



AGENDA FOR THE  
ORDINARY COUNCIL MEETING  
TO BE HELD ON  
WEDNESDAY  
21<sup>ST</sup> FEBRUARY 2018

SHIRE OF THREE SPRINGS  
PROGRAM FOR WEDNESDAY 21<sup>ST</sup> FEBRUARY 2018

12:00 - 1:30PM	COUNCIL BRIEFING SESSION (PREVIOUSLY NETWORKING MEETING)
1:30PM	COUNCIL MEETING COMMENCES
3:00PM	AFTERNOON TEA



WILDFLOWER COUNTRY

**SHIRE OF THREE SPRINGS  
ORDINARY COUNCIL MEETING NOTICE PAPER  
21<sup>ST</sup> FEBRUARY 2018**

President and Councillors,

An ordinary meeting of Council is called for Wednesday, 21<sup>st</sup> February 2018, in the Council Chambers, Railway Road, Three Springs commencing at 1:30pm.

**Sylvia Yandle  
Chief Executive Officer**

**16<sup>th</sup> February 2018**

## **THREE SPRINGS SHIRE COUNCIL**

### **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Three Springs for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff.

The Shire of Three Springs disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement occurring during Council/Committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Three Springs during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Three Springs. The Shire of Three Springs warns that anyone who has an application lodged with the Three Springs Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Three Springs in respect of the application.

## SHIRE OF THREE SPRINGS

### AGENDA FOR ORDINARY MEETING OF COUNCIL TO BE HELD IN COUNCIL CHAMBERS ON 21<sup>st</sup> FEBRUARY 2018 COMMENCING AT 1.30 PM.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS
2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
4. PUBLIC QUESTION TIME
5. APPLICATIONS FOR LEAVE OF ABSENCE
6. CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1. Confirmation of Minutes of Ordinary Meeting held 13<sup>th</sup> December 2017

**OFFICER RECOMMENDATION – ITEM 6.1**

That the Minutes of the Ordinary Council Meeting held on the 13<sup>th</sup> December 2017 be confirmed as a true and accurate record of proceedings.

7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION
8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS
9. OFFICERS REPORTS

9.1. HEALTH, BUILDING AND TOWN PLANNING

9.1.1. PROVISION OF BUILDING SERVICES

**Agenda Reference:** CEO 01/18-01  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** City of Greater Geraldton  
**File Reference:** ADM0236  
**Disclosure of Interest:** Nil  
**Date:** 4th January 2018  
**Author:** Sylvia Yandle, CEO

**Signature of Author:** \_\_\_\_\_

**SUMMARY**

For Council to consider shared services available for provision of Building Services.

**ATTACHMENT**

9.1.1a MOU City of Greater Geraldton

**BACKGROUND**

Council entered into a Memorandum of Understanding for the provision of Health, Building and Planning Services in April 2014. Due to the resignation from Shire of Irwin of both their

dual Environmental Health/Building Surveyor and Environmental Health Officer in 2016 this service ceased and Trevor Brandy was engaged to undertake any Environmental Health and Building matters on a as needs basis.

As the Shire of Coorow is not renewing Trevor Brandy's contract beyond 2017, Trevor submitted a letter of engagement with an offer to consult to the Shire of Three Springs to supply Health and Building Services. The consultancy fee requested was considerably higher than what we are currently paying for these services.

At December 2017 meeting Council agreed to enter into a Memorandum of Understanding with Shire of Irwin between the Shires of Carnamah, Mingenew and Three Springs for the Provision of Shared Services for Environmental Health. However the Shire of Three Springs does not by itself have sufficient work for a full time Building Services Officer therefore it is necessary to consider some form of a shared arrangement for these services.

This report recommends that the Shire accept an offer from the City of Greater Geraldton to provide a Building Services Officer (Shire of Chapman Valley only provides planning service and not building, this was incorrectly stated in December agenda item).

## **COMMENT**

Carnamah's CEO Neil Hartley contacted City of Greater Geraldton in relation to provision of Environmental and Building services but they did not have capacity to service all three shires but was able to provide Building Services to Carnamah, Mingenew and Three Springs.

The meeting of the CEO's of the 3 shires agreed that the service offered by the City of Greater Geraldton was reasonable from a cost perspective, and also provided a sustainable long term solution. The City has provided its pro-forma Memorandum of Understanding (attached) for the consideration of each shire individually.

No action has been taken to call tenders for a contract with a suitably qualified business/officer(s) to service the three local governments as the offer from the City of Greater Geraldton is well priced and provided by a reputable organisation. Neither has any action been progressed on the potential to employ a part time officer between the three local governments as this was seen as the "least preferred option".

The Building Services Officer, is not a compulsory service a local government needs to offer as it is now able to be provided by privately certified providers (it used to be exclusive to local governments but that changed several years ago and is now no longer the case). We could therefore simply say to anyone requiring a Building License that they would need to seek out a private certifier. This is not entirely ideal from a customer service perspective but other local governments have adopted this practice, so it would not be unique if that was the direction taken. Having an arrangement with the City of Greater Geraldton is a "half way" measure, where customers can make contact directly with the City to access either general or direct advice on building matters for their properties within the Shire of Three Springs. Council of course needs to meet the cost of that advice and this is accommodated within the MOU (enquiries that take more than 5 minutes are charged at the building surveyor hourly rate, presently \$88.15 per hour).

## **CONSULTATION**

Chief Executive Officers Shire of Three Springs, Carnamah and Mingenew and City of Greater Geraldton Co-ordinator of Building Surveying.

## **STATUTORY ENVIRONMENT**

The Building Act (2011) of Western Australia still provides at Section 9, that no building work is allowed without a building permit, however it does as per Part 2 of that Act, enable

builders, developers, designers and owners of properties a choice in *Private* or *Local Government Building Certifications*.

## **POLICY IMPLICATIONS**

Policy Manual 10000 Buildings – Requirements listed.

## **FINANCIAL IMPLICATIONS**

The Building control expenditure budget amount for 2017/18 is \$3,000.

## **STRATEGIC IMPLICATIONS**

### **Strategic Community Plan**

4.3.2 Ensure compliance with town planning, building and health, local and all other relevant legislation

## **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER RECOMMENDATION – ITEM 9.1.1**

**That Council:--**

- 1. Enter into a Memorandum of Understanding with City of Greater Geraldton for the Provision of Shared Services for ongoing Building Services;**
- 2. Authorise Chief Executive Officer to sign the Memorandum of Understanding.**



1021768507  
City of  
**Greater Geraldton**  
a vibrant future



21 December 2017

Our Ref: D-17-97244  
Your Ref: n/a  
File Ref: GR/10/0019  
Enquiries: Dave Gibson

Sylvia Yandle  
Chief Executive Officer  
Shire of Three Springs  
132 Railway Road  
Three Springs WA 6519

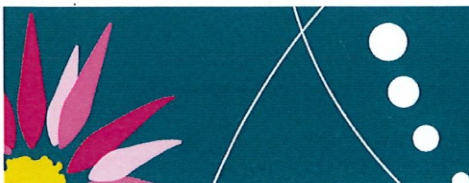
Dear Ms Yandle

**MEMORANDUM OF UNDERSTANDING (MOU) FOR THE SUPPLY OF BUILDING SURVEYING SERVICES TO THE SHIRE OF THREE SPRINGS**

The City of Greater Geraldton (the 'City') will provide building surveying services to the Shire of Three Springs (the 'Shire') in accordance with the agreed points as listed below.

The MOU period will be effective from the date of signing by both parties and will be reviewed as required.

1. The City will provide building surveying services to assess Class 1 and 10 building applications on behalf of the Shire.
2. The City will liaise with the builder / applicant directly, with regards to any further requests for information or clarifications and provide a Certificate of Design Compliance (CDC).
3. The City can also provide a building certifying service for Class 2 to 9 buildings. The owner / builder can engage the City directly to provide a CDC.
4. The Shire's own town planning, environmental health and other relevant officers will be responsible to review building applications prior to them being forwarded to the City.
5. A copy of any town planning, environmental health or other relevant approvals are to be included in the documentation forwarded to the City for reference in the CDC.
6. The Shire will formally issue the Building Permit.



PO Box 101 Geraldton WA 6531  
**Geraldton Civic Centre** T 08 9956 6600 F 08 9956 6674  
**Mullewa Office** T 08 9956 6643 F 08 9961 1206  
E [council@cgg.wa.gov.au](mailto:council@cgg.wa.gov.au) W [www.cgg.wa.gov.au](http://www.cgg.wa.gov.au)  
ABN 55 907 677 173



7. The City can conduct compliance inspections and undertake enforcement action for compliance with the applicable building standards as referenced in the *Building Act 2011* and the *Building Regulations 2012*.
8. The City's building surveyors will be available by phone or email to discuss building issues on behalf of the Shire. Any general inquiries from the public not related to a current building application will be briefly documented and provided to the Shire on a monthly basis. Should an enquiry be longer than 5 minutes then they will be charged at the charge out rate.
9. The building surveyor charge out rate shall be \$88.15 per hour (GST inclusive) and shall be invoiced at the end of each month.
10. The building surveyor will provide updates to the Shire on any changes to relevant legislation etc.
11. The Shire is responsible to arrange accommodation and meals (or reimburse the City) for the visiting building surveyor(s).
12. The mode of transport will be a City motor vehicle charged at the ATO rate of \$0.73 per kilometre (GST inclusive).
13. The City's building surveyor travel time will be charged at the hourly rate.
14. Whilst on site visits, the City's building surveyor will also be available for meetings and general enquires etc.
15. If the Shire of Three Springs agrees with the above terms of a service provision as set out in this document, please sign and date the attached Signatory Page.

Should there be any further questions or more information required, please don't hesitate to contact Dave Gibson, Coordinator Building Services on (08) 9956 6691.

Yours sincerely



Ross McKim  
**CHIEF EXECUTIVE OFFICER**

## Signatory Page

### AUTHORISED SIGNATORIES:

This MOU document represents a service agreement to provide building surveying services between the City of Greater Geraldton and the Shire of Three Springs in accordance with the conditions as outlined above (with the terms to be reviewed as required).

### CITY OF GREATER GERALDTON

Name: Ross McKim

Signature: \_\_\_\_\_



Position: Chief Executive Officer

Date: 22/12/17

### SHIRE OF THREE SPRINGS

Name: Sylvia Yandle

Signature: \_\_\_\_\_

Position: Chief Executive Officer

Date: \_\_\_\_\_

## **9.2. ADMINISTRATION**

### **9.2.1 PROVISION OF ONLINE LICENSING SERVICES**

**Agenda Reference:** CEO 02/18-01  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** Department of Transport  
**File Reference:** ADM0183  
**Disclosure of Interest:** Nil

**Date:** 14th February 2018  
**Author:** Sylvia Yandle, CEO

**Signature of Author:** \_\_\_\_\_

### **SUMMARY**

For Council to consider renewal of contract with Department of Transport for the provision of online licensing services and non road law functions for a further term of three (3) years expiring 31st December 2020.

### **ATTACHMENT**

- 9.2.1a Letter Department of Transport re provision of Licensing Services
- 9.2.1b Provision of Online Licensing Services Agreement as separate document
- 9.2.1c Provision of Non Road Law Functions Agreement as separate document

### **BACKGROUND**

The current contract with the Department of Transport and Shire of Three Springs for the provision of online licensing and registration of motor vehicles to the general public, expired on 31st December 2017. To provide adequate time to consider the new agreement the expiry date has been extended to 31st March 2018.

### **COMMENT**

Majority of local governments provide vehicle licensing services to their communities, a service that has been in place for over 20 years and formalised under the above mentioned contractual arrangements.

Regional town centres play an important customer service role in providing a means for the public to license motor vehicles and perform transactions in relation to other licensing matters – with Shires being the central agencies to fulfil this role under contractual arrangements with Department of Transport.

### **CONSULTATION**

CEO, Finance Officer and Department of Transport staff

## **STATUTORY ENVIRONMENT**

Section 11 of the Road Traffic (Administration) Act 2008

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Online Licencing Agency Commission amounts to approximately \$11,000 per year.

## **STRATEGIC IMPLICATIONS**

### **Strategic Community Plan**

Retain and support the presence of the existing government services, facilities and other agencies in Town

## **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER RECOMMENDATION – ITEM 9.2.1**

#### **That Council:-**

- 1. Resolve that pursuant to section 9.49a of the Local Government Act 1995 to affix the common seal to the DOT965817 Agreement for the Provision of Licensing Services in the Shire of Three Springs in Terms of S11 of the Road Traffic (Administration) Act 2008.**
- 2. Resolve that pursuant to section 9.49a of the Local Government Act 1995 to affix the common seal to the DOT965817 Agreement for the Provision of Non Road Law Functions in the Shire of Three Springs.**

## 9.2.1a attachment



Government of **Western Australia**  
Department of **Transport**  
**Commercial and Partnerships**

Our ref: A9895654  
Enquiries: Elena Asenova  
Telephone: (08) 6551 6568

Ms Sylvia Yandle  
Shire of Three Springs  
PO BOX 117  
THREE SPRINGS WA 6409

Email: [ceo@threesprings.wa.gov.au](mailto:ceo@threesprings.wa.gov.au)

Dear Mr Yandle,

**Agreement No.965817 for the Provision of Licensing Services under Section 11 of the Road Traffic (Administration) Act 2008**

I refer to your Agreement with the Chief Executive Officer (also known as the Director General) of the Department of Transport.

The term of the Agreement will expire on 31 December 2017, and a replacement Agreement has recently been forwarded to you. To provide adequate time to consider the new agreement, the Chief Executive Officer grants an extension to the Agreement for a further term of three (3) months in accordance with the terms and conditions of the Agreement.

The commencement date of the further term of the Agreement is 1 January 2018 and the expiry date is the close of business, 31 March 2018 unless otherwise terminated under the terms and conditions of the Agreement. Should you wish to notify the Chief Executive Officer that you want to end the Agreement, please send notice to [SAA@transport.wa.gov.au](mailto:SAA@transport.wa.gov.au), otherwise the extension will take effect.

You must maintain insurance for the term of the extension and for the amounts specified in the Agreement.

Should you have any queries with regards to the above, please contact Elena Asenova on (08) 6551 6568, or operational queries can be made to email [SAA@transport.wa.gov.au](mailto:SAA@transport.wa.gov.au).

Yours sincerely

James Nikitas  
Director Commercial and Partnerships  
Approved delegate of the Director General  
Department of Transport  
for and on behalf of the Crown in the right of  
the State of Western Australia

22/12/2017

Commercial and Partnerships, GPO Box R1290 Perth Western Australia 6844  
Telephone (08) 6551 6568 Facsimile (08) 6551 7022 [SAA@transport.wa.gov.au](mailto:SAA@transport.wa.gov.au)  
[www.transport.wa.gov.au](http://www.transport.wa.gov.au) ABN 27 285 643 255

### **9.3. FINANCE**

#### **9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 31 DECEMBER 2017 AND 31 JANUARY 2018**

**Agenda Reference:** Manager of Finance  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** Shire of Three Springs  
**File Reference:** ADM0243  
**Disclosure of Interest:**  
**Date:** 12<sup>th</sup> February, 2018  
**Author:** Leah John

**Signature of Author:** \_\_\_\_\_

#### **SUMMARY**

The Monthly Statement of Financial Activity report for the month ending 31<sup>st</sup> December 2017 and 31<sup>st</sup> January 2018 is presented to Council for adoption.

#### **ATTACHMENT**

1. Finance Report ending 31<sup>st</sup> December, 2017
2. Finance Report ending 31<sup>st</sup> January 2018

#### **BACKGROUND**

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

#### **CONSULTATION**

No consultation required.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 Section 6.4.  
Local Government (Financial Management) Regulations 1996 Section 34.

#### **POLICY IMPLICATIONS**

Nil.

#### **FINANCIAL IMPLICATIONS**

Financial implications are outlined in comments.

#### **STRATEGIC IMPLICATIONS**

Nil.

#### **OFFICER COMMENT**

Council's estimated Surplus C/FWD as at 31<sup>st</sup> December 2017 was \$2,490,019 and \$2,060,514 at close of January 2018.

	<b>SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS</b>	
	31-Dec-2017	31-Jan-2018
Municipal Account	\$101,244	\$25,827
Business Cash Maximiser (Municipal Funds)	\$891,583	\$524,961
Grant Funds Holding Maximiser Account (Municipal Funds)	\$1,254,591	\$1,255,158
Trust Account	\$1,556	\$1,556
Reserve Maximiser	\$1,266,811	\$1,266,811
Police Licensing Account	\$94,968	\$95,459

Debtor's balance as at 31 December 2017, total \$31,533 and \$32,968 at 31 January 2018.  
 Creditors as at 31 December 2017, total \$189 and 31 January 2018 was \$262.  
 The total outstanding Rates debt was \$280,592 at December close and January was \$266,475.

#### VOTING REQUIREMENTS

Simple Majority.

#### **OFFICER RECOMMENDATION – ITEM 9.3.1**

**That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 31<sup>st</sup> December 2017 and 31<sup>st</sup> January 2018.**

**SHIRE OF THREE SPRINGS**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

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**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

	NOTE	31/12/17 Y-T-D Actual \$	31/12/17 Y-T-D Budget \$	2017/18 Original Budget \$	31/12/17 Y-T-D Variance \$	31/12/17 Y-T-D Variance %
<b>REVENUES/SOURCES</b>	1,2					
Governance		18,311	13,965	27,947	4,346	(31%)
General Purpose Funding		268,073	244,389	477,239	23,684	(10%)
Law, Order, Public Safety		16,809	203,536	226,284	(186,727)	92%
Health		8,310	9,756	19,500	(1,446)	15%
Education and Welfare		5,331	144,448	563,900	(139,117)	96%
Housing		48,649	54,318	108,625	(5,669)	10%
Community Amenities		73,111	73,117	78,100	(6)	0%
Recreation and Culture		6,957	27,300	54,599	(20,343)	75%
Transport		283,315	501,078	1,460,985	(217,763)	43%
Economic Services		4,392	5,910	11,813	(1,518)	26%
Other Property and Services		17,415	22,926	45,850	(5,511)	24%
		<u>750,673</u>	<u>1,300,743</u>	<u>3,074,842</u>	<u>550,070</u>	<u>(42%)</u>
<b>(EXPENSES)/(APPLICATIONS)</b>	1,2					
Governance		(128,341)	(144,036)	(288,039)	(15,695)	11%
General Purpose Funding		(16,133)	(17,988)	(35,974)	(1,855)	10%
Law, Order, Public Safety		(119,168)	(119,724)	(239,400)	(556)	0%
Health		(59,448)	(54,828)	(109,640)	4,620	(8%)
Education and Welfare		(3,201)	(5,922)	(11,850)	(2,721)	46%
Housing		(166,415)	(172,848)	(345,627)	(6,433)	4%
Community Amenities		(137,820)	(145,422)	(290,750)	(7,602)	5%
Recreation & Culture		(393,312)	(477,453)	(954,870)	(84,141)	18%
Transport		(457,717)	(557,996)	(1,474,189)	(100,279)	18%
Economic Services		(48,589)	(55,035)	(110,076)	(6,446)	12%
Other Property and Services		49,785	(22,239)	(44,466)	(72,024)	324%
		<u>(1,480,359)</u>	<u>(1,773,491)</u>	<u>(3,904,881)</u>	<u>(293,132)</u>	<u>(17%)</u>
<b>Net Result Excluding Rates</b>		<b>(729,686)</b>	<b>(472,748)</b>	<b>(830,039)</b>	<b>256,938</b>	
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	4	5,195	5,262	10,530	(67)	1%
Rounding			0	0	0	0%
Depreciation on Assets	2(a)	406,750	405,375	972,894	1,375	(0%)
<b>Capital Expenditure and Income</b>						
Purchase Land held for resale	3	0	0	0	0	
Purchase Land and Buildings	3	(297,697)	(329,213)	(1,754,151)	(31,516)	10%
Purchase Furniture and Equipment	3	(46,965)	(24,000)	(120,000)	22,965	(96%)
Purchase Plant and Equipment	3	(10,876)	(176,000)	(278,300)	(165,124)	94%
Purchase of Motor Vehicles	3	(73,851)	(126,000)	(126,000)	(52,149)	41%
Purchase Infrastructure Assets - Roads	3	(478,010)	(1,026,628)	(2,115,356)	(548,618)	53%
Purchase Infrastructure Assets - Footpaths	3	0	(50,000)	(50,000)	(50,000)	100%
Purchase Infrastructure Assets - Airfields	3	0	0	0	0	0%
Purchase Infrastructure Assets - Parks	3	(2,490)	0	0	2,490	(100%)
Proceeds from Disposal of Assets	4	42,273	30,000	80,000	(12,273)	(41%)
Repayment of Debentures	5	(31,035)	(31,035)	(62,885)	0	0%
Proceeds from New Debentures	5	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	6	(10,706)	(10,183)	(81,396)	523	(5%)
Transfers from Reserves (Restricted Assets)	6	0	0	600,000	0	0%
AD/Net Current Assets July 1 B/Fwd	7	1,675,808	1,714,991	1,714,991	(39,183)	
LE/Net Current Assets Year to Date	7	<u>2,490,019</u>	<u>2,129,890</u>	<u>0</u>	<u>360,129</u>	<u>(17%)</u>
<b>Amount Req'd to be Raised from Rates</b>		<b>(2,038,445)</b>	<b>(2,039,712)</b>	<b>(2,039,712)</b>	<b>1,267</b>	<b>(0%)</b>

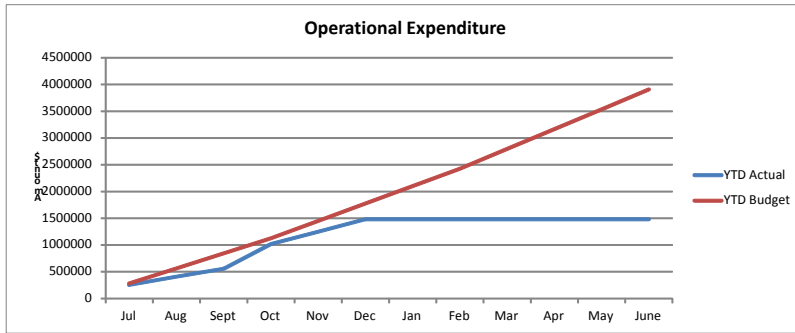
**Statement of Financial Activities Reportable Variances - Actuals Vs. Current Budget**

Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

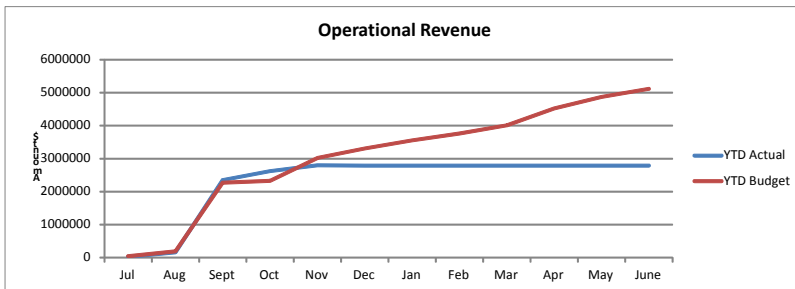
% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

	%	\$	
<b>REVENUES/SOURCES</b>			<b>Explanation for Variances</b>
Governance	(31%)	\$ 4,346	LGIS insurance scheme credit
General Purpose Funding	(10%)	\$ 23,684	Financial assistance grants received to date higher than budget expectations.
5 Law, Order, Public Safety	92%	-\$ 186,727	DFES funding for new Fire Shed to be made available after project is completed in Feb/March 2018.
Education and Welfare	96%	-\$ 139,117	Child care funding yet to be received from Department of Regional Development (DRD) and Lotterywest.
9 Housing	10%	-\$ 5,669	Housing income below budget at this stage- 5 Glyde property nearing completion of major refurbishment and expected to be available for rent in the new year.
11 Recreation and Culture	75%	-\$ 20,343	Dept of Sports & Recreation advised that yearly pool grant of \$32k is no longer available 2017/18. Permanent difference to be adjusted at budget review.
12 Transport	43%	-\$ 217,763	Timing difference - roads to recovery projects and wandrra to commence early 2018 and recoup of funding to occur when project starts.
Other Property and Services	24%	-\$ 5,511	Low income at this stage.
<b>(EXPENSES)/(APPLICATIONS)</b>			
Governance	11%	-\$ 15,695	Generally low admin costs in staff training, salaries, advertising and FBT.
Health	(8%)	\$ 4,620	Health services expenditure higher driven mostly by admin allocations.
Housing	4%	-\$ 6,433	Depreciation in buildings lower than budget due to drop in housing values resulting from recent land & building revaluations.
Community Amenities	5%	-\$ 7,602	Town planning expenses high due to a DAP payment for a Solar Farm assessment - funds received in 2016/17 financial year.
Recreation & Culture	18%	-\$ 84,141	Mainly driven by low depreciation costs on pool assets down valued in 2016/17 financial year. Low costs in pool salary and parks, gardens & reserves also contributed to the variance.
Transport	18%	-\$ 100,279	General road maintenance and Wandrra work behind schedule.
Economic Services	12%	-\$ 6,446	Reduced spending in tourism and promotion activities as the tourist season ends.
Other Property and Services	324%	-\$ 72,024	Plant recovery costs high, currently being reviewed by staff.
<b>CAPITAL EXPENDITURE AND INCOME</b>			
Purchase Land and Buildings	10%	-\$ 31,516	Admin Building project completed. Fire Shed ongoing with interior fittings done by Shire staff.
Purchase Furniture and Equipment	(96%)	\$ 22,965	Purchase of automated pool dosing system ahead of budget.
Purchase Plant and Equipment	94%	-\$ 165,124	Backhoe delivered in late December, invoice payment in January 2018.
Purchase of Motor Vehicles	41%	-\$ 52,149	Works Supervisor vehicle and commute vehicles purchased in December. CEO vehicle to be replaced in early new year 2018.
Purchase Infrastructure Assets - Roads	53%	-\$ 548,618	Most road works planned to start in the new year, refer to works program.
Purchase Infrastructure Assets - Footpaths	100%	-\$ 50,000	Footpaths works scheduled for March/April 2018, awaiting approval of grant application to the Dept. of Transport for Bike Network Path funding
Purchase Infrastructure Assets - Parks	(100%)	\$ 2,490	
Proceeds from Disposal of Assets	(41%)	-\$ 12,273	Plant replacement ahead of budget.

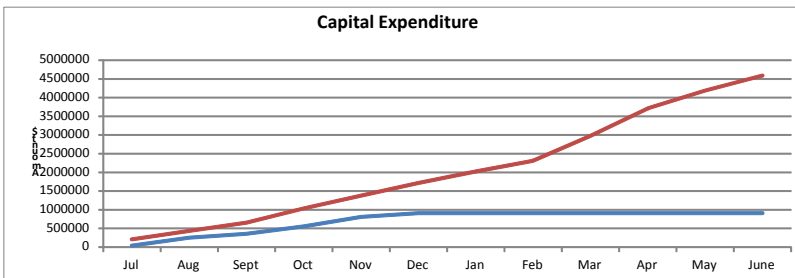
## General Income and Expenditure Graphs



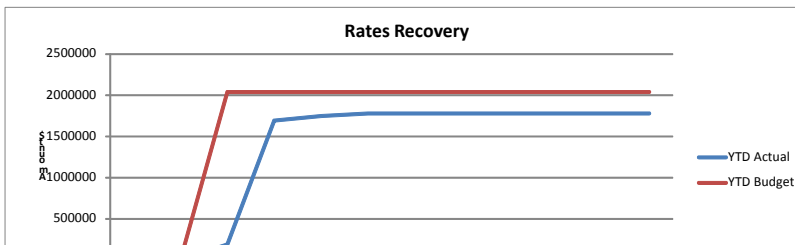
**Comment:** Rural tree pruning advanced ahead of budget, most road sides covered. Pruning in town centre done in November/ December periods. Road maintenance work behind budget at this stage partially due to grader down time. Housing maintenance costs picking up against budget.



**Comment:** Received 1st quarter FAGS, and 1st, 40% claim on mainroad funding. Second 40% claim pending commencement of road projects early 2018. Yearly grant of \$32,000 for Community Pools Revitalisation Program has ceased and no longer available in 2017/18 year. It creates a shortfall in anticipated revenue for the operating budget.



**Comment:** Admin Building interior upgrade and refurbishment completed end of November with the purchase of office furniture & equipments. First claim of 40% of main road funding done. Most capital road works planned to start in December and completion expected in the 3rd quarter of the year. Works supervisor vehicle and outside crew commute vehicle replaced during the month. Backhoe delivered after mid December, invoice payment in January 2018. Pool automated dozing system purchased and installed in November 2017.



**Comment:** Rates Billing for 2017/18 year issued mid-September 2017. About 13 % of rates revenue outstanding at December close. Second instalment was due on the 22nd December 2017.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(g) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2018.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

**(l) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(m) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

**(n) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF THREE SPRINGS  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(o) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

**(p) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF THREE SPRINGS  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

**2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:  
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

**HEALTH**

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

**EDUCATION AND WELFARE**

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

**HOUSING**

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

**COMMUNITY AMENITIES**

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

**RECREATION AND CULTURE**

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

**TRANSPORT**

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

**ECONOMIC SERVICES**

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

**OTHER PROPERTY & SERVICES**

Activities: Private works, plant repairs



**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

		31 December, 2017 Actual \$	2017/18 Current Budget \$
<b>3. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b><u>By Program</u></b>			
<b>Governance</b>			
Furniture & Equipment		11,279	30,000
M/V Purchase		0	40,000
Buildings	Chambers/Admin	94,678	160,767
<b>Law, Order, Public Safety</b>			
Firefighting Equipment	Fire Truck	0	0
Furniture & Equipment	CCTV Cameras	0	20,000
Fire Prevention Buildings	Fire Shed	122,812	185,784
<b>Health</b>			
Furniture & Equipment (Medical Centre)		0	10,000
Buildings cap - Doctors House	Doctor's House	1,922	6,000
<b>Welfare Services</b>			
Buildings	Child Care Centre	62	1,130,000
<b>Housing</b>			
Buildings	Staff Housing	20,966	34,100
Buildings	Other Housing	51,015	108,000
<b>Community Amenities</b>			
Infrastructure Assets Parks & Gardens	Revitalisation & Arrino	2,490	0
Buildings	Thrity Shop	3,600	2,500
<b>Recreation and Culture</b>			
Buildings	Pool Shelter	0	108,000
Furniture & Equipment (Pool)		30,543	35,000
Furniture & Equipment		3,256	4,000
Building - Pavilion		0	2,500
Buildings - Public Halls/Civic Centre		0	4,000
<b>Transport</b>			
Infrastructure - Roads		464,356.76	1,815,356
Purchase Plant & Equipment	Backhoe/Free Roller	0	267,000
Tools & Equipment	Traffic Lights, Welder, Genset, etc	10,876	11,300
Purchase of Motor Vehicles	Mechanics vehicle	73,851	86,000
Furniture & Equipment	Office Equipment & Network	1,452	11,000
Building	Transportable Office	2,642	10,000
Footpaths	Slaughter Street	0	50,000
Drainage	Town Drainage	13,653	300,000
<b>Economic Services</b>			
Furniture & Equipment			10,000
Buildings			2,500
		<b>909,889</b>	<b>4,443,807</b>

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

	31 December, 2017 Actual \$	2017/18 Current Budget \$
<b>3. ACQUISITION OF ASSETS</b>		
The following assets have been acquired during the period under review:		
<b><u>By Class</u></b>		
Land Held for Resale	0	0
Land and Buildings	297,697	1,754,151
Furniture and Equipment	46,965	120,000
Plant and Equipment	10,876	278,300
Motor Vehicles	73,851	126,000
Infrastructure Assets - Roads	478,010	2,115,356
Infrastructure Assets - Footpaths	0	50,000
Infrastructure Assets - Airfield	0	0
Infrastructure Assets - Parks and Ovals	2,490	0
	<b><u>909,889</u></b>	<b><u>4,443,807</u></b>
		<b>0</b>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

909,889	4,443,807
909,889	4,443,807
0	0

**ACQUISITION OF ASSETS****2017/2018 ORIGINAL BUDGET****By Program**

Trade-In

**Governance**

Building	Chambers/Admin	160,767	
Plant & Equipment	Vehicle	40,000	20,000
Furniture & Equipment	IT	30,000	

**Law, Order, Public Safety**

Buildings	Fire Shed	185,784	
Furniture & Equipment	CCTV Cameras	20,000	

**Health**

Buildings	Doctor's House	6,000	
Furniture & Equipment	M/Centre Equipment	10,000	

**Welfare Services**

Buildings	Child Centre Building	1,130,000	
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**Housing**

Buildings	Staff Housing	34,100	
Buildings	Other Housing	108,000	

**Community Amenities**

Buildings	Thrifty Shop	2,500	
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**Recreation and Culture**

Buildings	Pool Shelter & Bowl		
Furniture & Equipment	repaint, Solar Energy	108,000	
Buildings - Pavillion	Pool equipment / dozing system	35,000	
Furniture & Equipment	Sport Pavillion	2,500	
Buildings - Public Halls/Civic Centre	X-mas Decorations	4,000	
	Community Hall	4,000	

**Transport**

Infrastructure - Roads	RRG, R2R, Own	1,815,356	
Infrastructure - Drainage	Drainage	300,000	
Plant & equipment	Backhoe	157,000	15,000
Plant & equipment	Fuel Bowser	5,000	
	Minor Plant & Equipment	6,300	
	Tipper Truck	110,000	
Motor Vehicles	W/Supv. & Road Crew	86,000	45,000
Footpath	Town	50,000	
Buildings	Transportable Office	10,000	
Furniture & Equipment	Office Equipment & Network	11,000	

**Economic Services**

Furniture & Equipment	V/Centre IT Equipment	10,000	
Building	V/Centre	2,500	

Total by Program		<u>4,443,807</u>	<u>80,000</u>
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Land Held for Resale			
Land and Buildings		1,754,151	
Furniture and Equipment		120,000	
Plant and Equipment		278,300	15,000
Motor Vehicles		126,000	65,000
Infrastructure Assets - Roads		1,815,356	
Infrastructure Assets - Footpaths		50,000	
Infrastructure Assets - Drainage		300,000	

Total by Class		<u>4,443,807</u>	<u>80,000</u>
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**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

**4. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

<b>By Program</b>	<b>Net Book Value</b>	<b>Net Book Value</b>		<b>Sale Proceeds</b>	<b>Sale Proceeds</b>		<b>Profit(Loss)</b>	<b>Profit(Loss)</b>
	<b>2017/18</b>	<b>2017/18</b>		<b>2017/18</b>	<b>2017/18</b>		<b>2017/18</b>	<b>2017/18</b>
	<b>BUDGET</b>	<b>ACTUAL</b>		<b>BUDGET</b>	<b>ACTUAL</b>		<b>BUDGET</b>	<b>ACTUAL</b>
	<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>
<b>Transport</b>								
Ford PX Ranger XL 4X2 Single Cab Chas	13,126	13,614		10,000	10,909		(3,126)	(2,705.32)
CEO Holden Calais	20,914	0		20,000	0		(914)	0
Case 580OLE Backhoe	18,434	0		15,000	0		(3,434)	0
Works Manager - Ford PX MKII Ranger X	38,056	33,853		35,000	31,364		(3,056)	(2,489.71)
	90,530	47,468		80,000	42,273		(10,530)	(5,195)
<b>By Class</b>	<b>Net Book Value</b>	<b>Net Book Value</b>		<b>Sale Proceeds</b>	<b>Sale Proceeds</b>		<b>Profit(Loss)</b>	<b>Profit(Loss)</b>
	<b>2017/18</b>	<b>2017/18</b>		<b>2017/18</b>	<b>2017/18</b>		<b>2017/18</b>	<b>2017/18</b>
	<b>BUDGET</b>	<b>ACTUAL</b>		<b>BUDGET</b>	<b>ACTUAL</b>		<b>BUDGET</b>	<b>ACTUAL</b>
	<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>
<b>Plant &amp; Equipment</b>	0	0		15,000	0		(3,434)	0
<b>Vehicles</b>	18,434	0		65,000	42,273		(7,096)	(5,195)
	72,096	47,468		80,000	42,273		(10,530)	(5,195)

**Summary**

Proceeds on Sale of Assets

Profit on Asset Disposals

Loss on Asset Disposals

<b>2017/18</b>	<b>31/12/2017</b>
<b>BUDGET</b>	<b>ACTUAL</b>
<b>\$</b>	<b>\$</b>
80,000	42,273
0	0
(10,530)	(5,195)
<u>(10,530)</u>	<u>(5,195)</u>

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

**5. INFORMATION ON BORROWINGS**

**(a) Debenture Repayments**

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1 Jul 17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
<b>Recreation &amp; Culture</b>									
Loan 156 - Swimming Pool Upgrade	34,165	0	0	8,208	16,635	25,957	17,530	909	1,599
Loan 160 - Swimming Pool	147,901	0	0	9,287	18,755	138,614	129,146	2,891	5,601
<b>Transport</b>									
Loan 157 - Grader	87,726	0	0	13,540	27,495	74,186	60,231	2,689	4,963
	269,792	0	0	31,035	62,885	238,757	206,907	6,489	12,163

All other loan repayments will be financed by general purpose revenue

**5. INFORMATION ON BORROWINGS (Continued)**

**(b) New Debentures - 2017/2018**

No new debentures are budgeted for the financial year ending 30 June 2018.

**(c) Unspent Debentures**

Council had no unspent debenture funds as at 30 June 2017 nor is it expected to have unspent debenture funds as at 30th June 2018

**(d) Overdraft**

Council do not anticipate having an overdraft facility during 2017/18

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

	31 December, 2017 Actual \$	2017/2018 Original Budget \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Leave Reserve</b>		
Opening Balance	127,916	127,916
Amount Set Aside / Transfer to Reserve	1,090	3,197
Amount Used / Transfer from Reserve	-	-
	<u>129,007</u>	<u>131,113</u>
<b>(b) Plant Reserve</b>		
Opening Balance	234,736	234,736
Amount Set Aside / Transfer to Reserve	2,001	5,867
Amount Used / Transfer from Reserve	-	-
	<u>236,737</u>	<u>240,603</u>
<b>(c) Housing &amp; Development Reserve</b>		
Opening Balance	120,276	120,276
Amount Set Aside / Transfer to Reserve	1,025	3,006
Amount Used / Transfer from Reserve	-	-
	<u>121,301</u>	<u>123,282</u>
<b>(d) Local Gov Com Housing Reserve</b>		
Opening Balance	157,575	157,575
Amount Set Aside / Transfer to Reserve	1,343	3,939
Amount Used / Transfer from Reserve	-	(100,000)
	<u>158,918</u>	<u>61,514</u>
<b>(e) Gravel Pit Reserve</b>		
Opening Balance	46,530	46,530
Amount Set Aside / Transfer to Reserve	397	1,163
Amount Used / Transfer from Reserve	-	-
	<u>46,927</u>	<u>47,693</u>
<b>(f) Swimming Pool Rec Eq Reserve</b>		
Opening Balance	35,984	35,984
Amount Set Aside / Transfer to Reserve	307	899
Amount Used / Transfer from Reserve	-	-
	<u>36,290</u>	<u>36,883</u>
<b>(g) Day Care Centre Reserve</b>		
Opening Balance	508,083	508,083
Amount Set Aside / Transfer to Reserve	4,331	12,700
Amount Used / Transfer from Reserve	-	(500,000)
	<u>512,414</u>	<u>20,783</u>
<b>(h) Lovelocks Soak Reserve</b>		
Opening Balance	25,004	25,004
Amount Set Aside / Transfer to Reserve	213	25,625
Amount Used / Transfer from Reserve	-	-
	<u>25,218</u>	<u>50,629</u>
<b>(i) Road Project Reserve</b>		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	25,000
Amount Used / Transfer from Reserve	-	-
	<u>-</u>	<u>25,000</u>
<b>Total Cash Backed Reserves</b>	<u>1,266,811</u>	<u>737,501</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

	31 December, 2017 Actual \$	2017/18 Original Budget \$
<b>6. RESERVES (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	1,090	3,197
Plant Reserve	2,001	5,867
Housing & Development Reserve	1,025	3,006
Local Gov Com Housing Reserve	1,343	3,939
Gravel Pit Reserve	397	1,163
Swimming Pool Rec Eq Reserve	307	899
Day Care Centre Reserve	4,331	12,700
Lovelocks Soak Reserve	213	25,625
Roads Reserve		25,000
	<u>10,706</u>	<u>81,396</u>
<b>Transfers from Reserves</b>		
Leave Reserve	-	-
Plant Reserve	-	-
Housing & Development Reserve	-	-
Local Gov Com Housing Reserve	-	(100,000)
Gravel Pit Reserve	-	-
Swimming Pool Rec Eq Reserve	-	-
Day Care Centre Reserve	-	(500,000)
Lovelocks Soak Reserve	-	-
	<u>-</u>	<u>(600,000)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>10,706</u>	<u>(518,604)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Leave Reserve**

- to be used to fund long service leave requirements

**Plant Reserve**

- to be used for the plant replacement, upgrade or purchase.

**Housing and Development Reserve**

- to be used to fund housing/accommodation projects

**Local Gov Com Housing Reserve**

- to be used to maintain the joint Ministry of Housing/Local Government Properties

**Gravel Pit Reserve**

- to be used for rehabilitation of disused gravel pits

**Swimming Pool Rec Eq Reserve**

- to be used to purchase recreational equipment for the swimming pool

**Child Centre Reserve**

- to be used to upgrade Child Care Building and equipments

**Lovelocks Soak Reserve**

- New reserve proposed for funds to be allocated for future upgrade of Water Infrastructure.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

	31 December, 2017 Actual \$	Brought Forward 1-Jul-17 \$
<b>7. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	2,170,689	1,543,716
Cash - Restricted (Reserves)	1,266,811	1,256,105
Cash - Restricted (Unspent Grants)	76,500	160,767
Receivables		
- Rates Outstanding	240,717	29,700
- Excess Rates	(4,262)	(4,530)
- Sundry Debtors	62,196	79,838
- Emergency Services Levy	(5,312)	1,782
- Accrued income	-	-
- Prepayments	-	-
- Provision for doubtful debt	(5,096)	(5,096)
- GST Receivable	13,450	-
Inventories	1,905	1,905
Land held for resale	-	-
	<u>3,817,598</u>	<u>3,064,187</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables		
- Sundry Creditors	(189)	(74,280) *
- Accrued Expenditure	-	-
- GST Payable	(1,978)	(1,050)
- PAYG/Withholding Tax Payable	(15,748)	-
- Payroll Creditors	-	-
Accrued Interest on Debentures	-	(2,435)
Accrued Salaries and Wages	-	(10,565)
Current Employee Benefits Provision	(171,860)	(171,860)
Current Loan Liability	(31,850)	(62,885)
	<u>(221,625)</u>	<u>(323,075)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>3,595,973</b>	<b>2,741,112</b>
Less: Cash - Reserves - Restricted	(1,266,811)	(1,256,105)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
Component of leave liability not required to be funded	129,007	127,916
Add Back : Current Loan Liability	31,850	62,885
	<u>2,490,019</u>	<u>1,675,808</u>
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b>2,490,019</b>	<b>1,675,808</b>



**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

**8. RATING INFORMATION - 2017/2018 FINANCIAL YEAR**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2017/18 Rate Revenue \$</b>	<b>2017/18 Interim Rates \$</b>	<b>2017/18 Back Rates \$</b>	<b>2017/18 Total Revenue \$</b>	<b>2017/18 Original Budget \$</b>
<b>Differential General Rate</b>								
GRV - Residential	0.117261	208	2,032,466	238,329	1,006	0	239,335.10	238,329
GRV - Mining	0.234522	1	252,500	59,217	0	0	59,216.81	59,217
UV - Rural & Arrino	0.01503	183	111,440,040	1,675,278	(1,542)	0	1,673,736.19	1,675,278
UV - Mining	0.11917	14	349,826	41,688	0	0	41,687.71	41,688
Other		66						
<b>Sub-Totals</b>		472	114,074,832	2,014,512	(536)	0	2,013,975.81	2,014,512
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV - Residential	450	20	13,445	9,000	0	0	9,000.00	9,000
UV - Rural & Arrino	450	22	294,860	9,900	0	0	9,900.00	10,350
UV - Mining	450	13	27,000	5,850	(281)	0	5,568.90	5,850
<b>Sub-Totals</b>		55	335,305	24,750	(281)	0	24,468.90	25,200
							2,038,445	2,039,712
Discounts							0.00	0
<b>Totals</b>							2,038,445	2,039,712

