



MINUTES OF
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
18TH JULY 2018



WILDFLOWER COUNTRY

SHIRE OF THREE SPRINGS

MINUTES OF ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 18th JULY 2018 COMMENCING AT 1.34 PM.

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SHIRE OF THREE SPRINGS

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 18th JULY 2018 COMMENCING AT 1:34PM.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Chris Lane declared the Meeting open at 1.34pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

2.1. PRESENT

C Lane	President
C Connaughton	Deputy President
RJ Heal	Councillor
J Lake	Councillor
R Thorpe	Councillor
JD Mutter	Councillor

STAFF

S Yandle	Chief Executive Officer
L John	Manager of Finance

MEMBERS OF THE PUBLIC

Nil

2.2 APOLOGIES

Nil

2.3 LEAVE OF ABSENCE

Cr Anthony Thomas

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

140356 COUNCIL RESOLUTION /OFFICER RECOMMENDATION – ITEM 5.1

MOVED: Cr Connaughton
SECONDED: Cr Thorpe

That Council approve Leave of Absence for Councillors Heal and Mutter for the August 2018 ordinary meeting of Council.

CARRIED
Voted: 6/0

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1. Confirmation of Minutes of Ordinary Meeting held 20th June 2018

140357 COUNCIL RESOLUTION/OFFICER RECOMMENDATION - ITEM 6.1

MOVED: Cr Heal

SECONDED: Cr Thorpe

That the Minutes of the Ordinary Council Meeting held on the 20th of June 2018 be confirmed as a true and accurate record of proceedings.

CARRIED

Voted: 6/0

Council acknowledged the passing of Mr George Knapp

7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

9. OFFICERS REPORTS

9.1. HEALTH, BUILDING AND TOWN PLANNING

9.1.1. Nil

9.2. ADMINISTRATION

9.2.1 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

Agenda Reference: CEO 07/18 - 01
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0093
Disclosure of Interest: Nil
Date: 12th July 2018
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

The Western Australian Emergency Management Act 2005 requires each local government to have in place Local Emergency Management Arrangements. The Shire has prepared the necessary documents that will the emergency management and recovery process, should a significant emergency occur.

This report recommends that Council adopt the Shire of Three Springs Local Emergency Management Arrangements, including Recovery Plan and Recovery Plan Resources.

ATTACHMENT

9.2.1a Shire of Three Springs Local Emergency Management Arrangements and LEM Recovery Plan and Recovery Plan Resources.

BACKGROUND

Local governments are key players in the WA's emergency management arrangements and provide expert knowledge about their communities and environments. It is their role to ensure that local emergency management arrangements are prepared and maintained, as well as to management recovery process following an emergency.

The current arrangements with the Shires of Mingenew, Morawa, Perenjori and Three Springs were due to reviewed in June 2018 and a request has been received from Shire of Carnamah to join this group. As the period has elapsed for the review of the 4 shires and with uncertainty in relation to Shire of Carnamah joining the 4, it is imperative that Three Springs reactivates their own Local Emergency Management Committee along with Local Emergency Management Arrangements, LEM Recovery and Recovery Plan Resources so as to be compliant with the WA Emergency Management Act 2005.

COMMENT

The functions of a LEMC, in relation to its district or the area for which it is established are:

- To advise and assist the local government in ensuring that Local Emergency Management Arrangements are established for the Shire
- To liaise with public authorities and other persons in the development, review and testing of the Local Emergency Management Arrangements
- To carry out other emergency management activities as directed by the State Emergency Management Committee

Under Section 41 of the Emergency Management Act 2005, a local government is to ensure that emergency management arrangements are in place for that local government. LEMAs are developed to provide a community focused, coordinated approach to the management of

all potential emergencies within a local government area. It is a requirement for each local government in WA to provide access to their LEMA and to publish their own Local Emergency Management Arrangements on the website.

Shire of Three Springs currently publishes the joint LEMA that it shares with Mingenew, Morawa and Perenjori and due to status of the group at the moment, I recommend Shire of Three Springs adopts it's own Local Emergency Management Committee, along with Local Emergency Managements Arrangements and supplementary documents.

CONSULTATION

CEO's from Shires of Carnamah, Mingenew, Morawa, Perenjori and Three Springs, Councillors Lane, Heal and Thorpe, members of Carnamah's LEMC, Joint Ranger/Emergency Services Officer (CA, MI and TS), local departments including Police, St John Ambulance, North Midlands Health Service, Midwest DFES Officers and Acting Emergency Management District Advisor – Midwest OEM.

STATUTORY ENVIRONMENT

Emergency Management Act 2005

41. Emergency management arrangements in local government district

- (1) A local government is to ensure that arrangements (*local emergency management arrangements*) for emergency management in the local government's district are prepared.
- (2) The local emergency management arrangements are to set out —
 - (a) the local government's policies for emergency management; and
 - (b) the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district; and
 - (c) provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph (b); and
 - (d) a description of emergencies that are likely to occur in the local government district; and
 - (e) strategies and priorities for emergency management in the local government district; and
 - (f) other matters about emergency management in the local government district prescribed by the regulations; and
 - (g) other matters about emergency management in the local government district the local government considers appropriate.
- (3) Local emergency management arrangements are to be consistent with the State emergency management policies and State emergency management plans.
- (4) Local emergency management arrangements are to include a recovery plan and the nomination of a local recovery coordinator.
- (5) A local government is to deliver a copy of its local emergency management arrangements, and any amendment to the arrangements, to the SEMC as soon as is practicable after they are prepared.

POLICY IMPLICATIONS

Policy Manual 11.0003

Risk Management: Coordinated activities to direct and control an organisation with regard to risk.

FINANCIAL IMPLICATIONS

Provision of refreshments when conducting a Live Exercise or meetings with Joint Local Governments LEMC.

STRATEGIC IMPLICATIONS

Strategic Community Plan 3.9 Maintain and improve provision of emergency services

3.91 Continue to support and fund the community and emergency services management position for the region

3.9.2 Update and implement Emergency Management Plans

This will enable the Council to meet its obligations under the Emergency Management Act 2005

VOTING REQUIREMENTS

Simple Majority

140358 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 9.2.1

MOVED: Cr Thorpe

SECONDED: Cr Heal

That Council:-

- 1. Endorse the Shire of Three Springs draft Local Emergency Management Arrangements and forward to District Emergency Management Advisor (Office of Emergency Services) for approval.**
- 2. Reactivate Three Springs Local Emergency Management Committee to implement emergency management arrangements as per the Emergency Management Act 2005.**

CARRIED

Voted: 6/0

Manager of Finance Leah John declared an interest in 9.2.2 and left Chambers at 1.38pm

9.2.2 CHIEF EXECUTIVE OFFICER RELIEF ARRANGEMENTS

Agenda Reference: CEO 07/18 - 02
Location/Address: Shire of Three Springs
Name of Applicant: Sylvia Yandle
File Reference: P11
Disclosure of Interest: Manager of Finance
Date: 12th July 2018
Author: Sylvia Yandle, CEO

Signature of Author: _____

SUMMARY

To discuss and agree on the appointment of a relief Chief Executive Officer while the current Chief Executive Officer is on annual leave.

BACKGROUND

The current CEO Sylvia Yandle has applied for leave effective 27th July through to 14th August 2018.

COMMENT

Leave requested is only for a two week period and discussions have been held with Manager of Finance Leah John to relieve for this period of time. Ms John has previously been reluctant to take on the position, however this is only for a short time and I believe Leah is more than capable of undertaking the duties of Acting Chief Executive Officer.

There is a very good network of Chief Executive Officers in local government within the North Midlands area and they are prepared to assist Leah if she should have any concerns. Leah also has colleagues and contacts within Shire of Ashburton with whom she worked for previously over a period of 7 years.

CONSULTATION

CEO Sylvia Yandle, Manager of Finance Leah John and Shire President Chris Lane.

STATUTORY ENVIRONMENT

Local Government Act 1995

5.36. Local government employees

(1) A local government is to employ —

- (a) a person to be the CEO of the local government; and
- (b) such other persons as the council believes are necessary to enable the functions of the local government and the functions of the council to be performed.

(2) A person is not to be employed in the position of CEO unless the council —

- (a) believes that the person is suitably qualified for the position; and
- (b) is satisfied* with the provisions of the proposed employment contract.

** Absolute majority required.*

5.41. Functions of CEO

1. The CEO's functions are to —

- (a) advise the council in relation to the functions of a local government under this Act and other written laws; and
- (b) ensure that advice and information is available to the council so that informed decisions can be made; and
- (c) cause council decisions to be implemented; and
- (d) manage the day to day operations of the local government; and
- (e) liaise with the mayor or president on the local government's affairs and the performance of the local government's functions; and
- (f) speak on behalf of the local government if the mayor or president agrees; and
- (g) be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees); and
- (h) ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and
- (i) perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO.

POLICY IMPLICATIONS

Policy Manual 11000.6 Roles, Responsibilities and Accountabilities

The CEO is responsible for the allocation of roles, responsibilities and accountabilities. These are documented in the Risk Management Procedures (Operational Document).

FINANCIAL IMPLICATIONS

Salary range within The Wages & Salaries Tribunal recommendation for Band 4 Local Government. Higher duties hourly rate for the relief period has little impact on 2018/19 budget.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Objective

A collaborative and forward thinking community that is guided by strong leadership. Council positions should be paid in order to continue to attract quality people to these positions.

VOTING REQUIREMENTS

Absolute Majority

140359 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 9.2.2

MOVED: Cr Connaughton

SECONDED: Cr Mutter

That Council appoint Manager of Finance Ms Leah John as Acting Chief Executive Officer for Shire of Three Springs from 27th July to 14th August 2018, based on a 76hour fortnight as per The Determination of The Salaries and Allowance Tribunal for Local Government Chief Executive Officers Band 4 minimum(dated 10th April 2018) with normal Chief Executive Officer delegation powers and benefits.

CARRIED By Absolute Majority

Voted: 6/0

9.2.3 PROPERTY PURCHASE – 41 SLAUGHTER STREET

Agenda Reference: CEO 07/18-03
Location/Address: 41 Slaughter Street
Name of Applicant: Shire of Three Springs
File Reference: A477
Disclosure of Interest: Nil
Date: 12th July 2018
Author: Sylvia Yandle, DCEO

Signature of Author: _____

SUMMARY

For Council to endorse the purchase of a property at 41 Slaughter Street, Three Springs.

ATTACHMENT

9.2.3a Letter Peter Groom Settlements - purchase of Lot 10, 41 Slaughter Street, Three Springs.

BACKGROUND

As per Council's Long Term Financial Plan (now Strategic Resource Plan) one of its goals was to provide planned maintenance and upgrade Council owned buildings, including staff and other housing. The provision for housing has been factored into the Strategic Resource Plan with funding forecasted each year from 2016 to 2031 for all asset categories including housing (both staff and other).

At various times Council has been approached regarding leasing of Council houses, either to government departmental officers or general public, pending on availability for lease. There are currently 3 residences available for lease, however others rented to staff are in need maintenance, which poses the questions: should Council contribute significant funds to upgrade or should they invest in new property.

COMMENT

The opportunity arose in June 2018 where a property for sale was brought to Council's attention, which was ideal to satisfy our Strategic Resource Plan directive. As there was a small window of opportunity an offer to purchase a 3 bedroom residence situated at 41 Slaughter Street, Three Springs was submitted. Prior to submitting the offer, discussions were held between Shire President and CEO which resulted in the Shire's offer being accepted.

With the purchase of this relatively new residence, Council is in a position to either lease some of their vacant residences (as previously mentioned) or offer them for sale, if sold, it is recommended proceeds be deposited in Housing Reserve account to offset future purchases.

An enquiry has also been made as to engaging a Real Estate Agency to property manage residences that are leased to non Council staff.

CONSULTATION

Shire President, Councillors, CEO and Harcourt Dongara Real Estate Agent.

STATUTORY ENVIRONMENT

N/A

POLICY IMPLICATIONS

Policy Manual 7007- 4 - Council Buildings and Equipment Objective

To provide planned maintenance and upgrading of Council owned buildings, including staff and other housing.

FINANCIAL IMPLICATIONS

An amount of \$140,000 has been included in 2018/10 budget.

STRATEGIC IMPLICATIONS

Strategic Community Plan 1.6.2

Develop and maintain attractive and affordable housing.

The provision of better quality housing for all staff is strategically important to the Three Springs community.

VOTING REQUIREMENTS

Absolute Majority

140360 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – Item 9.2.3

MOVED: Cr Connaughton

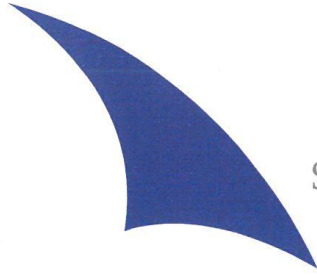
SECONDED: Cr Mutter

That Council:

- 1. Approve the purchase of property situated at 41 Slaughter Street, Three Springs for the sum of \$140,000**
- 2. Endorse the signing by Shire President and Chief Executive Officer of the Contract for Sale or Strata Title by Offer and Acceptance**
- 3. Endorse the engagement by Chief Executive Officer of Peter Groom Settlements as Shire of Three Springs agent to process the property transaction sale**
- 4. Approve the advertising of Shires residences for lease**

CARRIED By Absolute Majority

Voted: 6/0



Peter Groom
S E T T L E M E N T S
Licensed Real Estate Settlement Agent

12 July 2018

Our ref: 22895 DG

Shire of Three Springs
Via Email: ceo@threesprings.wa.gov.au

Dear Sir/Madam

**RE: PURCHASE OF LOT 10, 41 SLAUGHTER STREET,
THREE SPRINGS**

Please find enclosed your **preliminary** settlement statement showing the balance due.

Kindly forward the balance of **\$140,720.26** by way of bank cheque payable to Peter Groom Settlements Trust Account **prior to settlement date of the 20 July 2018** so we may complete settlement on your behalf. Alternatively, funds can be deposited to our trust account – details are as follows...

National Australia Bank

Peter Groom Settlements Trust Account

086-643 A/c 46202 3231

Please note reference of 22895 DG on any deposit to our Trust Account

If you have any queries, please do not hesitate to contact our office.

Yours faithfully

PETER GROOM
Principal

16 Chapman Road, Geraldton, (PO Box 1665), Geraldton 6531,
Telephone: (08) 9964 4496, Facsimile: (08) 9964 4497
peter@petergroomsettlements.com.au

Licensee: Sanwood Nominees Pty. Ltd. A.C.N 073 545 472,
Peter Groom, Associate Member of the W.A. Division Australian Institute of Conveyancers





Peter Groom
S E T T L E M E N T S
Licensed Real Estate Settlement Agent

12 July 2018

Our ref: 22895 DG

PRELIMINARY SETTLEMENT STATEMENT

**PURCHASE OF LOT 10, 41 SLAUGHTER STREET, THREE SPRINGS
SHIRE OF THREE SPRINGS**

	Debit	Credit
Purchase Price	140,000.00	
Deposit Paid		1,000.00
Our Professional Fee (incl GST)	963.00	
Postage, Petties, Telephone, Fax	44.00	
PEXA/Attendance Fee	110.00	
Landgate Enquiry Processing Fee	16.98	
Water Corporation Rate Enquiry Fee	49.25	
Landgate Title Document Search Fee	101.70	
Council Rate Enquiry Fee	77.00	
Land Tax Enquiry Fee	43.56	
Bank Cheque Fees	26.40	
Registration of the Transfer	201.20	
ADJUSTMENT OF RATES/TAXES AT 20-07-2018		
Water rates allowance	87.17	
Shire Of Three Springs 2018/2019 Rates Nil Adjustment.		
Balance due by you prior to settlement		140,720.26
E & O E	\$141,720.26	\$141,720.26

16 Chapman Road, Geraldton, (PO Box 1665), Geraldton 6531,
Telephone: (08) 9964 4496, Facsimile: (08) 9964 4497
peter@petergroomsettlements.com.au

Licensee: Sanwood Nominees Pty. Ltd. A.C.N 073 545 472,
Peter Groom, Associate Member of the W.A. Division Australian Institute of Conveyancers



9.2.4 ANNUAL FINANCIAL REPORT INTERIM AUDIT 2017/2018

Agenda Reference: CEO 07/18 - 04
Name of Applicant: Office of the Auditor General
File Reference: ADM0081
Disclosure of Interest: Nil
Date: 13th July 2018
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

For Council as Audit Committee to accept the Annual Financial Report Interim Audit results for the year ending 30th June 2018.

ATTACHMENT

9.2.4a Letter from Office of Auditor General

BACKGROUND

Each financial year prior to annual audit being conducted an interim audit is carried out usually in April/May of that financial year. A report is then forwarded to Council for review. Although Moore Stephens conducted the interim audit, they did so as the Office of the Auditor General contracted firm appointed as Shire of Three Springs auditors.

COMMENT

Moore Stephens staff undertook the interim audit late in May 2018 and discussed issues relating to the audit, some identified findings were included in Moore Stephens report to Auditor General.

Although there were no "significant" findings, there were 4 "Moderate" and 1 "Minor" which have been or will be addressed by relevant staff responsible to their specific area.

CONSULTATION

CEO, Manager of Finance, Senior Finance Officer, Administration/Finance Officer, Customer Service Officer and Moore Stephens staff.

STATUTORY ENVIRONMENT

Local Government Act 1995

Division 3A — Financial audit

7.12AA. Application²⁹

This Division applies in relation to a local government that does not have an audit contract that is in force.

[Section 7.12AA inserted by No. 5 of 2017 s. 18.]

7.12AB. Conducting a financial audit

The auditor must audit the accounts and annual financial report of a local government at least once in respect of each financial year.

[Section 7.12AB inserted by No. 5 of 2017 s. 18.]

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Indicative fee of \$39,000 as advised by OAG in April 2018.

STRATEGIC IMPLICATIONS

It is important that the findings identified are addressed not only by staff but there are also findings relating to elected members.

VOTING REQUIREMENT

Absolute Majority

140361 COUNCIL RESOLUTION/OFFICER RECOMMENDATION - Item 9.2.4

MOVED: Cr Mutter
SECONDED: Cr Connaughton

That Council accept Annual Financial Report Interim Audit results for the year ending 30th June 2018.

CARRIED by Absolute Majority
Voted: 6/0

12181267



Our Ref: 7962

SHIRE OF THREE SPRINGS	
FILE:	Adm0081
26 JUN 2018	
CEG	<input type="checkbox"/>
DCEO	<input type="checkbox"/>
EHO	<input type="checkbox"/>
ACTION:	
ADMIN	<input type="checkbox"/>
W/S	<input type="checkbox"/>
MECH	<input type="checkbox"/>



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PERTH WA 6849

Tel: (08) 6557 7500
Fax: (08) 6557 7600
Email: info@audit.wa.gov.au

Ms Sylvia Yandle
Chief Executive Officer
Shire of Three Springs
PO BOX 117
THREE SPRINGS WA 6519

Dear Ms Yandle

**ANNUAL FINANCIAL REPORT
INTERIM AUDIT RESULTS FOR THE YEAR ENDING 30 JUNE 2018**

We have completed the interim audit for the year ending 30 June 2018. We performed this phase of the audit in accordance with our audit plan. The focus of our interim audit was to evaluate your overall control environment, but not for the purpose of expressing an opinion on the effectiveness of internal control, and to obtain an understanding of the key business processes, risks and internal controls relevant to our audit of the annual financial report.

Management Control Issues

I would like to draw your attention to the attached listing of deficiencies in internal control and other matters that were identified during the course of the interim audit. These matters have been discussed with management and their comments have been included on the attachment. The matters reported are limited to those deficiencies that were identified during the interim audit that we have concluded are of sufficient importance to merit being reported to management. Some of the matters may be included in our auditor's report in accordance with section 7.9(2) of the *Local Government Act 1995* or regulation 10(3)(a) and (b) of the *Local Government (Audit) Regulations 1996*. If so, we will inform you before we finalise the report.

This letter has been provided for the purposes of your local government and may not be suitable for other purposes.

