



Heart of North Midlands

ATTACHMENT BOOK

ORDINARY COUNCIL MEETING
TO BE HELD ON
WEDNESDAY
24 JULY 2024



WILDFLOWER COUNTRY



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WILDFLOWER COUNTRY

FREEDOM OF INFORMATION STATEMENT



FREEDOM OF INFORMATION STATEMENT 2024

This Information Statement is published by the Council in accordance with the requirements of Section 96 of the Freedom of Information Act 1992 (Western Australia).

The Council is pleased to comply with the legislation and welcomes enquiries.

An updated Information Statement will be published at least every 12 months.

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1 MISSION STATEMENT

The Shire of Three Springs operates in a stable environment in which the expectations and requirements of the community and government, as well as environmental and economic factors impact on its activities and overall performance. Council is committed to improve the quality of life of the residents of Three Springs through services based on the principles of quality, equity, value and responsiveness and to ensure operations of the Shire are conducted in a cost efficient and effective manner as not to unfairly impose upon its ratepayers and residents.

Its objectives are to:

- provide quality services to residents in the community at reasonable cost;
- strengthen the financial viability of Council by improving efficiency and effectiveness; and
- by recognising the need to be responsible to the electorate in providing information on the activities of the Shire and to involve electors in everyday decision making, to increase the awareness of the Shire's objectives and policies for all those who live and work in the Shire, and to help the community understand the need to reconcile often conflicting factors in planning and providing services.

By these means, the community confidence in the Shire as an efficient provider of services and an effective manager of its resources will be gained.

2 DETAILS OF LEGISLATION ADMINISTERED

Including, yet not limited to:

- Local Government Act 1995
- Freedom of Information Act 1992
- Planning and Development Act 2005
- And all other legislation relevant to Local Government functions

3 COUNCIL STRUCTURE

The Shire of Three Springs consists of seven (7) Councillors including the Shire President. Councillors are elected for a four-year term with four members retiring in one election and the balance (three) retiring at the next. Election is held in October of every second year. The President of the Council is elected by the Councillors at the first meeting following the ordinary election. Extraordinary elections are held to fill any vacancies which may have occurred during the year.

Council is the decision making body of all policy matters.

The CEO reports to Council and the present Shire organisational structure is shown in Figure 1 (attached).

4 DETAIL OF DECISION MAKING PROCESS

Ordinary meetings of Full Council are generally held on the fourth Wednesday of every month (except the month of January when Council is in recess and December when the meeting is bought forward by two weeks, and commence at 5.30 p.m. Members of the public are welcome to attend and Public Question Time is the first item of business.

The main business of the meeting is to consider and make resolutions.

Correspondence and applications on any matters to be considered by Council must be received at the Council office at least one week prior to the week of the Council meeting if they are to be guaranteed of being dealt with at this meeting.

Shire of Three Springs Freedom of Information Statement

4.1 Minutes

Minutes of Full Council Meetings are placed on display on the Council website within:

- 10 days after Ordinary Council Meeting

5. THREE SPRINGS SHIRE COUNCILLORS

Councillor C. (Chris) Lane (President)	Term expires October 2025
Councillor N. (Nadine) Eva (Deputy President)	Term expires October 2027
Councillor R. J. (Jim) Heal	Term expires October 2025
Councillor J. D. (Jenny) Mutter	Term expires October 2025
Councillor C. (Chris) Connaughton	Term expires October 2027
Councillor J. (Julia) Ennor	Term expires October 2027
Councillor Z. (Zac) Mills	Term expires October 2027

FOR 2023/2024	
COMMITTEE	COUNCIL REPRESENTATIVE
1. Northern Country Zone of WALGA	Shire President, Cr. C Lane & (Proxy) Shire Deputy President Cr. N. Eva, Cr. J. Ennor & Cr. J. Mutter.
2. WALGA Conference	Shire President, Cr. C. Lane and Shire Deputy President Cr. N Eva, Cr. C. Connaughton & Cr. J. Mutter
3. MRWA Regional Road Group	President Cr. C. Connaughton & Cr. R. J.Heal (Proxy)
4. Three Springs Local Emergency Management Committee	Cr. R. Heal (President) & Cr. J. Mutter (Proxy) and Cr. N. Eva
5. Audit Committee	All Councillors
6. Development Assessment Panel	Cr C. Connaughton (President) & Cr J Ennor (Proxy), Cr. Lane and Cr. Mutter

6 DELEGATIONS

The CEO has the delegated authority from Council to make decisions on a number of specified administrative and policy matters. These delegations are listed in Council's Delegation Register and are reviewed by Council annually. The CEO has the power under the Local Government Act 1995 to sub-delegate these Authorities.

In keeping with the legislative requirement:

- to determine policies to be applied by the Council in exercising its discretionary powers
- to determine the type, range and scope of projects to be undertaken by the Council
- to develop comprehensive management plans, budgets, financial controls and performance objectives and indicators for the operations of the Council

The Council makes decisions which direct and/or determine its activities and functions. Such decisions include the approval of works and services to be undertaken, and the allocation of resources to works and services.

Decisions are also made to determine whether or not approvals are to be granted for applications from residents for various forms of development.

7 SERVICES FOR THE COMMUNITY

Council makes decisions on policy issues relating to services that are provided for members of the public.

These services currently include but are not limited to:

Roads/Footpaths/Kerbing	Stormwater Drainage
Traffic Control Devices	Street Lighting
Street Tree Planting	Refuse Collection & Tip Control
Public Toilets	Public Library
Aged Persons Accommodation	Parks and Reserves
Dog & Cat Control	Planning Controls
Environmental Health Matters	Pest Controls
Town Planning	Occupational Health and Safety
Community Information	Noxious Weed Controls
Building Control	Citizenship Ceremonies
Landcare	

8 PUBLIC PARTICIPATION

8.1 Council Meetings

Members of the public have a number of opportunities to put forward their views on particular issues before Council.

These are:

1. Deputations - With the permission of the Presiding Officer or the President, a member of the public can address a Committee or Council personally or on behalf of a group of residents for a period of time determined by the Committee and/or Council on any issue relevant to Council
2. Presentation to Council with prior notification, approval and arrangement with Council, a member of the public can address Council on any issue relevant to Council
3. Petitions - Written petitions can be addressed to the Council on any issue within the Council's jurisdiction
4. Written Requests - A member of the public can write to the Council on any Council policy, activity or service
5. Elected Members - Member of the Public can contact their Elected Members of Council, to discuss any issue relevant to Council

8.2 Community Consultation

The Council consults with local residents on particular issues that affect their neighbourhood as per the following examples:

1. Electors are invited to attend the annual general meeting of electors to discuss any specific issues over a large range of topics. All residents may attend, but only electors on the Council Electoral roll, are eligible to vote
2. Working Party/Sub-Committee - Local residents are invited to work with Members of Council and staff, to develop strategies to address various matters as they may arise

9 ACCESS TO DOCUMENTS

9.1 Documents Available for Inspection

Shire of Three Springs Freedom of Information Statement

The following documents are available for public inspection at the Council Office free of charge. Members of the public may purchase copies of these documents and the charges are shown below:

Document	Fee
Council Agenda	}
Council Minutes	}
Policy Manual	}
Council Budget	}
Council Annual Financial Statements	}
Council Local Laws	} at the set photocopying rate
Planning/Building Application Register	}
Principal Activities Plan	}
Assessment Book	}
Delegation Register	}
Directional Maps	}
Building Plans	}
Council Town Planning Scheme No. 2	}
Scheme Text	}
Consolidated Roll	\$12.00 complete roll
Owner & Occupier Roll	\$12.00 complete roll

10 OTHER INFORMATION REQUESTS

10.1 FOI Operations:

It is the aim of the agency to make information available promptly and at the least possible cost, and whenever possible documents will be provided outside the FOI process.

If information is not routinely available, *the Freedom of Information Act 1992* provides the right to apply for documents held by the agency and to enable the public to ensure that personal information in the document is accurate, complete, up to date and not misleading.

10.2 Freedom of Information Applications:

Access applications have to-

- be in writing,
- give enough information so that the documentation requested can be identified;
- give an Australian address to which notices can be sent; and
- be lodged at the agency with any application fee payable.

Applications and enquiries should be addressed to the Freedom of Information Coordinator:-

Postal Address:

Shire of Three Springs
PO Box 117
THREE SPRINGS WA 6519

In Person:

132 Railway Road
THREE SPRINGS WA 6519

Shire of Three Springs Freedom of Information Statement

Application will be acknowledged in writing and the applicant will be notified of the decision within 45 (calendar) days.

10.3 Freedom of Information Charges

A scale of fees and charges are set under the FOI Act Regulations. Apart from the application fee for non – personal information all charges are discretionary. The charges are as follows:-

1. Type of Fee

Personal information about the applicant	No fee
Application fee (for non-personal information)	\$30.00

2. Type of Charge

• Charge for time dealing with application (per hour, or pro rata)	\$30.00
• Access time supervised by staff (per hour, or pro rata)	\$30.00
• Photocopying staff time (per hour, or pro rata)	\$30.00
• Per photocopy	.40cents
• Transcribing from tape, film or computer (per hour, or pro rata)	\$30.00
• Duplicating a tape, film or computer information	Actual cost
• Delivery, packaging and postage	Actual cost

Deposits

• Advance deposit may be required of the estimated charges	25%
• Further advance deposit may be required to meet the charges for dealing with the application	75%

For financially disadvantaged applicants or those issued with prescribed pensioner concession cards,
the Charge is reduced by 25%

11 ACCESS ARRANGEMENTS

Access to documents can be granted by way of inspection of a document, a copy of a computer disk or USB drive.

12 NOTICE OF DECISION

As soon as possible but in any case within 45 days the applicant will be provided with a notice of decision which will include details such as –

- the date the decision was made
- the name and designation of the officer who made the decision
- if the document is an exempt document the reasons for classifying the matter exempt;
- or the fact that access is given to an edited document
- information on the right to review and the procedures to be followed to exercise those rights.

Refusal of Access

Shire of Three Springs Freedom of Information Statement

Applicants who are dissatisfied with a decision of the agency are entitled to ask for an internal review by the agency. Applications should be made in writing within 30 days of receiving the notice of decision.

Applicants will be notified of the outcome of the review within 15 days.

If the applicant disagrees with the result the applicant can apply to the Information Commissioner for an external review, and details would be advised to applicants when the internal review is issued.

Keith Woodward PSM
Chief Executive Officer

ATTACHMENTS

- Application for Access to Documents
- Figure 1 - Corporate Structure

Shire of Three Springs Freedom of Information Statement

SHIRE OF THREE SPRINGS
APPLICATION FOR ACCESS TO DOCUMENTS
(Under the Freedom of Information Act 1992, Section 12)

DETAILS OF APPLICANT:

Surname: Given Names

Australian Postal Address:

Post Code: Telephone Number(s):

If the application is on behalf of an organisation:

Name of Organisation/Business:

DETAILS OF REQUEST: (please tick) Personal Documents ☐ Non-Personal Documents ☐

I am applying for access to document(s) concerning

(If space provided is not sufficient, please attach details on a separate sheet.)

FORM OF ACCESS: (Please tick appropriate box)

I wish to inspect the document(s) YES ☐ NO ☐

I require a copy of the document(s) YES ☐ NO ☐

I require access in another form YES ☐ NO ☐

(Specify)

FEES AND CHARGES:

Attached is a cheque/cash to the amount of \$ to cover the application fee. I understand that before I obtain access to documents, I may be required to pay processing charges in respect of this application, and that I will be supplied with a statement of charges if appropriate.

In certain cases, a reduction in fees and charges may apply - see section on FEES AND CHARGES on the back of this form. If you consider you are entitled to a reduction, submit a request with copies of documents which address the criteria on the back of this form and support your application for a fee reduction.

I am requesting a reduction in fees and charges: YES ☐ NO ☐ (Please tick appropriate box)

APPLICANT'S SIGNATURE: **Date:**

(OFFICE USE ONLY)

FOI Reference Number:

Received on:/...../..... Deadline for response:/...../.....

Acknowledgment sent on:/...../.....

Proof of Identity (If applicable)

Type: Sighted: Number:

PLEASE NOTE

FOI Application

- Provide sufficient information to enable the correct document(s) to be identified.

Shire of Three Springs Freedom of Information Statement

- The Shire of Three Springs may request proof of your identity.
- If you are seeking access to document(s) on behalf of another person, written authorisation is required.
- Your application will be dealt with as soon as practicable (and, in any case, within 45 days) after it is received.
- Further information can be obtained from the Office of the Information Commissioner website: <https://www.oaic.gov.au/freedom-of-information>

Freedom of Information Act 1992 - Sect 94

INFORMATION STATEMENT

(a) A statement of the structure and functions of the agency

Shire of Three Springs Structure:

- **Council:** Composed of elected members, including the Shire President and Councillors.
- **Executive Management Team:**
 - Chief Executive Officer (CEO)
 - Deputy Chief Executive Officer (DCEO)
 - Manager Infrastructure (MI)
- **Departments:**
 - Corporate Services: Finance, Governance, IT
 - Community Services: Community Development, Libraries, Recreation
 - Infrastructure Services: Engineering, Maintenance, Parks and Gardens, Waste Management
 - Planning and Development: Urban Planning, Building Services, Environmental Health

Functions:

- **Governance:** Formulating policies, local laws, and regulations for community well-being.
- **Service Delivery:** Providing essential services such as waste management, public health, recreational facilities, libraries, and community programs.
- **Infrastructure:** Maintaining and developing local infrastructure, including roads, footpaths, parks, and public facilities.
- **Community Development:** Promoting social cohesion through community programs, events, and support services.
- **Economic Development:** Supporting local businesses and economic growth through various initiatives and partnerships.
- **Environmental Management:** Ensuring sustainable environmental practices and conservation efforts.

(b) A description of the ways in which the functions (including, in particular, the decision-making functions) of the agency affect members of the public

Shire of Three Springs

The functions of the Shire of Three Springs affect members of the public in several significant ways:

- **Policy Formulation and Decision-Making:**
 - **Council Meetings and Decisions:** The elected council decides on local laws, development applications, budget allocations, and strategic planning. These

Shire of Three Springs Freedom of Information Statement

decisions directly impact residents' daily lives, such as new developments, zoning changes, and community projects.

- **Public Consultations:** The Shire conducts consultations to gather public input on major projects, policies, and plans. This ensures community members have a say in shaping their environment.

- **Service Delivery:**

- **Waste Management:** Regular collection and disposal of household waste, recycling programs, and waste education initiatives ensure a clean and healthy environment.

Infrastructure Maintenance: Maintenance of roads, footpaths, and public spaces ensures safe and accessible environments for all community members.

- **Economic and Community Development:**

- **Business Support:** Initiatives to support local businesses, including grants, workshops, and promotional activities, contribute to economic growth and employment opportunities.
- **Community Events and Programs:** Hosting events such as festivals, markets, and cultural activities fosters community spirit and provides opportunities for social interaction and cultural enrichment.

- **Environmental Management:**

- **Sustainability Programs:** Efforts to promote sustainable practices, such as water conservation, renewable energy projects, and environmental education, help protect natural resources and ensure long-term community resilience.

SHIRE OF THREE SPRINGS

DELEGATION REGISTER

Shire of Three Springs - Adopted by Council December 2019



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SCHEDULE OF DELEGATIONS

No.	Delegation	CEO	DCEO	MI	SOPF	ESR	FO	ES	TP	BO	EHO	BMO	AFO	RC
GO001	Appoint Authorised Persons	X												
GO002	Property Acquisition and Disposal	X	X											
GO003	Public Notice of Council and Committee Meetings	X	X					X						
GO004	Execution of Documents and Affixing of Common Seal to Documents	X	X											
CS001	Cemeteries Act 1986 - Authorised Persons	X	X	X										
CS002	Payments from Municipal Fund and Trust Fund	X	X				X						X	
CS003	Making a Cash Advance to a Person	X	X				x						x	
CS004	Investment of Surplus Funds	X	X											
CS005	Waiving and Granting of Concessions and Write-Off of Debts other than Rates & Service Charges	X	X											
CS006	Reimbursement of Expenses Incurred by an Employee	X	X				x						x	
CS007	Reimbursement of Expenses Incurred by Councillors	X	X				x						x	
CS008	Authorised Purchasing Officer	X	X	X	X		x	X				x		x
CC001	Sponsorship, Donations and Waiver of Fees	X	X											
DS001	Building Act 2011 – Appointment of Authorised Persons	X	X							x				
DS002	Issue Licence to Deposit Material on Street and Excavate on Land Abutting a Street	X	X							x				
DS003	Issue and Revocation of Building Orders	X	X							x				
DS004	Occupancy Permit or Building Approval Certificate	X	X							x				
DS005	Food Act 2008 – Food Business Registrations	X	X								X			

DS006	Authority to issue a Prohibition Order (Food Act 2008)	X	X								x			
DS007	Food Act 2008 – Appoint Authorised Officer	X	X								x			
DS008	Authority to serve Infringement Notices (Food Act 2008)	X	X								x			
DS009	Public Health Act 2016	X	X								x			x
DS010	Health (Asbestos) Regulations 1992	X	X							x	x			x
DS011	Shire of Three Springs Town Planning Scheme No. 3	X	X						x					
DS012	Joint Development Assessment Panel Applications	X	X						x					
DS013	Infringements and Direction Notices	X	X						x					x
DS014	Power of Entry	X	X						x	x				x
DS015	Exemption from the Requirement to Pay a Fee – Trading in Thoroughfares and Public Places	X	X						x					
DS016	Certain Things to be done in Respect of Land	X	X						x					
DS017	Response to Applications for Subdivision and Amalgamation	X	X						x					
DS018	Response to Application for Public Works	X	X	X	x									
DS019	Control of Vehicles (Off-Road)	X	X	X		x								x
DS020	Permits for Heavy Haulage Vehicles	X	X	X										x
DS021	Temporary Road Closures	X	X	X										x
DS022	Revocation of Temporary Road Closure to Vehicles	X	X	X										x
DS023	Private Works	X	X	X										
DS024	Private Works On, Over or Under Public Places	X	X	X										
DS025	Gates and Other Devices Across Thoroughfares	X	X	X										x
DS026	Plans – Thoroughfares Levels & Alignments	X	X	X										x
DS027	Excavation on Public Thoroughfares	X	X	X										x

DS028	Crossing from Public Thoroughfare to Private Land or Private Thoroughfare	X	X	X											x
DS029	Bonds for Uncompleted Works	X	X	X											
LO001	Bushfires Act 1954 – Authorised Persons	X	X	X		x									x
LO002	Cat Act 2011 – Authorised Persons	X	X	X		x	x								x
LO003	Dog Act 1976 – Authorised Persons	X	X	X		x									x
LO004	Prohibited and Restricted Burning Times Variation	X	X	X		x									x
LO005	Notices of Legal Proceedings - Bush Fires	X	X	X		x									x
LO006	Bushfires Act – Powers and Duties	X	X	X		x									x
LO007	Dog Act 1976 - Infringements	X	X	X		x									x
LO008	Litter Act - Withdrawal of Infringement Notices	X	X												

Legend

CEO	Chief Executive Officer
DCEO	Deputy Chief Executive Officer SOWS
MI	Manager of Infrastructure
SOPF	Supervisor of Parks & Facilities
ESR	Emergency Services Ranger
FO	Finance Officer
ES	Executive Secretary
TP	Town Planner
BO	Building Surveyor
EHO	Environmental Health Officer
BMO	Building Maintenance Officer
AFO	Assistant Finance Officer
RC	Risk Coordinator

GOVERNANCE

GO001 – Appoint Authorised Persons

Date Adopted:	December 2019	Delegate:	CEO
Date Last Reviewed:	December 2023	Sub-Delegated:	DCEO
Policy Reference:		Chief Executive	
		Instruction/Procedure:	

Legal (Parent): Power Enabling Delegation: - Local Government Act 1995, sections 5.42 Delegation of some powers or duties to the CEO 5.43 Limitations on delegations to the CEO Power Enabling Sub-Delegation: - Local Government Act 1995, s.5.44 CEO may delegate some powers and duties to other employees	Legal (Subsidiary): Power Delegated: - Local Government Act 1995 - s.3.24 Authorising persons under this subdivision (Part 3, Division 3, Subdivision 2 – Certain provisions about land)
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Description of Functions Delegated

Council delegates its authority and power to the Chief Executive Officer to appoint persons or classes of persons as Authorised Persons in accordance with Section 9.10 of the *Local Government Act 1995*, for the purposes of fulfilling prescribed functions within the:

1. *Local Government Act 1995*, inclusive of Regulations;
2. Shire of Three Springs Local Laws made under the *Local Government Act 1995*;
3. *Graffiti Vandalism Act 2016*, s.15 Application; and
4. *Caravan Parks and Camping Grounds Act 1995*, s.17 Authorisations.

Subject to:

- (a) At least once each financial year, the CEO is required to circulate to Councillors a copy of the Shire of Three Springs's Schedule of Authorisations.

GO002 - Property Acquisition and Disposal

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995 (Sections 5.42/5.43(d))

Legal (Subsidiary):

Description of Functions Delegated

The CEO is delegated authority to acquire or dispose of any land valued at an amount not exceeding \$250,000 provided that appropriate provision is made in Council's Budget where items are to be acquired, and Council is advised in advance of the intention to dispose of any land.

G0003 - Public Notice of Council and Committee Meetings

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO ES
Chief Executive Instruction/Procedure:	

Legal (Parent): 1. Local Government Act 1995, Section 5.42

Legal (Subsidiary): 1. Local Government (Administration) Regulation 1996 section 12.
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Description of Functions Delegated

The Chief Executive Officer is delegated the authority to exercise any of its powers in accordance with *Local Government Act 1995* section 5.42.

GO004 – Execution of Contract Documents

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 9.49 A, B

Legal (Subsidiary):

Description of Functions Delegated

The Chief Executive Officer and Deputy Chief Executive Officer is delegated authority to execute documents.

CS001 - Cemeteries Act 1986 - Authorised Persons

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO SOW
Chief Executive Instruction/Procedure:	

Legal (Parent): 1. Cemeteries Act 1986

Legal (Subsidiary):

Description of Functions Delegated

The Chief Executive Officer is delegated authority to appoint authorised persons to exercise the Powers and duties set out in respect of Sections 6 and 64 - *Cemeteries Act 1986* subject to:

1. A Schedule of Authorisations being submitted to Council from time to time; and
2. The Officers and/or Employees exercising the Delegation, keeping a written record of details of how the delegation was exercised, when the delegation was exercised and the persons or classes of persons directly affected by the exercise of the power on the discharge of the duty.

CS002 - Payments from Municipal Fund and Trust Fund

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	3007-Purchasing Policy

Delegate:	CEO
Sub-Delegated:	DCEO, FO, AFO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42

Legal (Subsidiary):
1. Local Government (Financial Management) Regulations 1996, Regulation 12(1)(b)

Description of Functions Delegated

Council delegates its authority and power to the Chief Executive Officer to:

1. Authorise and make payments by cheque or electronic funds transfer (EFT) from the Municipal Fund or the Trust Fund [FM r.12(1)(b)]

Subject to:

- a) The payment(s) only being for items of expenditure:
 - (i) detailed in the adopted annual budget, or
 - (ii) for payments that have been authorised by a resolution of Council in advance, or
 - (iii) authorised in advance by the President in an emergency; and
- b) Compliance with the requirements of Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

CEO Conditions on Sub-Delegation

- a) Two signatories are required on each Council cheque by either CEO, DCEO or FO.
- b) Where a payment is made electronically two signatures are required utilising payment tokens assigned to either, delegate or sub delegates.

CS003- Making a Cash Advance to a Person

Date Adopted:	December 2019
Date Last Reviewed:	December 2022
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, FO, AFO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42

Legal (Subsidiary):
1. Local Government Act 1995, Section 5.102

Description of Functions Delegated

The Chief Executive Officer is delegated authority to make a cash advance to a person in respect of an expense for which the person can be reimbursed, subject to:

1. Compliance with Division 8 of Part 5 of the *Local Government Act 1995*; and
2. The Chief Executive Officer in exercising Delegation shall keep a written record of details of how the Delegation was exercised, when the delegation was exercised, the persons or classes of persons directly affected by the exercise of the power on the discharge of the duty.