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2017/2018 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

## 9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-17 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Police Licensing	1,197	113,874	(115,072)	(0)
Three Springs LCDC	4,334			4,334
Arrowsmith Catchment	77,393			77,393
Arrowsmith Rates	11,556			11,556
Nomination Fees	0	240		240
East Three Springs Catchment	2,014			2,014
BCITF Levy	0	162	(112)	51
BRB Levy	56	227	(227)	56
RSL	0			0
Housing Bonds	280	400	(400)	280
Refuse site	0			0
Hall Hire Bond	0	500		500
Cat Trap Bond	0	0		0
Community Bus Bond	100			100
Sale of Books	0			0
Swimming Pool Inflatable	0			0
	<u>96,930</u>			<u>96,523</u>

## 10. CASH / INVESTMENTS SUMMARY

### Short Term Investments (0 - 3 months)

Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate % \$	Maturity Date	31 December 2017 Actual \$
National Australia Bank	Reserve Maxi	19/10/2017	1,266,811	2.50% -	19/02/2018	1,266,811
National Australia Bank	Maxi Investment	1/12/2017	1,266,158	Credits 425	Debits (375,000)	891,583
National Australia Bank	Grant Acc	1/12/2017	1,254,093	498	-	1,254,591

### Cash at Bank

	Fund	Total cash at Bank	O/S Deposits	O/S Cheques	Adjustment	31 December 2017 Actual \$
National Australia Bank	Muni	101,244	-	(530)	-	100,714
National Australia Bank	Trust	1,836	-	(280)	-	1,556
National Australia Bank	Licensing	94,968	-	-	-	94,968

**SHIRE OF THREE SPRINGS**

**INCOME STATEMENT**

**BY PROGRAM**

**FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

	<b>31/12/17 Y-T-D Actual</b>	<b>31/12/17 Y-T-D Current Budget</b>	<b>2017/18 Current Budget</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>OPERATING REVENUES</b>			
Governance	18,311	13,965	27,947
General Purpose Funding	2,306,518	2,284,101	2,516,951
Law, Order, Public Safety	16,809	203,536	226,284
Health	8,310	9,756	19,500
Education and Welfare	5,331	144,448	563,900
Housing	48,649	54,318	108,625
Community Amenities	73,111	73,117	78,100
Recreation and Culture	6,957	27,300	54,599
Transport	283,315	501,078	1,460,985
Economic Services	4,392	5,910	11,813
Other Property and Services	17,415	22,926	45,850
	<u>2,789,118</u>	<u>3,340,455</u>	<u>5,114,554</u>
<b>OPERATING EXPENSES</b>			
Governance	(128,341)	(144,036)	(288,039)
General Purpose Funding	(16,133)	(17,988)	(35,974)
Law, Order, Public Safety	(119,168)	(119,724)	(239,400)
Health	(59,448)	(54,828)	(109,640)
Education and Welfare	(3,201)	(5,922)	(11,850)
Housing	(166,415)	(172,848)	(345,627)
Community Amenities	# (137,820)	(145,422)	(290,750)
Recreation & Culture	(393,312)	(477,453)	(954,870)
Transport	(457,717)	(557,996)	(1,474,189)
Economic Services	(48,589)	(55,035)	(110,076)
Other Property and Services	49,785	(22,239)	(44,468)
	<u>(1,480,359)</u>	<u>(1,773,491)</u>	<u>(3,904,883)</u>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<u><b>1,308,759</b></u>	<u><b>1,566,964</b></u>	<u><b>1,209,671</b></u>

**SHIRE OF THREE SPRINGS**

**BALANCE SHEET**

**FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

	<b>31 December, 2017</b>	<b>2016/17</b>
	<b>ACTUAL</b>	
	<b>\$</b>	<b>\$</b>
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	3,514,000	2,960,587
Trade and Other Receivables	301,693	100,645
Inventories	1,905	1,905
<b>TOTAL CURRENT ASSETS</b>	<u>3,817,598</u>	<u>3,063,137</u>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	19,717	19,717
Inventories - Refuse Land	-	-
Property, Plant and Equipment	14,328,005	14,417,419
Infrastructure	34,443,712	33,900,399
<b>TOTAL NON-CURRENT ASSETS</b>	<u>48,791,434</u>	<u>48,337,535</u>
<b>TOTAL ASSETS</b>	<u>52,609,032</u>	<u>51,400,672</u>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	17,915	87,281
Long Term Borrowings	31,850	62,885
Provisions	171,860	171,860
<b>TOTAL CURRENT LIABILITIES</b>	<u>221,625</u>	<u>322,026</u>
<b>NON-CURRENT LIABILITIES</b>		
Long Term Borrowings	206,908	206,908
Provisions	41,366	41,366
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>248,274</u>	<u>248,274</u>
<b>TOTAL LIABILITIES</b>	<u>469,899</u>	<u>570,300</u>
<b>NET ASSETS</b>	<u>52,139,133</u>	<u>50,830,372</u>
<b>EQUITY</b>		
Retained Profits (Surplus)	28,944,868	27,646,814
Reserves - Cash Backed	1,266,811	1,256,105
Reserves - Asset Revaluation	21,927,454	21,927,454
<b>TOTAL EQUITY</b>	<u>52,139,133</u>	<u>50,830,373</u>

**SHIRE OF THREE SPRINGS**  
**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

	<b>31 December 2017 Actual \$</b>	<b>2017 \$</b>
<b>RETAINED PROFITS (SURPLUS)</b>		
Balance as at 1 July 2017	27,646,814	26,027,171
Change in Net Assets Resulting from Operations	1,308,760	2,042,273
Transfer from/(to) Reserves	(10,706)	(422,630)
Balance as at 31 December 2017	<u>28,944,868</u>	<u>27,646,814</u>
 <b>RESERVES - CASH BACKED</b>		
Balance as at 1 July 2017	1,256,105	833,475
Amount Transferred (to)/from Surplus	<u>10,706</u>	<u>422,630</u>
Balance as at 31 December 2017	<u>1,266,811</u>	<u>1,256,105</u>
 <b>RESERVES - ASSET REVALUATION</b>	<b>#</b>	
Balance as at 1 July 2017	21,927,453	24,704,669
Revaluation Increment		(2,777,216)
Revaluation Decrement	-	-
Balance as at 31 December 2017	<u>21,927,453</u>	<u>21,927,453</u>
 <b>TOTAL EQUITY</b>	<u><u>52,139,132</u></u>	<u><u>50,830,372</u></u>

**SHIRE OF THREE SPRINGS**

**INCOME STATEMENT**

**BY NATURE OR TYPE**

**FOR THE PERIOD 1 JULY, 2017 TO 31 DECEMBER, 2017**

	<b>NOTE</b>	<b>31/12/2017 Y-T-D Actual</b>	<b>31/12/2017 Y-T-D Current Budget</b>	<b>2017/18 Budget</b>
		<b>\$</b>		<b>\$</b>
<b>REVENUES FROM ORDINARY ACTIVITIES</b>				
Rates	8	2,038,445	2,039,712	2,039,712
Grants and Subsidies - Operating		311,196	337,631	931,202
Grants and Subsidies - Non Operating		215,792	724,045	1,745,189
Contributions Reimbursements and Donations - Operating		15,685	30,234	52,050
Contributions Reimbursements and Donations - Capital		-	-	-
Proceeds on Disposal of Assets		42,273	40,002	80,000
Service Charges		-	-	-
Fees and Charges		146,831	159,948	245,555
Interest Earnings		24,673	27,741	58,546
Other Revenue		36,494	21,144	42,300
Realisation on Asset Disposal		(42,273)	(40,002)	(80,000)
		<u>2,789,116</u>	<u>3,340,455</u>	<u>5,114,554</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>				
Employee Costs		(494,387)	(592,338)	(1,184,567)
Materials and Contracts		(297,661)	(463,403)	(1,284,944)
Utilities		(88,390)	(115,266)	(230,515)
Depreciation	##	(406,750)	(486,450)	(972,894)
Interest Expenses		(6,416)	(7,836)	(15,663)
Insurance		(173,156)	(83,052)	(166,037)
Other Expenditure		(8,402)	(19,884)	(39,733)
		<u>(1,475,162)</u>	<u>(1,768,229)</u>	<u>(3,894,353)</u>
Loss on Sale of Assets		(5,195)	(5,262)	(10,530)
Profit on Asset Disposal		-	-	-
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>		<u><b>1,308,759</b></u>	<u><b>1,566,964</b></u>	<u><b>1,209,671</b></u>
		1308759	1566964	1209671
		(0)	-	-
Income Statement by Nature & Type		1,308,759		
Income Statement by Program		1,308,759		
		<b>(0)</b>	<b>-</b>	<b>-</b>

# - Figure will be reported here if Proceeds have been received for an asset that has not been disposed of at time of producing this report.



Shire of Three Springs  
2017/2018 Budget (Capital Maintenance)



Building or Council Facility	Job No	GL No	Budget (Full Year)				Actual (Full Year)											Comments
			Labour	Over Heads	Materials and Contracts	Plant costs	YTD Budget	YTD Actual	Labour	Over Heads	Materials and Contracts	Contracts & Services		Plant Deprec	Plant Deprec	Total		
Staff Housing								31/12/2017	01	30	02	10	31	33	99			
Lot 157 (65) Carter Street - MoF	9111	1744			5,300		0	4,328	47	47	0						93	External painting + Timber
Lot 36 (47) Williamson Street - Plant Operator	9109	1744			7,000		4,000	4,251	140	140	1,492						1,771	Remove evap a/c, refair roof, remove, patch, paint ceiling & external
Lot 173 (50) Carter Street - CEO	9179	1744			2,500		0	0	0	0	0						0	Patch and paint bathroom
Lot 67 (19) Gooch Street - CDO	9161	1744			9,300		9,000	5,231	465	465	231						1,161	External patch & paint, replace Vinyl with plank
Lot 217 (89) Williamson Street - Vacant	9156	1744			8,000		6,000	6,537	1,922	1,922	515						4,359	Replace carpet to passage, interior painting, paint carpot ceiling
U1, 66A Williamson Street - Vacant	9114	1744			1,000		2,000	310	155	155	0						310	Security door
U2, 66B Williamson Street - Works Supervisor	9114	1744			1,000		2,000	310	0	0	0						0	Security door
			0	0	34,100		23,000	20,656	2,883	2,883	2,238						8,004	
Other Housing																		
Lot 29 (5) Howard Place - Doctor		1124			6,000		0	1,922	961	961	0	0	0	0	0	0	1,922	
Lot 30 (3) Howard Place - Dentist	9082	1732			8,000		5,000	3,761	1,139	1,139	657	825	180	140	0	3,761	Bathroom -strip shower, retail and wall repair. Paint passage, patch & paint TV room ceiling. Patch & Paint Kitchen & living room	
Lot 60 (5) Glyde Street - Vacant	9076	1732			45,500		35,500	37,496	186	186	40	37,085	180	140	0	37,496	Major Refurbishment of whole house	
Lot 54 (17) Glyde Street - Non staff	9080	1732			50,000		40,000	0	0	0	0					0	Major Refurbishment of whole house	
Lot 223 (2) Mayrhofer Street - NMHS	9074	1732			4,500		0	4,070	0	0	0					0	External painting contract	
Lot 235 Carter Street - Kadathinni Units 1 to 6			0	0	0		0	0										
			0	0	114,000		80,500	47,249	2,286	2,286	697	37,910	360	280	0	43,179		
Council Buildings																		
Shire Office & Council Chambers	4024				160,767		160,767	94,678	6,712	6,692	28,224	52,730	180	140	0	94,678	Kitchen upgrade, exterior works & painting, toilets & council chambers	
Community Hall					4,000		0	0	0	0	0					0	Repair to ceiling entry, repair kitchen and paint change room	
Pavilion					1,700		0	0	0	0	0					0	Roof repair, paint	
Medical Centre							0	0	0	0	0					0		
Visitor Centre					2,000		0	0	0	0	0					0	Repair roof, patch & paint ceiling	
Thirfty's Shop					1,500		0	0	0	0	0					0	Strip, paint verandah	
Child Care Centre							0	0	0	0	0					0		
New Fire Shed	0696				185,784		46,446	122,812	3,001	3,300	144	31,996	3,138	0	81,234	122,812		
							207,213	217,490	9,713	9,992	28,368	84,725	3,318	140	81,234	217,490		
			0	0	148,100		310,713	285,396	14,882	15,161	31,303	122,635	3,678	420	81,234	268,673		

		Debtors Trial Balance						
		As at 31.12.2017						
Debtor #	Name	Credit Limit	02.10.2017		01.11.2017	01.12.2017	31.12.2017	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of					
			Oldest					
			Invoice					
		(90Days)						
A18		2548.00	101	6282.00	7903.00	0.00	16733.00	
B33		0.00	0	0.00	40.00	0.00	40.00	
B97		100.00	416	0.00	0.00	0.00	100.00	
C95		0.00	0	0.00	0.00	25.00	25.00	
D72		0.00	0	283.90	0.00	0.00	283.90	
E26		0.00	0	0.00	121.46	0.00	121.46	
F40		0.00	0	0.00	0.00	171.43	171.43	
G57		0.00	0	0.00	0.00	0.00	-40.00	
G61		0.00	0	320.00	0.00	0.00	320.00	
H51		0.00	0	0.00	0.00	36.26	36.26	
J1		0.00	0	0.00	0.00	0.00	-281.49	
J17		0.00	0	0.00	1430.00	1430.00	2860.00	
K20		0.00	0	0.00	0.00	0.00	-100.00	
K32		425.70	143	0.00	0.00	0.00	425.70	
K34		20.00	103	0.00	0.00	0.00	20.00	
M100		1746.06	639	0.00	0.00	0.00	1746.06	
M115		1110.00	727	0.00	0.00	0.00	1110.00	
N7		0.00	0	0.00	0.00	720.00	720.00	
N46		190.00	416	0.00	0.00	0.00	190.00	
O17		0.00	0	0.00	0.00	0.00	-360.00	
P11		0.00	0	0.00	0.00	0.00	-40.00	
P43		0.00	0	0.00	171.00	0.00	171.00	
P50		2955.00	415	0.00	0.00	0.00	2955.00	
R33		0.00	0	0.00	60.00	0.00	60.00	
S100		100.00	194	0.00	0.00	0.00	100.00	
T52		0.00	0	581.37	800.00	870.90	2252.27	
T80		0.00	0	0.00	0.00	15.02	15.02	
V11		0.00	0	0.00	0.00	100.00	100.00	
W60		0.00	0	0.00	0.00	0.00	-283.46	
W86		0.00	0	0.00	0.00	0.84	0.84	
W94		0.00	0	0.00	57.00	0.00	57.00	
W95		0.00	0	0.00	0.00	2024.23	2024.23	
Totals --- Credit Balances:		-1104.95	9194.76	7467.27	10582.46	5393.68	31533.22	



**SHIRE OF THREE SPRINGS**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 JANUARY, 2018**

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**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 JANUARY, 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 JANUARY, 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(g) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 JANUARY, 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2018.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

**(l) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(m) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

**(n) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF THREE SPRINGS  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY, 2017 TO 31 JANUARY, 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(o) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

**(p) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF THREE SPRINGS  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY, 2017 TO 31 JANUARY, 2018**

**2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:  
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

**HEALTH**

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

**EDUCATION AND WELFARE**

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

**HOUSING**

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

**COMMUNITY AMENITIES**

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

**RECREATION AND CULTURE**

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

**TRANSPORT**

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

**ECONOMIC SERVICES**

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

**OTHER PROPERTY & SERVICES**

Activities: Private works, plant repairs

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 JANUARY, 2018**

		31 January, 2018 Actual \$	2017/18 Current Budget \$
<b>3. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b><u>By Program</u></b>			
<b>Governance</b>			
Furniture & Equipment		14,037	30,000
M/V Purchase		0	40,000
Buildings	Chambers/Admin	128,003	160,767
<b>Law, Order, Public Safety</b>			
Firefighting Equipment	Fire Truck	0	0
Furniture & Equipment	CCTV Cameras	0	20,000
Fire Prevention Buildings	Fire Shed	129,231	185,784
<b>Health</b>			
Furniture & Equipment (Medical Centre)		0	10,000
Buildings cap - Doctors House	Doctor's House	1,922	6,000
<b>Welfare Services</b>			
Buildings	Child Care Centre	80	1,130,000
<b>Housing</b>			
Buildings	Staff Housing	22,547	34,100
Buildings	Other Housing	51,046	108,000
<b>Community Amenities</b>			
Infrastructure Assets Parks & Gardens	Revitalisation & Arrino	2,707	0
Land	Land - Arrino gardens	2,410	0
Buildings	Thrity Shop	3,618	2,500
<b>Recreation and Culture</b>			
Buildings	Pool Shelter	0	108,000
Furniture & Equipment (Pool)		30,543	35,000
Infrastructure - Parks & Oval	Cricket wicket	3,376	0
Furniture & Equipment		3,256	4,000
Building - Pavilion		0	2,500
Buildings - Public Halls/Civic Centre		0	4,000
<b>Transport</b>			
Infrastructure - Roads		472,924.64	1,815,356
Purchase Plant & Equipment	Backhoe/Free Roller	249,101	267,000
Tools & Equipment	Traffic Lights, Welder, Genset, etc	10,876	11,300
Purchase of Motor Vehicles	Mechanics vehicle	73,851	86,000
Furniture & Equipment	Office Equipment & Network	1,452	11,000
Building	Transportable Office	2,642	10,000
Footpaths	Slaughter Street	0	50,000
Drainage	Town Drainage	13,653	300,000
<b>Economic Services</b>			
Furniture & Equipment			10,000
Buildings			2,500
		<b>1,217,712</b>	<b>4,443,807</b>

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 JANUARY, 2018**

	31 January, 2018 Actual \$	2017/18 Current Budget \$
<b>3. ACQUISITION OF ASSETS</b>		
The following assets have been acquired during the period under review:		
<b><u>By Class</u></b>		
Land Held for Resale	0	0
Land and Buildings	341,499	1,754,151
Furniture and Equipment	49,723	120,000
Plant and Equipment	259,977	278,300
Motor Vehicles	73,851	126,000
Infrastructure Assets - Roads	486,578	2,115,356
Infrastructure Assets - Footpaths	0	50,000
Infrastructure Assets - Airfield	0	0
Infrastructure Assets - Parks and Ovals	6,083	0
	<b><u>1,217,712</u></b>	<b><u>4,443,807</u></b>
		<b>0</b>
A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:		
- plant replacement programme		
- other assets		
- road replacement programme		
- other infrastructure		
	1,217,712	4,443,807
	1,217,712	4,443,807
	0	0



**ACQUISITION OF ASSETS****2017/2018 ORIGINAL BUDGET****By Program**

Trade-In

**Governance**

Building	Chambers/Admin	160,767	
Plant & Equipment	Vehicle	40,000	20,000
Furniture & Equipment	IT	30,000	

**Law, Order, Public Safety**

Buildings	Fire Shed	185,784	
Furniture & Equipment	CCTV Cameras	20,000	

**Health**

Buildings	Doctor's House	6,000	
Furniture & Equipment	M/Centre Equipment	10,000	

**Welfare Services**

Buildings	Child Centre Building	1,130,000	
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**Housing**

Buildings	Staff Housing	34,100	
Buildings	Other Housing	108,000	

**Community Amenities**

Buildings	Thrifty Shop	2,500	
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**Recreation and Culture**

Buildings	Pool Shelter & Bowl		
Furniture & Equipment	repaint, Solar Energy	108,000	
Buildings - Pavillion	Pool equipment / dozing system	35,000	
Furniture & Equipment	Sport Pavillion	2,500	
Buildings - Public Halls/Civic Centre	X-mas Decorations	4,000	
	Community Hall	4,000	

**Transport**

Infrastructure - Roads	RRG, R2R, Own	1,815,356	
Infrastructure - Drainage	Drainage	300,000	
Plant & equipment	Backhoe	157,000	15,000
Plant & equipment	Fuel Bowser	5,000	
	Minor Plant & Equipment	6,300	
	Tipper Truck	110,000	
Motor Vehicles	W/Supv. & Road Crew	86,000	45,000
Footpath	Town	50,000	
Buildings	Transportable Office	10,000	
Furniture & Equipment	Office Equipment & Network	11,000	

**Economic Services**

Furniture & Equipment	V/Centre IT Equipment	10,000	
Building	V/Centre	2,500	

Total by Program		<u>4,443,807</u>	<u>80,000</u>
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Land Held for Resale			
Land and Buildings		1,754,151	
Furniture and Equipment		120,000	
Plant and Equipment		278,300	15,000
Motor Vehicles		126,000	65,000
Infrastructure Assets - Roads		1,815,356	
Infrastructure Assets - Footpaths		50,000	
Infrastructure Assets - Drainage		300,000	
Total by Class		<u>4,443,807</u>	<u>80,000</u>

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 JANUARY, 2018**

**4. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2017/18	2017/18		2017/18	2017/18		2017/18	2017/18
	BUDGET	ACTUAL		BUDGET	ACTUAL		BUDGET	ACTUAL
	\$	\$		\$	\$		\$	\$
<b>Transport</b>								
Ford PX Ranger XL 4X2 Single Cab Chas	13,126	13,614		10,000	10,909		(3,126)	(2,705.32)
CEO Holden Calais	20,914	0		20,000	0		(914)	0
Case 580OLE Backhoe	18,434	0		15,000	0		(3,434)	0
Works Manager - Ford PX MKII Ranger X	38,056	33,853		35,000	31,364		(3,056)	(2,489.71)
	90,530	47,468		80,000	42,273		(10,530)	(5,195)
<u>By Class</u>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2017/18	2017/18		2017/18	2017/18		2017/18	2017/18
	BUDGET	ACTUAL		BUDGET	ACTUAL		BUDGET	ACTUAL
	\$	\$		\$	\$		\$	\$
<b>Plant &amp; Equipment</b>	0							
	18,434	0		15,000	0		(3,434)	0
<b>Vehicles</b>	72,096	47,468		65,000	42,273		(7,096)	(5,195)
	90,530	47,468		80,000	42,273		(10,530)	(5,195)

**Summary**

Proceeds on Sale of Assets

Profit on Asset Disposals

Loss on Asset Disposals

2017/18	31/1/2018
BUDGET	ACTUAL
\$	\$
80,000	42,273
0	0
(10,530)	(5,195)
(10,530)	(5,195)

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 JANUARY, 2018**

**5. INFORMATION ON BORROWINGS**

**(a) Debenture Repayments**

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1 Jul 17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
<b>Recreation &amp; Culture</b>									
Loan 156 - Swimming Pool Upgrad	34,165	0	0	8,208	16,635	25,957	17,530	909	1,599
Loan 160 - Swimming Pool	147,901	0	0	9,287	18,755	138,614	129,146	2,891	5,601
<b>Transport</b>									
Loan 157 - Grader	87,726	0	0	13,540	27,495	74,186	60,231	2,689	4,963
	269,792	0	0	31,035	62,885	238,757	206,907	6,489	12,163

All other loan repayments will be financed by general purpose revenue

**5. INFORMATION ON BORROWINGS (Continued)**

**(b) New Debentures - 2017/2018**

No new debentures are budgeted for the financial year ending 30 June 2018.