We have forwarded a copy of this letter to the President. A copy will also be forwarded to the Minister for Local Government when we forward our auditor's report on the annual financial report to the Minister on completion of the audit.

Feel free to contact me on 6557 7635 if you would like to discuss these matters further.

Yours faithfully

YUSOOF ARIFF
ASSISTANT DIRECTOR
FINANCIAL AUDIT
22 June 2018

Attach

SHIRE OF THREE SPRINGS

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2018

FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

INDEX OF FINDINGS	RATING		
	Significant	Moderate	Minor
1. Annual and Primary Returns		✓	
2. Strategic Community Plan and Corporate Business Plan			✓
3. Journals		✓	
4. Payment run		✓	
5. Manual Rolling Reconciliation		✓	

KEY TO RATINGS

The Ratings in this management letter are based on the audit team's assessment of risks and concerns with respect to the probability and/or consequence of adverse outcomes if action is not taken. We give consideration to these potential adverse outcomes in the context of both quantitative impact (for example financial loss) and qualitative impact (for example inefficiency, non-compliance, poor service to the public or loss of public confidence).

- Significant** - Those findings where there is potentially a significant risk to the entity should the finding not be addressed by the entity promptly.
- Moderate** - Those findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.
- Minor** - Those findings that are not of primary concern but still warrant action being taken.

SHIRE OF THREE SPRINGS
PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2018
FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

1. Annual and Primary Returns

Finding

Whilst reviewing the annual and primary returns of Councillors and staff we noted the following matters:

- The returns of 7 Councillors and 1 Employee contained sections which had been left blank.
- 1 instance where the designated employee did not lodge their annual return before 31 August as required by Section 5.76(1) of the Local Government Act.
- 1 instance where the designated employee did not lodge their primary return within 3 months of their start date.
- 11 instances where a receipt of return acknowledgement letter was not evidenced as performed as required by Section 5.77 of the Local Government Act.
- 1 instance where the start date had not been completed by the Councillor on their primary return.

Rating: Moderate

Implication

Blank sections on returns are at risk of being amended without appropriate authorisation. In addition, late or incomplete returns may attract fines or penalties.

Lack of written acknowledgement of having received a return is an instance of non-compliance with Local Government Act s 5.77.

Recommendation

To help ensure compliance with Departmental Circular 18-2005 and to help ensure returns submitted are not at risk of being amended, all sections should be completed. We note it is acceptable to record N/A, Nil, or No Change or to rule a clear line through a N/A section whilst leaving sections blank is not recommended practice.

Whilst we note the CEO or any other Shire staff are not responsible for the content of the returns submitted, it is acceptable, and quite common, for the content to be reviewed prior to receipt being acknowledged. It is important for a written acknowledgement of receipt to be issued to ensure complete returns have been received for all designated persons.

To help ensure compliance with statutory provisions, these requirements should be correctly addressed in the future.

Management Comment

Councillors and employees have previously been instructed to not leave blank sections on their returns, however as found this has not been adhered to. Acknowledgement of receipt of annual returns was not found during interim audit, however a master control sheet has been found and is attached for your information.

SHIRE OF THREE SPRINGS
PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2018
FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

4. Payment run

Finding

Audit trail logs of changes to supplier EFT details are not reviewed by a senior staff member independent of processing before every payment run.

Rating: Moderate

Implication

Increased risk of payments being made to the incorrect bank account/person.

Recommendation

To help ensure all changes to creditors' details in the system are correct and hence all payments are bona fide, the system's audit trail report showing all changes made to the system should be printed and reviewed by a senior staff member independent of processing before every payment run.

The independent review should seek to confirm the integrity of the changes/details in the system against appropriate authorisations and should be evidenced accordingly.

Management Comment

Changes to creditor's details are recognised when payment listing is checked against bank upload file, however audit trail from system not printed. Any changes to creditors are now to be tracked on Synergy system and audit trail printed, signed as verification by an independent staff member

Responsible Person: Leah John Manager of Finance
Completion Date: 8 June 2018

SHIRE OF THREE SPRINGS

PERIOD OF AUDIT: YEAR ENDED 30 JUNE 2018

FINDINGS IDENTIFIED DURING THE INTERIM AUDIT

5. Manual Rolling Reconciliation

Finding

The monthly manual rates rolling reconciliation of property valuations was not performed during the period 1 July 2017 to 31 March 2018.

Rating: Moderate

Implication

There is an increased risk of errors in the rates module valuations going undetected, resulting in incorrect interim rate notices being issued.

Recommendation

To help ensure valuations are correctly recorded and the integrity of the rating system is maintained for Landgate changes, reconciliations should be prepared on a regular basis and reviewed by a senior staff member who is independent of its preparation. The review should be evidenced by the reviewer signing and dating the reconciliation.

Management Comment

During Senior Finance Officer's maternity leave a relief rates officer was employed on a part time basis and was not aware of this function for rates reporting. SFO has returned and will take up rates duties, roles are in process of being updated

Responsible Person: Jessica Parker (SFO) and Leah John Manager of Finance
Completion Date: June 2018

9.3. FINANCE

9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 30 JUNE 2018

Agenda Reference: Manager of Finance
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0243
Disclosure of Interest:
Date: 10th June, 2018
Author: Leah John

Signature of Author: _____

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 30th June, 2018 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 30th June, 2018.

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 34.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Council's estimated Surplus C/FWD as at the 30th June, 2018 is \$1,555,4777.

SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS	
Municipal Account	\$104,231
Business Cash Maximiser (Municipal Funds)	\$504,651
Grant Funds Holding Maximiser Account (Municipal Funds)	\$986,369
Trust Account	\$988
Reserve Maximiser	\$1,724,052
Police Licensing Account	\$95,023

Debtor's accounts as at 30th June, 2018 total \$211,045

Creditors as at 30th June, 2018 are \$261

The total outstanding Rates debt is \$69,116

VOTING REQUIREMENTS

Simple Majority.

140362 COUNCIL RESOLUTION /OFFICER RECOMMENDATION – ITEM 9.3.1

MOVED: Cr Mutter

SECONDED: Cr Thorpe

That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 30th June, 2018.

CARRIED

Voted: 6/0

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018

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SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018

	NOTE	30/06/18 Y-T-D Actual \$	30/06/18 Y-T-D Budget \$	2017/18 Revised Budget \$	2017/18 Original Budget \$	30/06/18 Y-T-D Variance \$	30/06/18 Y-T-D Variance %
REVENUES/SOURCES	1,2						
Governance		39,584	27,691	27,691	27,947	11,893	(43%)
General Purpose Funding		1,042,871	514,862	514,862	477,239	528,009	(103%)
Law, Order, Public Safety		197,258	228,684	228,684	226,284	(31,426)	14%
Health		16,473	17,100	17,100	19,500	(627)	4%
Education and Welfare		13,810	563,700	563,700	563,900	(549,890)	98%
Housing		95,283	96,653	96,653	108,625	(1,370)	1%
Community Amenities		95,414	77,780	77,780	78,100	17,634	(23%)
Recreation and Culture		24,271	26,649	26,649	54,599	(2,378)	9%
Transport		963,626	1,019,146	1,019,146	1,460,985	(55,520)	5%
Economic Services		8,304	10,949	10,949	11,813	(2,645)	24%
Other Property and Services		60,362	52,360	52,360	45,850	8,002	(15%)
		<u>2,557,256</u>	<u>2,635,574</u>	<u>2,635,574</u>	<u>3,074,842</u>	<u>78,318</u>	<u>(3%)</u>
(EXPENSES)/(APPLICATIONS)	1,2						
Governance		(238,463)	(244,098)	(244,098)	(288,039)	(5,635)	2%
General Purpose Funding		(33,034)	(35,974)	(35,974)	(35,974)	(2,940)	8%
Law, Order, Public Safety		(182,965)	(228,031)	(228,031)	(239,400)	(45,066)	20%
Health		(116,519)	(110,101)	(110,101)	(109,640)	6,418	(6%)
Education and Welfare		(15,001)	(14,050)	(14,050)	(11,850)	951	(7%)
Housing		(309,448)	(346,827)	(346,827)	(345,627)	(37,379)	11%
Community Amenities		(253,179)	(311,260)	(311,260)	(290,750)	(58,081)	19%
Recreation & Culture		(728,711)	(944,604)	(944,604)	(954,870)	(215,893)	23%
Transport		(683,805)	(820,927)	(820,927)	(1,474,189)	(137,122)	17%
Economic Services		(94,585)	(107,696)	(107,696)	(110,076)	(13,111)	12%
Other Property and Services		(28,032)	(35,932)	(35,932)	(44,466)	(7,900)	22%
		<u>(2,683,742)</u>	<u>(3,199,500)</u>	<u>(3,199,500)</u>	<u>(3,904,881)</u>	<u>(515,758)</u>	<u>(16%)</u>
Net Result Excluding Rates		(126,486)	(563,926)	(563,926)	(830,039)	(437,440)	
Adjustments for Non-Cash (Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	4	8,105	12,526	12,526	10,530	(4,421)	35%
Movement in Leave Reserve (Added Back)		0	0	0	0	0	(100%)
Movement in Work in Progress			0	0	0	0	0%
Rounding			0	0	0	0	0%
Depreciation on Assets	2(a)	825,992	972,894	972,894	972,894	(146,902)	15%
Capital Expenditure and Income							
Purchase Land held for resale	3	0	0	0	0	0	
Purchase Land and Buildings	3	(401,123)	(1,609,794)	(1,617,204)	(1,754,151)	(1,208,671)	75%
Purchase Furniture and Equipment	3	(46,041)	(91,542)	(91,542)	(120,000)	(45,501)	50%
Purchase Plant and Equipment	3	(262,931)	(254,101)	(254,101)	(278,300)	8,830	(3%)
Purchase of Motor Vehicles	3	(108,910)	(108,910)	(108,911)	(126,000)	0	0%
Purchase Infrastructure Assets - Roads	3	(1,549,070)	(1,730,086)	(1,730,086)	(2,115,356)	(181,016)	10%
Purchase Infrastructure Assets - Footpaths	3	0	(25,000)	(50,000)	(50,000)	(25,000)	100%
Purchase Infrastructure Assets - Airfields	3	0	0	0	0	0	0%
Purchase Infrastructure Assets - Parks	3	(23,279)	(17,876)	(17,876)	0	5,403	(100%)
Proceeds from Disposal of Assets	4	56,818	56,818	56,818	80,000	0	0%
Repayment of Debentures	5	(62,885)	(62,884)	(62,885)	(62,885)	1	(0%)
Proceeds from New Debentures	5	0	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	6	(467,947)	(181,396)	(181,396)	(81,396)	286,551	(158%)
Transfers from Reserves (Restricted Assets)	6	0	600,000	600,000	600,000	(600,000)	100%
AD/Net Current Assets July 1 B/Fwd	7	1,675,808	1,675,808	1,675,808	1,714,991	0	
LE/Net Current Assets Year to Date	7	<u>1,555,477</u>	<u>709,957</u>	<u>677,545</u>	<u>0</u>	<u>845,520</u>	<u>(119%)</u>
Amount Req'd to be Raised from Rates		<u>(2,037,426)</u>	<u>(2,037,426)</u>	<u>(2,037,426)</u>	<u>(2,039,712)</u>	<u>0</u>	<u>0%</u>
Rates per Note 8		2,037,426	2,037,426	2,037,426	2,039,712		
Variance		0	0	0	0		

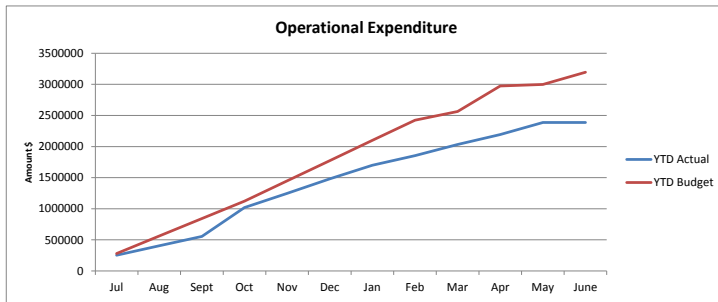
Statement of Financial Activities Reportable Variances - Actuals Vs. Current Budget

Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

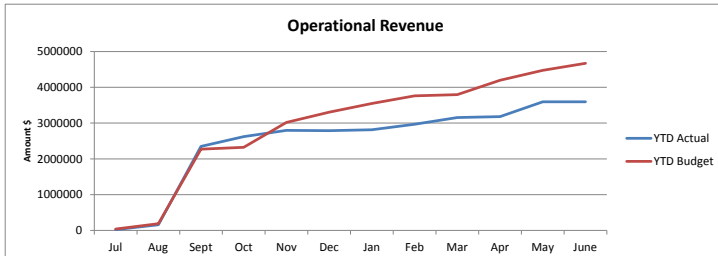
% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

	%	\$	
REVENUES/SOURCES			
			Explanation for Variances
Governance	(43%)	\$ 11,893	Employer incentive scheme payment (\$7,500) for a staff of Meedac gaining employment with Shire, coupled with a staff entitlement transferred from previous employer (LG).
5 Law, Order, Public Safety	14%	-\$ 31,426	Grant funding from DFES for new Fire Shed delayed, awaiting shed to be fully completed.
			Child Care Centre funding, total of \$500k is yet to be received from Department of Regional Development (DRD) and Lotterywest. Project and funding on hold till a feedback is received for
Education and Welfare	98%	-\$ 549,890	BBRF round 2 application.
8 Housing	1%	-\$ 1,370	Kadathinni rentals, budget over estimated and Glyde 5 property currently vacant.
10 Community Amenities	(23%)	\$ 17,634	Contribution from Karara Mine for construction of Final Trench at refuse sit, not in budget.
12 Transport	5%	-\$ 55,520	Second and final claim of RRG funding pending, awaiting completion of Perenjori road.
Other Property and Services	(15%)	\$ 8,002	Claims outstanding for workers compensation reimbursements from LGIS.
(EXPENSES)/(APPLICATIONS)			
			Variance attributed by unspent funds for corporate business plan, delay in FBT payment, Councillor entitlements low and low admin allocations.
Governance	2%	-\$ 5,635	
General Purpose Funding	8%	-\$ 2,940	Low admin allocation costs.
Law, Order, Public Safety	20%	-\$ 45,066	Expenditure on CE & Ranger services (resource sharing) under budget - invoice pending from service provider. Other expense areas low at this stage.
			House maintenance shedule behind budget with staff on workers compensation. Depreciation lower than budget due to drop in housing values from 2016/17 land & building revaluations taken up.
Housing	11%	-\$ 37,379	
Community Amenities	19%	-\$ 58,081	Generally lower spending to date in community amenities, mainly refuse site maintenance, stormwater drainage, staff training, town planning and main street revitalisation.
			Mainly driven by low depreciation and low maintenance costs on pool assets. Inaddition salary budget for relief pool manager not utilised during the season and parks & gardens and reserve expenditure been low.
Recreation & Culture	23%	-\$ 215,893	
			General road maintenance behind schedule as Works Crew assigned to capital projects which initially was budgeted for contract works. Tree pruning work completed, remaining budget to be used later as required. Depot maintenance expenses low at this stage.
Transport	17%	-\$ 137,122	
Economic Services	12%	-\$ 13,111	Low year to date spending in tourist promotion activites and weeds/pest plants control.
Other Property and Services	22%	-\$ 7,900	Low in repair wages and depreciation costs and high plant cost recovery.
CAPITAL EXPENDITURE AND INCOME			
(Profit)/Loss on Asset Disposals	35%	-\$ 4,421	Budget loss overestimated.
Depreciation on Assets	15%	-\$ 146,902	Building depreciation have been lower than budget due to council asset revaluations in 2016/17 year.
Purchase Land and Buildings	75%	-\$ 1,208,671	New Child Care Centre likely to be deferred to 2018/19 year, awaiting decision on extra grant application - round 2 of BBRF, submitted December in 2017.
Purchase Furniture and Equipment	50%	-\$ 45,501	Medical Centre contingnecy budget for medical equipment not utilised at this stage. Network connection for Depot been delayed.
Purchase Plant and Equipment	(3%)	\$ 8,830	Expenditure on purchases of minor tools & equipment over budget. Minor plant purchases to be reclassified as operation costs.
			Perenjori road works on budget, contractor invoice delayed to June. Contract awarded for RTR road program, work on two roads to start and finish in June. Most roads under municipal funding completed to date under budget, only Turkey Flat road pending.
Purchase Infrastructure Assets - Roads	10%	-\$ 181,016	
Purchase Infrastructure Assets - Footpaths	100%	-\$ 25,000	Footpath construction scheduled for last quarter.

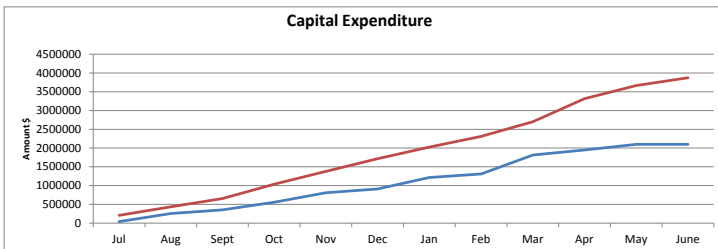
General Income and Expenditure Graphs



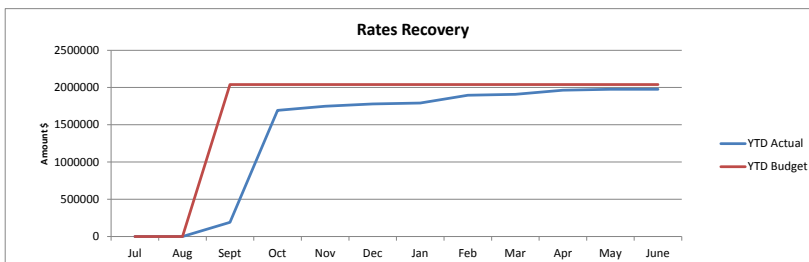
Comment: Rural tree pruning and pruning in town has all been completed, remainder budget to be utilised as required. Road maintenance work behind budget as work crew have been assigned to capital road projects. Housing and property maintenance behind budget schedule due to staff on workers compensation.



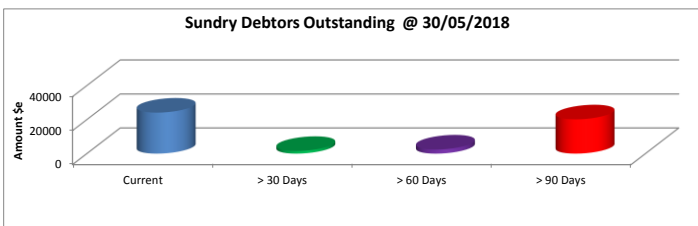
Comment: FAGS payment up to date, last quarter received in May. First 40% claimed on RRG funding occurred in September, second and final claim awaiting completion of Perenjori road. RTR funding received in full by close of May. DEFES grant funding of new Fire Shed on hold till project is fully completed. Grant funding application for Bike Path Network has been successful, funds yet to receive, maybe delayed to 2018/19. Funding for Child Care Centre likely to be released in new financial year.



Comment: Major upgrade and refurbishment of Shire Admin Building successfully completed in the year. Fire Shed construction completed, interior works ongoing. Child Care Building on hold till feedback is received for grant application on 2nd round of BBRF. Road to Recovery and Municipal road works progressing at this stage. Priority given to RRG project - Perenjori road. All plant replacement for the year have been achieved. Footpaths work deferred to new budget year.



Comment: Rates Billing for 2017/18 year issued September 2017. 97% of rates revenue has been collected to date as at close of May.



