$ 69,535	Replacement of skid steer loader ahead of budget.
Purchase Infrastructure Assets - Roads	0%	-\$ 159,459	Major road projects planned for January 2019, budget phase to be adjusted per current forecast.
Purchase Infrastructure Assets - Parks	100%	-\$ 5,000	Purchase of park barbecue equipment in progress, quotes received from few suppliers.

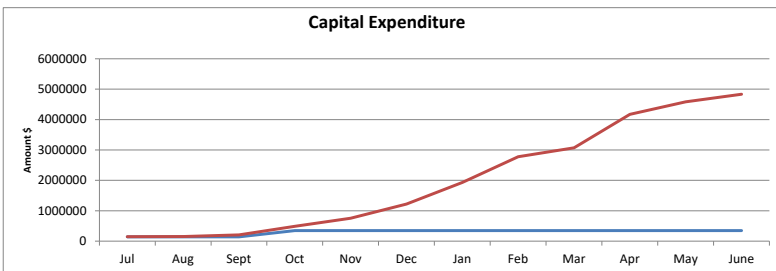
### General Income and Expenditure Graphs



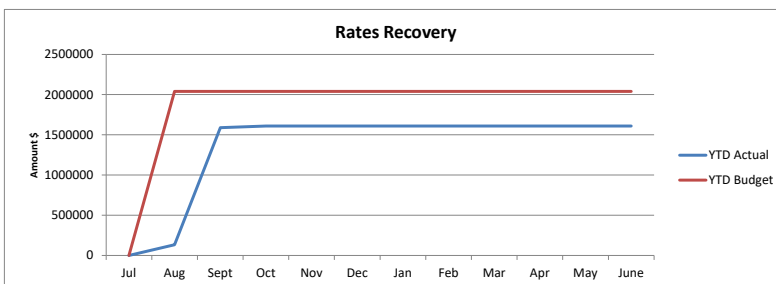
Comment: Road maintenance ahead of budget due to heavy wet period in the first quarter.  
Pool shut down for capital works program meant reduction in utilities costs. Expenditure should pick up in summer season when pool opens. Housing maintenance expenditure picking up with a full time building officer on board.



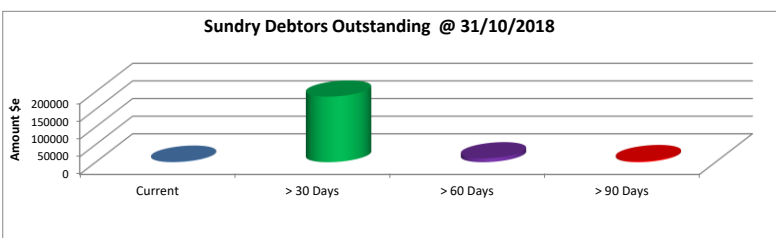
Comment: First 40% Regional Road Group funding and Direct Grants claimed in advance. FAGs received slightly over budgeted for 1st quarter. First progress claim of \$150,000 from Midwest Development Commission for early childhood learning centre invoiced in first quarter.



Comment: Purchased of new Staff Housing at 41 Slaughter Street completed in first quarter. Major projects including road works to start incurring costs in second quarter of the year. Capital works on Bunney Rd started this month.



Comment: Rates Billing for 2018/19 issued mid-August 2018, first instalment was due in September 2018. About 21% of rates levied were outstanding at October close.



Comment: Debtors in 60 days comprise of first progress claim of Early childhood learning centre grant and lease fees for campsite at Glyde St.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(g) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2018.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

**(l) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(m) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

**(n) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(o) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

**(p) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018**

**2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:

Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

**HEALTH**

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

**EDUCATION AND WELFARE**

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

**HOUSING**

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

**COMMUNITY AMENITIES**

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

**RECREATION AND CULTURE**

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

**TRANSPORT**

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

**ECONOMIC SERVICES**

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

**OTHER PROPERTY & SERVICES**

Activities: Private works, plant repairs



**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018**

		31 October, 2018 Actual \$	2018/19 Original Budget \$
<b>3. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b><u>By Program</u></b>			
<b>Governance</b>			
	IT equipments, Website		
Furniture & Equipment	Upgrade	0	30,000
Buildings		215	0
<b>Law, Order, Public Safety</b>			
Furniture & Equipment	CCTV Cameras	0	20,000
Fire Prevention Buildings	Fire Shed	872	0
<b>Health</b>			
Furniture & Equipment (Medical Centre)		0	30,000
<b>Welfare Services</b>			
	Early Childhood Learning		
Buildings	Centre	13,582	1,630,000
<b>Housing</b>			
Buildings	Staff Housing	0	47,000
Buildings	Staff Housing	0	0
Buildings	Purchase New Staff Housing	140,633	140,000
Buildings	Other Housing	19	65,000
<b>Community Amenities</b>			
Infrastructure Assets Parks & Gardens	Revitalisation & Arrino	0	0
Land	Land - Arrino gardens	0	0
Buildings	Thrity Shop	0	5,000
<b>Recreation and Culture</b>			
Buildings	Pool Paint, Lane Ropes & Shelter	54,900	158,000
Furniture & Equipment (Pool)	Pool Large Inflater	0	20,000
Infrastructure - Parks & Oval	Hockey Lights	0	30,000
Infrastructure - Parks & Oval	Skate Park revamp	0	10,000
Infrastructure - Parks & Oval	Park BBQ	0	5,000
Building - Pavilion		0	7,500
Buildings - Public Halls/Civic Centre		0	5,000
<b>Transport</b>			
Infrastructure - Roads		48,021.13	1,914,870
Purchase Plant & Equipment	Cat Grader/Skid Steere	91,757	430,000
	Free Roller / Dolly	0	40,000
Tools & Equipment	Automated Traffic Lights	0	20,000
Footpaths	Town	0	80,000
Drainage	Town Drainage	133	102,606
Furniture & Equipment	Office Equipment & Network	0	10,000
<b>Economic Services</b>			
Furniture & Equipment		0	12,500
Buildings	Visitor Centre Ceiling works	0	10,000
Infrastructure - Parks & Oval	Sign Board for Visitors	0	8,600
		<b>350,132</b>	<b>4,831,076</b>

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018**

	31 October, 2018 Actual \$	2018/19 Original Budget \$
<b>3. ACQUISITION OF ASSETS</b>		
The following assets have been acquired during the period under review:		
<b><u>By Class</u></b>		
Land Held for Resale	0	0
Land and Buildings	210,221	2,067,500
Furniture and Equipment	0	122,500
Plant and Equipment	91,757	490,000
Motor Vehicles	0	0
Infrastructure Assets - Roads	48,154	2,017,476
Infrastructure Assets - Footpaths	0	80,000
Infrastructure Assets - Airfield	0	0
Infrastructure Assets - Parks and Ovals	0	53,600
	<u><b>350,132</b></u>	<u><b>4,831,076</b></u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

350,132	4,831,076
350,132	4,831,076
0	0

ACQUISITION OF ASSETS		2018/2019 ORIGINAL BUDGET	
<b><u>By Program</u></b>			Trade-In
<b>Governance</b>			
Furniture & Equipment	Website upgrade & IT equipment	30,000	
<b>Law, Order, Public Safety</b>			
Furniture & Equipment	CCTV Cameras	20,000	
<b>Health</b>			
Furniture & Equipment	Medical system - IT Upgrade & Equipment	20,000 10,000	
<b>Welfare Services</b>			
Buildings	Child Centre Building	1,630,000	
<b>Housing</b>			
Buildings	Staff Housing	47,000	
	New House	140,000	
Buildings	Other Housing	65,000	
<b>Community Amenities</b>			
Buildings	Thrifty Shop	5,000	
<b>Recreation and Culture</b>			
	Pool Shelter & Bowl		
Buildings	repaint, new ropes	158,000	
Furniture & Equipment	Pool large Inflatable	20,000	
Buildings - Pavillion	Sport Pavillion	7,500	
Furniture & Equipment			
Buildings - Public Halls/Civic Centre	Community Hall	5,000	
Infrastructure-Parks & Oval	Hockey Lights	30,000	
	Skate Park & Park BBQ	10,000	
	Skate Park & Park BBQ	5,000	
<b>Transport</b>			
Infrastructure - Roads	RRG, R2R, Own	1,914,870	
Infrastructure - Drainage	Drainage	102,606	
Plant & equipment	Grader 12M Cat	330,000	80,000
Plant & equipment	Skid Steerer Cat	100,000	20,000
	Dolly	25,000	
	Auto Traffic Lights	20,000	
Motor Vehicles	Free Roller	15,000	
Footpath	Town	80,000	
Buildings			
Furniture & Equipment	Office Equipment & Network	10,000	
<b>Economic Services</b>			
Furniture & Equipment	V/Centre IT Equipment	5,000	
	FM Tourist Radio	7,500	
Building	Visitor Centre	10,000	
Infrastructure-Other	Signs/Notice Board	8,600	
Total by Program		<u>4,831,076</u>	<u>100,000</u>
Land Held for Resale			
Land and Buildings		2,067,500	
Furniture and Equipment		122,500	
Plant and Equipment		490,000	100,000
Motor Vehicles			
Infrastructure Assets - Roads		1,914,870	
Infrastructure Assets - Footpaths		80,000	
Infrastructure Assets - Drainage		102,606	
Infrastructure-Parks & Oval		53,600	
Total by Class		<u>4,831,076</u>	<u>100,000</u>