**(c) Unspent Debentures**

Council had no unspent debenture funds as at 30 June 2017 nor is it expected to have unspent debenture funds as at 30th June 2018

**(d) Overdraft**

Council do not anticipate having an overdraft facility during 2017/18

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 JANUARY, 2018**

	31 January, 2018 Actual \$	2017/2018 Original Budget \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Leave Reserve</b>		
Opening Balance	127,916	127,916
Amount Set Aside / Transfer to Reserve	1,090	3,197
Amount Used / Transfer from Reserve	-	-
	<u>129,007</u>	<u>131,113</u>
<b>(b) Plant Reserve</b>		
Opening Balance	234,736	234,736
Amount Set Aside / Transfer to Reserve	2,001	5,867
Amount Used / Transfer from Reserve	-	-
	<u>236,737</u>	<u>240,603</u>
<b>(c) Housing &amp; Development Reserve</b>		
Opening Balance	120,276	120,276
Amount Set Aside / Transfer to Reserve	1,025	3,006
Amount Used / Transfer from Reserve	-	-
	<u>121,301</u>	<u>123,282</u>
<b>(d) Local Gov Com Housing Reserve</b>		
Opening Balance	157,575	157,575
Amount Set Aside / Transfer to Reserve	1,343	3,939
Amount Used / Transfer from Reserve	-	(100,000)
	<u>158,918</u>	<u>61,514</u>
<b>(e) Gravel Pit Reserve</b>		
Opening Balance	46,530	46,530
Amount Set Aside / Transfer to Reserve	397	1,163
Amount Used / Transfer from Reserve	-	-
	<u>46,927</u>	<u>47,693</u>
<b>(f) Swimming Pool Rec Eq Reserve</b>		
Opening Balance	35,984	35,984
Amount Set Aside / Transfer to Reserve	307	899
Amount Used / Transfer from Reserve	-	-
	<u>36,290</u>	<u>36,883</u>
<b>(g) Day Care Centre Reserve</b>		
Opening Balance	508,083	508,083
Amount Set Aside / Transfer to Reserve	4,331	12,700
Amount Used / Transfer from Reserve	-	(500,000)
	<u>512,414</u>	<u>20,783</u>
<b>(h) Lovelocks Soak Reserve</b>		
Opening Balance	25,004	25,004
Amount Set Aside / Transfer to Reserve	213	25,625
Amount Used / Transfer from Reserve	-	-
	<u>25,218</u>	<u>50,629</u>
<b>(i) Road Project Reserve</b>		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	25,000
Amount Used / Transfer from Reserve	-	-
	<u>-</u>	<u>25,000</u>
<b>Total Cash Backed Reserves</b>	<u>1,266,811</u>	<u>737,501</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 JANUARY, 2018**

	31 January, 2018 Actual \$	2017/18 Original Budget \$
<b>6. RESERVES (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	1,090	3,197
Plant Reserve	2,001	5,867
Housing & Development Reserve	1,025	3,006
Local Gov Com Housing Reserve	1,343	3,939
Gravel Pit Reserve	397	1,163
Swimming Pool Rec Eq Reserve	307	899
Day Care Centre Reserve	4,331	12,700
Lovelocks Soak Reserve	213	25,625
Roads Reserve		25,000
	<u>10,706</u>	<u>81,396</u>
<b>Transfers from Reserves</b>		
Leave Reserve	-	-
Plant Reserve	-	-
Housing & Development Reserve	-	-
Local Gov Com Housing Reserve	-	(100,000)
Gravel Pit Reserve	-	-
Swimming Pool Rec Eq Reserve	-	-
Day Care Centre Reserve	-	(500,000)
Lovelocks Soak Reserve	-	-
	<u>-</u>	<u>(600,000)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>10,706</u>	<u>(518,604)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Leave Reserve**

- to be used to fund long service leave requirements

**Plant Reserve**

- to be used for the plant replacement, upgrade or purchase.

**Housing and Development Reserve**

- to be used to fund housing/accommodation projects

**Local Gov Com Housing Reserve**

- to be used to maintain the joint Ministry of Housing/Local Government Properties

**Gravel Pit Reserve**

- to be used for rehabilitation of disused gravel pits

**Swimming Pool Rec Eq Reserve**

- to be used to purchase recreational equipment for the swimming pool

**Child Centre Reserve**

- to be used to upgrade Child Care Building and equipments

**Lovelocks Soak Reserve**

- New reserve proposed for funds to be allocated for future upgrade of Water Infrastructure.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 JANUARY, 2018**

	31 January, 2018 Actual \$	Brought Forward 1-Jul-17 \$
<b>7. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	1,728,978	1,543,716
Cash - Restricted (Reserves)	1,266,811	1,256,105
Cash - Restricted (Unspent Grants)	76,500	160,767
Receivables		
- Rates Outstanding	229,111	29,700
- Excess Rates	(4,599)	(4,530)
- Sundry Debtors	64,442	79,838
- Emergency Services Levy	(5,883)	1,782
- Accrued income	-	-
- Prepayments	-	-
- Provision for doubtful debt	(5,096)	(5,096)
- GST Receivable	34,602	-
Inventories	1,905	1,905
Land held for resale	-	-
	<u>3,386,771</u>	<u>3,064,187</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables		
- Sundry Creditors	262	(74,280) *
- Accrued Expenditure	-	-
- GST Payable	(1,749)	(1,050)
- PAYG/Withholding Tax Payable	(15,106)	-
- Payroll Creditors	-	-
Accrued Interest on Debentures	-	(2,435)
Accrued Salaries and Wages	-	(10,565)
Current Employee Benefits Provision	(171,860)	(171,860)
Current Loan Liability	(31,850)	(62,885)
	<u>(220,303)</u>	<u>(323,075)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>3,166,468</b>	<b>2,741,112</b>
Less: Cash - Reserves - Restricted	(1,266,811)	(1,256,105)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
Component of leave liability not required to be funded	129,007	127,916
Add Back : Current Loan Liability	31,850	62,885
	<u>2,060,514</u>	<u>1,675,808</u>
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b>2,060,514</b>	<b>1,675,808</b>

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 JANUARY, 2018**

**8. RATING INFORMATION - 2017/2018 FINANCIAL YEAR**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2017/18 Rate Revenue \$</b>	<b>2017/18 Interim Rates \$</b>	<b>2017/18 Back Rates \$</b>	<b>2017/18 Total Revenue \$</b>	<b>2017/18 Original Budget \$</b>
<b>Differential General Rate</b>								
GRV - Residential	0.117261	208	2,032,466	238,329	138	0	238,466.80	238,329
GRV - Mining	0.234522	1	252,500	59,217	0	0	59,216.81	59,217
UV - Rural & Arrino	0.01503	183	111,440,040	1,675,278	(1,542)	0	1,673,736.19	1,675,278
UV - Mining	0.11917	14	349,826	41,688	0	0	41,687.71	41,688
Other		66						
<b>Sub-Totals</b>		472	114,074,832	2,014,512	(1,404)	0	2,013,107.51	2,014,512
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV - Residential	450	20	13,445	9,000	0	0	9,000.00	9,000
UV - Rural & Arrino	450	22	294,860	9,900	0	0	9,900.00	10,350
UV - Mining	450	13	27,000	5,850	(281)	0	5,568.90	5,850
<b>Sub-Totals</b>		55	335,305	24,750	(281)	0	24,468.90	25,200
							2,037,576	2,039,712
Discounts							0.00	0
<b>Totals</b>							2,037,576	2,039,712

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2017/2018 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

## 9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-17 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Police Licensing	1,197	149,445	(142,127)	8,515
Three Springs LCDC	4,334			4,334
Arrowsmith Catchment	77,393			77,393
Arrowsmith Rates	11,556			11,556
Nomination Fees	0	240		240
East Three Springs Catchment	2,014			2,014
BCITF Levy	0	162	(112)	51
BRB Levy	56	227	(227)	56
RSL	0			0
Housing Bonds	280	400	(400)	280
Refuse site	0			0
Hall Hire Bond	0	500		500
Cat Trap Bond	0	0		0
Community Bus Bond	100			100
Sale of Books	0			0
Swimming Pool Inflatable	0			0
	<u>96,930</u>			<u>105,039</u>

## 10. CASH / INVESTMENTS SUMMARY

### Short Term Investments (0 - 3 months)

Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate % \$	Maturity Date	31 January 2018 Actual \$
National Australia Bank	Reserve Maxi	19/10/2017	1,266,811	2.50%	19/02/2018	1,266,811
National Australia Bank	Maxi Investment	1/01/2018	891,583	80,378	(447,000)	524,961
National Australia Bank	Grant Acc	1/01/2018	1,254,591	567	-	1,255,158

### Cash at Bank

	Fund	Total cash at Bank	O/S Deposits	O/S Cheques	Adjustment	31 January 2018 Actual \$
National Australia Bank	Muni	25,827	8,024	(8,793)	-	25,058
National Australia Bank	Trust	1,836	-	(280)	-	1,556
National Australia Bank	Licensing	95,459	8,024	-	-	103,483



**SHIRE OF THREE SPRINGS**

**INCOME STATEMENT**

**BY PROGRAM**

**FOR THE PERIOD 1 JULY, 2017 TO 31 JANUARY, 2018**

	<b>31/01/18 Y-T-D Actual</b>	<b>31/01/18 Y-T-D Current Budget</b>	<b>2017/18 Current Budget</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>OPERATING REVENUES</b>			
Governance	19,071	16,293	27,947
General Purpose Funding	2,307,484	2,286,619	2,516,951
Law, Order, Public Safety	26,559	207,328	226,284
Health	9,670	11,382	19,500
Education and Welfare	5,331	283,106	563,900
Housing	55,377	63,371	108,625
Community Amenities	73,111	73,949	78,100
Recreation and Culture	11,794	31,850	54,599
Transport	284,089	570,285	1,460,985
Economic Services	4,999	6,895	11,813
Other Property and Services	18,693	26,747	45,850
	<u>2,816,178</u>	<u>3,577,825</u>	<u>5,114,554</u>
<b>OPERATING EXPENSES</b>			
Governance	(144,387)	(168,042)	(288,039)
General Purpose Funding	(17,847)	(20,986)	(35,974)
Law, Order, Public Safety	(128,802)	(139,678)	(239,400)
Health	(70,502)	(63,966)	(109,640)
Education and Welfare	(3,810)	(6,909)	(11,850)
Housing	(186,215)	(201,656)	(345,627)
Community Amenities	# (163,236)	(169,659)	(290,750)
Recreation & Culture	(453,197)	(557,029)	(954,870)
Transport	(480,937)	(680,846)	(1,474,189)
Economic Services	(54,846)	(64,208)	(110,076)
Other Property and Services	4,409	(25,946)	(44,468)
	<u>(1,699,370)</u>	<u>(2,098,924)</u>	<u>(3,904,883)</u>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<u><b>1,116,808</b></u>	<u><b>1,478,901</b></u>	<u><b>1,209,671</b></u>

# SHIRE OF THREE SPRINGS

## BALANCE SHEET

FOR THE PERIOD 1 JULY, 2017 TO 31 JANUARY, 2018

	31 January, 2018 ACTUAL \$	2016/17 \$
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	3,072,288	2,960,587
Trade and Other Receivables	312,577	100,645
Inventories	1,905	1,905
<b>TOTAL CURRENT ASSETS</b>	<b>3,386,770</b>	<b>3,063,137</b>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	19,717	19,717
Inventories - Refuse Land	-	-
Property, Plant and Equipment	14,556,541	14,417,419
Infrastructure	34,452,731	33,900,399
<b>TOTAL NON-CURRENT ASSETS</b>	<b>49,028,989</b>	<b>48,337,535</b>
<b>TOTAL ASSETS</b>	<b>52,415,759</b>	<b>51,400,672</b>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	16,594	87,281
Long Term Borrowings	31,850	62,885
Provisions	171,860	171,860
<b>TOTAL CURRENT LIABILITIES</b>	<b>220,304</b>	<b>322,026</b>
<b>NON-CURRENT LIABILITIES</b>		
Long Term Borrowings	206,908	206,908
Provisions	41,366	41,366
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>248,274</b>	<b>248,274</b>
<b>TOTAL LIABILITIES</b>	<b>468,578</b>	<b>570,300</b>
<b>NET ASSETS</b>	<b>51,947,181</b>	<b>50,830,372</b>
<b>EQUITY</b>		
Retained Profits (Surplus)	28,752,917	27,646,814
Reserves - Cash Backed	1,266,811	1,256,105
Reserves - Asset Revaluation	21,927,454	21,927,454
<b>TOTAL EQUITY</b>	<b>51,947,182</b>	<b>50,830,373</b>

**SHIRE OF THREE SPRINGS**  
**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE PERIOD 1 JULY, 2017 TO 31 JANUARY, 2018**

	<b>31 January 2018 Actual \$</b>	<b>2017 \$</b>
<b>RETAINED PROFITS (SURPLUS)</b>		
Balance as at 1 July 2017	27,646,814	26,027,171
Change in Net Assets Resulting from Operations	1,116,810	2,042,273
Transfer from/(to) Reserves	<u>(10,706)</u>	<u>(422,630)</u>
Balance as at 31 January 2018	<u>28,752,918</u>	<u>27,646,814</u>
 <b>RESERVES - CASH BACKED</b>		
Balance as at 1 July 2017	1,256,105	833,475
Amount Transferred (to)/from Surplus	<u>10,706</u>	<u>422,630</u>
Balance as at 31 January 2018	<u>1,266,811</u>	<u>1,256,105</u>
 <b>RESERVES - ASSET REVALUATION</b>	<b>#</b>	
Balance as at 1 July 2017	21,927,453	24,704,669
Revaluation Increment		(2,777,216)
Revaluation Decrement	<u>-</u>	<u>-</u>
Balance as at 31 January 2018	<u>21,927,453</u>	<u>21,927,453</u>
 <b>TOTAL EQUITY</b>	 <u>51,947,182</u>	 <u>50,830,372</u>

**SHIRE OF THREE SPRINGS**

**INCOME STATEMENT**

**BY NATURE OR TYPE**

**FOR THE PERIOD 1 JULY, 2017 TO 31 JANUARY, 2018**

	NOTE	31/01/2018 Y-T-D Actual	31/01/2018 Y-T-D Current Budget	2017/18 Budget
		\$		\$
<b>REVENUES FROM ORDINARY ACTIVITIES</b>				
Rates	8	2,037,576	2,039,712	2,039,712
Grants and Subsidies - Operating		323,246	410,933	931,202
Grants and Subsidies - Non Operating		215,792	861,545	1,745,189
Contributions Reimbursements and Donations - Operating		16,395	33,873	52,050
Contributions Reimbursements and Donations - Capital		-	-	-
Proceeds on Disposal of Assets		42,273	46,669	80,000
Service Charges		-	-	-
Fees and Charges		158,587	174,219	245,555
Interest Earnings		26,508	32,875	58,546
Other Revenue		38,074	24,668	42,300
Realisation on Asset Disposal		(42,273)	(46,669)	(80,000)
		<u>2,816,178</u>	<u>3,577,825</u>	<u>5,114,554</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>				
Employee Costs		(581,569)	(691,061)	(1,184,567)
Materials and Contracts		(338,787)	(570,488)	(1,284,944)
Utilities		(102,510)	(134,477)	(230,515)
Depreciation	##	(477,017)	(567,525)	(972,894)
Interest Expenses		(6,508)	(9,142)	(15,663)
Insurance		(173,156)	(96,894)	(166,037)
Other Expenditure		(14,628)	(23,198)	(39,733)
		<u>(1,694,175)</u>	<u>(2,092,785)</u>	<u>(3,894,353)</u>
Loss on Sale of Assets		(5,195)	(6,139)	(10,530)
Profit on Asset Disposal		-	-	-
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>		<u><b>1,116,808</b></u>	<u><b>1,478,901</b></u>	<u><b>1,209,671</b></u>
		1116808	1478901	1209671
		(0)	-	-
Income Statement by Nature & Type		1,116,808		
Income Statement by Program		1,116,808		
		(0)	-	-

# - Figure will be reported here if Proceeds have been received for an asset that has not been disposed of at time of producing this report.

Shire of Three Springs 2017/2018 Works Programme @ 31/01/2018																		
Road/Works	Job No	GL No	Works Program Progress												Financial Information			
			July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Full Year Budget	Y'td Budget	Y'td Actuals	Comments
Main Roads Projects																		12.08.2018 meeting
T/S Perenjori Rd Final Top Coat Seal SLK 0.507-4.436	MR04	3154		X											28,000	28,000	28,000	Complete
T/S Eneabba Road 7mm PMB, reseal SLK 5.325-SLK 12.10	MR06	3154			X										290,500	193,664	37,096	Project-MR06,MR07,MR08 completed by one contractor.
T/S Morawa Road 7mm PMB, reseal SLK 0 -SLK 6.0	MR07	3154		X	X		X								272,500	181,664	97,870	Bulk billed on all 3 jobs - contractor requested to breakdown costs and resubmit invoice for payment.
Perenjori Road, Widening and Reconstruction	MR08	3154		X	X	X	X		X						342,386	228,256	87,224	Actual total costs expected to be under budget.
															933,386	631,584	250,190	
Roads To Recovery																		
Wilton Well Road re-sheet SLK 0-3.0	RR06	3124				X									104,943	69,952	6,850	Commence April/May 2018
Maley Rd re-sheet SLK 0-3.0	RR07	3124													104,943	69,952	0	Planned for March
Dudawa Road Various Location Pavement Repairs	RR09	3124													50,868	33,920	0	Out on equotes closing 7/12/17 - to be discussed with CEO & WS
Arrino South Road Various Locations Pavement Repairs	RR10	3124				X									155,444	103,624	2,530	Out on equotes closing 7/12/17 - to be discussed with CEO & WS
															416,198	277,448	9,380	
Shire Projects																		
Tompkin Road re-sheet SLK 2.38-5.38	C1093	3164				X	X								104,943	69,952	70,192	Complete under budget
Carey Rd resheet SLK 4.43 - 7.43	C1059	3164				X	X	X							104,943	69,952	57,845	Complete under budget
Robinson Road re-sheet SLK 6.12 - 9.12	C1082	3164			X	X									104,943	69,952	108,090	complete
Turkey Flat Rd re-sheet SLK 7.83-10.83	C1012	3164													104,943	69,952	0	Planned for April/May 2018
Hunt Street SLK 0- Slk 0.13 10mm PMB Re-seal	C1096	3164													7,000	4,664	0	
Williamson Street- Reseal	C1066	3164													34,000	22,664	0	
West Yarra Road - Survey	C1021	3164													5,000	3,336	0	Planned for March 2018
Drainage	1208	5594	X	X											300,000	105,000	13,653	To be discussed with Council
Footpath	1262	3224													50,000	50,000	0	Planned for March/April 2018 - awaiting grant from Dept of Transport (WA Bike Network path funding)
															815,772	465,472	249,782	
Total Capital Works															2,165,356	1,374,504	509,352	
WANDRRA PROJECTS																		
MRWA/DOWNER MOUCHEL - FUTURE WORKS		3322													537,311	179,104	0	Requires appointment of a contract
															537,311	179,104	0	Suprintendent (project manager).
Operations and Maintenance Expenditure																		
Maintenance General															0	0	156,166	under budget - Grader was down for
Town Street Maintenance	1201	3352	X	X	X	X	X	X	X	X					32,116	21,412	3,821	repairs and staff on leave
Rural Road Maintenance	1202	3352	X	X	X	X	X	X	X	X					113,433	75,628	12,696	
Road Maintenance Grading	1229	3352													305,471	203,648	0	Costs against individual roads -see
Fire Control	5001	0692	X	X	X	X	X	X	X	X					46,344	34,224	27,687	above
Refuse Site Maintenance	1001	1772	X	X	X	X	X	X	X	X					0	0	0	
Old Refuse Site Rehabilitation	1011	1772													0	0	0	
Tree Pruning Rural Roads (Contract)	1324	3372	X	X	X	X		X							155,949	103,328	130,111	Completed - remaining funds to be
Tree Pruning Town (Contract)	1322	3372													15,000	10,000	7,204	utilised later as required.
Traffic Signs & Control	1240	3442		X		X	X	X							5,000	3,336	3,203	commenced, expect invoice in
																	December	
Sealed Road condition pickup & report		3302			X										15,000	0	9,547	complete- remaining funds to use for 5
Parks and Garden Maintenance																		year road works program (asset
other Parks & Gardens Maintenance	1105	2642	X	X	X	X	X	X							109,516	78,960	1,674	management plan)
Street Trees & Watering	1232	3362	X	X	X	X	X	X							3,196	600	951	
Street Cleaning	1231	3432	X	X	X	X	X	X							19,687	10,380	12,102	
Oval Maintenance	1107	2652	X	X	X	X	X	X							64,103	40,352	17,464	
Stormwater Drain Maintenance	1003	2002	X	X	X	X	X	X							9,589	7,400	1,815	
Centenary Water Feature	1120	3132	X	X	X	X	X	X							8,491	6,720	3,206	
Verge Spraying - Weed control	1301	3842		X	X										11,250	7,504	4,452	
Depot Maintenance	1230		X	X	X	X	X	X							56,000	40,976	25,685	
Total Operations and Maintenance															970,145	644,468	417,783	

		Debtors Trial Balance						
		As at 31.01.2018						
Debtor #	Name	Credit Limit	02.11.2017		02.12.2017	01.01.2018	31.01.2018	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
				Of				
				Oldest				
				Invoice				
				(90Days)				
A15			0.00	0	0.00	0.00	40.00	40.00
A18			8830.00	132	7903.00	0.00	0.00	16733.00
B33			0.00	0	40.00	0.00	0.00	40.00
B97			100.00	447	0.00	0.00	0.00	100.00
C92			0.00	0	0.00	0.00	68.25	68.25
C95			0.00	0	0.00	0.00	325.00	325.00
D72			283.90	99	0.00	0.00	0.00	283.90
D87			0.00	0	0.00	0.00	320.00	320.00
G57			0.00	0	0.00	0.00	0.00	-40.00
G61			200.00	107	0.00	0.00	320.00	520.00
H51			0.00	0	0.00	36.26	0.00	36.26
H54			0.00	0	0.00	0.00	100.00	100.00
J1			0.00	0	0.00	0.00	0.00	-181.49
J17			0.00	0	1430.00	1430.00	1430.00	4290.00
K32			425.70	174	0.00	0.00	0.00	425.70
K34			20.00	134	0.00	0.00	0.00	20.00
L94			0.00	0	0.00	0.00	80.00	80.00
M100			1746.06	670	0.00	0.00	0.00	1746.06
M115			1110.00	758	0.00	0.00	0.00	1110.00
N7			0.00	0	0.00	720.00	0.00	720.00
N46			190.00	447	0.00	0.00	0.00	190.00
O17			0.00	0	0.00	0.00	0.00	-240.00
P11			0.00	0	0.00	0.00	500.00	500.00
P43			0.00	0	171.00	0.00	0.00	171.00
P50			2955.00	446	0.00	0.00	0.00	2955.00
S100			100.00	225	0.00	0.00	0.00	100.00
T52			0.00	0	131.37	870.90	800.00	1802.27
V11			0.00	0	0.00	0.00	400.00	400.00
W60			0.00	0	0.00	0.00	0.00	-183.46
W82			0.00	0	0.00	0.00	478.73	478.73
W86			0.00	0	0.00	0.84	0.00	0.84
W94			0.00	0	57.00	0.00	0.00	57.00
Totals --- Credit Balances:		-644.95	15960.66		9732.37	3058.00	4861.98	32968.06

<b>9.3.2. ACCOUNTS FOR PAYMENT – 31 DECEMBER 2017 AND 31 JANUARY 2018</b>
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**Agenda Reference:** CEO  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** Shire of Three Springs  
**File Reference:** ADM0083  
**Disclosure of Interest:**  
**Date:** 15<sup>th</sup> February, 2018  
**Author:** Donna Newton

**Signature of Author:** \_\_\_\_\_

### **SUMMARY**

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

### **ATTACHMENT**

1. Lists of creditors paid as at 31<sup>st</sup> December, 2017 is attached.
2. Lists of creditors paid as at 31<sup>st</sup> January, 2018 is attached.