Comment: 90 Days - Complaint lodged with ATO for delay of June 2017 BAS payment.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2018.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:

Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018

		30 June, 2018 Actual \$	2017/18 Current Budget \$
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Governance			
Furniture & Equipment		14,046	30,000
M/V Purchase		35,059	35,060
Buildings	Chambers/Admin	128,343	128,343
Law, Order, Public Safety			
Firefighting Equipment	Fire Truck	0	0
Furniture & Equipment	CCTV Cameras	0	0
Fire Prevention Buildings	Fire Shed	176,694	185,784
Health			
Furniture & Equipment (Medical Centre)		0	10,000
Buildings cap - Doctors House, 5 Howard Doctor's House		6,188	6,000
Welfare Services			
Buildings	Child Care Centre	8,260	1,130,000
Housing			
Buildings	Staff Housing	25,129	34,100
Buildings	Other Housing	45,358	99,567
Community Amenities			
Infrastructure Assets Parks & Gardens	Revitalisation & Arrino	8,903	3,500
Land	Land - Arrino gardens	2,410	2,410
Buildings	Thrity Shop	3,968	4,000
Recreation and Culture			
Buildings	Pool Shelter	0	8,000
Furniture & Equipment (Pool)		30,543	30,543
Infrastructure - Parks & Oval	Cricket wicket, Hockey lights	14,376	14,376
Furniture & Equipment		0	0
Building - Pavilion		0	2,500
Buildings - Public Halls/Civic Centre		0	4,000
Transport			
Infrastructure - Roads		1,535,349.17	1,716,433
Purchase Plant & Equipment	Backhoe/Free Roller	249,101	249,101
Tools & Equipment	Traffic Lights, Welder, Genset, etc	13,830	5,000
Purchase of Motor Vehicles	Mechanics vehicle	73,851	73,851
Furniture & Equipment	Office Equipment & Network	1,452	11,000
Building	Transportable Office	4,772	10,000
Footpaths	Slaughter Street	0	50,000
Drainage	Town Drainage	13,721	13,653
Economic Services			
Furniture & Equipment			10,000
Buildings			2,500
		2,391,354	3,869,721

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018

	30 June, 2018 Actual \$	2017/18 Current Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Class</u>		
Land Held for Resale	0	0
Land and Buildings	401,123	1,617,204
Furniture and Equipment	46,041	91,543
Plant and Equipment	262,931	254,101
Motor Vehicles	108,910	108,911
Infrastructure Assets - Roads	1,549,070	1,730,086
Infrastructure Assets - Footpaths	0	50,000
Infrastructure Assets - Airfield	0	0
Infrastructure Assets - Parks and Ovals	23,279	17,876
	<u>2,391,354</u>	<u>3,869,721</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

2,391,354	3,869,721
2,391,354	3,869,721
0	0

ACQUISITION OF ASSETS

2017/2018 ORIGINAL BUDGET

By Program

Trade-In

Governance

Building	Chambers/Admin	160,767	
Plant & Equipment	Vehicle	40,000	20,000
Furniture & Equipment	IT	30,000	

Law, Order, Public Safety

Buildings	Fire Shed	185,784	
Furniture & Equipment	CCTV Cameras	20,000	

Health

Buildings	Doctor's House	6,000	
Furniture & Equipment	M/Centre Equipment	10,000	

Welfare Services

Buildings	Child Centre Building	1,130,000	
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Housing

Buildings	Staff Housing	34,100	
Buildings	Other Housing	108,000	

Community Amenities

Buildings	Thrifty Shop	2,500	
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Recreation and Culture

Buildings	Pool Shelter & Bowl repaint, Solar Energy	108,000	
Furniture & Equipment	Pool equipment / dozing system	35,000	
Buildings - Pavillion	Sport Pavillion	2,500	
Furniture & Equipment	X-mas Decorations	4,000	
Buildings - Public Halls/Civic Centre	Community Hall	4,000	

Transport

Infrastructure - Roads	RRG, R2R, Own	1,815,356	
Infrastructure - Drainage	Drainage	300,000	
Plant & equipment	Backhoe	157,000	15,000
Plant & equipment	Fuel Bowser	5,000	
	Minor Plant & Equipment	6,300	
	Tipper Truck	110,000	
Motor Vehicles	W/Supv. & Road Crew	86,000	45,000
Footpath	Town	50,000	
Buildings	Transportable Office	10,000	
Furniture & Equipment	Office Equipment & Network	11,000	
Economic Services			
Furniture & Equipment	V/Centre IT Equipment	10,000	
Building	V/Centre	2,500	

Total by Program	<u>4,443,807</u>	<u>80,000</u>
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Land Held for Resale			
Land and Buildings	1,754,151		
Furniture and Equipment	120,000		
Plant and Equipment	278,300	15,000	
Motor Vehicles	126,000	65,000	
Infrastructure Assets - Roads	1,815,356		
Infrastructure Assets - Footpaths	50,000		
Infrastructure Assets - Drainage	300,000		
Total by Class	<u>4,443,807</u>	<u>80,000</u>	

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2017/18	2017/18		2017/18	2017/18		2017/18	2017/18
	BUDGET	ACTUAL		BUDGET	ACTUAL		BUDGET	ACTUAL
	\$	\$		\$	\$		\$	\$
Transport								
Ford PX Ranger XL 4X2 Single Cab Chas	13,126	13,614		10,000	10,909		(3,126)	(2,705.32)
CEO Holden Calais	20,914	17,455		20,000	14,545		(914)	(2,910)
Case 580OLE Backhoe	18,434	0		15,000	0		(3,434)	0
Works Manager - Ford PX MKII Ranger X	38,056	33,853		35,000	31,364		(3,056)	(2,489.71)
	90,530	64,923		80,000	56,818		(10,530)	(8,105)
<u>By Class</u>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2017/18	2017/18		2017/18	2017/18		2017/18	2017/18
	BUDGET	ACTUAL		BUDGET	ACTUAL		BUDGET	ACTUAL
	\$	\$		\$	\$		\$	\$
Plant & Equipment	0							
	18,434	0		15,000	0		(3,434)	0
Vehicles	72,096	64,923		65,000	56,818		(7,096)	(8,105)
	90,530	64,923		80,000	56,818		(10,530)	(8,105)

Summary

Proceeds on Sale of Assets

Profit on Asset Disposals

Loss on Asset Disposals

2017/18	30/6/2018
BUDGET	ACTUAL
\$	\$
80,000	56,818
0	0
(10,530)	(8,105)
(10,530)	(8,105)

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1 Jul 17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
Recreation & Culture									
Loan 156 - Swimming Pool Upgrad	34,165	0	0	26,103	16,635	8,062	17,530	1,380	1,599
Loan 160 - Swimming Pool	147,901	0	0	9,287	18,755	138,614	129,146	5,586	5,601
Transport									
Loan 157 - Grader	87,726	0	0	27,495	27,495	60,231	60,231	4,370	4,963
	269,792	0	0	62,885	62,885	206,907	206,907	11,336	12,163

All other loan repayments will be financed by general purpose revenue

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2017/2018

No new debentures are budgeted for the financial year ending 30 June 2018.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2017 nor is it expected to have unspent debenture funds as at 30th June 2018

(d) Overdraft

Council do not anticipate having an overdraft facility during 2017/18

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018

	30 June, 2018 Actual \$	2017/2018 Revised Budget \$	2017/2018 Original Budget \$
6. RESERVES			
Cash Backed Reserves			
(a) Leave Reserve			
Opening Balance	127,916	127,916	127,916
Amount Set Aside / Transfer to Reserve	3,225	3,197	3,197
Amount Used / Transfer from Reserve	-		
	<u>131,141</u>	<u>131,113</u>	<u>131,113</u>
(b) Plant Reserve			
Opening Balance	234,736	234,736	234,736
Amount Set Aside / Transfer to Reserve	5,918	5,867	5,867
Amount Used / Transfer from Reserve	-	-	-
	<u>240,654</u>	<u>240,603</u>	<u>240,603</u>
(c) Housing & Development Reserve			
Opening Balance	120,276	120,276	120,276
Amount Set Aside / Transfer to Reserve	3,032	3,006	3,006
Amount Used / Transfer from Reserve	-		
	<u>123,308</u>	<u>123,282</u>	<u>123,282</u>
(d) Local Gov Com Housing Reserve			
Opening Balance	157,575	157,575	157,575
Amount Set Aside / Transfer to Reserve	3,973	3,939	3,939
Amount Used / Transfer from Reserve	-	(100,000)	(100,000)
	<u>161,548</u>	<u>61,514</u>	<u>61,514</u>
(e) Gravel Pit Reserve			
Opening Balance	46,530	46,530	46,530
Amount Set Aside / Transfer to Reserve	1,173	1,163	1,163
Amount Used / Transfer from Reserve	-		
	<u>47,703</u>	<u>47,693</u>	<u>47,693</u>
(f) Swimming Pool Rec Eq Reserve			
Opening Balance	35,984	35,984	35,984
Amount Set Aside / Transfer to Reserve	100,907	100,899	899
Amount Used / Transfer from Reserve	-		
	<u>136,891</u>	<u>136,883</u>	<u>36,883</u>
(g) Day Care Centre Reserve			
Opening Balance	508,083	508,083	508,083
Amount Set Aside / Transfer to Reserve	12,810	12,700	12,700
Amount Used / Transfer from Reserve	-	(500,000)	(500,000)
	<u>520,893</u>	<u>20,783</u>	<u>20,783</u>
(h) Lovelocks Soak Reserve			
Opening Balance	25,004	25,004	25,004
Amount Set Aside / Transfer to Reserve	25,630	25,625	25,625
Amount Used / Transfer from Reserve	-		
	<u>50,635</u>	<u>50,629</u>	<u>50,629</u>
(i) Road Project Reserve			
Opening Balance	-		
Amount Set Aside / Transfer to Reserve	25,000	25,000	25,000
Amount Used / Transfer from Reserve	-		
	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
(i) Drainage Project Reserve			
Opening Balance	-		
Amount Set Aside / Transfer to Reserve	286,279	-	-
Amount Used / Transfer from Reserve	-		
	<u>286,279</u>	<u>-</u>	<u>-</u>
Total Cash Backed Reserves	<u>1,724,052</u>	<u>837,500</u>	<u>737,500</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018

	30 June, 2018 Actual \$	2017/18 Revised Budget \$	2017/2018 Original Budget \$
6. RESERVES (Continued)			
Summary of Transfers			
To Cash Backed Reserves			
Transfers to Reserves			
Leave Reserve	3,225	3,197	3,197
Plant Reserve	5,918	5,867	5,867
Housing & Development Reserve	3,032	3,006	3,006
Local Gov Com Housing Reserve	3,973	3,939	3,939
Gravel Pit Reserve	1,173	1,163	1,163
Swimming Pool Rec Eq Reserve	100,907	100,899	899
Day Care Centre Reserve	12,810	12,700	12,700
Lovelocks Soak Reserve	25,630	25,625	25,625
Roads Reserve	25,000	25,000	25,000
Drainage Reserve	286,279	-	-
	<u>467,947</u>	<u>181,396</u>	<u>81,396</u>
Transfers from Reserves			
Leave Reserve	-	-	-
Plant Reserve	-	-	-
Housing & Development Reserve	-	-	-
Local Gov Com Housing Reserve	-	(100,000)	(100,000)
Gravel Pit Reserve	-	-	-
Swimming Pool Rec Eq Reserve	-	-	-
Day Care Centre Reserve	-	(500,000)	(500,000)
Lovelocks Soak Reserve	-	-	-
Roads Reserve	-	-	-
Drainage Reserve	-	-	-
	<u>-</u>	<u>(600,000)</u>	<u>(600,000)</u>
Total Transfer to/(from) Reserves	<u>467,947</u>	<u>(418,604)</u>	<u>(518,604)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve
- to be used to fund long service leave requirements

Plant Reserve
- to be used for the plant replacement, upgrade or purchase.

Housing and Development Reserve
- to be used to fund housing/accommodation projects

Local Gov Com Housing Reserve
- to be used to maintain the joint Ministry of Housing/Local Government Properties

Gravel Pit Reserve
- to be used for rehabilitation of disused gravel pits

Swimming Pool Rec Eq Reserve
- to be used to purchase recreational equipment for the swimming pool

Child Centre Reserve
- to be used to upgrade Child Care Building and equipments

Lovelocks Soak Reserve
- to be used for future upgrade of Water Infrastructure.

Road Reserve proposed for future Road upgrade/reconstruction.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018

	30 June, 2018 Actual \$	Brought Forward 1-Jul-17 \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	1,511,157	1,543,716
Cash - Restricted (Reserves)	1,724,052	1,256,105
Cash - Restricted (Unspent Grants)	-	160,767
Receivables		
- Rates Outstanding	38,547	29,700
- Excess Rates	(6,742)	(4,530)
- Sundry Debtors	224,525	79,838
- Emergency Services Levy	2,503	1,782
- Accrued income	2,412	-
- Prepayments	-	-
- Provision for doubtful debt	(1,008)	(5,096)
- GST Receivable	34,098	-
Inventories	5,497	1,905
Land held for resale	-	-
	<u>3,535,041</u>	<u>3,064,187</u>
LESS: CURRENT LIABILITIES		
Payables		
- Sundry Creditors	(112,817)	(74,280) *
- Accrued Expenditure	(30,000)	-
- GST Payable	(42,412)	(1,050)
- PAYG/Withholding Tax Payable	(13,223)	-
- Payroll Creditors	-	-
Accrued Interest on Debentures	(1,608)	(2,435)
Accrued Salaries and Wages	(11,508)	(10,565)
Current Employee Benefits Provision	(171,860)	(171,860)
Current Loan Liability	(66,233)	(62,885)
	<u>(449,661)</u>	<u>(323,075)</u>
NET CURRENT ASSET POSITION	3,085,380	2,741,112
Less: Cash - Reserves - Restricted	(1,724,052)	(1,256,105)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
Component of leave liability not required to be funded	127,916	127,916
Add Back : Current Loan Liability	66,233	62,885
	<u>1,555,477</u>	<u>1,675,808</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,555,477</u>	<u>1,675,808</u>

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018

8. RATING INFORMATION - 2017/2018 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2017/18 Rate Revenue \$	2017/18 Interim Rates \$	2017/18 Back Rates \$	2017/18 Total Revenue \$	2017/18 Original Budget \$
Differential General Rate								
GRV - Residential	0.117261	208	2,032,466	238,329	138	0	238,466.80	238,329
GRV - Mining	0.234522	1	252,500	59,217	0	0	59,216.81	59,217
UV - Rural & Arrino	0.01503	183	111,440,040	1,675,278	(1,692)	0	1,673,586.27	1,675,278
UV - Mining	0.11917	14	349,826	41,688	0	0	41,687.71	41,688
Other		66						
Sub-Totals		472	114,074,832	2,014,512	(1,554)	0	2,012,957.59	2,014,512
Minimum Rates	Minimum \$							
GRV - Residential	450	20	13,445	9,000	0	0	9,000.00	9,000
UV - Rural & Arrino	450	22	294,860	9,900	0	0	9,900.00	10,350
UV - Mining	450	13	27,000	5,850	(281)	0	5,568.90	5,850
Sub-Totals		55	335,305	24,750	(281)	0	24,468.90	25,200
							2,037,426	2,039,712
Discounts							0.00	0
Totals							2,037,426	2,039,712

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2017/2018 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-17 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Police Licensing	1,197	231,189	(232,387)	(1)
Three Springs LCDC	4,334			4,334
Arrowsmith Catchment	77,393			77,393
Arrowsmith Rates	11,556			11,556
Nomination Fees	0	240	(240)	0
East Three Springs Catchment	2,014			2,014
BCITF Levy	0	619	(619)	0
BRB Levy	56	653	(709)	(0)
RSL	0			0
Housing Bonds	280	820	(820)	280
Refuse site	0			0
Hall Hire Bond	0	500	(500)	0
Community Bus Bond	100			100
	<u>96,930</u>			<u>95,676</u>

10. CASH / INVESTMENTS SUMMARY

Short Term Investments (0 - 3 months)

Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate % \$	Maturity Date	30 June 2018 Actual \$
National Australia Bank	Reserve Maxi	19/02/2018	1,277,483	2.45% 10,290	19/06/2018	1,287,773
National Australia Bank	Maxi Investment	1/04/2018	324,344	Credits 138	Debits 230,000	554,482
National Australia Bank	Grant Acc	1/04/2018	906,440	385	-	906,825

Cash at Bank

	Fund	Total cash at Bank	O/S Deposits	O/S Cheques	Adjustment	30 June 2018 Actual \$
National Australia Bank	Muni	36,577	10	(530)	-	36,057
National Australia Bank	Trust	988		(280)	-	708
National Australia Bank	Licensing	94,967	-	-	-	94,967

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY PROGRAM

FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018

	30/06/18 Y-T-D Actual	30/06/18 Y-T-D Current Budget	2017/18 Current Budget
	\$	\$	\$
OPERATING REVENUES			
Governance	39,584	27,691	27,691
General Purpose Funding	3,080,297	2,552,288	2,552,288
Law, Order, Public Safety	197,258	228,684	228,684
Health	16,473	17,100	17,100
Education and Welfare	13,810	563,700	563,700
Housing	95,283	96,653	96,653
Community Amenities	95,414	77,780	77,780
Recreation and Culture	24,271	26,649	26,649
Transport	963,626	1,019,146	1,019,146
Economic Services	8,304	10,949	10,949
Other Property and Services	60,362	52,360	52,360
	<u>4,594,682</u>	<u>4,673,000</u>	<u>4,673,000</u>
OPERATING EXPENSES			
Governance	(238,463)	(244,098)	(244,098)
General Purpose Funding	(33,034)	(35,974)	(35,974)
Law, Order, Public Safety	(182,965)	(228,031)	(228,031)
Health	(116,519)	(110,101)	(110,101)
Education and Welfare	(15,001)	(14,050)	(14,050)
Housing	(309,448)	(346,827)	(346,827)
Community Amenities	# (253,179)	(311,260)	(311,260)
Recreation & Culture	(728,711)	(944,604)	(944,604)
Transport	(683,805)	(820,927)	(820,927)
Economic Services	(94,585)	(107,696)	(107,696)
Other Property and Services	(27,334)	(35,932)	(35,932)
	<u>(2,683,044)</u>	<u>(3,199,500)</u>	<u>(3,199,500)</u>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>1,911,638</u>	<u>1,473,500</u>	<u>1,473,500</u>

SHIRE OF THREE SPRINGS

BALANCE SHEET

FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018

	30 June, 2018 ACTUAL \$	2016/17 \$
CURRENT ASSETS		
Cash and Cash Equivalents	3,235,209	2,960,587
Trade and Other Receivables	294,335	100,645
Inventories	5,497	1,905
TOTAL CURRENT ASSETS	3,535,041	3,063,137
NON-CURRENT ASSETS		
Other Receivables	19,717	19,717
Property, Plant and Equipment	14,298,175	14,417,419
Infrastructure	35,520,779	33,900,399
TOTAL NON-CURRENT ASSETS	49,838,671	48,337,535
TOTAL ASSETS	53,373,712	51,400,672
CURRENT LIABILITIES		
Trade and Other Payables	211,567	87,281
Long Term Borrowings	66,233	62,885
Provisions	171,860	171,860
TOTAL CURRENT LIABILITIES	449,660	322,026
NON-CURRENT LIABILITIES		
Long Term Borrowings	140,675	206,908
Provisions	41,366	41,366
TOTAL NON-CURRENT LIABILITIES	182,041	248,274
TOTAL LIABILITIES	631,701	570,300
NET ASSETS	52,742,011	50,830,372
EQUITY		
Retained Profits (Surplus)	29,090,504	27,646,813
Reserves - Cash Backed	1,724,052	1,256,105
Reserves - Asset Revaluation	21,927,454	21,927,454
TOTAL EQUITY	52,742,010	50,830,372