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018**

**4. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

<b><u>By Program</u></b>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2018/19 BUDGET	2018/19 ACTUAL		2018/19 BUDGET	2018/19 ACTUAL		2018/19 BUDGET	2018/19 ACTUAL
	\$	\$		\$	\$		\$	\$
<b>Transport</b>								
2009 Caterpillar Skid Steere	15,750	0		20,000	0		4,250	0
Caterpillar 12M Motor Grader	90,000	0		80,000	0		(10,000)	0
	105,750	0		100,000	0		(5,750)	0
<b><u>By Class</u></b>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2018/19 BUDGET	2018/19 ACTUAL		2018/19 BUDGET	2018/19 ACTUAL		2018/19 BUDGET	2018/19 ACTUAL
	\$	\$		\$	\$		\$	\$
<b>Plant &amp; Equipment</b>	0							
	105,750	0		100,000	0		(5,750)	0
	105,750	0		100,000	0		(5,750)	0

**Summary**

Proceeds on Sale of Assets

Profit on Asset Disposals

Loss on Asset Disposals

2018/19 BUDGET	31/10/2018 ACTUAL
\$	\$
100,000	0
4,250	0
(10,000)	0
<u>(5,750)</u>	<u>0</u>

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018**

**5. INFORMATION ON BORROWINGS**

**(a) Debenture Repayments**

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1 Jul 18	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
<b>Recreation &amp; Culture</b>									
Loan 156 - Swimming Pool Upgrad	17,531	0	0	8,651	17,531	8,880	0	(1,040)	703
Loan 160 - Swimming Pool	129,146	0	0	0	19,496	129,146	109,650	0	4,861
<b>Transport</b>									
Loan 157 - Grader	60,230	0	0	14,383	29,206	45,847	31,024	1,736	3,251
	206,907	0	0	23,033	66,233	183,874	140,674	695	8,815

All other loan repayments will be financed by general purpose revenue

**5. INFORMATION ON BORROWINGS (Continued)**

**(b) New Debentures - 2018/19**

No new debentures are budgeted for the financial year ending 30 June 2019.

**(c) Unspent Debentures**

Council had no unspent debenture funds as at 30 June 2018 nor is it expected to have unspent debenture funds as at 30th June 2019

**(d) Overdraft**

Council do not anticipate having an overdraft facility during 2018/19

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018**

	31 October, 2018 Actual \$	2018/19 Original Budget \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Leave Reserve</b>		
Opening Balance	131,141	131,141
Amount Set Aside / Transfer to Reserve	826	3,213
Amount Used / Transfer from Reserve	-	-
	<u>131,967</u>	<u>134,354</u>
<b>(b) Plant Reserve</b>		
Opening Balance	240,654	240,654
Amount Set Aside / Transfer to Reserve	1,516	61,896
Amount Used / Transfer from Reserve	-	-
	<u>242,170</u>	<u>302,550</u>
<b>(c) Housing &amp; Development Reserve</b>		
Opening Balance	123,308	123,308
Amount Set Aside / Transfer to Reserve	777	23,021
Amount Used / Transfer from Reserve	-	(100,000)
	<u>124,085</u>	<u>46,329</u>
<b>(d) Local Gov Com Housing Reserve</b>		
Opening Balance	161,548	161,548
Amount Set Aside / Transfer to Reserve	1,018	3,958
Amount Used / Transfer from Reserve	-	(60,000)
	<u>162,566</u>	<u>105,506</u>
<b>(e) Gravel Pit Reserve</b>		
Opening Balance	47,703	47,703
Amount Set Aside / Transfer to Reserve	301	1,169
Amount Used / Transfer from Reserve	-	-
	<u>48,004</u>	<u>48,872</u>
<b>(f) Swimming Pool Rec Eq Reserve</b>		
Opening Balance	136,891	136,891
Amount Set Aside / Transfer to Reserve	863	3,354
Amount Used / Transfer from Reserve	-	(100,000)
	<u>137,754</u>	<u>40,245</u>
<b>(g) Day Care Centre Reserve</b>		
Opening Balance	520,893	520,893
Amount Set Aside / Transfer to Reserve	3,282	12,762
Amount Used / Transfer from Reserve	-	(500,000)
	<u>524,175</u>	<u>33,655</u>
<b>(h) Lovelocks Soak Reserve</b>		
Opening Balance	50,635	50,635
Amount Set Aside / Transfer to Reserve	319	26,241
Amount Used / Transfer from Reserve	-	-
	<u>50,954</u>	<u>76,876</u>
<b>(i) Road Project Reserve</b>		
Opening Balance	25,000	25,000
Amount Set Aside / Transfer to Reserve	158	25,612
Amount Used / Transfer from Reserve	-	-
	<u>25,158</u>	<u>50,612</u>
<b>(i) Drainage Project Reserve</b>		
Opening Balance	286,279	286,279
Amount Set Aside / Transfer to Reserve	1,804	7,014
Amount Used / Transfer from Reserve	-	-
	<u>288,083</u>	<u>293,293</u>
<b>Total Cash Backed Reserves</b>	<u>1,734,916</u>	<u>1,132,291</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018**

	31 October, 2018 Actual \$	2018/19 Original Budget \$
<b>6. RESERVES (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	826	3,213
Plant Reserve	1,516	61,896
Housing & Development Reserve	777	23,021
Local Gov Com Housing Reserve	1,018	3,958
Gravel Pit Reserve	301	1,169
Swimming Pool Rec Eq Reserve	863	3,354
Day Care Centre Reserve	3,282	12,762
Lovelocks Soak Reserve	319	26,241
Roads Reserve	158	25,612
Drainage Reserve	1,804	7,014
	<u>10,864</u>	<u>168,240</u>
<b>Transfers from Reserves</b>		
Housing & Development Reserve	-	(100,000)
Local Gov Com Housing Reserve	-	(60,000)
Swimming Pool Rec Eq Reserve	-	(100,000)
Day Care Centre Reserve	-	(500,000)
Drainage Reserve	-	-
	<u>-</u>	<u>(760,000)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>10,864</u>	<u>(591,760)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

- Leave Reserve
  - to be used to fund long service leave requirements
- Plant Reserve
  - to be used for the plant replacement, upgrade or purchase.
- Housing and Development Reserve
  - to be used to fund housing/accommodation projects
- Local Gov Com Housing Reserve
  - to be used to maintain the joint Ministry of Housing/Local Government Properties
- Gravel Pit Reserve
  - to be used for rehabilitation of disused gravel pits
- Swimming Pool Rec Eq Reserve
  - to be used to purchase recreational equipment for the swimming pool
- Child Centre Reserve
  - to be used to upgrade Child Care Building and equipments
- Lovelocks Soak Reserve
  - to be used for future upgrade of Water Infrastructure.
- Road Reserve
  - to be used for future Road upgrade/reconstruction.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018**

	31 October, 2018 Actual \$	Brought Forward 1-Jul-18 \$
<b>7. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	2,820,401	1,511,157
Cash - Restricted (Reserves)	1,734,916	1,724,052
Cash - Restricted (Unspent Grants)	-	-
Receivables		
- Rates Outstanding	407,893	35,623
- Excess Rates	(4,311)	(6,742)
- Sundry Debtors	232,858	224,525
- Emergency Services Levy	(14,791)	2,503
- Accrued income	-	40,720
- Prepayments	-	-
- Provision for doubtful debt	(1,055)	(1,055)
- GST Receivable	25,568	1,633
Inventories	5,497	5,497
Land held for resale	-	-
	<u>5,206,976</u>	<u>3,537,913</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables		
- Sundry Creditors	(87,712)	(139,158) *
- Accrued Expenditure	-	(28,755)
- GST Payable	(6,057)	(3,453)
- PAYG/Withholding Tax Payable	(23,413)	-
- Payroll Creditors	-	-
Accrued Interest on Debentures	-	(1,617)
Accrued Salaries and Wages	-	(9,600)
Current Employee Benefits Provision	(148,222)	(148,222)
Current Loan Liability	(43,200)	(66,233)
	<u>(308,604)</u>	<u>(397,038)</u>
<b>NET CURRENT ASSET POSITION</b>	4,898,372	3,140,875
Less: Cash - Reserves - Restricted	(1,734,916)	(1,724,052)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
Component of leave liability not required to be funded	131,967	131,141
Add Back : Current Loan Liability	43,200	66,233
	<u>175,167</u>	<u>167,382</u>
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<u><u>3,338,623</u></u>	<u><u>1,614,197</u></u>