### **BACKGROUND**

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

### **CONSULTATION**

No consultation required.

### **STATUTORY ENVIRONMENT**

Local Government Act 1995 Section 6.4.  
Local Government (Financial Management) Regulations 1996 Section 12 and 13.

### **POLICY IMPLICATIONS**

Payments have been made under delegation.

### **FINANCIAL IMPLICATIONS**

Funds available to meet expenditure.

### **STRATEGIC IMPLICATIONS**

Nil.

## **OFFICER COMMENT**

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

## **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER RECOMMENDATION – ITEM 9.3.2**

**That Council notes the accounts for payment as presented for December, 2017 from the –**

**Municipal Fund totalling \$335,500.79 represented by Electronic Fund Transfers No's 14121 – 14205, Cheque No's 11422 – 11432 and Direct Debits 11149.1, 11150.1, 11156.1 – 11156.4, 11159.1, 11172.1 - 11172.4 & 11174.1**

**Licensing Fund totalling \$22,928.35 represented by Electronic Fund Transfer No 14206.**

**And**

**That Council notes the accounts for payment as presented for January, 2018 from the –**

**Municipal Fund totalling \$419,685.62 represented by Electronic Fund Transfers No's 11915 – 11969, Cheque No's 11433 – 11443 and Direct Debits 11183.1, 11184.1, 11192.1 – 11192.4, 11201.1 – 11201.4 & 11208.1**

**Licensing Fund totalling \$27,054.90 represented by Electronic Fund Transfer No 14273.**



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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
<b>Bond Administrator</b>				
11422	06/12/2017	Payroll deductions		50.00
INV	28/11/2017	Payroll Deduction for 28/11/2017	50.00	
<b>Australian Communications and Media Authority (ACMA)</b>				
11423	06/12/2017	Apparatus Licence Renewal		109.00
INV	04/12/2017	Apparatus Licence Renewal Fee (Land Mobile System -> 30MHz) Call	109.00	
<b>Synergy</b>				
11424	06/12/2017	electricity Usage Charges		9,246.50
INV	16/11/2017	Electricity Usage Charges 03/09/2017 to 25/10/2017 - 89 (Lot 217)	114.55	
INV	28/11/2017	Electricity Usage 30/08/2017 to 26/10/2017 - Depot, Electricity Usage	9,131.95	
<b>Telstra</b>				
11425	06/12/2017	Monthly Account		1,723.42
INV	23/11/2017	Monthly Telephone Usage Charges to 15/11/2017, Service Charges to	1,723.42	
<b>Water Corporation</b>				
11426	06/12/2017	Service & repair water meter 6 Hunt Street Three Springs		510.30
INV	15/11/2017		276.95	
INV	27/11/2017	Overdue Water Usage Charges for 17 Glyde Street – On-charged to	233.35	
<b>Western Diagnostic Pathology</b>				
11427	06/12/2017	Pre-Employment Medical Drug Screen		35.04
INV	20/10/2017	Pre-Employment Medical Drug Screen 26/09/2017	35.04	
<b>Bond Administrator</b>				
11428	20/12/2017	Payroll deductions		100.00
INV	12/12/2017	Payroll Deduction for 12/12/2017	100.00	
<b>Shire of Three Springs - Department Of Transport</b>				
11429	20/12/2017	Annual Fleet Licence		6,490.80
INV B9645	05/12/2017	Annual Vehicle Licence to 31/12/2018 - Nissan Pathfinder 001TS,	6,490.80	
<b>Synergy</b>				
11430	20/12/2017	Electricity Usage Charges		2,141.00
INV	04/12/2017	Electricity Charges 25/09/2017 to 24/11/2017 for 132 Street Lights	2,141.00	
<b>Telstra</b>				
11431	20/12/2017	Monthly Account		868.28
INV	05/12/2017	Purchase 1 only Telstra Tough Max (4GX) for Mechanic - 0436 678 839	868.28	
<b>Water Corporation</b>				
11432	20/12/2017	Water Usage and Service Charges		12,105.36
INV	11/12/2017	Water Usage Charges 11/10/2017 to 0/12/2017, Water Service Charges	121.16	
INV	11/12/2017	Water Usage Charges 11/10/2017 to 08/12/2017, Water Service Charges	331.28	
INV	11/12/2017	Water Usage Charges 11/10/2017 to 08/12/2017	920.54	
INV	11/12/2017	Water Service Charges 01/11/2017 to 31/12/2017	109.39	
INV	11/12/2017	Water Usage Charges 11/10/2017 to 08/12/2017, Water Service Charges	187.31	
INV	11/12/2017	Water Usage Charges 11/10/2017 to 08/12/2017	102.81	
INV	11/12/2017	Water Usage Charges 11/10/2017 to 08/12/2017, Water Service Charges	329.20	
INV	12/12/2017	Water Usage Charges 12/10/2017 to 11/12/2017, Water Service Charges	137.97	
INV	12/12/2017		471.22	
INV	12/12/2017		191.76	
INV	12/12/2017		387.36	
INV	11/12/2017	Water Usage Charges 11/10/2017 to 08/12/2017, Water Service Charges	182.05	
INV	12/12/2017	Water Usage Charges 12/10/2017 to 11/12/2017, Water Service Charges	355.50	
INV	12/12/2017	Water Usage Charges 12/10/2017 to 11/12/2017	1,000.04	
INV	12/12/2017	Water Service Charges 01/11/2017 to 31/12/2017 Unit 1 Kadathinni	42.21	
INV	12/12/2017	Water Service Charges 01/11/2017 to 31/12/2017 Unit 2 Kadathinni	42.21	
INV	12/12/2017	Water Service Charges 01/11/2017 to 31/12/2017 Unit 3 Kadathinni	42.21	
INV	12/12/2017	Water Service Charges 01/11/2017 to 31/12/2017 Unit 4 Kadathinni	42.21	
INV	12/12/2017	Water Service Charges 01/11/2017 to 31/12/2017 Unit 5 Kadathinni	42.21	
INV	12/12/2017	Water Service Charges 01/11/2017 to 31/12/2017 Unit 6 Kadathinni	42.21	
INV	12/12/2017	Water Service Charges 01/11/2017 to 31/12/2017	42.21	

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<b>Water Corporation</b>				
INV	12/12/2017	Water Service Charges 01/11/2017 to 31/12/2017	113.94	
INV	11/12/2017	Water Usage Charges 11/10/2017 to 08/12/2017, Water Service Charges	201.35	
INV	12/12/2017	Water Usage Charges 12/10/2017 to 11/12/2017, WaterService Charges	117.16	
INV	12/12/2017	Water Usage Charges 12/10/2017 to 11/12/2017, Water Service Charges	45.43	
INV	12/12/2017	Water Usage and Service Charges 12/10/2017 to 11/12/2017, Water	2,715.49	
INV	12/12/2017	Water Usage Charges 12/10/2017 to 11/12/2017 - Picnic Area at	186.50	
INV	12/12/2017	Water Service Charges 01/11/2017 to 31/12/2017	42.21	
INV	12/12/2017	Water Usage Charges 12/10/2017 to 11/12/2017, Water Service Charges	84.68	
INV	12/12/2017	Water Usage Charges 12/10/2017 to 11/12/2017	28.69	
INV	12/12/2017	Water Usage Charges 12/10/2017 to 11/12/2017 Park at Railway Road	306.05	
INV	12/12/2017	Water Usage Charges 12/10/2017 to 11/12/2017 - Park at Railway	344.30	
INV	12/12/2017	Water Usage Charges 12/10/2017 to 11/12/2017 - 10 Thomas St (	89.13	
INV	11/12/2017	Water Usage Charges 11/10/2017 to 08/12/2017, Water Service Charges	369.36	
INV	12/12/2017	Water Usage Charges 12/10/2017 to 11/12/2017, Water Service Charges	157.12	
INV	12/12/2017	Water Usage Charges 12/10/2017 to 11/12/2017	253.45	
INV	11/12/2017	Water Usage Charges 11/10/2017 to 08/12/2017, Water Service Charges	286.45	
INV	11/12/2017	Water Usage Charges 11/10/2017 to 08/12/2017, Water Service Charges	257.59	
INV	11/12/2017	Water Usage Charges 11/10/2017 to 08/12/2017, Water Service Charges	185.80	
INV	08/12/2017	Water Usage Charges 11/10/2017 to 07/12/2017	43.04	
INV	08/12/2017		844.02	
INV	12/12/2017	Water Usage Charges 12/10/2017 to 11/12/2017 - Joy Ridley, Water	230.42	
INV	12/12/2017	Water Usage Charges 12/10/2017 to 11/12/2017 - DR Johnston, Water	80.12	
<b>AV Truck Services Pty Ltd</b>				
EFT14121	06/12/2017	Parts Account		261.13
INV 660597	09/11/2017	Isolator Condensor x 4, Filter - Oil DD13/15, Filter Fuel Water Sep DD	261.13	
<b>BOC Gases</b>				
EFT14122	06/12/2017	Monthly Account		112.22
INV	29/10/2017	Daily Cylinder Tracking 28/09/2017 to 28/10/2017 - Oxygen Industrial	57.04	
INV	28/11/2017	Daily Cylinder Tracking 29/10/2017 to 27/11/2017 - Oxygen Industrial	55.18	
<b>Bunnings Group Limited</b>				
EFT14123	06/12/2017	Cistern Solitaire II RH Caroma Wels3star 4l/Min ML/LL as per manual		322.26
INV	01/12/2017	Jarrah Dar Prime 40x19mmx1.8m as per manual purchase order # 14656,	322.26	
<b>Blackwoods</b>				
EFT14124	06/12/2017	Mat cush 3m 1200 blk rbr 910 x 1520 x 2 as pwe manual purchase order		270.40
INV	08/11/2017		270.40	
<b>Child Support Agency</b>				
EFT14125	06/12/2017	Payroll deductions		337.56
INV	28/11/2017	Payroll Deduction for 28/11/2017	337.56	
<b>Courier Australia</b>				
EFT14126	06/12/2017	Freight Account Various		534.35
INV 0340	17/11/2017	Freight from Three Springs to State Library - Books, Freight from Cova	420.74	
INV 0341	24/11/2017	Freight from Blackwoods to Three Springs - Parts, Freight from WINC to	92.73	
INV 0342	01/12/2017	Freight 2 cartons from Midwest Mowers to Three Springs Depot, Freight	20.88	
<b>Veolia Environmental Services</b>				
EFT14127	06/12/2017	Monthly Account		4,460.59
INV	19/11/2017	Weekly Bin Collection - (31/10/2017, 07/11/2017, 14/11/2017 &	4,460.59	
<b>Cunninghams Ag Services</b>				
EFT14128	06/12/2017	NCK CMR6A - spark plug for minor plant		8.44
INV 192516	02/10/2017		8.44	
<b>WINC Australia Pty Limited</b>				
EFT14129	06/12/2017	Buro Roma 3 Lever High Back Chair Black Product Code: 25014318		4,285.66
INV	17/11/2017	Buro Roma 3 Lever High Back Chair With Arms Black Product Code:	479.16	
INV	17/11/2017		3,310.01	
INV	20/11/2017	Meterplan Charge MPC5502A 20/10/2017 - 20/11/2017 422 Color	72.42	
INV	20/11/2017	Meterplan Charge MPC6004EXSP 20/10/2017 - 20/11/2017 - 3422 Color	424.07	
<b>Choices Flooring Geraldton</b>				

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<b>Choices Flooring Geraldton</b>				
EFT14130	06/12/2017	Supply and install sheet vinyl to complete home as per manual purchase		6,630.00
INV 300673	16/11/2017	Supply and install window treatments - roller to kitchen, verticals to	1,980.00	
INV 300664	15/11/2017	Supply and install sheet vinyl to complete home as per manual purchase	4,650.00	
<b>City of Lights</b>				
EFT14131	06/12/2017	Website Redesign		550.00
INV	22/11/2017	Re-design Shire of Three Springs Website (design/layout/functionality to	550.00	
<b>Catwest Pty Ltd</b>				
EFT14132	06/12/2017	Profile and lay 760 sq metres asphalt intersection Three Springs -		45,663.20
INV	16/11/2017	Please supply 3 tonne 7mm cold mix, Please supply 200 litre emulsion	866.80	
INV	17/11/2017	Profile and lay 760 sq metres asphalt intersection Three Springs -	44,796.40	
<b>Chas Clarkson (The Clarkson Trust)</b>				
EFT14133	06/12/2017	PODE250REDTR - 2.5m H x 1.1 W LED pole decoration Red and White		1,950.00
INV	03/11/2017	PODE250REDTR - 2.5m H x 1.1 W LED pole decoration Red and White	1,950.00	
<b>LP Downing Plant Repairs &amp; Maintenance</b>				
EFT14134	06/12/2017	Supply 10 x Master lock barrels @ \$20 ea 5 Glyde St as per manual		760.00
INV 0493	29/11/2017	Supply 2 keys as per manual purchase order # 14531, Supply new front	760.00	
<b>DS Agencies Pty Ltd</b>				
EFT14135	06/12/2017	Purchase		1,831.50
INV 142500	16/11/2017	SFCMM7 - MALL DDA Seat upright, CMM7, powder coated aluminium	1,831.50	
<b>Department of Fire and Emergency Services (DFES)</b>				
EFT14136	06/12/2017	Emergency Services Levy		10,057.50
INV 146346	21/11/2017	2017/18 Emergency Services Levy - Quarter 2	10,057.50	
<b>Frontline Fire &amp; Rescue Equipment (Bluesteel Enterprises Pty Ltd)</b>				
EFT14137	06/12/2017	Viper nozzle complete VB1560kit		329.29
INV 58468	08/11/2017	Viper nozzle complete VB1560kit, Long Alloy Hose Tail	329.29	
<b>Geraldton Fuel Company Pty Ltd (Refuel Australia)</b>				
EFT14138	06/12/2017	Monthly Account		11,667.40
INV	08/11/2017	Caltex Super GT-f 5W-30-20L for TS5001	187.00	
INV	14/11/2017	ULS/Diesel 9,000 Litres @ 1.2756 p/l	11,480.40	
<b>Geraldton Mower &amp; Repair Specialist</b>				
EFT14139	06/12/2017	Shaft spindle, Nut and 19/21" Honda blade & bolt set as per manual		139.70
INV 63268 #	31/08/2017		86.50	
INV 64163#5	14/11/2017	On/Off Switch for Blower, Bump Head for Whipper Snipper	53.20	
<b>Great Southern Fuel Supplies</b>				
EFT14140	06/12/2017	Monthly Fuel Card Account		190.32
INV	30/11/2017	11/11/2017 - ULP For OTS 35.47 Litres, 19/11/2017 - Diesel For TS5001	190.32	
<b>JR &amp; A Hersey Pty Ltd</b>				
EFT14141	06/12/2017	Guide Posts		935.00
INV A41880	15/08/2017	100 x Guide Posts	935.00	
<b>Health Insurance Fund (HIF) of WA (Inc)</b>				
EFT14142	06/12/2017	Payroll deductions		112.45
INV	28/11/2017	Payroll Deduction for Jessica Cherilee Anne Parker 28/11/2017	112.45	
<b>Steve Hunter</b>				
EFT14143	06/12/2017	Supply and install 2 x ceiling cassette airconditioners to Shire office as per		14,758.00
INV 10121	19/11/2017	Supply and install 2 x ceiling cassette airconditioners to Shire office as per	12,496.00	
INV 10120	15/11/2017	Supply and install 2 x airconditioners Williamson Street as per manual	2,262.00	
<b>JLW Engineering</b>				
EFT14144	06/12/2017	Repair Account		511.50
INV	16/10/2017	Repair Duo Cone Area in Hub, Clean up Damage on Shaft	396.00	
INV	09/10/2017	Repair face on Sprocket	115.50	
<b>Kleenheat Gas</b>				
EFT14145	06/12/2017	Annual Charge		75.90
INV 4096317	01/11/2017	Yearly Facility Fee for 2 x 45KG Vap Cylinders - 2 Mayhofer Street	75.90	

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<b>Kamma's Bulldozing</b>				
EFT14146	06/12/2017	Relief Senior Finance Officer		742.50
INV 840	24/11/2017	Relief Senior Finance Officer Tuesday 21th, Wednesday 22nd and	742.50	
<b>Leeman Plumbing &amp; Excavation</b>				
EFT14147	06/12/2017	Install sanitary waste connection for new kitchen sink at 5 Glyde Street as		294.80
INV	30/11/2017	Install sanitary waste connection for new kitchen sink at 5 Glyde Street as	294.80	
<b>Midwest Mowers &amp; Small Engines</b>				
EFT14148	06/12/2017	Bar & chain combo (105699)		218.00
INV 123220	31/10/2017	Chain oil mineral 1lt, Bar 10" 1/4, Saw chain 1/4 .050, Bar & chain	218.00	
<b>ML Communications</b>				
EFT14149	06/12/2017	Contractor		121.00
INV 55030	20/11/2017	For Removal of Three Springs Shire Radio from CESM Vehicle	121.00	
<b>Starick Tyres</b>				
EFT14150	06/12/2017	Monthly Account		104.33
INV 30219	14/11/2017	5/10/17- 480/80R34" Puncture Repair (replace valve), 5/10/17- Bolt in	104.33	
<b>Shire of Mingenew</b>				
EFT14151	06/12/2017	Reimbursement for Local Government Week Dinner - Expenses		291.45
INV 8172	07/11/2017		291.45	
<b>McLeods</b>				
EFT14152	06/12/2017	Professional Services		165.00
INV 100487	08/11/2017	Professional fees for 2016/17 Audit confirmation requirement	165.00	
<b>Perfect Computer Solutions Pty Ltd</b>				
EFT14153	06/12/2017	Computer and IT Services		382.50
INV 23090	28/11/2017	31/10/2017 - Install Standpipe Client Software on laptop, 14/11/2017 -	297.50	
INV 23121	30/11/2017	Monthly Fee for Daily Monitoring, Management and Resolution of	85.00	
<b>Pro - Lamps Pty Ltd</b>				
EFT14154	06/12/2017	10 x FLE 15HLX/840/B22/T2 BX1 as per manual purchase order #		230.18
INV	29/11/2017	25 x TLD 36w 840 4000k Alto Philips Globes as per manual purchase	230.18	
<b>Rumbold Ford Pty Ltd</b>				
EFT14155	06/12/2017	Vehicle Purchase		20,553.20
INV T-1857	04/12/2017	Supply 1 x Ford PX MKII Single Cab XL High Rider Ute, Trade in of	20,553.20	
<b>Melissa Raffan</b>				
EFT14156	06/12/2017	Reimbursement		84.00
INV 211117	21/11/2017	Reimbursement for Application - Working With Children (Card) -	84.00	
<b>Sweetman's Hardware</b>				
EFT14157	06/12/2017	ULP for Chief Executive Officer Vehicle 0TS for the Month of		945.18
INV 32B	07/11/2017	Supply 5 x Shovels	64.75	
INV 33	30/11/2017	ULP for Chief Executive Officer Vehicle 0TS for the Month of	204.23	
INV 33	30/11/2017	Reticulation for Federation Park, Reticulation for Jack Thorpe Garden,	278.25	
INV 32A	30/11/2017	ULP for Doctors Vehicle TS125 for the Month of November 2017 45.60	67.44	
INV 32A	30/11/2017	Hardware, Timer for Swimming Pool, Garden Tools - Parks & Gardens,	330.51	
<b>Sweetman's Ampol Cafe</b>				
EFT14158	06/12/2017	Catering		124.00
INV 84	30/11/2017	Tray of Finger Sized Mixed Cakes - Wildflower Country Meeting, Tray	124.00	
<b>Scotty's Contracting</b>				
EFT14159	06/12/2017	Labour x 12 hours as per manual purchase order # 14549		3,345.94
INV	21/11/2017	Supply and fit exhaust fan to bathroom and general power outlets as	453.75	
INV	21/11/2017	Labour repair radio cables as per manual purchase order # 14550, Labour	1,182.23	
INV	21/11/2017	Labour x 12 hours as per manual purchase order # 14549, Panel	1,709.96	
<b>Three Springs IGA</b>				
EFT14160	06/12/2017	Confectionary Assorted - Nov. Council Meeting		216.40
INV 45238	30/11/2017	Water Bottles 600ml x Carton - Nov. Council Meeting, 1 Litre Milk -	77.13	
INV	30/11/2017	Biscuits, Milk & tea Bags, Bleach for Pavilion, Chalk, Sponges. s/lock	139.27	
<b>Three Springs Rural Services</b>				
EFT14161	06/12/2017	240V Diesel minibowser 90lpm as per manual purchase order # 14605		5,993.32
INV 39225	16/11/2017	Reducing bush brass 1/2" x 1/4" - repairs to water leak in pump room	3.25	