CS004 - Investment of Surplus Funds

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	3002 Investment Policy

Delegate:	CEO
Sub-Delegated:	DCEO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42

Legal (Subsidiary):
1. Local Government Act 1995, Sections 6.14 and 6.15
2. Local Government (Financial Management Regulations) 1996, Regulation 19C
3. Trustees Act 1962, Part III

Description of Functions Delegated

The Chief Executive Officer is delegated authority Council delegates its authority and power to the Chief Executive Officer to invest money held in the Municipal or Trust funds that is not required for the time being for any purpose in accordance with Part III of the *Trustees Act 1962*, subject to:

1. Compliance with the established and documented internal control procedures to ensure control over the investments;
2. Compliance with Regulation 19C of the *Local Government (Financial Management) Regulations 1996*; and
3. Compliance with Council Policy – Investments.

**CS005 – Waiving & Granting of Concessions &
Write-Off of Debts other than Rates &
Service Charges**

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
On-Delegated:	DCEO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42

Legal (Subsidiary):
1. Local Government Act 1995, Sections 6.12

Description of Functions Delegated

The Chief Executive Officer is delegated authority to approve or refuse to approve applications or requests for:

1. A waiver of a debt other than rates or a service charge.
2. The write-off of a debt other than rates or a service charge.

Subject to:

- a) The amount of the request or application not exceeding \$1000.00; or
Cumulative debts of a debtor valued below \$1000.00. Write off a debt greater than these values must be referred for Council decisions.

CS006 - Reimbursement of Expenses Incurred by an Employee

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, FO, AFO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42

Legal (Subsidiary):
1. Local Government Act 1995, Section 5.101(2)

Description of Functions Delegated

The Chief Executive Officer is delegated authority to reimburse an employee for an expense incurred in relation to a matter affecting the local government, subject to the Chief Executive Officer in exercising delegation keeping a written record of details of how the delegation was exercised, when the delegation was exercised, the persons or classes of persons directly affected by the exercise of the power on the discharge of the duty.

CS007 - Reimbursement of Expenses Incurred by Councillors

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	1005-Council Expenses

Delegate:	CEO
Sub-Delegated:	DCEO, FO, AFO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42

Legal (Subsidiary):
1. Local Government Act 1995, Section 5.98(2)(b)
2. Local Government Act 1995, Section 5.98(4)

Description of Functions Delegated

The Chief Executive Officer is delegated authority to approve the reimbursement of expenses to Councillors, subject to:

1. The expenses to be approved for reimbursement are those prescribed by the Act and the Regulations.
2. Compliance with Council Policy on Members – Reimbursement of Expenses Incurred.
3. The Chief Executive Officer in exercising delegation keeping a written record of details of how the delegation was exercised, when the delegation was exercised, the persons or classes of persons directly affected by the exercise of the power on the discharge of the duty.

CS008 – Authorised Purchasing Officers

Date Adopted:	14 December 2022	Delegate:	CEO
Date Last Reviewed:	December 2023 July 2024	Sub-Delegated:	DCEO, SOW, FO, SPF, BMO, ES, AFO, RC
Policy Reference:		Chief Executive Instruction/Procedure:	
Legal (Parent): 1. Local Government Act 1995 (Section 5.42 & 5.44 & 5.43 (b))		Legal (Subsidiary):	

Description of Functions Delegated

The Chief Executive Officer is delegated authority to sign Purchase Orders for items contained within the current budget.

This delegation includes authorisation for the Chief Executive Officer to accept a tender for purchase up to an amount of \$250,000 (Local Government Act 1995 section 5.43 (b)).

Delegated to:

Chief Executive Officer (Level 1)

On delegated to:

The Chief Executive Officer in exercising authority, under s5.44 of the Local Government Act, 1995, has delegated this power/duty to the following Officers.

Level 2 Deputy Chief Executive Officer

Level 3 Manager of Infrastructure

Level 4 Supervisor of Parks and Gardens, Building Maintenance Officer, Risk Coordinator and Executive Secretary

Level 5 Finance Officer

Level 6 In the absence of all other authorised officers when the requirement is urgent and with verbal approval of the CEO or a Level 2 officer – CEO to countersign order on return.

Conditions:

Limits on amounts:

- Level 1 (CEO) - \$250,000 excluding the purchase of freehold land and real estate. When authorised by Council resolution, and subject to compliance with the relevant tender legislation, the CEO can issue Purchase Orders for amounts in excess of \$250,000.
- Level 2 – up to \$50,000 excluding the purchase of freehold land and real estate.

- Level 3 – Within area of responsibility up to a maximum of \$10,000.
- Level 4 – Within area of responsibility up to a maximum of \$1,000.
- Level 5 – Within area of responsibility up to a maximum of \$300.
- Level 6 - In the absence of all other authorised officers when the requirement is urgent and with verbal approval of the CEO or a Level 2 officer – CEO to countersign order on return.

Corporate Credit Card authority is in accordance with Policy 1.16 Corporate Credit Cards

Record of Use:

Office copy of the Purchase Order to be handed to Finance Officer.

Records to be kept under the provisions of the Shire of Three Springs Record Keeping Plan and the General Disposal Authority for Local Government Records Legislation

CC001 - Sponsorships, Donations and Waiver of Fees

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	3004-Donations

Delegate:	CEO
Sub-Delegated:	DCEO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995 (Section 5.42)

Legal (Subsidiary):

Description of Functions Delegated

The Chief Executive Officer is delegated authority to consider applications received for financial assistance and make the appropriate donation or engage into a sponsorship arrangement in accordance with Council's budget and Policy.

The Chief Executive Officer is delegated authority to waive fees for the use of halls, rooms and areas within any of the Council buildings, grounds or facilities, advertising or ground transport operations to associations, committees or organisations in accordance with Council's budget and Policy.

DS001 - Building Act 2011 - Appointment of Authorised Persons

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, BO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Building Act 2011, Section 127

Legal (Subsidiary):
1. Building Act 2011, Section 96(3)
2. Building Act 2011, Section 127
3. Building Regulations 2012

The delegation only applies to Local Government Officers

The Chief Executive Officer is delegated authority to appoint authorised persons for the purposes of the *Building Act 2011* and *Building Regulations 2012* in relation to buildings and incidental structures located, or proposed to be located in the Shire's district

DS002 - Issue Licence to Deposit Material on Street and Excavate on Land Abutting a Street

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, BO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Building Act 2011, Section 127

Legal (Subsidiary):
1. Building Act 2011, Section 166(3)(g)
2. Building Regulations 2012, Regulation 64

Description of Functions Delegated

The Chief Executive Officer is delegated authority to issue licenses for:

1. The deposit of materials on a street, way or other public place; or
2. The excavation on land abutting or adjoining a street, way or other public place;

Subject to:

- a) The requirements of Regulation 64 of the *Building Regulation 2012*; and
- b) The relevant licence fee being set by Council annually.
- c) The delegation only applies to Local Government Officers.

DS003 - Issue and Revocation of Building Orders

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, BO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Building Act 2011, Section 127.

Legal (Subsidiary):
1. Building Act 2011, Section 110
2. Building Act 2011, Section 117
3. Building Regulations 2012

The Chief Executive Officer is delegated authority to:

1. Make a building order in respect of one or more of the following;
 - a) Particular building work;
 - b) Particular demolition work; or
 - c) A particular building or incidental structure.
2. Revoke a building order subject to Compliance with Section 117(1) of the *Building Act 2011* by serving written notice to each person to whom the order is directed.
3. The delegation only applies to Local Government Officers.

DS004 - Occupancy Permit or Building Approval Certificate

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, BO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Building Act 2011, Section 127

Legal (Subsidiary):
1. Building Act 2011, Section 58
2. Building Act 2011, Section 65
3. Building Act 2011, Section 65

The Chief Executive Officer is delegated authority to:

1. Approve, modify or refuse to approve applications submitted under Section 58 of the *Building Act 2011*.
2. Approve or refuse to approve applications submitted under Section 65 of the *Building Act 2011*.
3. The delegation only applies to Local Government Officers.

DS005 – Food Act 2008 – Food Business Registrations

Date Adopted:	December 2019
Date Last Reviewed:	December 2022
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, EHO
Chief Executive Instruction/Procedure:	

Power Enabling Delegation:

- Food Act 2008, Section 118(2)(b) Functions of enforcement agencies and delegation
 - S.118 (3) Delegation subject to conditions [s119] and guidelines adopted [s120]

S.118(4) Sub-delegation only permissible if expressly provided in regulations

Power Delegated:

- Food Act 2008, sections:
 - S.110(1) and (5) Registration of food business
 - S.112 Variation of conditions or cancellation of registration of food businesses.

Description of Functions Delegated

Council delegates its authority and power to:

1. Register a food business in respect of any premises for the purposes of Part 9 of the *Food Act 2008* and issue a certificate of registration, if approved [s.110(1)].
2. After considering an application, grant (with or without conditions) or refuse the application [s110(5)].
3. Vary the conditions imposed on Food Business Registration or cancel a Food Business Registration under Part 9 of the *Food Act 2008* [s.112(1)].

DS006 - Authority to Issue a Prohibition Order (Food Act 2008)

Date Adopted:	December 2019
Date Last Reviewed:	December 2022
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, EHO
Chief Executive Instruction/Procedure:	

Legal (Parent): Power Enabling Delegation: 1. Food Act 2008, Section 118(2)(b) Functions of enforcement agencies and delegation a. 118 (3) Delegation subject to conditions [s119] and guidelines adopted [s120] b. 118(4) Sub-delegation only permissible if expressly provided in regulations

Legal (Subsidiary): Power Delegated: • Food Act 2008, sections: • 65(1) Prohibition Order • 66 Certificate of Clearance • 67(4) Request for Re-Inspection
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Description of Functions Delegated

Council delegates its authority and power to:

1. Serve a Prohibition Order on the proprietor of a food business in accordance with s.65 of the *Food Act 2008* [s.65].
2. Give a Certificate of Clearance, where inspection demonstrates compliance with a Prohibition Order and any Improvement Notices [s.66].
3. Give written notice to proprietor of a food business on whom a Prohibition Order has been served of the decision not to give a certificate of clearance after an inspection [s.67(4)].

DS007 – Food Act 2008 – Appoint Authorised Officers

Date Adopted:	December 2019	Delegate:	CEO
Date Last Reviewed:	December 2023	Sub-Delegated:	DCEO, EHO
Policy Reference:		Chief Executive Instruction/Procedure:	

Legal (Parent):

Power Enabling Delegation:

- Food Act 2008, Section 118(2)(b) Functions of enforcement agencies and delegation
 - S.118 (3) Delegation subject to conditions [s119] and guidelines adopted [s120]
 - S.118(4) Sub-delegation only permissible if expressly provided in regulations

Legal (Subsidiary):

Power Delegated:

- Food Act 2008, Sections:
 - S.122(1) Appointment of authorised officers
 - S.126(13) Infringement notices

Description of Functions Delegated

Council delegates authority and power to appoint persons to be:

1. An Authorised Officer for the purposes of the *Food Act 2008* [122(1)].
2. A Designated Officer for the purposes of the *Food Act 2008* [126(13)].

Generally subject to:

- (a) At least once each financial year, the CEO is required to circulate to Councillors a copy of the Shire's Schedule of Authorisations.

DS008 - Authority to Serve Infringement Notices (Food Act 2008)

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, EHO
Chief Executive Instruction/Procedure:	

Legal (Parent):

Power Enabling Delegation:

- Food Act 2008, Section 118(2)(b) Functions of enforcement agencies and delegation
 - S.118 (3) Delegation subject to conditions [s119] and guidelines adopted [s120]
 - S.118(4) Sub-delegation only permissible if expressly provided in regulations

Power Enabling Sub-Delegation:

- Nil. Food Act / Regulations do not provide for sub-delegation.

Legal (Subsidiary):

Power Delegated:

- Food Act 2008:
 - S.125 Institution of proceeding

Description of Functions Delegated

Council delegates its authority and power to institute proceedings for an offence under the *Food Act 2008* [s.125].

DS009– Public Health Act 2016

Date Adopted:	December 2019	Delegate:	CEO
Date Last Reviewed:	December 2023	Sub-Delegated:	DCEO, EHO, RC
Policy Reference:		Chief Executive Instruction/Procedure:	
Legal (Parent): Power Enabling Delegation: - Public Health Act 2016: - s.21 Enforcement agency may delegate		Legal (Subsidiary): Power Delegated: - Public Health Act 2016: - s.24 Designation of authorised officers	

Description of Functions Delegated

Council delegates its authority and power to designate a person or class of persons as authorised officers:

1. for the purposes of the *Public Health Act 2016* or another specified Act; or
2. for the purposes of the specified provisions of this Act or another specified Act; or
3. for the purposes of the provisions of the *Public Health Act 2016* or another specified Act other than the specified provision of that Act [s.24(1)].

Subject to:

- a) The requirements of s.24(3), being that designated authorised officers may be either:
 - i. an environmental health officer or environmental health officers as a class; or
 - ii. a person who is not an environmental health officer or a class of persons who are not environmental health officers; or
 - iii. a mixture of the two.

- b) Compliance with any relevant conditions established by the Chief Health Officer under s.20 of the *Public Health Act 2016*.

DS010 – Health (Asbestos) Regulations 1992

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, EHO, BO, RC
Chief Executive Instruction/Procedure:	

Legal (Parent): 1. Criminal Procedure Act 2004, Part 2

Legal (Subsidiary): 1. Health (Asbestos) Regulations 1992
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1. The Chief Executive Officer is appointed as the approved officer for the purposes of Part 2 of the *Criminal Procedure Act 2004*. They are authorised to extend the period to pay or withdraw an infringement notice issued under the *Health (Asbestos) Regulations 1992*.
2. The following officers are authorised officers for the purpose of Part 2 of the *Criminal Procedure Act 2004*. They are authorised to issue infringement notices for breaches with the *Health (Asbestos) Regulations 1992*:
 - Deputy Chief Executive Officer
 - Environmental Health Officer
 - Building Surveyor

DS011 - Shire of Three Springs Town Planning Scheme No. 2 (Update 15/10/19)

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, TP,
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995 (Section 5.41(i) & 5.42 & 5.44)
2. Shire of Three Springs Town Planning Scheme No. 2
3. Planning and Development (Local Planning Schemes) Regulations 2015

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to:

1. Hold in abeyance or return to an applicant for rectification, any development (planning) application that does not contain adequate or sufficient information necessary to properly assess, evaluate, and determine the application in accordance with the Scheme provisions, Council Policy provisions and the matters listed in clause 67 of the Deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, or any other information deemed necessary to properly assess and determine the application;
2. Determine the land use classification applicable to the proposed use/development for which approval is sought;
3. Determine whether the proposed use/works falls within the classes of development exempt from obtaining development approval pursuant to clause 61 of the Deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
4. Determine and effect the consultation of a development (planning) application pursuant to clause 64 of the Deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
5. Authority to determine non-planning related objections. Objections against compliant aspects of development (planning) applications or are non-planning related are considered to be non-valid objections to the proposal.
6. To refuse to a development (planning) application for a proposed development designated as a 'X' use, 'A' use, or 'D' use in the scheme, and is determined not to comply with relevant provisions and standards prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable;
7. To grant approval to a development (planning) application for a development which is determined to comply with the design principles of the R-Codes and where no objections have been received.
8. To grant approval to a development (planning) application for a development designated as a 'P' use, 'I' use or 'A' use in the scheme, and is determined to comply with relevant provisions and standards

prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable;

9. To grant approval to a development (planning) application for development which is not listed and/or designated with a permissibility in the scheme where the development is designated as a 'P' use , 'I' use or 'A' use, or the equivalent, by a lawfully adopted planning instrument;
10. In exceptional circumstances where a development application is determined not to have any adverse effect on the amenity of the locality, following its referral to surrounding affected land owners and no objecting submissions being received, approve a development (planning) application which varies site and development requirements relating to:
 - i. Side and rear setbacks;
 - ii. Front setback variations up to 0.5 metres;
 - iii. Wall height and/or maximum pitched roof height variations up to 0.5 metres;
 - iv. Outbuilding area variations up to 10%;
 - v. Signage dimension and/or maximum height variations up to 0.5 metres;
 - vi. Signage area variations up to 0.5m².
11. To grant approval to an annual permit application for a Holiday House, Holiday Accommodation, Bed and Breakfast, Guesthouse, Home Occupation and Home Business approved land use where no complaints have been received in the previous 12 months, and complies with all relevant provisions and standards prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable;
12. To grant approval to a development (planning) application relating to a non-conforming use, and is determined to comply with relevant provisions and standards prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable;
13. To refuse to a development (planning) application relating to a non-conforming use, and is determined not to comply with relevant provisions and standards prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable;
14. Certify that any condition imposed on any development (planning) approval has been completed and fulfilled to the CEO,s satisfaction;
15. To grant approval to a development (planning) application for an advertising devise/sign in any zone listed in the scheme that complies with relevant provisions prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable;
16. To grant approval to a development (planning) application for an extension of time to commence development of a development (planning) approval;
17. To grant approval to amend or delete any condition to which development (planning) approval is granted under delegation, and/or to amend an aspect of the development approved which, if amended, would not substantially change the development approved under delegation or cancel a

development (planning) approval determined under delegation at request of the applicant/owner in accordance with clause 77 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and

18. Impose conditions and advice on the approval granted under delegation that are considered necessary to secure the relevant provisions prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable.
19. To grant approval to a development (planning) application for a 'Holiday Accommodation' land use where no submissions objecting to the proposal have been received and the proposal is determined to comply with relevant provisions and standards prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable;
20. To grant approval to a development (planning) application for development on land classified as a local planning scheme reserve as follows:
 - i. Where the land is in the control and/or management of the Shire of Three Springs;
 - ii. The development is for a permitted use and/or purpose outlined in a lawfully executed lease issued by the Shire of Three Springs;
 - iii. The development is consistent with any objectives outlined for that reserve in the Scheme; and
 - iv. The value of any works is less than \$500,000;

DS012 - Joint Development Assessment Panel Applications

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, TP
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995 (Section 5.42 & 5.44)
2. Planning and Development Act 2005
3. Shire of Three Springs Town Planning Scheme No.3
4. Planning and Development (Development Assessment Panels) Regulations 2011

Legal (Subsidiary):
1. Local Government Act 1995, Section 6.50(1) and (2)

The Chief Executive Officer is delegated authority to:

1. Hold in abeyance or return to an applicant for rectification, any Form 1 or Form 2 application that does not contain adequate or sufficient information necessary to properly assess, evaluate, and determine the application in accordance with the Scheme provisions, Council Policy provisions, or any other information deemed necessary to properly assess and determine the application;
2. Prepare Responsible Authority Reports (RAR) making a recommendation to the Joint Development Assessment Panel based on the relevant provisions prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable;
3. Determine the land use classification applicable to the proposed use/development for which approval is sought;
4. Determine and effect the consultation of a Form 1 application;
5. Certify that any condition imposed on any Form 1 or Form 2 approval has been completed and fulfilled to the CEO's satisfaction; and
6. Impose conditions and advice that are considered necessary to secure the relevant provisions prescribed by the scheme, Council planning policies, structure plan, local area plan, local planning strategy and R-Codes where applicable.

DS013 - Infringements and Direction Notices

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, TP
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995 (Section 5.42 & 5.44) 2. Planning and Development Act 2005 (Sections 214, 218, 228, 229, 230 & 231) 3. Shire of Three Springs Town Planning Scheme 2 4. Planning and Development Regulations 2009 (Schedule 1)

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to and in accordance with the relevant sections of the *Planning and Development Act 2005*:

1. Issue a directions notice, pursuant to section 214 and 218.
2. Appoint a Shire of Three Springs employee to give an infringement notice in accordance with section 228.
3. Determine the content of an infringement notice in accordance with section 229.
4. Grant an extension of up to 28 days in exceptional circumstances for the alleged offender to pay the infringement notice in accordance with section 230.
5. Withdraw an infringement notice in exceptional circumstances in accordance with section 231.

*Please note the s. 234 of the *Planning and Development Act 2005* states:

"234. *Designated persons, appointment of*

- 1) *The chief executive officer of a responsible authority may, in writing, appoint persons or classes of persons to be designated persons for the purposes of section 228, 229, 230 or 231 or for the purposes of 2 or more of those sections.*
- 2) *A person who is authorised to give infringement notices under section 228 is not eligible to be a designated person for the purposes of any of the other sections."*

DS014 - Power of Entry

Date Adopted:	December 2019	Delegate:	CEO
Date Last Reviewed:	December 2023	Sub-Delegated:	DCEO, TP,
Policy Reference:		Chief Executive Instruction/Procedure:	

Legal (Parent): 1. Local Government Act 1995 (Section 3.28 - 3.36) 2. Planning and Development (Local Planning Schemes) Regulations 2015 (Schedule 2 Clause 79)	Legal (Subsidiary):
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The Chief Executive Officer is delegated authority to exercise all of the powers and duties of the local government in respect to the powers of entry upon land as contained in the *Local Government Act 1995* Section 3.28 to 3.36 inclusive, and to exercise the entry and inspection powers as contained in the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2 Clause 79.

Any occasion where this delegation is exercised by an Executive Manager is to be reported to the Chief Executive Officer soon as possible.

DS015 - Exemption from the Requirement to Pay a Fee – Trading in Thoroughfares and Public Places

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	2008- Street Stall Permits

Delegate:	CEO
Sub-Delegated:	DCEO, TP
Chief Executive Instruction/Procedure:	

Legal (Parent):

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to:

- 1.Exempt a not for profit organisation from the requirement to pay an activity on local government property application or permit fee, under the Activities on Thoroughfares and Trading in Thoroughfares and Public Places subject to the waiving of the fee being recorded as a donation of Council.

DS016- Certain Things to be done in Respect of Land

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, TP,
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995 (Section 3.24 – 3.26 & 5.42)

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to authorise any person to:

1. exercise on behalf of the local government the powers given to a local government by Subdivision 2 (Certain Provisions about Land) of the *Local Government Act 1995*; and
2. to issue notices and take the necessary action to recover costs from the person who failed to comply with the notice. (Refer Section 3.24 to 3.26– Schedule 3.1.)

Subject to documenting how they formed the opinion that the things to be performed are necessary to protect and/or enhance the health, safety or amenity of the persons or property in the district or to remove a nuisance.

DS017 - Response to Applications for Subdivision and Amalgamation

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, TP
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Planning and Development Act 2005
2. Strata Titles Act 1985
3. Shire of Three Springs Town Planning Scheme No. 2
4. Land Administration Act 1997

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to comment and/or make recommendation to the Western Australian Planning Commission and Department of Planning, Lands and Heritage on applications and proposals for subdivision, amalgamation, strata subdivision, survey-strata subdivision, crown subdivision and crown amalgamation as follows:

1. Proposals to amalgamate five (5) or less lots.
2. Proposals to create five (5) or less lots.

Subject to:

- a) the imposition of relevant conditions and advice on any proposal that are considered necessary to secure the objectives of any relevant planning document adopted by Council; and
- b) compliance with the relevant requirements of Town Planning Scheme 2, R-Codes, Local Area Plan, Structure Plan, Local Planning Strategy and Council Planning Policies.

The Chief Executive Officer is delegated authority to certify to the Western Australian Planning Commission that conditions imposed on an approval granted to subdivide, amalgamate, strata subdivide, survey-strata subdivide land contained within the municipality, that pertain to the Shire's jurisdiction, role and function, have been completed and fulfilled to the satisfaction of the Shire.

DS018- Response to Application for Public Works

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, SOW, SOPF,
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995 (Section 5.42 & 5.44) 2. Planning and Development Act 2005 (Section 6) 3. Shire of Three Springs Town Planning Scheme 2 4. Public Works Act 1902

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to exercise discretion and make recommendations on applications referred to the Shire pursuant to section 6 of the *Planning and Development Act 2005* for public works subject to:

1. The notification of relevant provisions that are considered necessary to ensure compliance with the relevant requirements of Town Planning Scheme 2, R-Codes, Local Area Plan, Structure Plan, Local Planning Strategy and Council Planning Policies; and
2. The total value of works being less than \$1 million per application referred.