**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018**

**8. RATING INFORMATION - 2018/2019 FINANCIAL YEAR**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2018/19 Rate Revenue \$</b>	<b>2018/19 Interim Rates \$</b>	<b>2018/19 Back Rates \$</b>	<b>2018/19 Total Revenue \$</b>	<b>2018/19 Original Budget \$</b>
<b>Differential General Rate</b>								
GRV - Residential	0.119606	208	2,041,052	244,122	(1,275)	0	242,846.99	244,122
GRV - Mining	0.239212	1	252,500	60,401	0	0	60,401.03	60,401
UV - Rural & Arrino	0.015334	184	111,030,000	1,702,534	0	0	1,702,534.04	1,702,534
UV - Mining	0.030667	14	363,228	11,139	(481)	423	11,082.02	11,139
Other		67						
<b>Sub-Totals</b>		474	113,686,780	2,018,196	(1,756)	423	2,016,864.08	2,018,196
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV - Residential	455	20	13,439	9,100	0	0	9,100.00	9,100
UV - Rural & Arrino	455	21	280,150	9,555	0	0	9,555.00	9,555
UV - Mining	275	13	31,985	3,575	(275)	0	3,300.00	3,575
<b>Sub-Totals</b>		54	325,574	22,230	(275)	0	21,955.00	22,230
		528	114,012,354	2,040,426	(2,031)	423	2,038,819	2,040,426
Discounts								0
<b>Totals</b>							2,038,819	2,040,426

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2018/2019 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

## 9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-18 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Police Licensing	785	67,551	(65,755)	2,581
Three Springs LCDC	4,334			4,334
Arrowsmith Catchment	77,393			77,393
Arrowsmith Rates	11,556			11,556
Nomination Fees	0			0
East Three Springs Catchment	2,014			2,014
BCITF Levy	91		(91)	0
BRB Levy	63	113	(176)	0
Cat Trap Bond	0			0
Housing Bonds	280	1,440	(1,440)	280
Community Bus Bond	100			100
	<u>96,616</u>			<u>98,258</u>

## 10. CASH / INVESTMENTS SUMMARY

### Short Term Investments (0 - 3 months)

Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate % \$	Maturity Date	31 October 2018 Actual \$
National Australia Bank	Reserve Maxi	19/06/2018	1,724,052	2.5% 10,864	19/09/2018	1,734,916
National Australia Bank	Maxi Investment	1/10/2018	1,690,294	<b>Credits</b> 532,064	<b>Debits</b> (227,864)	1,994,494
National Australia Bank	Grant Acc	1/10/2018	808,415	292	-	808,707

### Cash at Bank

	Fund	Total cash at Bank	O/S Deposits	O/S Cheques	Adjustment	31 October 2018 Actual \$
National Australia Bank	Muni	17,115	783	(998)	-	16,900
National Australia Bank	Trust	988		(280)	-	708
National Australia Bank	Licensing	95,604	1,946		-	97,550

**SHIRE OF THREE SPRINGS**

**INCOME STATEMENT**

**BY PROGRAM**

**FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018**

	<b>31/10/18 Y-T-D Actual</b>	<b>31/10/18 Y-T-D Budget</b>	<b>2018/19 Original Budget</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>OPERATING REVENUES</b>			
Governance	11,914	7,633	22,913
General Purpose Funding	2,220,058	2,176,899	2,554,956
Law, Order, Public Safety	5,445	10,418	41,000
Health	5,200	5,368	16,100
Education and Welfare	153,282	4,588	1,063,762
Housing	28,615	31,820	97,209
Community Amenities	70,940	70,986	77,101
Recreation and Culture	2,642	7,522	47,654
Transport	363,409	278,819	1,531,740
Economic Services	14,968	3,116	9,369
Other Property and Services	12,412	20,480	61,450
	<u>2,888,885</u>	<u>2,617,649</u>	<u>5,523,254</u>
<b>OPERATING EXPENSES</b>			
Governance	(92,017)	(104,300)	(268,130)
General Purpose Funding	(11,491)	(13,320)	(39,961)
Law, Order, Public Safety	(78,257)	(77,188)	(182,091)
Health	(42,682)	(38,976)	(116,905)
Education and Welfare	(1,634)	(4,264)	(12,810)
Housing	(134,583)	(114,148)	(342,311)
Community Amenities	# (78,630)	(107,436)	(322,233)
Recreation & Culture	(220,930)	(296,078)	(892,279)
Transport	(313,208)	(292,270)	(1,406,786)
Economic Services	(41,818)	(40,256)	(120,780)
Other Property and Services	(97,363)	(60,124)	(45,936)
	<u>(1,112,613)</u>	<u>(1,148,360)</u>	<u>(3,750,222)</u>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<u><b>1,776,272</b></u>	<u><b>1,469,289</b></u>	<u><b>1,773,032</b></u>

# SHIRE OF THREE SPRINGS

## BALANCE SHEET

FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018

	31 October, 2018 ACTUAL \$	2017/18 \$
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	4,555,317	3,235,209
Trade and Other Receivables	646,162	293,755
Inventories	5,497	5,497
<b>TOTAL CURRENT ASSETS</b>	<b>5,206,976</b>	<b>3,534,461</b>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	22,640	22,640
Property, Plant and Equipment	14,274,915	14,300,079
Infrastructure	35,368,539	35,324,600
<b>TOTAL NON-CURRENT ASSETS</b>	<b>49,666,094</b>	<b>49,647,319</b>
<b>TOTAL ASSETS</b>	<b>54,873,070</b>	<b>53,181,780</b>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	117,182	179,130
Long Term Borrowings	43,200	66,233
Provisions	148,222	148,222
<b>TOTAL CURRENT LIABILITIES</b>	<b>308,604</b>	<b>393,585</b>
<b>NON-CURRENT LIABILITIES</b>		
Long Term Borrowings	140,675	140,675
Provisions	32,228	32,228
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>172,903</b>	<b>172,903</b>
<b>TOTAL LIABILITIES</b>	<b>481,507</b>	<b>566,488</b>
<b>NET ASSETS</b>	<b>54,391,563</b>	<b>52,615,292</b>
<b>EQUITY</b>		
Retained Profits (Surplus)	30,299,175	28,533,767
Reserves - Cash Backed	1,734,916	1,724,052
Reserves - Asset Revaluation	22,357,473	22,357,473
<b>TOTAL EQUITY</b>	<b>54,391,564</b>	<b>52,615,292</b>

**SHIRE OF THREE SPRINGS**  
**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018**

	<b>31 October 2018 Actual \$</b>	<b>2018 \$</b>
<b>RETAINED PROFITS (SURPLUS)</b>		
Balance as at 1 July 2018	28,533,768	27,646,814
Change in Net Assets Resulting from Operations	1,776,272	1,354,901
Transfer from/(to) Reserves	(10,864)	(467,947)
Balance as at 31 October 2018	<u>30,299,176</u>	<u>28,533,768</u>
 <b>RESERVES - CASH BACKED</b>		
Balance as at 1 July 2018	1,724,052	1,256,105
Amount Transferred (to)/from Surplus	10,864	467,947
Balance as at 31 October 2018	<u>1,734,916</u>	<u>1,724,052</u>
 <b>RESERVES - ASSET REVALUATION</b>	 #	
Balance as at 1 July 2018	22,357,472	21,927,453
Revaluation Increment		430,019
Revaluation Decrement	-	-
Balance as at 31 October 2018	<u>22,357,472</u>	<u>22,357,472</u>
 <b>TOTAL EQUITY</b>	 <u>54,391,564</u>	 <u>52,615,292</u>


**SHIRE OF THREE SPRINGS**

**INCOME STATEMENT**

**BY NATURE OR TYPE**

**FOR THE PERIOD 1 JULY, 2018 TO 31 OCTOBER, 2018**

	<b>NOTE</b>	<b>31/10/2018 Y-T-D Actual</b>	<b>31/10/2018 Y-T-D Current Budget</b>	<b>2018/19 Original Budget</b>
		<b>\$</b>		<b>\$</b>
<b>REVENUES FROM ORDINARY ACTIVITIES</b>				
Rates	8	2,037,708	2,040,426	2,040,426
Grants and Subsidies - Operating		265,372	190,769	967,047
Grants and Subsidies - Non Operating		383,600	206,909	2,129,101
Contributions Reimbursements and Donations - Operating		16,859	22,050	49,250
Contributions Reimbursements and Donations - Capital		-	-	-
Proceeds on Disposal of Assets		21,000	-	100,000
Service Charges		-	-	-
Fees and Charges		124,479	119,580	227,990
Interest Earnings		22,785	19,921	63,940
Other Revenue		17,082	13,744	41,250
Realisation on Asset Disposal		0	0	(100,000)
		<u>2,888,885</u>	<u>2,613,399</u>	<u>5,519,004</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>				
Employee Costs		(389,002)	(396,936)	(1,190,640)
Materials and Contracts		(179,664)	(245,698)	(1,227,516)
Utilities		(32,927)	(76,472)	(229,363)
Depreciation		(331,358)	(290,428)	(871,290)
Interest Expenses		(2,597)	(3,480)	(12,314)
Insurance		(172,039)	(119,944)	(175,916)
Other Expenditure		(5,026)	(10,402)	(33,183)
		<u>(1,112,613)</u>	<u>(1,143,360)</u>	<u>(3,740,222)</u>
Loss on Sale of Assets		-	(5,000)	(10,000)
Profit on Asset Disposal		-	4,250	4,250
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>		<u><b>1,776,272</b></u>	<u><b>1,469,289</b></u>	<u><b>1,773,032</b></u>
Income Statement by Nature & Type		1,776,272	1,469,289	1,773,032
Income Statement by Program		1,776,272	1,469,289	1,773,032
		-		-