SHIRE OF THREE SPRINGS
STATEMENT OF CHANGES IN EQUITY
FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018

	30 June 2018 Actual \$	2017 \$
RETAINED PROFITS (SURPLUS)		
Balance as at 1 July 2017	27,646,814	26,027,171
Change in Net Assets Resulting from Operations	1,911,638	2,042,273
Transfer from/(to) Reserves	<u>(467,947)</u>	<u>(422,630)</u>
Balance as at 30 June 2018	<u>29,090,505</u>	<u>27,646,814</u>
 RESERVES - CASH BACKED		
Balance as at 1 July 2017	1,256,105	833,475
Amount Transferred (to)/from Surplus	<u>467,947</u>	<u>422,630</u>
Balance as at 30 June 2018	<u>1,724,052</u>	<u>1,256,105</u>
 RESERVES - ASSET REVALUATION	#	
Balance as at 1 July 2017	21,927,453	24,704,669
Revaluation Increment		(2,777,216)
Revaluation Decrement	<u>-</u>	<u>-</u>
Balance as at 30 June 2018	<u>21,927,453</u>	<u>21,927,453</u>
 TOTAL EQUITY	 <u><u>52,742,010</u></u>	 <u><u>50,830,372</u></u>


SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY NATURE OR TYPE

FOR THE PERIOD 1 JULY, 2017 TO 30 JUNE, 2018

	NOTE	30/06/2018 Y-T-D Actual \$	30/06/2018 Y-T-D Current Budget	2017/18 Revised Budget \$
REVENUES FROM ORDINARY ACTIVITIES				
Rates	8	2,035,881	2,037,576	2,037,576
Grants and Subsidies - Operating		1,102,044	583,136	583,136
Grants and Subsidies - Non Operating		1,045,923	1,671,907	1,671,907
Contributions Reimbursements and Donations - Operating		72,167	44,400	44,400
Contributions Reimbursements and Donations - Capital		-	-	-
Proceeds on Disposal of Assets		56,818	56,818	56,818
Service Charges		-	-	-
Fees and Charges		220,198	231,815	231,815
Interest Earnings		54,481	53,612	53,612
Other Revenue		63,989	50,554	50,554
Realisation on Asset Disposal		(56,818)	(56,818)	(56,818)
		<u>4,594,683</u>	<u>4,673,000</u>	<u>4,673,000</u>
EXPENSES FROM ORDINARY ACTIVITIES				
Employee Costs		(970,139)	(1,090,451)	(1,090,451)
Materials and Contracts		(441,793)	(679,131)	(679,131)
Utilities		(203,896)	(216,963)	(216,963)
Depreciation		(825,992)	(972,894)	(972,894)
Interest Expenses		(14,706)	(15,663)	(15,663)
Insurance		(173,156)	(173,789)	(173,789)
Other Expenditure		(45,256)	(38,083)	(38,083)
		<u>(2,674,940)</u>	<u>(3,186,974)</u>	<u>(3,186,974)</u>
Loss on Sale of Assets		(8,105)	(12,526)	(12,526)
Profit on Asset Disposal		-	-	-
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS		<u><u>1,911,638</u></u>	<u><u>1,473,500</u></u>	<u><u>1,473,500</u></u>
Income Statement by Nature & Type		1,911,638	1,473,500	1,473,500
Income Statement by Program		1,911,638	1,473,500	1,473,500
		0		-

<div>  <div> Shire of Three Springs 2017/2018 Works Programme @ 30/06/2018 </div> </div>																		
Road/Works	Job No	GL No	Works Program Progress												Financial Information			
			July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Full Year Budget	Y'td Budget	Y'td Actuals	Comments
Main Roads Projects																		
T/S Perenjori Rd Final Top Coat Seal SLK 0.507-4.436	MR04	3154		X											28,000	28,000	28,000	Complete
T/S Eneabba Road 7mm PMB, reseal SLK 5.325-SLK 12.10	MR06	3154			X						X				223,178	223,178	233,711	Project complete
T/S Morawa Road 7mm PMB, reseal SLK 0 -SLK 6.0	MR07	3154		X	X		X				X				247,899	247,899	247,899	Project complete
Perenjori Road, Widening and Reconstruction	MR08	3154		X	X	X	X		X		X	X	X	X	330,386	330,386	327,183	Project complete
															829,463	829,463	836,793	
Roads To Recovery																		
Wilton Well Road re-sheet SLK 0-3.0	RR06	3124										X		X	104,943	104,943	94,667	Complete
Maley Rd re-sheet SLK 0-3.0	RR07	3124										X	X		104,943	104,943	119,193	Complete
Dudawa Road Various Location Pavement Repairs	RR09	3124										X	X	X	50,868	50,868	29,337	Complete
Arrino South Road Various Locations Pavement Repairs	RR10	3124				X						X		X	155,444	155,444	92,759	Complete
															416,198	416,198	335,956	
Shire Projects																		
Tompkin Road re-sheet SLK 2.38-5.38	C1093	3164				X	X								104,943	104,943	70,192	Complete
Carey Rd resheet SLK 4.43 - 7.43	C1059	3164				X	X	X							104,943	104,943	57,845	Complete
Robinson Road re-sheet SLK 6.12 - 9.12	C1082	3164			X	X									104,943	104,943	108,090	complete
Turkey Flat Rd re-sheet SLK 7.83-10.83	C1012	3164										X	X		104,943	104,943	90,385	complete
Hunt Street SLK 0- Slk 0.13 10mm PMB Re-seal	C1096	3164									X				7,000	7,000	3,091	complete
Williamson Street- Reseal	C1066	3164									X				34,000	34,000	22,430	complete
West Yarra Road - Survey	C1021	3164													5,000	5,000	0	
Drainage	1208	5594	X	X							X				13,653	13,653	13,721	Original budget of \$300,000, unspent funds transferred to reserve
Footpath	1262	3224													50,000	50,000	0	WA Bike Network path - grant funding of \$30,000 approved. Project carryover to 2018/19.
															529,425	529,425	365,755	
Total Capital Works															1,775,086	1,775,086	1,538,503	

WANDRRA PROJECTS																		
MRWA/DOWNER MOUCHEL - FUTURE WORKS		3322													0	0	0	Funds & Project carryover to 2018/19 budget
															0	0	0	
Operations and Maintenance Expenditure																		
Maintenance General		3352	X	X	X	X	X	X	X	X	X	X	X	X	0	0	261,061	Total made up of individual road maintenance costings.
Town Street Maintenance	1201	3352	X	X	X	X	X	X	X	X			X	X	22,116	22,116	5,338	
Rural Road Maintenance	1202	3352	X	X	X	X	X	X	X	X			X	X	73,433	73,433	12,188	
Road Maintenance Grading	1229	3352													230,471	230,471	0	Costs against individual roads
Fire Control	5001	0692	X	X	X	X	X	X	X	X	X	X	X	X				
Refuse Site Maintenance	1001	1772	X	X	X	X	X	X	X	X	X	X	X	X	51,344	51,344	33,464	
Old Refuse Site Rehabilitation	1011	1772													0	0	0	
Tree Pruning Rural Roads (Contract)	1324	3372	X	X	X	X		X							155,000	155,000	121,111	Completed - remaining funds to be utilised later as required.
Tree Pruning Town (Contract)	1322	3372						X			X			X	15,200	15,200	9,604	Work complete - remaining funds to be utilised when required.
Traffic Signs & Control	1240	3442		X		X	X	X		X		X	X		5,000	5,000	4,876	
Sealed Road condition pickup & report		3302			X										9,547	9,547	9,547	
Parks and Garden Maintenance																		
other Parks & Gardens Maintenance	1105	2642	X	X	X	X	X	X	X	X	X	X	X	X	83,007	83,007	49,114	Costs captured under new codes and identified in activity areas.
Street Trees & Watering	1232	3362	X	X	X	X	X	X	X	X	X	X	-	X	6,703	6,703	5,937	
Street Cleaning	1231	3432	X	X	X	X	X	X	X	X	X	X	X	X	15,561	15,561	18,464	
Oval Maintenance	1107	2652	X	X	X	X	X	X	X	X	X	X	X	X	113,008	113,008	92,201	
Stormwater Drain Maintenance	1003	2002	X	X	X	X	X	X	X	X			X	X	11,088	11,088	4,425	
Centenary Water Feature	1120	3132	X	X	X	X	X	X	X	X	X	X	X	X	8,591	8,591	6,550	
Verge Spraying - Weed control	1301	3842		X	X								X		10,500	10,500	6,383	
Depot Maintenance	1230		X	X	X	X	X	X	X	X	X	X	X	X	55,274	55,274	34,114	
Total Operations and Maintenance															865,843	865,843	674,378	

THREE SPRINGS SHIRE COUNCIL			Shire of Three Springs 2017/2018 Budget (Capital Maintenance)															THREE SPRINGS SHIRE COUNCIL		
Building or Council Facility	Job No	GL No	Budget (Full Year)				Actual (Full Year)													
			Labour	Over Heads	Materials and Contracts	Plant costs	YTD Budget	YTD Actual	Labour	Over Heads	Materials and Contracts	Contracts & Services	Utilities		Plant Deprec	Plant Deprec	Total	Comments		
Staff Housing								31/05/2018	01	30	02	10	03	31	33	99				
Lot 157 (65) Carter Street - MoF	9111	1744			5,300		5,300	4,328	47	47	0	4,235	0	0	0	0	4,328	External painting + Timber		
Lot 36 (47) Williamson Street - Plant Operator	9109	1744			7,000		7,000	5,110	140	140	1,492	3,339	0	0	0	0	5,110	Remove evap a/c, repair roof, remove, patch, paint ceiling & external		
Lot 173 (50) Carter Street - CEO	9179	1744			2,500		2,500	0	0	0	0	0	0	0	0	0	0	Patch and paint bathroom - carryover to 2018/19		
Lot 67 (19) Gooch Street - CDO	9161	1744			9,300		9,300	7,460	1,566	1,566	259	4,070	0	0	0	0	7,460	External patch & paint, replace Vinyl with plank		
Lot 217 (89) Williamson Street - Vacant	9156	1744			8,000		8,000	8,231	2,713	2,713	628	2,178	0	0	0	0	8,231	Replace carpet to passage, interior painting, paint carpet ceiling		
U1, 66A Williamson Street - Vacant	9114	1744			1,000		2,000	0	0	0	0	0	0	0	0	0	0	operational maintenace		
U2, 66B Williamson Street - Works Supervisor	9114	1744			1,000		2,000	0	0	0	0	0	0	0	0	0	0	operational maintenace		
			0	0	34,100		36,100	25,129	4,464	4,464	2,379	13,822	0	0	0	0	25,129			
Other Housing																				
Lot 29 (5) Howard Place - Doctor		1124			6,000		6,000	6,188	992	961	0	4,235	0	0	0	0	6,188	Bathroom -strip shower, retail and wall repair. Paint passage, patch & paint TV room ceiling. Patch & Paint Kitchen & living room		
Lot 30 (3) Howard Place - Dentist	9082	1732			8,000		8,000	3,792	1,155	1,155	657	825	0	0	0	0	3,792	Kitchen & living room		
Lot 60 (5) Glyde Street - Vacant	9076	1732			45,500		37,497	37,496	186	186	40	37,085	0	0	0	0	37,496	Major Refurbishment of whole house		
Lot 54 (17) Glyde Street - Non staff	9080	1732			50,000		50,000	0	0	0	0	0	0	0	0	0	0	Major Refurbishment of whole house -carryover to 2018/19		
Lot 223 (2) Mayrhofer Street - NMHS	9074	1732			4,500		4,070	4,070	0	0	0	4,070	0	0	0	0	4,070	External painting contract		
Lot 235 Carter Street - Kadathinni Units 1 to 6					0	0	0	0												
			0	0	114,000		105,567	51,546	2,333	2,302	697	46,215	0	0	0	0	51,546			
Council Buildings																				
Shire Office & Council Chambers	4024				160,767		128,343	128,343	6,805	6,785	46,824	67,610	0	180	140	0	128,343	Kitchen upgrade, exterior works & painting, toilets & council chambers		
Community Hall		2434			4,000		4,000	0	0	0	0	0	0	0	0	0	0	Repair to ceiling entry, repair kitchen and paint change room		
Pavilion		2814			2,500		2,500	0	0	0	0	0	0	0	0	0	0	Roof repair, paint		
Medical Centre							0	0	0	0	0	0	0	0	0	0	0			
Visitor Centre		3814			2,500		2,500	0	0	0	0	0	0	0	0	0	0	Repair roof, patch & paint ceiling		
Thirty's Shop	1027	2404			2,500		4,000	3,968	0	0	0	3,968	0	0	0	0	3,968	Strip, paint verandah		
Child Care Centre		1615			1,130,000		1,130,000	8,260	31	31	18	8,180	0	0	0	0	8,260	Carryover to 2018/19		
New Fire Shed		0696			185,784		185,784	163,201	7,662	7,949	8,782	61,770	0	3,138	0	87,393	176,694	Completed		
Transportable office		3494			10,000		10,000	4,772	186	186	0	2,270	0	0	0	2,131	4,772	service connections complete		
Playgroup							0	0	0	0	0	0	0	0	0	0	0			
Swimming Pool		2834			8,000		8,000	0	0	0	0	0	0	0	0	0	0			
Hockey Shed							0	0	0	0	0	0	0	0	0	0	0			
Public Toilets							0	0	0	0	0	0	0	0	0	0	0			
					1,506,051		1,475,127	308,545	14,684	14,951	55,624	143,797	0	3,318	140	89,524	322,038			
			0	0	1,654,151		1,616,794	385,220	21,481	21,717	58,700	203,834	0	3,318	140	89,524	398,713			



Shire of Three Springs
2017/2018 Budget (Operating)



Building or Council Facility	Job No	GL No	Budget (Full Year)							Actual (Full Year)													Comments
			Labour	Over Heads	Materials and Contracts	Utilities	Insurance	Plant Costs	Total	YTD Budget	YTD Actual	Labour	Over Heads	Materials and Contracts	Contracts & Services	Utilities	Insurance	Plant Hire	Plant Deprecn	Total			
Staff Housing											30/06/2018	01	30	02	10	03	04	31	33				
Lot 74 (5) Gooch Street - M Elliot	9002	1712	500	100	1,000	1,250	873		3,723	3,723	3,715	310	310	378	628	1,257	832	0	0	3,715			
Lot 214 (21) Franklin Street - P Every	9003	1712	600	430	2,000	3,500	750		7,280	6,440	1,956	12	10	253	60	849	756	13	0	1,953			
Lot 58 (44) Williamson Street - J Clayton	9006	1712	100	110	1,000	2,050	430		3,690	3,690	3,412	0	0	77	400	2,508	427	0	0	3,412			
Lot 36 (47) Williamson Street - Vacant	9009	1712	500	470	2,220	3,000	620		6,810	5,810	4,168	296	289	643	280	2,033	587	25	15	4,168			
Lot 157 (65) Carter Street - L John	9011	1712	750	775	2,000	3,500	895		7,920	7,420	6,780	464	389	254	60	4,544	876	125	67	6,780			
Lot 222 (46) Carter Street - P. Farr	9012	1712	800	880	1,000	1,000	610		4,290	5,360	5,248	1,090	1,053	573	96	1,243	560	330	302	5,248			
U1, 66A Williamson Street - temp staff	9015	1712	500	550	750	1,000	480		3,280	3,280	3,276	267	254	1,055	101	1,136	463	0	0	3,276			
U2, 66B Williamson Street - M. Metsemakers	9016	1712	350	355	1,000	1,200	500		3,405	3,405	3,453	68	61	1,309	101	1,451	463	0	0	3,453			
Lot 217 (89) Williamson Street - Vacant	9056	1712	500	550	1,000	3,000	950		6,000	7,270	7,536	1,200	1,003	338	436	1,957	925	973	704	7,536			
Lot 182 (58) Carter Street - J. Freebraim	9057	1722	2,000	2,200	1,000	1,250	500		6,950	5,730	3,515	31	31	242	1,565	1,174	472	0	0	3,515			
Lot 67 (19) Gooch Street - M Raffan	9061	1712	1,000	1,100	1,000	2,200	850		6,150	6,150	3,422	427	371	389	75	1,350	810	0	0	3,422			
Lot 173 (50) Carter Street - S Yandle	9079	1712	300	330	800	3,000	850		5,280	5,280	5,714	0	0	266	272	4,375	801	0	0	5,714			
			7,900	7,850	14,770	25,950	8,308		64,778	63,558	52,194	4,165	3,772	5,776	4,075	23,878	7,971	1,465	1,088	52,191			
Other Housing																							
Lot 29 (5) Howard Place - Doctor		1412	1,910	1,000	1,500	2,500	810		7,720	7,720	9,849	2,034	1,602	468	197	3,698	781	1,069	0	9,849			
Lot 30 (3) Howard Place - Dentist	9081	1712	300	200	3,000	1,000	800		5,300	5,300	5,473	1,325	1,210	275	347	676	752	527	361	5,473			
Lot 16 (30) Touche Street - Day Care	9052	1722	300	330	2,000	1,750	1,000		5,380	7,220	6,947	899	929	550	41	2,830	978	400	320	6,947			
Lot 223 (2) Mayrhofer Street - NMHS	9053	1722	200	220	1,000	750	640		2,810	2,810	2,263	217	217	263	110	834	623	0	0	2,263			
Lot 54 (17) Glyde Street - T Taylor	9054	1722	500	550	1,000	1,200	685		3,935	5,210	6,268	250	231	2,759	247	1,973	649	80	80	6,268			
Lot 60 (5) Glyde Street - Vacant	9055	1722	500	800	5,000	1,500	675		8,475	6,580	6,385	523	437	1,613	144	2,672	641	186	169	6,385			
Lot 235 Carter Street - Kadathinni Units 1 to 6	9068	1722	2,150	1,750	12,000	12,000	2,050	1,000	30,950	30,950	27,924	1,211	1,049	9,343	3,753	9,919	2,009	320	320	27,924			
			5,860	4,850	25,500	20,700	6,660	1,000	64,570	65,790	65,108	6,457	5,675	15,271	4,839	22,602	6,432	2,582	1,250	65,108			
Council Buildings																							
Medical Centre		1232	550	400	5,540	10,000	1,670		18,160	18,160	22,131	16	16	1,300	4,302	14,841	1,657	0	0	22,131			
Day Care Centre		1662	500	550	700	770	570		3,090	3,090	4,602	211	243	544	2,514	575	477	38	0	4,602			
Depot Transportable Buildings		3404							0	5,700	4,308	574	574	1,006	1,871	284	0	0	0	4,308			
Council Chambers	4001		700	300	700	0	1,450		3,150	2,450	2,243	583	57	150	51	0	1,401	0	0	2,243			
Shire Office	4002		6,000	1,000	3,350	8,000	1,500	200	20,050	16,400	16,596	6,405	412	1,431	1,604	5,343	1,401	0	0	16,596			
Community Hall	1101		4,550	1,500	4,265	5,550	4,950		20,815	20,230	19,746	4,371	1,296	1,532	1,551	6,135	4,862	0	0	19,746			
Pavilion	1103		3,750	1,500	5,000	0	4,150	300	14,700	14,700	12,581	4,436	1,578	1,069	1,408	0	4,089	0	0	12,581			
Pottery Centre	1111		200		350		250		800	800	524	0	0	225	17	0	282	0	0	524			
Playgroup	1112		250	100	250		70		670	670	443	0	0	215	162	0	66	0	0	443			
Hockey Shed	1113		50	55	500		330		935	935	411	0	0	100	0	0	311	0	0	411			
Visitor Centre	1303		500	350	2,000	1,000	300		4,150	4,150	2,997	421	340	628	35	688	565	160	160	2,997			
Swimming Pool (includes Building & other)	1104		5,000	4,700	45,000	68,450	3,780	2,460	129,390	105,597	90,610	2,225	1,848	16,900	2,345	60,995	5,737	280	280	90,610			
Old Nurses Quarters	1311		200	100	500	500	1,050		2,350	2,300	1,835	109	0	282	0	417	1,027	0	0	1,835			
Duffy's Store	1021		200	250	1,000	500			1,950	1,950	1,166	184	160	313	0	509	0	0	0	1,166			
Public Toilets	1008		4,600	800	1,950	200	100		7,650	6,229	6,533	4,255	457	717	844	176	84	0	0	6,533			
Dental Surgery (old)	7003										0												
			27,050	11,605	71,105	94,970	20,170	2,960	227,860	203,361	186,725	23,791	6,981	26,412	16,702	89,962	21,960	478	440	186,725			
			23,210	142,210	189,940	40,340	5,920	455,720	332,709	304,028		13,130	49,973		164,225	41,785				304,024			

		Debtors Trial Balance						
		As at 30.06.2018						
Debtor #	Name	Credit Limit	01.04.2018		01.05.2018	31.05.2018	30.06.2018	Total
			GT 90 days	Age Of Oldest Invoice (90Days)	GT 60 days	GT 30 days	Current	
A7			0.00	0	0.00	0.00	120.00	120.00
A76			0.00	0	315.57	0.00	0.00	315.57
C5			0.00	0	0.00	0.00	160.00	160.00
C92			0.00	0	0.00	0.00	45.40	45.40
C95			25.00	177	0.00	0.00	0.00	25.00
C102			0.00	0	136.43	0.00	320.81	457.24
C109			0.00	0	0.00	0.00	11.00	11.00
D72			283.90	249	0.00	0.00	0.00	283.90
D87			0.00	0	0.00	0.00	640.00	640.00
F14			0.00	0	0.00	0.00	176862.40	176862.40
G57			0.00	0	0.00	0.00	0.00	-40.00
I2			0.00	0	0.00	0.00	0.00	0.00
J1			0.00	0	0.00	0.00	0.00	-281.49
J17			0.00	0	0.00	0.00	1430.00	1430.00
K20			0.00	0	0.00	0.00	0.00	-100.00
K23			0.00	0	0.00	21450.00	0.00	21450.00
K32			425.70	324	0.00	0.00	0.00	425.70
M100			0.00	0	0.00	0.00	0.00	-0.02
M115			1110.00	908	0.00	0.00	0.00	1110.00
M128			0.00	0	0.00	0.00	280.00	280.00
M135			155.38	96	0.00	0.00	0.00	155.38
N46			190.00	597	0.00	0.00	0.00	190.00
O17			0.00	0	0.00	0.00	0.00	-600.00
P11			0.00	0	0.00	0.00	0.00	-40.00
S14			0.00	0	0.00	0.00	38.00	38.00
S26			0.00	0	0.00	0.00	3396.60	3396.60
S99			0.00	0	0.00	43.40	49.35	92.75
S100			100.00	375	0.00	0.00	0.00	100.00
T14			600.00	96	0.00	0.00	0.00	600.00
T42			0.00	0	0.00	0.00	11.00	11.00
T52			1175.19	148	910.25	1216.26	640.00	3941.70
T57			0.00	0	0.00	0.00	10.00	10.00
V11			0.00	0	0.00	0.00	200.00	200.00
W60			0.00	0	0.00	0.00	0.00	-244.80
Totals --- Credit Balances:		-1306.31	4065.17		1362.25	22709.66	184214.56	211045.33

9.3.2. ACCOUNTS FOR PAYMENT – 30 JUNE 2018

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0083
Disclosure of Interest:
Date: 9th July, 2018
Author: Donna Newton

Signature of Author: _____

SUMMARY

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

ATTACHMENT

Lists of creditors paid as at 30th June, 2018 is attached.