DS019 - Control of Vehicles (Off-Road Areas) Act 1978 – Authorised Officer

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, SOW, ESR, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Control of Vehicles (Off-road Areas) Act 1978, Section 38(3)

Legal (Subsidiary):
1. Control of Vehicles (Off-road Areas) Regulations 1979

The Chief Executive Officer is delegated authority to perform the duties of an authorised officer under the *Control of Vehicles (Off-road Areas) Act 1978*, for the whole of the district of the Shire of Three Springs subject to:

1. A Schedule of Authorisations being submitted to Council from time to time; and
2. The Officers and/or Employees exercising the Delegation, keeping a written record of details of how the Delegation was exercised, when the delegation was exercised and the persons or classes of persons directly affected by the exercise of the power on the discharge of the duty.

DS020 - Permits for Heavy Haulage Vehicles

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, SOW, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42 2. Main Roads Act 1930, Part 4 13a 3. Roads Traffic Regulations 2014

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to determine any heavy haulage application and either recommend:

1. Approval of the application with conditions; or
2. Refusal of the application.

to Main Roads WA for heavy haulage vehicles to use any local road within the district, subject to the requirements of any relevant Council Policy as set and amended from time to time that specifies approved routes and conditions listed therein.

DS021- Temporary Road Closures

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, SOW, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42

Legal (Subsidiary):
1. Local Government Act 1995, Sections 3.50, 3.50A and 3.51
2. Local Government Functions and General Regulations 1996, Regulations 4, 5 and 6
3. Road Traffic (Events on Roads) Regulations 1991

The Chief Executive Officer is delegated authority to determine applications for the temporary closure of a thoroughfare, and to undertake the necessary action for the closure of thoroughfares to vehicles:

1. In cases of emergency;
2. Where in the opinion of the CEO that due to heavy rain a thoroughfare is likely to be damaged by the passage of traffic of a particular class, or by the passage of traffic generally;
3. For the conduct of an Event in accordance with the *Road Traffic (Events on Roads) Regulations 1991*; and
4. Where the Council is undertaking repair and maintenance works to a thoroughfare,

Subject to:

- a) Having regard for the requirements of Sections 3.50 and 3.50A of the *Local Government Act 1995*, and for Clauses 4, 5 and 6 of the *Local Government (Functions and General) Regulations 1996*.
- b) The Officers and/or Employees exercising the Delegation, keeping a written record of details of how the Delegation was exercised, when the delegation was exercised, the persons or classes of persons directly affected by the exercise of the power on the discharge of duty.

DS022 - Revocation of Temporary Road Closure to Vehicles

Date Adopted:	December 2019
Date Last Reviewed:	December 2022
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, SOW, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42.

Legal (Subsidiary):
1. Local Government Act 1995, Sections 3.50(6)

The Chief Executive Officer is delegated authority to revoke an order to close a thoroughfare subject to the provisions of Section 3.50(6) of the *Local Government Act 1995*.

DS023 - Private Works

Date Adopted:	August 2019
Date Last Reviewed:	December 2022

Delegate:	CEO
Sub-Delegated:	DCEO, SOW
Chief Executive Instruction/Procedure:	Private works to be approved by the CEO.

Legal (Parent):
1. Local Government Act 1995, Section 5.42

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to approve all Private Works in accordance with any relevant Council policy and rates and charges as set by Council.

DS024 - Private Works On, Over or Under Public Places

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, SOW
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42.

Legal (Subsidiary):
1. Local Government Act 1995, Section 3.25(1)(b), Section 3.26(2) and (3)
2. Local Government Act, Schedule 9.1(8)
3. Local Government (Uniform Provisions) Regulations, Regulation 17

The Chief Executive Officer is delegated authority to:

1. Grant permission to a person to construct anything on, over, or under a public thoroughfare or other public place that is Local Government property, and impose conditions in respect to the permission, subject to the requirements of Regulation 17 of the *Local Government (Uniform Provisions) Regulations 1996*.
2. Issue a notice under Section 3.25(1)(b) to a person who has not complied with a condition imposed on a permission given under (1.0) above.
3. Do anything that is considered necessary to achieve, so far as is practicable, the purpose for which the notice was given under (2.0) above.
4. Recover the cost of anything done under (3.0) above as a debt due from the person who failed to comply with the notice issued, subject to notification being given to Council prior to legal action commencing.

DS025 - Gates and Other Devices Across Thoroughfares

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, SOW, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42.

Legal (Subsidiary):
1. Local Government Act 1995, Section 3.25(1)(b), Section 3.26(2) and (3),
2. Local Government Act, Schedule 9.1(5)
3. Local Government Act, Schedule 3.1
4. Local Government (Uniform Provisions) Regulations, Regulation 9

The Chief Executive Officer is delegated authority to:

1. Grant permission to have a gate or other device across a public thoroughfare under the care, control and management of the Shire, and impose conditions in respect to the permission, subject to:
 - a) The requirements of Regulation 9 of the *Local Government (Uniform Provisions) Regulations 1996*; and
 - b) A register of gates and other devices being kept in accordance with Clause 9(8) of the *Local Government (Uniform Provisions) Regulations 1996*.
2. Issue a notice under Section 3.25(1)(b) to a person who has not complied with a condition imposed on a permission given under (1.0) above.
3. Do anything that is considered necessary to achieve, so far as is practicable, the purpose for which the notice was given under (2.0) above.
4. Recover the cost of anything done under (3.0) above as a debt due from the person who failed to comply with the notice issued subject to notification being given to Council prior to legal action commencing.

DS026 - Plans, Thoroughfares Levels and Alignments

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, SOW, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42.

Legal (Subsidiary):
1. Local Government Act 1995, Sections 3.52(4), 5.94 and 5.96

The Chief Executive Officer is delegated authority to keep plans of levels and alignments of public thoroughfares under the care, control and management of the Council and to ensure those plans are available for public inspection during office hours subject to the requirements of Sections 3.52(4), 5.94 and 5.96 of the *Local Government Act 1995*.

DS027 - Excavation on Public Thoroughfares

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, SOW, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42

Legal (Subsidiary):
1. Local Government Act 1995, Section 3.25(1)(b), Section 3.26(2) and (3)
2. Local Government Act, Schedule 9.1(6)
3. Local Government (Uniform Provisions) Regulations, Regulation 11

The Chief Executive Officer is delegated authority to:

1. Grant permission to a person to make or make and leave, an excavation of specified dimensions and in a specified way in a specified part of a public thoroughfare or on a specified part of land adjoining a public thoroughfare, and impose conditions in respect to the permission, subject to the requirements of Regulation 11 of the *Local Government (Uniform Provisions) Regulations 1996*;
2. Issue a notice under Section 3.25(1)(b) to a person who has not complied with a condition imposed on a permission given under (1.0) above.
3. Do anything that is considered necessary to achieve, so far as is practicable, the purpose for which the notice was given under (2.0) above.
4. Recover the cost of anything done under (3.0) above as a debt due from the person who failed to comply with the notice issued subject to notification being given to Council prior to legal action commencing.

DS028 - Crossing from Public Thoroughfare to Private Land or Private Thoroughfare

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, SOW, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Local Government Act 1995, Section 5.42.

Legal (Subsidiary):
1. Local Government (Uniform Provisions) Regulations, Regulations 12, 13 and 14
2. Local Government Act 1995, Section 3.25(1)(b), Section 3.26(2) and (3)
3. Local Government Act, Schedule 9.1(7)

The Chief Executive Officer is delegated authority to:

1. Approve or refuse an application from an owner of land, to construct a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land, and impose conditions in respect to the approval, subject to the requirements of Regulation 14(2) of the *Local Government (Uniform Provisions) Regulations 1996*.
2. Issue a notice under Section 3.25(1)(b) to a person who has not complied with a condition imposed on a permission given under (1.0) above.
3. Do anything that is considered necessary to achieve, so far as is practicable, the purpose for which the notice was given under (2.0) above.
4. Recover the cost of anything done under (3.0) above as a debt due from the person who failed to comply with the notice issued, subject to notification being given to Council prior to legal action commencing.
5. Issue a notice under Regulation 13(1) of the *Local Government (Uniform Provisions) Regulations 1996* to the owner or occupier of private land to construct or repair a crossing from a public thoroughfare to the land, or a private thoroughfare serving the land, subject to the requirements of Regulation 14(2) of the *Local Government (Uniform Provisions) Regulations 1996*.

DS029 - Bonds for Uncompleted Works

Date Adopted:	December 2019
Date Last Reviewed:	December 2022
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, SOW
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Sections 5.42, 5.44, 5.45 and 5.46 of the Local Government Act 1995

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to determine the value of and conditions associated with the lodgement of cash bonds or other performance bonds for uncompleted works associated with the subdivision or development of land and to approve the return or payment of such bonds upon the completion of the works or event or any relevant Council policy.

LAW OR LAW ORDER AND PUBLIC SAFETY

LO001 - Bushfires Act 1954 - Authorised Persons

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, SOW, ESR, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):

1. Bushfires Act 1954, Sections 38, 59(3), 59(5), 59A(2)
2. Bushfires Infringement Regulations, Regulation 4

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to perform the specified duties under the *Bushfires Act 1954*, subject to:

1. A Schedule of Authorisations being submitted to Council from time to time; and
2. The Officers and/or Employees exercising the Delegation, keeping a written record of details of how the Delegation was exercised, when the delegation was exercised, the persons or classes of persons directly affected by the exercise of the power on the discharge of the duty.

LO002 - Cat Act 2011 - Authorised Persons

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, SOW, ESR, RC
Chief Executive Instruction/Procedure:	

Legal (Parent): Power Enabling Delegation: Cat Act 2011, section 44 Delegation by local government. Power Enabling Sub-Delegation: Cat Act 2011, section 45 Delegation by CEO of
--

Legal (Subsidiary): Cat Act 2011, section 48 Authorised persons
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Description of Functions Delegated

Council delegates its authority and power to:

1. Appoint persons or classes of persons to be authorised for the purposes of performing particular functions under this Act [s.48(1)].
2. Determine conditions on any authorisation [s.48(3)].
3. Cancel or vary an authorisation or a condition on an authorisation [s.48(4)].

Generally subject to:

- a) At least once each financial year, the CEO is required to circulate to Councillors a copy of the Shire of Three Springs Schedule of Authorisations.

LO003 - Dog Act 1976 - Authorised Persons

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, SOW, ESR, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Dog Act 1976, Section 10AA.

Legal (Subsidiary):
1. Dog Act 1976, Sections 11, 29(1), 33E and 44(2)
2. Dog Regulations 2013.

The Chief Executive Officer is delegated authority to:

1. Appoint persons as Registration Officers and Authorised Officers under the *Dog Act 1976*;
2. Commence legal proceedings for offences against the *Dog Act 1976*; and
3. Appoint persons to represent the Shire in legal proceedings for offences against the *Dog Act 1976*.

The above delegations are subject to:

- a) a Schedule of Authorisations being submitted to Council from time to time; and
- b) the Officers and/or Employees exercising the Delegation, keeping a written record of details of how the Delegation was exercised, when the delegation was exercised, the persons or classes of persons directly affected by the exercise of the power on the discharge of the duty.

LO004 - Prohibited and Restricted Burning Times Variation

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, SOW, ESR, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Bushfires Act 1954, Section 17(10).
2. Bushfires Act 1954, Section 18(5c)

Legal (Subsidiary):
1. Bushfires Act 1954, Section 17(7) and (8)
2. Bushfires Act 1954, Section 18(5) and (5C)

Council delegates its authority and power to the President and Chief Bush Fire Control Officer jointly to-

1. Vary the prohibited burning times within the district of the Shire of Three Springs, subject to-
 - a) The appropriate notice being given as required by Section 17(8) of the *Bushfires Act 1954*.
2. Vary the restricted burning times within the district of the Shire of Three Springs-
 - b) The appropriate notice being given as required by Section 18(5C) of the *Bushfires Act 1954*.

Provided that the Officer in Charge of the Department of Parks and Wildlife (DPaW) is consulted before the authority under this delegation is exercised.

LO005 - Notices of Legal Proceedings-Bush Fires

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, SOW, ESR, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Bushfires Act 1954 s.59 (3)

Legal (Subsidiary):

The Chief Executive Officer is delegated authority to:

1. Commence legal proceedings pursuant to offences against the *Bush Fires Act 1954*; and
2. Engage independent professional advice, including legal advice, where a decision made by the Council, or a condition or conditions associated with that decision, is substantially different from the Responsible Officer's recommendation.

LO006 - Bushfires Act 1954 - Powers and Duties

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO, SOW, ESR, RC
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Bushfires Act 1954, Section 48.

Legal (Subsidiary):
.

The Chief Executive Officer is delegated authority to perform all the functions and duties of the local government under the *Bushfires Act 1954* subject to-

1. This power and authority cannot be sub-delegated by virtue of Section 48(3) of the *Bushfires Act, 1954*.
 - a) The exclusion of powers and duties that:
 - i. Are prescribed in the Act that require a resolution by the local government
 - ii. Are prescribed in the Act for performance by prescribed offices.
2. Where the exercise of authority relates to the determination of firebreaks in alternative positions, or alternative action to abate fire hazards, the CEO shall liaise with the Chief Bushfire Control Officer on each specific variation request.

LO007 - Dog Act 1976-Infringements

Date Adopted:	December 2019	Delegate:	CEO
Date Last Reviewed:	December 2023	Sub-Delegated:	DCEO, SOW, ESR, RC
Policy Reference:		Chief Executive Instruction/Procedure:	
Legal (Parent): 1. Local Government Act (1995) & Dog Local Laws 2. Dog Act (1976) 3. Cat Act 2011		Legal (Subsidiary):	

The Chief Executive Officer is delegated authority to commence proceedings against a person who is reported to have:

1. Unlawfully rescued or released, or attempted to rescue or release, cats or dogs lawfully impounded or seized for the purpose of being impounded;
2. Damaged a Municipal Pound; or
3. Committed Pound breach by reason of which cats or dogs may escape from a Municipal Pound.

In all cases where the Chief Executive Officer instructs Council's solicitors to commence proceedings, the Chief Executive Officer shall report particulars to the next Council meeting.

LO008 - Litter Act - Withdrawal of Infringement Notices

Date Adopted:	December 2019
Date Last Reviewed:	December 2023
Policy Reference:	

Delegate:	CEO
Sub-Delegated:	DCEO
Chief Executive Instruction/Procedure:	

Legal (Parent):
1. Litter Act 1979, Section 30(4a).

Legal (Subsidiary):
1. Litter Regulations 1981.

The Chief Executive Officer is delegated authority to withdraw infringement notices under the *Litter Act, 1979*.

THREE SPRINGS SOLAR PTY LTD.

25 June 2024

Keith Woodward PSM

Chief Executive Officer

Shire of Three Springs

132 Railway Road

THREE SPRINGS WA 6519

Dear Sir,

**MID-WEST/WHEATBELT JDAP - SHIRE OF THREE SPRINGS - DAP APPLICATION -
A219 – DETERMINATION - (DAP/17/01181)**

In December 2017 we received a Development Approval (DA) application approved by the JDAP (Joint Development Assessment Panel) for the Three Springs Solar Farm on Morawa-Three Springs Road.

Pursuant to *Regulation 17A(1) of the Planning and Development (Development Assessment Panels) Regulations 2011* the Council, on 3 May 2021, extended the approval period by 5-years from the previous date of expiry (during which time development must be substantially commenced). The approval is currently valid until 30 November 2024.

The justification for the previous extra time was that no work could be undertaken due to Covid-19, and there was a change in Western Australian Government regulation regarding grid connection as constraint access was to be introduced by WA Government. The constraint access will only be granted to all new generators from October 2022. Hence DA approval date needed to be extended.

It should be noted that, without a grid connection access offer, no construction work can commence.

As of 13 June 2024 (2 weeks ago) Western Power finally provided an Access Offer. A copy of this correspondence is attached. This Access Offer has taken 8 years to achieve from Western Power.

Although the DA approval is valid until November this year, we respectfully request a further extension of 2 years in accordance with clause 77 (1) (a) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Deemed provisions). This will take the approval period to 30 November 2026.

**A10, 112-124 Cowles Road, Mosman, NSW 2088, Australia
P. O Box 498, Spit Junction, NSW 2088, Australia
P: (612) 9960-2511 | F: (612) 9969-5967 | ABN: 17 613 886 730**

THREE SPRINGS SOLAR PTY LTD.

This will ensure that all the agreements and legal matters can be put in place prior to the commencement of construction. It is uncertain whether the term '*substantially commenced*' can be achieved by this November.

We can confirm that the project itself remains unchanged from that previously assessed by the Council and the DAP, and that the application is seeking an extension of time only and not to the project scale, location or approval conditions.

Concurrent with this request for an extension period of the DA, a similar request has been lodged with the WA Planning Commission, to extend the period for the approval to subdivide (amalgamation of the lots) for another 2 years.

We are now confident that the project will now finally be able to commence construction.

We very much appreciate your continued assistance in this matter.

Prakash Seth

Prakash Seth
Managing Director

Our ref: SF201790 EDM #68627054
Contact: Ryan Shaw (08) 9326 7142

13 June 2024

COMMERCIAL-IN-CONFIDENCE

Prakash Seth
Three Springs Solar Pty Ltd
PO Box 498
Spit Junction NSW 2088

Dear Prakash

Access Offer for Three Springs Solar Farm

Western Power is pleased to provide the Access Offer relating to your Connection Application (Reference Number SF201790) priority date 31 July 2017 to connect the Three Springs Solar farm 89MW Declared Sent Out Capacity to Western Power's network.

The Access Offer comprises the Interconnection Works Contract (Reference Number SF201790-AS-IWC#1 2024) and the Electricity Transfer Access Contract. If you wish to accept the Access Offer, please execute both the Interconnection Works Contract and Electricity Transfer Access Contract, and return to Western Power within 30 business days of the date of this Letter.

It is important to note that if the Access Offer has not been signed and returned to Western Power within 30 business days, then the Connection Application will be deemed to have been withdrawn (refer to clause 5.2 of the Applications and Queuing Policy).

Should you need to clarify any of the above information or wish to discuss this matter further, please do not hesitate to contact Ryan Shaw on +61 (8) 9326 7142 and/or at ryan.shaw@westernpower.com.au.

Yours sincerely,

SCOTT FERGUSON
MANAGER ACCESS SOLUTIONS
MAJOR CUSTOMER DECARBONISATION
WESTERN POWER



363 Wellington Street Perth 6000
GPO Box L921 Perth WA 6842
westernpower.com.au



† 13 10 87
f (08) 9225 2660
TTY 1800 13 13 51
TIS 13 14 50

Electricity Networks Corporation
ABN: 18 540 492 861

9.2.2 SOLAR FARM DEVELOPMENT APPLICATIONS

Agenda Reference: CEO 10/17-02
Location/Address: Lots M761, M762, M763 and M764 and Lot 50 Three Springs;
and LotM1366 Wilson Road Three Springs
Name of Applicant: Shire of Three Springs
File Reference: A219 and A546
Disclosure of Interest: Nil
Date: 13th October 2017
Author: Sylvia Yandle, CEO

Signature of Author: _____

SUMMARY

For Council to consider Development Applications for two Renewable Energy Facilities (Solar Farms) and grant delegation to Chief Executive Officer to sign off on Responsible Authority Report (RAR) to be submitted to Development Assessment Panel.

ATTACHMENTS – due to size of documents, view through website via this link:-

- <http://threesprings.wa.gov.au/index.php/our-services/health-building-and-town-planning>
- Email from Rowe Group
- Letters from Development Assessment Panel

BACKGROUND

Council has received two Development Applications which are to be determined by a Development Assessment Panel, the applications received are as follows:-

1. Three Springs Solar Pty Ltd on Lots M761, M762, M763 and M764 and Lot 50 Three Springs/Perenjori Road, Three Springs;
2. SpringsSolar Pty Ltd on LotM1366 Wilson Road Three Springs

Both applications when submitted required further information and a “Stop the Clock” form was submitted which allowed for an extension of time for the Responsible Authority Report to be prepared. Due to the extremity of the applications, Council engaged Rowe Group to undertake the necessary work to the point of determination of the Development Application by the Midwest/Wheatbelt (Central) Joint Development Assessment Panel, including attendance at meetings with the Shire (if required), provision of additional information in response to any issues that might arise during the assessment / advertising process, and generally monitoring the DA to point of determination by the JDAP.

COMMENT

The proposals support the Governments Renewable Energy Targets to achieve large-scale generation of 33,000 GWh by 2020. The infrastructure will incorporate state of the art components built in accordance with best practice standards. The solar farms will be able to operate in harmony within the existing environment without impact on the farming or living areas in the vicinity.

Renewable energy facility is listed in Local Planning Scheme No.2 as follows:-

- **renewable energy facility** means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or in connection with, the generation of energy by a renewable resource. It does not include solar panels or a wind turbine located on a lot with a single house where the energy produced only supplies that house or private rural use or anemometers.

Zoning table of the LPS No.2 only permits the Renewable Energy Facility use as an 'A' use which means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions (advertising).

The projects have been advertised in Geraldton Guardian, Yakabout, on website and Council notice board inviting comments and responses within the advertising period. Letters have also been sent to various departments and adjoining landowners of each development in accordance with regulations.

The Responsible Authority Reports are in their final stages with Three Springs Solar Pty Ltd report due by 14th November and SolarSprings Pty Ltd due 5th December. As the first RAR is due prior to November council meeting, delegation approval for Chief Executive Officer to sign off on the report is requested, this will allow Rowe Group to meet the timeframes as per DAP's correspondence.

CONSULTATION

CEO, Planwest Consultant, Rowe Group Planner and Department of Planning Officers

STATUTORY ENVIRONMENT

The Shire of Three Springs Town Planning Scheme No.2 does recognise Renewable Energy Facility permitted in the Rural Zone with an "A" code.

"A" means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions;

Part 11A — Development Assessment Panels and development control

Division 1 — Functions of DAPs

171A. Prescribed development applications, DAP to determine and regulations for

(1) In this section —

planning instrument means —

- (a) a planning scheme; or
- (b) an interim development order;

POLICY IMPLICATIONS

9000 Town Planning

Scheme provisions: Clause 3.2, Zoning and Development Table, and Clause 7.6.

FINANCIAL IMPLICATIONS

Planning fees are applicable for these applications – Shire Fee \$34,196 for each application and DAP fees of \$6,754 and \$8,511 remitted to DAP. Consultant expenditure approximately \$14,000 for each submission.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Economic

1.3.4 Support the provision of power, water and gas services to the region.

VOTING REQUIREMENT

Simple Majority

140284 COUNCIL RESOLUTION - ITEM 9.2.2

MOVED: Cr Connaughton

SECONDED: Cr Hebiton

That Council:-

- 1. Accept the applications for the development of a Solar Energy Facility on behalf of Three Springs Solar Pty Ltd on Lots M761, M762, M763, M764 and Lot 50 Three Springs/Perenjori Road, Three Springs and on behalf of SpringsSolar Pty Ltd on LotM1366 Wilson Road, Three Springs;**
- 2. Endorse the engagement of Rowe Group for processing of development application including preparation of Responsible Authority Report;**
- 3. Endorse the advertisements in the Geraldton Guardian, Yakabout and on Council website “Invitation to Comment” on the Development Applications to be determined by a Development assessment Panel.**
- 4. Approve delegation for Chief Executive Officer to sign off on Responsible Authority Reports for Three Springs Solar Pty Ltd (A219) and SolarSprings Pty Ltd Development Applications (A102).**

CARRIED

Voted: 6/0

9.2.2.a Solar Farm DAP

From: Nathan Stewart
Sent: Friday, 29 September 2017 10.07AM
To: 'Sylvia Yandle'
Cc: Jeremy Hofland
Subject: Solar Farms JDAP Applications (JobRef: 8664 and 8721)

Hi Sylvia,

As you advised earlier given the size and scale of the proposed Solar Farm Developments the RARs will need to be presented to Council prior to being sent to JDAP. Council Meetings are scheduled for 18 October and 15 November.

The RAR for the Solar Farm Development Application submitted by Planwest (WA) Pty Ltd is due by 12pm Tuesday 14 November 2017. This application is being advertised publically until 13 October and referred to Department of Biodiversity, Conservation and Attractions, Department of Water and Environmental Regulation, Department of Planning, Lands and Heritage and Department of Fire and Emergency Services with comments required by 8 November 2017. Given these timeframes we would need to present this RAR to the 18 October 2017 Council Meeting – this would be difficult to achieve. The alternative is to hold a Special Council Meeting.

The due date for the RAR for the Solar Farm Development Application submitted by Merinda Logie Legal Consulting Services will be confirmed in the coming days.