<div>  <div> Shire of Three Springs  2018/2019 Works Programme @ 31/10/2018 </div> </div>																		
Road/Works	Job No	GL No	Works Program Progress												Financial Information			
			July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Full Year Budget	Y'td Budget	Y'td Actuals	Comments
<b>Main Roads Projects</b>																		
Three Springs Morawa Rd slk15.71-20.35 Pre seal	MR09	3154													267,000	29,667	0	Tender process - January-2019 start
Three Spring - Enneabba Road 10mm PMB re-seal SLK 12-19	MR10	3154													320,000	35,556	0	Tender process - January-2019 start
Three Spring - Perenjori 10mm PMB re-seal SLK8.4-14.8	MR11	3154													266,500	29,611	0	Tender process - January-2019 start
Black Spot - Midlands Arrino intersection	1252	3104													225,000	25,000	0	Tender process - January-2019 start
RG04 - Intersection - Three Springs-Eneabba, Nebru Rd	RG04	3124	X	X											0	0	91	
Perenjori Road -Widen, seal & reconstruct	MR08	3154		X											0	0	983	
															1,078,500	119,834	1,073	
<b>Roads To Recovery</b>																		
Dudawa Road Various locations Pavement Repairs	RR09	3134													50,868	5,652	0	Tender process - November -2018 start
Arrino South Road Various locations Pavement Repairs	RR10	3134													155,444	17,272	0	Tender process - November -2018 start
Bunney Road	RR01	3134				X									117,633	0	46,659	Shire to carryout work, October commenced.
															323,945	22,924	46,659	
<b>Shire Projects</b>																		
Strutton Road Resheet 1km	C1095	3164													34,876	3,875	0	Shire to carryout works -Jan 2019
First North gravel resheeting	C1010	3164													104,633	11,627	0	Shire to carryout works -Oct 2018
Beekeeper Resheet 3km	C1034	3164													104,633	11,627	0	Shire to carryout works -Nov 2018
Simpson Road Resheet 1km & pruning	C1007	3164													44,876	4,986	0	Shire to carryout works -Feb 2019
Kangaroo Road Resheet 3km	C1091	3164													104,633	11,627	0	Shire to carryout works - Nov/Dec
Arrino West shoulders and reseal	C1024	3164													82,638	9,183	0	Shire /Contractor - Mar 2019
Broad Road resheet bends 1km	C1013	3164													36,136	4,016	0	Shire to carryout works -Feb 2019
Drainage	1208	5594		X											102,606	11,401	133	Shire /Contractor - Jan/Feb 2019
Footpath	1262	3224													80,000	0	0	
															695,031	68,342	133	
Total Capital Works															2,097,476	211,100	47,865	

<b>WANDRRA PROJECTS</b>																			
FLOOD DAMAGE WORKS		3322														537,311	0	0	Various roads
																537,311	0	0	
<b>Operations and Maintenance Expenditure</b>																			
<b>Maintenance General</b>		3352														0	0	195,342	Total made up of individual road maintenance costings.
Town Street Maintenance	1201	3352	X	X	X	X										32,116	10,708	18,408	
Rural Road Maintenance	1202	3352	X	X		X										113,433	37,816	4,088	
Road Maintenance Grading	1229	3352														305,471	101,824	0	Costs against individual roads -see row 43
Fire Control	5001	0692	X	X	X	X													
Refuse Site Maintenance	1001	1772	X		X	X										35,426	11,808	4,509	
Tree Pruning Rural Roads (Contract)	1324	3372														100,000	33,332	0	
Tree Pruning Town (Contract)	1322	3372				X										15,000	5,000	524	
Traffic Signs & Control	1240	3442														6,000	2,000	0	
<b>Parks and Garden Maintenance</b>																			
Other Parks & Gardens Maintenance	1105	2642	X	X	X	X										99,017	33,008	20,456	Most costs captured in activity areas.
Street Trees & Watering	1232	3362	X	X	X	X										6,650	2,220	659	
Street Cleaning	1231	3432	X	X	X	X										19,720	6,576	6,893	
Oval Maintenance	1107	2652	X	X	X	X										112,315	37,460	28,212	
Stormwater Drain Maintenance	1003	2002	X	X	X											9,950	3,320	4,979	
Centenary Water Feature	1120	3132	X	X	X	X										7,950	2,652	1,882	
Verge Spraying - Weed control	1301	3842	X	X	X	X										15,900	5,300	9,070	
Cemetery Maintenance		2302	X	X	X	X										16,580	5,524	15,464	Clean up Arrino and T/Springs cemeteries
Depot Maintenance	1230	3402	X	X	X	X										34,391	11,464	14,316	
Total Operations and Maintenance																929,919	310,012	324,802	



		Debtors Trial Balance						
		As at 31.10.2018						
Debtor #	Name	Credit Limit	02.08.2018		01.09.2018	01.10.2018	31.10.2018	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of					
			Oldest					
			Invoice					
			(90Days)					
A59		0.00	0	0.00	15400.00	0.00	15400.00	
C3		0.00	0	8471.86	0.00	0.00	8471.86	
D72		283.90	372	0.00	0.00	0.00	283.90	
G14		0.00	0	0.00	0.00	50.00	50.00	
G57		0.00	0	0.00	0.00	0.00	-40.00	
J17		1430.00	120	1430.00	2860.00	0.00	5720.00	
K20		0.00	0	0.00	0.00	0.00	-100.00	
K32		425.70	447	0.00	0.00	0.00	425.70	
L91		0.00	0	0.00	38.89	0.00	38.89	
M100		0.00	0	0.00	0.00	0.00	-0.02	
M106		0.00	0	0.00	165000.00	0.00	165000.00	
M135		155.38	219	0.00	0.00	0.00	155.38	
N46		190.00	720	0.00	0.00	0.00	190.00	
O17		0.00	0	0.00	0.00	0.00	-360.00	
P57		0.00	0	0.00	1000.00	0.00	1000.00	
T52		641.70	146	1127.95	1440.00	323.48	3533.13	
T57		0.00	0	0.00	30.00	0.00	30.00	
V11		0.00	0	0.00	300.00	0.00	300.00	
W60		0.00	0	0.00	0.00	0.00	-233.03	
W98		0.00	0	0.00	0.00	1000.00	1000.00	
Totals --- Credit Balances:		-733.05	3126.68	11029.81	186068.89	1373.48	200865.81	

### **9.3.2. ACCOUNTS FOR PAYMENT – 31 October 2018**

**Agenda Reference:** CEO  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** Shire of Three Springs  
**File Reference:** ADM0083  
**Disclosure of Interest:**  
**Date:** 2<sup>nd</sup> November, 2018  
**Author:** Donna Newton

**Signature of Author:** \_\_\_\_\_

#### **SUMMARY**

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

#### **ATTACHMENT**

Lists of creditors paid as at 31<sup>st</sup> October, 2018 is attached.

#### **BACKGROUND**

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

#### **CONSULTATION**

No consultation required.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 Section 6.4.  
Local Government (Financial Management) Regulations 1996 Section 12 and 13.

#### **POLICY IMPLICATIONS**

Payments have been made under delegation.

#### **FINANCIAL IMPLICATIONS**

Funds available to meet expenditure.

#### **STRATEGIC IMPLICATIONS**

Nil.

## **OFFICER COMMENT**

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

## **VOTING REQUIREMENTS**

Simple Majority

### **140407 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 9.3.2**

**MOVED: Cr Mutter**

**SECONDED: Cr Heal**

**That Council notes the accounts for payment as presented for October, 2018 from the –**

**Municipal Fund totalling \$263,946.76 represented by Electronic Fund Transfers No's 14815 – 14816 & 14818 – 14875, Cheque No's 11500 – 11508 and Direct Debits 11566.1, 11589.1, 11591.1 – 11591.4, 11608.1 – 11608.5, 11623.1 & 11629.1 – 11629.5.**

**Licensing Fund totalling \$16,432.55 represented by Direct Debit No 11637.1.**

**Trust Fund totalling \$376.65 represented by Electronic Fund Transfers No 14817 and Cheque No 45.**

**CARRIED**

**Voted: 5/0**

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**SHIRE OF THREE SPRINGS**  
**Statement of Payments for the Month of October 2018**

