



AGENDA FOR THE
ORDINARY COUNCIL MEETING
TO BE HELD ON
WEDNESDAY
16TH MAY 2018

SHIRE OF THREE SPRINGS
PROGRAM FOR WEDNESDAY 16TH MAY 2018

| | |
|----------------|--|
| 12:00 - 1:30PM | COUNCIL BRIEFING SESSION |
| 1:30PM | COUNCIL MEETING COMMENCES |
| 3:00PM | AFTERNOON TEA FOLLOWED BY INDIVIDUAL COUNCILLOR INTERVIEWS WITH JOHN PHILLIPS |



WILDFLOWER COUNTRY

**SHIRE OF THREE SPRINGS
ORDINARY COUNCIL MEETING NOTICE PAPER
16TH MAY 2018**

President and Councillors,

An ordinary meeting of Council is called for Wednesday, 16th May 2018, in the Council Chambers, Railway Road, Three Springs commencing at 1:30pm.

**Sylvia Yandle
Chief Executive Officer**

9th May 2018

THREE SPRINGS SHIRE COUNCIL

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Three Springs for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff.

The Shire of Three Springs disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement occurring during Council/Committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Three Springs during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Three Springs. The Shire of Three Springs warns that anyone who has an application lodged with the Three Springs Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Three Springs in respect of the application.

SHIRE OF THREE SPRINGS

AGENDA FOR ORDINARY MEETING OF COUNCIL TO BE HELD IN COUNCIL CHAMBERS ON 16th MAY 2018 COMMENCING AT 1.30 PM.

Table of Contents

Contents

| | |
|--|----|
| 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS..... | 1 |
| 2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE | 1 |
| 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE..... | 1 |
| 4. PUBLIC QUESTION TIME | 1 |
| 5. APPLICATIONS FOR LEAVE OF ABSENCE | 1 |
| 6. CONFIRMATION OF PREVIOUS MEETING MINUTES..... | 1 |
| 6.1. Confirmation of Minutes of Ordinary Meeting held 24 th April 2018..... | 1 |
| 7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION..... | 1 |
| 8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS..... | 1 |
| 9. OFFICERS REPORTS | 2 |
| 9.1. HEALTH, BUILDING AND TOWN PLANNING | 2 |
| 9.1.1. Health/Building and Planning Report 2017/18..... | 2 |
| 9.2. ADMINISTRATION | 3 |
| 9.2.1 Appointment of Voting Delegates to the AGM of WALGA | 3 |
| 9.2.2 Astro Tourism Stargazer Town 2018/19 | 14 |
| 9.2.3 General Policy Manual Amendments | 29 |
| 9.2.4 Support Submission for High Speed Internet Service for North Midlands | 33 |
| 9.3. FINANCE | 37 |
| 9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 30 APRIL 2018 | 37 |
| 9.3.2. ACCOUNTS FOR PAYMENT – 30 th APRIL 2018 | 65 |
| 10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN | 76 |
| 11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING | 76 |
| 11.1. ELECTED MEMBERS | 76 |
| 11.2. STAFF | 76 |
| 12. QUESTIONS BY MEMBERS WITHOUT NOTICE..... | 76 |
| 13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN..... | 76 |
| 14. TIME AND DATE OF NEXT MEETING | 76 |
| 15. CONFIDENTIAL ITEMS | 76 |
| 15.1.1 Appointment of Works Supervisor and Approval of Contract..... | 77 |
| 15.1.2 Cement Stabilisation And Bitumen Supply Tender..... | 77 |
| 16. MEETING CLOSURE..... | 77 |

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS
2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
4. PUBLIC QUESTION TIME
5. APPLICATIONS FOR LEAVE OF ABSENCE
6. CONFIRMATION OF PREVIOUS MEETING MINUTES

| |
|---|
| 6.1. Confirmation of Minutes of Ordinary Meeting held 24th April 2018 |
|---|

| |
|--|
| OFFICER RECOMMENDATION – ITEM 6.1 |
|--|

| |
|--|
| That the Minutes of the Ordinary Council Meeting held on the 24 th of April 2018 be confirmed as a true and accurate record of proceedings. |
|--|

7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION
8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

9. OFFICERS REPORTS

9.1. HEALTH, BUILDING AND TOWN PLANNING

9.1.1. Health/Building and Planning Report 2017/18

| DATE OF REPORT: | | April 2018 |
|-----------------|----------|--|
| | | |
| Date | | |
| 10.04.18 | Building | NMHS Installation of Shade sails |
| 20.04.18 | Planning | Minister for Planning – approval TPS No.2 Amendment No.1 |
| | | |
| | | |

For Council's Information

9.2. ADMINISTRATION

9.2.1 Appointment of Voting Delegates to the AGM of WALGA

Agenda Reference: CEO 05/18 - 01
Location/Address:
Name of Applicant: Shire of Three Springs
File Reference: ADM0211
Disclosure of Interest:
Date: 8th May 2018
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

For Council to nominate two voting delegates and two proxy delegates for the Annual General Meeting of the WA Local Government association to be held on Wednesday 1st August 2018.

ATTACHMENTS

9.2.1a WA Local Government Notice of Meeting and Voting Delegate information.

9.2.1b WA Local Government 2018 Convention Information and registration

BACKGROUND

The AGM of WA Local Government Association is held on the first day of 2018 Local Government Convention and each Council may nominate two voting delegates and two proxy delegates, although in previous years Shire of Three Springs has not always been represented by four elected members.

COMMENT

Delegates may be elected members or serving officers. It is preferable that voting delegates are elected members.

Closing date for submissions of motions is 5th June 2018 and Council is required to submit proposals prior to that date.

The convention program has been finalised and Councillors wishing to attend will be required to advise the Chief Executive Officer of their choice for sessions they wish to participate in so that registrations may be organised. Registrations closed on Tuesday 3rd July, 2018

In recent years Councillors attending the convention have been accommodated at The Parmelia in Perth, which is within working distance from the Perth Convention Centre and parking is also available at the PCC. Unless attendees indicate a preference for alternative accommodation, bookings will again be made for those attending at The Parmelia.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

1004 Conference and Meetings

Any Councillor who wishes to represent Council at such an event shall request nomination at a Council meeting.

Council shall decide by resolution to nominate such representatives as Council may consider is appropriate

FINANCIAL IMPLICATIONS

Sufficient budget provisions will be made in 2018/2019 budget to cover the cost of delegates attending.

STRATEGIC IMPLICATIONS

Strategic Community Plan

4.6 To be strong advocates representing the communities interest.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.2.1

1. That Councillors _____ and _____ be registered as voting delegates for the WA Local Government Association 2018 Annual General Meeting and that Councilors _____ and _____ be nominated as proxy delegates.
2. Accommodation booking be made for _____ representatives at The Parmelia for 1st, 2nd and 3rd August and PCEC parking arrangements for attendees.

1CR187116

| | |
|---------------------------|--------------------------|
| SHIRE OF THREE SPRINGS | |
| FILE: | ADM 0211 |
| 30 APR 2018 | |
| CEO | <input type="checkbox"/> |
| DCEO | <input type="checkbox"/> |
| EHO | <input type="checkbox"/> |
| ACTION:..... | |
| ADMIN | <input type="checkbox"/> |
| W/S | <input type="checkbox"/> |
| MECH | <input type="checkbox"/> |



24 April 2018

Our Ref: 01-003-02-0003 MD

Mrs Sylvia Yandle
Chief Executive Officer
Shire of Three Springs
DX 69481
PO Box 117
Three Springs WA 6519

Dear Sylvia

Notice of Annual General Meeting 2018

The Annual General Meeting for the Western Australian Local Government Association (WALGA) will be held on **Wednesday, 1 August 2018** as part of the Local Government Convention. The meeting will be held at the Perth Convention Exhibition Centre, 21 Mounts Bay Road, Perth.

Notice of the Annual General Meeting is enclosed, together with general information on the meeting, guidelines for the preparation and submission of motions, and a form for the registration of voting delegates.

Please note that the closing date for submissions of motions is **Tuesday, 5 June 2018**. Any motions proposing alterations or amendments to the Association's Constitution must be received by **Friday 11 May 2018** in order to satisfy the 60 day constitutional notice requirements. Registration of voting delegates is required by **Monday, 2 July 2018**.

The 2018 Local Government Convention is the premier event for Elected Members and Officers within Local Government. The Association's Annual General Meeting, as an integral part of this event, is a critical forum for mobilising the views of Western Australian Councils, confronting emerging issues and developing directions forward for our sphere of government.

For enquiries, please contact Margaret Degebrodt, Executive Officer, Governance on (08) 9213 3036 or via email mdegebrodt@walga.asn.au.

Yours sincerely

Ricky Burges
Chief Executive Officer

ONE70
LV1, 170 Railway Parade, West Leederville, WA 6007
PO Box 1544, West Perth, WA 6872
T: (08) 9213 2000 F: (08) 9213 2077 info@walga.asn.au
www.walga.asn.au



Notice of Annual General Meeting

and
Procedural Information
for Submission of Motions

Perth Convention and Exhibition
Centre

Wednesday, 1 August 2018

Deadline for Agenda Items

(Close of Business)

Tuesday, 5 June 2018



2018 Local Government Convention General Information

The 2018 Local Government Convention will be held at the Perth Convention and Exhibition Centre (PCEC) from 1 August to 3 August 2018. The tentative schedule for the Convention is as follows:

| <u>Tuesday, 31 July</u> | <u>START</u> | <u>FINISH</u> |
|--|--------------|---------------|
| Mayors and Presidents Forum (separate invitation) | 3.30 pm | 5.30 pm |
| Mayors and Presidents Reception (separate invitation) | 5.30 pm | 7.00 pm |
| <u>Wednesday, 1 August</u> | | |
| State and Local Government Forum (separate registration) | 9.00 am | 12.15 pm |
| Registration for AGM and collection of voting keypads | 10.00 am | 1.30 pm |
| Honour Recipients Luncheon (by invitation only) | 12.00 pm | 1.15 pm |
| WALGA AGM (including Honours Awards Presentations) | 1.30 pm | 5.00 pm |
| Convention Opening Welcome Reception | 5.00 pm | 6.30 pm |
| <u>Thursday, 2 August</u> | | |
| ALGWA AGM and Breakfast (separate invitation) | 7.00 am | 8.30 am |
| Opening and Convention Sessions | 9.00 am | 5.30 pm |
| Convention Gala Dinner | 7.00 pm | 11:00 pm |
| <u>Friday, 3 August</u> | | |
| Convention Breakfast | 7.30 am | 8.45 am |
| Convention Sessions | 9.00 am | 3.30 pm |

Further details are contained in the Registration Brochure which will be distributed to all Local Governments in May.

WALGA Annual General Meeting

The Annual General Meeting for the Western Australian Local Government Association will be held from 1.30 pm to 5.30 pm on Wednesday, 1 August 2018. This event should be attended by delegates from all Member Local Governments.

Cost for attending the Annual General Meeting

Attendance at the Annual General Meeting is **free of charge** to all Member Local Governments; lunch is not provided. All Convention delegates must register their attendance in advance. Registration for the Opening Welcome Reception that evening must also be notified in advance and will incur a cost for those not registered as a Full Delegate.

Submission of Motions

Member Local Governments are hereby invited to submit motions for inclusion on the Agenda for consideration at the 2018 Annual General Meeting. Motions should be submitted in writing to the Chief Executive Officer of WALGA.

The closing date for submission of motions is **COB Tuesday, 5 June 2018**. *Please note that any motions proposing alterations or amendments to the Constitution of the WALGA must be received by COB Friday, 11 May 2018 in order to satisfy the 60 day constitutional notification requirements.*

The following guidelines should be followed by Members in the formulation of motions:

- Motions should focus on policy matters rather than issues which could be dealt with by the WALGA State Council with minimal delay.
- Due regard should be given to the relevance of the motion to the total membership and to Local Government in general. Some motions are of a localised or regional interest and might be better handled through other forums.
- Due regard should be given to the timeliness of the motion – will it still be relevant come the Local Government Convention or would it be better handled immediately by the Association?
- The likely political impact of the motion should be carefully considered.
- Due regard should be given to the educational value to Members – i.e. does awareness need to be raised on the particular matter?
- The potential media interest of the subject matter should be considered.
- Annual General Meeting motions submitted by Member Local Governments must be accompanied by fully researched and documented supporting comment.

Criteria for Motions

As per the Corporate Governance Charter, prior to the finalisation of the agenda, the WALGA Executive Committee will determine whether motions abide by the following criteria:

Motions will be included in the Business Paper agenda where they:

1. Are consistent with the objects of the Association (refer to clause 3 of the constitution);
2. Demonstrate that the issue/s raised will concern or are likely to concern a substantial number of Local Governments in WA.;
3. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
4. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
5. Are clearly worded and unambiguous in nature;

Motions will not be included where they are:

6. Consistent with current Association advocacy/policy positions. (As the matter has previously considered and endorsed by the Association).



Motions of similar objective:

7. Will be consolidated as a single item.

Submitters of motions will be advised of the Executive Committee's determinations.

Enquiries relating to the preparation or submission of motions should be directed to Margaret Degebrodt, Executive Officer Governance on 9213 2036 or via email mdegebrodt@walga.asn.au.

Emergency Motions

No motion shall be accepted for debate at the Annual General Meeting after the closing date unless the Association President determines that it is of an urgent nature, sufficient to warrant immediate debate, and delegates resolve accordingly at the meeting. Please refer to the AGM Standing Orders for details.

A handwritten signature in black ink, appearing to read "Lynne Craigie".

President Cr Lynne Craigie
President

A handwritten signature in black ink, appearing to read "Ricky Burges".

Ricky Burges
Chief Executive Officer

EMAIL BACK

Voting Delegate Information 2018 Annual General Meeting



TO: Chief Executive Officer

Registered:

All Member Councils are entitled to be represented by two (2) voting delegates at the Annual General Meeting of the WA Local Government Association to be held on Wednesday, 1 August 2018 at the Perth Convention Centre.

Please complete and return this form to the Association by Monday, **2 July 2018** to register the attendance and voting entitlements of your Council's delegates to the Annual General Meeting.

In the event that a Voting Delegate is unable to attend, provision is made for proxy delegates to be registered.

Only registered delegates or proxy registered delegates will be permitted to exercise voting entitlements on behalf of Member Councils. Delegates may be Elected Members or serving officers.

Please Note: All Voting Delegates, whether registered for the Convention or not, will need to present at the WALGA Delegate Service Desk prior to the AGM to collect their electronic voting device (keypad) for voting and identification tag to gain entry into the Annual General Meeting.

| VOTING DELEGATES | PROXY Voting Delegates (2) |
|--|---|
| Name of Voting Delegates (2): | Name of Proxy Voting Delegates (2): |
| For (Local Government Name): Shire/Town/City of | |
| Signature Chief Executive Officer _____ (An electronic signature is <u>required</u> if submitting via email) | |
| Date _____ | |

ON COMPLETION PLEASE EMAIL TO: mdegebrodt@walga.asn.au

Margaret Degebrodt, Executive Officer Governance

www.walga.asn.au

1CR187111

| | |
|-------------------------------|--------------------------------|
| SHIRE OF THREE SPRINGS | |
| FILE: | Adm 0211 |
| 24 APR 2018 | |
| CEO <input type="checkbox"/> | ADMIN <input type="checkbox"/> |
| DCEO <input type="checkbox"/> | W/S <input type="checkbox"/> |
| EHO <input type="checkbox"/> | MECH <input type="checkbox"/> |
| ACTION:..... | |



20 April 2018

Our Ref: 07-008-15-0001RB:UP

Mrs Sylvia Yandle
Chief Executive Officer
Shire of Three Springs
(DX 69481) 132 Railway Road
Three Springs WA 6519

Dear Sylvia

2018 WA LOCAL GOVERNMENT CONVENTION

The 2018 WA Local Government Convention and Trade Exhibition will be held at the Perth Convention and Exhibition Centre, commencing on Wednesday, 1 – Friday, 3 August. This annual event provides a valuable opportunity to meet other Council CEOs and Elected Members from around the State, share stories and experiences and learn from one another.

Registration are now open and enclosed are three copies of the **Information and Registration Brochure** for your review and distribution. Registrations for the Convention are to be made online via the WALGA website. If you would like to attend please visit www.walga.asn.au/LGC18 – then go to the Registration tab to complete your registration online. The registration deadline is Tuesday, 3 July.

City accommodation suggestions were earlier circulated and are available on the WALGA website. We can also assist with parking at the PCEC for delegate vehicles - this is encouraged as many central city hotels cannot guarantee parking space for all guests; however these are strictly limited and the deadline for requests is Tuesday, 3 July.

The Registration Brochure is also available in electronic format if required, and can be downloaded from the WALGA website. For other assistance please contact Marketing and Events Officer, Ulla Prill on 9213 2043 or email registration@walga.asn.au.

We look forward to your participation at the 2018 WA Local Government Convention.

Yours sincerely

Ricky Burges
Chief Executive Officer

ONE70
LV1, 170 Railway Parade, West Leederville, WA 6007
PO Box 1544, West Perth, WA 6872
T: (08) 9213 2000 F: (08) 9213 2077 info@walga.asn.au
www.walga.asn.au



READY & RELEVANT

INFORMATION AND REGISTRATION

PRESENTED BY



FOUNDING
CORPORATE PARTNER



**2018 WA Local
Government
Convention**

Perth Convention and
Exhibition Centre

1 - 3 August 2018

READY &
RELEVANT



PRESENTED BY



FOUNDING
CORPORATE PARTNER



ONE70 LV1, 170 Railway Parade, West Leederville WA 6007
T (08) 9213 2000 | F (08) 9213 2077 | E info@walga.asn.au
www.walga.asn.au

9.2.2 Astro Tourism Stargazer Town 2018/19

Agenda Reference: CEO 05/18 - 02
Location/Address: N/A
Name of Applicant: Carol Redford Stargazers Club WA
File Reference: ADM0163
Disclosure of Interest: Nil
Date: 8th May 2018
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

For Council to consider joining the Astro-Tourism Towns stargazing trail through Wheatbelt and Mid West regions to be implemented in 2018/19

ATTACHMENTS

9.2.2a Letter from Carol Redford Project Manager Stargazers Club WA
9.2.2b Astro Tourism Towns 2018/19 Project Package

BACKGROUND

In February Carol Redford from Stargazers Club WA gave a presentation to Wildflower Country Inc meeting about developing opportunities to take advantage of some of the most amazing night skies in the North Midlands/MidWest area. Stargazing presents additional tourism opportunities and Ms Redford has collated a package around creating collaborative Astro-Tourism in this area.

The project is designed to grow the value of the Tourism Industry and will assist to diversify the economy in the regions. This will be achieved using astronomy, stargazing and astrophotography opportunities in our world-class dark night skies. The concept for the project would be a regional Solar System Drive Trail.

An Astro Tourism Town is a place where visitors know they can access pristine night skies for naked-eye stargazing, astrophotography or viewing through telescopes. The Talc Mine Lookout with 360° unobstructed viewing makes it an ideal location as an observing site where visitors can participate in astronomical activities with the confidence they will have a great experience.

Wildflower Country – Midlands Route and Wildflower Way will be a unique trail that will have both educational and novelty value for the tourist and can become a distinct marketing for the communities along the route.

COMMENT

By becoming an Astro-Tourism town Three Springs would be able to build the community's economic sustainability and diversify local industry by taking advantage of an underutilised natural asset. Project impact will be measured through a number of mechanisms, of

particular interest will be the use of the Astro-Tourism digital map website which will provide statistical data and analytics. In addition, use of social media check in tools at observing sites will be encouraged. Similarly, quantitative and qualitative data will be obtained from local accommodation providers, shire administration office and Visitors Centre.

CONSULTATION

CEO, Cr Lane and Wildflower Country Inc members.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Community Partnerships

To promote a strong and cohesive community that has the capacity to co-ordinate its efforts and work in harmony for the benefit of the Shire as a whole.

FINANCIAL IMPLICATIONS

The cost for a single town to become an Astro-Tourism Town is \$7,975 (exc GST), however if six or more towns agree to join the Project, the package would be \$4,500 (exc GST) per town per year. As of 3rd May seven shires had committed to the project, therefore the cost to be included 2018/19 budget would be \$4,500.