In order to meet the timeframes set by JDAP it would be preferable for a motion be put to the October Council Meeting which gives delegation to the CEO to sign off on the RARs. This would prevent the RARs having to be presented to Council and possible allow us to meet the above timeframes.

Alternatively we could request the Applicant grant an extension to the RAR due date to allow the Applications to be presented to a Special Council Meeting. We would suggest to allow approximately 2 weeks for us to finalise our RAR after receiving comments from the relevant Departments (on 8 November 2017). Therefore we suggest that, if we were to request an extension to the RAR due date, the RAR due date be extended to 23 November 2017. Note a Special Council Meeting would need to be scheduled for 22 November 2017.

The preference would be for a motion be put to the October Council Meeting which gives delegation to the CEO to sign off on the RARs as we would then not have to rely on the Applicant agreeing to any extension.

Please advise on your preferred approach once you have had a discussion with the Shire President.

Regards,

Nathan Stewart
Planner



P: 08 9221 1991
M: 0447 168 980
W: rowegroup.com.au

ROWEGROUP Planning Design Delivery

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From: Nathan Stewart

Sent: Thursday, 28 September 2017 12:03 PM

To: 'Sylvia Yandle'

Cc: Jeremy Hofland

Subject: Solar Farms JDAP Applications (JobRef: 8664 and 8721)

Hi Sylvia,

I am writing in respect to both of the Development Assessment Panel ('DAP') Applications for Solar Farm developments in the Shire of Three Springs. As you know Rowe Group is engaged to prepare the Responsible Authority Reports ('RAR') for both Applications on behalf of the Shire. The first RAR is required to be submitted to the DAP Secretariat by 12pm Tuesday 14 November 2017. The due date for the second RAR will be confirmed in the coming days, but will likely be late November/early December 2017.

Our question is, does the Shire have delegation to submit the RARs to the DAP Secretariat or do the RARs need to be presented to Council first?

If the RARs need to be presented to Council first than we may need to start thinking about programming this in now to ensure we meet the due dates set by the DAP.

I have reviewed the Shire's Register of Delegations that went to Council in December 2016 (copy attached) but it is unclear as to whether or not delegation exists as Development Applications are not addressed in the document.

Can you please advise.

Regards,

Nathan Stewart

Planner



P: 08 9221 1991

M: 0447 168 980

W: rowegroup.com.au

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Government of Western Australia
Development Assessment Panels

LG Ref: A219
DAP Ref: DAP/17/01181
Enquiries: (08) 6551 9919

Mr Jeremy Hofland
Shire of Three Springs
Level 3, 369 Newcastle Street
Northbridge WA 6003

Dear Mr Hofland

MID-WEST/WHEATBELT JDAP - SHIRE OF THREE SPRINGS - DAP APPLICATION - A219 - RECEIVED

Property Location:	M761, M762, M763 and M764 and Lot 50 Morawa-Three Springs Road, Three Springs
Application Details:	Photovoltaic Solar Farm
Applicant:	Mr Paul Bashall, Three Springs Solar Pty Ltd
Owner:	Mr Paul Bashall, Three Springs Solar Pty Ltd

The Development Assessment Panel (DAP) Secretariat has received a Form 1 application under Regulation 8 of the *Planning and Development (Development Assessment Panels) Regulations 2011* (the Regulations).

In accordance with r.12 of the Regulations, the Shire of Three Springs has until noon on Tuesday, 14 November 2017 to provide the responsible authority report (RAR) and associated attachments to the DAP Secretariat.

If you are unable to meet the RAR timeframe, you are required to liaise with the applicant to obtain their approval and submit an extension of time request using the 'Extension of Time Request' form, which can be obtained from the [DAP website](#)

It is intended that a Mid-West/Wheatbelt JDAP meeting to determine this application be held within 90 days of receipt of the application. The agenda will be published on the DAP website at least seven days prior to the meeting.

Thank you for your payment of \$6,754.00 which has been received by the DAP Secretariat.

For enquiries, please contact DAP Secretariat on 6551 9919 or via email daps@planning.wa.gov.au

Yours sincerely,

DAP Secretariat

7 September 2017

Cc. DAP Members

Mr Paul Bashall
Three Springs Solar Pty Ltd



wa.gov.au

Postal address: Locked Bag 2506 Perth WA Street address: 140 William Street Perth WA 6000
Tel: (08) 6551 9919 Fax: (08) 6551 9961 TTY: 6551 9007 Infoline: 1800 626 477
daps@planning.wa.gov.au www.dplh.wa.gov.au
ABN 68 565 723 484



Government of **Western Australia**
Development Assessment Panels

LG Ref: S102
DAP Ref: DAP/17/01256
Enquiries: (08) 6551 9919

Ms Sylvia Yandle
Shire of Three Springs
PO Box 117
THREE SPRINGS WA 6519

Dear Ms Yandle

MID-WEST/WHEATBELT JDAP - SHIRE OF THREE SPRINGS - DAP APPLICATION - S102 - RECEIVED

Property Location:	Lot M 1366, Wilson Road, Womarden
Application Details:	Solar Farm, Tourist Area and Temporary Workers Accommodation
Applicant:	Ms Merinda Logie, Spring Solar Pty Ltd
Owner:	Mr Michael Bestry, Bestry Farms Pty Ltd

The Development Assessment Panel (DAP) Secretariat has received a Form 1 application under Regulation 8 of the *Planning and Development (Development Assessment Panels) Regulations 2011* (the Regulations).

In accordance with r.12 of the Regulations, the Shire of Three Springs has until noon on Tuesday, 5 December 2017 to provide the responsible authority report (RAR) and associated attachments to the DAP Secretariat.

If you are unable to meet the RAR timeframe, you are required to liaise with the applicant to obtain their approval and submit an extension of time request using the 'Extension of Time Request' form, which can be obtained from the [DAP website](#)

It is intended that a Mid-West/Wheatbelt JDAP meeting to determine this application be held within 90 days of receipt of the application. The agenda will be published on the DAP website at least seven days prior to the meeting.

Thank you for your payment of \$8,511.00 which has been received by the DAP Secretariat.

For enquiries, please contact DAP Secretariat on 6551 9919 or via email daps@planning.wa.gov.au

Yours sincerely,

DAP Secretariat

28 September 2017

Cc. DAP Members

Ms Merinda Logie
Spring Solar Pty Ltd



wa.gov.au

Postal address: Locked Bag 2506 Perth WA Street address: 140 William Street Perth WA 6000
Tel: (08) 6551 9919 Fax: (08) 6551 9961 TTY: 6551 9007 Infoline: 1800 626 477
daps@planning.wa.gov.au www.dph.wa.gov.au
ABN 68 565 723 484

INVITATION TO COMMENT



PLANNING AND DEVELOPMENT ACT 2005 SHIRE OF THREE SPRINGS TOWN PLANNING SCHEME No.2

PROPOSED SOLAR FARM

Notice is hereby given that the Shire of Three Springs has received an application for a Solar Farm to be established on (Lots M761, M762, M763, M764 and Lot 50 Morawa-Three Springs Road, Three Springs.

Information setting out the proposed application is available for viewing at the Shire of Three Springs office 132 Railway Road, Three Springs during normal office hours, or can be viewed on the Shire website www.threesprings.wa.gov.au. Any enquires regarding this proposal should be directed to the Shire of Three Springs office on 9954 1001.

Submissions on the proposal must be made in writing and lodged with the undersigned on or before 4:00pm Friday 13th October 2017.

Sylvia Yandle
Chief Executive Officer

INVITATION TO COMMENT



PLANNING AND DEVELOPMENT ACT 2005 SHIRE OF THREE SPRINGS TOWN PLANNING SCHEME No.2

PROPOSED SOLAR FARM

Notice is hereby given that the Shire of Three Springs has received an application for a Solar Farm to be established on Lot M1366 Wilson Rod, Three Springs.

Information setting out the proposed application is available for viewing at the Shire of Three Springs office 132 Railway Road, Three Springs during normal office hours, or can be viewed on the Shire website www.threesprings.wa.gov.au. Any enquires regarding this proposal should be directed to the Shire of Three Springs office on 9954 1001.

Submissions on the proposal must be made in writing and lodged with the undersigned on or before 4:00pm Friday 20th October 2017.

Sylvia Yandle
Chief Executive Officer



Mid-West/Wheatbelt Joint Development Assessment Panel Agenda

Meeting Date and Time: 30 November 2017; 10am
Meeting Number: MWWJDAP/21
Meeting Venue: Department of Planning, Lands and Heritage
140 William Street,
Perth

Attendance

DAP Members

Mr Paul Kotsoglo (Presiding Member)
Mr Vernon Butterly (Deputy Presiding Member)
Mr Jason Hick (Specialist Member) – *via teleconference*
Cr Chris Connaughton (Local Government Member, Shire of Three Springs) – *via teleconference*
Cr Richard Thorpe (Local Government Member, Shire of Three Springs) – *via teleconference*

Officers in attendance

Mr Nathan Stewart (Shire of Three Springs) – *via teleconference*
Ms Sylvia Yandle (Shire of Three Springs) – *via teleconference*

Minute Secretary

Mr Phil Goodwin (Department of Planning, Lands and Heritage)

Applicants and Submitters

Mr Paul Bashall (Three Springs Solar Pty Ltd)

Members of the Public / Media

Nil

1. Declaration of Opening

The Presiding Member declares the meeting open and acknowledges the past and present traditional owners and custodians of the land on which the meeting is being held.

2. Apologies

Nil

3. Members on Leave of Absence

Nil



4. Noting of Minutes

Note the Minutes of meeting no. 20 held on 12 October 2017.

5. Declarations of Due Consideration

Any member who is not familiar with the substance of any report or other information provided for consideration at the DAP meeting must declare that fact before the meeting considers the matter.

6. Disclosure of Interests

Nil

7. Deputations and Presentations

Nil

8. Form 1 – Responsible Authority Reports – DAP Applications

8.1	Property Location:	Lots M761, M762, M763 and M764 on Plan 3086 and Lot 50 on Diagram 7478, Three Springs
	Application Details:	Photovoltaic Solar Farm
	Applicant:	Mr Paul Bashall, Planwest (WA) Pty Ltd
	Owner:	Three Springs Solar Pty Ltd
	Responsible Authority:	Shire of Three Springs
	DAP File No:	DAP/17/01181

9. Form 2 – Responsible Authority Reports – Amending or cancelling DAP development approval

Nil

10. Appeals to the State Administrative Tribunal

Nil

11. General Business / Meeting Closure

In accordance with Section 7.3 of the DAP Standing Orders 2017 only the Presiding Member may publicly comment on the operations or determinations of a DAP and other DAP members should not be approached to make comment.



Form 1 - Responsible Authority Report

(Regulation 12)

Property Location:	Lots M761, M762 and M764 on Plan 3086 and Lot 50 on Diagram 7478, Three Springs
Development Description:	Photovoltaic Solar Farm
DAP Name:	Mid-West / Wheatbelt Joint Development Assessment Panel
Applicant:	Mr Paul Bashall, Planwest (WA) Pty Ltd
Owner:	Three Springs Pty Ltd
Value of Development:	\$80 million
LG Reference:	A219
Responsible Authority:	Shire of Three Springs
Authorising Officer:	Ms Sylvia Yandle, Chief Executive Officer
DAP File No:	DAP/17/01181
Report Due Date:	21 November 2017
Application Received Date:	3 February 2017
Application Process Days:	90 Days
Attachment(s):	1. Site Plan, Development Plans and Elevations 2. Copies of responses received from statutory or public authorities 3. Water Main Location 4. Applicant's Planning Report

Officer Recommendation:

That the Mid-West / Wheatbelt Joint Development Assessment Panel resolves to:

1. **Approve** DAP Application reference DAP/17/01181 and accompanying plans (Attachment 1) in accordance with Clause 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the provisions of the Part 3, 4, 6 and Schedule 2 of the Shire of Three Springs Local Planning Scheme No. 2, subject to the following conditions as follows:

Conditions

1. This decision constitutes planning approval only and is valid for a period of two years from the date of approval. If the subject development is not substantially commenced within the two year period, the approval shall lapse and be of no further effect.
2. Prior to the issue of a building permit the Applicant is to provide an updated site plan for the approval of the local government which demonstrates the following:
 - a. a new access arrangement to Perenjori-Three Springs Road which is outside the 700m extent of the road verge containing Declared Rare Flora;
 - b. the location of the Water Main Easement within Lot M764; and
 - c. No development is to be shown within the Water Main Easement or so as to impede access to the Water Main Easement (i.e. boundary fencing) to the satisfaction of the local government.

3. The development shall be undertaken in accordance with the stamped approved plans, including any amendments and additional plans and information arising from the approval conditions.
4. Prior to the commencement of development a Landscape Plan shall be submitted to the local government for approval detailing landscaping and fencing to be provided along the perimeter of the site.
5. Prior to the commencement of the use the landowner must implement the landscaping shown on the approved landscape plan. The landowner must thereafter maintain the landscaping to the satisfaction of the local government.
6. A Construction Management Plan shall be submitted by the landowner to the local government for approval and approved prior to commencement of works. The Construction Management Plan should address noise, traffic and vehicle movements and parking, storage of materials, dust or any other matters considered relevant by the local government.
7. The development shall be completed in accordance with the approved Construction Management Plan to the satisfaction of the local government.
8. A Stormwater Management Plan is to be submitted by the landowner to the local government for approval and approved prior to the commencement of works.
9. Prior to the commencement of use the recommendations of the Drainage Management Plan shall be implemented to the satisfaction of the local government.
10. The design and location of on-site effluent systems is to be in accordance with Council requirements and any requirements of Local Planning Scheme No. 2.
11. Prior to the commencement of the use the 12 car parking bays shall be constructed and marked out in accordance with Council requirements.
12. Prior to the issue of a building permit the Applicant is to submit for the approval of the local government a Light Reflection and Emissions Management Plan. The Light Reflection and Emissions Management Plan shall demonstrate how the proposed solar panels and lighting will not cause adverse off-site visual impacts to the surrounding properties and locality to the satisfaction of the local government.
13. The development shall be completed in accordance with the approved Light Reflection and Emissions Management Plan to the satisfaction of the local government.
14. The Applicant is required to give at least 3 months notice to the local government if the proposed development is to cease operations and all solar panels and ancillary structures and infrastructure must be decommissioned and removed within two years of giving this notice, unless the local government agrees otherwise.

Advice Notes

1. The Applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the local government and be approved before any work requiring a building permit can commence on site.
2. The Applicant should be made aware that the proposed works are near an area of high risk. It is recommended that persons planning to build or undertake works in high risk areas near transmission or communication assets (including those listed above) act in a safe manner at all times and in accordance with all applicable legal and safety requirements (including the 'duty of care' under the laws of negligence, Worksafe requirements and guidelines, Australian Standards and Western Power policies and procedures).
3. As there are Aboriginal sites within the proposed solar energy facility, the Applicant is advised that they may have to submit a Section 18 under the *Aboriginal Heritage Act 1972*.
4. All people working and visiting the development are to have access to a sufficient supply of potable water that is of the quality specified under the *Australian Drinking Water Quality Guidelines 2004*.
5. The Applicant is advised that approval from the Department of Health is required for any on-site waste water treatment processes.
6. No work should be undertaken within the Perenjori-Three Springs road reserve between the Declared Rare Flora markers (approximately from the corner of Morawa-Three Springs Road and extending 700m east along Perenjori-Three Springs Road), including the installation of access points to the subject site.
7. If operations are proposed to cease, the landowner shall rehabilitate the site to the satisfaction of the local government to ensure that land can be used for rural purposes.

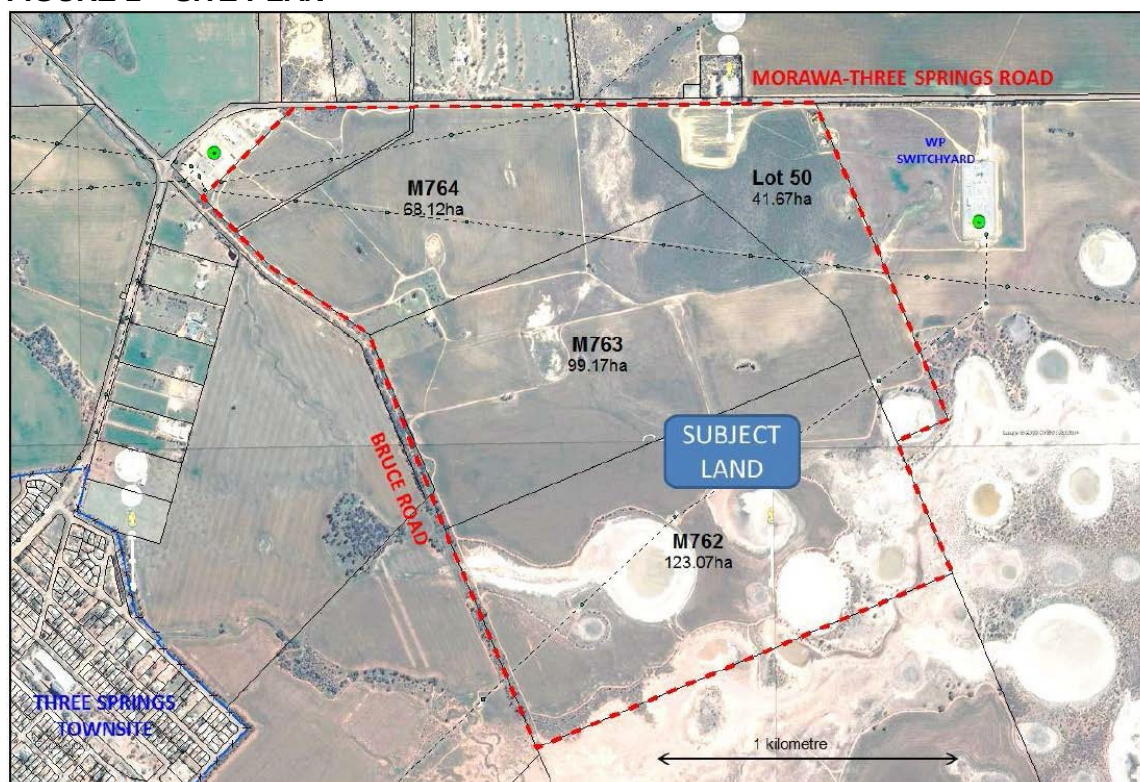
Details: Outline of Development Application

Insert Zoning	MRS:	N/A
	TPS:	Rural Zone
Insert Use Class:		Renewable Energy Facility
Insert Strategy Policy:		N/A
Insert Development Scheme:		N/A
Insert Lot Size:		355.57ha
Insert Existing Land Use:		Rural

Location:

Lots M761, M762 and M764 on Plan 3086 and Lot 50 on Diagram 7478, Three Springs ('the subject site') is located approximately 1km east of the Three Springs Townsite as shown in Figure 1. The subject site is comprised of four (4) lots totalling 355.57ha.

FIGURE 1 – SITE PLAN



Source: Planwest

Brief Description of Proposed Development:

The proposed solar farm will be interconnected with the State's electricity grid. The development may occur over two stages of 50MW per stage with an ultimate capacity of 100MW.

The proposal includes the development of:

- Photovoltaic panels;
- Lighting poles;
- Transformer sites including inverters, switched yards and underground cabling;
- Administration facilities, including computers, monitoring equipment, a small car park and ablutions (near the main switchyard in the north-east portion of the subject site);
- A security cabin located off Perenjori Three Springs Road with a small car parking area and ablutions block;
- Perimeter landscaping with a larger landscaped area south of the switchyard; and
- A 2m high perimeter security fence with gates to Perenjori Three Springs Road to provide for patrols and electronic surveillance.

Due to the nature of the proposed development and the ability to use remote monitoring systems and surveillance there will be minimal staff attending the subject site. Staff that would attend the subject site include contractors to clean the solar panels and maintain the infrastructure and the site.

Access the subject site will be via two (2) access points off Perenjori Three Springs Road, with access to the panel arrays via 4m wide access points between each line of panels.

Existing Land Use:

The subject site is currently used for farming. The subject site is occupied by a 109m² shed, which is approximately 5m in height and ancillary rural infrastructure located on the western end of the boundary between Lots M763 and M764.

Proposed Land Use:

The proposed development is consistent with the land use definition of 'Renewable Energy Facility' contained in the Shire of Three Springs Local Planning Scheme No. 2 ('LPS 2'), which reads as follows:

Renewable Energy Facility means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or in connection with, the generation of energy by a renewable resource. It does not include solar panels or a wind turbine located on a lot with a single house where the energy produced only supplies that house or private rural use or anemometers.

Existing Zoning:

Under the provisions of LPS 2 the subject site is zoned 'Rural'.

Background:

Immediately north east of the subject site is an electrical power station managed by Western Power. Two power lines traverse the site and can be seen in Figure 1.

The Three Springs Golf Club is located to the north of the subject site (north of Perenjori Three Springs Road) and is surrounded by rural farm land. The land to the east and south of the subject site is predominantly salt lakes.

Legislation & Policy:

Legislation

Planning and Development Act 2005

- Part 5 of the Act provides a statutory head of power for the Shire of Three Springs to prepare, adopt and implement a local planning scheme.
- Part 14 of the Act provides a right of review by the State Administrative Tribunal If an applicant or owner is aggrieved by the determination of their development application. An application for review must be made within 28 days of the determination.

Aboriginal Heritage Act 1972

- Section 18

Planning and Development Regulations 2009

- Part 7 of the Regulations enables local government to charge specified fees for planning services, including development approval applications.

- Fees have been charged (and paid) in accordance with the Regulations.

Planning and Development (Development Assessment Panels) Regulations 2011

- The value of the development exceeds \$10 million and is therefore a 'mandatory' DAP application where the Mid-West/Wheatbelt Joint Development Assessment Panel becomes the determining authority.
- The DAP Secretariat acknowledged receipt of the application (Ref: DAP/17/01181) on 7 September 2017.

Planning and Development (Local Planning Schemes) Regulations 2015

- Schedule 2, Part 9, Clause 67 – Matters to be considered by Local Government.

Shire of Three Springs Local Planning Scheme No. 2

- Part 3 – Zones and Use of Land
- Part 4 – General Development Requirements
- Part 6 – Terms Referred to in Scheme
- Schedule 2 – Development Requirements

State Government Strategies / Policies

- State Planning Policy No. 2.5 – Land Use Planning in Rural Areas ('SPP 2.5')
- State Planning Policy No. 3.7 – Planning in Bushfire Prone Areas ('SPP 3.7')

Local Strategies / Policies

- Shire of Three Springs Local Planning Strategy

Consultation:

Public Consultation

The Development Application was advertised for 14 days between 29 September 2017 and 13 October 2017.

Letters were sent to adjoining landowners and an advert was published on the Shire's website and in the local newspaper, Yakabout.

During the advertising period there were no written submissions received. The Shire did receive a verbal comment from a member of the public who identified an error on the site plan. Perenjori Three Springs Road is incorrectly shown on the site plan as Morawa Three Springs Road.

Consultation with other Agencies or Consultants

The following agencies were contacted in writing to provide comments. Reasons for the referral to these agencies are also provided:

- Western Power - the subject site adjoins an existing Western Power Substation and an easement to the State Energy Commission is registered on the Certificate of Title;
- Minister for Water Resources and Water Corporation - there is an easement to the Minister for Water Resources registered on the Certificate of Title;

- Department of Biodiversity, Conservation and Attractions - as per No. 15 of Table 7 of LPS 2;
- Department of Water and Environmental Regulation - as per No. 11 of Table 7 of LPS 2;
- Department of Health - as per No. 14 of Table 7 of LPS 2;
- Department of Planning, Lands and Heritage - the southern portion of the subject site is identified as being within an Aboriginal heritage site; and
- Department of Fire and Emergency Services - the northern portion of the subject site is identified as being 'Bushfire Prone Area' by the Department of Fire and Emergency Services' Map of Bushfire Prone Area.

The above agencies were given 42 days to provide comments. The Department of Water and Environmental Regulation was given an additional one (1) week to provide comments as it did not receive the letter sent by the Shire requesting comment on the Application. This resulted in an extension to the RAR due date to 21 November 2017 which was agreed to by the Applicant.

The following table summarises the submissions received.