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
<b>Bond Administrator</b>				
45	05/10/2018	HOUSING BOND FOR UNIT 2B 66 WILLIAMSON STREET, THREE		320.00
INV	29/05/2018	Payroll Deduction for 29/05/2018	160.00	
INV	12/06/2018	Payroll Deduction for 12/06/2018	-160.00	
INV T23	05/10/2018	Housing Bond- Unit 2B 66 Williamson Street, Three Springs.	320.00	
<b>Bond Administrator</b>				
11500	05/10/2018	BOND FOR 3 HOWARD PLACE, THREE SPRINGS - Dentist		800.00
INV T24	05/10/2018	Bond for 3 Howard Place, Three Springs	800.00	
<b>Shire of Chapman Valley</b>				
11501	05/10/2018	Planning Services		396.00
INV 8586	27/09/2018	Planning Services undertaken on behalf of the Shire Of Three Springs for	396.00	
<b>Synergy</b>				
11502	05/10/2018	Electricity Supply Charges Various		4,139.75
INV	27/09/2018	Electricity Supply Charges 03/07/2018 to 30/08/2018 - 47 (Lot 36)	110.90	
INV	28/09/2018	Electricity Usage Charges 04/07/2018 to 31/08/2018 - Admin Office, ,	4,028.85	
<b>Telstra</b>				
11503	05/10/2018	Monthly Account		197.08
INV	27/09/2018	Text (SMS) Service for Fire & Harvest Ban Information to 26/10/2018 -	197.08	
<b>Water Corporation</b>				
11504	05/10/2018	Overdue Water Usage Charges		323.48
INV	25/09/2018	Overdue Water Usage Charges for 17 Glyde Street.,	323.48	
<b>Synergy</b>				
11505	18/10/2018	Electricity Usage Charges		2,476.25
INV	02/10/2018	Electricity Usage Charges 23/12/2017 to 30/08/2018 - 3 Howard Place -	295.95	
INV	02/10/2018	Electricity Charges 25/08/2018 to 24/09/2018 for 133 Street Lights, Over	2,180.30	
<b>Telstra</b>				
11506	18/10/2018	Monthly Account Mobile Account		756.67
INV	05/10/2018	Telstra 4GX USB + Wi-Fi Plus (E8372) \$96 (CEO 0448 064 878 , MoF	756.67	
<b>Telstra</b>				
11507	26/10/2018	Monthly Account		1,671.30
INV	23/10/2018	Monthly Telephone Usage Charges to 15/10/2018, Service Charges to	1,671.30	
<b>Water Corporation</b>				
11508	26/10/2018	Water Usage and Service Charges		5,816.75
INV	11/10/2018	Water Usage Charges 08/08/2018 to 10/10/2018, Water Service Charges	25.34	
INV	11/10/2018	Water Usage Charges 09/08/2018 to 10/10/2018, Water Service Charges	207.05	
INV	11/10/2018	Water Usage Charges 09/08/2018 to 10/10/2018, Water Service Charges	123.60	
INV	11/10/2018	Water Usage Charges 09/08/2018 to 10/10/2018, Water Service Charges	170.39	
INV	11/10/2018	Water Usage Charges 09/08/2018 to 10/10/2018, Water Service Charges	180.06	
INV	11/10/2018	Water Service Charges 01/09/2018 to 31/10/2018 - 17 Glyde Street	120.11	
INV	11/10/2018	Water Usage Charges 09/08/2018 to 10/10/2018, Water Service Charges	143.15	
INV	11/10/2018	Water Usage Charges 09/08/2018 to 10/10/2018, Water Service Charges	291.11	
INV	11/10/2018	Water Usage Charges 09/08/2018 to 10/10/2018, Water Service Charges	274.08	
INV	11/10/2018	Water Usage Charges 09/08/2018 to 10/10/2018, Water Service Charges	128.95	
INV	12/10/2018	Water Usage 09/08/2018 to 11/10/2018 - D R Johnston, Water Service	69.61	
INV	12/10/2018	Overdue Water Usage Charges issued 13/08/2018 Unit 3, Water Service	49.86	
INV	11/10/2018	Water Usage 0/08/2018 to 10/10/2018, Water Service Charges	283.91	
INV	11/10/2018		202.01	
INV	11/10/2018	Water Usage 09/08/2018 to 10/10/2018, Water Service Charges	155.62	
INV	11/10/2018	Water Usage Charges 08/09/2018 to 10/10/2018	2.53	
INV	12/10/2018	Water Service Charges 01/09/2018 to 31/10/2018	120.49	
INV	12/10/2018	Water Usage 09/08/2018 to 11/10/2018 45%, Water Service Charges	119.54	
INV	12/10/2018	Water Usage 09/08/2018 to 11/10/2018, Water Service Charges	65.88	
INV	12/10/2018	Water Service Charges 01/09/2018 to 31/10/2018 Unit 1	44.73	
INV	12/10/2018	Overdue Water Usage Charges issued 13/08/2018 - Oncharged to Tenant	68.26	
INV	12/10/2018	Water Usage 09/08/2018 to 11/10/2018 Park at Railway Reserve	15.20	
INV	12/10/2018	Overdue Water Service Charges issued 10/08/2018 Unit 2, Water Service	90.80	

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<b>Water Corporation</b>				
INV	12/10/2018	Water Service Charges 01/09/2018 to 31/10/2018 Gardens at Kadathinni	139.00	
INV	12/10/2018	Water Service Charges 01/09/2018 to 31/10/2018 Unit 5	44.73	
INV	12/10/2018	Water Service Charges 01/09/2018 to 31/10/2018 Unit 6	44.73	
INV	12/10/2018	Water Usage 09/08/2018 to 11/10/2018, Water Service Charges	118.25	
INV	12/10/2018	Water Usage 09/08/2018 to 11/10/2018	2.53	
INV	12/10/2018	Water Usage 09/08/2018 to 11/10/2018 Shire Depot	157.11	
INV	12/10/2018	Water Usage 09/08/2018 to 11/10/2018 Park at L 301 Res 47828	119.10	
INV	12/10/2018	Water Usage 09/08/2018 to 11/10/2018 Garden at 134 Railway Road	154.57	
INV	12/10/2018	Water Usage 09/08/2018 to 11/10/2018	96.29	
INV	12/10/2018	Water Usage Charges 09/08/2018 to 11/10/2018 Hall at 128 Railway	164.00	
INV	12/10/2018	Water Usage 09/08/2018 to 11/10/2018 Youth Centre 59 Carter Street,	202.78	
INV	12/10/2018	Water Usage 09/08/2018 to 11/10/2018, Water Service Charges	161.02	
INV	12/10/2018	Water Service Charges 01/09/2018 to 31/10/2018	44.73	
INV	12/10/2018	Water Usage 09/08/2018 to 11/10/2018, Water Service Charges	89.75	
INV	12/10/2018		205.57	
INV	12/10/2018	Water Usage 09/08/2018 to 11/10/2018, Water Service Charges	556.77	
INV	12/10/2018	Water Usage 09/08/2018 to 11/10/2018	96.29	
INV	12/10/2018		35.48	
INV	12/10/2018	Water Usage 09/08/2018 to 11/10/2018, Water Service Charges	166.83	
INV	12/10/2018	Water Usage 09/08/2018 to 11/10/2018, Water Service Charges	205.01	
INV	12/10/2018	Water Service Charges 01/09/2018 to 31/10/2018	44.73	
INV	11/10/2018	Water Usage 18/09/2018 4.18 KL for Bunney Road, Water Usage	15.20	
<b>WA Treasury Corporation</b>				
EFT14815	01/10/2018	Loan No. 156 Interest payment - Principal on Loan 156 - Pool		9,116.89
INV 156	12/09/2018	Loan No. 156 Principal payment - Principal on Loan 156 - Pool	9,116.89	
<b>Building Commission</b>				
EFT14817	05/10/2018	BSL LEVY COLLECTED SEPTEMBER 2018		56.65
INV TBRB	05/10/2018	Relocation of Workers Accommodation - Lot 10206 Skipper Rd, TS	56.65	
<b>Bunnings Group Limited</b>				
EFT14818	05/10/2018	Monthly Account		1,161.64
INV	17/09/2018	Drip irrigation tube holman 13mmx25m black poly, Gun Safe Sandleford	608.44	
INV	10/09/2018	Cloth coolaroo oc 90% 1.83m wide graphite, Globe spiral cfl phillips	553.20	
<b>Bob Waddell &amp; Associates Pty Ltd</b>				
EFT14819	05/10/2018	Consultant		33.00
INV 1466	28/09/2018	Assistance with Fair value valuation of assets for 2017/18 and asset	33.00	
<b>Child Support Agency</b>				
EFT14820	05/10/2018	Payroll deductions		337.56
INV	02/10/2018	Payroll Deduction for 02/10/2018	337.56	
<b>Guardian Print and Graphics</b>				
EFT14821	05/10/2018	Purchase Order Books		445.00
INV	21/09/2018	Please supply 20 x 50 x 3 A5 Purchase Order Books # 15001 - 16000,	445.00	
<b>Great Southern Fuel Supplies</b>				
EFT14822	05/10/2018	Monthly Fuel Card Account		264.48
INV SEPT	30/09/2018	17/09/2018 - ULP for OTS 40.62 litres , , BP Plus Fee OTS, , 03/09/2018 -	264.48	
<b>Health Insurance Fund (HIF) of WA (Inc)</b>				
EFT14823	05/10/2018	Payroll deductions		120.20
INV	02/10/2018	Payroll Deduction for 02/10/2018	120.20	
<b>Livingston Medical Pty Ltd (Hopetoun &amp; Ravensthorpe Medical)</b>				
EFT14824	05/10/2018	Pre-Employment Medical		468.05
INV 23128	10/09/2018	Pre-Employment Medical – Gardener/Town Maintenance Officer,	468.05	
<b>Mitchell and Brown Communications - Vidguard</b>				
EFT14825	05/10/2018	Security Monitoring Fee		283.50
INV 84632	01/10/2018	Vidguard Monitoring -Permaconn - Quarterly - Medical Centre, Vidguard	148.50	
INV 84524	01/10/2018	Vidguard Monitoring - Permaconn - Quarterly -Admin Office, Vidguard	135.00	