STRATEGIC IMPLICATIONS

Strategic Community Plan

1.1 Develop tourism infrastructure and increase length of stay

- 1.1.1 Provide and maintain good quality tourism infrastructure and facilities such as eco caravan park, rest area and toilets.
- 1.1.2 Participate in Wildflower Way tourist drive.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – Item No. 9.2.2

That Council commits to become an Astro-Tourism Town commencing in 2018/19 and Stargazers Club WA be informed of this decision with annual project costs be included in future budgets.

26 February 2018

Ms Sylvia Yandle
Chief Executive Officer
Shire of Three Springs
132 Railway Road
Three Springs WA 6519

Dear Ms Yandle,

FINALIST: 2018 AGRIFUTURES RURAL WOMEN'S AWARD

I am delighted to be announced as one of four finalists in the 2018 Agrifutures Rural Women's Award. It's an honour to represent regional Western Australian women in this capacity. It provides me with the opportunity to both use and share my skills to benefit regional and remote businesses and communities.

As part of the Award, I have planned a project that can grow the value of the Tourism Industry and will assist to diversify the economy in the Wheatbelt and Mid West regions. This will be achieved using astronomy, stargazing and astrophotography opportunities in our world-class dark night skies.

ASTRO-TOURISM TOWNS PROJECT

Vision:

Western Australia's Wheatbelt and Mid West regions protect their pristine dark night skies and become an international icon for world-class stargazing. This asset attracts tourists, visitors, astrophotographers and amateur astronomers from around Australia and the globe to experience stargazing in regional and remote parts of our great State.

Mission:

To create a stargazing trail through Wheatbelt and Mid West communities, facilitate the protection of dark night skies and, design and implement Australia's first digital map of Astro-Tourism Towns to enable promotion and easy access.

Why astronomy and stargazing?

The Wheatbelt and the Mid West have many advantages and unique astro-tourism selling points:

- Dark night skies are a natural asset in regional WA. The real strength is that it is there just waiting to be seen. It doesn't require any maintenance or

development and can be seen simply with the naked-eye or with binoculars, telescopes and advanced astrophotography.

- WA is located in the Southern Hemisphere where the best parts of the Milky Way can be seen;
- The Wheatbelt and Mid West regions are far enough away from Perth's bright city lights that our dark night skies are protected, yet close enough to be easily accessed by visitors;
- Our Wheatbelt and Mid West towns have low light pollution and offer safe and easy-to-access places for stargazing;
- We have endless cloudless skies and clear weather giving us an edge over southern regions in WA; and
- We're home to international space science projects like the Square Kilometre Array, Australian International Gravitational Observatory, European Space Agency Deep Space Antenna and the WA Space Centre used for space tracking and communications for China, Japan and the USA.

HOW TO BECOME AN ASTRO-TOURISM TOWN

It will be easy to become an Astro-Tourism Town and I will be there every step of the way for coordination and promotion. The two criteria to become an Astro-Tourism Town are:

1. Select a dedicated site appropriate for visitors to use for stargazing, telescopes and/or astrophotography. This could be as simple as a concrete pad near existing visitor services such as accommodation and ablutions.
2. Willingness to work with me to adopt astronomy friendly lighting policies to protect the dark night sky for stargazing and astronomical related activities.

WHAT'S IN IT FOR YOUR COMMUNITY?

For the towns that sign up to be on the Astro-Tourism Town map, I'll work with the local community to facilitate the following:

- Selection of a dedicated observing site for visitors;
- Involvement of local school students to strengthen the connection to study, work experience and career paths in science;
- Design and installation of interpretive signage (consistent across the stargazing trail) at the observing site. This will link back to information that contains stories of the night sky, what can be seen, where to look and how the local community is protecting the night sky from light pollution and why that is important;

- A free local stargazing night to engage community members with stargazing and provide information on astronomy, light pollution and dark night sky protection for future generations;
- Promotion of the Astro-Tourism Towns stargazing trail with advertising in Australia's Golden Outback's annual holiday planner;
- Mentoring for the local tourism association members about astronomy tourism. This will ensure that Visitor Centre and/or Community Resource Centre staff, volunteers and other interested community members are armed with appropriate knowledge to assist visitors;
- Promotion of the positive Astro-Tourism advantages and the value-add to local residents and the business community;
- Fostering of Aboriginal Astronomy tourism business opportunities and connection to mentors from the Western Australian Indigenous Tourism Operators Council (WAITOC);
- Promotion of International Dark-Sky accreditation and processes/steps towards developing accreditation status (light audits, minimum dark-sky values etc); and
- Drafting of best practice lighting policies that can be adopted by Local Government to enable the implementation of Dark-Sky Accreditation Standards.

VALUABLE OUTCOMES AND IMPACT

By becoming an Astro-Tourism Town, you will be building your community's economic sustainability and diversifying local industry by taking advantage of an underutilised asset. This opportunity will also assist in building community capacity while simultaneously protecting the dark night sky asset.

Project impact will be measured through a number of mechanisms. Of particular interest will be the use of the Astro-Tourism digital map website which will provide statistical data and analytics. In addition, use of social media check in tools at observing sites will be encouraged. Similarly, quantitative and qualitative data will be obtained from local accommodation providers and local Visitor Centres.

EXPRESSION OF INTEREST (EOI)

Packages for Wheatbelt and Mid West communities to be on the Astro-Tourism Town digital map will be released shortly. This will include costs, what's included and potential target markets to give you the chance to fully consider the opportunity in your 2018/19 Local Government budget deliberations.

Please indicate your EOI to receive an Astro-Tourism Town package by reply email info@stargazersclubwa.com.au or phone 0427 554 035.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'CR', is positioned above the printed name.

Carol Redford
PROJECT MANAGER



STARGAZERS
ASTRONOMY FOR BEGINNERS | CLUB WA

✉: 372 Fynes Road, GINGIN WA 6503
☎: 0427 554 035
@: info@stargazersclubwa.com.au
🌐: www.stargazersclubwa.com.au

ASTRO-TOURISM TOWNS 2018/19 PACKAGES

Astro-Tourism Towns will be implemented in the 2018/19 financial year. This will allow time to complete planning and will ensure a smooth roll out across towns. It will further enable the opportunity for local decision makers to assess and budget for costs in upcoming budgets.

Annual support costs can be paid in one lump sum or in monthly instalments over 12 months.

WHAT'S INCLUDED?

The following table summarises what the project components that Stargazers Club WA will provide. It further illustrates where local community assistance can benefit as a direct result of the process.

| Deliverables – Night Sky Protection | Provided by Stargazers Club WA | Provided by Local Government and/or Town |
|---|---|---|
| Assessment of night sky darkness including measurement of current levels, benchmark light audit and identification of minimum levels of darkness required. | Record night sky brightness using approved Sky Quality Meter. Light audit log spreadsheet. | Assist with recording light fixtures, light bulbs, shielding. |
| Customised template policies for best practice light pollution reduction to enable the long-term opportunity to apply for International Dark-Sky Accreditation. | Draft policy and submit to local planning decision makers. | Assist with feedback. Adopt into policy documentation, strategic planning and/or Town Planning. |
| Implementation of best practice light pollution reduction. | Liaise with power service providers to raise awareness and encourage implementation. | Assist with best contacts. |
| International Dark-Sky accreditation for interested communities. | Assist with accreditation process. | Application. |

| Deliverables – Casual Observing Site | Provided by Stargazers Club WA | Provided by Local Government and/or Town |
|---|---|--|
| Dedicated observing site for visitors to use. Approximately 4m x 4m. (May or may not require a hard stand depending on location selected.) | Assist with site selection and amateur astronomical knowledge. | Site location. Concrete, paving slabs or similar to create a small hard stand if required. Installation. |
| Branded interpretive signage at observing site, linked to Astro-Tourism Towns digital map. | Design, purchase and delivery. | Assist with posts, concrete and labour for installation. |
| Official launch of observing site | Planning, implementation, presentation, invitations to local elected members, Chief Scientist WA etc. | Advice on best local contacts. |
| Deliverables – Community Engagement | Provided by Stargazers Club WA | Provided by Local Government and/or Town |
| Free local community/town stargazing night to engage community members with Astro-Tourism Towns. This event will provide information on astronomy, the importance of light pollution reduction, dark night sky protection for future generations and will also highlight the value of additional tourism for local businesses. | Planning, promotion implementation, presentation and telescope viewing. | Use of local oval or observing site for stargazing. Use of local hall/meeting room for presentations. |
| Mentor local tourism industry on how best to assist visitors. This upskilling will empower Visitor Centre and/or Community Resource Centre staff, volunteers and other interested community members. They will be provided with introductory knowledge on the importance of dark night sky protection, what can be seen, where to access information and how to share this knowledge with others. | Liaise and mentor. Communicate regularly. | Advice on best local contacts. |
| Involve local school students in light audit processes and dedicated observing site. Connect to Science Technology, Engineering and Maths (STEM) study work experience and career paths in science. | Liaise and include. | Advice on best local contacts. |
| Fostering of Aboriginal Astronomy tourism business opportunities and connection to mentors from the Western Australian Indigenous Tourism Operators Council (WAITOC) | Liaise, implement and include. | Assist with best local contacts. |

| Deliverables – Promotion | Provided by Stargazers Club WA | Provided by Local Government and/or Town |
|---|--|---|
| Digital Astro-Tourism Towns map with information on the towns, links to visitor services, what can be seen, where to look, stories of the night sky and how the local community is protecting the night sky from light pollution and why that is important. | Design, purchase, implementation and management. | Local distribution and promotion. |
| DL flyer for use in Visitor Centres in Astro-Tourism Towns. | Design, purchase and implementation. | Local distribution. |
| Promotion of the Astro-Tourism Towns via a one page advertisement in the annual Australia's Golden Outback's 2019 holiday planner. | Design, purchase and implementation. | |
| Electronic direct marketing to WA's local Astronomy and Astrophotography clubs and groups including any news and special events in towns of interest to the groups. Monthly. | Design, purchase and implementation. | |
| Electronic direct marketing to International Astronomy and Astrophotography clubs and groups. Ten (10) new clubs or groups selected each month. | Design, purchase and implementation. | |
| Logo | Design and purchase. | |
| Astro-Tourism Towns digital map website domain and hosting. | Design, purchase, implementation and management. | |

OTHER OPPORTUNITIES

Interested towns and communities are already generating ideas on how to leverage further from Astro-Tourism Towns. Stargazers Club WA can also assist with the following opportunities:

- Integration of additional sub-regional Astro-Tourism Trails.
- Addition of trail passports to encourage completion of a trail.
- Astrophotography exhibitions.
- Special events/activities incorporating astronomy and/or stargazing.
- Linking with Geocache activities.
- Linking with future Geoparks.
- Interactive apps or podcasts to disseminate educational information on astronomy science, space science, Aboriginal Astronomy etc.
- Cross promotion with regional science hubs and Astronomy WA partners.

Stargazers Club WA believes in value adding wherever possible and when appropriate. Please feel free to get in touch with Carol Redford at Stargazers Club

WA for any assistance with new ideas you may have, and to discuss how they can be integrated into Astro-Tourism Towns. In addition, if you need connections to links in the astronomy or stargazing fields please ask.

TARGET MARKETS – PERTH DOMESTIC MARKET

Astronomical societies/clubs and astrophotography/photography groups

This market seeks dark night skies in places that are safe and close to Perth. Stargazers Club WA's immediate network of six groups has over 4,000 members. There are many more photography clubs with thousands of members. Each will be targeted with direct messages and campaigns.

Families and Camping

Science based activities are attractive for local Perth families due to their educational nature. Carol Redford owned and operated Gingin Observatory from 2007 to 2012. In that time, the business increased visitation from an estimated 1,000 to over 5,500 people per year. Stargazers Club WA and Astronomy WA partners have followers and networks that will also be targeted with direct messages and campaigns.

Astronomy WA Network

This market can be drawn upon to assist with the promotion of Astro-Tourism Towns. Carol Redford is the Chair of Astronomy WA and partners include:

| | |
|--|---|
| Astronomical Group of WA | Desert Fireball Network/Fireballs in the Sky |
| Astronomical Group of WA Cosmic | Earthside Astronomy |
| Landscapers Group | Fireballs in the Sky, Desert Fireball Network |
| Astronomical Society of the South West | Geraldton Astronomy Group |
| Astronomical Society of WA | Gravity Discovery Centre and Observatory |
| Astronomy Education Services | Greg Quicke's Astro Tours |
| Astro Photography Australia | International Centre for Radio Astronomy |
| Australian International Gravitational | Research |
| Observatory | Mars Society of Australia |
| Australian Space Academy | Perth Observatory |
| BinoCentral | Scitech and Scitech Planetarium |
| Carnarvon Space and Technology Museum | Stargazers Club WA |
| Celestial Visions | The Space Place |
| Centre of Excellence for All-sky | The University of Western Australia |
| Astrophysics Curtin University | WA State Government (Office of Science) |
| CSIRO | Representatives from various WA schools |
| Curtin University | |

TARGET MARKETS – INTERNATIONAL

Astronomical societies/clubs and astrophotography/photography groups

Astro-Tourism Towns will give international visitors the confidence they need to travel to places where they can access dark night skies in the Southern Hemisphere. Astro-Tourism Towns will make it easy for international travellers to know where to stargaze, stay, eat and will also highlight things to do during the day.

In England alone, there are over 250 amateur astronomy clubs including eight in London itself. This market can be targeted with direct messages and campaigns to experience Southern Hemisphere night skies free of light pollution in an easy to access location. Moreover, the new 17-hour non-stop daily flights from London

ensures that Perth becomes Australia's gateway for Europeans. General marketing has already been actioned in London with Underground rail passengers seeing "Wake up in Western Australia" in the lead up to the first flight in late March.

Similar groups in other countries where astronomy is popular, but light pollution is high, can also be targeted with direct messages and campaigns. For example, Japan, Singapore, South Korea and China are all future marketing possibilities as our Astro-Tourism Towns grow.

OUTCOMES

By becoming an Astro-Tourism Town, you will be building your community's economic sustainability and diversifying local industry by taking advantage of an underutilised asset. This opportunity will also assist in building community capacity while simultaneously protecting the dark night sky asset. Outcomes will be:

- Build and sustain the economic value of tourism
- Grow jobs in a labour-intensive industry
- Diversify local industry
- Grow community capacity
- Protect the dark night sky asset
- Utilise an asset that's not rain reliant
- Link to STEM and education
- Grow Aboriginal Astronomy business
- Rejuvenate existing product
- Connecting to new products (Geocache and Geoparks)

MEASUREMENT

Project impact will be measured through a number of mechanisms. Of particular interest will be the use of the Astro-Tourism digital map website which will provide statistical data and analytics. In addition, use of social media check in tools at observing sites will be encouraged and can further strengthen data collection processes. Similarly, quantitative and qualitative data will be obtained from local accommodation providers and local Visitor Centres. Geocaching is another avenue for the collection of statistical data.

COSTS

The cost for a single town to become an Astro-Tourism Town is \$7,975 (excl. GST).

If six or more towns agree to become Astro-Tourism Towns together, there are significant savings with economies of scale.

| Costs (excl. GST) | Single Town Package | 6+ Town Package |
|-------------------|---------------------|-----------------|
| Per town/year | \$7,975 | \$4,500 |
| Per town/month | \$665 | \$375 |

Astronomy WA holds a headline Astrofest event at Curtin University in Perth. The event has attracted an estimated 5,000 visitors each year since 2009.

Astronomy WA can also run mini-Astrofests in regional WA. The cost of a sub-regional Astrofest is approximately \$10,000 (excl. GST). A formal quote is available on request.

IMPLEMENTATION

Astro-Tourism Towns will be implemented under a Service Level Agreement between Stargazers Club WA and the participating town. Each SLA will include:

- Scope of services;
- Mutual understandings;
- Project elements;
- Timeline;
- Budget; and
- Project management details

COMMITMENT

Please confirm your intention to commit to become an Astro-Tourism Town to:

Carol Redford
Stargazers Club WA
372 Fynes Road
GINGIN WA 6503

Or via email: info@stargazersclubwa.com.au

ASTRO-TOURISM TOWNS PROJECT SUMMARY

The following is a brief summary of the Astro-Tourism Towns concept. It outlines the long-term vision of the project. It highlights why WA has a natural advantage for astronomy and stargazing, what an Astro-Tourism Town is, and how a Shire/town can participate.

VISION

Western Australia's Wheatbelt and Mid West regions protect their pristine dark night skies and become an International icon for world-class stargazing. The asset will attract tourists, visitors, astrophotographers and amateur astronomers from around Australia and the globe and will experience amazing stargazing opportunities only found in regional and remote parts of our great State.

MISSION

To create a stargazing trail through Wheatbelt and Mid West communities.

To facilitate the protection of dark night skies.

To design and implement Australia's first digital map of Astro-Tourism Towns that will enable stargazing promotion and easy access.

WHY ASTRONOMY AND STARGAZING?

The Wheatbelt and the Mid West have many advantages and unique Astro-tourism selling points:

- Dark night skies are a natural asset in regional WA. The real strength is that it is there just waiting to be seen. It doesn't require any maintenance or development and can be seen simply with the naked-eye or with binoculars, telescopes. Moreover, it creates an additional opportunity to develop advanced astrophotography opportunities.
- WA is located in the Southern Hemisphere where the best parts of the Milky Way can be seen. Only we can see the Magellanic Clouds, the Southern Cross, the Jewel Box and more.
- Perth is the most isolated capital city in the world. You don't have to travel far from Perth city lights to find pristine dark night skies for the best stargazing on the planet.
- The Wheatbelt and Mid West regions are far enough away from Perth's bright city lights that our dark night skies are protected, yet close enough to be easily accessed by visitors;
- Our Wheatbelt and Mid West towns have low light pollution and offer safe and easy-to-access places for stargazing;

- We have endless cloudless skies and clear weather giving us an edge over southern regions in WA. Perth has the highest daily average number of bright sunshine hours in Australia.¹; and
- We're home to the following International space science projects:
 - The \$1.3B Square Kilometre Array radio telescope in the Mid West will look back 13 billion years to discover how stars and black holes formed;
 - The Australian International Gravitational Observatory was fundamental in the ground-breaking first ever measurement of gravitational waves thus substantiating Einstein's theories;
 - The European Space Agency has a strategic Deep Space Antenna located south of New Norcia;
 - The WA Space Centre near Mingenew is a base for China, Japan and the USA used for space tracking and communications; and
 - World renowned Japanese astrophotographer, Akira Fuji, has an observatory in the Wheatbelt.

Natural assets, international science projects, world scientists, leading universities and space industry leaders are clustered here in Western Australia.

If you want to work in astronomy, study it, research it, build a business in it or simply experience it, WA is the place to be. And the Wheatbelt and Mid West Regions are the jewel in the crown.

WHAT IS AN ASTRO-TOURISM TOWN?

It's a place where visitors know they can access pristine night skies for naked-eye stargazing, astrophotography or viewing through telescopes. It has a dedicated observing site where visitors can participate in astronomical activities with the confidence they will have a great experience.

The Astro-Tourism Towns are networked on a digital map that promotes them as stargazing destinations and includes links to visitor services, accommodation and other information.

Interpretive signage at the dedicated observing site promotes:

- the location as an Astro-Tourism Town;
- the night sky with links for visitors to find out what they can see while they are there;
- Aboriginal astronomy with links to information on dreamtimes stories such as the Emu in the Sky constellation;
- why the Wheatbelt is a great place to stargaze;
- why stargazing is a great activity to stay mentally healthy;
- who the project partners are;

¹ <http://www.bom.gov.au/watl/sunshine/>

- how the town and project partners are helping to reduce light pollution and why this is important

HOW TO BECOME AN ASTRO-TOURISM TOWN

It will be easy to become an Astro-Tourism Town and Stargazers Club WA will be there every step of the way for coordination and promotion. The two criteria to become an Astro-Tourism Town are:

1. Select a dedicated site appropriate for visitors to use for stargazing, telescopes and/or astrophotography. This could be as simple as a concrete pad near existing visitor services such as accommodation and ablutions.
2. Willingness to work with me to adopt astronomy friendly lighting policies to protect the dark night sky for stargazing and astronomical related activities.

WHO IS CAROL REDFORD?