Agency/Department	Issue Raised	Officer's comments
Western Power	A Danger Zone, Registered Easement, Restriction Zone or Minimum approach distance represent areas of high risk when building or working near the Western Power network. Before commencing any work it is essential that you complete a Dial Before You Dig enquiry to obtain the location and voltage of the Western Power network. Areas of high risk include; • Danger Zone – Defined by regulation 3.64 of the <i>Occupational Safety and Health Regulations 1996</i> • Registered Easement – Western Power easements are registered on the Certificate of Title for the property. Easements and conditions are available from Landgate (www.landgate.wa.gov.au) • Restriction Zone – These are applied in the absence of a registered easement and are calculated in line with the Australian Standard for overhead line design (AS/NZS 7000:2010) • Minimum approach distance It is recommended that persons planning to build or undertake works in high risk areas near transmission or communication assets (including those	The Applicant should be made aware that the proposed works are near an area of high risk.

	listed above) act in a safe manner at all times and in accordance with all applicable legal and safety requirements (including the 'duty of care' under the laws of negligence, Worksafe requirements and guidelines, Australian Standards and Western Power policies and procedures).	
Minister for Water Resources	Advised that the Department of Water and Environmental Regulation will provide comment on behalf of the Minister.	No comment.
Water Corporation	Verbally advised that development will not be supported within the existing water main easement area over Lot M764 on Plan 3086. Recommends a Condition be imposed to this effect.	Suggest a Condition be imposed as requested.
Department of Biodiversity, Conservation and Attractions	The Department of Biodiversity, Conservation and Attractions requested that in the event that the application is approved, a condition be imposed as follows: <i>No work should be undertaken along the Perenjori-Three Springs road reserve between the Declared Rare Flora markers (approximately from the corner of Morawa-Three Springs Road and extending 700m east along Perenjori-Three Springs Road), including the installation of access points, without a permit to take.</i>	Suggest a Condition be imposed as requested.
Department of Water and Environmental Regulation	The Department of Water and Environmental Regulation advised verbally that no comment would be provided as Water Corporation would be providing a response. No comment received.	No comment.
Department of Health	All people working and visiting the development are to have access to a sufficient supply of potable water that is of the quality specified under the Australian Drinking Water Quality Guidelines 2004. The Applicant is advised that approval from the Department of Health is required for any on-site waste water treatment processes.	Suggest these comments be imposed as Advice Notes.
Department of Planning, Lands and Heritage	As there are Aboriginal sites within the proposed solar energy facility, the Applicants may have to submit a Section 18 under the <i>Aboriginal Heritage Act 1972</i> however, before an application is submitted, the Aboriginal	Suggest an Advice Note of the landowner's / Applicant's responsibilities under the <i>Aboriginal Heritage Act 1972</i> . The

	Heritage Directorate suggests that the applicants contact the Yamatiji Marlpa Aboriginal Corporation who are the representative body of the Amangu People Native Title claim group.	Applicant has advised that they are currently in discussions with the Yamatiji Marlpa Aboriginal Corporation.
Department of Fire and Emergency Services	The proposed development of any buildings associated with the Solar Energy Facility do not appear to fall into an area designated as bushfire prone pursuant to the <i>Fire and Emergency Services Act 1998</i> (as amended) as identified on the Map of Bush Fire Prone Areas.	No further investigation of bushfire required.

Planning Assessment:

Shire of Three Springs Local Planning Scheme No. 2

The subject site is zoned 'Rural' under the provisions of LPS 2. The proposed development has been assessed as a 'Renewable Energy Facility' use. This use is classified as an 'A' use within the 'Rural' Zone under LPS 2 and which means:

'A' means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions.

As previously discussed the Development Application was advertised for public comment.

The following table outlines the areas of LPS 2 that relate to the proposed development:

Item	Requirement	Proposal	Compliance
Table 2 – Zone Objectives	To provide for the sustainable use of land for the agricultural industry and other uses complementary to sustainable agricultural practices, which are compatible with the capability of the land and retain the rural character and amenity of the locality.	Renewable energy not mentioned in the zone objectives.	A 'Renewable Energy Facility' is capable of being approved within the 'Rural' Zone.
Table 7 – Additional Requirements that apply to land in the Scheme Area	Refer below sections	-	-
No. 1	Development Requirements	Setbacks proposed as follows:	Compliant.

Item	Requirement	Proposal	Compliance
	(1) The development requirements relating to setbacks and open space/landscaping are set out in Schedule 2.	Front / Street – 21m to Perenjori Three Springs Road and 25m to Bruce Road Side – 19m to eastern lot boundary Rear – 113m	
	(2) For non-residential development in the Residential zone, the standards shall be as determined by the local government in each particular case.	The subject site is zoned 'Rural' under LPS 2.	N/A
No. 2	Use of Land between the Street Alignment and Front Building Setback (1) In all zones, a person shall not use land between the street alignment and the front building setback except for one or more of the following purposes— (a) gardens and other landscaping including pools and pergolas in the Residential zone; (b) access driveways; and (c) vehicle parking to the satisfaction of the local government.	No works in the front setback areas.	Compliant.
No. 5	Additional Dwellings on Farms	No dwellings proposed.	N/A
	Nutrient Run-off (2) In considering applications for development approval, the local government— (a) shall ensure that the development proposed will not result in any net export of nutrients from the land to any wetland, watercourse or underground aquifer; (b) may require no further clearing of vegetation; (c) shall prohibit stormwater from draining	In respect to nutrient run-off the Applicant provides the following: - The proposed land use of a solar farm will not result in any application of nutrients to the site, hence there will be no increase in the export of nutrients from the site. - The site development	Compliant. The Applicant has prepared a Drainage Management Plan to address these requirements.

Item	Requirement	Proposal	Compliance
	directly into existing water bodies or watercourses; and (d) may require all stormwater to be disposed of on-site.	proponents have committed to retaining all remnant vegetation. - The site will generate minimal additional runoff as a result of the change in land use. The solar panels will be a standard array design, raised from the ground. Rainfall which falls on the solar panels will runoff to the ground, and be conveyed overland across the catchment as per pre development conditions. - As the site is part of a greater catchment that includes runoff from upstream catchments.	
No. 8	Tourist Uses in Rural Areas	No tourist use proposed.	N/A
No. 11	Water Resources To achieve development control with water sensitive urban design principles including implementation of current best management practices and best planning practices for the sustainable management and use of water resources the provisions set out below apply.	Refer below.	Refer below.
	Watercourses and Wetlands (1) In considering any development which may have an impact on any waterway including	The Applicant has prepared a Drainage Management Plan. The Drainage Management Plan confirms that the proposed development	Compliant. Recommend a Condition of Development Approval be imposed that

Item	Requirement	Proposal	Compliance
	waterways, estuaries, creeks, streams, drainage lines, lakes, soaks, swamps and other wetlands, the local government is to have regard to— (a) managing water balance; (b) maintaining and where possible enhancing water quality; (c) encouraging water conservation; (d) maintaining and where possible enhancing water related environmental values; and (e) maintaining and where possible enhancing recreational and cultural values.	will allow the conveyance of overland diffuse flow within the site consistent with pre-development conditions. The Drainage Management Plan does recommend an additional hydrological investigation of watercourses B and C be conducted to inform the detailed design and ensure an adequate flow path is provided to accommodate external flows from this catchment.	requires the recommendations of Drainage Management Plan are implemented.
	(2) The local government shall not permit— (a) the erection of any habitable building within 30 metres of the nearest definable bank of any watercourse; or (b) effluent disposal system on any land within 100 metres of the nearest definable bank of any watercourse.	No habitable buildings are proposed within 30m of the claypans at the southern portion of the subject site. The Applicant has advised that on-site effluent systems will be used and designed in accordance with Council's requirements.	Compliant. Recommend a Condition of Development Approval be imposed requiring that effluent systems are to be not located within 100m of the claypans.
	Flood Risk (1) When considering applications for development approval for land prone to flooding and or / inundation, the local government shall consult the Department of Water and / or any other relevant government agencies prior to making a determination.	The site will consist of an array of raised solar panels that will allow the conveyance of overland diffuse flow within the site consistent with predevelopment conditions. Therefore, no detrimental impact to existing drainage patterns will occur as a result of the proposed land use activity at the site, and no increase in net nutrient export will occur from the site as a result of the proposed	The Application was referred to the Department of Water and Environmental Regulation for comment. The Department of Water and Environmental Regulation advised verbally that no comment would be provided as Water Corporation would be providing a response.

Item	Requirement	Proposal	Compliance
		land use activities.	No comment received.
	(2) Developments in or adjacent to flood prone areas need to successfully demonstrate that adequate flood protection from a 100 year ARI flood event is in place, including having a finished floor level a minimum of 0.5m above the level of inundation for a 100 year ARI event as provided by the Department of Water and / or any other relevant government agency.	Applicant has not demonstrated flood protection from a 100 year ARI flood event. In addition the finished floor levels of building have not been confirmed by the Applicant.	The subject site is identified as flood prone area. Recommend a condition of Development Approval be imposed requiring a Stormwater Management Plan prior to commencement of development.
	(3) Flood protection measures are not to have a detrimental impact on the existing flooding regime of the general area or on the amenity of the locality. The local government may require the proponents to provide technical advice from an appropriately qualified person to demonstrate the suitability of the protection measures proposed.	Refer above.	The subject site is identified as flood prone area. Recommend a condition of Development Approval be imposed requiring a Stormwater Management Plan prior to commencement of development.
No. 12	Development on Land Abutting Unconstructed Roads	The subject site does not adjoin an unconstructed road.	N/A
No. 13	Domestic Water Supply Where a reticulated water supply is not available, the local government will require the provision of a potable water supply for domestic use of such quality as specified in the Australian Drinking Water Quality Guidelines (2004) and the provision of a separate water supply for land management and fire	The Applicant has advised that water supply for ablutions will be provided by rain water tanks designed in accordance with the Shire's requirements.	Recommend a condition of Development Approval be imposed requiring details of water supplies being confirmed prior to issue of a building permit.

Item	Requirement	Proposal	Compliance
	fighting purposes of combined minimum capacity as determined by the Local government.		
No. 14	Effluent Disposal The approval of the Department of Health will be required for all on-site effluent disposal systems, and the local government shall refer any development proposal for an on-site effluent disposal system to the Department of Health for advice.	The Applicant has advised that effluent disposal will be contained on-site through septic tanks.	Compliant. The Department of Health has provided the following comments in respect to effluent disposal: <i>The Applicant is advised that approval from the Department of Health is required for any on-site waste water treatment processes.</i> Recommend this comment be included as an advice note.
No. 15	Remnant Vegetation, Environmentally Significant Flora and Fauna Any rezoning, subdivision, or development proposal on land containing environmentally significant flora, fauna and / or remnant vegetation shall be referred to the Department of Parks and Wildlife and/or the Department of Environmental Regulation for advice. The proponent will be required to identify, assess, and put in place measures to protect the environmentally significant remnant vegetation, flora and/or fauna prior to determination.	The Applicant advises that no remnant vegetation will be removed as part of the proposed development.	The Department of Biodiversity, Conservation and Attractions has requested that a Condition of Development Approval be imposed so as to protect Declared Rare Flora. In addition the Applicant has received advice from the Environmental Protection Authority who has advised that it would not assess the proposal.

Item	Requirement	Proposal	Compliance
No. 16	Home Businesses and Home Occupations	No 'Home Business' or 'Home Occupations' uses proposed.	N/A
No. 17	Temporary Accommodation	No temporary accommodation proposed.	N/A
No. 18	Outdoor Storage	No outdoor storage proposed.	N/A
No. 19	Landscaping (1) The landscaping requirement referred to in Schedule 2—Development Requirements refers to an open area designed, developed and maintained as garden planting and areas for pedestrian use. At the discretion of the local government natural bushland, swimming pools and areas under covered ways may be included within the landscaping requirement, however garbage collection and handling spaces and other open storage areas shall not be included.	No minimum percentage of site required to be landscaped under Schedule 2 of LPS 2.	N/A
	(2) The local government may in a landscaped area restrict the use of concrete, gravel, pebble and similar hard materials and require in lieu thereof, the planting of drought resistant trees and shrubs of a type that require little maintenance.	Details of landscaping have not been provided by the Applicant.	Recommend a condition of Development Approval be imposed requiring a detailed landscape plan.
	(3) Where a proposed development utilises less than 50 percent of the allowable site coverage, the local government may reduce the landscaping requirement, provided that the landscaping requirement shall be required	There is no site coverage requirement for development within the 'Rural' Zone under LPS 2.	N/A

Item	Requirement	Proposal	Compliance
	proportionately as subsequent development occurs.		
	(4) Landscaping required pursuant to this Scheme or pursuant to a conditional development approval shall be carried out prior to the occupation of the development or at such other time as agreed in writing by the applicant and the local government.	LPS 2 does not require any landscaping to be provided for development within the 'Rural' Zone.	N/A
	(5) Pursuant to (4) above, all landscaping shall be continually maintained to the satisfaction of the local government.	Refer above.	Recommend imposing a condition of Development Approval to this effect.
	Development of Lots with more than One Street Frontage Where development is proposed on a lot that has more than one street frontage, and is not covered by the Residential Design Codes, the local government shall decide which street is the primary street frontage for the purposes of Schedule 2—Development Requirements and any other provisions of the Scheme.	Perenjori Three Springs Road is considered the primary street frontage for the purposes of Schedule 2 – Development Requirements.	Compliant.
No. 20	Car Parking (1) Car parking requirements are to be provided in accordance with Schedule 1—Car Parking Requirements, unless otherwise determined by the local government and shall be designed, constructed, and maintained to the satisfaction of the local	Schedule 1 – Car Parking Requirements of LPS 2 does not specify a parking requirement for 'Renewable Energy Facility'. A small parking area (12 bays) has been shown for the security cabin and the administration area.	N/A

Item	Requirement	Proposal	Compliance
	government.		
	(2) Where a particular use of land is not specified in Schedule 1, the local government shall determine the number of car parking spaces to be provided on the site having regard to the nature of the proposed development, the number of employees and visitors likely to be on the site, the need to keep roads and streets free of obstructions and the amenity of the area.	The Applicant advises that occasional maintenance contractors will be traversing the site and that it is unlikely that these facilities will be extensively used. Visitors are also unlikely, and are not encouraged. We are also advised by the Applicant that there will be a maximum of two (2) employees at the site at any given time.	Supported.
	(3) Where land is developed to accommodate a range of uses, the number of car parking spaces to be provided is to be calculated separately for each part of the land or building used for each uses.	The proposal is for a single use, 'Renewable Energy Facility'.	N/A
	(4) Notwithstanding (3) above when a landowner can demonstrate to the satisfaction of the local government that the uses will be generating parking demand at different types, the local government may permit a reciprocal parking to take place on the site.	Refer above.	N/A
	(5) Where the landowner can demonstrate to the satisfaction of the local government that there is not the demand for the number of parking spaces specified, landscaping may be provided in lieu of car parking spaces not constructed and the landscaping shall be included in the calculations as car	Schedule 1 – Car Parking Requirements of LPS 2 does not specify a parking requirement for 'Renewable Energy Facility'.	N/A

Item	Requirement	Proposal	Compliance
	parking but not as landscaping, provided that the local government from time to time may require additional parking spaces be provided by the landowner up to the maximum number specified in Schedule 5.		
	(6) The car parking spaces required under the provisions of the Scheme, shall measure not less than— (a) 90 degree parking—2.5m x 5.5m with 6m separating parallel rows for vehicle access; (b) 60 degree parking—2.8m x 5.6m per bay with 5m separating parallel rows for vehicle access; and (c) 45 degree parking—3.5 x 5.2m per bay with 3.7m separating parallel rows for one way vehicle access.	The Applicant notes that all car parking areas will be built, drained and maintained to Council standards.	Recommend imposing a condition of Development Approval requiring car parking spaces to be constructed and maintained in accordance with the requirements of LPS 2.
	(7) If the local government is satisfied that adequate car parking exists or is to be provided in close proximity to a proposed development, notwithstanding Schedule 1, it may accept cash payment in lieu of the provision of car parking spaces subject to the following; (a) a cash in lieu payment shall not be less than the estimated cost to the owner of providing the car parking spaces otherwise required by the Scheme, plus the value as estimated by the local government of that area of land which would have been occupied by the car	Sufficient parking is proposed at the subject site.	N/A

Item	Requirement	Proposal	Compliance
	parking spaces; (b) the local government shall have already provided a public car park nearby or have firm proposals for providing a public car park area within the near future; and (c) payments under this clause shall be deposited into a special fund to be used exclusively to provide and/or maintain car parks in the near vicinity.		
No. 21	Vehicular Access for Commercial and Industrial Uses Where premises are to be used for any commercial and / or industrial purposes, provision must be made for access from the street to the building for the purpose of loading and unloading vehicles. Such access is to be designed in association with any on-site car parking provision and in a manner which does not interfere with the operation of any car parking area which permits vehicles using the same to return to the street in a forward gear.	'Renewable Energy Facility' is a Rural use under the Zoning Table of LPS 2.	N/A
No. 22	Rear Access and Loading	Rear access or loading docks are not proposed.	N/A
No. 23	Requirement for consultation to commence mining	Mining is not proposed.	N/A
Clause 67(n) of Schedule 2 of <i>Planning and Development (Local Planning Schemes)</i>	In considering an application for development approval the local government is to have due regard to the following matters to the extent that, in the opinion of the local government,	The solar panels have the potential to cause light reflection which could impact on the amenity and character of the surrounding locality.	Discussion of this matter is made in the Officer Comments section below.

Item	Requirement	Proposal	Compliance
<i>Regulations 2015</i>	those matters are relevant to the development the subject of the application – (n) the amenity of the locality including the following – (i) environmental impacts of the development; (ii) the character of the locality; (iii) social impacts of the development;		

Officer Comments

Flood Risk

The eastern portion of the subject site is identified as Flood Prone Area with a flood risk of 80 to 100% by the Shire's Local Planning Strategy mapping, as indicated by the blue area shown in Figure 2.

FIGURE 2 – FLOOD PRONE AREA



Source: Shire of Three Springs

Therefore the provisions contained under No. 11 of Table 7 of LPS 2 apply. The provisions relating to flood risk require developments in or adjacent to flood prone areas need to successfully demonstrate that adequate flood protection from a 100 year ARI flood event is in place, including having a finished floor level of a minimum 0.5m above the level of inundation for a 100 year ARI event.

This level of information has not been provided by the Applicant. Therefore it is recommended that a Condition of Development Approval be imposed requiring this level of information be provided in the form of a Stormwater Management Plan.

Water Main Easement

There is an existing water main easement on Lot M764 on Plan 3086. The existing easement is approximately 10m wide. Refer Attachment 3 – Water Main Location.

It appears that the proposed development is partially located within this easement area.

Water Corporation advised at a meeting with the Shire's Planning Consultant, Rowe Group, on 16 November 2017 that any development within the easement area will not be supported. In Water Corporation's 17 November 2017 correspondence it was agreed that the following Condition of Development Approval be imposed:

Prior to the issue of a building permit the Applicant is to provide an updated site plan for the approval of the local government which demonstrates the following:

- a) a new access arrangement to Perenjori-Three Springs Road which is outside the 700m extent of the road verge containing Declared Rare Flora;*
- b) the location of the Water Main Easement within Lot M764; and*
- c) No development is to be shown within the Water Main Easement or so as to impede access to the Water Main Easement to the satisfaction of the local government.*

Water Supply

No. 13 of Table 7 of LPS 2 requires that where a reticulated water supply is not available, the Shire will require the provision of potable water supply for domestic use of such quality as specified in the *Australian Drinking Water Quality Guidelines* and the provision of a separate water supply for land management and fire purposes of combined minimum capacity.

In addition, the Department of Health has provided the following comments:

All people working and visiting the development are to have access to a sufficient supply of potable water that is of the quality specified under the Australian Drinking Water Quality Guidelines 2004.

The Applicant is advised that approval from the Department of Health is required for any on-site waste water treatment processes.

It is noted that Water Corporation has confirmed that there is water supply available to the subject site by way of a special agreement to allow a limited flow rate of water.

Notwithstanding the Applicant has advised that water supply for ablutions will be provided by rainwater tanks that will be designed in accordance with the Shire's requirements. It is recommended that a Condition of Development Approval be imposed to this effect.

It is recommended that the Department of Health's comments be imposed as advice notes on any Development Approval.

Effluent Disposal

No. 14 of Table 7 of LPS 2 requires all on-site effluent disposal systems to be approved by the Department of Health.

The Applicant proposes that effluent disposal will be carried out through the provision septic tanks.

The Application was referred to the Department of Health for comment. No comment from the Department of Health was received within the specified timeframes and therefore the Department is taken to have no objections or recommendations to make in relation to the proposal, in accordance with Clause 66(4) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Therefore it is recommended that a Condition of Development Approval be imposed which requires effluent disposal systems to be designed and located in accordance with Council requirements.

In addition, it is appropriate that an Advice Note is inserted on the Development Approval which advises the Applicant that approval from the Department of Health for the effluent disposal systems may be required under the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974*.

Remnant and Significant Vegetation

No. 15 of Table 7 of LPS 2 requires any Development Application on land containing environmentally significant flora, fauna or remnant or significant vegetation to be referred to the Department of Parks and Wildlife and or Department of Environmental Regulation (now the Department of Biodiversity, Conservation and Attractions). This provision also requires the Applicant to identify, assess and put in place measures to protect the environmentally significant remnant vegetation, flora and or flora prior to determination.

The Applicant has advised that no remnant vegetation will be removed as part of the proposed development.

Advice from the Department of Biodiversity, Conservation and Attractions confirms that there is a Declared Rare Flora (rated as Threatened) – *Daviesia bursariooides* – has been recorded along Perenjori-Three Springs Road which adjoins the northern boundary of the subject site. As a result the Department has requested that, should the development be approved, the following Condition of Development Approval be imposed:

No work should be undertaken along the Perenjori-Three Springs road reserve between the Declared Rare Flora markers (approximately from the corner of Morawa-Three Springs Road and extending 700m east along Perenjori-Three Springs Road), including the installation of access points, without a permit to take.

However this Condition relates to construction within the Perenjori-Three Springs road reserve, not the subject site. Therefore it is suggested that the above recommended Condition be imposed as an Advice Note and slightly reworded where appropriate.

As a result of this recommended Condition the main access point into the site on Perenjori-Three Springs Road may need to be relocated so that it is not within the 700m area. A separate Condition is necessary to require the Applicant to provide an updated site plan demonstrating compliance with the Department's request.

Landscaping

Schedule 2 of LPS 2 does not specify any relevant landscaping requirement for this particular type of development. Therefore there is no minimum landscaping requirements applicable to the proposed development.

Notwithstanding this, the Applicant proposes a significant amount of landscaped area to the eastern portion of the subject site. The details of this landscaped area have not been provided by the Applicant at this time.

Therefore it is recommended that a Condition of Development Approval be imposed requiring a landscape plan be submitted for approval by the Shire prior to the commencement of development.

It is also recommended that a Condition of Development Approval be imposed requiring the landowner to implement the landscaping shown on the approved landscape plan and that the landowner must thereafter maintain the landscaping to the satisfaction of the Shire.

Parking Supply and Design

Schedule 1 of LPS 2 does not specify a car parking requirement for a 'Renewable Energy Facility' use. No. 20 (2) of Table 7 of LPS 2 states that where a car parking requirement is not specified in Schedule 1 then the number of parking bays required shall be determined by the Shire, having regard for the nature of the proposed development, the number of employees and visitors likely to be on the site, the need to keep roads and streets free of obstructions and the amenity of the area.

The development includes the construction of 12 car parking bays. The Applicant has advised that there will be a maximum of two (2) employees at the subject site at any given time. The Applicant advises that the operation will be largely managed remotely, however in the case of maintenance or repairs, there will be contractors required to go to the subject site. The number of contractors would depend on the maintenance required.

On the basis of the Applicant's comments the number of proposed parking bays is appropriate.

It is recommended that a Condition of Development Approval requires that the 12 car parking bays be constructed and marked out in accordance with Council requirements prior to the commencement of the use.

Light Reflection and Amenity

Solar panels have the potential to cause glare and reflect light. As a result, the proposed development does have the potential to cause these types of impacts which could in turn impact on the amenity and character of the locality.