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<b>Perfect Computer Solutions Pty Ltd</b>				
EFT14826	05/10/2018	Computer and IT Services Various		425.00
INV 24045	02/10/2018	Labour, 26/09/2018 - DC not working very well. Uninstalled, some of the	425.00	
<b>Van't Veer Services</b>				
EFT14827	05/10/2018	Monthly Account		47.95
INV 772	28/09/2018	03/09/2018 0-125g Large Letter - ATO, 04/09/2018 0-125g Large Letter	47.95	
<b>Australian Taxation Office</b>				
EFT14828	18/10/2018	BAS Remittance for September 2018		48,515.00
INV BAS 09	30/09/2018	BAS Remittance for September 2018, BAS Remittance for September	48,515.00	
<b>Advanced Air Filter Cleaning (Roellary Pty Ltd)</b>				
EFT14829	18/10/2018	Monthly Account		207.90
INV	26/09/2018	Clean Filter - TS5005, Clean Filter - TS5006, Clean Filter - TS5008,	207.90	
<b>BOC Gases</b>				
EFT14830	18/10/2018	Monthly Account		43.37
INV	15/10/2018	Daily Cylinder Tracking 29/08/2018 to 27/09/2018 - Oxygen Industrial	43.37	
<b>Office Max Australia Limited</b>				
EFT14831	18/10/2018	Stationery and Cleaning Products Order		438.44
INV	11/10/2018	Castaway Premium Bin Liners 72-80L Black (25pp) Carton/10- Code:	85.98	
INV	11/10/2018	OfficeMax Diary A5 1 Day Per Page 2019 Blue- Code 2463490,	352.46	
<b>Bob Waddell &amp; Associates Pty Ltd</b>				
EFT14832	18/10/2018	Contractor		33.00
INV 1482	12/10/2018	Assistance with Budget 2018/19 & Annual Reporting 2017/18	33.00	
<b>Child Support Agency</b>				
EFT14833	18/10/2018	Payroll deductions		337.56
INV	16/10/2018	Payroll Deduction for 16/10/2018	337.56	
<b>Courier Australia</b>				
EFT14834	18/10/2018	Freight Account Various		64.15
INV 0383	12/10/2018	05/10/2018 Freight from Perfect Computer Solutions Perth to Three	10.73	
INV 0382	05/10/2018	27/9/18 Freight from Three Springs Library to State Library Perth,	53.42	
<b>Veolia Environmental Services</b>				
EFT14835	18/10/2018	Monthly Account		5,791.89
INV	30/09/2018	Weekly Bin Collection - 04/09/2018, 11/09/2018, 18/09/2018,	5,692.89	
INV	30/09/2018	1 x 240l Rearlift Medical - Three Springs Medical Centre	99.00	
<b>REDMACH Pty Ltd T/A RedMac Ag Services</b>				
EFT14836	18/10/2018	Monthly Account		294.32
INV 204716	28/09/2018	Pump Flojet LF 12 22 01 = \$150.00, Nozels LD 2 110 - CT Yellow	236.83	
INV 204667	27/09/2018	V Belt - Tractor	57.49	
<b>WINC Australia Pty Limited</b>				
EFT14837	18/10/2018	Meterplan Charges		721.51
INV	27/09/2018	Meterplan Charge MPC6004EXSP 20/08/2018 - 20/09/2018 - 1878	234.47	
INV	28/09/2018	Meterplan Charge MPC6004EXSP 20/09/2018 - 28/09/2018 - 3902	487.04	
<b>Catwest Pty Ltd</b>				
EFT14838	18/10/2018	Coldmix		1,126.40
INV	30/08/2018	Cold Mix and Emulsion	1,126.40	
<b>Eastman Poletti Sherwood Architects</b>				
EFT14839	18/10/2018	Contractor		13,684.00
INV 2327A	10/10/2018	Design Development - Three Springs Early Childhood Learning Centre	9,350.00	
INV 2327B	10/10/2018	Sub consultant fees to date - Three Springs Early Childhood Learning	4,334.00	
<b>Department of Fire and Emergency Services (DFES)</b>				
EFT14840	18/10/2018	2018/19 ESL		2,706.00
INV 148293	02/10/2018	2018/19 Emergency Services Levy, 2018/19 Emergency Services Levy,	2,706.00	
<b>Geraldton Fuel Company Pty Ltd (Refuel Australia)</b>				
EFT14841	18/10/2018	Monthly Account		12,002.77
INV	10/10/2018	ULS/Diesel 7300.00 Litres @ \$1.6049 P/L	11,715.77	
INV	10/10/2018	Delo Torqforce sae30 20L - TS5005	100.00	
INV	17/10/2018	Caltex Super gt-f 5w-30 20L- TS5021	187.00	

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<b>Geraldton Mower &amp; Repair Specialist</b>				
EFT14842	18/10/2018	Monthly Account		50.00
INV 67542#0	11/10/2018	Mowing Head Autocut C 26-2	50.00	
<b>JR &amp; A Hersey Pty Ltd</b>				
EFT14843	18/10/2018	Monthly Account		496.32
INV	26/09/2018	Thorzt icy poles, Single Serve Thorzt, Bag of Cotton Rags 15kg, Silver	395.73	
INV	26/09/2018	10lt Fuel Can, Magic Tree 24 pces, P20 Paint Red Marker, P20 Paint	100.59	
<b>Health Insurance Fund (HIF) of WA (Inc)</b>				
EFT14844	18/10/2018	Payroll deductions		120.20
INV	16/10/2018	Payroll Deduction for 16/10/2018	120.20	
<b>Steve Hunter</b>				
EFT14845	18/10/2018	Contractor		760.00
INV 10184	21/09/2018	Repair Hot Water System	640.00	
INV 10186	10/10/2018	Inspect and Service A/C unit	120.00	
<b>Shire of Irwin</b>				
EFT14846	18/10/2018	EHO Services		1,131.17
INV 15505	27/09/2018	Consultant- EHO Services August 2018 - 4 Onsite Hours, , Consultant-	558.81	
INV 15501	27/09/2018	Consultant- EHO Services September 2018 - 4 Onsite Hours, ,	572.36	
<b>Local Government Professionals Australia</b>				
EFT14847	18/10/2018	Annual State Conference 2018		1,500.00
INV 9670	05/10/2018	LG Professionals Annual State Conference registration CEO	1,500.00	
<b>Leeman Plumbing &amp; Excavation</b>				
EFT14848	18/10/2018	Contractor		944.84
INV	01/10/2018	Investigate and repair Leaking Urinal at Main Street Public Toilet	197.45	
INV	01/10/2018	Investigate Smell in En Suit Toilet, found outlet pipework comming up	147.95	
INV	01/10/2018	Investigate Leaking Toilet Cistern, Found faulty inlet valve, perished	141.29	
INV	01/10/2018	Replace Spindle in Disabled Bathroom at Community Pool M/P	458.15	
<b>LGISWA Liability</b>				
EFT14849	18/10/2018	LGIS Liability Cover (2nd Instalment) 30/06/2018 to 30/06/2019		1,921.98
INV	30/09/2018	LGIS Liability Cover (2nd Instalment) 30/06/2018 to 30/06/2019 (55%),	6,043.14	
INV	03/10/2018	2018/19 Contributions Credit Note - Second Instalment	-4,121.16	
<b>LGISWA Workcare</b>				
EFT14850	18/10/2018	LGIS Workcare Insurance (2nd Instalment) 30/06/2018 to 30/06/2019		19,980.26
INV	30/09/2018	LGIS Workcare Insurance (2nd Instalment) 30/06/2018 to 30/06/2019	19,980.26	
<b>Starick Tyres</b>				
EFT14851	18/10/2018	Monthly Account		1,223.59
INV 30994	31/08/2018	245/70R16 Bridgestone D697 113T All terrain Tyres fitted & Balanced-	1,106.60	
INV 31100	28/09/2018	14.00R24 Tl e/m tl puncture Repair - TS5010, o'ring seal fitted - TS5010,	116.99	
<b>LGISWA Property Scheme</b>				
EFT14852	18/10/2018	Annual Property Insurance 2nd Instalment 2018/2019		26,376.97
INV	30/09/2018	Annual Property Insurance 2nd Instalment 2018/2019, Annual Property	26,376.97	
<b>Medelect Biomedical Services</b>				
EFT14853	18/10/2018	Contractor- Medical Centre		1,452.00
INV 66541	05/10/2018	Maintenance - Programmed Preventative Maintenance of Medical	1,452.00	
<b>Three Springs Road House</b>				
EFT14854	18/10/2018	Monthly Account		290.00
INV 1838	27/09/2018	Gas Bottles (2 New) there were no bottles at the house	290.00	
<b>Perfect Computer Solutions Pty Ltd</b>				
EFT14855	18/10/2018	Computer and IT Services		8,930.00
INV 24055	10/10/2018	Desktop Mini Intel i5 PC Intel i5 3GHz, 8Gb RAM, 256Gb SSD, Win 10	6,120.00	
INV 24056	10/10/2018	Labour (In our Office) , 1/10/2018 - Preconfigure two desktop pc's and	2,810.00	
<b>Rossiter &amp; Co</b>				
EFT14856	18/10/2018	Fire Station Opening		105.00
INV SEPT	10/09/2018	Firs Station opening - Sausages	105.00	