I'm a long-time advocate that Western Australia will become the world's go-to place for astronomy. I'm an astronomy science communicator and my professional roles include:

- Owned and operated Gingin Observatory (now called GDC Observatory) from 2007 to 2012, increasing annual visitation numbers from 1,000 to 5,500.
- Founded Stargazers Club WA in 2013, a dedicated organisation that introduces astronomy to beginners. The Club is a community partner with Act-Belong-Commit, WA's mental health promotional campaign.
- Chair of Astronomy WA, the State's lead organisation that networks organisations such as Scitech, the International Centre for Radio Astronomy, University of WA, Curtin University, CSIRO, observatories and clubs across WA.
- Finalist in the 2018 AgriFutures Rural Women's Award

I live on a farm north of Gingin in the Wheatbelt and have access to an amazing dark sky full of stars every night. This majesty and connection to a bigger Universe is something that everyone should experience more often.

FURTHER INFORMATION

If you have any enquiries or would like to discuss this project further, please do not hesitate to contact me.

Carol Redford
Stargazers Club WA
0427 554 035
info@stargazersclubwa.com.au
www.stargazersclubwa.com.au

9.2.3 General Policy Manual Amendments

Agenda Reference: CEO 05/18 - 03
Location/Address: Three Springs
Name of Applicant:
File Reference: ADM0200
Disclosure of Interest:
Date: 8th May 2018
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

For Council to endorse a range of general amendments to its Policy Manual.

ATTACHMENT

9.2.3a Current Policy Manual (Separate attachment).

BACKGROUND

Council's Policy Manual from time to time will require reviewing. The policy manual is a living document and should be updated regularly as deficiencies are identified and organisational requirements change.

COMMENT

While there are a number of specific amendments and draft new policies prepared there are some self-explanatory amendments to a range of policies that need to be undertaken.

The changes recommended to the document are not exhaustive and form part of an initial review picking up matters that are straight forward changes due in the main to changed circumstances or best practice in the local government industry. A further more comprehensive review will be undertaken in due course notwithstanding that the majority of the document is relevant and is unlikely to need any significant changes.

The amendments required in the main relate to staff matters (water subsidy, leave accruals and tenant house bonds).

The current policy manual states the following:

5002 RESIDENTIAL RENTALS/LEASES

All residential rentals/leases will be covered by a written agreement in accordance with the Residential Tenancies Act and will include a bond. The bond amounts are to be set by Council for both Council employees and private tenants and be reviewed annually. Council employee tenants are to be given the option of paying the bond amount by installment deductions from their pay.

Recommendation for senior staff to also pay a bond. Contracted staff members are allocated Council residences rent free and a bond is not required. Should any residence when vacated require additional cleaning eg. carpets, this cost is usually deducted before bond is refunded,

however as contracted staff do not pay a bond, on some occasions this cost is met by Council.

5004 WATER CONSUMPTION FOR STAFF OCCUPYING COUNCIL RESIDENCES

That Council will pay all water rates and portion of consumption charges for staff occupying Council residences up to an agreed amount as part of its operating maintenance. Water consumption charges limited to \$520.00 per annum (Based on \$20.00 per fortnight).

With the increase in water consumption costs over the last two years the amount of \$520.00 is insufficient to cover normal everyday water usage. Some staff members have made a genuine effort to improve their gardens and if they are then issued with an invoice for excessive water consumption over the \$520.00, they feel as though they are being penalised and therefore not inclined to put any effort to improve the garden. Recommendation to increase to \$750.00 per year.

4012 ACCRUED HOURS

Accrued hours are aimed at increasing an employee's access to flexible working hours and maximizing operational productivity of teams.

Accrued hours are additional hours that employees work which they may 'save' to use as time off as approved leave at a later date.

All full-time and part-time employees will be given reasonable opportunity to accrue hours.

If employees work reasonable additional hours/overtime they can negotiate with their supervisor whether they accrue the hours. These hours must be noted on the employee's time sheet as accrued hours and calculated by the payroll function.

Some examples of how accrued hours can be worked are outlined below:

- An employee can accrue 7.6 accrued hours each month and negotiate with the relevant supervisor to take these hours as a day off (accrued day).

Accrued hours can be taken off in conjunction with other forms of leave.
Accrued hours will be capped at 38 hours.

Once the 38 hour cap has been achieved, a supervisor may request in writing for an employee to utilize some or all of the hours accrued.

The employee and supervisor are required to reach a mutual agreement about when the accrued hours can be taken as leave.

Where operational requirements prevail, the cap of 38 hours may be extended with the written permission of the CEO. Payroll will not credit above the cap without written permission from the CEO.

The supervisor and the employee will work together to ensure that the employee does not exceed their cap.

Accrued hours cannot be cashed in. The Shire encourages employees to use accrued hours to achieve life balance.

All casuals are excluded from this Clause.

Currently only full-time administration staff, Manager of Finance, Community Development Officer and Work Supervisor accrue additional hours (namely RDO hours) by working an 80hour fortnight and paid for 76hours, therefore accruing 4hours per fortnight which equates to 1 x 8hour Rostered Day off. RDO hours are capped at 38hours, cannot be cashed in and should be utilised before annual leave hours.

Very little overtime is worked, and only by authorisation by the Chief Executive Officer, it is not accrued as leave and is paid at the required penalty rate for the pay period that it is worked.

Recommendation to enforce RDO hours capped at 38hours which are to be utilised before annual leave entitled hours. Annual leave entitled hours can be cashed in by written request.

CONSULTATION

Chief Executive Officer and Manager of Finance

STATUTORY ENVIRONMENT

National Employment Standards (NES)

Under the new cashing out of annual leave clause now included in most awards, an employee may cash out a particular amount of accrued paid annual leave if the following conditions are met:

- the employer and employee agree in writing to the cashing out
- the payment made to the employee must not be less than the amount that would have been payable had the employee taken the leave at the time the payment is made

POLICY IMPLICATIONS

Shire of Three Springs Policy manual sections 4012, 5002 and 5004.

FINANCIAL IMPLICATION

Senior Staff Rental Bond (\$320 per staff member). 2018/19 budget increase water allowance to \$750 per staff member occupying Council residence. Reduce provision for annual leave liability.

STRATEGIC IMPLICATIONS

Strategic Community Plan

2.82 Maintain and develop staff housing to retain and attract quality staff

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION – Item 9.2.3

That Council adopt the following changes to its Policy Manual: –

5002 RESIDENTIAL RENTALS/LEASES

All residential rentals/leases will be covered by a written agreement in accordance with the Residential Tenancies Act and will include a bond. The bond amounts are to be set

by Council for both Council employees (including senior staff) and private tenants and be reviewed annually.

Council employee tenants are to be given the option of paying the bond amount by instalment deductions from their pay.

5004 WATER CONSUMPTION FOR STAFF OCCUPYING COUNCIL RESIDENCES

That Council will pay all water rates and portion of consumption charges for staff occupying Council residences up to an agreed amount as part of its operating maintenance. Water consumption charges limited to \$750.00 per annum per staff member occupying a Council residence.

4012 ACCRUED HOURS

Accrued hours are aimed at increasing an employee's access to flexible working hours and maximizing operational productivity of teams.

Accrued hours are additional hours that employees work which they may 'save' to use as time off as approved leave at a later date.

All full-time and part-time employees will be given reasonable opportunity to accrue hours. If employees work reasonable additional hours, these hours will be paid as overtime in the same pay period they are worked and only if authorised by CEO.

Administration staff, Manager of Finance, Community Development Officer and Work Supervisor accrue 4hours per fortnight (namely RDO hours) by working an 80hour fortnight and paid 76hours.

Accrued RDO hours to be capped at 38 hours. RDO hours cannot be cashed in and are to be utilised before annual leave entitled hours. However an employee may cash in an amount of annual leave hours if agreed to in writing by CEO.

Only under extreme circumstances will the cap of 38 hours be extended and only with the written permission of the CEO. Payroll will not credit above the cap without written permission from the CEO.

All casuals are excluded from accrued leave hours.

9.2.4 Support Submission for High Speed Internet Service for North Midlands

Agenda Reference: CEO 05/18 - 04
Location/Address: North Midlands
Name of Applicant: Shire of Coorow
File Reference: ADM0190
Disclosure of Interest: Nil
Date: 9th May 2018
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

For Council to endorse letter of support for Logic IT submitting an application to the Department of Primary Industries & Regional Developments: Digital Farms grant for provision of a high-speed internet service for the North Midlands.

ATTACHMENTS

9.2.4a Email from Shire of Coorow
9.2.4b Letter of Support

BACKGROUND

For a period of time Shire of Coorow has been investigating the construction of a series of towers in the Shires of Coorow, Carnamah, Three Springs and Mingenew to accommodate a fixed wireless network within the region. Council did not support the initial proposal presented in April 2016.

Coorow again approach us and presented further information in relation to Node1 (LogicIT) applying for the Digital Farms funding on the proposed network that will cover the entire Mid West region and is fully supported by the Mid West Development Commission. Rob Smallwood from MWDC was involved in the initial expression of interest and the selection of Node1. I met with Rob in Geraldton regarding the whole proposal, he was fairly confident it would be received favourably at the MWDC board level.

Node 1 have been operating successfully for 10 years, however there were some concerns raised following the failure of the NEWROC network (with the telecommunications provider going bankrupt) that the Shires could be exposed if investing in a scheme that may not even reach the build stage.

This proposal is for the grant to cover the infrastructure where there is none (e.g. a tower on private property in the Shire of Mingenew) and then using the existing towers in Coorow, Carnamah and Three Springs. Providing there was power to the site the existing towers can be considered as in-kind contributions from the North Midlands Shires.

COMMENT

The project would make a significant contribution to the Three Springs community and the advantages stated by Coorow are as follows:-

1. The Shire has no monetary input;
2. We get free internet access while the service is being provided;
3. There are many options for future expansion;
4. There is no risk to the Shires.

Worst case scenario, would be we are no better off (but there has been no cost). Best case scenario, we have a world class fixed wireless internet access at significantly better speed, vastly improved download and upload speeds, that is connected to the fibre backhaul.

Letters of support as requested would allow the application to be lodged with support from all the Shires in the Mid West. The development of a network to this standard would not only be advantageous to the Shires, but especially to the rural users with most towers having a reach of 40kms (and many overlaps).

Currently the national telecommunication service provider Telstra has indicated it will not, nor plans to provide, appropriate broadband service to the North Midlands through the NBN rollout. This lack of service is the catalyst for the need to develop a local telecommunications network infrastructure to service the region at an appropriate level.

CONSULTATION

CEO, Shire of Coorow CEO and Ted Jack, CEO Shire of Chapman Valley and Rob Smallwood Mid West Development Commission.

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

Strategic Community Plan

3.1.1 Develop and implement a marketing and communications plan

POLICY IMPLICATIONS

7007 Asset Management Policy

The purpose of the Policy is to provide the basis for and to guide the strategic management of the Shire's infrastructure assets in order to deliver the Shire's long term strategic objectives.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.2.4

That Council endorse the letter of support for the submission of the application by Logic IT to the Department of Primary Industries and Regional Development on the Digital Farm Project for provision of a high-speed internet service for the North Midlands.

EMAIL received from Shire of Coorow on 10th April 2018.

Hi Karen, Sylvia and Martin,

Attached is some example letters of support regarding the Digital Farms application being prepared by Node1 (LogicIT). It is proposed that the network will cover the entire Mid West region and is fully supported by the Mid West Development Commission (Robert Smallwood has been involved in the initial expression of interest and the selection of Node 1 to partner with. Node 1 have been operating successfully for 10 years.

There has been concerns raised following the failure of the NEWROC network (with the telecommunications provider going bankrupt) that the Shire's could be exposed if investing in a scheme that may not even reach the built stage. This proposal is for the grant to cover the infrastructure where there is none (e.g. a tower on private property in the Shire of Mingenew) and then using the existing towers scattered across the other Shires (e.g. two in Coorow, two in Carnamah and one in Three Springs). These existing towers can be considered as in-kind contributions from the Mid West Shires and shows a true partnership.

The advantages as I see them is that:

1. We have no monetary input
2. We get free internet access while the service is being provided
3. There is many option for future expansion
4. There is no risk to the Shires.

Worst case scenario, we are no better off but is has cost nothing. Best case scenario, we have a world class fixed wireless internet access at significantly better speed, vastly improved download and upload speeds, that is connected to the fibre backhaul. I would implore you to provide the letters of support as requested to allow the application to be lodged with support from all the Shires in the Mid West.

The development of a network to this standard would not only be advantageous to the Shires, but especially to the rural users with most towers having a reach of 40kms (and many overlaps).

If you have any questions, please contact Ted or myself.

Regards,

Peter Crispin
Chief Executive Officer
Shire of Coorow
PO Box 42
COOROW WA 6515
Email: ceo@coorow.wa.gov.au
Phone (Leeman) – Mon, Tue, Wed, Fri (08) 9953 1388
Phone (Coorow) – Thu (08) 9952 0100
Mobile 0428 521 100





Three Springs Shire Council

153 Railway Road, Three Springs WA 6519. PO Box 117, Three Springs

OFFICE: Telephone: 08 9954 1001 Facsimile: 08 9954 1183

E-Mail: admin@threesprings.wa.gov.au

WORKS DEPOT: Telephone: 08 9954 1202 Facsimile: 08 9954 1580

Our Ref: ADM0190

TO WHOM IT MAY CONCERN

The Shire of Three Springs wishes to express their upmost support for Logic IT submitting an application to the Department of Primary Industries & Regional Developments: Digital Farms grant for provision of a high-speed internet service for the North Midlands.

This proposed service would have an enormous impact on the region, especially in the agricultural sectors which are currently relying on insufficient nbn Sky Muster and Telstra mobile data for their sole telecommunications options.

The ongoing telecommunications issues in the North Midlands has been of great concern to everyone as we see technology and data demand increase exponentially, whereas the access to adequate service to feed this demand have been severely lacking. This area has been deemed a 'failed market' for telecommunications providers due to the low population density over such a wide area and as such is not viable for competitive markets.

The Digital Farms grant is a great opportunity for the WA agriculture, economic and community development sectors as these are all reliant on quality, accessible and affordable internet solutions which would otherwise not be available in these areas.

The Council, farmers and communities wholeheartedly support this initiative and offer access to and use of our infrastructure (including running costs such as power) as in-kind contributions to help reduce capital build costs and maintain sustainability of this project.

We also offer our time and services to help with rollout of this project such as an awareness campaign of the network & services to farmers via mailouts and other media. We can also offer to ensure any approvals that may be required are prioritized to help expedite the deployment of any required infrastructure and/or equipment.

The following infrastructure is available to be used as repeaters and access points:

Shire of Three Springs ~9km west of town guyed tower:
40m high, mains powered - Estimated value to project - \$60,000

Any other Council owned infrastructure, assets or services that may be of use can be made available upon request.

This letter confirms that discussions are underway between Logic IT Solutions and the Shire of Three Springs that are intended to lead to an agreement that would permit use of the property for the purposes of accessing, maintaining and operating this nominated tower for the North Midlands Fixed Wireless Internet project.

Sylvia Yandle
Chief Executive Officer
11th April 2018

9.3. FINANCE

| |
|---|
| 9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 30 APRIL 2018 |
|---|

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0243
Disclosure of Interest:
Date: 07th May, 2018
Author: Leah John

Signature of Author: _____

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 30th April, 2018 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 30th April, 2018.

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 34.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Council's estimated Surplus C/FWD as at the 30th April, 2018 is \$1,391,149.

| SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS | |
|---|-------------|
| Municipal Account | \$70,026 |
| Business Cash Maximiser (Municipal Funds) | \$324,344 |
| Grant Funds Holding Maximiser Account (Municipal Funds) | \$906,440 |
| Trust Account | \$1,045 |
| Reserve Maximiser | \$1,277,483 |
| Police Licensing Account | \$99,235 |

Debtor's accounts as at 30th April, 2018 total \$69,202

Creditors as at 30th April, 2018 are \$261

The total outstanding Rates debt is \$87,508

VOTING REQUIREMENTS

Simple Majority.

OFFICER RECOMMENDATION – ITEM 9.3.1

That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 30th April, 2018

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018

TABLE OF CONTENTS

| | |
|--|----------|
| Statement of Financial Activity | 2 |
| Statement of Financial Activity Reportable Variances | 3 |
| Graphical Presentations | 4 |
| Notes to and Forming Part of the Statement | 5 to 22 |
| Works Programme Report | 23 |
| Building Maintenance | 24 to 25 |
| Debtor Information | 26 |
| Supplementary Information | 27 |

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018

| | NOTE | 30/04/18 Y-T-D Actual \$ | 30/04/18 Y-T-D Budget \$ | 2017/18 Revised Budget \$ | 2017/18 Original Budget \$ | 30/04/18 Y-T-D Variance \$ | 30/04/18 Y-T-D Variance % |
|---|------|-----------------------------------|-----------------------------------|------------------------------------|-------------------------------------|-------------------------------------|------------------------------------|
| REVENUES/SOURCES | 1,2 | | | | | | |
| Governance | | 36,337 | 24,689 | 27,691 | 27,947 | 11,648 | (47%) |
| General Purpose Funding | | 391,481 | 400,954 | 514,862 | 477,239 | (9,473) | 2% |
| Law, Order, Public Safety | | 36,449 | 221,104 | 228,684 | 226,284 | (184,655) | 84% |
| Health | | 13,946 | 14,190 | 17,100 | 19,500 | (244) | 2% |
| Education and Welfare | | 9,647 | 424,080 | 563,700 | 563,900 | (414,433) | 98% |
| Housing | | 76,160 | 83,638 | 96,653 | 108,625 | (7,478) | 9% |
| Community Amenities | | 74,237 | 76,195 | 77,780 | 78,100 | (1,958) | 3% |
| Recreation and Culture | | 22,955 | 23,000 | 26,649 | 54,599 | (45) | 0% |
| Transport | | 444,638 | 837,460 | 1,019,146 | 1,460,985 | (392,822) | 47% |
| Economic Services | | 7,152 | 9,428 | 10,949 | 11,813 | (2,276) | 24% |
| Other Property and Services | | 31,837 | 44,230 | 52,360 | 45,850 | (12,393) | 28% |
| | | <u>1,144,839</u> | <u>2,158,968</u> | <u>2,635,574</u> | <u>3,074,842</u> | <u>1,014,129</u> | <u>(47%)</u> |
| (EXPENSES)/(APPLICATIONS) | 1,2 | | | | | | |
| Governance | | (179,480) | (220,838) | (244,098) | (288,039) | (41,358) | 19% |
| General Purpose Funding | | (22,778) | (29,980) | (35,974) | (35,974) | (7,202) | 24% |
| Law, Order, Public Safety | | (154,051) | (195,349) | (228,031) | (239,400) | (41,298) | 21% |
| Health | | (94,746) | (92,107) | (110,101) | (109,640) | 2,639 | (3%) |
| Education and Welfare | | (11,904) | (13,360) | (14,050) | (11,850) | (1,456) | 11% |
| Housing | | (246,065) | (292,153) | (346,827) | (345,627) | (46,088) | 16% |
| Community Amenities | | (204,387) | (252,948) | (308,004) | (290,750) | (48,561) | 19% |
| Recreation & Culture | | (613,177) | (818,484) | (944,604) | (954,870) | (205,307) | 25% |
| Transport | | (561,175) | (744,991) | (820,927) | (1,474,189) | (183,816) | 25% |
| Economic Services | | (76,712) | (91,375) | (107,696) | (110,076) | (14,663) | 16% |
| Other Property and Services | | (27,008) | (43,261) | (35,932) | (44,466) | (16,253) | 38% |
| | | <u>(2,191,483)</u> | <u>(2,794,846)</u> | <u>(3,196,244)</u> | <u>(3,904,881)</u> | <u>(603,363)</u> | <u>(22%)</u> |
| Net Result Excluding Rates | | (1,046,644) | (635,878) | (560,670) | (830,039) | 410,766 | |
| Adjustments for Non-Cash (Revenue) and Expenditure | | | | | | | |
| (Profit)/Loss on Asset Disposals | 4 | 8,105 | 10,766 | 12,526 | 10,530 | (2,661) | 25% |
| Movement in Leave Reserve (Added Back) | | 2,177 | 0 | 0 | 0 | 0 | (100%) |
| Movement in Work in Progress | | | 0 | 0 | 0 | 0 | 0% |
| Rounding | | | 0 | 0 | 0 | 0 | 0% |
| Depreciation on Assets | 2(a) | 681,616 | 810,750 | 972,894 | 972,894 | (129,134) | 16% |
| Capital Expenditure and Income | | | | | | | |
| Purchase Land held for resale | 3 | 0 | 0 | 0 | 0 | 0 | |
| Purchase Land and Buildings | 3 | (388,581) | (1,228,794) | (1,617,204) | (1,754,151) | (840,213) | 68% |
| Purchase Furniture and Equipment | 3 | (49,732) | (63,543) | (94,798) | (120,000) | (13,811) | 22% |
| Purchase Plant and Equipment | 3 | (262,931) | (254,101) | (254,101) | (278,300) | 8,830 | (3%) |
| Purchase of Motor Vehicles | 3 | (108,910) | (108,910) | (108,911) | (126,000) | 0 | 0% |
| Purchase Infrastructure Assets - Roads | 3 | (1,126,820) | (1,564,402) | (1,730,086) | (2,115,356) | (437,582) | 28% |
| Purchase Infrastructure Assets - Footpaths | 3 | 0 | (50,000) | (50,000) | (50,000) | (50,000) | 100% |
| Purchase Infrastructure Assets - Airfields | 3 | 0 | 0 | 0 | 0 | 0 | 0% |
| Purchase Infrastructure Assets - Parks | 3 | (12,388) | (17,876) | (17,876) | 0 | (5,488) | (100%) |
| Proceeds from Disposal of Assets | 4 | 56,818 | 56,818 | 56,818 | 80,000 | 0 | 0% |
| Repayment of Debentures | 5 | (53,416) | (53,416) | (62,885) | (62,885) | 0 | 0% |
| Proceeds from New Debentures | 5 | 0 | 0 | 0 | 0 | 0 | 0% |
| Transfers to Reserves (Restricted Assets) | 6 | (21,379) | (20,591) | (181,396) | (81,396) | 788 | (4%) |
| Transfers from Reserves (Restricted Assets) | 6 | 0 | 0 | 600,000 | 600,000 | 0 | 0% |
| ADINet Current Assets July 1 B/Fwd | 7 | 1,675,808 | 1,675,808 | 1,675,808 | 1,714,991 | 0 | |
| LENet Current Assets Year to Date | 7 | <u>1,391,149</u> | <u>594,057</u> | <u>677,545</u> | <u>0</u> | <u>797,092</u> | <u>(134%)</u> |
| Amount Req'd to be Raised from Rates | | (2,037,426) | (2,037,426) | (2,037,426) | (2,039,712) | 0 | 0% |
| Rates per Note 8 | | 2,037,426 | 2,037,426 | 2,037,426 | 2,039,712 | | |
| Variance | | 0 | 0 | 0 | 0 | | |