BACKGROUND

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 12 and 13.

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

VOTING REQUIREMENTS

Simple Majority

140363 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – ITEM 9.3.2

MOVED: Cr Mutter
SECONDED: Cr Thorpe

That Council notes the accounts for payment as presented for June, 2018 from the –

Municipal Fund totalling \$355,274.66 represented by Electronic Fund Transfers No's 14524 – 14614, Cheque No's 11469 – 11477 and Direct Debits 11393.1, 11394.1, 11409.1 – 11409.4, 11414.1, 11435.1 – 11435.5, 11438.1

Licensing Fund totalling \$13,633.90 represented by Electronic Fund Transfer No 11441.1.

And

Trust Fund totalling \$320.00 represented by Cheque No 43

CARRIED
Voted: 6/0

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Statement of Payments for the Month of June 2018

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Bond Administrator				
43	08/06/2018	HOUSING BOND FOR UNIT 1 (A) 66 WILLIAMSON STREET,		320.00
INV T21	08/06/2018	Housing Bond - Unit 1 (A) 66 Williamson Street, Three Springs WA	320.00	
Synergy				
11469	06/06/2018	Electricity Usage Charges		10,393.30
INV	01/06/2018	Electricity Charges 25/04/2018 to 24/05/2018 for 133 Street Lights,	2,071.90	
INV	28/05/2018	Electricity Usage Charges 27/04/2018 to 28/05/2018 - Admin Office, ,	8,321.40	
Telstra				
11470	06/06/2018	Monthly Account		1,793.16
INV	23/05/2018	Monthly Telephone Usage Charges to 15/05/2018, Service Charges to	1,793.16	
Geraldton Ceramics				
11471	21/06/2018	Tiles Fire Shed		1,417.70
INV 121928	09/05/2018	200x200 gvo - Lux charcoal tiles - Fire Shed, 300x300 gvo - NSO Indi	1,417.70	
Shire of Three Springs - Petty Cash				
11472	21/06/2018	Petty Cash Recoup		45.05
INV	20/06/2018	Plate Change Charge from OTS to 1GAX969, Artline 50 (Thick) Black	45.05	
Synergy				
11473	21/06/2018	Electricity Usage Charges		2,119.90
INV	01/06/2018	Electricity Usage Charges 25/04/2018 to 24/05/2018 - 13 Street Lights,	2,071.90	
INV	14/06/2018	Electricity Usage Charges 03/05/2018 to 30/05/2018 - Unit 2 (B) 66	48.00	
Telstra				
11474	21/06/2018	Monthly Account		383.46
INV	05/06/2018	Mobile Phone Usage 05/06/18 to 04/07/18 - 0407 981 659 \$44.78 0448	383.46	
Water Corporation				
11475	21/06/2018	Water Usage and Service Charges		13,047.00
INV	12/06/2018	Water Usage Charges 17/04/2018 - 11/06/2018 - OPP 27L Dudawa Rd	14.35	
INV	08/06/2018	Water Usage 16/04/2018 to 07/06/2018- 47 Williamson Street, Water	237.71	
INV	08/06/2018	Service Charges 01/05/2018 to 30/06/2018 - 17 Glyde Street	109.39	
INV	08/06/2018	Water Usage Charges 12/04/2018 to 07/06/2018 - 19 Gooch Street,	215.65	
INV	08/06/2018	Water Usage 12/04/2018 to 07/06/2018 - Standpipe At Nxt L54 Daly St	1,506.33	
INV	08/06/2018	Water Usage Charges 12/04/2018 to 07/06/2018 - 5 Glyde Street, Water	283.54	
INV	08/06/2018	Water Usage 30/04/2018 to 7/05/2018 - Glyde Street Standpipe -	2,357.53	
INV	08/06/2018	Water Usage 16/04/2018 to 07/06/2018 - Lot 1 Talc Rd - Depot,	253.45	
INV	08/06/2018	Water Usage Charges 16/04/2018 to 07/06/2018 - 44 Williamson Street, ,	430.20	
INV	08/06/2018	Water Usage 16/04/2018 to 07/06/2018- Unit 1 (A) 66 Williamson Street,	304.65	
INV	11/06/2018	Water Usage 16/04/2018 to 08/06/2018 - Community Hall 59 Carter	413.66	
INV	11/06/2018	Water Usage 16/04/2018 to 08/06/2018 - Thrift Shop, , Water Service	42.21	
INV	11/06/2018	Water Usage 16/04/2018 to 08/06/2018 - Visitors Centre 118 Railway	72.73	
INV	11/06/2018	Water Usage 16/04/2018 to 08/06/2018 - Byrne Park,	162.59	
INV	11/06/2018	Water Usage Charges 16/04/2018 to 08/06/2018 - Federation Park, ,	130.82	
INV	11/06/2018	Water Usage 16/04/2018 to 08/06/2018 - Park at Railway Road three	160.20	
INV	11/06/2018	Water Usage 16/04/2018 to 08/06/2018- Park at Railway Rd Three	148.24	
INV	11/06/2018	Water Service Charges 01/05/2018 to 30/06/2018 - Unit 6 Kadathinni,	42.21	
INV	11/06/2018	Water Usage 16/04/2018 to 08/06/2018 - Sports Oval,	119.55	
INV	11/06/2018	Water Usage Charges 16/04/2018 to 08/06/2018 - Day Care Centre,	117.16	
INV	11/06/2018	Water Usage 16/04/2018 - 08/06/2018 - 65 Carter Street, Water Service ,	527.52	
INV	11/06/2018	Water Usage 16/04/2018 to 08/06/2018 - 58 Carter Street, Water Service	199.03	
INV	11/06/2018	Water Usage 16/04/2018 to 08/06/2018 - 50 Carter Street, Water Service	423.92	
INV	11/06/2018	Water Usage 16/04/2018 to 08/06/2018- 46 Carter Street, Water Service	174.95	
INV	11/06/2018	Water Service Charges 16/04/2018 to 08/06/2018 - Duffys Store,	42.21	
INV	08/06/2018	Water Usage Charges 12/04/2018 to 07/06/2018 - 89 Williamson Street,	316.00	
INV	11/06/2018	Water Service Charges 01/05/2018 to 30/06/2018 - Unit 2/8 Carter Street	42.21	
INV	11/06/2018	Water Service Charges 01/05/2018 to 30/06/2018 - Unit 4/8 Carter Street	60.70	
INV	11/06/2018	Water Service Charges 01/05/2018 to 30/06/2018 - Unit 3/8 Carter Street	42.21	
INV	11/06/2018	Water Service Charges 01/05/2018 to 30/06/2018 - 2 Mayrhofer Street	113.94	
INV	11/06/2018	Water Usage Charges 16/04/2018 to 08/06/2018 - Medical Centre 45%,	104.89	
INV	11/06/2018	Water Service Charges Unit 01/05/2018 to 30/06/2018 - 1/8 Carter Street	42.21	

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Water Corporation				
INV	11/06/2018	Water Usage Charges 16/04/2018 to 08/06/2018 - Picnic Area at	47.82	
INV	11/06/2018	Water Usage Charges 16/04/2018 to 08/06/2018 - Swimming Pool at	1,529.55	
INV	11/06/2018	Water Usage Charges 16/04/2018 to 08/06/2018 - Toilets at 96L	11.96	
INV	08/06/2018	Water Usage Charges 12/04/2018 to 07/06/2018 - 21 Franklin Street,	116.11	
INV	08/06/2018	Water Service Charges 01/05/2018 to 30/06/2018 - 30 Touche Street	266.16	
INV	08/06/2018	Water Usage Charges 16/04/2018 to 07/06/2018 - 3 Howard Place, Water	112.75	
INV	08/06/2018	Water Usage Charges 05/04/2018 to 07/06/2018 - 5 Howard Place, Water	134.64	
INV	08/06/2018	Water Usage Charges 12/04/2018 to 07/06/2018 - 5 Gooch Street, Water	219.27	
INV	08/06/2018	Water Usage Charges 12/04/2018 to 07/06/2018 - Toilets at the Midlands	62.17	
INV	11/06/2018	Water Service Charges 01/05/2018 to 30/06/2018 - Unit 5/8 Carter Street	42.21	
INV	11/06/2018	Water Usage Charges 16/04/2018 to 08/06/2018 - 8 Carter Street Lot 235	961.36	
INV	11/06/2018	Water Usage Charges 16/05/2018 to 08/06/2018 - 2 Hunt Street Three	65.83	
INV	11/06/2018	Water Usage Charges 16/04/2018 to 08/06/2018 - 40 Mayrhofer Street	265.21	
Telstra				
11476	29/06/2018	Monthly Account		1,686.82
INV	23/06/2018	Monthly Telephone Usage Charges to 15/06/2018, Service Charges to	1,686.82	
Three Springs Engineering				
11477	29/06/2018	Monthly Account		74.50
INV P92/67	04/04/2018	B5110 CL Pin, 5/8 NCxCo "G8 Bulb, 5/8 NC Nuts, B3502 Clamp	74.50	
AV Truck Services Pty Ltd				
EFT14524	06/06/2018	Monthly Account		513.84
INV 672116	09/05/2018	Gasket - 5 in Spherical w/t abs TS5003, Filter-oil DD13/15 TS5003,	513.84	
BOC Gases				
EFT14525	06/06/2018	Monthly Account		45.31
INV 1332356	29/05/2018	Daily Cylinder Tracking 28/04/2018 to 28/05/2018 - Oxygen Industrial	45.31	
Blackwoods				
EFT14526	06/06/2018	Monthly Account		90.99
INV	24/05/2018	Keep Clear Sign 300mmx450mm, No Tipping Rubbish 300mmx450mm,	90.99	
Child Support Agency				
EFT14528	06/06/2018	Payroll deductions		337.56
INV	29/05/2018	Payroll Deduction for 29/05/2018	337.56	
Courier Australia				
EFT14529	06/06/2018	Freight Account Various		51.27
INV 0363	25/05/2018	Freight From Three Springs to State Library - Library Exchange, Freight	51.27	
Veolia Environmental Services				
EFT14530	06/06/2018	Monthly Account		4,460.59
INV	27/05/2018	Weekly Bin Collection - (08/05/2018, 15/05/2018, 22/05/2018 &	4,460.59	
Champion Bay Trophies				
EFT14531	06/06/2018	Honour Board Name Plates and Desk Name Bar		289.00
INV 0699	08/05/2018	55mm x 240mm - LNB -New wooden Desk Block with plate - JENNY	289.00	
WINC Australia Pty Limited				
EFT14532	06/06/2018	Meterplan Charges		620.07
INV	22/05/2018	Meterplan Charge MPC6004EXSP 20/04/2018 - 20/05/2018 - 4929	620.07	
Commercial Hotel Three Springs				
EFT14533	06/06/2018	Accommodation		320.00
INV	30/05/2018	Accommodation for 2 x Auditors for 2 nights from 28/05/2018 to	320.00	
Department of Fire and Emergency Services (DFES)				
EFT14534	06/06/2018	Emergency Service Levy		3,345.00
INV 147415	21/05/2018	Emergency Services Levy, 2017/18 Emergency Services Levy - Quarter	3,345.00	
GH Country Couriers				
EFT14535	06/06/2018	Freight Charges		155.24
INV 237778	30/04/2018	Pick up 1 X Pallet of Westbuild asphalt from Bunnings Geraldton,	155.24	
Geraldton Trophy And Engraving Centre				
EFT14536	06/06/2018	Silver Metal Graph Plates - Three Springs Oval Lights Project		99.00
INV	05/06/2018	Acknowledgement plaque Western Power contribution to oval lights	99.00	

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Health Insurance Fund (HIF) of WA (Inc)				
EFT14537	06/06/2018	Payroll deductions		120.20
INV	29/05/2018	Payroll Deduction for 29/05/2018	120.20	
Hays Specialist Recruitment (Australia) Pty Ltd				
EFT14538	06/06/2018	Relief Work Supervisor		3,064.28
INV 7445182	30/05/2018	Relief Work Supervisor Murry Miskelly - 7 weeks 22nd May to 8th July -	3,064.28	
RN & LM Hebiton				
EFT14539	06/06/2018	Contractor		21,527.00
INV	01/06/2018	Side Tipper Hire For Turkey Flat Road. \$190 per hour- 12 Days @ 9 hrs	21,527.00	
Momar Australia Pty Ltd				
EFT14540	06/06/2018	Monthly Account		637.73
INV 185627	03/05/2018	Purchase 10x top job, 4x Nutcracker, 2x Z-95, 5x Twenty-s, 1x	637.73	
Perfect Computer Solutions Pty Ltd				
EFT14541	06/06/2018	Computer & IT Services		2,802.50
INV 23674	31/05/2018	Labour 23/05/2018 - Server and network seems down this, morning. DC	170.00	
INV 23640	24/05/2018	19/04/2018 - Murray, mws, can't open PDF from, websites. Uninstalled	510.00	
INV 23642	24/05/2018	Travel (21/5) shared with Carnamah, Labour - 2 @ \$170.00 - 21/05/2018	807.50	
INV 23641	24/05/2018	HP Probook i5 15.6" screen, 8Gb RAM, 256Gb SSD, 1yr wty, i5, 8Gb	1,315.00	
John Phillips Consulting				
EFT14542	06/06/2018	Contractor - CEO Appraisal 2018		2,750.00
INV	25/05/2018	Chief Executive Officer 2018 Annual Performance Review - Option 1	2,750.00	
Three Springs IGA				
EFT14543	06/06/2018	Monthly Account		211.38
INV MAY	31/05/2018	May 2018 Councillors Meeting- Nobbies Mixed Nuts 375gm, , May 2018	171.18	
INV MAY	31/05/2018	24 x 600ml Water bottles	40.20	
Van't Veer Services				
EFT14544	06/06/2018	Monthly Account		519.04
INV 734	31/05/2018	0-125g Large Letter - Yakabout, Local Australian Stamp, Unaddressed	209.81	
INV 722	02/05/2018	0-125g Large Letter, 0-125g Large Letter - Yakabout, Receipt Book,	162.53	
INV 735	31/05/2018	Box of Reflex Reams (5)	146.70	
Dave Watson Contracting Pty Ltd				
EFT14545	06/06/2018	Contractor		9,031.00
INV	30/05/2018	Removal of 4 Palm Trees in the Front of Kadathinni units on Carter	1,650.00	
INV	30/05/2018	Road Pruning on Wilton Well Road. 2 Days and 2 hours @ \$3050 + GST	7,381.00	
Australian Taxation Office				
EFT14547	21/06/2018	BAS Remittance for the Month of May 2018		8,732.00
INV BAS 05	31/05/2018	BAS Remittance for the Month of May 2018, BAS Remittance for the	8,732.00	
Aussie IT - WA Ink Supplies				
EFT14548	21/06/2018	Yakabout ink & Master Copy		637.63
INV 577266	31/05/2018	Code 26765- Ricoh 406219 SP3300S Toner Cartridge AFICIO, Code	637.63	
Burgess Rawson (WA) Pty Ltd				
EFT14549	21/06/2018	Water Usage Charges		52.60
INV 1044	14/06/2018	Water Usage Charges 16/04/2018 to 08/06/2018 - Railway Station	52.60	
Bridgestone Service Centre				
EFT14550	21/06/2018	Tyres and Alignment		103.00
INV 224796	04/05/2018	Wheel Align/shim camber adjust, 4x4 Computer wheel balance	103.00	
BPH (WA) Pty Ltd				
EFT14551	21/06/2018	Contractor		8,464.50
INV 572	31/05/2018	Side Tipper Hire for Turkey Flat Road from 24/05/2018 to 30/05/2018 -	8,464.50	
Bitutek Pty Ltd				
EFT14552	21/06/2018	Contractor		105,155.59
INV	30/05/2018	Supply and spray cutback bitumen, precoat, lift, spread and roll	105,155.59	
Child Support Agency				
EFT14553	21/06/2018	Payroll deductions		337.56
INV	12/06/2018	Payroll Deduction for 12/06/2018	337.56	