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<b>Australian Communications and Media Authority (ACMA)</b>				
EFT14857	18/10/2018	Apparatus Licence Renewal		44.00
INV	26/08/2018	Apparatus Licence Renewal Fee - Call Sign 6FMS Kadathinni Hill 9km	44.00	
<b>Sweetman's Hardware</b>				
EFT14858	18/10/2018	Monthly Account		765.35
INV 52	30/09/2018	Retic - 5 Glyde Street, Retic - 5 Glyde Street, Retic - Depot	69.25	
INV 51	30/09/2018	Fire Prevention Building MUN (Paint for new fire shed), Works Prog-	696.10	
<b>Sweetman's Ampol Cafe</b>				
EFT14859	18/10/2018	Catering		129.00
INV 97	09/10/2018	2 X Tray of assorted sandwiches- , Live Emergency Exercise- Hack	129.00	
<b>Scotty's Contracting</b>				
EFT14860	18/10/2018	Contractor		330.00
INV 1033	11/10/2018	Call Out HWS Issues Saturday and Tuesday, Dig Trench (Excavator),	247.50	
INV 1032	11/10/2018	Call Out HWS Issues, Dig Trench (Excavator), Pump Replacement	82.50	
<b>Three Springs IGA</b>				
EFT14861	18/10/2018	Monthly IGA Account		415.62
INV	18/09/2018	Nobbies Mixed Nuts 375gm Councillors Meeting September 2018. , ,	47.45	
INV	30/09/2018	Shed opening - soft drink, Shed opening - Other refreshments, Shed	348.19	
INV	18/09/2018	Mop and Bucket for Doctor's Unit	19.98	
<b>Truckline</b>				
EFT14862	18/10/2018	Monthly Account		265.17
INV 6453052	18/10/2018	Credit - Kit Cat C13- TS5011	-71.48	
INV 6444230	11/10/2018	Kit Fuso Canter 4P10-T Engine - TS5011, Air Filter HD TS5011, Freight	150.54	
INV 6442388	09/10/2018	Kit Cat 113- TS5011, Air Filter HD - TS5022	186.11	
<b>Three Springs Rural Services</b>				
EFT14863	18/10/2018	Monthly Account		136.46
INV 43502	09/10/2018	Oval Marking (Sprinklers), Repairs Retic, Repairs Retic, Repairs Retic,	0.50	
INV 3.05	04/10/2018	Elbow Fi 3/4"Threaded Poly	3.05	
INV 43448	03/10/2018	Oval Marking (Sprinklers), Repairs Retic, Repairs Retic, Repairs Retic,	40.75	
INV 43319	26/09/2018	Oval Marking (Sprinklers), Repairs Retic, Repairs Retic, Repairs Retic,	23.74	
INV 43280	25/09/2018	Oval Marking (Sprinklers), Repairs Retic, Repairs Retic, Repairs Retic -	17.94	
INV 43187	17/09/2018	Oval Marking (Sprinklers), Repairs Retic - Neta Valve in Line Barb	6.32	
INV 42870	22/08/2018	Oval Marking (Sprinklers) - Spot Marking All Colours 350G, Repairs	9.42	
INV 43510	11/10/2018	Sprinkler - Bryne Park	34.74	
<b>Afgri Equipment Pty Ltd</b>				
EFT14864	18/10/2018	50,000km Service TS125		388.54
INV 307809	12/09/2018		388.54	
<b>WA Local Government Association (WALGA)</b>				
EFT14865	18/10/2018	Councillor Short Course (effective Leadership)		200.00
INV	16/10/2018	Effective Community Leadership Training - Cr Lane	50.00	
INV	16/10/2018	Effective Community Leadership Training - Cr Heal	50.00	
INV	16/10/2018	Effective Community Leadership Training - Cr Connaughton	50.00	
INV	16/10/2018	Effective Community Leadership Training - Cr Mutter	50.00	
<b>Aquatic Services WA Pty Ltd</b>				
EFT14866	26/10/2018	Resurface Three Springs Swimming Pool		60,390.00
INV	19/10/2018	Contract to resurface the pool at Three Springs, as specified in the	60,390.00	
<b>Burgess Rawson (WA) Pty Ltd</b>				
EFT14867	26/10/2018	Water Usage & Service Charges		292.68
INV 2654	19/10/2018	Water Usage Charges 09/08/2018 to 11/10/2018 - Railway Station	292.68	
<b>Courier Australia</b>				
EFT14868	26/10/2018	Freight Account Various		76.19
INV 0384	19/10/2018	Freight from Three Springs to Environmental Noise Department - Noise	45.00	
INV 0381	28/09/2018	Freight from Three Springs to State Library - Books, Freight from Cows	31.19	
<b>Cows Parts Pty Ltd</b>				
EFT14869	26/10/2018	Monthly Account		965.64
INV	21/09/2018	Elem Asy Carb A/Clnr, Elem Asy Carb A/Clnr, Filter Kit Element, Filter	170.19	



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**SHIRE OF THREE SPRINGS**  
**Statement of Payments for the Month of October 2018**

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
<b>Covs Parts Pty Ltd</b>				
INV	21/09/2018	Jumpstarter - 2200 AMP 12/24V	616.00	
INV	26/09/2018	Lube Filter - Cartridge, Fuel Filter - Cartridge	79.31	
INV	27/09/2018	Procurement Recovery Donaldson Air Filter, Donaldson Air Filter	100.14	
<b>Commercial Hotel Three Springs</b>				
EFT14870	26/10/2018	Accommodation - Moore Stephens Auditors		720.00
INV	18/10/2018	Accommodation for 3 nights for 3 Shire Auditors - Moore Stephens,	720.00	
<b>Eneabba Smash Repairs</b>				
EFT14871	26/10/2018	Excess on Insurance Claim 63311615		300.00
INV	21/09/2018	Excess on Insurance Claim 63311615 for Holden Calais OTS	300.00	
<b>Shire of Irwin</b>				
EFT14872	26/10/2018	EHO Services		637.14
INV 15553	19/10/2018	Consultant- EHO Services October 2018 - 4 Onsite Hours , , Consultant-	637.14	
<b>Sweetman's Ampol Cafe</b>				
EFT14873	26/10/2018	Catering - Wildflower Meeting held 25th October 2018		129.00
INV 98	25/10/2018	2X Assorted Sandwiches- Wildflower Country Meeting Oct 2018, 1X	129.00	
<b>Scotty's Contracting</b>				
EFT14874	26/10/2018	Contractor		177.10
INV 1031	26/10/2018	Call Out HWS Issues, Dig Trench (Excavator), Pump Replacement	177.10	
<b>Three Springs Rural Services</b>				
EFT14875	26/10/2018	Monthly Account		166.38
INV 43645	23/10/2018	Neta goof plug repair 4mm (Rack of 10), Ratchet clip 13mm Labelled	10.40	
INV 43190	25/10/2018	Hobart TPU Black Bump cap Product code 332101- Pool Manager	155.98	
<b>iiNet Limited</b>				
DD11566.1	01/10/2018	Monthly M/C Coorow Account		54.95
INV	16/09/2018	Monthly Medical Centre Internet Account, 10 ADSL 1 SP-10 User Name	54.95	
<b>Commander Australia</b>				
DD11589.1	09/10/2018	Monthly Account		46.92
INV	24/09/2018	Commander Contract (System Rental) (16/10/2018) to (15/11/2018) -	46.92	
<b>WA Super</b>				
DD11591.1	02/10/2018	Payroll deductions		4,270.04
INV SUPER	02/10/2018	Super. for 02/10/2018	3,492.86	
INV	02/10/2018	Payroll Deduction for 02/10/2018	37.62	
INV	02/10/2018		150.47	
INV	02/10/2018	Payroll Deduction for 02/10/2018	311.15	
INV	02/10/2018	Payroll Deduction for 02/10/2018	207.69	
INV	02/10/2018	Payroll Deduction for 02/10/2018	70.25	
<b>Australian Super</b>				
DD11591.2	02/10/2018	Superannuation contributions		329.15
INV	02/10/2018	Payroll Deduction for 02/10/2018	94.04	
INV SUPER	02/10/2018	Super. for Bruce 02/10/2018	235.11	
<b>Colonial First State - FirstChoice Wholesale Personal Super</b>				
DD11591.3	02/10/2018	Payroll deductions		646.16
INV SUPER	02/10/2018	Super. for 02/10/2018	346.16	
INV	02/10/2018	Payroll Deduction for 02/10/2018	300.00	
<b>Sunsuper Superannuation Fund</b>				
DD11591.4	02/10/2018	Superannuation contributions		113.62
INV SUPER	02/10/2018	Super. for 02/10/2018	113.62	
<b>WA Super</b>				
DD11608.1	16/10/2018	Payroll deductions		4,458.20
INV SUPER	16/10/2018	Super. for 16/10/2018	3,668.62	
INV	16/10/2018	Payroll Deduction for 16/10/2018	37.62	
INV	16/10/2018		150.47	
INV	16/10/2018	Payroll Deduction for 16/10/2018	311.15	
INV	16/10/2018	Payroll Deduction for 16/10/2018	207.69	