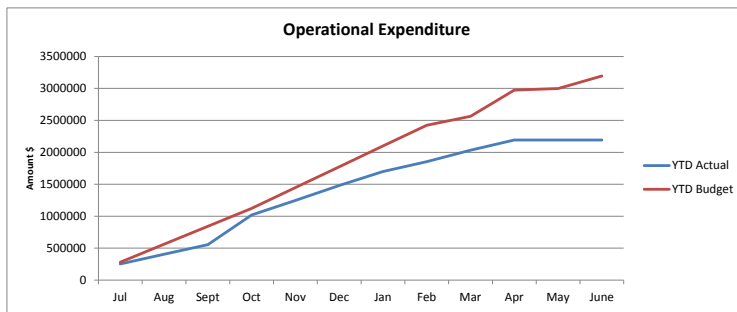
Statement of Financial Activities Reportable Variances - Actuals Vs. Current Budget

Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

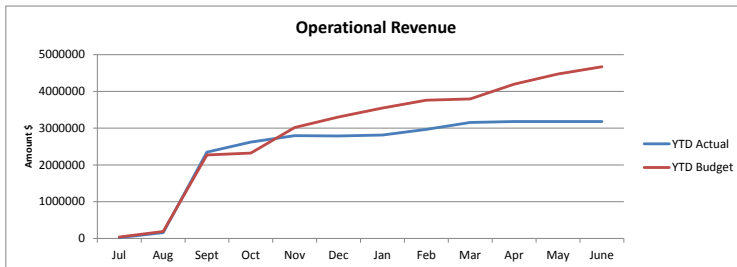
% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

| | % | \$ | |
|--|--------|-------------|--|
| REVENUES/SOURCES | | | |
| | | | Explanation for Variances |
| Governance | (47%) | \$ 11,648 | Employer incentive scheme payment (\$7,500) for a staff of Meedac gaining employment with Shire, coupled with a staff entitlement transferred from previous employer (LG). |
| General Purpose Funding | 2% | -\$ 9,473 | Timing difference - increase in financial assistance grant adjusted in March budget review, payment expected in May. |
| 5 Law, Order, Public Safety | 84% | -\$ 184,655 | Grant funding from DFES for new Fire Shed delayed, awaiting shed to be fully completed. Final stage of work in progress, plan completion May. |
| Education and Welfare | 98% | -\$ 414,433 | Child Care Centre funding, total of \$500k is yet to be received from Department of Regional Development (DRD) and Lotterywest. Project and funding on hold till a feedback is received for BBRF round 2 application, submitted in December 2017. |
| 8 Housing | 9% | -\$ 7,478 | Kadathinni rentals, budget over estimated and Glyde 5 property currently vacant. |
| 12 Transport | 47% | -\$ 392,822 | Roads to Recovery first instalments paid in March, slightly below budget, will pick up in next instalments due. Second and final claim of RRG funding pending till completion of perenjori road currently in progress. |
| Other Property and Services | 28% | -\$ 12,393 | Workers compensation reimbursements pending from LGIS coupled with less income received |
| (EXPENSES)/(APPLICATIONS) | | | |
| | | | Mainly driven by low salaries in admin due to reduced staff level and lesser working hours. Funds allocated for corporate business plan, asset management and staff training have yet to be incurred. FBT quarterly payments deferred to a single payment in May when returns due. |
| Governance | 19% | -\$ 41,358 | |
| General Purpose Funding | 24% | -\$ 7,202 | Rating valuations (UV) expected from Landgate in May and low admin costs at this stage. |
| Law, Order, Public Safety | 21% | -\$ 41,298 | Expenditure on CE & Ranger services (resource sharing) under budget - invoice pending from service provider. Fire prevention expenses lower than expected. prevention assets. |
| Housing | 16% | -\$ 46,088 | House maintenance shedule behind budget with staff on workers compensation. Depreciation lower than budget due to drop in housing values from 2016/17 land & building revaluations taken up. |
| Community Amenities | 19% | -\$ 48,561 | Generally lower spending to date in community amenities, mainly refuse site maintenance, stormwater drainage, staff salaries, town planning and other amenities. |
| Recreation & Culture | 25% | -\$ 205,307 | Mainly driven by low depreciation and low maintenance costs on pool assets. Inaddition salary budget for relief pool manager not utilised during the season and parks & gardens and reserve expenditure been low. |
| Transport | 25% | -\$ 183,816 | General road maintenance behind schedule as Works Crew assigned to capital projects which initially was budgeted for contract works. Tree pruning work completed, remaining budget to be used later as required. Depot maintenance expenses low at this stage. |
| Economic Services | 16% | -\$ 14,663 | Low year to date spending in tourist promotion activites and weeds/pest plants control. |
| Other Property and Services | 38% | -\$ 16,253 | Low admin allocation combined with high cost recovery. |
| CAPITAL EXPENDITURE AND INCOME | | | |
| Depreciation on Assets | 16% | -\$ 129,134 | Building depreciation have been lower than budget due to council asset revaluations in 2016/17 year. |
| Purchase Land and Buildings | 68% | -\$ 840,213 | New Fire Shed almost complete. New Child Care Centre likely to be deferred to 2018/19 year, awaiting decision on extra grant application - round 2 of BBRF, submitted December in 2017. |
| Purchase Furniture and Equipment | 22% | -\$ 13,811 | Medical Centre contingnecy budget for medical equipment not utilised at this stage. Network connection for Depot been delayed. |
| Purchase Plant and Equipment | (3%) | \$ 8,830 | Expenditure on purchases of minor tools & equipment over budget. Account to be reviewed and minor items to be moved to operating budget. |
| Purchase Infrastructure Assets - Roads | 28% | -\$ 437,582 | Perenjori road works in progress. Contract awarded for RTR road program, work will commence in May. Most roads under municipal funding completed to date under budget, only Turkey Flat road pending. |
| Purchase Infrastructure Assets - Footpaths | 100% | -\$ 50,000 | Footpath construction scheduled for last quarter. |
| Purchase Infrastructure Assets - Parks | (100%) | -\$ 5,488 | Replacement of pole lights for Hockey grounds -funds half spent. |

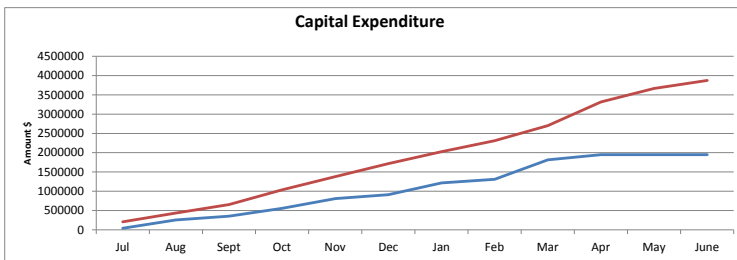
General Income and Expenditure Graphs



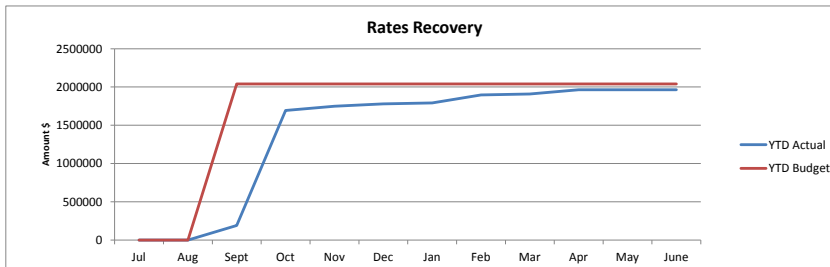
Comment: Rural tree pruning and pruning in town has all been completed, remainder budget to be utilised as required. Road maintenance work behind budget as work crew have been assigned to capital road projects. Housing and property maintenance behind budget schedule due to staff on workers compensation.



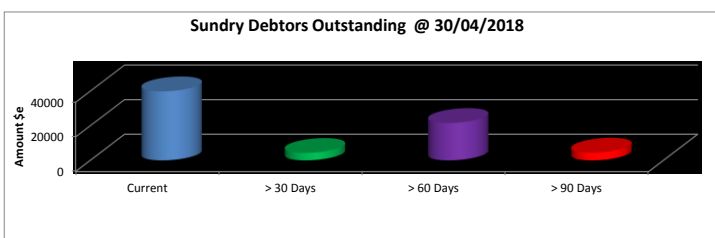
Comment: FAGS payment up to date, last quarter to be received in May. First 40% claimed on RRG funding occurred in September, second and final claim awaiting completion of Perenjori road. First instalment of RTR funding received in March, remaining to be released after completion of all proposed road works. DEFES grant funding of new Fire Shed on hold till project is fully completed. Grant funding application for Bike Path Network has been successful, funds have not been released yet.



Comment: Admin Building interior upgrade and refurbishment completed with purchase of new furniture and office equipments. Fire Shed construction completed, interior works ongoing. Child Care Building on hold till feedback is received for grant application on 2nd round of BBRF. Road s to Recovery and Municipal road works progressing at this stage. Priority given to RRG project-Perenjori road. All plant replacement for the year have been achieved.



Comment: Rates Billing for 2017/18 year issued September 2017. 96% of rates revenue has been collected to date. Fourth & Final instalment was due on 23 April 2018..



Comment: 30 Days - ATO delaying settlement of June 2017 BAS payment despite regular follow up every month.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

| | |
|--|-----------------|
| Buildings | 5 to 50 years |
| Furniture and Equipment | 4 to 10 years |
| Plant and Equipment | 5 to 15 years |
| Sealed roads and streets | |
| clearing and earthworks | not depreciated |
| construction/road base | 50 years |
| original surfacing and | |
| major re-surfacing | |
| - bituminous seals | 20 years |
| - asphalt surfaces | 25 years |
| Gravel roads | |
| clearing and earthworks | not depreciated |
| construction/road base | 50 years |
| gravel sheet | 10 years |
| Formed roads (unsealed) | |
| clearing and earthworks | not depreciated |
| construction/road base | 50 years |
| Footpaths - slab | 40 years |
| Sewerage piping | 100 years |
| Water supply piping & drainage systems | 75 years |

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2018.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018

| | | 30 April, 2018 Actual \$ | 2017/18 Current Budget \$ |
|---|-------------------------------------|--------------------------------|---------------------------------|
| 3. ACQUISITION OF ASSETS | | | |
| The following assets have been acquired during the period under review: | | | |
| <u>By Program</u> | | | |
| Governance | | | |
| Furniture & Equipment | | 14,046 | 30,000 |
| M/V Purchase | | 35,059 | 35,060 |
| Buildings | Chambers/Admin | 128,343 | 128,343 |
| Law, Order, Public Safety | | | |
| Firefighting Equipment | Fire Truck | 0 | 0 |
| Furniture & Equipment | CCTV Cameras | 0 | 0 |
| Fire Prevention Buildings | Fire Shed | 163,029 | 185,784 |
| Health | | | |
| Furniture & Equipment (Medical Centre) | | 0 | 10,000 |
| Buildings cap - Doctors House, 5 Howard Doctor's House | | 6,188 | 6,000 |
| Welfare Services | | | |
| Buildings | Child Care Centre | 8,260 | 1,130,000 |
| Housing | | | |
| Buildings | Staff Housing | 25,749 | 34,100 |
| Buildings | Other Housing | 45,860 | 99,567 |
| Community Amenities | | | |
| Infrastructure Assets Parks & Gardens | Revitalisation & Arrino | 3,557 | 3,500 |
| Land | Land - Arrino gardens | 2,410 | 2,410 |
| Buildings | Thrity Shop | 3,968 | 4,000 |
| Recreation and Culture | | | |
| Buildings | Pool Shelter | 0 | 8,000 |
| Furniture & Equipment (Pool) | | 30,543 | 30,543 |
| Infrastructure - Parks & Oval | Cricket wicket | 8,831 | 14,376 |
| Furniture & Equipment | | 3,256 | 3,256 |
| Building - Pavilion | | 0 | 2,500 |
| Buildings - Public Halls/Civic Centre | | 0 | 4,000 |
| Transport | | | |
| Infrastructure - Roads | | 1,113,099.02 | 1,716,433 |
| Purchase Plant & Equipment | Backhoe/Free Roller | 249,101 | 249,101 |
| Tools & Equipment | Traffic Lights, Welder, Genset, etc | 13,830 | 5,000 |
| Purchase of Motor Vehicles | Mechanics vehicle | 73,851 | 73,851 |
| Furniture & Equipment | Office Equipment & Network | 1,452 | 11,000 |
| Building | Transportable Office | 4,772 | 10,000 |
| Footpaths | Slaughter Street | 0 | 50,000 |
| Drainage | Town Drainage | 13,721 | 13,653 |
| Economic Services | | | |
| Furniture & Equipment | | | 10,000 |
| Buildings | | | 2,500 |
| | | 1,949,361 | 3,872,977 |

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018

| | 30 April, 2018 | 2017/18 |
|---|-------------------------|-------------------------|
| | Actual | Current Budget |
| | \$ | \$ |
| 3. ACQUISITION OF ASSETS | | |
| The following assets have been acquired during the period under review: | | |
| <u>By Class</u> | | |
| Land Held for Resale | 0 | 0 |
| Land and Buildings | 388,581 | 1,617,204 |
| Furniture and Equipment | 49,732 | 94,799 |
| Plant and Equipment | 262,931 | 254,101 |
| Motor Vehicles | 108,910 | 108,911 |
| Infrastructure Assets - Roads | 1,126,820 | 1,730,086 |
| Infrastructure Assets - Footpaths | 0 | 50,000 |
| Infrastructure Assets - Airfield | 0 | 0 |
| Infrastructure Assets - Parks and Ovals | 12,388 | 17,876 |
| | <u>1,949,361</u> | <u>3,872,977</u> |

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

| | |
|-----------|-----------|
| 1,949,361 | 3,872,977 |
| 1,949,361 | 3,872,977 |
| 0 | 0 |

ACQUISITION OF ASSETS**2017/2018 ORIGINAL BUDGET****By Program**

Trade-In

Governance

| | | | |
|-----------------------|----------------|---------|--------|
| Building | Chambers/Admin | 160,767 | |
| Plant & Equipment | Vehicle | 40,000 | 20,000 |
| Furniture & Equipment | IT | 30,000 | |

Law, Order, Public Safety

| | | | |
|-----------------------|--------------|---------|--|
| Buildings | Fire Shed | 185,784 | |
| Furniture & Equipment | CCTV Cameras | 20,000 | |

Health

| | | | |
|-----------------------|--------------------|--------|--|
| Buildings | Doctor's House | 6,000 | |
| Furniture & Equipment | M/Centre Equipment | 10,000 | |

Welfare Services

| | | | |
|-----------|-----------------------|-----------|--|
| Buildings | Child Centre Building | 1,130,000 | |
|-----------|-----------------------|-----------|--|

Housing

| | | | |
|-----------|---------------|---------|--|
| Buildings | Staff Housing | 34,100 | |
| Buildings | Other Housing | 108,000 | |

Community Amenities

| | | | |
|-----------|--------------|-------|--|
| Buildings | Thrifty Shop | 2,500 | |
|-----------|--------------|-------|--|

Recreation and Culture

| | | | |
|---------------------------------------|--|---------|--|
| Buildings | Pool Shelter & Bowl repaint, Solar Energy | 108,000 | |
| Furniture & Equipment | Pool equipment / dozing system | 35,000 | |
| Buildings - Pavillion | Sport Pavillion | 2,500 | |
| Furniture & Equipment | X-mas Decorations | 4,000 | |
| Buildings - Public Halls/Civic Centre | Community Hall | 4,000 | |

Transport

| | | | |
|---------------------------|----------------------------|-----------|--------|
| Infrastructure - Roads | RRG, R2R, Own | 1,815,356 | |
| Infrastructure - Drainage | Drainage | 300,000 | |
| Plant & equipment | Backhoe | 157,000 | 15,000 |
| Plant & equipment | Fuel Bowser | 5,000 | |
| | Minor Plant & Equipment | 6,300 | |
| | Tipper Truck | 110,000 | |
| Motor Vehicles | W/Supv. & Road Crew | 86,000 | 45,000 |
| Footpath | Town | 50,000 | |
| Buildings | Transportable Office | 10,000 | |
| Furniture & Equipment | Office Equipment & Network | 11,000 | |

Economic Services

| | | | |
|-----------------------|-----------------------|--------|--|
| Furniture & Equipment | V/Centre IT Equipment | 10,000 | |
| Building | V/Centre | 2,500 | |

| | | | |
|------------------|--|------------------|---------------|
| Total by Program | | <u>4,443,807</u> | <u>80,000</u> |
|------------------|--|------------------|---------------|

| | | | |
|-----------------------------------|--|-----------|--------|
| Land Held for Resale | | | |
| Land and Buildings | | 1,754,151 | |
| Furniture and Equipment | | 120,000 | |
| Plant and Equipment | | 278,300 | 15,000 |
| Motor Vehicles | | 126,000 | 65,000 |
| Infrastructure Assets - Roads | | 1,815,356 | |
| Infrastructure Assets - Footpaths | | 50,000 | |
| Infrastructure Assets - Drainage | | 300,000 | |

| | | | |
|----------------|--|------------------|---------------|
| Total by Class | | <u>4,443,807</u> | <u>80,000</u> |
|----------------|--|------------------|---------------|

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

| By Program | Net Book Value | Net Book Value | Sale Proceeds | | Profit(Loss) | |
|---------------------------------------|----------------|----------------|---------------|---------|--------------|------------|
| | 2017/18 | 2017/18 | 2017/18 | 2017/18 | 2017/18 | 2017/18 |
| | BUDGET | ACTUAL | BUDGET | ACTUAL | BUDGET | ACTUAL |
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Transport | | | | | | |
| Ford PX Ranger XL 4X2 Single Cab Chas | 13,126 | 13,614 | 10,000 | 10,909 | (3,126) | (2,705.32) |
| CEO Holden Calais | 20,914 | 17,455 | 20,000 | 14,545 | (914) | (2,910) |
| Case 580OLE Backhoe | 18,434 | 0 | 15,000 | 0 | (3,434) | 0 |
| Works Manager - Ford PX MKII Ranger X | 38,056 | 33,853 | 35,000 | 31,364 | (3,056) | (2,489.71) |
| | 90,530 | 64,923 | 80,000 | 56,818 | (10,530) | (8,105) |
| By Class | Net Book Value | Net Book Value | Sale Proceeds | | Profit(Loss) | |
| | 2017/18 | 2017/18 | 2017/18 | 2017/18 | 2017/18 | 2017/18 |
| | BUDGET | ACTUAL | BUDGET | ACTUAL | BUDGET | ACTUAL |
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Plant & Equipment | 0 | 0 | 15,000 | 0 | (3,434) | 0 |
| Vehicles | 72,096 | 64,923 | 65,000 | 56,818 | (7,096) | (8,105) |
| | 90,530 | 64,923 | 80,000 | 56,818 | (10,530) | (8,105) |