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<b>Three Springs Rural Services</b>				
INV 38978	31/10/2017	240V Diesel minibowser 90lpm as per manual purchase order # 14605,	2,515.00	
INV 38943	30/10/2017	240V Diesel minibowser 90lpm as per manual purchase order # 14605	2,559.50	
INV 38976	31/10/2017	Credit for 240V Diesel minibowser 90lpm as per manual purchase order	-2,559.50	
INV 38718	16/10/2017	Pedestal grey 51090p as per manual purchase order # 14605	350.00	
INV 38975	31/10/2017	Credit for Pedestal grey 51090p as per manual purchase order # 14605	-350.00	
INV 39054	06/11/2017	Toggle switch 12V 20A	6.84	
INV 39302	22/11/2017	Supply 28 x 20 kg bags Baileys 3.1.1 Lawn fertiliser, Supply 15 x 20 kg	1,573.00	
INV 39299	22/11/2017	Supply 28 x 20 kg bags Baileys 3.1.1 Lawn fertiliser, Supply 15 x 20 kg	1,573.00	
INV 39301	22/11/2017		-1,573.00	
INV 39121	09/11/2017	Nutsetter 5/16 65mm	5.90	
INV 39180	14/11/2017	Irwin Vise Grip 10in Curved Jaw Wire Cut	29.87	
INV 39295	22/11/2017	Cistern cock mini kit with flexible hose	20.90	
INV 39384	28/11/2017	42MM Pipe Cutter, Bush Reducing 3/4" x 1/2" Threaded Poly, Nipple	35.36	
INV 39152	13/11/2017	PVC Primer 250ML	9.41	
INV 39106	08/11/2017	Drawbar Pin 24.5 x 160mm	10.50	
INV 39084	07/11/2017	102mm Grey-Line H/D Suction Hose x 10 metres	440.00	
INV 39119	09/11/2017	Draw Pin 19 x 95mm	8.40	
INV 39115	09/11/2017	SHN80 NIPPLE BSP 80, YCL300B CAMLOCK NYGLAS TYPE B	313.54	
INV 39141	10/11/2017	Beaver Bow Shackle GRD"S" 8 x 10mm Galv	11.40	
INV 39139	10/11/2017	Beaver Bow Shackle GRD"S" 11 x 13mm Gal	15.00	
INV 39120	09/11/2017	Rapidset Concrete 20Kg DGRAY	40.00	
INV CN	22/11/2017	Credit for Rapidset Concrete 20KG DGRAY x 2	-20.00	
INV 39458	01/12/2017	Hunter I 40 stainless steel gear driven sprinklers	945.00	
INV 39468	04/12/2017	Socket 1" Threaded poly, Nipple 1" Threaded poly	29.95	
<b>Top-Flight Roof Restorations &amp; Painting Services</b>				
EFT14162	06/12/2017	Contractor		7,238.00
INV 5037	23/11/2017	Internal Paintwork - Paint 2 Ceiling, Kitchen & Lounge	825.00	
INV 5038	23/11/2017	Internal Paintwork - Paint all Ceilings Throughout Building	2,178.00	
INV 5036	23/11/2017	External Paintwork - Wash and Prepare Surfaces, Fill Cracks, Apply 2	4,235.00	
<b>Three Springs Medical</b>				
EFT14163	06/12/2017	Pre-employment medical for Bruce Clampett		283.91
INV	08/11/2017	Pre-employment medical for Bruce Clampett, , Pre-employment medical	283.91	
<b>Van't Veer Services</b>				
EFT14164	06/12/2017	Roll of 100 \$1 Stamps		207.04
INV 677	30/11/2017	Receipt Book, 1 x 0-125g Large Letter, Local Australian Stamp x 40, 10	207.04	
<b>Westrac Pty Ltd</b>				
EFT14165	06/12/2017	Filter lube x 2 as per manual purchase order # 14594		70.09
INV PI	31/08/2017	Filter lube x 2 as per manual purchase order # 14594, Filter lube x 1 as	70.09	
<b>Dave Watson Contracting Pty Ltd</b>				
EFT14166	06/12/2017	Prune Tree at 17 Glyde Street Three Springs		660.00
INV	02/12/2017		660.00	
<b>Wheatstone Engineering Ptd Ltd</b>				
EFT14167	06/12/2017	Fabricate over size grave shoring 2.3m x 1.1m		6,067.16
INV 00400A	13/11/2017		6,067.16	
<b>Australian Taxation Office</b>				
EFT14168	20/12/2017	BAS Remittance for November 2017		3,356.00
INV BAS 11	30/11/2017	BAS Remittance for November 2017, BAS Remittance for November	3,356.00	
<b>Aquatic Services WA Pty Ltd</b>				
EFT14169	20/12/2017	Aquatic Centre Chemicals		2,138.40
INV	03/11/2017	Granular Chlorine for Three Springs Aquatic Centre x 36	2,138.40	
<b>Bunnings Group Limited</b>				
EFT14170	20/12/2017	Monthly Account		100.24
INV	13/12/2017	6661024 Tile Wall Ceramic Johnson 200 x 100 mm Wht Gloss Ctn50,	100.24	
<b>Child Support Agency</b>				
EFT14171	20/12/2017	Payroll deductions		337.56
INV	12/12/2017	Payroll Deduction for 12/12/2017	337.56	

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<b>Courier Australia</b>				
EFT14172	20/12/2017	Freight Account Various		11.62
INV 0343	08/12/2017	Freight from Pneumatic Solutions to Three Springs - Parts	11.62	
<b>Cunninghams Ag Services</b>				
EFT14173	20/12/2017	Blades for Libertini Slasher		1,410.02
INV 193885	02/11/2017	Freight - Blades for Libertini Slasher	38.50	
INV 193886	02/11/2017	Blades for Libertini Slasher	1,277.85	
INV 195090	29/11/2017	Rear Window Glass for TS5014 Tractor, Freight for Rear Window Glass	93.67	
<b>Shire of Carnamah</b>				
EFT14174	20/12/2017	Resource Sharing - Ranger and Emergency Services		2,795.51
INV 210	01/12/2017	Attendance at Rangers Conference (20% ) 35.7 + 6.08 Hours, Vehicle	2,795.51	
<b>Covs Parts Pty Ltd</b>				
EFT14175	20/12/2017	Monthly Account		13.94
INV	10/11/2017	Globe-H27 12V 37.5W PGJ13-BL	13.94	
<b>Christmas Festivities</b>				
EFT14176	20/12/2017	Christmas Lights		672.30
INV 14	07/11/2017	660004 - LED Rope Light Christmas Emu, 660002 - LED Rope Light	672.30	
<b>Dragonfly Trading Pty Ltd T/AS Dongara Building &amp; Trade Supplies &amp; Dongara Mitre 10</b>				
EFT14177	20/12/2017	Monthly Account		188.59
INV 823593	07/12/2017	Nail Gun Gas Suit 50mm Nails, Nail Senco 75mm Galv (Trusses)	188.59	
<b>Rowe Group</b>				
EFT14178	20/12/2017	Professional Services		8,214.25
INV	11/12/2017	General advice, detailed assessment and assistance with consultation -	4,930.75	
INV	11/12/2017	JDAP Application for Solar Farm - Lot M 1366 Wilson Road -	3,283.50	
<b>T/A GK Creative Pty Ltd (The Trustee for Garache' Trust)</b>				
EFT14179	20/12/2017	"Consider Our Kids" Stickers		497.50
INV	23/11/2017	"Please Slow Down Consider Our Kids" Stickers, Including Artwork and	497.50	
<b>JR &amp; A Hersey Pty Ltd</b>				
EFT14180	20/12/2017	Monthly Account		814.77
INV	28/11/2017	White Spray Mark x 12, Oversize Flags x 4, Bag of Rags 15 Kg, PVC 45	722.37	
INV	28/11/2017	50g Natures Botanical Repel CR x 6, Fly Net x 3	92.40	
<b>Health Insurance Fund (HIF) of WA (Inc)</b>				
EFT14181	20/12/2017	Payroll deductions		112.45
INV	12/12/2017	Payroll Deduction for 12/12/2017	112.45	
<b>Health Communication Network T/A Medical Director</b>				
EFT14182	20/12/2017	Annual Subscription		1,089.00
INV	01/12/2017	1 User Non - Refundable Annual Subscription Fee to Medical Director	1,089.00	
<b>Kleenheat Gas</b>				
EFT14183	20/12/2017	Annual Cylinder Fee		1,138.50
INV 4105649	01/12/2017	45kg - Facility Fee - Cylinder Service Charge - 65 Carter Street	75.90	
INV 4105656	01/12/2017	45kg - Facility Fee - Cylinder Service Charge - Unit 2 Kadathinni	75.90	
INV 4105655	01/12/2017	45kg - Facility Fee - Cylinder Service Charge - Unit 3 Kadathinni	75.90	
INV 4105654	01/12/2017	45kg - Facility Fee - Cylinder Service Charge - Unit 4 Kadathinni	75.90	
INV 4105652	01/12/2017	45kg - Facility Fee - Cylinder Service Charge - 21 Franklin Street	75.90	
INV 4105791	01/12/2017	45kg - Facility Fee - Cylinder Service Charge - Thrift Shop	75.90	
INV 4105650	01/12/2017	45kg - Facility Fee - Cylinder Service Charge - 19 Gooch Street	75.90	
INV 4105645	01/12/2017	45kg - Facility Fee - Cylinder Service Charge - 30 Touche Street	75.90	
INV 4105646	01/12/2017	45kg - Facility Fee - Cylinder Service Charge - 58 Carter Street	75.90	
INV 4105647	01/12/2017	45kg - Facility Fee - Cylinder Service Charge - 74 Gooch Street	75.90	
INV 4105648	01/12/2017	45kg - Facility Fee - Cylinder Service Charge - 89 Williamson Street	75.90	
INV 4105792	01/12/2017	45kg - Facility Fee - Cylinder Service Charge - 47 Wiliamson Street	75.90	
INV 4105651	01/12/2017	45kg - Facility Fee - Cylinder Service Charge - 44 Williamson Street	75.90	
INV 4105653	01/12/2017	45kg - Facility Fee - Cylinder Service Charge - 29 Howard Place	75.90	
INV 4105790	01/12/2017	45kg - Facility Fee - Cylinder Service Charge - Unit 1 Kadathinni	75.90	

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<b>Kamma's Bulldozing</b>				
EFT14184	20/12/2017	Relief Senior Finance Officer		528.00
INV 842	06/12/2017	Relief Senior Finance Officer Monday 4th, Tuesday 5th December 2017	528.00	
<b>Local Government Professionals Australia</b>				
EFT14185	20/12/2017	Annual Subscription		938.00
INV 7226	27/11/2017	2017-2018 Council Corporate Membership Subscription	938.00	
<b>Landgate Valuations</b>				
EFT14186	20/12/2017	Valuations		80.90
INV	27/11/2017	Rural UV's Chargeable Schedule: R2017/8 Date 02/09/2017 to	80.90	
<b>Leeman Plumbing &amp; Excavation</b>				
EFT14187	20/12/2017	Contractor		2,108.13
INV	24/07/2017	Supply, install and commission all sanitary waste fixtures including hot	1,840.83	
INV	30/08/2017	Community Hall - Toilet Cistern - Repair Broken Flush Pipe. Travel and	267.30	
<b>Moore Stephens</b>				
EFT14188	20/12/2017	Audit Services		15,398.96
INV 305116	08/12/2017	Final Billing in respect of Audit for the Year Ended 30th June 2017 in	11,878.96	
INV 305206	13/12/2017	Preparation for and Attendance at Audit Committee Meeting (Via	660.00	
INV 305112	08/12/2017	Roads to Recovery - Annual Return for the Year Ended 30 June 2017	1,815.00	
INV 305127	12/12/2017	Royalties for Regions - CLGF 2012 - 2013 Annual Report for the Year	1,045.00	
<b>Midwest Traffic Controllers Pty Ltd</b>				
EFT14189	20/12/2017	Contractor		37,176.15
INV	18/09/2017	Inv- 9299 - Supply Traffic control for 4 weeks commencing 11	9,469.08	
INV	09/10/2017	INV- 9389 - Supply Traffic control for 4 weeks commencing 11	9,469.07	
INV	02/10/2017	INV- 9368 - Supply Traffic control for 4 weeks commencing 11	9,119.00	
INV	25/09/2017	INV- 9328 - Supply Traffic control for 4 weeks commencing 11	9,119.00	
<b>Shire of Perenjori</b>				
EFT14190	20/12/2017	Refund for Charges raised for CESM Vehicle Lease		1,649.46
INV	11/12/2017	Refund for Invoice 13637 (04/10/2017) - Lease for CESM Vehicle,	1,649.46	
<b>Paper Plus Office National</b>				
EFT14191	20/12/2017	Stationery Order		14.53
INV 4024557	15/12/2017	Collins 24M4 Financial Year Diary 2DTP A4 Green. Code:7028386 -	14.53	
<b>St John Ambulance</b>				
EFT14192	20/12/2017	Monthly Account		180.40
INV NM3969	16/12/2017	2 x Phillips AED Electrodes for Aquatic Centre Defibrillator	180.40	
<b>Signs Plus</b>				
EFT14193	20/12/2017	Name Badge Order		86.00
INV	30/11/2017	Name badge with magnetic attachment - Jim Heal - Councillor, Name	86.00	
<b>Sweetman's Ampol Cafe</b>				
EFT14194	20/12/2017	Catering		82.00
INV 85	12/12/2017	Tray of finger sized Mixes Cakes (Yakabout Volunteers Morning Tea),	82.00	
<b>Sheffield Resources Ltd</b>				
EFT14195	20/12/2017	Rates refund for assessment A795 LOT E70/04313 EXPLORATION		279.07
INV A795	06/12/2017		279.07	
<b>Shermac Engineered Equipment Transitions</b>				
EFT14196	20/12/2017	Parts Account		291.04
INV	08/11/2017	Pushfit Plug-in Multiple Y 4mm x 6mm - 3144 04 06	43.76	
INV	27/11/2017	5/2 Toggle Valve 1/8, Stud Elb 4mm x 1/8" BSP	247.28	
<b>Three Springs Primary School P &amp; C Association</b>				
EFT14197	20/12/2017	DrumMuster		534.10
INV 5	13/12/2017	Catering for Council Meeting to be held 15th November 2017, Catering	225.00	
INV 6	13/12/2017	DrumMuster held 26/10/2017 - 1124 Drums Inspected @ 27.5c per drum	309.10	
<b>Three Springs Primary School</b>				
EFT14198	20/12/2017	Endeavour Award Donation		210.00
INV 341	13/12/2017	2017 Presentation Night Endeavour Award Donation to Three Springs	210.00	
<b>Three Springs Rural Services</b>				
EFT14199	20/12/2017	Monthly Account		13,698.86

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<b>Three Springs Rural Services</b>				
INV 39534	11/12/2017	Saber Drill Set 1.0 - 13.0mm x 0.5mm	62.15	
INV 39515	07/12/2017	1 x Box Trough Block	76.60	
INV 39511	07/12/2017	Selley's Sealant Adhesive Filler 3 in 1 300g	12.00	
INV 39514	07/12/2017	Chain 4mm Galv Mild Steel x 2, EMP Rubber Tie Down 21" to 32" x 2,	54.94	
INV 39507	06/12/2017	CAMLOCK NYGLAS TYPE B 75MM 3", T-BOLT CLAMP 113-121	71.75	
INV 39504	06/12/2017	Fire Extinguisher 4.5 Dry, 2.5KG - 4.5KG H/Duty Fire Bracket	230.78	
INV 39509	06/12/2017	EMP Rubber Tie Down 21" to 32"	3.15	
INV 39632	15/12/2017	PowerBoard for Christmas Lights	32.12	
INV 39586	13/12/2017	Special Purchase Hardware and Building JBS for Fire Shed (List	12,935.37	
INV 39600	18/12/2017	Ladder DS Pro 1.2m Bailey	220.00	
<b>Top-Flight Roof Restorations &amp; Painting Services</b>				
EFT14200	20/12/2017	Contractor		16,335.00
INV 5042	12/12/2017	65 Carter Street - External Paintwork - Wash and prepare surfaces before	4,235.00	
INV 5044	12/12/2017	Thrift Shop - External Paintwork (Very Poor Condition) - Wash and	3,960.00	
INV 5045	03/12/2017	Wash and prepare Surfaces, Fill Cracks, Apply 2 Coats of Low Sheen	4,070.00	
INV 5043	03/12/2017	External Paintwork - Wash and prepare surfaces, fill cracks, Apply 2	4,070.00	
<b>True-Line Traffic Management P/L</b>				
EFT14201	20/12/2017	Contractor		99.00
INV WA	21/11/2017	Prepare TCD for shoulder works	99.00	
<b>WA Treasury Corporation</b>				
EFT14202	20/12/2017	Loan No. 160 Interest payment - Loan 160 Swimming pool U/G 2		12,178.29
INV 160	05/12/2017	Loan No. 160 Principal payment - Loan 160 Swimming pool U/G 2, Loan	12,178.29	
<b>Landmark Operations Ltd</b>				
EFT14203	20/12/2017	Monthly Account		187.00
INV	02/11/2017	Please Supply 20 x Litres Genfarm Chlorpyrifos	187.00	
<b>Dave Watson Contracting Pty Ltd</b>				
EFT14204	20/12/2017	Contractor		8,126.80
INV	11/12/2017	Remove dead tree and dangerous hanging branch at intersection of	990.00	
INV	04/12/2017	Prune and stump grind trees as per quote 267 - Remove 1 Illyarrie,	7,136.80	
<b>The Workwear Group Pty Ltd</b>				
EFT14205	20/12/2017	Uniform Order		297.00
INV CN	24/11/2017	CEO Uniform LGA62U Black SS Dress (Returned to Supplier)	-130.90	
INV	01/11/2017	CEO Uniform LGA6BE SS Detail Dress	148.50	
INV	17/10/2017	CEO Uniform LGA62U SS Dress (Returned to Supplier), CEO Uniform	279.40	
<b>Department Of Transport - Daily Licensing</b>				
EFT14206	31/12/2017	POLICE LICENSING PAYMENTS FOR DECEMBER 2017		22,928.35
INV T1	31/12/2017	POLICE LICENSING 29/11/2017, POLICE LICENSING 30/11/2017,	22,928.35	
<b>iiNet Limited</b>				
DD11149.1	01/12/2017	Monthly Internet Account Medical Centre Coorow		54.95
INV	16/11/2017	Monthly Medical Centre Internet Account, 10 ADSL 1 SP-10 User Name	54.95	
<b>Commander Australia</b>				
DD11150.1	12/12/2017	Monthly Account		46.92
INV	05/12/2017	Commander Contract (System Rental) 16/12/2017 to 15/01/2018 - Depot	46.92	
<b>WA Super</b>				
DD11156.1	12/12/2017	Payroll deductions		5,256.84
INV SUPER	12/12/2017	Super. for 12/12/2017	3,776.97	
INV	12/12/2017	Payroll Deduction for 12/12/2017	37.07	
INV	12/12/2017		148.30	
INV	12/12/2017	Payroll Deduction for 12/12/2017	166.83	
INV	12/12/2017	Payroll Deduction for 12/12/2017	296.15	
INV	12/12/2017	Payroll Deduction for 12/12/2017	207.69	
INV	12/12/2017	Payroll Deduction for 12/12/2017	500.00	
INV	12/12/2017	Payroll Deduction for 12/12/2017	123.83	
<b>Australian Super</b>				
DD11156.2	12/12/2017	Superannuation contributions		762.60
INV	12/12/2017	Payroll Deduction for 12/12/2017	189.56	



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<b>Australian Super</b>				
INV SUPER	12/12/2017	Super. for 12/12/2017	573.04	
<b>The Trustee for Every Superannuation Fund</b>				
DD11156.3	12/12/2017	Superannuation contributions		231.47
INV SUPER	12/12/2017	Super. for 12/12/2017	231.47	
<b>Sunsuper Superannuation Fund</b>				
DD11156.4	12/12/2017	Superannuation contributions		196.91
INV SUPER	12/12/2017	Super. for 12/12/2017	196.91	
<b>Commander Australia</b>				
DD11159.1	27/12/2017	Quarterly Account		301.28
INV	15/12/2017	Commander Contract (Quarterly System Maintenance) NT40 Contract	301.28	
<b>WA Super</b>				
DD11172.1	26/12/2017	Payroll deductions		5,170.15
INV SUPER	26/12/2017	Super. for 26/12/2017	3,715.05	
INV	26/12/2017	Payroll Deduction for 26/12/2017	37.07	
INV	26/12/2017		148.30	
INV	26/12/2017	Payroll Deduction for 26/12/2017	166.83	
INV	26/12/2017	Payroll Deduction for 26/12/2017	296.15	
INV	26/12/2017	Payroll Deduction for 26/12/2017	207.69	
INV	26/12/2017	Payroll Deduction for 26/12/2017	500.00	
INV	26/12/2017	Payroll Deduction for 26/12/2017	99.06	
<b>Australian Super</b>				
DD11172.2	26/12/2017	Superannuation contributions		729.13
INV	26/12/2017	Payroll Deduction for 26/12/2017	189.56	
INV SUPER	26/12/2017	Super. for 26/12/2017	539.57	
<b>The Trustee for Every Superannuation Fund</b>				
DD11172.3	26/12/2017	Superannuation contributions		231.47
INV SUPER	26/12/2017	Super. for 26/12/2017	231.47	
<b>Sunsuper Superannuation Fund</b>				
DD11172.4	26/12/2017	Superannuation contributions		196.91
INV SUPER	26/12/2017	Super. 26/12/2017	196.91	
<b>National Mastercard</b>				
DD11174.1	27/12/2017	Monthly Credit Card Account		480.75
INV	20/12/2017	SurveyMonkey Subscription Annual, New Vehicle Licence and Motor	480.75	