This is a reoccurring issue that has been raised on other solar farm developments in Western Australia and has generally been addressed by way of Conditions of

Development Approval which require the solar panels to comply with the relevant Australian Standards. This would ensure that the off-site visual impacts of the development are minimised.

In addition, given the facility operates 24 hours a day seven days a week, there would be a requirement for outdoor lighting at the subject site. This also has the potential to have off-site visual impacts.

Therefore it is recommended that the following Conditions of Development Approval are imposed:

Prior to the issue of a building permit the Applicant is to submit for the approval of the local government a Light Reflection and Emissions Management Plan. The Light Reflection and Emissions Management Plan shall demonstrate how the proposed solar panels and lighting will not cause adverse off-site visual impacts to the surrounding properties and locality to the satisfaction of the local government.

The development shall be completed in accordance with the approved Light Reflection and Emissions Management Plan to the satisfaction of the local government.

In addition, if the proposed solar farm facility is to be decommissioned in the future than it should be the responsibility of the landowner to remove all structures from the subject site and rehabilitate the site so it can be used for rural purposes again. This will ensure that the development does not remain at the subject site after ceasing operations which could be a detriment to the amenity and character of the locality. Conditions of Development Approval have been included to this effect.

Council Recommendation:

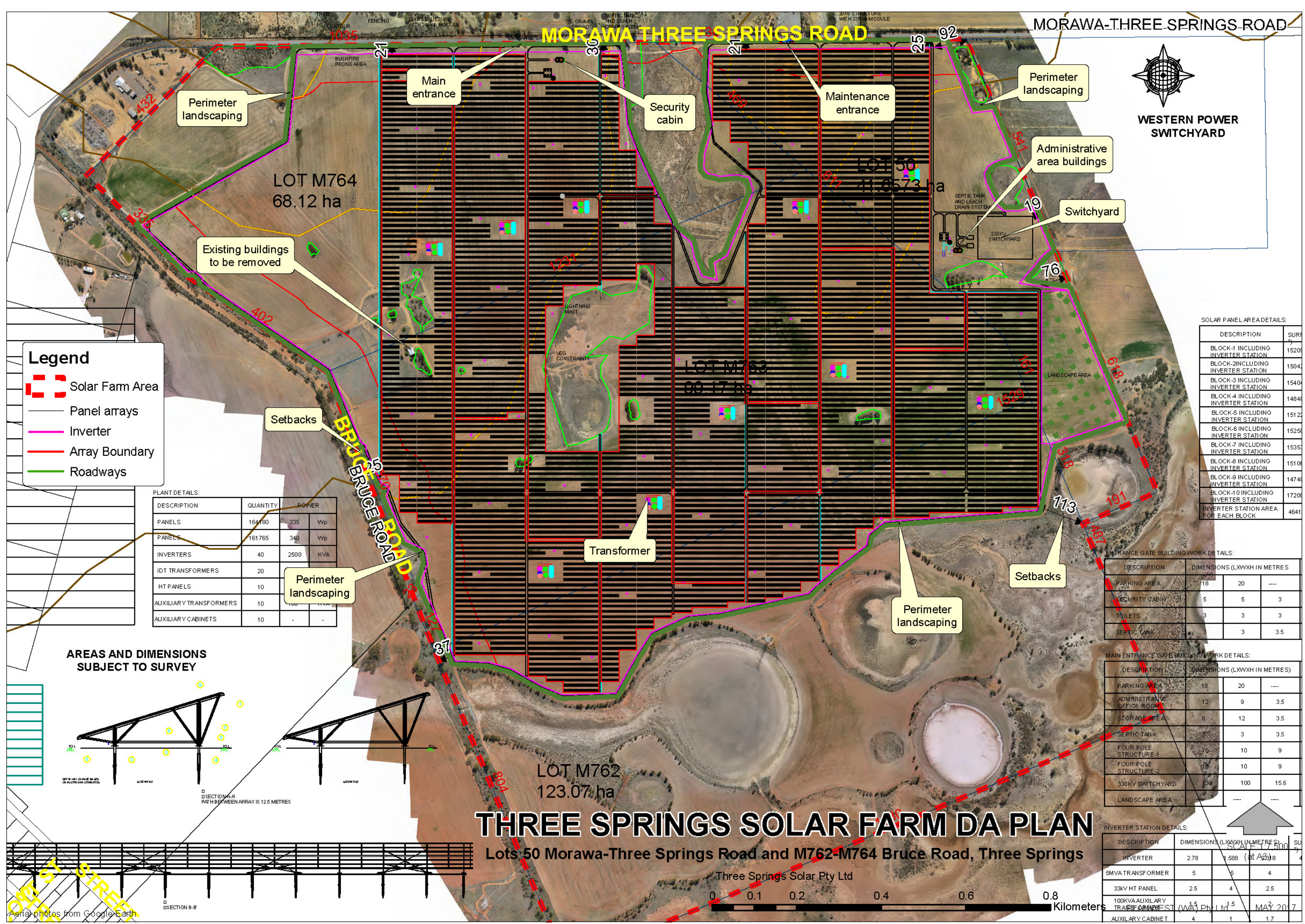
At its meeting held 18 October 2017 Council resolved to delegate to the Chief Executive Officer the power to submit the Shire's Responsible Authority Report (for this Application only) to the Development Assessment Panel Secretariat as required under Regulation 12 of the *Planning and Development (Development Assessment Panels) Regulations 2011*.

Conclusion:

The proposed development is considered to:

- Be in accordance with the objectives and applicable development standards of the 'Rural' Zone under LPS 2;
- Have no adverse environmental impact, should the proposal be approved subject to the recommended Conditions;
- Have no adverse visual amenity impact on the locality, should the proposal be approved subject to the recommended Conditions; and
- Be a worthy sustainable energy generation initiative and represents a significant investment in the region.

The Shire of Three Springs recommends conditional development approval of the proposed 'Renewable Energy Facility' at Lots M761, M762 and M764 on Plan 3086 and Lot 50 on Diagram 7478, Three Springs.



Legend

- Solar Farm Area
- Panel arrays
- Inverter
- Array Boundary
- Roadways

PLANT DETAILS:

DESCRIPTION	QUANTITY	POWER
PANELS	164780	335 Wp
PANELS	161765	340 Wp
INVERTERS	40	2500 KVA
IDT TRANSFORMERS	20	
HT PANELS	10	
AUXILIARY TRANSFORMERS	10	
AUXILIARY CABINETS	10	

SOLAR PANEL AREA DETAILS:

DESCRIPTION	SURF
BLOCK-1 INCLUDING INVERTER STATION	15208
BLOCK-2 INCLUDING INVERTER STATION	15042
BLOCK-3 INCLUDING INVERTER STATION	15404
BLOCK-4 INCLUDING INVERTER STATION	14844
BLOCK-5 INCLUDING INVERTER STATION	15122
BLOCK-6 INCLUDING INVERTER STATION	15250
BLOCK-7 INCLUDING INVERTER STATION	15353
BLOCK-8 INCLUDING INVERTER STATION	15104
BLOCK-9 INCLUDING INVERTER STATION	14744
BLOCK-10 INCLUDING INVERTER STATION	17200
INVERTER STATION AREA FOR EACH BLOCK	4641

ENTRANCE GATE BUILDING WORK DETAILS:

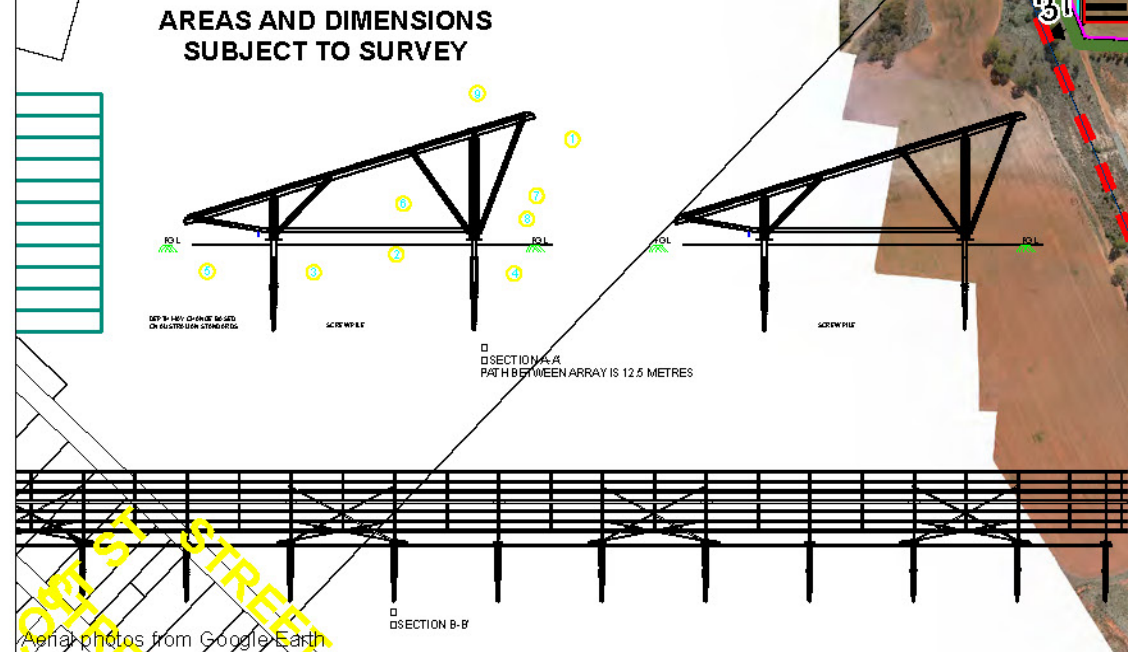
DESCRIPTION	DIMENSIONS (LxWxH IN METRES)		
PARKING AREA	18	20	---
SECURITY CABIN	5	5	3
TOILETS	3	3	3
SEPTIC TANK	3	3	3.5

MAIN ENTRANCE GATE BUILDING WORK DETAILS:

DESCRIPTION	DIMENSIONS (LxWxH IN METRES)		
PARKING AREA	18	20	---
ADMINISTRATIVE OFFICE ROOM	12	9	3.5
STORAGE AREA	6	12	3.5
SEPTIC TANK	3	3	3.5
FOUR POLE STRUCTURE-1	15	10	9
FOUR POLE STRUCTURE-2	15	10	9
330KV SWITCHYARD	130	100	15.6
LANDSCAPE AREA	---	---	---

INVERTER STATION DETAILS:

DESCRIPTION	DIMENSIONS (LxWxH IN METRES)		
INVERTER	2.78	1.588	(at A23)8
SMVA TRANSFORMER	5	5	4
33KV HT PANEL	2.5	4	2.5
100KVA AUXILIARY TRANSFORMER	1.5	1.5	1.5
AUXILIARY CABINET	4	1	1.7



THREE SPRINGS SOLAR FARM DA PLAN

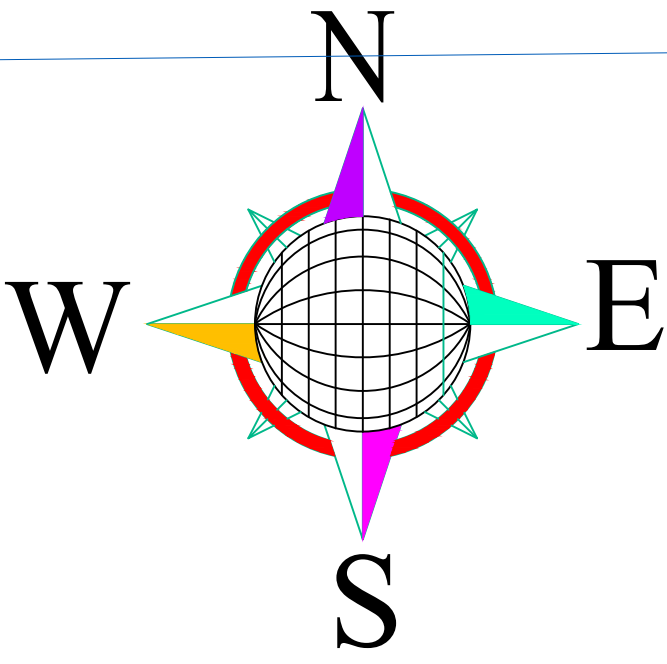
Lots 50 Morawa-Three Springs Road and M762-M764 Bruce Road, Three Springs

Three Springs Solar Pty Ltd

Aerial photos from Google Earth

MAY 2017

A-DIMENSIONS OF SOLAR PANEL AREAS



LOT M764
68.12 ha

LOT 50
41.6573 ha

LOT M763
99.17 ha

LOT M762
123.07 ha

LEGEND:-

	BLOCK-1 SOLAR PANELS AREA
	BLOCK-2 SOLAR PANELS AREA
	BLOCK-3 SOLAR PANELS AREA
	BLOCK-4 SOLAR PANELS AREA
	BLOCK-5 SOLAR PANELS AREA
	BLOCK-6 SOLAR PANELS AREA
	BLOCK-7 SOLAR PANELS AREA
	BLOCK-8 SOLAR PANELS AREA
	BLOCK-9 SOLAR PANELS AREA
	BLOCK-10 SOLAR PANELS AREA

SOLAR PANEL AREA DETAILS:

DESCRIPTION	SURFACE(M²)	PERIMETRE(M)
BLOCK-1 INCLUDING INVERTER STATION	152098.0423	1740.8752
BLOCK-2 INCLUDING INVERTER STATION	150425.2923	2090.8752
BLOCK-3 INCLUDING INVERTER STATION	154041.1273	2342.4752
BLOCK-4 INCLUDING INVERTER STATION	148489.3690	2246.1152
BLOCK-5 INCLUDING INVERTER STATION	151227.6273	2067.4752
BLOCK-6 INCLUDING INVERTER STATION	152503.0992	3292.5552
BLOCK-7 INCLUDING INVERTER STATION	153538.5253	3134.1952
BLOCK-8 INCLUDING INVERTER STATION	151069.9893	1967.0752
BLOCK-9 INCLUDING INVERTER STATION	147403.8773	2392.4752
BLOCK-10 INCLUDING INVERTER STATION	172007.6471	2471.0352

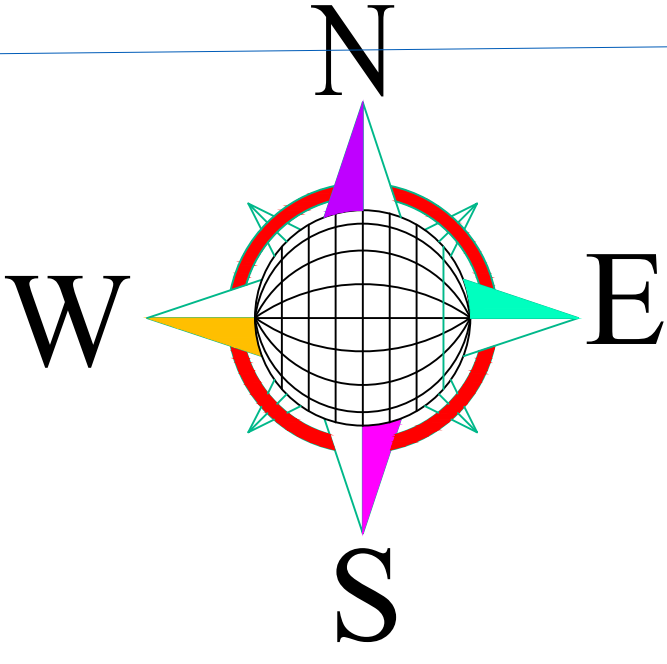
LEGEND:-

	FENCING
	ENTRANCE GATE
	11MWp BLOCK

NOTE:- ALL DIMENSIONS ARE IN METRES.

REVISION		DATE	REASON FOR SUBMISSION	STATUS PRELIMINARY	CONFIDENTIAL THE OWNER IS RESPONSIBLE ONLY FOR THE WORK ON THIS SHEET. NO OTHER WORKERS SHALL BE RESPONSIBLE FOR ANY WORK ON THIS SHEET. NO OTHER WORKERS SHALL BE RESPONSIBLE FOR ANY WORK ON THIS SHEET.	PROJECT NUMBER 110MWp GMFT SOLAR PV PLANT BLUE DIAMOND PERTH AUSTRALIA A-DIMENSIONS OF SOLAR PANEL AREAS	
1		24/07/2017	1 OF 1				

B-DISTANCE BETWEEN SOLAR PANEL AREAS



LOT M764
68.12 ha

LOT 50
41.6573 ha

LOT M763
99.17 ha

LOT M762
123.07 ha

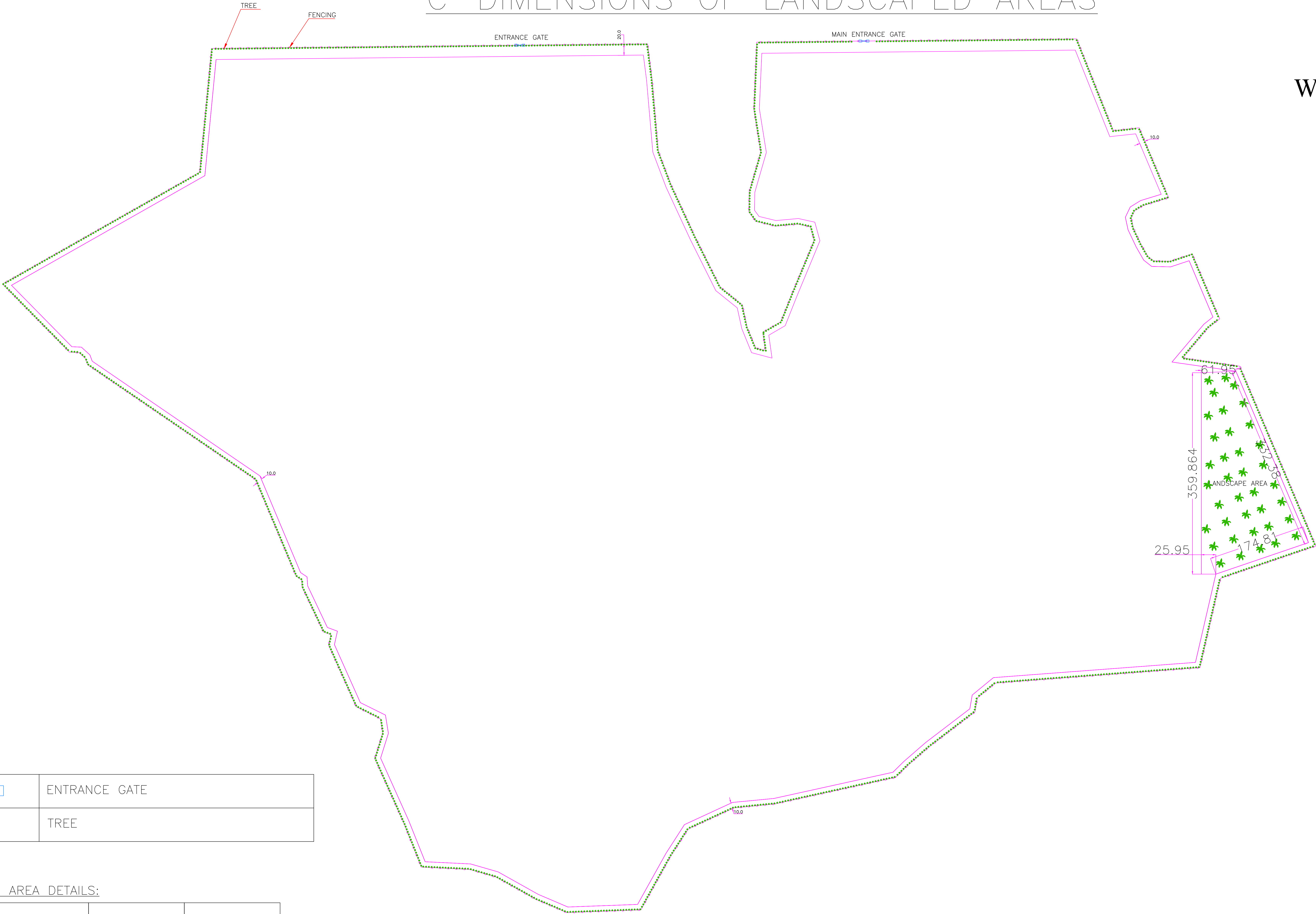
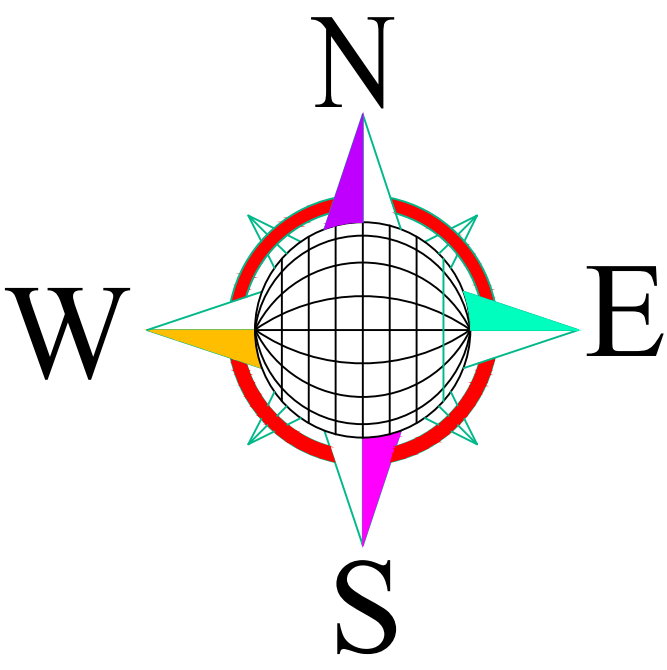
LEGEND:-

	BLOCK-1 SOLAR PANELS AREA
	BLOCK-2 SOLAR PANELS AREA
	BLOCK-3 SOLAR PANELS AREA
	BLOCK-4 SOLAR PANELS AREA
	BLOCK-5 SOLAR PANELS AREA
	BLOCK-6 SOLAR PANELS AREA
	BLOCK-7 SOLAR PANELS AREA
	BLOCK-8 SOLAR PANELS AREA
	BLOCK-9 SOLAR PANELS AREA
	BLOCK-10 SOLAR PANELS AREA

NOTE:- ALL DIMENSIONS ARE IN METRES

			STATUS		CONFIDENTIAL	PROJECT NUMBER		110MWp GMFT SOLAR PV PLANT		
			PRELIMINARY		THE OWNER IS RESPONSIBLE ONLY FOR THE WORK ON THESE SHEETS BEARING THE OWNER'S SIGNATURE		INITIAL		DATE	
					Prepared By		NSR	24/07/2017		
					Checked By		NSR	24/07/2017		
					Approved By		NSR	24/07/2017		
REVISION			DATE	REASON FOR SUBMISSION	SHEET 1 OF 1		1		1 OF 1	
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C-DIMENSIONS OF LANDSCAPED AREAS