Summary

Proceeds on Sale of Assets

Profit on Asset Disposals

Loss on Asset Disposals

| 2017/18 | 30/4/2018 |
|----------|-----------|
| BUDGET | ACTUAL |
| \$ | \$ |
| 80,000 | 56,818 |
| 0 | 0 |
| (10,530) | (8,105) |
| (10,530) | (8,105) |

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Movement in debentures and interest between the beginning and the end of the current financial year.

| Particulars | Principal 1 Jul 17 | New Loans | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|---------------------------------|-----------------------|-------------------------|---------------------------|-------------------------|---------------------------|--------------------------|---------------------------|-------------------------|---------------------------|
| | | Actual To Date \$ | Budget Full Year \$ | Actual To Date \$ | Budget Full Year \$ | Actual To Date \$ | Budget Full Year \$ | Actual To Date \$ | Budget Full Year \$ |
| Recreation & Culture | | | | | | | | | |
| Loan 156 - Swimming Pool Upgrad | 34,165 | 0 | 0 | 16,634 | 16,635 | 17,531 | 17,530 | 909 | 1,599 |
| Loan 160 - Swimming Pool | 147,901 | 0 | 0 | 9,287 | 18,755 | 138,614 | 129,146 | 2,891 | 5,601 |
| Transport | | | | | | | | | |
| Loan 157 - Grader | 87,726 | 0 | 0 | 27,495 | 27,495 | 60,231 | 60,231 | 2,689 | 4,963 |
| | 269,792 | 0 | 0 | 53,416 | 62,885 | 216,376 | 206,907 | 6,489 | 12,163 |

All other loan repayments will be financed by general purpose revenue

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2017/2018

No new debentures are budgeted for the financial year ending 30 June 2018.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2017 nor is it expected to have unspent debenture funds as at 30th June 2018

(d) Overdraft

Council do not anticipate having an overdraft facility during 2017/18

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018

| | 30 April, 2018 Actual \$ | 2017/2018 Revised Budget \$ | 2017/2018 Original Budget \$ |
|--|--------------------------------|-----------------------------------|------------------------------------|
| 6. RESERVES | | | |
| Cash Backed Reserves | | | |
| (a) Leave Reserve | | | |
| Opening Balance | 127,916 | 127,916 | 127,916 |
| Amount Set Aside / Transfer to Reserve | 2,177 | 3,197 | 3,197 |
| Amount Used / Transfer from Reserve | - | | |
| | <u>130,093</u> | <u>131,113</u> | <u>131,113</u> |
| (b) Plant Reserve | | | |
| Opening Balance | 234,736 | 234,736 | 234,736 |
| Amount Set Aside / Transfer to Reserve | 3,995 | 5,867 | 5,867 |
| Amount Used / Transfer from Reserve | - | - | - |
| | <u>238,731</u> | <u>240,603</u> | <u>240,603</u> |
| (c) Housing & Development Reserve | | | |
| Opening Balance | 120,276 | 120,276 | 120,276 |
| Amount Set Aside / Transfer to Reserve | 2,047 | 3,006 | 3,006 |
| Amount Used / Transfer from Reserve | - | | |
| | <u>122,323</u> | <u>123,282</u> | <u>123,282</u> |
| (d) Local Gov Com Housing Reserve | | | |
| Opening Balance | 157,575 | 157,575 | 157,575 |
| Amount Set Aside / Transfer to Reserve | 2,682 | 3,939 | 3,939 |
| Amount Used / Transfer from Reserve | - | (100,000) | (100,000) |
| | <u>160,257</u> | <u>61,514</u> | <u>61,514</u> |
| (e) Gravel Pit Reserve | | | |
| Opening Balance | 46,530 | 46,530 | 46,530 |
| Amount Set Aside / Transfer to Reserve | 792 | 1,163 | 1,163 |
| Amount Used / Transfer from Reserve | - | | |
| | <u>47,322</u> | <u>47,693</u> | <u>47,693</u> |
| (f) Swimming Pool Rec Eq Reserve | | | |
| Opening Balance | 35,984 | 35,984 | 35,984 |
| Amount Set Aside / Transfer to Reserve | 612 | 100,899 | 899 |
| Amount Used / Transfer from Reserve | - | | |
| | <u>36,596</u> | <u>136,883</u> | <u>36,883</u> |
| (g) Day Care Centre Reserve | | | |
| Opening Balance | 508,083 | 508,083 | 508,083 |
| Amount Set Aside / Transfer to Reserve | 8,647 | 12,700 | 12,700 |
| Amount Used / Transfer from Reserve | - | (500,000) | (500,000) |
| | <u>516,731</u> | <u>20,783</u> | <u>20,783</u> |
| (h) Lovelocks Soak Reserve | | | |
| Opening Balance | 25,004 | 25,004 | 25,004 |
| Amount Set Aside / Transfer to Reserve | 426 | 25,625 | 25,625 |
| Amount Used / Transfer from Reserve | - | | |
| | <u>25,430</u> | <u>50,629</u> | <u>50,629</u> |
| (i) Road Project Reserve | | | |
| Opening Balance | - | | |
| Amount Set Aside / Transfer to Reserve | - | 25,000 | 25,000 |
| Amount Used / Transfer from Reserve | - | | |
| | <u>-</u> | <u>25,000</u> | <u>25,000</u> |
| Total Cash Backed Reserves | <u>1,277,483</u> | <u>837,500</u> | <u>737,500</u> |

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018

| | 30 April, 2018 Actual \$ | 2017/18 Revised Budget \$ | 2017/2018 Original Budget \$ |
|---|--------------------------------|---------------------------------|------------------------------------|
| 6. RESERVES (Continued) | | | |
| Summary of Transfers To Cash Backed Reserves | | | |
| Transfers to Reserves | | | |
| Leave Reserve | 2,177 | 3,197 | 3,197 |
| Plant Reserve | 3,995 | 5,867 | 5,867 |
| Housing & Development Reserve | 2,047 | 3,006 | 3,006 |
| Local Gov Com Housing Reserve | 2,682 | 3,939 | 3,939 |
| Gravel Pit Reserve | 792 | 1,163 | 1,163 |
| Swimming Pool Rec Eq Reserve | 612 | 100,899 | 899 |
| Day Care Centre Reserve | 8,647 | 12,700 | 12,700 |
| Lovelocks Soak Reserve | 426 | 25,625 | 25,625 |
| Roads Reserve | 25,000 | 25,000 | 25,000 |
| | <u>21,379</u> | <u>181,396</u> | <u>81,396</u> |
| Transfers from Reserves | | | |
| Leave Reserve | - | - | - |
| Plant Reserve | - | - | - |
| Housing & Development Reserve | - | - | - |
| Local Gov Com Housing Reserve | - | (100,000) | (100,000) |
| Gravel Pit Reserve | - | - | - |
| Swimming Pool Rec Eq Reserve | - | - | - |
| Day Care Centre Reserve | - | (500,000) | (500,000) |
| Lovelocks Soak Reserve | - | - | - |
| | <u>-</u> | <u>(600,000)</u> | <u>(600,000)</u> |
| Total Transfer to/(from) Reserves | <u>21,379</u> | <u>(418,604)</u> | <u>(518,604)</u> |

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund long service leave requirements

Plant Reserve

- to be used for the plant replacement, upgrade or purchase.

Housing and Development Reserve

- to be used to fund housing/accommodation projects

Local Gov Com Housing Reserve

- to be used to maintain the joint Ministry of Housing/Local Government Properties

Gravel Pit Reserve

- to be used for rehabilitation of disused gravel pits

Swimming Pool Rec Eq Reserve

- to be used to purchase recreational equipment for the swimming pool

Child Centre Reserve

- to be used to upgrade Child Care Building and equipments

Lovelocks Soak Reserve

- to be used for future upgrade of Water Infrastructure.

Road Reserve proposed for future Road upgrade/reconstruction.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018

| | 30 April, 2018 Actual \$ | Brought Forward 1-Jul-17 \$ |
|--|--------------------------------|-----------------------------------|
| 7. NET CURRENT ASSETS | | |
| Composition of Estimated Net Current Asset Position | | |
| CURRENT ASSETS | | |
| Cash - Unrestricted | 1,225,506 | 1,543,716 |
| Cash - Restricted (Reserves) | 1,277,483 | 1,256,105 |
| Cash - Restricted (Unspent Grants) | 76,500 | 160,767 |
| Receivables | | |
| - Rates Outstanding | 55,338 | 29,700 |
| - Excess Rates | (6,067) | (4,530) |
| - Sundry Debtors | 85,649 | 79,838 |
| - Emergency Services Levy | (243) | 1,782 |
| - Accrued income | - | - |
| - Prepayments | - | - |
| - Provision for doubtful debt | (395) | (5,096) |
| - GST Receivable | 10,040 | - |
| Inventories | 1,905 | 1,905 |
| Land held for resale | - | - |
| | <u>2,725,716</u> | <u>3,064,187</u> |
| LESS: CURRENT LIABILITIES | | |
| Payables | | |
| - Sundry Creditors | 262 | (74,280) * |
| - Accrued Expenditure | - | - |
| - GST Payable | (1,718) | (1,050) |
| - PAYG/Withholding Tax Payable | (13,861) | - |
| - Payroll Creditors | - | - |
| Accrued Interest on Debentures | - | (2,435) |
| Accrued Salaries and Wages | - | (10,565) |
| Current Employee Benefits Provision | (171,860) | (171,860) |
| Current Loan Liability | (9,468) | (62,885) |
| | <u>(196,645)</u> | <u>(323,075)</u> |
| NET CURRENT ASSET POSITION | 2,529,071 | 2,741,112 |
| Less: Cash - Reserves - Restricted | (1,277,483) | (1,256,105) |
| Less: Cash - Restricted/Committed | - | - |
| Add Back : Liabilities Supported by Reserves | | |
| Component of leave liability not required to be funded | 130,093 | 127,916 |
| Add Back : Current Loan Liability | 9,468 | 62,885 |
| | <u>139,561</u> | <u>150,806</u> |
| ESTIMATED SURPLUS/(DEFICIENCY) C/FWD | <u><u>1,391,149</u></u> | <u><u>1,675,808</u></u> |

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018

8. RATING INFORMATION - 2017/2018 FINANCIAL YEAR

| RATE TYPE | Rate in \$ | Number of Properties | Rateable Value \$ | 2017/18 Rate Revenue \$ | 2017/18 Interim Rates \$ | 2017/18 Back Rates \$ | 2017/18 Total Revenue \$ | 2017/18 Original Budget \$ |
|----------------------------------|-------------------|-----------------------------|--------------------------|--------------------------------|---------------------------------|------------------------------|---------------------------------|-----------------------------------|
| Differential General Rate | | | | | | | | |
| GRV - Residential | 0.117261 | 208 | 2,032,466 | 238,329 | 138 | 0 | 238,466.80 | 238,329 |
| GRV - Mining | 0.234522 | 1 | 252,500 | 59,217 | 0 | 0 | 59,216.81 | 59,217 |
| UV - Rural & Arrino | 0.01503 | 183 | 111,440,040 | 1,675,278 | (1,692) | 0 | 1,673,586.27 | 1,675,278 |
| UV - Mining | 0.11917 | 14 | 349,826 | 41,688 | 0 | 0 | 41,687.71 | 41,688 |
| Other | | 66 | | | | | | |
| Sub-Totals | | 472 | 114,074,832 | 2,014,512 | (1,554) | 0 | 2,012,957.59 | 2,014,512 |
| Minimum Rates | | | | | | | | |
| GRV - Residential | 450 | 20 | 13,445 | 9,000 | 0 | 0 | 9,000.00 | 9,000 |
| UV - Rural & Arrino | 450 | 22 | 294,860 | 9,900 | 0 | 0 | 9,900.00 | 10,350 |
| UV - Mining | 450 | 13 | 27,000 | 5,850 | (281) | 0 | 5,568.90 | 5,850 |
| Sub-Totals | | 55 | 335,305 | 24,750 | (281) | 0 | 24,468.90 | 25,200 |
| | | | | | | | 2,037,426 | 2,039,712 |
| Discounts | | | | | | | 0.00 | 0 |
| Totals | | | | | | | 2,037,426 | 2,039,712 |

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townships or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2017/2018 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

| Detail | Balance 01-Jul-17 \$ | Amounts Received \$ | Amounts Paid (\$) | Balance \$ |
|------------------------------|----------------------------|---------------------------|-------------------------|----------------|
| Police Licensing | 1,197 | 216,286 | (212,347) | 5,136 |
| Three Springs LCDC | 4,334 | | | 4,334 |
| Arrowsmith Catchment | 77,393 | | | 77,393 |
| Arrowsmith Rates | 11,556 | | | 11,556 |
| Nomination Fees | 0 | 240 | (240) | 0 |
| East Three Springs Catchment | 2,014 | | | 2,014 |
| BCITF Levy | 0 | 619 | (619) | 0 |
| BRB Levy | 56 | 596 | (596) | 56 |
| RSL | 0 | | | 0 |
| Housing Bonds | 280 | 400 | (400) | 280 |
| Refuse site | 0 | | | 0 |
| Hall Hire Bond | 0 | 500 | (500) | 0 |
| Community Bus Bond | 100 | | | 100 |
| | <u>96,930</u> | | | <u>100,869</u> |

10. CASH / INVESTMENTS SUMMARY

Short Term Investments (0 - 3 months)

| Financial Institution | Fund | Date Invested | Investment Amount \$ | Interest Rate % \$ | Maturity Date | 30 April 2018 Actual \$ |
|-------------------------|-----------------|------------------|----------------------------|--------------------------|---------------------|----------------------------------|
| National Australia Bank | Reserve Maxi | 19/02/2018 | 1,277,483 | 2.45% - | 19/06/2018 | 1,277,483 |
| | | | | | | |
| National Australia Bank | Maxi Investment | 1/03/2018 | 550,387 | Credits 198 | Debits (226,241) | 324,344 |
| National Australia Bank | Grant Acc | 1/03/2018 | 906,043 | 397 | - | 906,440 |

Cash at Bank

| | Fund | Total cash at Bank | O/S Deposits | O/S Cheques | Adjustment | 30 April 2018 Actual \$ |
|-------------------------|-----------|-----------------------|-----------------|----------------|------------|----------------------------------|
| National Australia Bank | Muni | 70,025 | 1,427 | (530) | - | 70,922 |
| National Australia Bank | Trust | 1,045 | | (280) | - | 765 |
| National Australia Bank | Licensing | 99,235 | 869 | - | - | 100,104 |

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY PROGRAM

FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018

| | 30/04/18 Y-T-D Actual | 30/04/18 Y-T-D Current Budget | 2017/18 Current Budget |
|---|----------------------------------|--|---------------------------------------|
| | \$ | \$ | \$ |
| OPERATING REVENUES | | | |
| Governance | 36,337 | 24,689 | 27,691 |
| General Purpose Funding | 2,428,907 | 2,438,380 | 2,552,288 |
| Law, Order, Public Safety | 36,449 | 221,104 | 228,684 |
| Health | 13,946 | 14,190 | 17,100 |
| Education and Welfare | 9,647 | 424,080 | 563,700 |
| Housing | 76,160 | 83,638 | 96,653 |
| Community Amenities | 74,237 | 76,195 | 77,780 |
| Recreation and Culture | 22,955 | 23,000 | 26,649 |
| Transport | 444,638 | 837,460 | 1,019,146 |
| Economic Services | 7,152 | 9,428 | 10,949 |
| Other Property and Services | 31,837 | 44,230 | 52,360 |
| | <u>3,182,265</u> | <u>4,196,394</u> | <u>4,673,000</u> |
| OPERATING EXPENSES | | | |
| Governance | (179,480) | (220,838) | (244,098) |
| General Purpose Funding | (22,778) | (29,980) | (35,974) |
| Law, Order, Public Safety | (154,051) | (195,349) | (228,031) |
| Health | (94,746) | (92,107) | (110,101) |
| Education and Welfare | (11,904) | (13,360) | (14,050) |
| Housing | (246,065) | (292,153) | (346,827) |
| Community Amenities | # (204,387) | (252,948) | (308,004) |
| Recreation & Culture | (613,177) | (818,484) | (944,604) |
| Transport | (561,175) | (744,991) | (820,927) |
| Economic Services | (76,712) | (91,375) | (107,696) |
| Other Property and Services | (28,779) | (43,261) | (35,932) |
| | <u>(2,193,254)</u> | <u>(2,794,846)</u> | <u>(3,196,244)</u> |
| CHANGE IN NET ASSETS RESULTING FROM OPERATIONS | <u>989,011</u> | <u>1,401,548</u> | <u>1,476,756</u> |

SHIRE OF THREE SPRINGS

BALANCE SHEET

FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018

| | 30 April, 2018 ACTUAL \$ | 2016/17 \$ |
|--------------------------------------|--------------------------------|-------------------|
| CURRENT ASSETS | | |
| Cash and Cash Equivalents | 2,579,490 | 2,960,587 |
| Trade and Other Receivables | 144,322 | 100,645 |
| Inventories | 1,905 | 1,905 |
| TOTAL CURRENT ASSETS | 2,725,717 | 3,063,137 |
| NON-CURRENT ASSETS | | |
| Other Receivables | 19,717 | 19,717 |
| Property, Plant and Equipment | 14,426,819 | 14,417,419 |
| Infrastructure | 35,092,048 | 33,900,399 |
| TOTAL NON-CURRENT ASSETS | 49,538,584 | 48,337,535 |
| TOTAL ASSETS | 52,264,301 | 51,400,672 |
| CURRENT LIABILITIES | | |
| Trade and Other Payables | 15,317 | 87,281 |
| Long Term Borrowings | 9,468 | 62,885 |
| Provisions | 171,860 | 171,860 |
| TOTAL CURRENT LIABILITIES | 196,645 | 322,026 |
| NON-CURRENT LIABILITIES | | |
| Long Term Borrowings | 206,908 | 206,908 |
| Provisions | 41,366 | 41,366 |
| TOTAL NON-CURRENT LIABILITIES | 248,274 | 248,274 |
| TOTAL LIABILITIES | 444,919 | 570,300 |
| NET ASSETS | 51,819,382 | 50,830,372 |
| EQUITY | | |
| Retained Profits (Surplus) | 28,614,444 | 27,646,813 |
| Reserves - Cash Backed | 1,277,483 | 1,256,105 |
| Reserves - Asset Revaluation | 21,927,454 | 21,927,454 |
| TOTAL EQUITY | 51,819,381 | 50,830,372 |

SHIRE OF THREE SPRINGS
STATEMENT OF CHANGES IN EQUITY
FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018

| | 30 April 2018 Actual \$ | 2017 \$ |
|---|--|------------------------------|
| RETAINED PROFITS (SURPLUS) | | |
| Balance as at 1 July 2017 | 27,646,814 | 26,027,171 |
| Change in Net Assets Resulting from Operations | 989,009 | 2,042,273 |
| Transfer from/(to) Reserves | <u>(21,379)</u> | <u>(422,630)</u> |
| Balance as at 30 April 2018 | <u>28,614,444</u> | <u>27,646,814</u> |
| RESERVES - CASH BACKED | | |
| Balance as at 1 July 2017 | 1,256,105 | 833,475 |
| Amount Transferred (to)/from Surplus | <u>21,379</u> | <u>422,630</u> |
| Balance as at 30 April 2018 | <u>1,277,484</u> | <u>1,256,105</u> |
| RESERVES - ASSET REVALUATION | # | |
| Balance as at 1 July 2017 | 21,927,453 | 24,704,669 |
| Revaluation Increment | | (2,777,216) |
| Revaluation Decrement | <u>-</u> | <u>-</u> |
| Balance as at 30 April 2018 | <u>21,927,453</u> | <u>21,927,453</u> |
| TOTAL EQUITY | <u><u>51,819,381</u></u> | <u><u>50,830,372</u></u> |