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Courier Australia				
EFT14554	21/06/2018	Freight Account Various		23.55
INV 0365	08/06/2018	Freight From Westrac Perth to Three Springs - Parts, Freight From	23.55	
REDMACH Pty Ltd T/A RedMac Ag Services				
EFT14555	21/06/2018	Monthly Account		208.89
INV 200755	23/05/2018	Rotating Beacon, 12V/100W H1 Globe	208.89	
Commercial Hotel Three Springs				
EFT14556	21/06/2018	Accommodation & Meals		221.00
INV	22/05/2018	Accommodation John Phillips - JPC Consulting (16th and 17th May),	221.00	
Geraldton Fuel Company Pty Ltd (Refuel Australia)				
EFT14557	21/06/2018	Monthly Account		11,946.60
INV	08/06/2018	ULS/ Diesel 8,000 Litres @ \$1.4397 p/l	11,517.60	
INV	07/06/2018	Liplex Ep2 20kg, Meropa 220 20L	429.00	
Great Eastern Motor Lodge				
EFT14558	21/06/2018	Accommodation for the 2018 WALGA Tax PAYG workshop		270.00
INV 65617	17/06/2018	Accommodation for 2 Nights, Standard Room, Check in Sunday 17th and	270.00	
Donna Marie Newton				
EFT14559	21/06/2018	Reimbursement - WALGA PAYG Tax Workshop		101.94
INV	20/06/2018	Reimbursement for ULP fuel for attendance at the WALGA PAYG Tax	101.94	
Great Southern Fuel Supplies				
EFT14560	21/06/2018	Monthly Account		217.19
INV MAY	31/05/2018	27/05/2018 - Diesel for TS5001 44.18 Litres, , 27/05/2018 - BP Plus fee	217.19	
Health Insurance Fund (HIF) of WA (Inc)				
EFT14561	21/06/2018	Payroll deductions		120.20
INV	12/06/2018	Payroll Deduction for 12/06/2018	120.20	
Hays Specialist Recruitment (Australia) Pty Ltd				
EFT14562	21/06/2018	Relief Work Supervisor		7,040.07
INV 7465500	06/06/2018	Relief Work Supervisor Murry Miskelly - 7 weeks 22nd May to 8th July -	2,514.16	
INV 7482381	13/06/2018	Relief Work Supervisor Murry Miskelly - 7 weeks 22nd May to 8th July -	1,894.56	
INV 7499346	20/06/2018	Relief Work Supervisor Murry Miskelly - 7 weeks 22nd May to 8th July -	315.77	
INV 7499345	20/06/2018	Relief Work Supervisor Murry Miskelly - 7 weeks 22nd May to 8th July -	2,315.58	
Lesley Ann Hagan				
EFT14563	21/06/2018	Reimbursement		52.60
INV	30/04/2018	Reimbursement of National Police Certificate cost	52.60	
Shire of Irwin				
EFT14564	21/06/2018	EHO Services		548.27
INV 15156	25/05/2018	Consultant - EHO Services April 2018 - 4 onsite Hours & 1 Offsite Hour,	548.27	
Ikhwan Cafe				
EFT14565	21/06/2018	Harmony Week Catering		1,050.00
INV 100	14/06/2018	Spring Rolls, Parantha Bread Plain, Medium Serve - Chicken Curry,	1,050.00	
Leeman Plumbing & Excavation				
EFT14566	21/06/2018	Contractor		4,965.49
INV	06/06/2018	Investigate leaking hot water system, found leaking from control valve	1,523.78	
INV	18/06/2018	Supply, install and commission all sanitary waste fixtures including hot	3,441.71	
Starick Tyres				
EFT14567	21/06/2018	Tyre Repairs and Purchases		615.82
INV 30741	31/05/2018	14/05/2018 - 235-65R18 Hankook RA33 Tyres fitted & Balanced	615.82	
Totally Workwear Geraldton				
EFT14568	21/06/2018	Uniform Order		118.81
INV	12/06/2018	BP6999NV97R BIS L/WT UTILITY PANT NAVY 92S ,	155.57	
INV	13/06/2018	BSH1007- Bis work short navy 97R - Returned to store - Incorrect size	-36.76	
Moore Stephens				
EFT14569	21/06/2018	WALGA Tax PAYG - Workshop		660.00
INV	01/06/2018	WALGA Tax PAYG - Additional Workshop 2018 to be held Monday,	660.00	

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Novus Autoglass Repairs & Replacement				
EFT14570	21/06/2018	Contractor		1,194.63
INV	17/05/2018	Cut, Supply & Fit RH Rear fixed window, Tint RH Rear Fixed Window -	1,194.63	
North Street Medical Centre				
EFT14571	21/06/2018	Pre-Employment Medical		291.50
INV 28457	15/06/2018	Pre-employment Medical examination for Greg Stephens (Works	291.50	
Perfect Computer Solutions Pty Ltd				
EFT14572	21/06/2018	Computer and IT Services		3,287.50
INV 23695	07/06/2018	Labour, 30/05/2018 - Assist dceo with log in issues with Synergy,	212.50	
INV 23699	14/06/2018	RAM Upgrade for Server for Altus Enablement, New Multiport Switch	3,075.00	
Repco Auto Parts				
EFT14573	21/06/2018	Monthly Account		126.50
INV	04/04/2018	205 Litre Rotary Pump Including hose Model DA01JW2016 for TS5008	126.50	
Shire of Morawa				
EFT14574	21/06/2018	Hire of Street Sweeper		2,975.00
INV 5766	30/05/2018	Hire of Street Sweeper - 17 hours @ \$175.00 Per Hour- Sweeping of	2,975.00	
Sweetman's Hardware				
EFT14575	21/06/2018	Monthly Account		872.10
INV 47	25/05/2018	Lomandra Little Lime, Lomandra Little Con, Alyogyne West Coast Gem,	711.65	
INV 45B	31/05/2018	Degreaser - TS5003, Acetone 4L - TS5003, Acetone 1L- TS5003	160.45	
Sweetman's Ampol Cafe				
EFT14576	21/06/2018	Catering for Council Road Inspection		144.00
INV 89	15/06/2018	Tray of mixed sandwiches (Councillors Road Inspection 2018), Tray of	144.00	
Scotty's Contracting				
EFT14577	21/06/2018	Contractor		6,014.60
INV	21/02/2018	Labour and Parts to Install 32 AMP outlet for Electric Car Charger	442.20	
INV	18/06/2018	Final Claim - Fixed price to wire Three Springs Fire Station - Main	5,221.40	
INV	19/06/2018	Labour Charge - Check power to Air Strip, Found over head cable	165.00	
INV	19/06/2018	Check RCD in workshop, Check Fault on Compressor and reset at Depot	82.50	
INV	19/06/2018	Repair electrical pump for fish pond	103.50	
Three Springs Rural Services				
EFT14578	21/06/2018	Monthly Account		267.73
INV 41711	28/05/2018	Extension Mirror 82mm dia - Workshop	25.67	
INV 41657	23/05/2018	Camlock Gasket - TS7002	12.16	
INV 41652	23/05/2018	2x Nipples, 2x Socket, 1x Elbow fi bsp 80, 1x Aluminium camlock, 1x	186.67	
INV 41624	21/05/2018	Wire Stripper 200mm - Depot	29.23	
INV 41631	21/05/2018	Socket Reducing 1 1/2 x 1 threaded poly - Mayrhofer Park, Nipple 1	14.00	
Westrac Pty Ltd				
EFT14579	21/06/2018	Monthly Account		934.13
INV	07/06/2018	125-7873 - Adapter -TS5013, 349-7059 - Cap As-Fuel -TS5013,	376.23	
INV	24/05/2018	446-1526 Strip-wear - TS5006, 276-1318 Strip-wear - TS5006, 276-1319	539.31	
INV	05/06/2018	109-5008 Bumper -TS5005	18.59	
WA Treasury Corporation				
EFT14580	21/06/2018	Loan No. 160 Interest payment - Loan 160 Swimming pool U/G 2		12,178.29
INV 160	01/06/2018	Loan No. 160 Principal payment - Loan 160 Swimming pool U/G 2, Loan	12,178.29	
Australian Taxation Office				
EFT14581	29/06/2018	Annual FBT for Period 01/04/2017 to 31/03/2018		22,685.00
INV	21/06/2018	Annual FBT for Period 01/04/2017 to 31/03/2018 - CEO, Annual FBT	22,685.00	
Advanced Air Filter Cleaning (Roellary Pty Ltd)				
EFT14582	29/06/2018	Monthly Account		123.20
INV	09/05/2018	004 256-7902 Cat Loader Filter, 004 256-7902 Cat 12M Grader Filter,	123.20	
Blackwoods				
EFT14583	29/06/2018	Monthly Account		67.17
INV	05/06/2018	SOCKET PVC FAUCET SWJ NO.18 100MM X 4" for Semi Water Cart,	53.57	
INV	26/05/2018	CAP END PVC PRESSURE SWJ NO. 6 100MM for Semi Water Cart	13.60	

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Batavia Coast Trimmers				
EFT14584	29/06/2018	Contractor		165.00
INV	19/06/2018	Repairs to Corners/Seam/Edges for Pavilion Shade Sail	165.00	
Child Support Agency				
EFT14585	29/06/2018	Payroll deductions		337.56
INV	26/06/2018	Payroll Deduction for 26/06/2018	337.56	
Courier Australia				
EFT14586	29/06/2018	Freight Account Various		32.95
INV 0366	15/06/2018	Freight From Covs to Three Springs - Parts and Oil, Freight From Covs	22.46	
INV 0367	22/06/2018	Freight from PCS to Three Springs - New AFO PC	10.49	
Covs Parts Pty Ltd				
EFT14587	29/06/2018	Monthly Account		381.41
INV	08/06/2018	H/D 5m Acc Extension Lead, Oil - 20L Dexos2, Oil - 20L Dexos2, Oil -	331.91	
INV	08/06/2018	Penetrant Bonus- Crc 5.56 (6+1)	49.50	
City of Lights				
EFT14588	29/06/2018	Contractor		198.00
INV	20/06/2018	Ongoing Maintenance of Joomla Content Management System for Shire	198.00	
Commercial Hotel Three Springs				
EFT14589	29/06/2018	Accommodation and Meals for Contractor		338.00
INV	25/06/2018	Accommodation for (2 Rooms) for Two Nights - Check in 23/06/2018	338.00	
Christopher Shaun Connaughton				
EFT14590	29/06/2018	Councillor Sitings Fees Quarter Ending 30/06/2018		607.75
INV JUNE	20/06/2018	Councillor Sitings Fees Quarter Ending 30/06/2018 - Ordinary Meeting	607.75	
Communication and Wireless Services Pty/Ltd				
EFT14591	29/06/2018	Contractor		333.30
INV	24/05/2018	Frequency coordination and preparation of technical submission (form	333.30	
Dongara Ceilings				
EFT14592	29/06/2018	Contractor		2,459.20
INV	27/06/2018	Replacement of Ceiling at the Day care centre - Labour 23/6/18 to	2,459.20	
Dongara Tiling Services				
EFT14593	29/06/2018	Contractor		4,300.00
INV 23	27/06/2018	Prepare & W/Proof - 3 Hours @ \$65.00, Tile Wall Area 23m2 - @	4,300.00	
Geraldton Fuel Company Pty Ltd (Refuel Australia)				
EFT14594	29/06/2018	Monthly Account		116.00
INV	18/06/2018	Textran TDH Premium 20Lt for Cat Loader	116.00	
Frank Gilmour Pest Control				
EFT14595	29/06/2018	Contractor		510.00
INV 1217	26/06/2018	Pre Purchase inspection and report at 41 Slaughter Street, Old Duffy's	510.00	
Health Insurance Fund (HIF) of WA (Inc)				
EFT14596	29/06/2018	Payroll deductions		120.20
INV	26/06/2018	Payroll Deduction for 26/06/2018	120.20	
Robert James Heal				
EFT14597	29/06/2018	Councillor Sitings Fees Quarter Ending 30/06/2018		396.00
INV JUNE	20/06/2018	Councillor Sitings Fees Quarter Ending 30/06/2018 - Ordinary Meeting	396.00	
Shire of Irwin				
EFT14598	29/06/2018	EHO Services		464.04
INV 15244	21/06/2018	Consultant - EHO Services June 2018 - 4 onsite Hours, Consultant - EHO	464.04	
Landgate Valuations				
EFT14599	29/06/2018	Valuation		167.05
INV	25/06/2018	Country Southern Urban UV Revaluation 2017/2018	167.05	
Chris Lane				
EFT14600	29/06/2018	Councillor Sitings Fees Quarter Ending 30/06/2018		2,667.00
INV JUNE	20/06/2018	Councillor Sitings Fees Quarter Ending 30/06/2018 - Ordinary Meeting	2,667.00	
Leeman Plumbing & Excavation				
EFT14601	29/06/2018	Contractor		253.54

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Time: 3:40:35PM

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Statement of Payments for the Month of June 2018

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Leeman Plumbing & Excavation				
INV	14/06/2018	Labour - Clear blocked temperature control valve and install line strainer	253.54	
Jennyfer Ann Lake				
EFT14602	29/06/2018	Councillor Sitings Fees Quarter Ending 30/06/2018		396.00
INV JUNE	20/06/2018	Councillor Sitings Fees Quarter Ending 30/06/2018 - Ordinary Meeting	396.00	
Midwest Mowers & Small Engines				
EFT14603	29/06/2018	Monthly Account		255.10
INV 127060	06/06/2018	Gasket for Hedge Trimmer	1.50	
INV 126949	29/05/2018	Chain Oil 5Lt, 3/8 Low Profile Saw Chain, Chain 66DL 325 H30 (95VP),	203.60	
INV 127432	27/06/2018	Credit - Bar Lam 13" 325 1.3, Bar & Chain 16" (578482)	50.00	
Jenny Dorothy MUTTER				
EFT14604	29/06/2018	Councillor Sitings Fees Quarter Ending 30/06/2018		264.00
INV JUNE	20/06/2018	Councillor Sitings Fees Quarter Ending 30/06/2018 - Ordinary Meeting	264.00	
Three Springs Road House				
EFT14605	29/06/2018	Monthly Account		290.00
INV 1828	27/06/2018	Supply 2x Household Gas Bottles - Swimming Pool	290.00	
Northwest Shedmasters Pty Ltd				
EFT14606	29/06/2018	Cemetery Shed		5,880.00
INV SM2987	25/06/2018	Shed 3m x 3m with 2.4m eave height, as per quote received 1/5/2018	5,880.00	
Dudawa Haulage				
EFT14607	29/06/2018	Contractor - Hire of Prime Mover		2,794.00
INV	19/06/2018	Pickup Steel Drum and Rubber Tyre Rollers from Perenjori Road on 8th	330.00	
INV	19/06/2018	5 Hours Truck hire @ \$160 Per hour (Cart gravel to Perenjori Road)	880.00	
INV	19/06/2018	7/5/18 Hire of Prime mover hire to pull shire water cart 6.5 Hours @	1,584.00	
Sweetman's Hardware				
EFT14608	29/06/2018	Monthly Account		840.57
INV 46	31/05/2018	Padlocks, Potting Mix & Manure, Mushroom Compost, Retic, Solenoid,	178.35	
INV 45A	31/05/2018	ULP for Doctors Vehicle TS125 for the Month of May 2018 - 45.83	463.62	
INV 48	28/06/2018	31/05/2018 Retic Parks & Gardens, 5/6/18 Mushroom Compact x3,	198.60	
Scotty's Contracting				
EFT14609	29/06/2018	Contractor		1,204.18
INV	20/06/2018	Test RCD and Change Smoke Alarm Battery, Test RCD and Change	1,204.18	
Safe Roads WA				
EFT14610	29/06/2018	Contractor		30,448.00
INV 646	25/06/2018	Stabilisation work Dudawa Road - 695sq metre - 23/06/2018 -	30,448.00	
Anthony Everett Thomas				
EFT14611	29/06/2018	Councillor Sitings Fees Quarter Ending 30/06/2018		396.00
INV JUNE	20/06/2018	Councillor Sitings Fees Quarter Ending 30/06/2018 - Ordinary Meeting	396.00	
Richard Thorpe				
EFT14612	29/06/2018	Councillor Sitings Fees Quarter Ending 30/06/2018		132.00
INV JUNE	20/06/2018	Councillor Sitings Fees Quarter Ending 30/06/2018 - Ordinary Meeting	132.00	
Three Springs Rural Services				
EFT14613	29/06/2018	Monthly Account		60.76
INV 41716	28/05/2018	Chainsaw Bar Oil 1Ltr	12.76	
INV 41727	29/05/2018	3/16 Sharpening File/Holder & Handle	48.00	
WA Fire Protection				
EFT14614	29/06/2018	Contractor		2,363.79
INV 23545	26/06/2018	Service fire Extinguishers & Hosereel, Service fire Extinguishers &	2,363.79	
iiNet Limited				
DD11393.1	01/06/2018	Monthly Internet Access Coorow Medical Centre		54.95
INV	17/05/2018	Monthly Medical Centre Internet Account, 10 ADSL 1 SP-10 User Name	54.95	
Commander Australia				
DD11394.1	08/06/2018	Monthly Account		46.92
INV	24/05/2018	Commander Contract (System Rental) 16/06/2018 to 15/07/2018 - Depot	46.92	

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
WA Super				
DD11409.1	12/06/2018	Payroll deductions		3,605.40
INV SUPER	12/06/2018	Super. for 12/06/2018	2,849.39	
INV	12/06/2018	Payroll Deduction for 12/06/2018	148.30	
INV	12/06/2018	Payroll Deduction for 12/06/2018	296.15	
INV	12/06/2018	Payroll Deduction for 12/06/2018	207.69	
INV	12/06/2018	Payroll Deduction for 12/06/2018	66.80	
INV	12/06/2018	Payroll Deduction for 12/06/2018	37.07	
Australian Super				
DD11409.2	12/06/2018	Superannuation contributions		1,006.37
INV	12/06/2018	Payroll Deduction for 12/06/2018	189.56	
INV	12/06/2018	Payroll Deduction for 12/06/2018	111.22	
INV SUPER	12/06/2018	Super. for 12/06/2018	705.59	
The Trustee for Every Superannuation Fund				
DD11409.3	12/06/2018	Superannuation contributions		229.14
INV SUPER	12/06/2018	Super. for 12/06/2018	229.14	
Sunsuper Superannuation Fund				
DD11409.4	12/06/2018	Superannuation contributions		196.91
INV SUPER	12/06/2018	Super. for 12/06/2018	196.91	
Commander Australia				
DD11414.1	28/06/2018	Quarterly Account		301.28
INV	12/06/2018	Commander Contract (Quarterly System Maintenance) NT40 Contract	301.28	
WA Super				
DD11435.1	26/06/2018	Payroll deductions		3,668.64
INV SUPER	26/06/2018	Super. for 26/06/2018	2,912.63	
INV	26/06/2018	Payroll Deduction for 26/06/2018	37.07	
INV	26/06/2018		148.30	
INV	26/06/2018	Payroll Deduction for 26/06/2018	296.15	
INV	26/06/2018	Payroll Deduction for 26/06/2018	207.69	
INV	26/06/2018	Payroll Deduction for 26/06/2018	66.80	
Australian Super				
DD11435.2	26/06/2018	Superannuation contributions		1,006.37
INV	26/06/2018	Payroll Deduction for 26/06/2018	189.56	
INV	26/06/2018	Payroll Deduction for 26/06/2018	111.22	
INV SUPER	26/06/2018	Super. for 26/06/2018	705.59	
The Trustee for Every Superannuation Fund				
DD11435.3	26/06/2018	Superannuation contributions		229.14
INV SUPER	26/06/2018	Super. for 26/06/2018	229.14	
MLC Masterkey Personal Super				
DD11435.4	26/06/2018	Superannuation contributions		60.70
INV SUPER	26/06/2018	Super. for 26/06/2018	60.70	
Sunsuper Superannuation Fund				
DD11435.5	26/06/2018	Superannuation contributions		196.91
INV SUPER	26/06/2018	Super. for 26/06/2018	196.91	
National Mastercard				
DD11438.1	25/06/2018	Monthly Credit Card Account		743.98
INV JUNE	20/06/2018	Accommodation at Pagoda Resort & Spa for Financial Management	743.98	
Department Of Transport - Daily Licensing				
DD11441.1	30/06/2018	POLICE LICENSING PAYMENTS FOR JUNE 2018		13,633.90
INV T1	30/06/2018	POLICE LICENSING 01/06/2018, POLICE LICENSING 05/06/2018,	13,633.90	

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Statement of Payments for the Month of June 2018

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
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REPORT TOTALS

Bank Code	Bank Name	TOTAL
L	POLICE LICENSING	13,633.90
M	MUNICIPAL BANK	355,274.66
T	TRUST BANK	320.00
TOTAL		369,228.56

National Business Visa Card

22 May, 2018 to 20 June, 2018

Chief Executive Officer

Accommodation for CEO - Financials Workshop Perth	\$	298.98
Accommodation for Mechanic - Westrac Workshop	\$	99.00
ACMA Fee for Tourist Radio Licence	\$	290.00
	\$	687.98

Deputy Chief Executive Officer

City of South Perth Parking - Financials Workshop	\$	21.00
City of South Perth Parking - Financials Workshop	\$	17.00
	\$	-
	\$	-
	\$	38.00

Bank Charges	\$	18.00
	\$	18.00

Total Direct Debit Payment made on 25/06/2018	\$	743.98
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Police Licensing

Direct Debits from Trust Account

1 June, 2018 to 30 June, 2018

Friday, 1 June 2018	\$	653.05
Tuesday, 5 June 2018	\$	3,184.50
Wednesday, 6 June 2018	\$	2,855.35
Thursday, 7 June 2018	\$	395.20
Friday, 8 June 2018	\$	71.10
Monday, 11 June 2018	\$	685.30
Tuesday, 12 June 2018	\$	13.35
Wednesday, 13 June 2018	\$	359.40
Thursday, 14 June 2018	\$	194.80
Friday, 15 June 2018	\$	1,520.60
Monday, 18 June 2018	\$	526.20
Tuesday, 19 June 2018	\$	1,039.85
Wednesday, 20 June 2018	\$	493.65
Thursday, 21 June 2018	\$	118.30
Friday, 22 June 2018	\$	523.95
Monday, 25 June 2018	\$	917.70
Wednesday, 27 June 2018	\$	81.60
Thursday, 28 June 2018	\$	55.85
Friday, 29 June 2018	\$	730.60
	\$	14,420.35

Bank Fees

Direct Debits from Muni Account

1 June, 2018 to 30 June, 2018

Total direct debited from Municipal Account	\$	197.94
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Payroll

Direct Payments from Muni Account

1 June, 2018 to 30 June, 2018

Wednesday, 13 June 2018	\$	26,646.03
Wednesday, 27 June 2018	\$	26,619.90
	\$	53,265.93

9.3.3 2018/2019 ANNUAL BUDGET ADOPTION

Agenda Reference: MoF 07/18.05
Location/Address: Shire of Three Springs
Name of Applicant: Leah John
File Reference: ADM0116
Disclosure of Interest: Nil
Author: Leah John, MoF

Signature of Author: _____

Summary

The Annual Budget for the year ending 30 June 2019 has been discussed and workshopped at the councillors networking sessions held in May, June and July 2018.