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
L	POLICE LICENSING	22,928.35
M	MUNICIPAL BANK	335,500.79
<b>TOTAL</b>		<b>358,429.14</b>

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<b>Shire of Chapman Valley</b>				
11433	12/01/2018	Consultant		792.00
INV 8418	14/12/2017	Planning Services Undertaken on Behalf of the Shire of Three Springs for	792.00	
<b>Shire of Three Springs - Petty Cash</b>				
11434	12/01/2018	Petty Cash Recoup		158.65
INV	09/01/2018	02/05/2017 - Tap Fibre Washers - Varous Areas - Consumables,	158.65	
<b>Australian Communications and Media Authority (ACMA)</b>				
11435	12/01/2018	Apparatus Licence Renewal		226.00
INV	05/01/2018	Apparatus Licence Renewal Fee (Land Mobile System -> 30MHz) Call	109.00	
INV	23/12/2017	Apparatus Licence Renewal Fee 1612855 Call Sign AXW350 Twin Hills	117.00	
<b>Synergy</b>				
11436	12/01/2018	Electricity Usage Charges		12,119.90
INV	02/01/2018	Electricity Usage Charges 26/10/2017 to 28/12/2017 - Unit 2 (B)	125.05	
INV	02/01/2018	Electricity Charges 25/11/2017 to 24/12/2017 for 133 Street Lights	2,071.90	
INV	02/01/2018	Electricity Usage Charges 01/11/2017 ti 28/12/2017 - 46 Carter Street	96.80	
INV	02/01/2018	Electricity Usage Charges 27/10/2017 to 28/12/2017 - U3 Thomas Street	78.65	
INV	02/01/2018	Electricity Usage Charges 07/12/2017 to 28/12/2017 - Centenary Water	149.80	
INV	02/01/2018	Electricity Usage Charges 26/10/2017 to 28/12/2017 - 89 Willimson	78.20	
INV	02/01/2018	Electricity Usage Charges 26/10/2017 to 28/12/2017 - 5 Gkyde Street	68.40	
INV	02/01/2018	Electricity Usage Charges 30/10/2017 to 28/12/2017 - Unit 1 (A)	102.40	
INV	02/01/2018	Electricity Usage Charges 27/11/2017 to 28/12/2017 - Unit 1 Thomas	2,206.35	
INV	02/01/2018	Electricity Usage Charges 27/10/2017 to 28/12/2017 - 50 Cater Street	230.30	
INV	28/12/2017	Electricity Usage Charges 16/11/2017 to 20/12/2017 - Aquatic Centre,	6,912.05	
<b>Telstra</b>				
11437	12/01/2018	Monthly Account		2,235.47
INV	27/12/2017	Text (SMS) Service for Fire & Harvest Ban Information to 26/12/2017 -	148.59	
INV	23/12/2017	Monthly Telephone Usage Charges to 15/12/2017, Service Charges to	1,684.97	
INV	05/01/2018	Mobile Phone Usage 05/01/18 to 04/02/18 - 0407 981 659 \$39.62, 0448	401.91	
<b>Water Corporation</b>				
11438	12/01/2018	Water Usage Charges		18.54
INV	03/01/2018	Water Usage Charges 31/12/2017 to 03/01/2018 - 3 Howard Place,	18.54	
<b>Commissioner of Police</b>				
11439	25/01/2018	Annual Corporate Gun Licence Fee		124.00
INV	12/01/2018	Annual Corporate Gun Licence Fee (Shotgun Db Und/Over) Expires	124.00	
<b>Robert James Heal</b>				
11440	25/01/2018	Councillor Sitting Fees		264.00
INV	31/12/2017	Council Meeting Fees for Ordinary Council Meeting 15/11/2017 and	264.00	
<b>Jenny Dorothy MUTTER</b>				
11441	25/01/2018	Councillor Sitting Fees		264.00
INV	31/12/2017	Council Meeting Fees for Ordinary Council Meeting 15/11/2017 and	264.00	
<b>Synergy</b>				
11442	25/01/2018	Electricity Usage Charges		65.50
INV	11/01/2018	Electricity Supply Charge 03/11/2017 to 10/01/2018 - Duffys Store	65.50	
<b>Telstra</b>				
11443	25/01/2018	Monthly Account		1,603.75
INV	23/01/2018	Monthly Telephone Usage Charges to 15/01/2018, Service Charges to	1,603.75	
<b>Murchison Region Aboriginal Corporation</b>				
EFT14207	05/01/2018	Rates refund for assessment A352 92 WILLIAMSON STREET THREE		868.30
INV A352	03/01/2018		868.30	
<b>Australian Taxation Office</b>				
EFT14208	12/01/2018	BAS Remittance for December 2017		3,270.00
INV BAS 12	31/12/2017	BAS Remittance for December 2017, BAS Remittance for December	3,270.00	
<b>AV Truck Services Pty Ltd</b>				
EFT14209	12/01/2018	Monthly Account		192.39

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<b>AV Truck Services Pty Ltd</b>				
INV 663402	20/12/2017	Filter Kit Coolant	192.39	
<b>BOC Gases</b>				
EFT14210	12/01/2018	Monthly Account		46.00
INV	29/12/2017	Daily Cylinder Tracking (Date) to (Date) - Oxygen Industrial E2 Size,	46.00	
<b>Burgess Rawson (WA) Pty Ltd</b>				
EFT14211	12/01/2018	Water Usage Charges		21.04
INV 486048	18/12/2017	Water Usage Charges 12/10/2017 - 11/12/2017 Railway Station (Lease#	21.04	
<b>Child Support Agency</b>				
EFT14212	12/01/2018	Payroll deductions		675.12
INV	26/12/2017	Payroll Deduction for 26/12/2017	337.56	
INV	09/01/2018	Payroll Deduction for 09/01/2018	337.56	
<b>Courier Australia</b>				
EFT14213	12/01/2018	Freight Account Various		647.23
INV 0345	22/12/2017	Freight from Blackwoods to Three Springs - Chemical Hazard Signage,	452.98	
INV 0344	15/12/2017	Freight from Three Springs to Path West - Water Samples Pool, Freight	135.10	
INV 0346	29/12/2017	Freight from Three Springs to State Library - Books, Freight from Totally	47.16	
INV 0347	05/01/2018	Freight from WINC to Three Springs - Bin Liners	11.99	
<b>Veolia Environmental Services</b>				
EFT14214	12/01/2018	Monthly Account		5,963.60
INV	31/12/2017	4 x 240L Rearlift Medical - Three Springs Medical Centre	387.86	
INV	05/01/2018	Weekly Bin Collection - 28/11/2017, 05/12/2017, 12/12/2017,	5,575.74	
<b>Shire of Coorow</b>				
EFT14215	12/01/2018	Long Service Leave Contribution		4,735.50
INV 8497	21/12/2017	Shire of Three Springs Long Service Leave Contribution for Trevor	4,735.50	
<b>WINC Australia Pty Limited</b>				
EFT14216	12/01/2018	Stationery and Cleaning Products Order		1,726.37
INV	18/12/2017	Brighton Professional Disinfectant Commercial Grade Lemon 5L,	838.17	
INV	18/12/2017	Castaway Bin Liner 240Lt High Density Black 1150X1450mm Carton	50.37	
INV	15/12/2017	Meterplan Charge MPC6004EXSP 20/11/2017 - 13/12/2017 - 5758	683.07	
INV	15/12/2017	Meterplan Charge MPC5502A 20/11/2017 - 13/12/2017 924 Colour	154.76	
<b>Covs Parts Pty Ltd</b>				
EFT14217	12/01/2018	Monthly Account		438.90
INV	18/12/2017	Jack Bottle Air 20T fro TS5011	438.90	
<b>Geraldton Fuel Company Pty Ltd (Refuel Australia)</b>				
EFT14218	12/01/2018	Monthly Account		11,188.55
INV	13/12/2017	ULS/Diesel 8,500 Litres @ \$1.3163 p/l	11,188.55	
<b>Great Southern Fuel Supplies</b>				
EFT14219	12/01/2018	Monthly Account		84.46
INV	31/12/2017	31/12/2017 - ULP for OTS 58.23 Litres	84.46	
<b>Health Insurance Fund (HIF) of WA (Inc)</b>				
EFT14220	12/01/2018	Payroll deductions		827.10
INV	26/12/2017	Payroll Deduction for 26/12/2017	112.45	
INV	09/01/2018	Payroll Deduction for 09/01/2018	714.65	
<b>RN &amp; LM Hebiton</b>				
EFT14221	12/01/2018	Contractor		946.00
INV	21/12/2017	Clear area as discussed - Clear Lovelock's Soak with Loader, Mobilise	946.00	
<b>Steve Hunter</b>				
EFT14222	12/01/2018	Contractor		250.00
INV 10127	20/12/2017	47 Williamson Street - Investigate Air Conditioners, found mice damage	250.00	
<b>Ashdown Ingram</b>				
EFT14223	12/01/2018	Monthly Account		181.50
INV	09/11/2017	Lug Kit	181.50	
<b>Leeman Plumbing &amp; Excavation</b>				
EFT14224	12/01/2018	Contractor		270.60
INV	20/12/2017	Investigate Leaking RPZ, found RPZ internal springs dislodged from	270.60	

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<b>Midwest Mowers &amp; Small Engines</b>				
EFT14225	12/01/2018	Monthly Account		200.65
INV 123981	05/12/2017	HU577380301 CYLINDER, HU525521901 GASKET, HU525728401	200.65	
<b>Moore Stephens</b>				
EFT14226	12/01/2018	Audit Services		550.00
INV 305410	20/12/2017	Audit Certification for Deferred Pensioner Rates for the Year Ended 30th	550.00	
<b>Mega Music Australia</b>				
EFT14227	12/01/2018	New Portable PA System		2,507.00
INV 156183	13/12/2017	F00106 - Fishman SA330X Performance Audio System, F00111-	2,507.00	
<b>Mitchell and Brown Communications - Vidguard</b>				
EFT14228	12/01/2018	Security Monitoring Fees		283.50
INV 81117	04/01/2018	Monitoring Fees - PSTN - Quarterly \$105.00, Maintenance Included -	148.50	
INV 81116	04/01/2018	Monitoring Fees - PSTN - Quarterly \$92.73 Maintenance Included -	135.00	
<b>Perfect Computer Solutions Pty Ltd</b>				
EFT14229	12/01/2018	Computer and IT Services		297.50
INV 23184	29/12/2017	Monthly fee for Daily Monitoring, Management and Resolution of	85.00	
INV 23194	09/01/2018	12/12/2017 - Assist with Synergy Log in Google drive update error for	212.50	
<b>Pneumatic Solutions Australia</b>				
EFT14230	12/01/2018	Monthly Account		308.00
INV	08/12/2017	Butterfly Valve 80mm 1/4 bsp Double Acting Rack & Pinion	308.00	
<b>Rossiter &amp; Co</b>				
EFT14231	12/01/2018	Meat Order - Shire Christmas BBQ		253.60
INV DEC 17	21/12/2017	Steak - Shire Christmas Function 2017, Sausages - Shire Christmas	253.60	
<b>The Royal Life Saving Society Australia</b>				
EFT14232	12/01/2018	Aquatic Centre Life Guard Uniform/Equipment		130.60
INV 75822	13/12/2017	Lifeguard Polo Shirt - Small - Short Sleeve, Taslon Shorts - Medium -	130.60	
<b>Slater-Gartrell Sports</b>				
EFT14233	12/01/2018	Match Wicket		3,713.60
INV	31/10/2017	Supply and lay synthetic cricket wicket 27m x 1.8m - Three Springs Oval	3,713.60	
<b>Sigma Chemicals</b>				
EFT14234	12/01/2018	Aquatic Centre Chemicals		3,314.04
INV	19/12/2017	9995550 BOTTOM LID ASSY + SUPPORT 2005 PROX2, 9981430	1,714.29	
INV	03/11/2017	SOBISU1800- Dry Acid 25KG SOD BISULPHATE PLASTIC BAG,	1,599.75	
<b>Sweetman's Hardware</b>				
EFT14235	12/01/2018	Monthly Account		556.90
INV 36A	31/12/2017	Shadecloth, Pvc Fittings, Power Board, Cable Ties, Nails and Adaptors -	357.50	
INV 36B	14/12/2017	Safety Step	119.00	
INV 37A	31/12/2017	Mouse Baits for Depot, ULP for OTS 37.79 Litres	80.40	
<b>Synergy Solar Return</b>				
EFT14236	12/01/2018	Contractor		16,368.00
INV	22/12/2017	15.66kW Solar PV System, Consisting of: 58 QCells Q.Power-G5 270W	16,368.00	
<b>Three Springs IGA</b>				
EFT14237	12/01/2018	Monthly IGA Account		659.53
INV	31/12/2017	A/fresh Tomato S/drd Strips 150g, , Arn Jatz Cracked Pepper 225gm, ,	659.53	
<b>Three Springs Rural Services</b>				
EFT14238	12/01/2018	Monthly Account		892.64
INV 39702	20/12/2017	GAS 8.5 KG New Cylinder No Swap - Depot BBQ	49.99	
INV 39623	15/12/2017	SMHT4120351P100 SDM 12-14 X 35 HEX CL4 SEAL PACK 100 RKL	18.04	
INV 39820	08/01/2018	BB50W SS WRAP AROUND BRACKET SUIT A 50MM BULL BAR	29.95	
INV 39841	09/01/2018	64801 IRWIN CHALK BLUE 4OZ, 2031314DS CHALK REEL HIGH	32.12	
INV 39564	15/12/2017	06246211 PACKING PACKMASTER 2 (8.0M COIL), Freight for	262.76	
INV 39691	20/12/2017	2030002 NUT HEX COARSE CLASS 8 ZINC PLATED 8MM	3.52	
INV 29498	06/12/2017	Socket Cigarette Lighter 12V	23.34	
INV 39545	11/12/2017	Accessory Plug 16A @ 12V, Freight Charges Accessory Plug 16A @	30.50	
INV 39546	11/12/2017	56013BL M/BLADE INSUL YELLOW 6.3MM TERMINALS, Freight	23.49	
INV 39513	07/12/2017	340721 EMP RUBBER TIE DOWN 21" TO 32"	6.30	

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<b>Three Springs Rural Services</b>				
INV 39838	09/01/2018	TSM-SP1016 TEK SCREW 10 X 16 METAL HEX, FJ250B 25LT	412.63	
<b>Van't Veer Services</b>				
EFT14239	12/01/2018	Monthly Account		162.87
INV 690	27/12/2017	Postage Charge 0-500 Parcel for Pool, 2Pk A76 Battery for Pool, Postage	43.94	
INV 694	31/12/2017	3 x 2018 Kingsgrove A5 DTP Diary., 4 x 2018 Kingsgrove A4 DTP	118.93	
<b>Westrac Pty Ltd</b>				
EFT14240	12/01/2018	Monthly Account		741.84
INV 790860	11/12/2017	262-0941 Kit Seal, 26558396D ELC Coolant 18l x 3	454.34	
INV 790860	21/12/2017	3658396D ELC Coolant 18L x 3	287.50	
<b>WA Treasury Corporation</b>				
EFT14241	12/01/2018	Government Guarantee Fee for Period Ending 31 December 2017		940.61
INV GFEE	31/12/2017	Government Guarantee Fee for Period Ending 31 December 2017 - Loan	940.61	
<b>Afgri Equipment Pty Ltd</b>				
EFT14242	12/01/2018	Annual Licence Inspection - Community Bus		100.00
INV 1702288	14/12/2017	Annual Licence Inspection prior to Licensing December 2017 -	100.00	
<b>Wurth Australia Pty Ltd</b>				
EFT14243	12/01/2018	Monthly Account		359.73
INV	31/12/2017	Grinding Discs x 5, Pentoil Rust Remover x 24, Windscreen/Window	359.73	
<b>Aussie IT - WA Ink Supplies</b>				
EFT14244	25/01/2018	Toner Purchase		157.99
INV 566984	22/01/2018	Ricoh 406219 SP330S Toner Cartridge Aficio SP3300DN - Licensing	157.99	
<b>Bunnings Group Limited</b>				
EFT14245	25/01/2018	Monthly Account		439.40
INV	10/01/2018	0050135 PINE STRUCTURAL TREATED H3 120X45MM 6.0M x 3,	439.40	
<b>Child Support Agency</b>				
EFT14246	25/01/2018	Payroll deductions		337.56
INV	23/01/2018	Payroll Deduction 23/01/2018	337.56	
<b>WINC Australia Pty Limited</b>				
EFT14247	25/01/2018	Board Room Chairs		20,656.61
INV	17/10/2017	Rapid Folding Table, 25mm top, E1 Board, Adjustable feet, Cherry	239.00	
INV	17/01/2018	Staples A4 Carbon Neutral Copy Paper 80gsm White Box 5 Reams	427.64	
INV	17/01/2018	18956387 (Black) KAB Operator II Delux Chair for Council Chambers	19,989.97	
<b>Cooks Tours</b>				
EFT14248	25/01/2018	Amazing North Advertising		880.00
INV	11/01/2018	1/2 Page Advertising with Editorial for Amazing North Edition 37	880.00	
<b>Christopher Shaun Connaughton</b>				
EFT14249	25/01/2018	Councillor Sitting Fees		625.17
INV	31/12/2017	Council Meeting Fees for Ordinary Council Meeting 18/10/2017,	625.17	
<b>Dallcon</b>				
EFT14250	25/01/2018	Monthly Account		1,452.00
INV 18602	08/01/2018	Supply and Deliver 300mm Class 2 Bell end pipes in 2.4m sections	726.00	
INV 18640	17/01/2018	Supply and Deliver single barrel headwall	726.00	
<b>Rowe Group</b>				
EFT14251	25/01/2018	Professional Services		1,656.60
INV	23/01/2018	JDAP Application for Solar Farm - Lot M 1366 Wilson Road -	1,656.60	
<b>Robert Neil Hebiton</b>				
EFT14252	25/01/2018	Councillor Sitting Fees		132.00
INV	31/12/2017	Council Meeting Fees for Ordinary Council Meeting 18/10/2017	132.00	
<b>Instant Weighing</b>				
EFT14253	25/01/2018	Contractor		1,100.00
INV	19/01/2018	Test weighing scales on loader, Travel to Three Springs for testing	1,100.00	
<b>Chris Lane</b>				
EFT14254	25/01/2018	Councillor Sitting Fees		1,910.00
INV	31/12/2017	President Allowance for Quarter Ending 31 December 2017 (2 Months),	1,910.00	

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<b>Leeman Plumbing &amp; Excavation</b>				
EFT14255	25/01/2018	Contractor		1,975.00
INV	22/01/2018	Unit 2 Kadathinni - 16/01/2018 - Investigate hot water system not	1,704.47	
INV	22/01/2018	Aquatic Centre Pool - Investigate snapping hose cock stand pipe.	270.53	
<b>Jennyfer Ann Lake</b>				
EFT14256	25/01/2018	Councillor Sitting Fees		396.00
INV	31/12/2017	Council Meeting Fees for Ordinary Council Meeting 18/10/2017,	396.00	
<b>Totally Workwear Geraldton</b>				
EFT14257	25/01/2018	Uniform Order		3,692.32
INV	15/01/2018	2146SSOCAS CC LDS EZYLIN 1/2SL BLOUSE OCEAN AS SIZE 14 -	616.24	
INV	15/01/2018	B54850YN2XL BS6895YN2XL : BI HVIS L/WEIGHT L/S SHIRT	3,076.08	
<b>Medelect Biomedical Services</b>				
EFT14258	25/01/2018	Contractor - Medical Centre		1,548.25
INV 61473	16/10/2017	Maintenance - Programmed Preventative Maintenance of Medical	1,221.00	
INV 61460	16/10/2017	Repairs of Medical Equipment as per below, Materials Supplied as per	327.25	
<b>Mega Music Australia</b>				
EFT14259	25/01/2018	Wireless Hand Held Mic		499.00
INV 161179	18/01/2018	Shure Wireless Handheld Microphone System	499.00	
<b>Mitchell and Brown Communications - Vidguard</b>				
EFT14260	25/01/2018	Contractor - Medical Centre		180.00
INV 81252	16/01/2018	For Annual Maintenance Inspection for Medical Centre Alarm System	90.00	
INV 81250	16/01/2018	For Annual Maintenance Inspection for Admin Building Alarm System,	90.00	
<b>Purcher-International Pty Ltd</b>				
EFT14261	25/01/2018	New Truck Purchase		101,750.00
INV MA	17/01/2018	Supply Fuso Fighter 1124 as per quote dated 14th September 2017	101,750.00	
<b>Peter Groom Settlements</b>				
EFT14262	25/01/2018	Land Purchase		2,460.37
INV A161	17/01/2018	Purchase of Lot 52 Midlands Road Arrino (A161) - Purchase Price,	2,460.37	
<b>Sweetman's Hardware</b>				
EFT14263	25/01/2018	Monthly Account		413.72
INV 34A	31/12/2017	Retic, Glue & Fittings, Sikaflex & Silicon Gun Cartridges, Yie Wire,	324.72	
INV 34C	04/12/2017	Toilet Cistern for Admin Office -Ladies Toilet	89.00	
<b>Scotty's Contracting</b>				
EFT14264	25/01/2018	Contractor		2,000.00
INV	10/01/2018	Progress Claim for Fire Shed - Install underground cable, main	2,000.00	
<b>Anthony Everett Thomas</b>				
EFT14265	25/01/2018	Councillor Sitting Fees		1,153.00
INV	31/12/2017	Council Meeting Fees for Ordinary Council Meeting 18/10/2017, Council	1,153.00	
<b>Richard Thorpe</b>				
EFT14266	25/01/2018	Councillor Sitting Fees		510.58
INV	31/12/2017	Council Meeting Fees for Ordinary Council Meeting 18/10/2017,	510.58	
<b>Three Springs Rural Services</b>				
EFT14267	25/01/2018	Monthly Account		426.85
INV 39851	10/01/2018	Cable Ties Black 300 x 5mm x 2 Packs	29.70	
INV 39849	10/01/2018	Tie Wire 2.00mm x 40 Metres Whites	8.50	
INV 39852	10/01/2018	Tie Wire 2.00mm 5Kg x 200 Metres	31.23	
INV 39928	17/01/2018	Cable Tie Black 300 x 5mm, Tie Wire 2.00mm 5 kg x 200 meters	46.08	
INV 39976	22/01/2018	supply 10 x star pickets	79.90	
INV 39986	23/01/2018	Orbit 50mm P/Up 3.6m DIA x 3	37.71	
INV 39995	23/01/2018		37.71	
INV 39968	22/01/2018	Tap Fatmax 8Mt	44.50	
INV 40011	24/01/2018	Power Bit Phillips 100mm, Power Bit Phillips 75mm	5.78	
INV 39983	23/01/2018	10 x star pickets (165cm Black Post Cyclone)	79.90	
INV 39997	23/01/2018	Steel Post Cap Yellow Each - Whites	25.84	
<b>Westrac Pty Ltd</b>				
EFT14268	25/01/2018	New Backhoe Purchase		172,161.00