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY NATURE OR TYPE


FOR THE PERIOD 1 JULY, 2017 TO 30 APRIL, 2018

| | NOTE | 30/04/2018 Y-T-D Actual | 30/04/2018 Y-T-D Current Budget | 2017/18 Revised Budget | Y-T-D Actual | Y-T-D Budget | Full Year Budget | |
|---|------|----------------------------|---------------------------------------|------------------------------|----------------|----------------|------------------|----|
| | | \$ | | \$ | | | | |
| REVENUES FROM ORDINARY ACTIVITIES | | | | | | | | |
| Rates | 8 | 2,035,881 | 2,037,576 | 2,037,576 | (2,035,880.68) | (2,037,576.00) | (2,037,576.00) | 11 |
| Grants and Subsidies - Operating | | 453,238 | 460,307 | 583,136 | (453,237.65) | (460,307.00) | (583,136.00) | 18 |
| Grants and Subsidies - Non Operating | | 370,367 | 1,363,574 | 1,671,907 | (370,366.60) | (1,363,574.00) | (1,671,907.00) | 19 |
| Contributions Reimbursements and Donations - Operating | | 28,727 | 38,620 | 44,400 | (7,106.93) | (17,440.00) | (21,300.00) | 13 |
| Contributions Reimbursements and Donations - Capital | | - | - | - | (21,619.83) | (21,180.00) | (23,100.00) | 20 |
| Proceeds on Disposal of Assets | | 56,818 | 56,818 | 56,818 | 0.00 | 0.00 | 0.00 | 12 |
| Service Charges | | - | - | - | (99,349.16) | (104,129.00) | (110,672.00) | 14 |
| Fees and Charges | | 196,822 | 208,052 | 231,815 | (56,818.18) | (56,818.00) | (56,818.00) | 24 |
| Interest Earnings | | 41,447 | 43,341 | 53,612 | 56,818.18 | 56,818.00 | 56,818.00 | 25 |
| Other Revenue | | 55,785 | 44,924 | 50,554 | (96,387.82) | (102,838.00) | (120,058.00) | 15 |
| Realisation on Asset Disposal | | (56,818) | (56,818) | (56,818) | (1,085.00) | (1,085.00) | (1,085.00) | 16 |
| | | <u>3,182,267</u> | <u>4,196,394</u> | <u>4,673,000</u> | (41,446.51) | (43,341.00) | (53,612.00) | 17 |
| | | | | | (55,784.86) | (44,924.00) | (50,554.00) | 21 |
| | | | | | 0.00 | 0.00 | 0.00 | 23 |
| | | | | | 0.00 | 0.00 | 0.00 | 22 |
| EXPENSES FROM ORDINARY ACTIVITIES | | | | | 994,192.90 | 1,065,566.00 | 1,239,187.00 | 01 |
| Employee Costs | | (754,173) | (970,739) | (1,090,451) | (240,019.42) | (94,827.00) | (148,736.00) | 30 |
| Materials and Contracts | | (375,661) | (639,037) | (675,050) | 442,168.17 | 631,696.00 | 709,120.00 | 02 |
| Utilities | | (166,513) | (189,178) | (216,963) | 166,512.61 | 189,178.00 | 216,963.00 | 03 |
| Depreciation | | (681,616) | (810,750) | (972,894) | 681,616.42 | 810,750.00 | 972,894.00 | 06 |
| Interest Expenses | | (10,055) | (13,060) | (15,663) | 8,105.35 | 10,766.00 | 12,526.00 | 07 |
| Insurance | | (173,156) | (128,446) | (173,789) | 10,055.16 | 13,060.00 | 15,663.00 | 05 |
| Other Expenditure | | (23,977) | (32,870) | (38,908) | 173,155.98 | 128,446.00 | 173,789.00 | 04 |
| | | <u>(2,185,151)</u> | <u>(2,784,080)</u> | <u>(3,183,718)</u> | 23,976.88 | 32,870.00 | 38,908.00 | 09 |
| | | | | | (154,096.52) | (125,046.00) | (175,391.00) | 31 |
| Loss on Sale of Assets | | (8,105) | (10,766) | (12,526) | 0.00 | (45,967.00) | 0.00 | 38 |
| Profit on Asset Disposal | | - | - | - | (88,394.85) | 30,691.00 | (39,851.00) | 33 |
| | | | | | 0.00 | 116.00 | (525.00) | 36 |
| CHANGE IN NET ASSETS RESULTING FROM OPERATIONS | | <u>989,011</u> | <u>1,401,548</u> | <u>1,476,756</u> | 175,983.84 | 147,547.00 | 181,697.00 | 10 |

Note - Highlighted and inked cells above mean

Excel intergration issues -figures doubling

| | | | |
|-----------------------------------|---------|-----------|-----------|
| Income Statement by Nature & Type | 989,011 | 1,401,548 | 1,476,756 |
| Income Statement by Program | 989,011 | 1,401,548 | 1,476,756 |

| <div><div></div><div>Shire of Three Springs</div><div>2017/2018 Works Programme @ 30/04/2018</div></div> | | | | | | | | | | | | | | | | | | |
|---|--------|-------|------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-------|-----|------|-----------------------|-------------|--------------|---|
| Road/Works | Job No | GL No | Works Program Progress | | | | | | | | | | | | Financial Information | | | |
| | | | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | April | May | June | Full Year Budget | Y'td Budget | Y'td Actuals | Comments |
| Main Roads Projects | | | | | | | | | | | | | | | | | | |
| T/S Perenjori Rd Final Top Coat Seal SLK 0.507-4.436 | MR04 | 3154 | | X | | | | | | | | | | | 28,000 | 28,000 | 28,000 | Complete |
| T/S Eneabba Road 7mm PMB, reseal SLK 5.325-SLK 12.10 | MR06 | 3154 | | | X | | | | | | X | | | | 223,178 | 223,178 | 223,178 | Project complete |
| T/S Morawa Road 7mm PMB, reseal SLK 0 -SLK 6.0 | MR07 | 3154 | | X | X | | X | | | | X | | | | 247,899 | 247,899 | 247,899 | Project complete |
| Perenjori Road, Widening and Reconstruction | MR08 | 3154 | | X | X | X | X | | X | | X | X | | | 330,386 | 311,772 | 189,798 | Work in progress |
| | | | | | | | | | | | | | | | 829,463 | 810,849 | 688,874 | |
| Roads To Recovery | | | | | | | | | | | | | | | | | | |
| Wilton Well Road re-sheet SLK 0-3.0 | RR06 | 3124 | | | | | | | | | | X | | | 104,943 | 87,440 | 35,340 | Commenced April |
| Maley Rd re-sheet SLK 0-3.0 | RR07 | 3124 | | | | | | | | | | X | | | 104,943 | 87,440 | 100,848 | Commenced April |
| Dudawa Road Various Location Pavement Repairs | RR09 | 3124 | | | | | | | | | | X | | | 50,868 | 42,400 | 6,623 | Contract awarded -work to commence soon. |
| Arrino South Road Various Locations Pavement Repairs | RR10 | 3124 | | | | X | | | | | | X | | | 155,444 | 129,530 | 2,703 | Contract awarded -work to commence soon. |
| | | | | | | | | | | | | | | | 416,198 | 346,810 | 145,515 | |
| Shire Projects | | | | | | | | | | | | | | | | | | |
| Tompkin Road re-sheet SLK 2.38-5.38 | C1093 | 3164 | | | | X | X | | | | | | | | 104,943 | 87,440 | 70,192 | Complete |
| Carey Rd resheet SLK 4.43 - 7.43 | C1059 | 3164 | | | | X | X | X | | | | | | | 104,943 | 87,440 | 57,845 | Complete |
| Robinson Road re-sheet SLK 6.12 - 9.12 | C1082 | 3164 | | | X | X | | | | | | | | | 104,943 | 87,440 | 108,090 | complete |
| Turkey Flat Rd re-sheet SLK 7.83-10.83 | C1012 | 3164 | | | | | | | | | | X | | | 104,943 | 87,440 | 6,125 | Commenced April |
| Hunt Street SLK 0- Slk 0.13 10mm PMB Re-seal | C1096 | 3164 | | | | | | | | | X | | | | 7,000 | 5,830 | 3,091 | complete |
| Williamson Street- Reseal | C1066 | 3164 | | | | | | | | | X | | | | 34,000 | 28,330 | 22,430 | complete |
| West Yarra Road - Survey | C1021 | 3164 | | | | | | | | | | | | | 5,000 | 4,170 | 0 | |
| Drainage | 1208 | 5594 | X | X | | | | | | | | X | | | 13,653 | 13,653 | 13,721 | Original budget of \$300,000 carryover to 2018/19. |
| | | | | | | | | | | | | | | | | | | WA Bike Network path funding grant application of \$30,000 was successful |
| Footpath | 1262 | 3224 | | | | | | | | | | | | | 50,000 | 50,000 | 0 | Work to commence and finish by 30 June 2018. |
| | | | | | | | | | | | | | | | 529,425 | 451,743 | 281,495 | |
| Total Capital Works | | | | | | | | | | | | | | | 1,775,086 | 1,609,402 | 1,115,884 | |

| | | | | | | | | | | | | | | | | | | |
|--|------|------|---|---|---|---|---|---|---|---|---|---|--|--|---------|---------|---------|--|
| WANDRRA PROJECTS | | | | | | | | | | | | | | | | | | |
| MRWA/DOWNER MOUCHEL - FUTURE WORKS | | 3322 | | | | | | | | | | | | | 0 | 0 | 0 | Project carryover to 2018/19 budget |
| | | | | | | | | | | | | | | | 0 | 0 | 0 | |
| Operations and Maintenance Expenditure | | | | | | | | | | | | | | | | | | |
| Maintenance General | | 3352 | X | X | X | X | X | X | X | X | X | | | | 0 | 0 | 189,385 | Total made up of individual road maintenance costings. |
| Town Street Maintenance | 1201 | 3352 | X | X | X | X | X | X | X | X | | | | | 22,116 | 20,274 | 3,882 | |
| Rural Road Maintenance | 1202 | 3352 | X | X | X | X | X | X | X | X | | X | | | 73,433 | 71,898 | 11,318 | |
| Road Maintenance Grading | 1229 | 3352 | | | | | | | | | | | | | 230,471 | 220,560 | 0 | Costs against individual roads -see above |
| Fire Control | 5001 | 0692 | X | X | X | X | X | X | X | X | X | X | | | | | | |
| Refuse Site Maintenance | 1001 | 1772 | X | X | X | X | X | X | X | X | X | X | | | 51,344 | 34,780 | 27,391 | |
| Old Refuse Site Rehabilitation | 1011 | 1772 | | | | | | | | | | | | | 0 | 0 | 0 | |
| Tree Pruning Rural Roads (Contract) | 1324 | 3372 | X | X | X | X | | X | | | | | | | 155,000 | 138,160 | 121,111 | Completed - remaining funds to be utilised later as required. |
| Tree Pruning Town (Contract) | 1322 | 3372 | | | | | | X | | | X | | | | 15,200 | 15,200 | 8,104 | Work complete - remaining funds to be utilised when required. |
| Traffic Signs & Control | 1240 | 3442 | | X | | X | X | X | | X | | X | | | 5,000 | 5,000 | 4,085 | |
| Sealed Road condition pickup & report | | 3302 | | | X | | | | | | | | | | 9,547 | 9,547 | 9,547 | |
| Parks and Garden Maintenance | | | | | | | | | | | | | | | | | | |
| other Parks & Gardens Maintenance | 1105 | 2642 | X | X | X | X | X | X | X | X | X | X | | | 83,007 | 77,037 | 40,931 | Costs captured under new codes and identified in activity areas. |
| Street Trees & Watering | 1232 | 3362 | X | X | X | X | X | X | X | X | X | X | | | 6,703 | 6,100 | 5,794 | |
| Street Cleaning | 1231 | 3432 | X | X | X | X | X | X | X | X | X | X | | | 15,561 | 14,055 | 13,052 | |
| Oval Maintenance | 1107 | 2652 | X | X | X | X | X | X | X | X | X | X | | | 113,008 | 101,768 | 82,707 | |
| Stormwater Drain Maintenance | 1003 | 2002 | X | X | X | X | X | X | X | X | | | | | 11,088 | 9,250 | 1,815 | |
| Centenary Water Feature | 1120 | 3132 | X | X | X | X | X | X | X | X | X | X | | | 8,591 | 7,540 | 5,468 | |
| Verge Spraying - Weed control | 1301 | 3842 | | X | X | | | | | | | X | | | 10,500 | 9,030 | 4,849 | |
| Depot Maintenance | 1230 | | X | X | X | X | X | X | X | X | X | X | | | 55,274 | 48,420 | 30,262 | |
| Total Operations and Maintenance | | | | | | | | | | | | | | | 865,843 | 788,619 | 559,703 | |

Printed on : 10.05.18 at 10:45

Shire of THREE SPRINGS

| | | Debtors Trial Balance | | | | | | | | | |
|-----------------------------|------|-----------------------|------------|---------|------------|------------|------------|-------|---------|----------|----------|
| | | As at 30.04.2018 | | | | | | | | | |
| Debtor # | Name | Credit Limit | 30.01.2018 | | 01.03.2018 | 31.03.2018 | 30.04.2018 | Total | | | |
| | | | GT | 90 days | Age | GT | 60 days | GT | 30 days | Current | |
| | | | | | Of | | | | | | |
| | | | | | Oldest | | | | | | |
| | | | | | Invoice | | | | | | |
| | | | | | (90Days) | | | | | | |
| A18 | | | 0.00 | | 0 | | 16733.00 | | 0.00 | 35253.00 | 51986.00 |
| A76 | | | 0.00 | | 0 | | 0.00 | | 0.00 | 315.57 | 315.57 |
| B97 | | | 100.00 | | 536 | | 0.00 | | 0.00 | 0.00 | 100.00 |
| C5 | | | 0.00 | | 0 | | 0.00 | | 0.00 | 190.00 | 190.00 |
| C92 | | | 0.00 | | 0 | | 0.00 | | 0.00 | 116.59 | 116.59 |
| C95 | | | 25.00 | | 116 | | 0.00 | | 0.00 | 0.00 | 25.00 |
| C102 | | | 0.00 | | 0 | | 0.00 | | 132.30 | 504.13 | 636.43 |
| D72 | | | 283.90 | | 188 | | 0.00 | | 0.00 | 0.00 | 283.90 |
| D87 | | | 0.00 | | 0 | | 0.00 | | 0.00 | 640.00 | 640.00 |
| G57 | | | 0.00 | | 0 | | 0.00 | | 0.00 | 0.00 | -40.00 |
| H54 | | | 0.00 | | 0 | | 0.00 | | 0.00 | 100.00 | 100.00 |
| I2 | | | 0.00 | | 0 | | 0.00 | | 0.00 | 0.00 | 0.00 |
| J1 | | | 0.00 | | 0 | | 0.00 | | 0.00 | 0.00 | -181.49 |
| J17 | | | 1430.00 | | 0 | | 1430.00 | | 1430.00 | 1430.00 | 5720.00 |
| K20 | | | 0.00 | | 0 | | 0.00 | | 0.00 | 0.00 | -200.00 |
| K32 | | | 425.70 | | 263 | | 0.00 | | 0.00 | 0.00 | 425.70 |
| M100 | | | 0.00 | | 0 | | 0.00 | | 0.00 | 0.00 | -0.02 |
| M115 | | | 1110.00 | | 847 | | 0.00 | | 0.00 | 0.00 | 1110.00 |
| M135 | | | 0.00 | | 0 | | 0.00 | | 155.38 | 0.00 | 155.38 |
| N46 | | | 190.00 | | 536 | | 0.00 | | 0.00 | 0.00 | 190.00 |
| O17 | | | 0.00 | | 0 | | 0.00 | | 0.00 | 0.00 | -240.00 |
| P11 | | | 500.00 | | 208 | | 0.00 | | 0.00 | 160.00 | 660.00 |
| R31 | | | 0.00 | | 0 | | 0.00 | | 0.00 | 30.00 | 30.00 |
| R33 | | | 0.00 | | 0 | | 0.00 | | 0.00 | 160.00 | 160.00 |
| S96 | | | 0.00 | | 0 | | 0.00 | | 20.00 | 0.00 | 20.00 |
| S100 | | | 100.00 | | 314 | | 0.00 | | 0.00 | 0.00 | 100.00 |
| T12 | | | 0.00 | | 0 | | 2500.00 | | 0.00 | 34.50 | 2534.50 |
| T14 | | | 0.00 | | 0 | | 0.00 | | 600.00 | 0.00 | 600.00 |
| T25 | | | 0.00 | | 0 | | 300.00 | | 0.00 | 0.00 | 300.00 |
| T46 | | | 0.00 | | 0 | | 0.00 | | 73.00 | 0.00 | 73.00 |
| T52 | | | 302.27 | | 116 | | 640.00 | | 922.92 | 910.25 | 2775.44 |
| T57 | | | 0.00 | | 0 | | 0.00 | | 0.00 | 40.00 | 40.00 |
| W60 | | | 0.00 | | 0 | | 0.00 | | 0.00 | 0.00 | -383.46 |
| W69 | | | 0.00 | | 0 | | 0.00 | | 960.00 | 0.00 | 960.00 |
| Totals --- Credit Balances: | | -1044.97 | 4466.87 | | | | 21603.00 | | 4293.60 | 39884.04 | 69202.54 |

Page : 2

9.3.2. ACCOUNTS FOR PAYMENT – 30th APRIL 2018

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0083
Disclosure of Interest:
Date: 10th May, 2018
Author: Donna Newton

Signature of Author: _____

SUMMARY

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

ATTACHMENT

Lists of creditors paid as at 30th April, 2018 is attached.

BACKGROUND

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.

Local Government (Financial Management) Regulations 1996 Section 12 and 13.

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.3.2

That Council notes the accounts for payment as presented for April, 2018 from the –

Municipal Fund totalling \$192,832.37 represented by Electronic Fund Transfers No's 14396 – 144403 & 14408 - 14462, Cheque No's 11455 – 11461 and Direct Debits 11292.1, 11311.1 – 11311.4, 11326.1, 11331.1 – 11331.4, 11334.1, 11335.1 & 11346.1.

Licensing Fund totalling \$18,966.15 represented by Electronic Fund Transfer No 14463.