The statutory form of the budget has now been finalised taking into account Council's input at these networking sessions. The document is now submitted to Council for formal adoption of the Budget for the 2018/2019 financial year together with supporting schedules.

ATTACHMENT

- 2018/2019 Propose Statutory Budget. As separate document
- Detailed Account Budget by Program. As separate document
- 2018/19 Schedule of Fees and Chargers

BACKGROUND

The 2018/2019 budget has been compiled based on the principles contained in the Strategic Community Plan, Corporate Business Plan and Long Term Financial Plan. The 2018/2019 budget has been prepared in accordance with the presentations made to councillors at networking sessions held between May, June and July 2018.

The 2018/19 Fees and Charges presented to June Ordinary council meeting were laid on table for Council to allow for closer review and recommend changes if any required. The schedule has been updated with Council recommendations and presented as part of the budget for adoption.

A rate increase of 2% has been applied on Rates Valuation Roll received from Landgate for UV and GRV valuations. Differential rating on UV mining category have not been considered in this budget due to timing constraints, involved in the whole process of applying for differential rating and seeking ministerial approval as the final stage. The UV mining rate had to be adjusted by 2.8% down to meet the criteria of General Rate settings and hence eliminate the requirement of applying for differential rating.

Total Rate Revenue calculated at \$2,040,426, almost in par with 2017/18 budget of \$2,039,712

DETAILS

The budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards.

The main features of the budget include in the following:

- An average increase of 2% on employee remuneration and operational costing such as gas/electricity, water and insurance and maintenance based on actuals for 2017/18 year. The increase has been factored only in activities that tend to rising costs all year round.
- The road maintenance budget has remained same as last budget and is expected to be utilised more in 2018/19 compared to last year's performance. The WANDRRA project of (\$0.537m) is re-budgeted and Tree Pruning by contract work continues in this budget.
- Household and commercial waste charges are included in fees and charges to be adopted as part of the 2018/19 budget.
- A capital works program totalling \$4.8m, main features:
 - New Child Care Building \$1.630m
 - Road Works \$1.914m
 - Drainage system improvements \$0.102m
 - New Staff House \$0.140m
 - Housing Maintenance \$0.112m
 - Swimming Pool \$0.178m
 - Plant Replacement Program \$0.490m
- Principal additional grant funding and contributions for the year is estimated from:
 - Regional Road Group \$569,000
 - Roads to Recovery \$310,101
 - Blackspot Grant \$150,000
 - Financial Assistance Grants \$478,380
 - WANDRRA \$383,911
 - Mid West Dev. Commission \$300,000
 - Lottery West \$250,000
 - BBRF \$500,000
- An estimated surplus of \$1,555,476, excluding Restricted Funds of \$1,724,052 has been brought forward from 30th June 2018. The surplus includes an advance payment of FAGS, \$529,211.
- An allocation of \$126,000 has been set aside for existing Reserve Transfers and to nominated reserve only.

CONSULTATION

Consultation has occurred on the draft 2018/2019 budget, with Councillors, CEO, Manager of Finance, Works Supervisor, Admin Staff and Outside staff members.

STATUTORY ENVIRONMENT

Section 6.2 of the *Local Government Act 1995* requires that not later than 31st August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30th June.

Divisions 5 and 6 of Part 6 of the *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. *The Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The draft 2016/2017 budget as presented is considered to meet statutory requirements.

POLICY IMPLICATIONS

The budget is based on the principles contained in the Long Term Financial Plan, Strategic Community Plan, Forward Capital Works Plan and Corporate Business Plan.

FINANCIAL IMPLICATIONS

Specific financial implications are outlined in the detailed section of this report and itemised in the proposed 2018/2019 budget attached for adoption.

STRATEGIC IMPLICATIONS

The 2018/2019 budget has been developed based on the existing the Long Term Financial Plan, Forward Capital Works Plan, Corporate Business Plan and strategic planning documents adopted by council.

VOTING REQUIREMENT

Absolute Majority required as shown.
Simple Majority required as shown.

ENVIRONMENTAL IMPLICATIONS

The 2018/2019 budget supports key environmental strategies and initiatives adopted by the council.

COMMENT

The 2018/2019 budget continues to deliver on other strategies adopted by the council and maintains a high level of service across all programs while ensuring an increased focus on road and associated infrastructure as well as on renewing all assets at sustainable levels.

VOTING REQUIREMENT – Absolute Majority (9.3.3a)

140364 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – Item 9.3.3a

MOVED: Cr Mutter
SECONDED: Cr Lake

That:

PART A – MUNICIPAL FUND BUDGET FOR 2018/2019

Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, the council adopt the Municipal Fund Budget as contained in Attachment xx of this agenda and the minutes, for the Town

of Three Springs for the 2018/2019 financial year which includes the following:

Statement of Comprehensive Income by Nature and Type showing a net result for that year of \$1,773,032

Statement of Comprehensive Income by Program showing a net result for that year of \$1,773,032

Rate Setting Statement showing an amount required to be raised from rates of \$2,040,426

Significant Accounting Policies and supporting notes

Transfers to / from Reserve Accounts

Capital Expenditure by Program and Asset Group

CARRIED By Absolute Majority

Voted: 6/0

VOTING REQUIREMENT By absolute Majority (9.3.3b)

140365 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – Item 9.3.3b

MOVED: Cr Connaughton

SECONDED: Cr Mutter

That:

PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995* impose the following differential general rates and minimum payments on Gross Rental and Unimproved Values.

1.1 General Rates

- | | |
|------------------------|-----------------------------|
| • Residential (GRV) | 11.9606 cents in the dollar |
| • Mining (GRV) | 23.9212 cents in the dollar |
| • Rural and Arrino(UV) | 1.5334 cents in the dollar |
| • Mining (UV) | 3.0667 cents in the dollar |

1.2 Minimum Payments

- | | |
|-------------------------|-------|
| • Residential (GRV) | \$455 |
| • Mining (GRV) | \$455 |
| • Rural and Arrino (UV) | \$455 |
| • Mining | \$275 |

2. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, council nominates the following due dates for the payment in full by instalments:

- Full payment and 1st instalment due date 21st September 2018

- | | |
|---------------------------------------|--------------------------------|
| • 2 nd instalment due date | 22 nd November 2018 |
| • 3 rd instalment due date | 25 th January 2019 |
| • 4 th instalment due date | 23 th March 2019 |

3. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, council adopts an instalment administration charge where the owner has elected to pay rates through an instalment option of \$12 for each instalment after the initial instalment is paid.
4. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, council adopts an interest rate of 5.5% where the owner has elected to pay rates through an instalment option.
5. Pursuant to section 6.51(1) and subject to section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, council adopts an interest rate of 11% for rates and costs of proceedings to recover such charges that remain unpaid after becoming due and payable.

CARRIED By Absolute Majority
Voted: 6/0

VOTING REQUIREMENT – Simple Majority (9.3.3c)

140366 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – Item 9.3.3c

MOVED: Cr Mutter
SECONDED: Cr Heal

That:

PART C – OTHER STATUTORY FEES FOR 2018/2019

6. Pursuant to section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, council adopt the following charges for the removal and deposit of domestic and commercial waste to be paid in full by 21st September 2018
 - 6.1 Residential Premises (including recycling)

• 240litre bin per weekly collection	\$220pa
• Additional 240litre bin per weekly collection	\$220pa
 - 6.2 Commercial

• 1500litre bulk bin per weekly collection	\$1,085pa
• Additional 1500litre bulk bin per weekly collection	\$1,085pa
• 3000litre bulk bin per collection	\$1,935pa
• Additional 3000litre bulk bin weekly collection	\$1,935pa

CARRIED
Voted: 6/0

VOTING REQUIREMENT - Absolute Majority (9.3.3d)

140367 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – Item 9.3.3d

MOVED: Cr Connaughton
SECONDED: Cr Heal

That:

PART D – ELECTED MEMBERS’ FEES AND ALLOWANCES FOR 2018/2019

7. Pursuant to section 5.99 of the *Local Government Act 1995* and regulation 34 of the *Local Government (Administration) Regulations 1996*, council adopts the following fees for payment of elected members individual meeting attendance fees:

7.1	President	\$264per meeting
	Councillors	\$132per meeting

7.2 Pursuant to section 5.98(5) of the *Local Government Act 1995* and regulation 33 of the *Local Government (Administration) Regulations 1996*, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

President	\$7,500
Deputy President	\$1,375

CARRIED By Absolute Majority
Voted: 6/0

VOTING REQUIREMENT - Simple Majority (9.3.3e)

140368 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – Item 9.3.3e

MOVED: Cr Thorpe
SECONDED: Cr Lake

That:

PART E – MATERIAL VARIANCE REPORTING FOR 2018/2019

8. In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *AASB 1031 Materiality*, the level to be used in statements of financial activity in 2018/2019 for reporting material variances shall be 10% or \$5,000, whichever is the greater.

CARRIED
Voted: 6/0

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1. ELECTED MEMBERS

11.2. STAFF

140369 COUNCIL RESOLUTION – Item 11.2

MOVED: Cr Mutter

SECONDED: Cr Heal

That Council accept the late Item.

CARRIED

Voted: 6

11.2.1 2018/19 FEES AND CHARGES SCHEDULE

140370 COUNCIL RESOLUTION/OFFICER RECOMMENDATION – Item 11.2.1

MOVED: Cr Mutter

SECONDED: Cr Heal

That the Schedule of Fees and Charges for the 2018/19 financial year as presented be adopted and become effective 1 July 2018.

CARRIED By Absolute Majority

Voted: 6



Shire of Three Springs Schedule of Fees and Charges - 2018/19

PROGRAMS	Proposed Fees 2018/2019 Total Cost	Cost	GST	2017/2018 Total Cost	2016/2017 Total Cost
ADMINISTRATION					
COUNCILLOR MEETING FEE					
Ordinary Meeting:					
President	\$ 264.00	\$ 264.00		\$ 264.00	\$ 264.00
Councillors	\$ 132.00	\$ 132.00		\$ 132.00	\$ 132.00
Committee/Special Meetings:					
President	\$ 66.00	\$ 66.00		\$ 66.00	\$ 66.00
Councillors	\$ 33.00	\$ 33.00		\$ 33.00	\$ 33.00
Other Payments					
Presidents Allowance	\$ 7,500.00	\$ 7,500.00		\$ 7,500.00	\$ 7,500.00
Deputy Presidents Allowance	\$ 1,375.00	\$ 1,375.00		\$ 1,375.00	\$ 1,375.00
PHOTOCOPYING					
A4 1 - 20 copies simultaneously (per copy)	\$ 0.50	\$ 0.45	\$ 0.05	\$ 0.50	\$ 0.50
A4 21 copies or more simultaneously (per copy)	\$ 0.30	\$ 0.27	\$ 0.03	\$ 0.30	\$ 0.25
A3 (per copy)	\$ 0.65	\$ 0.59	\$ 0.06	\$ 0.65	\$ 0.60
Own paper supplied (per copy)	\$ 0.20	\$ 0.18	\$ 0.02	\$ 0.15	\$ 0.15
Coloured Printing (per copy)	\$ 0.60	\$ 0.55	\$ 0.05	\$ 0.60	\$ 0.60
Binding (per document)	\$ 5.50	\$ 5.00	\$ 0.50	\$ 5.50	\$ 5.00
LAMINATING					
A4 (per page)	\$ 2.00	\$ 1.82	\$ 0.18	\$ 2.00	\$ 1.50
A3 (per page)	\$ 2.50	\$ 2.27	\$ 0.23	\$ 2.50	\$ 2.00
INTERNET ACCESS POINT COMPUTERS					
General usage and internet access (per 1/2 hour)	\$ 3.00	\$ 2.73	\$ 0.27	\$ 3.00	\$ 3.00
General usage and internet access (per 1 hour)	\$ 5.00	\$ 4.55	\$ 0.45	\$ 5.00	
Printing (per page)	\$ 0.50	\$ 0.45	\$ 0.05	\$ 0.50	\$ 0.50
Coloured Printing (per page)	\$ 0.60	\$ 0.55	\$ 0.05	\$ 0.60	
FACSIMILE					
Per page	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00	\$ 1.00
Service charge	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00	\$ 1.00
COUNCIL MINUTES					
	N/C			N/C	N/C
FREEDOM OF INFORMATION					
	N/C			N/C	N/C
Administration/Staff time	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00	\$ 50.00
Photocopying charges - refer above					
ELECTORAL ROLLS					
	\$ 11.00	\$ 10.00	\$ 1.00	\$ 11.00	\$ 11.00
YAKABOUT - LOCAL NEWS					
Sale Price					
Per Issue	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00	\$ 1.00
Annual Subscription (electronic copy)	\$ 20.00	\$ 18.18	\$ 1.82	\$ 20.00	
Annual Subscription (hard copy)	\$ 20.00	\$ 18.18	\$ 1.82	\$ 20.00	
Advertising Charges - Business/Commercial					
Prepared					
Full Page (Black and White)	\$ 40.00	\$ 36.36	\$ 3.64	\$ 30.00	\$ 30.00
Full Page (Colour)	\$ 100.00	\$ 90.91	\$ 9.09	\$ 120.00	\$ 120.00
Half Page (Black and white)	\$ 20.00	\$ 18.18	\$ 1.82	\$ 15.00	\$ 15.00
Half Page (Colour)	\$ 80.00	\$ 72.73	\$ 7.27	\$ 60.00	\$ 60.00
Quarter Page (Black and White)	\$ 10.00	\$ 9.09	\$ 0.91	\$ 8.00	\$ 7.50
Quarter Page (Colour)	\$ 20.00	\$ 18.18	\$ 1.82	\$ 30.00	\$ 30.00
Attachment (copies provided)	\$ 8.00	\$ 7.27	\$ 0.73	\$ 8.00	\$ 7.50
Advertising Charges - Non Business/Commercial					
Prepared					
Full Page (Black and White)	\$ 30.00	\$ 27.27	\$ 2.73	\$ 40.00	\$ 40.00
Full Page (Colour)	\$ 80.00	\$ 72.73	\$ 7.27	\$ 160.00	\$ 160.00
Half Page (Black and white)	\$ 15.00	\$ 13.64	\$ 1.36	\$ 20.00	\$ 20.00
Half Page (Colour)	\$ 40.00	\$ 36.36	\$ 3.64	\$ 80.00	\$ 80.00
Quarter Page (Black and White)	\$ 8.00	\$ 7.27	\$ 0.73	\$ 11.00	\$ 10.00
Quarter Page (Colour)	\$ 10.00	\$ 9.09	\$ 0.91	\$ 40.00	\$ 40.00
Attachment (copies provided)	\$ 8.00	\$ 7.27	\$ 0.73	\$ 7.50	\$ 7.50

Not for Profit organisations and Community groups, free to a page each edition
Copy available on website after a week's release

GENERAL PURPOSE FUNDING				
RATES ENQUIRIES				
Change of ownership advices	\$ 75.00	\$ 75.00	\$ 70.00	\$ 65.00
Instalment - administration fee	\$ 12.00	\$ 12.00	\$ 12.00	\$ 10.00
Rate payment by special arrangements	\$ 22.00	\$ 22.00	\$ 22.00	
LAW, ORDER AND PUBLIC SAFETY				
DOG REGISTRATION FEES (set by Dog Act)				
Sterilised Dog				
One Year				
Normal Fee	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
Pensioner Concession	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
Working Dogs	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
Three Years				
Normal Fee	\$ 42.50	\$ 42.50	\$ 42.50	\$ 42.50
Pensioner Concession	\$ 21.25	\$ 21.25	\$ 21.25	\$ 21.25
Working Dogs	\$ 10.63	\$ 10.63	\$ 10.63	\$ 10.63
LifeTime				
Normal Fee	\$ 100.00	\$ 100.00		
Pensioner Concession	\$ 50.00	\$ 50.00		
Unsterilised Dog				
One Year				
Normal Fee	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Pensioner Concession	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
Working Dogs	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50
Three Years				
Normal Fee	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00
Pensioner Concession	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
Working Dogs	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00
LifeTime				
Normal Fee	\$ 250.00	\$ 250.00		
Pensioner Concession	\$ 125.00	\$ 125.00		
DOG & CAT IMPOUNDING FEES				
1st Day	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
Additional days	\$ 30.00	\$ 30.00	\$ 20.00	\$ 20.00
Kennel Registration	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
SCHEDULE OF DOG INFRINGEMENT FEES				
Charged in accordance with the Dog Act 1976				
CAT REGISTRATION FEES (set by Cat Act)				
Sterilised Cat				
One Year				
Normal Fee	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
Three Years				
Normal Fee	\$ 42.50	\$ 42.50	\$ 42.50	\$ 42.50
Cat Traps - refundable bond, no daily hire fee	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
HEALTH				
SEPTIC TANK FEES				
Refer to Health Regulations Statutory Fees for various statutory fees	as per Regs		as per Regs	as per Regs
HEALTH (PET MEAT) AMENDMENT REGULATIONS 2007				
Refer to Health Regulations Statutory Fees for various statutory fees	as per Regs		as per Regs	as per Regs
HEALTH (OFFENSIVE TRADES FEES) REGULATIONS 1976				
Refer to Health Regulations Statutory Fees for various statutory fees	as per Regs		as per Regs	as per Regs
HEALTH (PUBLIC BUILDING) AMENDMENT REGULATIONS 2007				
Refer to Health Regulations Statutory Fees for various statutory fees	as per Regs		as per Regs	as per Regs
HEALTH (TREATMENT OF SEWAGE AND DISPOSAL OF EFFLUENT AND LIQUID WASTE) AMENDMENT REGULATIONS 2007 (Schedule 1)				
Application for the approval of an apparatus by relevant local governments	as per Regs		as per Regs	as per Regs
Application for the approval of an apparatus by the Executive Director-				
a) with a local government report	as per Regs		as per Regs	as per Regs
b) without a local government report	as per Regs		as per Regs	as per Regs
Issuing of a 'Permit to Use an Apparatus'	as per Regs		as per Regs	as per Regs
FOOD PREMISES				
Registration - All premises including mobile and itinerant				
Annual renewal fee				
- High Risk Premises	as per Regs		as per Regs	as per Regs
- Medium Risk Premises	as per Regs		as per Regs	as per Regs
- Low Risk Premises	as per Regs		as per Regs	as per Regs