LEGEND: -

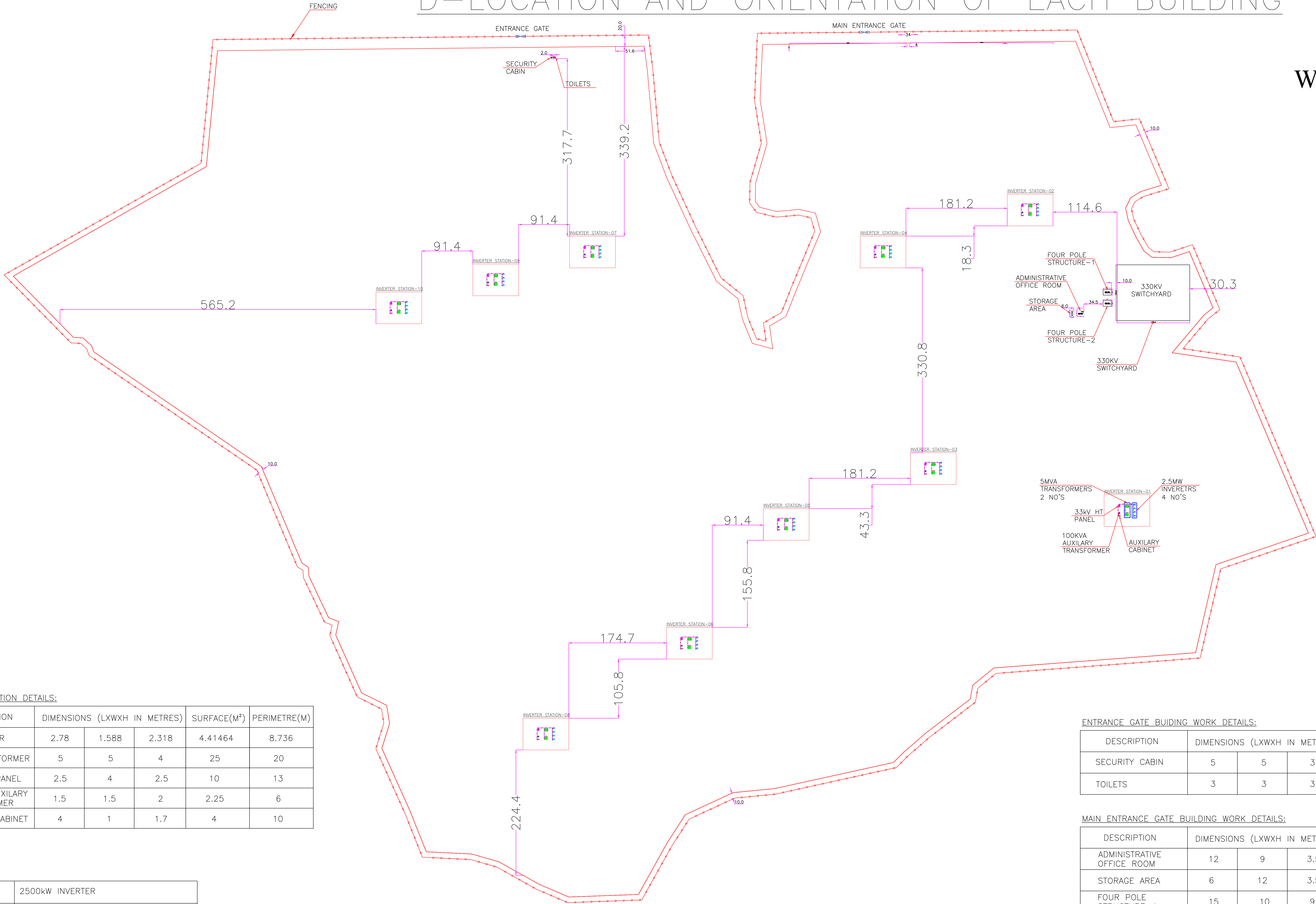
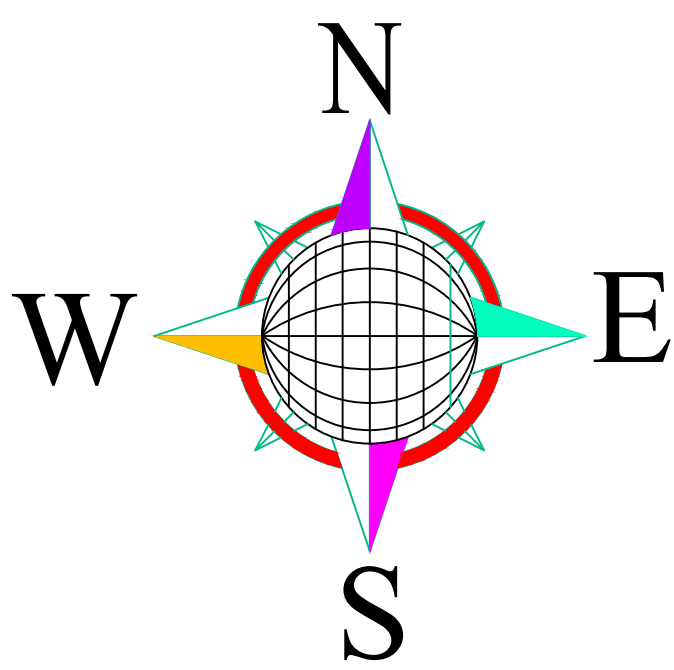
	ENTRANCE_GATE
	TREE

LANDSCAPE AREA DETAILS:

DESCRIPTION	SURFACE(M ²)	PERIMETRE(M)
LANDSCAPE AREA	44813.3852	954.9484

NOTE;- ALL DIMENSIONS ARE IN METRES

D-LOCATION AND ORIENTATION OF EACH BUILDING



INVERTER STATION DETAILS:

DESCRIPTION	DIMENSIONS (LXWXH IN METRES)			SURFACE(M²)	PERIMETRE(M)
INVERTER	2.78	1.588	2.318	4.41464	8.736
5MVA TRANSFORMER	5	5	4	25	20
33kv HT PANEL	2.5	4	2.5	10	13
100KVA AUXILIARY TRANSFORMER	1.5	1.5	2	2.25	6
AUXILARY CABINET	4	1	1.7	4	10

LEGEND:-

	2500kW INVERTER
	5MVA INVERTER DUTY TRANSFORMER
	33kv HT PANEL
	100KVA AUXILIARY TRANSFORMER
	AUXILARY CABINET

INVERTER STATION AREA DETAILS:

DESCRIPTION	SURFACE(M²)	PERIMETRE(M)
INVERTER STATION AREA FOR EACH BLOCK	4641.6585	277.1248

NOTE:- ALL DIMENSIONS ARE IN METRES

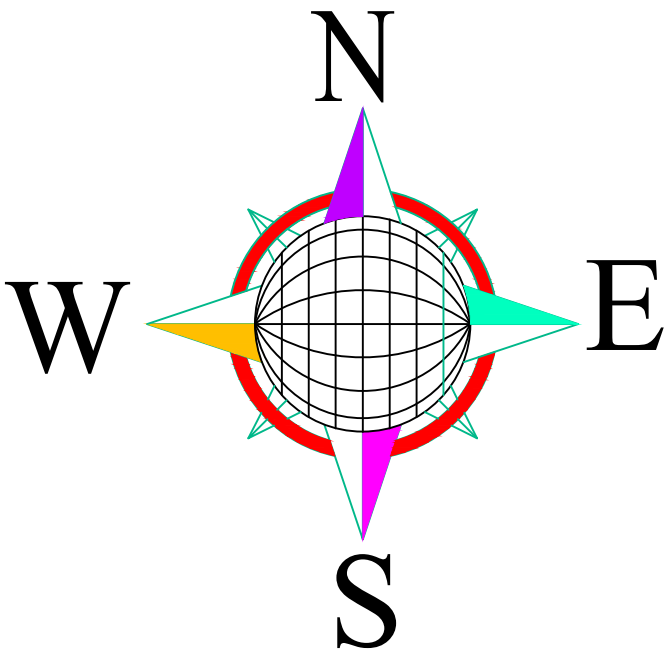
ENTRANCE_GATE BUILDING WORK DETAILS:

DESCRIPTION	DIMENSIONS (LXWXH IN METRES)			SURFACE(M²)	PERIMETRE(M)
SECURITY CABIN	5	5	3	25	20
TOILETS	3	3	3	9	12

MAIN ENTRANCE_GATE BUILDING WORK DETAILS:

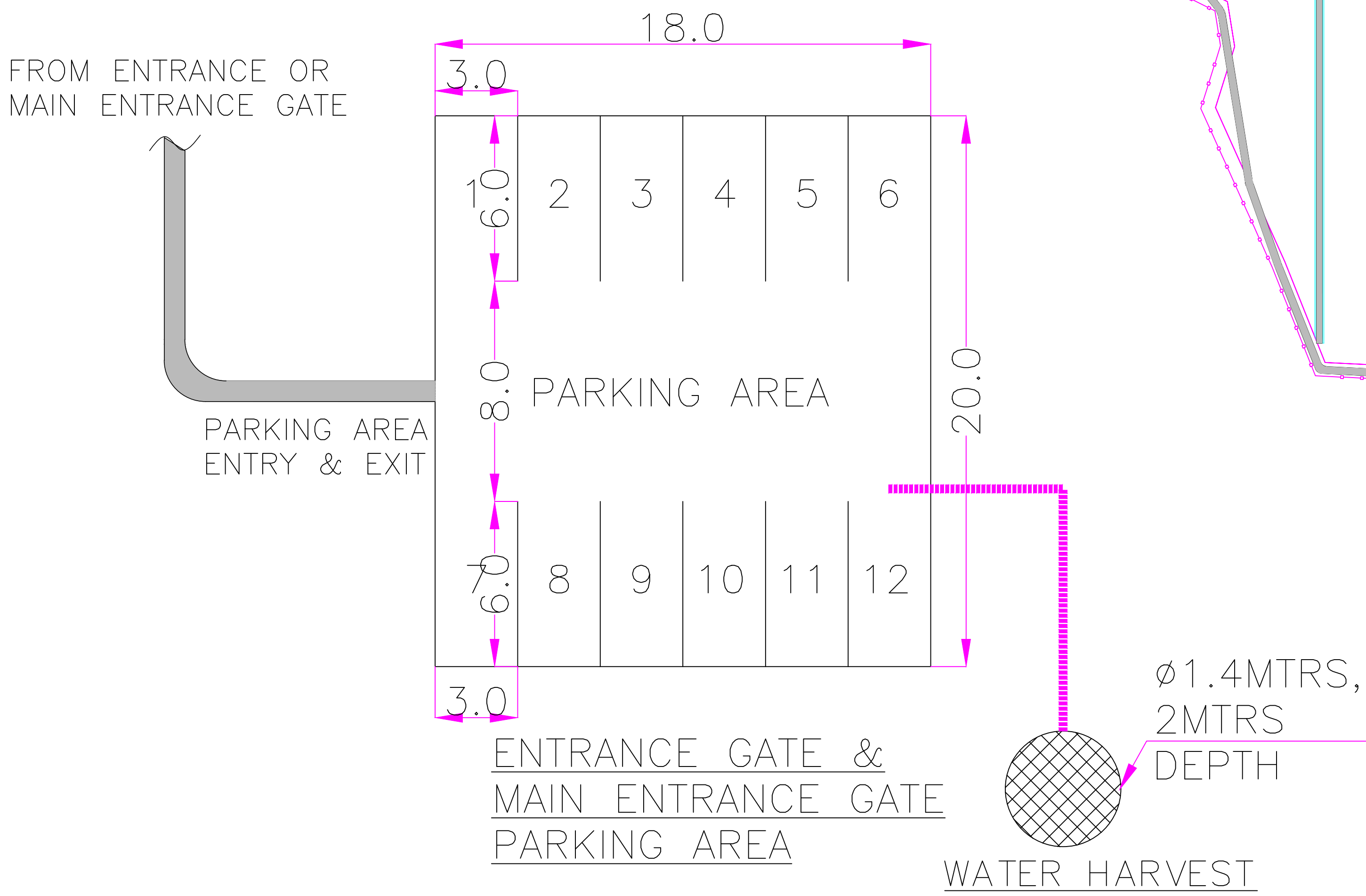
DESCRIPTION	DIMENSIONS (LXWXH IN METRES)			SURFACE(M²)	PERIMETRE(M)
ADMINISTRATIVE OFFICE ROOM	12	9	3.5	108	42
STORAGE AREA	6	12	3.5	72	36
FOUR POLE STRUCTURE-1	15	10	9	150	50
FOUR POLE STRUCTURE-2	15	10	9	150	150
330KV SWITCHYARD	130	100	15.6	13000	460

E-LOCATION OF CAR PARKING AREAS



LEGEND:-

	SWALE
	GRAVEL ROAD



ENTRANCE_GATE PARKING AREA DETAILS:

DESCRIPTION	DIMENSIONS (LXWXH IN METRES)				SURFACE(M²)	PERIMETRE(M)
PARKING AREA	18	20	----		360	76

MAIN_ENTRANCE_GATE PARKING AREA DETAILS:

DESCRIPTION	DIMENSIONS (LXWXH IN METRES)				SURFACE(M²)	PERIMETRE(M)
PARKING AREA	18	20	----		360	76

REVISION

DATE

REASON FOR SUBMISSION

STATUS

CONFIDENTIAL

PROJECT NUMBER

110MWp GMFT SOLAR PV PLANT

BLUE DIAMOND

PERTH AUSTRALIA

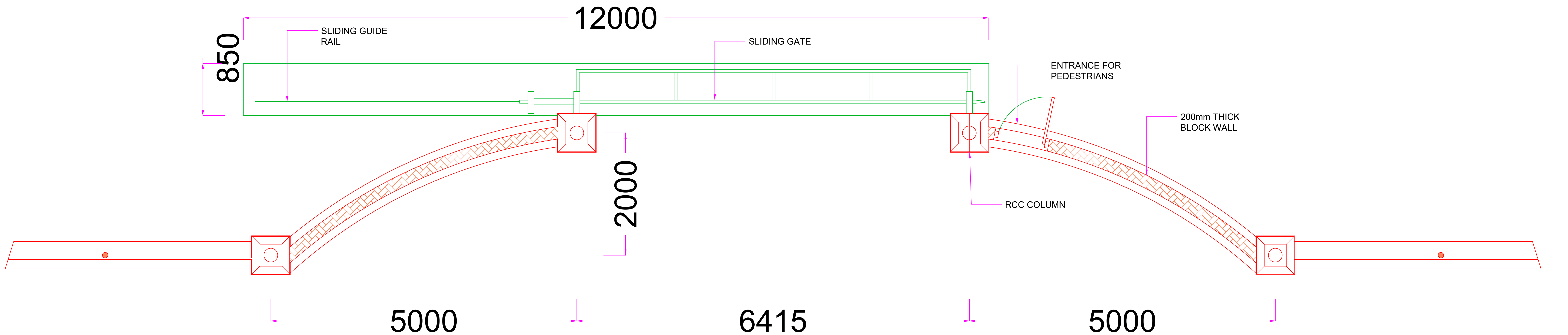
E-LOCATION OF CAR PARKING AREAS

SOLON

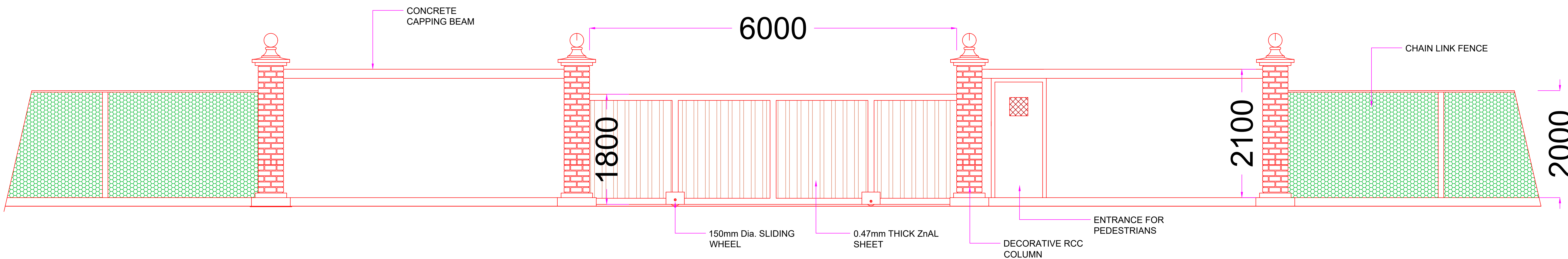
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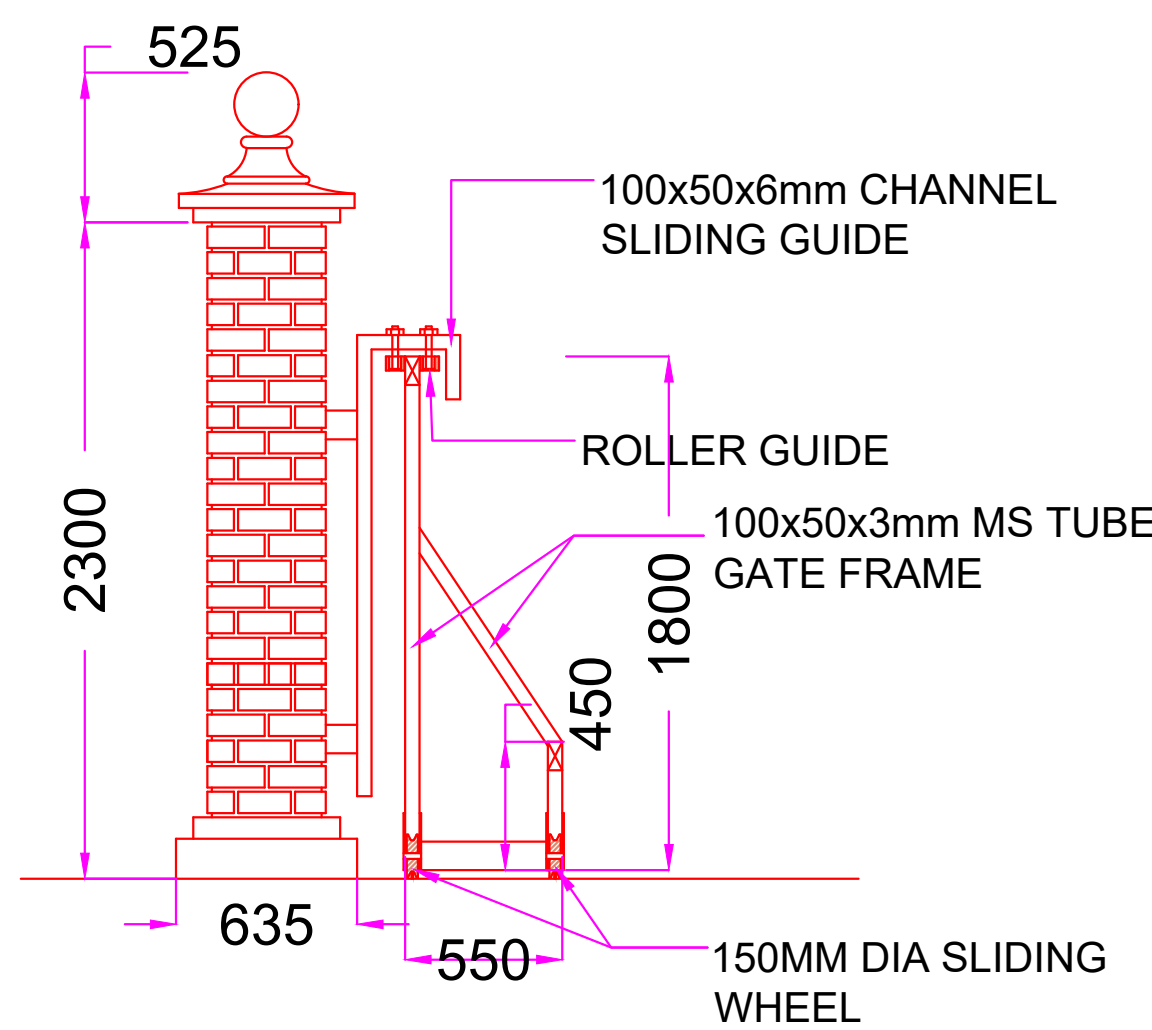
F-ACCESS GATE