Trust Fund totalling \$396.65 represented by Electronic Fund Transfers No's 14404 - 14407 and Cheque No 000040

Date: 10/05/2018
Time: 12:50:35PM

Shire of THREE SPRINGS
Statement of Payments for the Month of April 2018

USER: Donna Newton
PAGE: 1

| Cheque /EFT No | Date | Name Invoice Description | INV Amount | Amount |
|--------------------------------|------------|---|------------|-----------|
| Bond Administrator | | | | |
| 40 | 04/04/2018 | PET BOND FOR UNIT 3 KADATHINNI, CARTER STREET THREE | | 100.00 |
| INV T22 | 04/04/2018 | Cat Bond | 100.00 | |
| Synergy | | | | |
| 11454 | 03/04/2018 | Electricity Usage Charges | | 3,608.15 |
| INV | 02/03/2018 | Electricity Usage Charges 29/12/2017 to 28/02/2018 - Unit 2 (B) 66 | 143.55 | |
| INV | 02/03/2018 | Electricity Usage Charges 29/12/2017 to 28/02/2018 - Unit 1 (A) 66 | 65.45 | |
| INV | 02/03/2018 | Electricity Usage Charges 29/12/2017 to 28/02/2018 - Water Feature | 430.25 | |
| INV | 02/03/2018 | Electricity Usage Charges 29/12/2017 to 28/02/2018 - Medical Centre | 2,333.95 | |
| INV | 02/03/2018 | Electricity Usage Charges 29/12/2017 to 28/02/2018 - 50 Carter Street | 336.80 | |
| INV | 02/03/2018 | Electricity Usage Charges 29/12/2017 to 28/02/2018 - Old Nurses | 62.80 | |
| INV | 02/03/2018 | Electricity Usage Charges 12/01/2018 to 28/02/2018 - Duffys Store | 46.50 | |
| INV | 02/03/2018 | Electricity Usage Charges 29/12/2017 to 27/02/2018 - 5 Glyde Street | 57.90 | |
| INV | 02/03/2018 | Electricity Usage Charges 29/12/2017 to 28/02/2018 - 46 Carter Street | 65.20 | |
| INV | 02/03/2018 | Electricity Usage Charges 29/12/2017 to m28/02/2018 - 89 Williamson | 65.75 | |
| Telstra | | | | |
| 11455 | 03/04/2018 | Monthly Account | | 98.54 |
| INV | 27/03/2018 | Text (SMS) Service for Fire & Harvest Ban Information to 26/03/2018 - | 98.54 | |
| Shire of Chapman Valley | | | | |
| 11456 | 13/04/2018 | Planning Services | | 242.00 |
| INV 8448 | 05/04/2018 | Planning Services Undertaken on The Shire of Three Springs Behalf for | 242.00 | |
| Synergy | | | | |
| 11457 | 13/04/2018 | Electricity Usage Charges | | 10,716.95 |
| INV | 28/03/2018 | Electricity Usage Charges 29/12/2017 to 28/02/2018 - Depot, Electricity | 8,783.15 | |
| INV | 03/04/2018 | Electricity Charges 25/01/2018 to 24/02/2018 for 133 Street Lights | 1,933.80 | |
| Telstra | | | | |
| 11458 | 13/04/2018 | Monthly Account | | 416.10 |
| INV | 05/04/2018 | Mobile Phone Usage 05/04/18 to 04/05/18 - 0407 981 659 \$48.44 0448 | 416.10 | |
| Water Corporation | | | | |
| 11459 | 13/04/2018 | Water Usage Charges | | 270.25 |
| INV | 03/04/2018 | Overdue Water Usage Charges for 17 Glyde Street - On Charged to | 270.25 | |
| Telstra | | | | |
| 11460 | 27/04/2018 | Monthly Account | | 1,616.99 |
| INV | 23/04/2018 | Monthly Telephone Usage Charges to 15/04/2018, Service Charges to | 1,616.99 | |
| Water Corporation | | | | |
| 11461 | 27/04/2018 | Water Usage and Service Charges | | 19,415.32 |
| INV | 16/04/2018 | Water Usage Charges 08/02/2018 to 12/04/2018 - Arrino Standpipe | 2,790.30 | |
| INV | 18/04/2018 | Water Usage 12/02/2018 to 17/04/2018 - Opp 27L Dudawa Rd | 2.39 | |
| INV | 17/04/2018 | Water Usage 12/02/2018 to 16/04/2018 - Kadathinni Gardens | 1,741.48 | |
| INV | 17/04/2018 | Water Usage 12/02/2018 to 16/04/2018 - Park at Railway Rd Three | 224.75 | |
| INV | 17/04/2018 | Water Usage 09/02/2018 to 16/04/2018 - New Fire Shed on Franklin | 4.78 | |
| INV | 17/04/2018 | Water Usage Charges 12/02/2018 to 16/04/2018 - Federation Park, Water | 130.82 | |
| INV | 17/04/2018 | Water Usage 12/02/2018 to 14/02/2018 Meter out of Order, 14/02/2018 | 439.94 | |
| INV | 17/04/2018 | Water Usage 12/02/2018 to 16/04/2018 - Park at Railway Road three | 358.65 | |
| INV | 17/04/2018 | Water Usage 09/02/2018 - 16/04/2018 - Lot 1 Talc Rd - Depot | 174.54 | |
| INV | 17/04/2018 | Water Usage 09/02/2018 to 16/04/2018 - Unit 1 (A) 66 Williamson | 324.83 | |
| INV | 17/04/2018 | Water Service Charges 01/03/2018 to 30/04/2018 - Unit 5 Kadathinni | 42.21 | |
| INV | 16/04/2018 | Water Usage Charges 08/02/2018 to 12/04/2018 - Glyde Street Standpipe | 2,058.65 | |
| INV | 17/04/2018 | Water Service Charges 01/03/2018 to 30/04/2018 - Unit 2 Kadathinni | 42.21 | |
| INV | 17/04/2018 | Water Service Charges 01/03/2018 to 30/04/2018 - Unit 6 Kadathinni | 42.21 | |
| INV | 17/04/2018 | Water Service Charges 01/03/2018 to 30/04/2018 - Unit 4 Kadathinni, | 62.38 | |
| INV | 17/04/2018 | Water Usage Charges 09/02/2018 to 16/04/2018 - 44 Williamson Street, | 613.52 | |
| INV | 17/04/2018 | Water Usage 12/02/2018 to 16/04/2018 - Visitors Centre 118 Railway | 77.51 | |
| INV | 17/04/2018 | Water Usage 12/02/2018 to 16/04/2018 - Community Hall 59 Carter | 459.09 | |
| INV | 17/04/2018 | Water Usage 09/02/2018 to 16/04/2018 - Child Care Rental 30 Touche | 305.56 | |
| INV | 17/04/2018 | Water Usage 09/02/2018 to 16/04/2018 - 47 Williamson Street, Water | 466.86 | |
| INV | 17/04/2018 | Water Usage 12/02/2018 to 16/04/2018 - Thrift Shop, Water Service | 42.21 | |

Date: 10/05/2018
Time: 12:50:35PM

Shire of THREE SPRINGS
Statement of Payments for the Month of April 2018

USER: Donna Newton
PAGE: 2

| Cheque /EFT No | Date | Name Invoice Description | INV Amount | Amount |
|---|-------------|--|-------------------|---------------|
| Water Corporation | | | | |
| INV | 17/04/2018 | Water Usage 09/02/2018 to 16/04/2018 - 3 Howard Place, Water Service | 109.39 | |
| INV | 13/04/2018 | Water Service Charges 01/03/2018 to 30/04/2018 - 17 Glyde Street | 112.46 | |
| INV | 17/04/2018 | Water Usage 09/02/2018 to 16/04/2018 - 5 Howard Place, Water Service | 310.56 | |
| INV | 17/04/2018 | Water Usage 01/03/2018 to 30/04/2017 - 2 Mayrhofer Street | 113.94 | |
| INV | 17/04/2018 | Water Usage 12/02/2018 to 16/04/2018 - Medical Centre 45%, Water | 97.01 | |
| INV | 17/04/2018 | Water Usage Charges 12/02/2018 to 16/04/2018 - Picnic Area at | 126.72 | |
| INV | 17/04/2018 | Water Service Charges 01/03/2018 to 30/04/2018 - Unit 3 Kadathinni | 42.21 | |
| INV | 17/04/2018 | Water Service Charges 01/03/2018 to 30/04/2018 - Unit 1 Kadathinni | 42.21 | |
| INV | 17/04/2018 | Water Usage Charges 12/02/2018 to 16/04/2018 - Day Care Centre | 133.90 | |
| INV | 17/04/2018 | Water Usage 12/02/2018 to 16/04/2018 - Sports Oval | 200.84 | |
| INV | 17/04/2018 | Water Usage 12/02/2018 to 16/04/2018 - Hockey Field Toilets | 33.47 | |
| INV | 17/04/2018 | Water Usage 12/02/2018 to 16/04/2018 - Swimming Pool, Water Service | 3,239.12 | |
| INV | 13/04/2018 | Water Usage 08/02/2018 to 12/04/2018 - Arrino Toilet and Rest Area | 52.60 | |
| INV | 17/04/2018 | Water Usage 12/02/2018 to 16/04/2018 - 50 Carter Street, Water Service | 741.34 | |
| INV | 17/04/2018 | Water Usage 12/02/2018 to 16/04/2018 - 46 Carter Street, Water Service | 200.16 | |
| INV | 17/04/2018 | Water Usage 12/02/2018 to 16/04/2018 - 65 Carter Street, Water Service | 787.53 | |
| INV | 17/04/2018 | Water Usage 12/02/2018 to 16/04/2018 - 58 Carter Street, Water Service | 226.49 | |
| INV | 17/04/2018 | Water Service Charges 01/03/2018 to 30/04/2018 - Duffys Store | 42.21 | |
| INV | 13/04/2018 | Water Usage 08/02/2018 to 12/04/2018 - 5 Glyde Street, Water Service | 994.74 | |
| INV | 13/04/2018 | Water Usage 08/02/2018 to 12/04/2018 - 19 Gooch Street, Water Service | 274.48 | |
| INV | 13/04/2018 | Water Usage 08/02/2018 to 12/04/2018 - 5 Gooch Street, Water Service | 223.75 | |
| INV | 13/04/2018 | Water Usage 08/02/2018 to 12/04/2018 - 21 Franklin Street, Water | 111.07 | |
| INV | 13/04/2018 | Water Usage 08/02/2018 to 12/04/2018 - 89 Williamson Street, Water | 267.02 | |
| INV | 17/04/2018 | Water Usage 12/02/2018 to 16/04/2018 - 40 Mayrhofer Street - Joy | 442.88 | |
| INV | 17/04/2018 | Water Usage 12/02/2018 to 16/04/2018 - 2 Hunt Street - D R Johnston, | 84.33 | |
| Courier Australia | | | | |
| EFT14396 | 03/04/2018 | Freight Account Various | | 96.41 |
| INV 0355 | 16/03/2018 | Freight from Ashdown Ingram to Three Springs - Parts, Freight from | 96.41 | |
| Ashdown Ingram | | | | |
| EFT14397 | 03/04/2018 | Monthly Account | | 337.70 |
| INV | 13/03/2018 | Thunder Action Sports Camera - Work Supervisor, Thunder Action | 202.40 | |
| INV | 13/03/2018 | Block valve female o ring -2T- Prime Mover, Sealing Washer Kit 50 PC | 135.30 | |
| Leeman Plumbing & Excavation | | | | |
| EFT14398 | 03/04/2018 | Contractor | | 287.54 |
| INV | 21/03/2018 | Investigate leaking relief valve. Replace temperature pressure relief | 287.54 | |
| Pneumatic Solutions Australia | | | | |
| EFT14399 | 03/04/2018 | Parts Account | | 308.00 |
| INV | 27/03/2018 | BFVK-080-DA - Butterfly Valve 80mm - Water Cart | 308.00 | |
| Sal's Pharmacy | | | | |
| EFT14400 | 03/04/2018 | Asmol CFC Gree inhaler- Swimming Pool | | 20.90 |
| INV 8474 | 03/11/2017 | Generic Aspirin Small Pack, Asmol Asthma Reliever | 20.90 | |
| Three Springs Rural Services | | | | |
| EFT14401 | 03/04/2018 | Monthly Account | | 2,313.59 |
| INV 40697 | 23/03/2018 | MDF Door Primed JAMB Set for New Fire Shed, Freight Charge for | 288.16 | |
| INV 40834 | 22/03/2018 | Bearing Fit 10m Loctite | 15.43 | |
| INV 40905 | 28/03/2018 | I40 GEAR I40 GEAR DRIVE SS 100MM, 100MM ADJUSTABLE | 2,010.00 | |
| Westrac Pty Ltd | | | | |
| EFT14402 | 03/04/2018 | Monthly Account | | 553.31 |
| INV | 21/03/2018 | 269-2163 Arm AS. - Loader | 140.72 | |
| INV | 21/03/2018 | 1J-5607 - Bolt -Loader, 2J-3507 - Nut -Loader, 475-5468 - Tip-extra DU | 412.59 | |
| WA Treasury Corporation | | | | |
| EFT14403 | 03/04/2018 | Loan No. 156 Interest payment - Principal on Loan 156 - Pool | | 9,116.89 |
| INV 156 | 21/03/2018 | Loan No. 156 Principal payment - Principal on Loan 156 - Pool | 9,116.89 | |
| Building Commission | | | | |
| EFT14404 | 10/04/2018 | BRB LEVY COLLECTED FOR MARCH 2018 | | 56.65 |
| INV TBRB | 09/04/2018 | BRB levy - 46/47 Railway Road Three Springs, New Roof, Turner A381 | 56.65 | |

Date: 10/05/2018
Time: 12:50:35PM

Shire of THREE SPRINGS
Statement of Payments for the Month of April 2018

USER: Donna Newton
PAGE: 3

| Cheque /EFT No | Date | Name Invoice Description | INV Amount | Amount |
|---|-------------|---|-------------------|---------------|
| Robert James Heal | | | | |
| EFT14405 | 11/04/2018 | REFUND OF COUNCILLOR NOMINATION FEE - ROBERT JAMES | | 80.00 |
| INV TNOM | 11/04/2018 | Councillor Nomination Fee - Robert James Heal | 80.00 | |
| Chris Lane | | | | |
| EFT14406 | 11/04/2018 | REFUND OF COUNCILLOR NOMINATION FEE - CHRIS LANE | | 80.00 |
| INV TNOM | 11/04/2018 | Councillor Nomination Fee - Christine Lane | 80.00 | |
| Jenny Dorothy MUTTER | | | | |
| EFT14407 | 11/04/2018 | REFUND OF COUNCILLOR NOMINATION FEE - JENNY MUTTER | | 80.00 |
| INV TNOM | 11/04/2018 | Councillor Nomination Fee - Jenny Mutter | 80.00 | |
| Australasian Performing Right Association Ltd (APRA) | | | | |
| EFT14408 | 13/04/2018 | Annual Fee | | 71.73 |
| INV | 03/04/2018 | Annual Licence Fee, Halls and Functions Centres Licence Fee for the | 71.73 | |
| BOC Gases | | | | |
| EFT14409 | 13/04/2018 | Monthly Account | | 46.35 |
| INV | 29/03/2018 | Daily Cylinder Tracking 26/02/2018 to 28/03/2018 - Oxygen Industrial | 46.35 | |
| Office Max Australia Limited | | | | |
| EFT14410 | 13/04/2018 | Stationery and Cleaning Products Order | | 735.17 |
| INV | 28/03/2018 | Bostik Blu-Tack Reusable Adhesive 75g Blue , Code: 1152572, | 601.07 | |
| INV | 28/03/2018 | Enviroclean Waterless Urinal Cleaning Tablets 10kg , Code: 2549425, | 134.10 | |
| Child Support Agency | | | | |
| EFT14411 | 13/04/2018 | Payroll deductions | | 337.56 |
| INV | 03/04/2018 | Payroll Deduction for 03/04/2018 | 337.56 | |
| Courier Australia | | | | |
| EFT14412 | 13/04/2018 | Freight Account Various | | 153.46 |
| INV 0356 | 23/03/2018 | Freight form Three Springs to Water Lab - Pool Samples, Freight form | 49.34 | |
| INV 0357 | 30/03/2018 | Freight from Pneumatic Solutions to Three Springs - Parts, Freight from | 40.44 | |
| INV 0358 | 06/04/2018 | Freight from Herseys to Three Springs - Marking paint, Freight from | 63.68 | |
| Veolia Environmental Services | | | | |
| EFT14413 | 13/04/2018 | Monthly Account | | 5,575.74 |
| INV | 10/04/2018 | Weekly Bin Collection - 06/03/2018, 13/06/2018, 20/03/2018, | 5,575.74 | |
| WINC Australia Pty Limited | | | | |
| EFT14414 | 13/04/2018 | Meterplan Charges | | 727.46 |
| INV | 27/03/2018 | Meterplan Charge MPC6004EXSP 09/02/2018 - 20/03/2018 - 5928 Color | 727.46 | |
| Commercial Hotel Three Springs | | | | |
| EFT14415 | 13/04/2018 | Accommodation Charges | | 1,386.00 |
| INV | 28/03/2018 | Accommodation for Leo and Geoff (2 Rooms) for Four Nights - Check in | 1,292.00 | |
| INV | 11/04/2018 | Accommodation for Leo (Dongara Ceilings) 1 Single Room - Check in | 94.00 | |
| Dongara Ceilings | | | | |
| EFT14416 | 13/04/2018 | Contractor | | 8,361.55 |
| INV BD | 02/04/2018 | To Complete internal Plastering works for the New Fire Shed -, Lining | 8,361.55 | |
| Geraldton Fuel Company Pty Ltd (Refuel Australia) | | | | |
| EFT14417 | 13/04/2018 | Monthly Account | | 348.00 |
| INV | 29/03/2018 | Textran TDH Premium 20 Ltr Hydraulic Oil for TS5005 | 348.00 | |
| Great Southern Fuel Supplies | | | | |
| EFT14418 | 13/04/2018 | Monthly Fuel Card Account | | 220.00 |
| INV | 31/03/2018 | 05/03/2018 - ULP for OTS 57.82 Litres, 05/03/2018 - BP Plus fee for | 220.00 | |
| JR & A Hersey Pty Ltd | | | | |
| EFT14419 | 13/04/2018 | Monthly Account | | 342.32 |
| INV | 04/04/2018 | Carton of Yellow Spray Mark, Carton of White Spray Mark | 342.32 | |
| Hays Specialist Recruitment (Australia) Pty Ltd | | | | |
| EFT14420 | 13/04/2018 | Relief Works Supervisor | | 6,473.93 |
| INV 7293009 | 28/03/2018 | Relief Works Supervisor - 7weeks to 22/04/2018 - Week ending | 2,220.72 | |
| INV 7326487 | 11/04/2018 | Relief Works Supervisor - 7weeks to 22/04/2018 - Week ending | 1,856.24 | |
| INV 7326486 | 11/04/2018 | Relief Works Supervisor - 7weeks to 22/04/2018 - Week Ending | 2,396.97 | |

Date: 10/05/2018
Time: 12:50:35PM

Shire of THREE SPRINGS
Statement of Payments for the Month of April 2018

USER: Donna Newton
PAGE: 4

| Cheque /EFT No | Date | Name Invoice Description | INV Amount | Amount |
|--|-------------|--|-------------------|---------------|
| RN & LM Hebiton | | | | |
| EFT14421 | 13/04/2018 | Contractor | | 15,048.00 |
| INV | 11/04/2018 | Gravel carting for Maley Road Re-Sheet 8 days x 9 hours per day @ | 15,048.00 | |
| Leeman Plumbing & Excavation | | | | |
| EFT14422 | 13/04/2018 | Contractor | | 294.80 |
| INV | 27/03/2018 | Lovelocks Soak-Investigate and repair as needed- Removed Broken | 294.80 | |
| Mid West Group Of Affiliated Agricultural Societies | | | | |
| EFT14423 | 13/04/2018 | Donation Towards the 2018 Mid West District Display at the Perth Royal | | 200.00 |
| INV 2018 | 12/03/2018 | Donation Towards the 2018 Mid West District Display at the Perth Royal | 200.00 | |
| Moore Stephens | | | | |
| EFT14424 | 13/04/2018 | Audit Certification | | 1,760.00 |
| INV 306530 | 31/03/2018 | Audit Certification of the following Acquittal - Royalties for Regions - | 1,760.00 | |
| M & B (Building Products) Sales Pty Ltd | | | | |
| EFT14425 | 13/04/2018 | Supplier | | 406.83 |
| INV 1154028 | 20/03/2018 | REA1820 Redicote 2040x820x35 x 2, 510AMBSCS Ambassador Lever | 406.83 | |
| Marketforce Pty Ltd | | | | |
| EFT14426 | 13/04/2018 | Advertising Account | | 1,183.34 |
| INV 20596 | 26/03/2018 | Advertise new fees/charges in the Geraldton Guardian 06/03/2018 after | 118.01 | |
| INV 20598 | 26/03/2018 | West Australian Newspapers Saturday 17.03.18 advert for Work | 773.81 | |
| INV 20597 | 26/03/2018 | Geraldton Guardian 16.03.18 advert for Work Supervisor position | 291.52 | |
| Mitchell and Brown Communications - Vidguard | | | | |
| EFT14427 | 13/04/2018 | Security Monitoring Fees | | 283.50 |
| INV 82178 | 03/04/2018 | Monitoring - PSTN - Quarterly - Medical Centre, Maintenance - | 148.50 | |
| INV 82237 | 03/04/2018 | Monitoring - PSTN - Quarterly - Admin Building, Maintenance - | 135.00 | |
| Perfect Computer Solutions Pty Ltd | | | | |
| EFT14428 | 13/04/2018 | Monthly Charge | | 85.00 |
| INV 23474 | 29/03/2018 | Monthly Fee for Daily Monitoring, Management and Resolution of | 85.00 | |
| Quest West Perth | | | | |
| EFT14429 | 13/04/2018 | Accommodation and Parking | | 448.00 |
| INV 35968 | 02/02/2018 | Accommodation for Two Nights For President - Check in Wednesday | 448.00 | |
| Rani's Henna | | | | |
| EFT14430 | 13/04/2018 | Henna Tattoo for Harmony Day | | 200.00 |
| INV 004 | 27/03/2018 | Henna Tattoo service (per hour) Require 2 hours., Travel and Fuel - | 200.00 | |
| Sweetman's Hardware | | | | |
| EFT14431 | 13/04/2018 | Monthly Account | | 741.94 |
| INV 42B | 15/03/2018 | Pond Pump for Water Feature | 265.95 | |
| INV 43 | 28/03/2018 | ULP for Manager of Finance Vehicle 001TS for the Month of March | 41.40 | |
| INV 42A | 28/03/2018 | ULP for Doctors Vehicle TS125 for the Month of March 2018 47.62 | 434.59 | |
| Scotty's Contracting | | | | |
| EFT14432 | 13/04/2018 | Contractor | | 6,000.00 |
| INV | 09/04/2018 | Progress Claim - Install New Lights and Cabling at Hockey Oval - | 6,000.00 | |
| Sirens of Samarkand Incorporated | | | | |
| EFT14433 | 13/04/2018 | Performance for Harmony Day | | 300.00 |
| INV 127 | 29/03/2018 | Harmony Week - 17th March 2018 6pm-7pm (anytime during this | 300.00 | |
| Three Springs IGA | | | | |
| EFT14434 | 13/04/2018 | Monthly Account | | 351.36 |
| INV | 31/03/2018 | Allens Kool Mints - March 2018 Councillors Meeting , Allens Fantales- | 351.36 | |
| Three Springs Rural Services | | | | |
| EFT14435 | 13/04/2018 | Monthly Account | | 369.38 |
| INV 40960 | 03/04/2018 | SMHT40 HANSEN LUMP END 1 1/2" x 2, CLAMP 35-53 P/S CLAMP | 39.78 | |
| INV 40789 | 28/03/2018 | Gyprock 2.4 x 1.2 x 10mm for New Fire Shed | 329.60 | |
| Van't Veer Services | | | | |
| EFT14436 | 13/04/2018 | Monthly Account | | 278.83 |
| INV 715 | 30/03/2018 | Postage Charges for March 2018. Roll of Stamps x 2, 0-125g Larg Letter | 278.83 | |