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<b>Westrac Pty Ltd</b>				
INV	19/12/2017	ONE ONLY 2017 CATERPILLAR 434F2 BACKHOE LOADER, ID	172,161.00	
<b>Landmark Operations Ltd</b>				
EFT14269	25/01/2018	Monthly Account		190.30
INV	11/12/2017	6 x Packets PCTI Anstar Granules 500g, 1 x Packet BASF Amdro	190.30	
<b>WA Local Government Association (WALGA)</b>				
EFT14270	25/01/2018	Councillor Short Course		1,030.00
INV	15/01/2018	Meeting Procedures and Debating - Cr Lane	515.00	
INV	15/01/2018	Serving on Council Training - Cr Lane	515.00	
<b>WBHO Civil Pty Ltd</b>				
EFT14271	25/01/2018	Contractor		3,290.00
INV 13245	21/12/2017	For the Provision of Traffic Management and Pre-Req Training Course	3,290.00	
<b>WA Fire Protection</b>				
EFT14272	25/01/2018	Contractor		1,810.60
INV 21470	04/12/2017	Service Fire Extinguisher, Service Fire Extinguisher, Service Fire	1,810.60	
<b>Department Of Transport - Daily Licensing</b>				
EFT14273	31/01/2018	POLICE LICENSING PAYMENTS FOR JANUARY 2018		27,054.90
INV T1	31/01/2018	POLICE LICENSING 02/01/2018, POLICE LICENSING 03/01/2018,	27,054.90	
<b>iiNet Limited</b>				
DD11183.1	01/01/2018	Monthly Internet Account for Medical Centre at Coorow		54.95
INV	01/01/2018	Monthly Medical Centre Internet Account, 10 ADSL 1 SP-10 User Name	54.95	
<b>Commander Australia</b>				
DD11184.1	11/01/2018	Monthly Account		46.92
INV	27/12/2017	Commander Contract (System Rental) 16/01/2018 to 15/02/2018 - Depot	46.92	
<b>WA Super</b>				
DD11192.1	09/01/2018	Payroll deductions		4,976.42
INV SUPER	09/01/2018	Super. for 09/01/2018	3,571.18	
INV	09/01/2018	Payroll Deduction for 09/01/2018	37.07	
INV	09/01/2018		148.30	
INV	09/01/2018	Payroll Deduction for 09/01/2018	166.83	
INV	09/01/2018	Payroll Deduction for 09/01/2018	296.15	
INV	09/01/2018	Payroll Deduction for 09/01/2018	207.69	
INV	09/01/2018	Payroll Deduction for 09/01/2018	500.00	
INV	09/01/2018	Payroll Deduction for 09/01/2018	49.20	
<b>Australian Super</b>				
DD11192.2	09/01/2018	Superannuation contributions		663.44
INV	09/01/2018	Payroll Deduction for 09/01/2018	189.56	
INV SUPER	09/01/2018	Super. for 09/01/2018	473.88	
<b>The Trustee for Every Superannuation Fund</b>				
DD11192.3	09/01/2018	Superannuation contributions		231.47
INV SUPER	09/01/2018	Super. for 09/01/2018	231.47	
<b>Sunsuper Superannuation Fund</b>				
DD11192.4	09/01/2018	Superannuation contributions		196.91
INV SUPER	09/01/2018	Super. for 09/01/2018	196.91	
<b>WA Super</b>				
DD11201.1	23/01/2018	Payroll deductions		4,823.44
INV SUPER	23/01/2018	Super. for 23/01/2018	3,467.40	
INV	23/01/2018	Payroll Deduction for 23/01/2018	166.83	
INV	23/01/2018	Payroll Deduction for 23/01/2018	296.15	
INV	23/01/2018	Payroll Deduction for 23/01/2018	207.69	
INV	23/01/2018	Payroll Deduction for 23/01/2018	500.00	
INV	23/01/2018	Payroll Deduction for 23/01/2018	37.07	
INV	23/01/2018		148.30	
<b>Australian Super</b>				
DD11201.2	23/01/2018	Superannuation contributions		768.79
INV	23/01/2018	Payroll Deduction for 23/01/2018	189.56	

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<b>Australian Super</b>				
INV SUPER	23/01/2018	Super. for 712357307 23/01/2018	579.23	
<b>The Trustee for Every Superannuation Fund</b>				
DD11201.3	23/01/2018	Superannuation contributions		231.47
INV SUPER	23/01/2018	Super. for 23/01/2018	231.47	
<b>Sunsuper Superannuation Fund</b>				
DD11201.4	23/01/2018	Superannuation contributions		196.91
INV SUPER	23/01/2018	Super. for 23/01/2018	196.91	
<b>National Mastercard</b>				
DD11208.1	24/01/2018	Monthly Credit Card Account		115.50
INV	19/01/2018	Licence and Motor Injury Insurance for Cat Backhoe TS5009, Licence	115.50	

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
L	POLICE LICENSING	<b>27,054.90</b>
M	MUNICIPAL BANK	<b>419,685.62</b>
<b>TOTAL</b>		<b>446,740.52</b>



## National Business Visa Card

21 November, 2017 to 20 December, 2017

### Chief Executive Officer

Licence & Motor Injury Insurance - New Amaok Dual Cab Ute TS5001	\$	77.10
Licence & Motor Injury Insurance - New Ford Ranger Single Cab Ute TS5021	\$	59.80
Survey Monkey Subscription 04/12/2017 - 03/12/2018	\$	316.36
	<b>\$</b>	<b>453.26</b>

### Deputy Chief Executive Officer

Nil	\$	-
	<b>\$</b>	<b>-</b>

Bank Charges	\$	27.49
	<b>\$</b>	<b>27.49</b>

<b>Total Direct Debit Payment made on 27/12/2017</b>	<b>\$</b>	<b>480.75</b>
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## Police Licensing

Direct Debits from Trust Account

1 December, 2017 to 31 December, 2017

Friday, 1 December 2017	\$	661.65
Monday, 4 December 2017	\$	42.60
Tuesday, 5 December 2017	\$	540.10
Wednesday, 6 December 2017	\$	1,065.35
Thursday, 7 December 2017	\$	640.25
Friday, 8 December 2017	\$	42.50
Tuesday, 12 December 2017	\$	723.00
Wednesday, 13 December 2017	\$	1,258.20
Thursday, 14 December 2017	\$	416.40
Friday, 15 December 2017	\$	2,403.50
Monday, 18 December 2017	\$	2,887.40
Tuesday, 19 December 2017	\$	151.30
Wednesday, 20 December 2017	\$	9,544.70
	<b>\$</b>	<b>20,376.95</b>

## Bank Fees

Direct Debits from Muni Account

1 December, 2017 to 31 December, 2017

Total direct debited from Municipal Account	<b>\$</b>	<b>143.48</b>
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## Payroll

Direct Payments from Muni Account

1 December, 2017 to 31 December, 2017

Wednesday, 13 December 2017	\$	31,009.20
Wednesday, 27 December 2017	\$	30,648.38
	<b>\$</b>	<b>61,657.58</b>

## National Business Visa Card

21 December, 2017 to 19 January, 2018

### Chief Executive Officer

Licence and Motor Vehicle Injury Insurance New Backhoe TS5009	\$	97.50
	\$	<b>97.50</b>

### Deputy Chief Executive Officer

Nil	\$	-
	\$	-

Bank Charges	\$	18.00
	\$	<b>18.00</b>

<b>Total Direct Debit Payment made on 24/01/2018</b>	<b>\$</b>	<b>115.50</b>
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## Police Licensing

Direct Debits from Trust Account

1 January, 2018 to 31 January, 2018

Tuesday, 2 January 2018	\$	1,275.15
Wednesday, 3 January 2018	\$	166.75
Thursday, 4 January 2018	\$	6,216.70
Friday, 5 January 2018	\$	4,464.25
Tuesday, 9 January 2018	\$	268.30
Wednesday, 10 January 2018	\$	5,487.75
Thursday, 11 January 2018	\$	530.10
Friday, 12 January 2018	\$	423.50
Monday, 15 January 2018	\$	3,165.55
Wednesday, 17 January 2018	\$	21.20
Thursday, 18 January 2018	\$	16.90
Friday, 19 January 2018	\$	1,625.05
Monday, 22 January 2018	\$	529.85
Tuesday, 23 January 2018	\$	439.95
Wednesday, 24 January 2018	\$	932.55
Thursday, 25 January 2018	\$	1,491.35
Tuesday, 30 January 2018	\$	491.70
Wednesday, 31 January 2018	\$	8,024.40
	\$	<b>35,571.00</b>

## Bank Fees

Direct Debits from Muni Account

1 January, 2018 to 31 January, 2018

Total direct debited from Municipal Account	\$	<b>121.81</b>
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## Payroll

Direct Payments from Muni Account

1 January, 2018 to 31 January, 2018

Wednesday, 10 January 2018	\$	29,900.36
Wednesday, 24 January 2018	\$	29,362.29
	\$	<b>59,262.65</b>

### **9.3.3. AMEND FEES AND CHARGES SCHEDULE 2017/18**

**Agenda Reference:** MoF 02/18.01  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** Shire of Three Springs  
**File Reference:** ADM0130  
**Disclosure of Interest:** Nil  
**Date:** 14<sup>th</sup> February 2018  
**Author:** Leah John

#### **SUMMARY**

For Council to amend current Fees and Charges schedule 2017/18 and impose and advertise two new fees.

#### **ATTCHMENT**

Fees and Charges Schedule 2015/16, page 5.

#### **BACKGROUND**

At the Ordinary Meeting of Council on 21 June 2017, the Fees and charges for 2017/18 year was adopted. Subsequently, some amendments are required.

1. Three Springs Cricket Club folded a few years ago and this summer, its back in competition for 2017/18 season. Shire's current fees and charges schedule do not have a fee for the cricket club listed under section for sporting club leases. It was removed from the fees and charges schedule in 2016/17 year as it was believed the club had folded for good due to lack of interest in the community. Now that the club has resumed operations, fees can be reinstated back in the schedule. All sporting club fees were reviewed in 2015/16 financial year and increases were adjusted respectively. Cricket club was set at a fee of \$600.00 per annum.
2. Owner of Direct Seafood approached shire staff recently requesting to pay an Annual Hawkers Permit Fee. The trader has been coming to town once every fortnightly since June 2016 to sell seafood. A daily permit fee of \$30 is charged per the schedule of fees and charges. As it is a total fee of \$780 is collectable every year based on once a fortnight trading. Seafood Direct are the only hawkers coming to Threes Springs to trade and subsequently provide a regular supply of seafood supplementing our local IGA in town. Seafood Direct has been trading in other places that do impose an annual hawker permit fee and suggests if council would consider the option of setting an annual fee for fixed regular traders.

#### **CONSULTATION**

Chief Executive Officer, Customer Service Officer.

#### **STATUTORY ENVIRONMENT**

### **6.16. Imposition of fees and charges**

(1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

*\* Absolute majority required.*

(2) A fee or charge may be imposed for the following —

- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
- (b) supplying a service or carrying out work at the request of a person;
- (c) subject to section 5.94, providing information from local government records;
- (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
- (e) supplying goods;
- (f) such other service as may be prescribed.

(3) Fees and charges are to be imposed when adopting the annual budget but may be —

- (a) imposed\* during a financial year; and
- (b) amended\* from time to time during a financial year.

*\* Absolute majority required.*

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Any decrease or increase of fees will be reflected in the budgeted revenue

### **STRATEGIC IMPLICATIONS**

The modest increase in Fees and Charges will have minimal impact on the 2017/2018 Budget.

### **OFFICERS COMMENT**

1. The lease fees set in 2015/16 year for all sporting clubs have remained same for the last two years. It is fair and equitable to reinstate cricket club back in the schedule with a fee of \$600 per annum, as it was before being deleted from fees and charges schedule in 2016/17.

2. Direct Seafood is the only hawker regularly servicing the community with a variety of seafood supplementing out local IGA in town. As it is, annual permit fee can be calculated as \$780 at \$30/ per day, for once a fortnight or council can consider a reduced and reasonable fee to maintain continuity of trading in town. Hawker trading is good for the community and visitors that come to town, providing goods and services that may not be otherwise available in town. Two other shires in the region charge an annual hawker permit fee of \$550 (Perenjori) and \$515 (Coorow). The officer recommends a fee of \$600 per annum be charged which means a drop in revenue of \$180. Council may consider an alternate fee other than the proposed \$600 or take no action and let hawker permit fee be as it is at \$30 per day.

## **VOTING REQUIREMENTS**

Absolute Majority

### **Officer Recommendation – ITEM 9.3.3**

**That Council.**

- 1. Reinstate the Cricket Club lease fee of \$600 back in fees and charges schedule**
- 2. Approve officer's recommendation of Hawker annual permit fee of \$600 or**
- 3. Council considers an alternate Hawkers permit fee or**
- 4. Do nothing and leave current Hawkers permit fee of \$30 per day.**

	2015/2016 Total Cost	Cost	GST	2014/2015 Total Cost	2013/2014 Total Cost
<b>RECREATION &amp; CULTURE</b>					
<b>SWIMMING POOL</b>					
<b>Daily Entrance Fees</b>					
Adults	\$ 3.50	\$ 3.18	\$ 0.32	\$ 3.50	\$ 3.50
Children/Students and Aged Pensioners	\$ 2.00	\$ 1.82	\$ 0.18	\$ 2.00	\$ 2.00
Children 4 years and under/ Spectators	Free			Free	Free
<b>Monthly Tickets</b>					
Family	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00	\$ 50.00
Double	\$ 40.00	\$ 36.36	\$ 3.64	\$ 40.00	\$ 40.00
Single	\$ 30.00	\$ 27.27	\$ 2.73	\$ 30.00	\$ 30.00
Children/Student and Aged Pensioners	\$ 20.00	\$ 18.18	\$ 1.82	\$ 20.00	\$ 20.00
<b>Season Tickets</b>					
Family	\$ 160.00	\$ 145.45	\$ 14.55	\$ 160.00	\$ 160.00
Double	\$ 120.00	\$ 109.09	\$ 10.91	\$ 120.00	\$ 120.00
Single	\$ 70.00	\$ 63.64	\$ 6.36	\$ 70.00	\$ 70.00
Children/Students and Aged Pensioners	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00	\$ 50.00
Pool Party Hire	\$ 20.00	\$ 18.18	\$ 1.82	\$ 20.00	\$ 20.00
<b>SPORTING CLUB LEASES</b>					
Football Club (per annum)	\$ 2,500.00	\$ 2,272.73	\$ 227.27	\$ 2,200.00	\$ 2,100.00
Netball Club (per annum)	\$ 300.00	\$ 272.73	\$ 27.27	\$ 260.00	\$ 255.00
Hockey Club (per annum)	\$ 600.00	\$ 545.45	\$ 54.55	\$ 560.00	\$ 550.00
Cricket Club (per annum)	\$ 600.00	\$ 545.45	\$ 54.55	\$ 560.00	\$ 550.00
<b>TRANSPORT</b>					
<b>TALC AND COCKY COUNTRY PLATES</b>					
Fees set by the Department of Planning and Infrastructure					
<b>ECONOMIC SERVICES</b>					
<b>BUILDING LICENSE FEES</b>					
Set by Other Legislation: Building Regulation 2012					
<b>Class 1 &amp; 10 Buildings</b>					
Uncertified Building Licence - 0.32% of Project Value (min \$95)	as per regs			as per regs	\$ -
Certified Building Licence - 0.19% of Project Value (min \$95)					
BCITF Levy - Total Value of Construction x 0.2% (Over \$20,000)	0.20%			as per regs	\$ -
<b>Class 2 - 9 Buildings</b>					
Building Licence - 0.09% of Project Value (min \$95)	as per regs			as per regs	\$ -
BCITF Levy - Total Value of Construction x 0.2% (Over \$20,000)	0.20%			0.20%	\$ -
Application for a demolition permit					
(a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure	\$ 95.00	\$ 92.00		\$ 92.00	\$ 90.00
(b) for demolition work in respect of a Class 2 to Class 9 building (per Storey)	\$ 95.00	\$ 92.00		\$ 92.00	\$ 90.00
Application to extend the time during which a building or demolition permit has effect (s. 32(3)(f))	\$ 95.00	\$ 92.00		\$ 92.00	\$ 90.00
Application for an occupancy permit for a completed building (s. 46)	\$ 95.00	\$ 92.00		\$ 92.00	\$ 90.00
Application for a temporary occupancy permit for an incomplete building (s. 47)	\$ 95.00	\$ 92.00		\$ 92.00	\$ 90.00
Application for modification of an occupancy permit for additional use of a building on a temporary basis (s. 48)	\$ 95.00	\$ 92.00		\$ 92.00	\$ 90.00
Application for a replacement occupancy permit for permanent change of the building's use, classification (s. 49)	\$ 95.00	\$ 92.00		\$ 92.00	\$ 90.00

### 9.3.4 WRITE OFF BAD DEBTS – SUNDRY DEBTORS

**Agenda Reference:** MoF 02/18 - 02  
**Location/Address:**  
**Name of Applicant:** Shire of Three Springs  
**File Reference:** ADM0044  
**Disclosure of Interest:**  
**Date:** 15 February 2018  
**Author:** Leah John

**Signature of Author:** \_\_\_\_\_

#### SUMMARY

Shire undertakes legal recovery actions for outstanding debtor accounts. Once all legal avenues have been exhausted and payment of outstanding debt has not been achieved, Shire has little recourse other than to propose to council to consider write off.

#### BACKGROUND

A schedule of sundry debts to be written off is detailed below

##### 1. Debtor No: M100 - \$1746.06

Debt outstanding from April 2016 to June 2016. It relates to outstanding utility and rental charges on the house at 60 Glyde street, jointly owned by Shire and Housing Authority WA. The debtor is a community member now lives on a farm property within Three Spring. Shire staff had been unable to collect debts direct, thus referred to debt collection agency that Shire utilises. A judgement was granted and delivered in October 2017 and it can be enforced for up to 12 years and stays on the debtors credit file for 5 years. To date debtor has failed to response to the judgement and next step is PSSO (property seizure and sales order). Debtor recovery process through agent has already been costly and to pursue further would incur additional costs that are considered unlikely to be able to be recovered.

##### 2. Debtor No: M115 - \$1110.00

Debt outstanding from January 2016 to February 2016. It relates to outstanding rental on the house at 58 Carter Street, owned by Shire. The debtor was a former employee of the Shire whose employment ceased back in August 2014 but continued to live in the shire house until March 2016 when debtor left town. Shire staff were unable to make contact with the debtor as she vacated the property without informing the shire. Shire's debt recovery agent did a trace and located debtor living in Geraldton. A judgement was granted and delivered in October 2017. Numerous attempts have been made to contact the debtor. Some initial responses were received however all attempts over recent times have been ignored. PSSO is the

next step however this would be a costly exercise and it's not worth the time and resources to take further legal action as the likelihood of recovering the debts is very slim.

**3. Debtor No: P50 - \$2955.00;**

Debt outstanding from November 2016. Debtor is a company specialised in electrical infrastructure and debt relates to landfill charges at the refuse site. The company wound up and gone into liquidation around the same time invoice was issued. Shire staff submitted a "Proof of Claim form" before 26<sup>th</sup> of November 2016. A follow up on claim form was done in April 2017 and shire was advised by email that any dividend distributions if any determined for unsecured creditors would be communicated accordingly. No response had been received to date, thus it is a bad debt to be written off.

**COMMENT**

The shire has pursued recovery in accordance with Policy 3006.2 and all reasonable actions have been undertaken by staff to secure payment of the listed debt. It would be uneconomical and an inefficient use of Shire resources to continue to pursue this debt which have been outstanding for more than a year. It is recommended that listed debts be written off.

**CONSULTATION**

CEO  
Senior Finance Officer

**STATUTORY ENVIRONMENT**

Local Government Act 1995 -

**6.12. Power to defer, grant discounts, waive or write off debts**

- (1) Subject to subsection (2) and any other written law, a local government may —
  - (a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or
  - (b) waive or grant concessions in relation to any amount of money; or
  - (c) write off any amount of money,

which is owed to the local government.

*\* Absolute majority required.*

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

**POLICY IMPLICATIONS**

Policy 3006.2 Debt Collection – Sundry Debtors



## **FINANCIAL IMPLICATIONS**

Total amount of debts to be written off as bad debts is \$5,811.06. Shire has a provision for doubtful debts of \$5,096.29 in the balance sheet.

## **STRATEGIC IMPLICATIONS**

Nil.

## **VOTING REQUIREMENTS**

Absolute Majority.

### **OFFICER RECOMMENDATION – ITEM 9.3.4**

**That Council authorise write off of the following debts:**

- 1. M100: \$1746.06**
- 2. M115: \$1110.00**
- 3. P50: \$2955.00**

**10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**11.1. ELECTED MEMBERS**

**11.2. STAFF**

**12. QUESTIONS BY MEMBERS WITHOUT NOTICE**

**13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**14. TIME AND DATE OF NEXT MEETING**

The Next Ordinary Council Meeting will be held on Wednesday 21<sup>st</sup> March 2018 at 1.30pm.

**15. CONFIDENTIAL ITEMS**

**16. MEETING CLOSURE**