HOUSING						
RENTALS (per week)						
Staff Housing	\$ 80.00	\$ 80.00		\$ 80.00	\$ 80.00	
Non - Staff Housing/ or as negotiated (3 Bedroom)	\$ 160.00	\$ 160.00		\$ 160.00	\$ 160.00	
Non - Staff Housing/ or as negotiated (4 Bedroom)	\$ 200.00					
Non - Staff Housing/ or as negotiated (4 Bedroom plus & 2 Bathroom)	\$ 250.00	\$ 250.00		\$ 255.00	\$ 255.00	
Kadathinni Units (2 Tenants)	\$ 120.00	\$ 120.00		\$ 120.00	\$ 120.00	
Kadathinni Units (1 Tenant)	\$ 100.00	\$ 100.00		\$ 100.00	\$ 100.00	
54 & 60 Glyde Street (negotiable)	Negotiable			\$ 160.00	\$ 160.00	
223 Mayrhofer Street (NMHS)	\$ 180.00	\$ 180.00		\$ 180.00	\$ 180.00	
3 Howard Street (Dentist)	\$ 200.00	\$ 200.00		\$ 200.00	\$ 200.00	
Bond Deposit of 4 weeks rent required for all housing (including Senior Staff)	per above					
If Residential Rent - Input Taxed sales						
COMMUNITY AMENITIES						
REFUSE CHARGES						
240 Litre Bin Collection	\$ 220.00	\$ 220.00		\$ 220.00	\$ 220.00	
Additional 240 Litre Bin Collection	\$ 220.00	\$ 220.00		\$ 220.00	\$ 220.00	
1500 Litre Bin Collection	\$ 1,085.00	\$ 1,085.00		\$ 1,085.00	\$ 1,085.00	
Additional 1500 Litre Bin Collection	\$ 1,085.00	\$ 1,085.00		\$ 1,085.00	\$ 1,085.00	
3000 Litre Bin Collection	\$ 1,935.00	\$ 1,935.00		\$ 1,935.00	\$ 1,935.00	
Additional 3000 Litre Bin Collection	\$ 1,935.00	\$ 1,935.00		\$ 1,935.00	\$ 1,935.00	
Asbestos Waste (per cubic metre)	\$ 150.00	\$ 136.36	\$ 13.64	\$ 150.00	\$ 150.00	
Demolition rubble / refuse (per cubic metre)	\$ 150.00	\$ 136.36	\$ 13.64	\$ 150.00	\$ 150.00	
PLANNING APPROVAL FEES (MINIMUM)	as per regs			as per regs	as per regs	
Refer to Regulations for statutory fees						
COMMUNITY AMENITIES						
THREE SPRINGS CEMETERY						
Burial Fee	\$ 450.00	\$ 450.00		\$ 450.00	\$ 450.00	
Reservation Fee	\$ 40.00	\$ 40.00		\$ 40.00	\$ 40.00	
Permission to erect headstone etc	\$ 50.00	\$ 50.00		\$ 50.00	\$ 50.00	
Undertakers license fee	\$ 30.00	\$ 30.00		\$ 30.00	\$ 30.00	
Permission to inter ashes in grave	\$ 45.00	\$ 45.00		\$ 45.00	\$ 45.00	
Reservation Fee for Niche Wall	\$ 110.00	\$ 110.00		\$ 110.00	\$ 110.00	
PLANNING FEES						
Development Applications:						
Home Occupation						
(a) Initial Fee	as per regs			as per regs	as per regs	
(b) Renewal Fee	as per regs			as per regs	as per regs	
Advertising Signs	as per regs			as per regs	as per regs	
All Other Development - Where the Estimated Cost of Development is:						
(a) Not More than \$50,000.00	as per regs			as per regs	as per regs	
(b) \$50,000.00 - \$500,000.00 (0.32% of Estimated Development Cost)	as per regs			as per regs	as per regs	
(c) \$500,000.00 - \$2.5m (\$1,600.00 + 0.257% for every \$1 in excess of \$500,000)	as per regs			as per regs	as per regs	
(d) \$2.5m and above	as per regs			as per regs	as per regs	
Lodging House Operation	\$ 80.00	\$ 80.00	\$ -	\$ 80.00	\$ 80.00	
Hawkers Licence (Per Day)	\$ 30.00	\$ 30.00	\$ -	\$ 30.00	\$ 30.00	
Hawkers Licence (Annual)	\$ 600.00	\$ 600.00	\$ -	\$ 600.00	\$ 600.00	
RECREATION & CULTURE						
THREE SPRINGS COMMUNITY HALL/PAVILION						
COMMERCIAL						
Whole Facility/Main Hall						
Touring Artists, Performing Artists, Films etc.	\$ 350.00	\$ 318.18	\$ 31.82	\$ 350.00	\$ 350.00	
Commercial Displays, Luncheons, Presentations, Seminars	\$ 250.00	\$ 227.27	\$ 22.73	\$ 250.00	\$ 250.00	
Red Room/Pavilion/ Multi Purpose Function Room						
Touring Artists, Performing Artists, Films etc.	\$ 150.00	\$ 136.36	\$ 13.64	\$ 150.00	\$ 150.00	
Commercial Displays, Luncheons, Presentations, Seminars	\$ 80.00	\$ 72.73	\$ 7.27	\$ 80.00	\$ 80.00	
SPORTING / COMMUNITY GROUPS						
Whole Facility/Main Hall						
Cabarets, Balls, Champagne Breakfasts, Weddings, 21st	\$ 190.00	\$ 172.73	\$ 17.27	\$ 190.00	\$ 190.00	
Luncheons, Presentations, Seminars, School Concerts	\$ 70.00	\$ 63.64	\$ 6.36	\$ 70.00	\$ 70.00	
Dance Classes, Yoga, Meetings (Per hour)	\$ 20.00	\$ 18.18	\$ 1.82	\$ 20.00	\$ 20.00	
Rehearsals, Preparations, Indoor Bowls, Badminton	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00	\$ 10.00	
Cleaning of/ Damage to Facilities						
All venues should be in a clean state before hire. Hirer's who do not leave the facility in the same state will be charged to clean the facility and cost of any damage.						
Hourly Rate	\$ 100.00	\$ 90.91	\$ 9.09	\$ 100.00	\$ 100.00	
EQUIPMENT HIRE						
PA System / Projector	\$ 30.00	\$ 27.27	\$ 2.73	\$ 25.00	\$ 20.00	
Bond for use of PA System / Projector	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00	\$ 50.00	
Trestles	\$ 2.00	\$ 1.82	\$ 0.18	\$ 2.00	\$ 2.00	
Chairs	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00	\$ 1.00	
HIRE BOND FEES						
Venues where liquor is provided - Commercial	\$ 500.00	\$ 500.00		\$ 500.00	\$ 500.00	
Venues where liquor is provided-Local Organisations	\$ 250.00	\$ 250.00		\$ 250.00	\$ 250.00	

SWIMMING POOL						
Daily Entrance Fees						
Adults	\$ 3.50	\$ 3.18	\$ 0.32	\$ 3.50	\$ 3.50	
Children/Students and Aged Pensioners	\$ 2.00	\$ 1.82	\$ 0.18	\$ 2.00	\$ 2.00	
Children 4 years and under	Free			Free	Free	
Monthly Tickets						
Family	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00	\$ 50.00	
Double	\$ 40.00	\$ 36.36	\$ 3.64	\$ 40.00	\$ 40.00	
Single	\$ 30.00	\$ 27.27	\$ 2.73	\$ 30.00	\$ 30.00	
Children/Student and Aged Pensioners	\$ 20.00	\$ 18.18	\$ 1.82	\$ 20.00	\$ 20.00	
Season Tickets						
Family	\$ 160.00	\$ 145.45	\$ 14.55	\$ 160.00	\$ 160.00	
Double	\$ 120.00	\$ 109.09	\$ 10.91	\$ 120.00	\$ 120.00	
Single	\$ 70.00	\$ 63.64	\$ 6.36	\$ 70.00	\$ 70.00	
Children/Students and Aged Pensioners	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00	\$ 50.00	
Pool Party Hire	\$ 30.00	\$ 27.27	\$ 2.73	\$ 20.00	\$ 20.00	
SPORTING CLUB LEASES						
Football Club (per annum)	\$ 2,500.00	\$ 2,272.73	\$ 227.27	\$ 2,500.00	\$ 2,500.00	
Netball Club (per annum)	\$ 300.00	\$ 272.73	\$ 27.27	\$ 300.00	\$ 300.00	
Hockey Club (per annum)	\$ 600.00	\$ 545.45	\$ 54.55	\$ 600.00	\$ 600.00	
Cricket Club (per annum)	\$ 600.00	\$ 545.45	\$ 54.55	\$ 600.00	\$ 600.00	
TRANSPORT						
TALC AND COCKY COUNTRY PLATES						
Fees set by the Department of Planning and Infrastructure						
ECONOMIC SERVICES						
TOURISM & AREA PROMOTION						
Caravan Park - Ablution Block key deposit/refund	\$ 10.00	\$ 10.00		\$ 10.00	\$ 10.00	
BUILDING FEES						
Building Construction Industry Training Fund (ITF Levy)						
The rate of Levy is 0.2% of the total value of construction (GST inclusive) over \$20,000.	as per calc.	as per calc.		as per regs	as per regs	
Building Services Levy						
Set by Other Legislation: Building Regulation 2012						
Application for Building Permit:						
- Estimated value of work (incl gst) of Over \$45,000	0.137%	0.137%		0.137%	0.139%	
- Estimated value of work (incl gst) of \$45,000 or Less	\$ 61.65	\$ 61.65		\$ 61.65	62.5	
Application for Demolition Permit:						
- Estimated value of work (incl gst) of Over \$45,000	0.137%	0.137%		0.137%	0.139%	
- Estimated value of work (incl gst) of \$45,000 or Less	\$ 61.65	\$ 61.65		\$ 61.65	62.5	
Occupancy permit or building approval certificate for approved building work under ss47, 49, 50 or 52 of the building Act	\$ 61.65	\$ 61.65		\$ 61.65	61.65	
Occupancy permit or building approval certificate for unauthorised building work under s51 of the building Act: Value of work over \$45,000	0.274%	0.274%		0.274%	0.0278%	
Occupancy permit or building approval certificate for unauthorised building work under s51 of the building Act: Value of work \$45,000 or Less	\$ 123.30	\$ 123.30		\$ 123.30	125.15	
Occupancy permit under S46 of the Building Act	No Levy			No Levy	No Levy	
Modification of occupancy permit for additional use of building on temporary basis under S48 of the Building Act.	No Levy			No Levy	No Levy	
Building Act Fees						
Division 1 - Application for building permits, demolition permits						
Certified application for a building permit (s.16(1))						
(a) for a building work for a Class 1 or Class 10 building or incidental structure: 0.19% of the estimated value of the building work, but less than \$97.70	as per regs			as per regs	as per regs	
(a) for a building work for a Class 2 to Class 9 building or incidental structure: 0.09% of the estimated value of the building work, but less than \$97.70	as per regs			as per regs	as per regs	
Uncertified application for a building permit (s.16(1))						
0.32% of the estimated value of the building work, but less than \$97.70	as per regs			as per regs	as per regs	
Application for a demolition permit						
(a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure	\$ 97.70	\$ 97.70		\$ 97.70	\$ 96.00	
(b) for demolition work in respect of a Class 2 to Class 9 building or incidental structure. \$97.70 for each storey of the building	\$ 97.70	\$ 97.70		\$ 97.70	\$ 96.00	
Application to extend the time during which a building or demolition permit has effect (s. 32(3)(f))	\$ 97.70	\$ 97.70		\$ 97.70	\$ 96.00	

Division 1 - Application for occupancy permits, building approval certificates					
Application for an occupancy permit for a completed building (s. 46)	\$ 97.70	\$ 97.70	\$ 97.70	\$ 96.00	
Application for a temporary occupancy permit for an incomplete building (s. 47)	\$ 97.70	\$ 97.70	\$ 97.70	\$ 96.00	
Application for modification of an occupancy permit for additional use of a building on a temporary basis (s. 48)	\$ 97.70	\$ 97.70	\$ 97.70	\$ 96.00	
Application for a replacement occupancy permit for permanent change of the building's use, classification (s. 49)	\$ 97.70	\$ 97.70	\$ 97.70	\$ 96.00	
Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision (s. 50(1) and (2)). \$10.80 for each strata unit covered by the application, but not less than \$107.70.	as per regs	as per regs	as per regs	\$ 10.60	
Application for an occupancy permit for a building in respect of which unauthorised work has been done (s. 51(2)): 0.18% of the estimated value of the unauthorised work as determined by the permit authority, but not less than \$97.70	as per regs	as per regs	as per regs	0.183%	
Application for a building approval certificate for a building in respect of which unauthorised work has been done (s. 51(3)): 0.38% of the estimated value of the unauthorised work as determined by the permit authority, but not less than \$97.70.	as per regs	as per regs	as per regs	0.38%	
Application to replace an occupancy permit for an existing building (s52(1))	\$ 97.70	\$ 97.70	\$ 97.70	\$ 96.00	
Application for a building approval certificate for an existing building where unauthorised work has not been done (s. 52(2))	\$ 97.70	\$ 97.70	\$ 97.70	\$ 96.00	
Application to extend the time during which an occupancy permit or building approval certificate has effect (s. 65(3)(a))	\$ 97.70	\$ 97.70	\$ 97.70	\$ 96.00	
Application as defined in regulation 31(for each building standard in respect of which a declaration is sought)	\$ 2,160.15	\$ 2,160.15	\$ 2,160.15	\$ 2,123.00	
Inspection of pool enclosures (regulation 53)	\$ 57.45				
Application for approval of battery powered smoke alarms (regulation 61)	\$ 179.40				
BUILDING INSPECTION/PLANNING FEE (EHO/BS - per hr)	\$ 88.50	\$ 80.45	\$ 8.05	\$ 88.50	\$ 88.50
STANDPIPE WATER (per kilo litres)	\$ 3.60	\$ 3.50		\$ 3.50	\$ 3.50
OTHER PROPERTY AND SERVICES					
PLANT HIRE					
Minimum charge of 1 hour per plant hired					
<i>Rate includes operator</i>	Per Hour			Per Hour	Per Hour
Grader - Contractor	\$ 174.00	\$ 158.18	\$ 15.82	\$ 150.00	\$ 150.00
Grader - Ratepayer	\$ 154.00	\$ 140.00	\$ 14.00	\$ 130.00	\$ 130.00
Tractor/ Roller - Contractor	\$ 139.00	\$ 126.36	\$ 12.64	\$ 115.00	\$ 115.00
Tractor/ Roller - Ratepayer	\$ 119.00	\$ 108.18	\$ 10.82	\$ 95.00	\$ 95.00
Backhoe - Contractor	\$ 164.00	\$ 149.09	\$ 14.91	\$ 140.00	\$ 140.00
Backhoe - Ratepayer	\$ 144.00	\$ 130.91	\$ 13.09	\$ 120.00	\$ 120.00
Loader - Contractor	\$ 174.00	\$ 158.18	\$ 15.82	\$ 150.00	\$ 150.00
Loader - Ratepayer	\$ 154.00	\$ 140.00	\$ 14.00	\$ 130.00	\$ 130.00
Prime Mover plus Side Tipper - Contractor	\$ 179.00	\$ 162.73	\$ 16.27	\$ 155.00	\$ 155.00
Prime Mover plus Side Tipper - Ratepayer	\$ 159.00	\$ 144.55	\$ 14.45	\$ 135.00	\$ 135.00
Prime Mover plus Low Loader - Rate per Km	\$ 5.00	\$ 4.55	\$ 0.45	\$ 5.00	\$ 5.00
Tip Truck - Contractor (large truck)	\$ 169.00	\$ 153.64	\$ 15.36	\$ 145.00	\$ 145.00
Tip Truck - Ratepayer (large truck)	\$ 149.00	\$ 135.45	\$ 13.55	\$ 125.00	\$ 125.00
Truck & Trailer - Contractor	\$ 179.00	\$ 162.73	\$ 16.27	\$ 155.00	\$ 155.00
Truck & Trailer - Ratepayer	\$ 159.00	\$ 144.55	\$ 14.45	\$ 135.00	\$ 135.00
Tractor - Contractor	\$ 124.00	\$ 112.73	\$ 11.27	\$ 100.00	\$ 100.00
Tractor - Ratepayer	\$ 109.00	\$ 99.09	\$ 9.91	\$ 85.00	\$ 85.00
Rubbered Tyred Roller - Contractor	\$ 144.00	\$ 130.91	\$ 13.09	\$ 120.00	\$ 120.00
Rubbered Tyred Roller - Ratepayer	\$ 124.00	\$ 112.73	\$ 11.27	\$ 100.00	\$ 100.00
Vibratory Roller - Contractor	\$ 164.00	\$ 149.09	\$ 14.91	\$ 140.00	\$ 140.00
Vibratory Roller - Ratepayer	\$ 144.00	\$ 130.91	\$ 13.09	\$ 120.00	\$ 120.00
Small Truck - Contractor	\$ 134.00	\$ 121.82	\$ 12.18	\$ 110.00	\$ 110.00
Small Truck - Ratepayer	\$ 114.00	\$ 103.64	\$ 10.36	\$ 90.00	\$ 90.00
Skid Steer - Contractor	\$ 134.00	\$ 121.82	\$ 12.18	\$ 110.00	\$ 110.00
Skid Steer - Ratepayer	\$ 114.00	\$ 103.64	\$ 10.36	\$ 90.00	\$ 90.00
Bus Hire - Commercial (charge per kilometre), BOND \$200	\$ 1.20	\$ 1.09	\$ 0.11	\$ 1.00	\$ 1.00
Bus Hire - Community (charge per kilometre), BOND \$100	\$ 0.60	\$ 0.55	\$ 0.05	\$ 0.50	\$ 0.50
SUPERVISOR (per hour)	\$ 100.00	\$ 90.91	\$ 9.09	\$ 100.00	\$ 100.00
Penalty rates will apply if overtime is involved					
LABOURER (per hour)	\$ 55.00	\$ 50.00	\$ 5.00	\$ 55.00	\$ 55.00
Penalty rates will apply if overtime is involved					
SAND/GRAVEL/BLUE METAL Flat rate of:					
Small Truck (approx. 3 to 4 metres) - per load	\$ 100.00	\$ 90.91	\$ 9.09	\$ 100.00	\$ 100.00
Large Truck (approx. 10m3) per load	\$ 170.00	\$ 154.55	\$ 15.45	\$ 170.00	\$ 170.00
Sale of:					
SAND/GRAVEL/BLUE METAL BY 6x4 TRAILER LOAD	\$ 30.00	\$ 27.27	\$ 2.73	\$ 30.00	\$ 30.00
SMALL ITEMS					
Minimum charge of 1 day per items hired					
Verticutter - per day	\$ 45.00	\$ 40.91	\$ 4.09	\$ 45.00	\$ 45.00
Plate Compactor - per day	\$ 55.00	\$ 50.00	\$ 5.00	\$ 55.00	\$ 55.00
Cement Mixer - per day	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00	\$ 50.00
Other minor plant at the discretion of CEO or WS					

12. QUESTIONS BY MEMBERS WITHOUT NOTICE

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14. TIME AND DATE OF NEXT MEETING

The Next Ordinary Council Meeting will be held on Wednesday 15th August 2018 at 1.30pm.

15. CONFIDENTIAL ITEMS

16. MEETING CLOSURE

There being no further business the Presiding Officer closed the meeting at 1.52pm

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: _____

Presiding Officer

Date: 15th August 2018