Date: 10/05/2018
Time: 12:50:35PM

Shire of THREE SPRINGS
Statement of Payments for the Month of April 2018

USER: Donna Newton
PAGE: 5

| Cheque /EFT No | Date | Name Invoice Description | INV Amount | Amount |
|--|-------------|--|-------------------|---------------|
| Westrac Pty Ltd | | | | |
| EFT14437 | 13/04/2018 | Monthly Account | | 23.15 |
| INV PC | 22/03/2018 | Credit for 20R-2772 Core Change from Invoice PI2198767, | -264.69 | |
| INV PI | 18/03/2018 | 180-7487 Filter for TS 5008 | 137.21 | |
| INV PI | 17/03/2018 | 320-7528 Hose As for TS 5008 | 150.63 | |
| Dave Watson Contracting Pty Ltd | | | | |
| EFT14438 | 13/04/2018 | Contractor | | 11,756.25 |
| INV | 13/03/2018 | Trim and remove trees vegetation overhanging Maley Road - 07/03/2018, | 11,756.25 | |
| Advanced Air Filter Cleaning (Roellary Pty Ltd) | | | | |
| EFT14439 | 27/04/2018 | Monthly Account | | 188.10 |
| INV | 10/04/2018 | Clean Air Filter 1491912, Clean Air Filter 612499, Clean Air Filter | 188.10 | |
| Burgess Rawson (WA) Pty Ltd | | | | |
| EFT14440 | 27/04/2018 | Water Usage Charges | | 26.30 |
| INV 487433 | 23/04/2018 | Water Usage Charges 12/2/2018 to 16/04/2018 Railway Station (Lease# | 26.30 | |
| Child Support Agency | | | | |
| EFT14441 | 27/04/2018 | Payroll deductions | | 337.56 |
| INV | 17/04/2018 | Payroll Deduction for 17/04/2018 | 337.56 | |
| Courier Australia | | | | |
| EFT14442 | 27/04/2018 | Freight Account Various | | 49.02 |
| INV 0359 | 20/04/2018 | Signage Freight | 49.02 | |
| WINC Australia Pty Limited | | | | |
| EFT14443 | 27/04/2018 | Smoke Alarm Batteries | | 155.59 |
| INV | 18/04/2018 | Staples X-Cell 9V Battery Premium Alkaline Box 10 Product Code: | 78.67 | |
| INV | 20/04/2018 | 86612981 Trodt 4915 Custom Stamp 69X24mm Dtc - Shire of Three | 76.92 | |
| Choices Flooring Geraldton | | | | |
| EFT14444 | 27/04/2018 | Contractor | | 250.00 |
| INV 301300 | 16/04/2018 | Supply only 1x roller bind 47 Williamson st | 250.00 | |
| Clearwater Constructions Pty Ltd | | | | |
| EFT14445 | 27/04/2018 | Contractor | | 2,106.50 |
| INV | 22/04/2018 | Three Springs Fire Shed - Complete internal Timber Wall Frame - | 2,106.50 | |
| Dongara Ceilings | | | | |
| EFT14446 | 27/04/2018 | Contractor | | 765.00 |
| INV BD | 15/04/2018 | Travel to Three Springs to carry out work needed to ceilings at 47 | 765.00 | |
| Geraldton Fuel Company Pty Ltd (Refuel Australia) | | | | |
| EFT14447 | 27/04/2018 | Monthly Account | | 11,960.08 |
| INV | 10/04/2018 | ULS/Diesel 8,800 Ltrs @ \$1,3591 per ltr | 11,960.08 | |
| Gilmour Earthmoving | | | | |
| EFT14448 | 27/04/2018 | Contractor | | 23,634.60 |
| INV | 26/04/2018 | Dozer Hire for Pushing Gravel for Wilton Well Road, Remove Regrown | 16,715.60 | |
| INV 0001085 | 26/04/2018 | Wet Hire of Dozer for Pushing Gravel (5000 Cubic Meters at Arrino) for | 6,919.00 | |
| Geraldton Mower & Repair Specialist | | | | |
| EFT14449 | 27/04/2018 | Monthly Account | | 189.60 |
| INV 65528#5 | 11/04/2018 | Starter motor | 189.60 | |
| JR & A Hersey Pty Ltd | | | | |
| EFT14450 | 27/04/2018 | Monthly Account | | 756.63 |
| INV | 17/04/2018 | 40013505 Spray & Mark Yellow, Delivery 40013505 Spray & Mark | 566.77 | |
| INV | 17/04/2018 | WPF10 Stinga Gloves 10, THDWD Heavy Duty WD, TLC Contact | 189.86 | |
| Health Insurance Fund (HIF) of WA (Inc) | | | | |
| EFT14451 | 27/04/2018 | Payroll deductions | | 120.20 |
| INV | 17/04/2018 | Payroll Deduction for 17/04/2018 | 120.20 | |
| Hays Specialist Recruitment (Australia) Pty Ltd | | | | |
| EFT14452 | 27/04/2018 | Relief Works Supervisor | | 6,010.04 |
| INV 7342423 | 18/04/2018 | Relief Works Supervisor - 7weeks to 22/04/2018 - Week Ending | 3,049.08 | |
| INV 7357503 | 24/04/2018 | Relief Works Supervisor - 7weeks to 22/04/2018 - Week Ending | 2,960.96 | |

Date: 10/05/2018
Time: 12:50:35PM

Shire of THREE SPRINGS
Statement of Payments for the Month of April 2018

USER: Donna Newton
PAGE: 6

| Cheque /EFT No | Date | Name Invoice Description | INV Amount | Amount |
|--|-------------|---|-------------------|---------------|
| RN & LM Hebiton | | | | |
| EFT14453 | 27/04/2018 | Contractor | | 14,630.00 |
| INV | 24/04/2018 | Gravel Carting for Wilton Well Road Re-sheeting. Approx. 14 Days @ 9 | 14,630.00 | |
| Jason Signmakers | | | | |
| EFT14454 | 27/04/2018 | Signage | | 410.85 |
| INV 186439 | 19/04/2018 | MULTI MESSAGE FRAMES, MMS - TER - 6, MMS - ADV - 38, | 410.85 | |
| Starick Tyres | | | | |
| EFT14455 | 27/04/2018 | Monthly Account | | 2,740.10 |
| INV 30562 | 30/03/2018 | 195R15 B/Stone R623 106/104s Tyres fitted & Balanced, Rotation per | 2,740.10 | |
| Totally Workwear Geraldton | | | | |
| EFT14456 | 27/04/2018 | Uniform Order | | 607.05 |
| INV | 23/04/2018 | B54850YN1XL BI HVIS L/WEIGHT L/S SHIRT YEL/NAV 1XL - B | 607.05 | |
| Novus Autoglass Repairs & Replacement | | | | |
| EFT14457 | 27/04/2018 | Contractor | | 400.35 |
| INV | 12/04/2018 | Supply and fit windscreen TS125, Supply mould - OEM | 400.35 | |
| Perfect Computer Solutions Pty Ltd | | | | |
| EFT14458 | 27/04/2018 | Computer and IT Services | | 1,322.50 |
| INV 23513 | 12/04/2018 | Modem/Router (SN: 2181B9000XXXX; 788a207dfd43) for Altus | 1,322.50 | |
| INV 23520 | 12/04/2018 | Modem/Router (SN: 2181B9000XXXX; 788a207dfd43) for Altus | -1,322.50 | |
| INV RI23513 | 12/04/2018 | Supply one TP Link modem and one Edge router for Altus enablement - | 430.00 | |
| INV 23519 | 12/04/2018 | 19/03/2018 - Assist with CEO tablet Certificate Error, date issue on tablet | 892.50 | |
| Qualsign Signwriting Supplies | | | | |
| EFT14459 | 27/04/2018 | Banners in the Terrace - Viponds Tautflex - 1 Litre - Process Yellow - | | 329.65 |
| INV | 16/04/2018 | Banners in the Terrace - Viponds Tautflex - 1 Litre - Process Yellow - | 329.65 | |
| Sweetman's Ampol Cafe | | | | |
| EFT14460 | 27/04/2018 | Catering | | 124.00 |
| INV 88 | 26/04/2018 | Tray of Finger sized Mixed cakes, , Tray of Mixed sandwiches, | 124.00 | |
| Three Springs Rural Services | | | | |
| EFT14461 | 27/04/2018 | Monthly Account | | 542.76 |
| INV 41226 | 24/04/2018 | SSRS16R TRUCK PICTO LEFT 900X600 C1, SSRS306R TRUCK | 343.76 | |
| INV 41225 | 23/04/2018 | 312152 Steel Blue Argyle Wheat Zip Up - Relief Works Supervisor | 199.00 | |
| Westrac Pty Ltd | | | | |
| EFT14462 | 27/04/2018 | Monthly Account | | 625.39 |
| INV | 10/04/2018 | Edge Segment 8E-4569 | 625.39 | |
| Department Of Transport - Daily Licensing | | | | |
| EFT14463 | 30/04/2018 | POLICE LICENSING PAYMENTS FOR APRIL 2018 | | 18,966.15 |
| INV T1 | 30/04/2018 | Police Licensing 28/03/2018, POLICE LICENSING, POLICE | 18,966.15 | |
| iiNet Limited | | | | |
| DD11292.1 | 01/04/2018 | Monthly/Annual M/C Coorow Account | | 84.95 |
| INV | 17/03/2018 | Monthly Medical Centre Internet Account, 10 ADSL 1 SP-10 User Name | 84.95 | |
| WA Super | | | | |
| DD11311.1 | 03/04/2018 | Payroll deductions | | 4,003.62 |
| INV SUPER | 03/04/2018 | Super. for 03/04/2018 | 3,147.58 | |
| INV | 03/04/2018 | Payroll Deduction for 03/04/2018 | 166.83 | |
| INV | 03/04/2018 | Payroll Deduction for 03/04/2018 | 296.15 | |
| INV | 03/04/2018 | Payroll Deduction for 03/04/2018 | 207.69 | |
| INV | 03/04/2018 | Payroll Deduction for 03/04/2018 | 37.07 | |
| INV | 03/04/2018 | Payroll Deduction for 03/04/2018 | 148.30 | |
| Australian Super | | | | |
| DD11311.2 | 03/04/2018 | Superannuation contributions | | 737.10 |
| INV | 03/04/2018 | Payroll Deduction for 03/04/2018 | 189.56 | |
| INV SUPER | 03/04/2018 | Super. for 03/04/2018 | 547.54 | |
| The Trustee for Every Superannuation Fund | | | | |
| DD11311.3 | 03/04/2018 | Superannuation contributions | | 232.61 |
| INV SUPER | 03/04/2018 | Super. for 03/04/2018 | 232.61 | |

Date: 10/05/2018
Time: 12:50:35PM

Shire of THREE SPRINGS
Statement of Payments for the Month of April 2018

USER: Donna Newton
PAGE: 7

| Cheque /EFT No | Date | Name Invoice Description | INV Amount | Amount |
|--|-------------|---|-------------------|---------------|
| Sunsuper Superannuation Fund | | | | |
| DD11311.4 | 03/04/2018 | Superannuation contributions | | 196.91 |
| INV SUPER | 03/04/2018 | Super. for 03/04/2018 | 196.91 | |
| Commander Australia | | | | |
| DD11326.1 | 10/04/2018 | Monthly Account | | 46.92 |
| INV | 26/03/2018 | Commander Contract (System Rental) 16/04/2018 to 15/05/2018 - Depot | 46.92 | |
| WA Super | | | | |
| DD11331.1 | 17/04/2018 | Payroll deductions | | 4,158.15 |
| INV SUPER | 17/04/2018 | Super. for 17/04/2018 | 3,257.30 | |
| INV | 17/04/2018 | Payroll Deduction for 17/04/2018 | 148.30 | |
| INV | 17/04/2018 | Payroll Deduction for 17/04/2018 | 166.83 | |
| INV | 17/04/2018 | Payroll Deduction for 17/04/2018 | 296.15 | |
| INV | 17/04/2018 | Payroll Deduction for 17/04/2018 | 207.69 | |
| INV | 17/04/2018 | Payroll Deduction for 17/04/2018 | 44.81 | |
| INV | 17/04/2018 | Payroll Deduction for 17/04/2018 | 37.07 | |
| Australian Super | | | | |
| DD11331.2 | 17/04/2018 | Superannuation contributions | | 714.43 |
| INV | 17/04/2018 | Payroll Deduction for 17/04/2018 | 189.56 | |
| INV SUPER | 17/04/2018 | Super. for 17/04/2018 | 524.87 | |
| The Trustee for Every Superannuation Fund | | | | |
| DD11331.3 | 17/04/2018 | Superannuation contributions | | 232.61 |
| INV SUPER | 17/04/2018 | Super. for 17/04/2018 | 232.61 | |
| Sunsuper Superannuation Fund | | | | |
| DD11331.4 | 17/04/2018 | Superannuation contributions | | 196.91 |
| INV SUPER | 17/04/2018 | Super. for 17/04/2018 | 196.91 | |
| Sunsuper Superannuation Fund | | | | |
| DD11334.1 | 17/04/2018 | Superannuation contributions | | -196.91 |
| INV | 17/04/2018 | Reversal of Super. for 17/04/2018 | -196.91 | |
| Sunsuper Superannuation Fund | | | | |
| DD11335.1 | 03/04/2018 | Superannuation contributions | | 196.91 |
| INV SUPER | 17/04/2018 | Super. for 17/04/2018 | 196.91 | |
| National Mastercard | | | | |
| DD11346.1 | 20/04/2018 | Monthly Credit Card Account | | 18.00 |
| INV APRIL | 20/04/2018 | Card Fee - SJY, Card Fee - LJ | 18.00 | |

REPORT TOTALS

| Bank Code | Bank Name | TOTAL |
|------------------|------------------|-------------------|
| L | POLICE LICENSING | 18,966.15 |
| M | MUNICIPAL BANK | 192,832.37 |
| T | TRUST BANK | 396.65 |
| TOTAL | | 212,195.17 |

National Business Visa Card

21 March, 2018 to 20 April, 2018

Chief Executive Officer

| | | |
|-----|-----------|----------|
| Nil | \$ | - |
| | \$ | - |

Deputy Chief Executive Officer

| | | |
|-----|-----------|----------|
| Nil | \$ | - |
| | \$ | - |

| | | |
|--------------|-----------|--------------|
| Bank Charges | \$ | 18.00 |
| | \$ | 18.00 |

| | | |
|--|-----------|--------------|
| Total Direct Debit Payment made on 26/04/2018 | \$ | 18.00 |
|--|-----------|--------------|

Police Licensing

Direct Debits from Trust Account

1 April, 2018 to 30 April, 2018

| | | |
|--------------------------|-----------|------------------|
| Tuesday, 3 April 2018 | \$ | 382.00 |
| Thursday, 5 April 2018 | \$ | 788.25 |
| Friday, 6 April 2018 | \$ | 60.25 |
| Monday, 9 April 2018 | \$ | 1,074.15 |
| Tuesday, 10 April 2018 | \$ | 7,349.20 |
| Wednesday, 11 April 2018 | \$ | 36.40 |
| Thursday, 12 April 2018 | \$ | 313.20 |
| Friday, 13 April 2018 | \$ | 633.15 |
| Monday, 16 April 2018 | \$ | 3,050.25 |
| Tuesday, 17 April 2018 | \$ | 244.20 |
| Wednesday, 18 April 2018 | \$ | 100.00 |
| Thursday, 19 April 2018 | \$ | 508.85 |
| Friday, 20 April 2018 | \$ | 862.65 |
| Monday, 23 April 2018 | \$ | 535.40 |
| Tuesday, 24 April 2018 | \$ | 458.80 |
| Friday, 27 April 2018 | \$ | 4,267.20 |
| Monday, 30 April 2018 | \$ | 869.05 |
| | \$ | 21,533.00 |

Bank Fees

Direct Debits from Muni Account

1 April, 2018 to 30 April, 2018

| | | |
|---|----|---------------|
| Total direct debited from Municipal Account | \$ | 288.92 |
|---|----|---------------|

Payroll

Direct Payments from Muni Account

1 April, 2018 to 30 April, 2018

| | | |
|--------------------------|----|------------------|
| Wednesday, 4 April 2018 | \$ | 27,705.08 |
| Wednesday, 18 April 2018 | \$ | 28,902.57 |
| | \$ | 56,607.65 |

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1. ELECTED MEMBERS

11.2. STAFF

12. QUESTIONS BY MEMBERS WITHOUT NOTICE

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14. TIME AND DATE OF NEXT MEETING

The Next Ordinary Council Meeting will be held on Wednesday 20th June 2018 at 1.30pm.

15. CONFIDENTIAL ITEMS

Officer Recommendation;

That Council close the meeting to members of the public to discuss Confidential items.

As per Local Government Act 1995

Section 5.23. (2) (c) (e) (ii) Meetings generally open to public

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and

(e) a matter that if disclosed, would reveal —

- (i) a trade secret; or
- (ii) information that has a commercial value to a person; or
- (iii) information about the business, professional, commercial or financial affairs of a person,

where the trade secret or information is held by, or is about, a person other than the local government

15.1.1 Appointment of Works Supervisor and Approval of Contract

Agenda Reference: CEO 05/18 - 05
Location/Address: Three Springs
Name of Applicant: N/A
File Reference: ADM Personnel File
Disclosure of Interest: Nil
Date: 9th May 2018
Author: Sylvia Yandle – CEO

Signature of Author: _____

CONFIDENTIAL ITEM: Appointment of Works Supervisor and approval of Contract. (Provided under separate cover)

Reason for Confidentiality - Local Government Act 1995: Section 5.23(2) (c), "a contract entered into, or which may be entered into by the local government and which relates to a matter to be discussed at the meeting".

15.1.2 Cement Stabilisation And Bitumen Supply Tender

Agenda Reference: CEO 05/15-06
Location/Address: Shire of Three Springs
Name of Applicant: N/A
File Reference: ADM0205
Disclosure of Interest: Nil
Date: 9th May 2018
Author: Sylvia Yandle, CEO

Signature of Author: _____

CONFIDENTIAL ITEM:

Reason for Confidentiality - Local Government Act 1995: Section 5.23(2) (c), "a contract entered into, or which may be entered into by the local government and which relates to a matter to be discussed at the meeting".

SUMMARY

For Council to endorse the awarding of a cement stabilisation contract for Arrino South and Dudawa Roads and bitumen supply tender for primerseal and reseal Perenjori Road

Officer Recommendation;

That Council reopen the meeting to members of the public.

16. MEETING CLOSURE