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**SHIRE OF THREE SPRINGS**  
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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
<b>WA Super</b>				
INV	16/10/2018	Payroll Deduction for 16/10/2018	82.65	
<b>Colonial First State - FirstChoice Wholesale Personal Super</b>				
DD11608.2	16/10/2018	Superannuation contributions		646.16
INV	16/10/2018	Payroll Deduction for 16/10/2018	300.00	
INV SUPER	16/10/2018	Super. for 16/10/2018	346.16	
<b>Australian Super</b>				
DD11608.3	16/10/2018	Superannuation contributions		329.15
INV	16/10/2018	Payroll Deduction for 16/10/2018	94.04	
INV SUPER	16/10/2018	Super. for 16/10/2018	235.11	
<b>MLC Masterkey Personal Super</b>				
DD11608.4	16/10/2018	Superannuation contributions		70.89
INV SUPER	16/10/2018	Super. for 16/10/2018	70.89	
<b>Sunsuper Superannuation Fund</b>				
DD11608.5	16/10/2018	Superannuation contributions		200.34
INV SUPER	16/10/2018	Super. for 16/10/2018	200.34	
<b>National Mastercard</b>				
DD11623.1	24/10/2018	Monthly Credit Card Account		18.00
INV	19/10/2018	Card Fee - SJY, Card Fee - LJ	18.00	
<b>WA Super</b>				
DD11629.1	30/10/2018	Payroll deductions		4,509.69
INV SUPER	30/10/2018	Super. for 30/10/2018	3,732.51	
INV	30/10/2018	Payroll Deduction for 30/10/2018	37.62	
INV	30/10/2018		150.47	
INV	30/10/2018	Payroll Deduction for 30/10/2018	311.15	
INV	30/10/2018	Payroll Deduction for 30/10/2018	207.69	
INV	30/10/2018	Payroll Deduction for 30/10/2018	70.25	
<b>Colonial First State - FirstChoice Wholesale Personal Super</b>				
DD11629.2	30/10/2018	Superannuation contributions		646.16
INV	30/10/2018	Payroll Deduction for 30/10/2018	300.00	
INV SUPER	30/10/2018	Super. for 30/10/2018	346.16	
<b>Australian Super</b>				
DD11629.3	30/10/2018	Superannuation contributions		329.15
INV	30/10/2018	Payroll Deduction for 30/10/2018	94.04	
INV SUPER	30/10/2018	Super. for 30/10/2018	235.11	
<b>MLC Masterkey Personal Super</b>				
DD11629.4	30/10/2018	Superannuation contributions		20.38
INV SUPER	30/10/2018	Super. for 30/10/2018	20.38	
<b>Sunsuper Superannuation Fund</b>				
DD11629.5	30/10/2018	Superannuation contributions		200.34
INV SUPER	30/10/2018	Super. for 30/10/2018	200.34	
<b>Department Of Transport - Daily Licensing</b>				
DD11637.1	31/10/2018	POLICE LICENSING PAYMENTS FOR OCTOBER 2018		16,432.55
INV T1	31/10/2018	POLICE LICENSING 28/09/2018, POLICE LICENSING 01/10/2018,	16,432.55	

**REPORT TOTALS**

Bank Code	Bank Name	TOTAL
L	POLICE LICENSING	16,432.55
M	MUNICIPAL BANK	263,946.76

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**SHIRE OF THREE SPRINGS**  
**Statement of Payments for the Month of October 2018**

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name Invoice Description</b>	<b>INV Amount</b>	<b>Amount</b>
			<b>TOTAL</b>	
T		TRUST BANK	<b>376.65</b>	
<b>TOTAL</b>				<b>280,755.96</b>

## National Business Visa Card

21 September, 2018 to 19 October, 2018

### Chief Executive Officer

Nil	\$	-
	\$	-

### Deputy Chief Executive Officer

Nil	\$	-
	\$	-

Bank Charges	\$	18.00
	\$	<b>18.00</b>

<b>Total Direct Debit Payment made on 24/10/2018</b>	<b>\$</b>	<b>18.00</b>
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## Police Licensing

Direct Debits from Trust Account

1 October, 2018 to 31 October, 2018

Monday, 1 October 2018	\$	85.05
Wednesday, 3 October 2018	\$	663.40
Thursday, 4 October 2018	\$	2,806.55
Friday, 5 October 2018	\$	26.85
Monday, 8 October 2018	\$	71.30
Tuesday, 9 October 2018	\$	2,132.90
Wednesday, 10 October 2018	\$	118.80
Thursday, 11 October 2018	\$	1,931.80
Friday, 12 October 2018	\$	554.85
Monday, 15 October 2018	\$	26.85
Tuesday, 16 October 2018	\$	1,122.65
Wednesday, 17 October 2018	\$	231.50
Thursday, 18 October 2018	\$	639.10
Friday, 19 October 2018	\$	267.05
Monday, 22 October 2018	\$	237.35
Tuesday, 23 October 2018	\$	299.60
Wednesday, 24 October 2018	\$	500.50
Thursday, 25 October 2018	\$	81.90
Friday, 26 October 2018	\$	3,253.35
Monday, 29 October 2018	\$	251.25
Tuesday, 30 October 2018	\$	636.15
Wednesday, 31 October 2018	\$	1,946.05
	\$	-
	<b>\$</b>	<b>17,884.80</b>

## Bank Fees

### Direct Debits from Muni Account

1 October, 2018 to 31 October, 2018

Total direct debited from Municipal Account	\$	<b>1,029.58</b>
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## Payroll

### Direct Payments from Muni Account

1 October, 2018 to 31 October, 2018

Wednesday, 3 October 2018	\$	28,513.43
Wednesday, 17 October 2018	\$	30,622.57
Wednesday, 31 October 2018	\$	29,841.30
	\$	<b>88,977.30</b>

**10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

11.1. ELECTED MEMBERS

11.2. STAFF

**12. QUESTIONS BY MEMBERS WITHOUT NOTICE**

**13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**14. TIME AND DATE OF NEXT MEETING**

The Next Ordinary Council Meeting will be held on Wednesday 12<sup>th</sup> December 2018 at 1.30pm.

**15. CONFIDENTIAL ITEMS**

**140408 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 15**

**MOVED:** Cr Mutter

**SECONDED:** Cr Thorpe

**That Council close the meeting to members of the public to discuss Confidential items.**

***As per Local Government Act 1995***

***Section 5.23. (2) (c) (e) (ii) Meetings generally open to public***

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and

(e) a matter that if disclosed, would reveal —

- (i) a trade secret; or
- (ii) information that has a commercial value to a person; or
- (iii) information about the business, professional, commercial or financial affairs of a person,

where the trade secret or information is held by, or is about, a person other than the local government

**CARRIED**

**Voted: 5/0**

*Cr Thorpe declared an interest as North Midlands Maintenance are contracted to replace signs when advertising matters are changed at this site.*

#### **15.1. ROADSIDE SIGN – LOT M765 MIDLANDS ROAD, KADATHINNI**

**Agenda Reference:** CI 11/18-01  
**Location/Address:** Lot M765 Midlands Road, Kadathinni  
**Name of Applicant:** Paramount Australia Outdoor Media  
**File Reference:** ADM0095  
**Disclosure of Interest:** Nil  
**Date:** 14 November 2018  
**Author:** Simon Lancaster, DCEO/Planning Advisor Shire of Chapman Valley and Sylvia Yandle, CEO

**Reason for Confidentiality** - In accordance with the *Local Government Act 1995* Section 5.23(2)(d) & (f) it is appropriate for Council to resolve “*the meeting be closed to members of the public*” for Agenda Item 15.1.

#### **140409 COUNCIL RESOLUTION – ITEM 15.1.1**

**MOVED:** Cr Lane  
**SECONDED:** Cr Mutter

That Item 15.1.1 Lay on the Table, pending further information.

**CARRIED**  
**Voted: 5/0**

#### **15.2. THREE SPRINGS PROMOTION OPPORTUNITIES**

**Agenda Reference:** CEO 11/18-03  
**Location/Address:** Three Springs Shire  
**Name of Applicant:** N/A  
**File Reference:** ADM0163  
**Disclosure of Interest:** Nil  
**Date:** 15<sup>th</sup> November 2018  
**Author:** Sylvia Yandle CEO

**Reason for Confidentiality** - Local Government Act 1995: Section 5.23(2) (c),”a contract entered into, or which may be entered into by the local government and which relates to a matter to be discussed at the meeting”.

#### **140410 COUNCIL RESOLUTION/OFFICER’S RECOMMENDATION Item 15.1.2**

**MOVED:** Cr Thorpe  
**SECONDED:** Cr Mutter

That, subject to 5 Shires in the region supporting the media and publicity opportunities, Council resolve:

1. To support the development of the Our Town Program along with 4 other Shires.
2. To make a budget allocation of \$8,000 for the Our Town Program.

3. To provide a budget allocation for the development, production and promotion of media content in the 6 month budget review.

**CARRIED by Absolute Majority**

**Voted: 5/0**

**140411 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 15.**

**MOVED:** Cr Mutter

**SECONDED:** Cr Connaughton

**That Council re-open the meeting to members of the public after discussion of Confidential items.**

**CARRIED**

**Voted: 5/0**

**16. MEETING CLOSURE**

There being no further business the Presiding Officer closed the meeting at 8.00pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: \_\_\_\_\_

Presiding Officer

Date: 12th December 2018