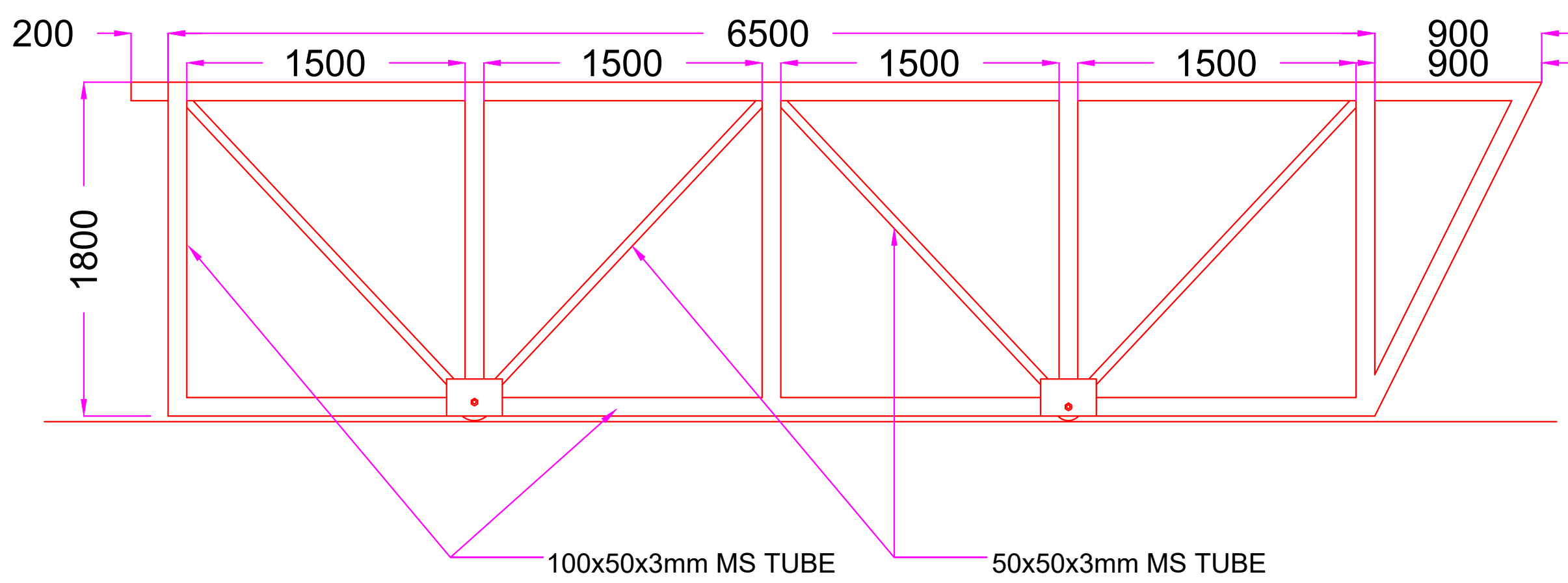
PLAN



ELEVATION FROM ROAD



SECTIONAL DETAIL



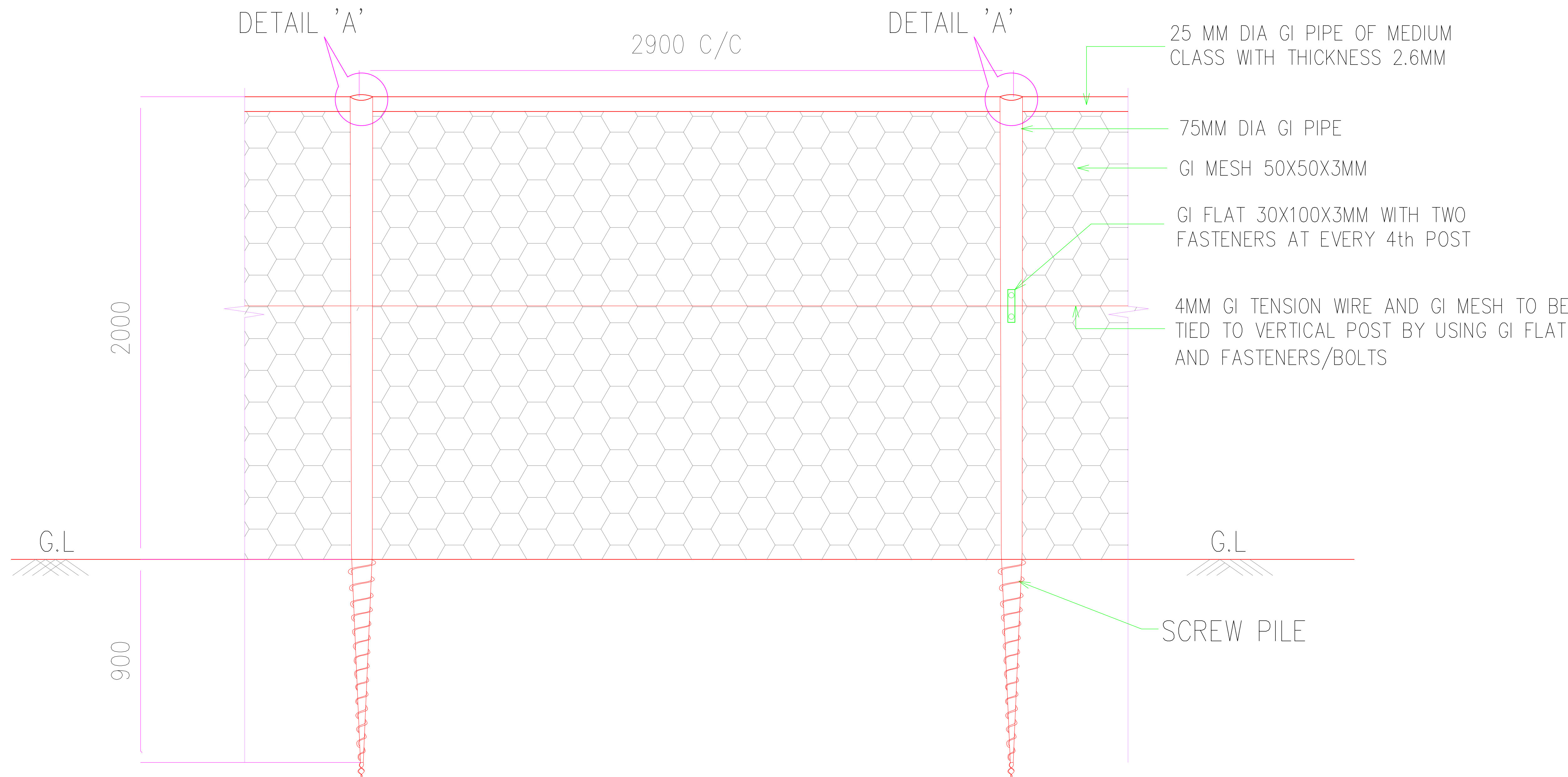
DETAIL OF GATE FRAME WORK

NOTE:- ALL DIMENSIONS ARE IN MILLIMETRES

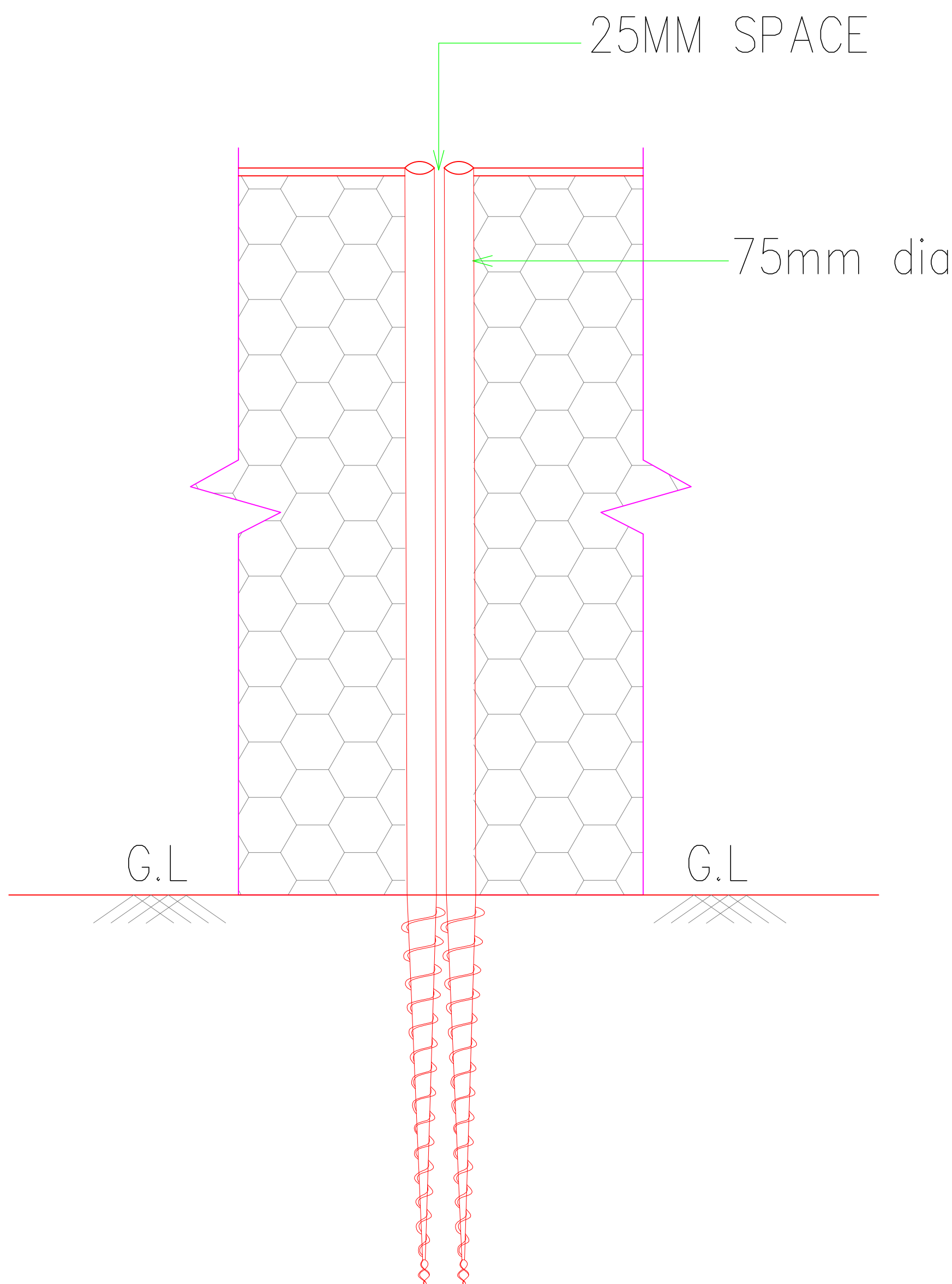
			STATUS		PROJECT NUMBER	
			CONFIDENTIAL		110MWp GMFT SOLAR PV PLANT	
			THE ENGINEER IS RESPONSIBLE ONLY FOR THE WORK ON THESE SHEETS BEARING THE ENGINEER'S STAMP. THESE DOCUMENTS MAY NOT BE REPRODUCED IN ANY FORM WITHOUT THE EXPRESS WRITTEN CONSENT OF SOLON. SOLON IS NOT RESPONSIBLE FOR ANY REVISIONS OR ADDITIONS TO THESE DRAWINGS UNLESS INITIALED OR AGREED TO IN WRITING BY THE ENGINEER.		BLUE DIAMOND PERTH AUSTRALIA F-ACCESS GATE	
			PRELIMINARY		1	
			REVISION		DATE	
			REASON FOR SUBMISSION		VERSION: 00	



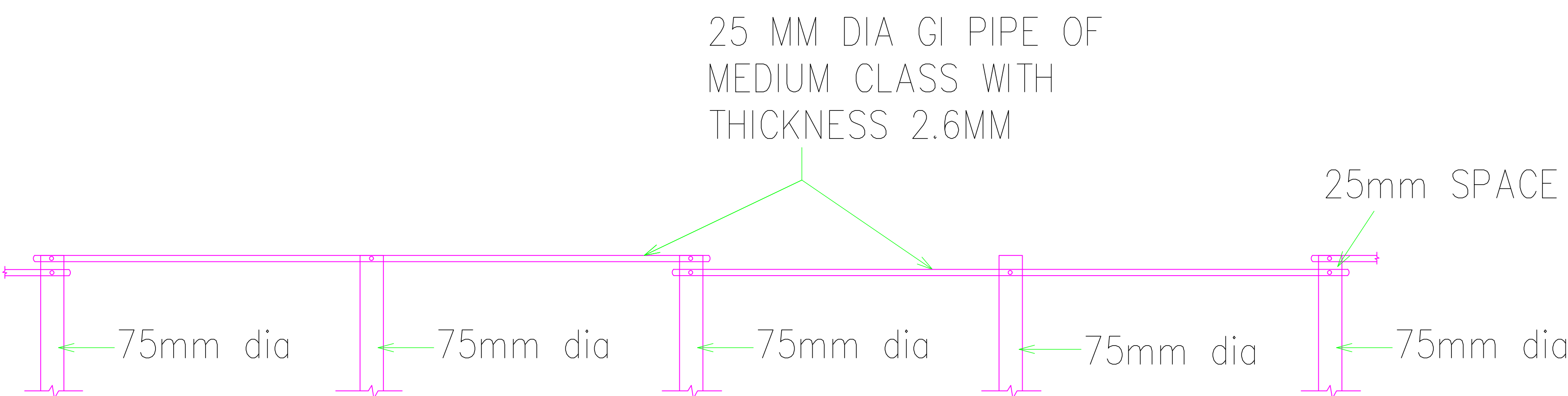
F-BOUNDARY FENCING



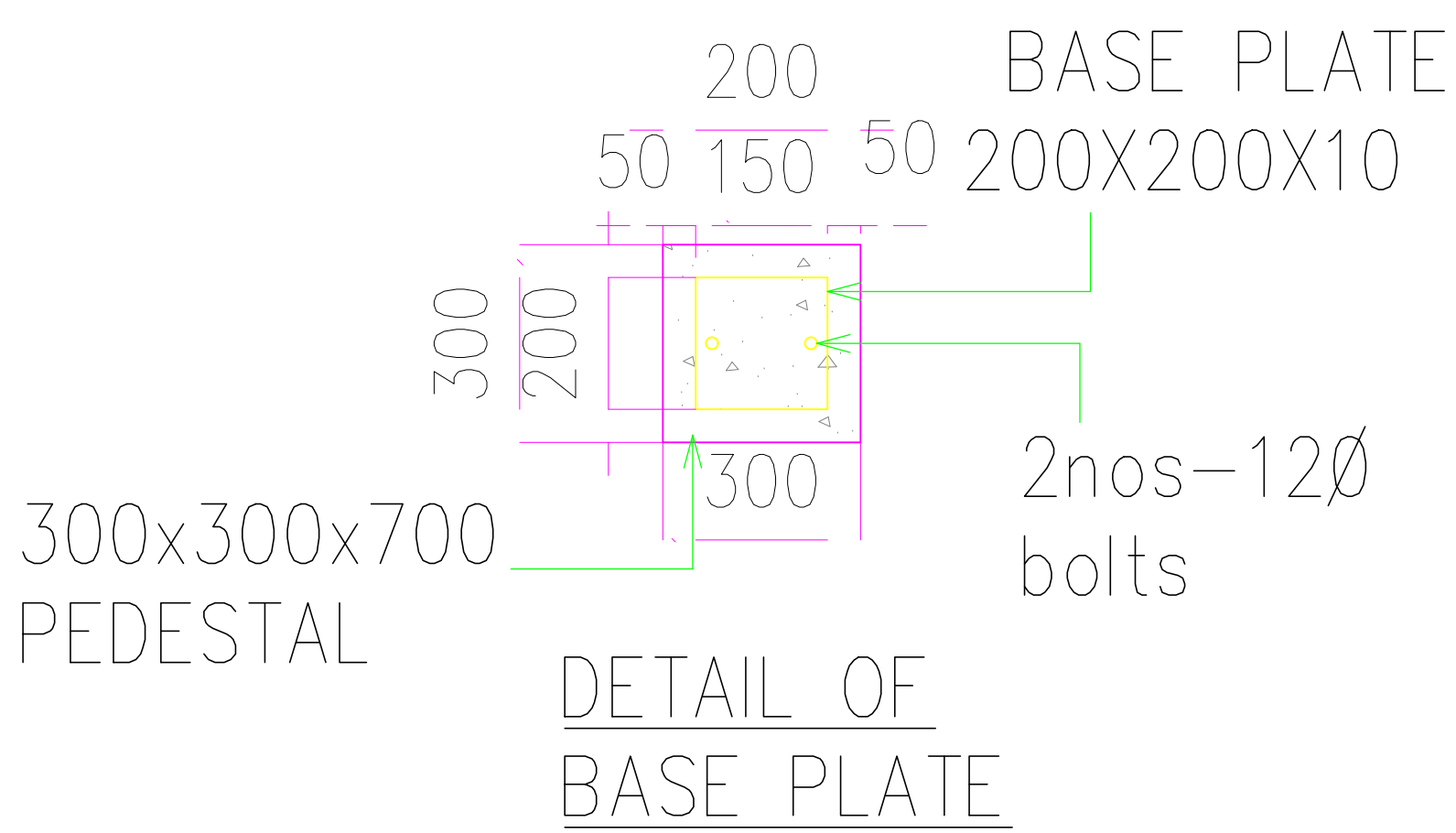
TYPICAL FENCING DRAWING



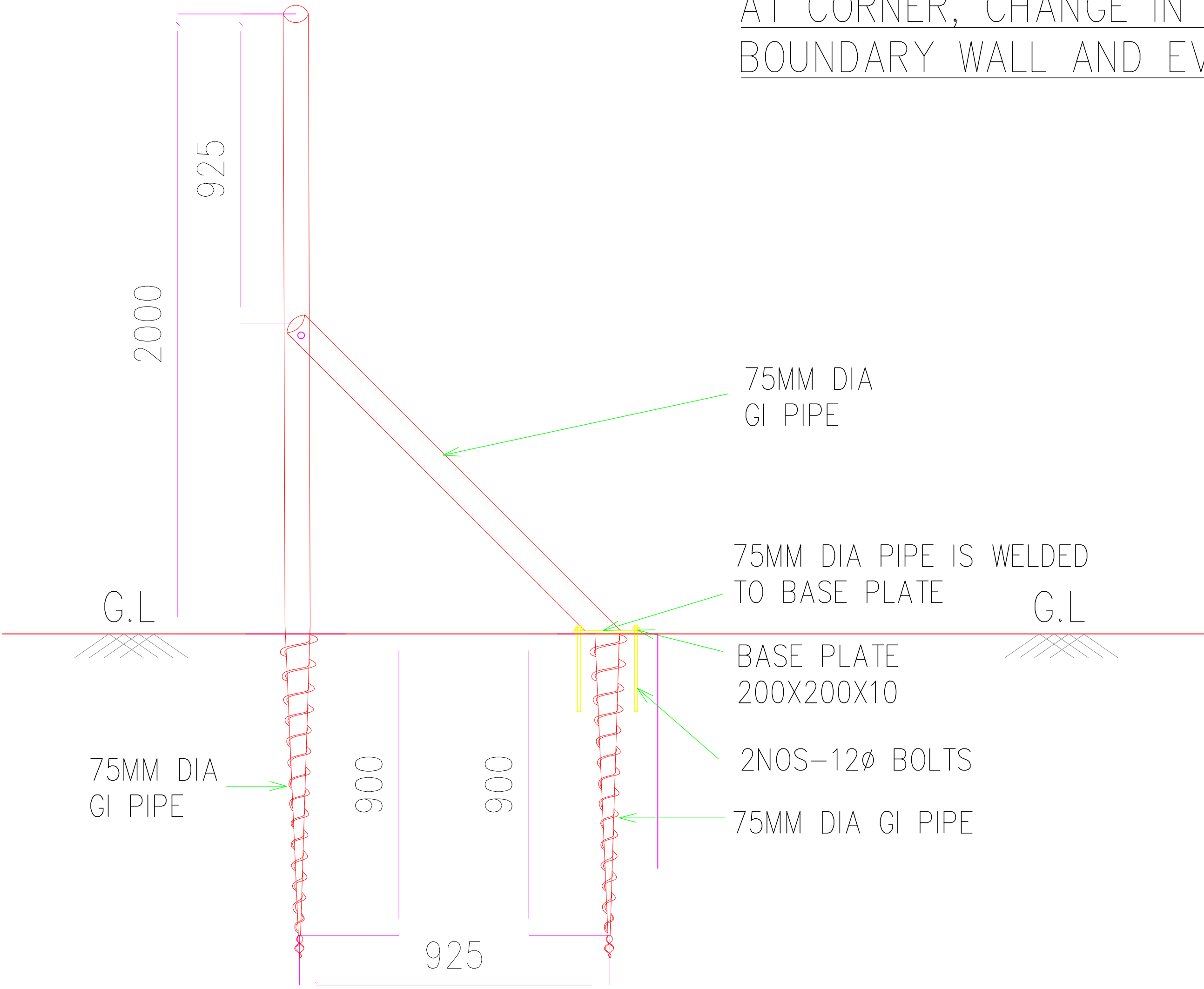
TYPICAL DETAIL FOR SEPERATION OF FENCING AT CORNER, CHANGE IN DIRECTION OF BOUNDARY WALL AND EVERY 10TH POST



DETAIL 'A' (ELEVATION)



NOTE: - ALL DIMENSIONS ARE IN MILLIMETRES

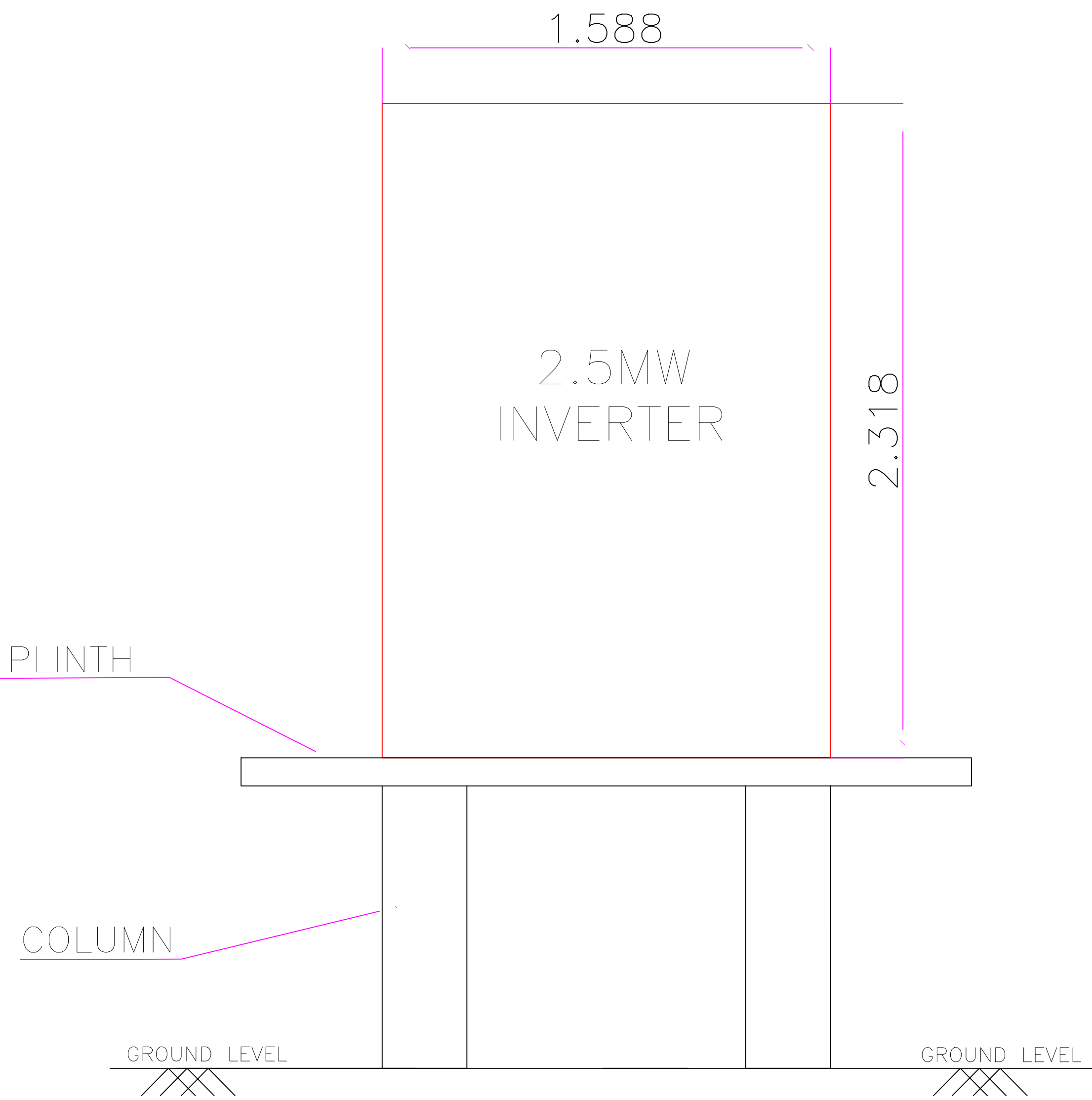


TYPICAL DETAIL OF STAY POST AT FENCING CORNERS AND CHANGE IN DIRECTION OF BOUNDARY WALL

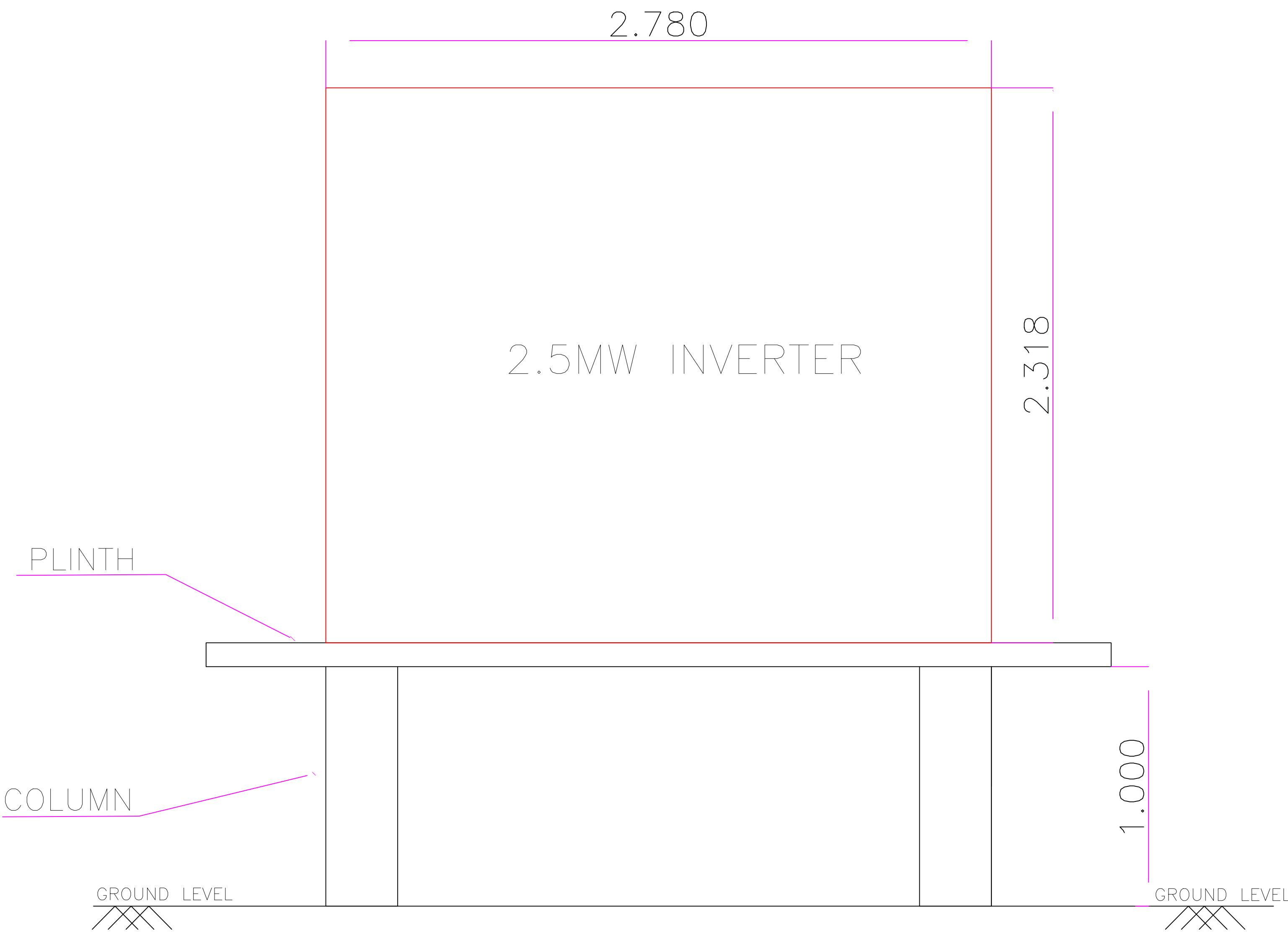
REVISION	DATE	REASON FOR SUBMISSION	STATUS	CONFIDENTIAL	PROJECT NUMBER			110MWp GMFT SOLAR PV PLANT BLUE DIAMOND PERTH AUSTRALIA F-BOUNDARY FENCING			
					THE ENGINEER IS RESPONSIBLE ONLY FOR THE WORK ON THESE SHEETS BEARING THE ENGINEER'S STAMP. THESE DOCUMENTS MAY NOT BE REPRODUCED IN ANY FORM WITHOUT THE EXPRESS WRITTEN CONSENT OF SOLON. SOLON IS NOT RESPONSIBLE FOR ANY REVISIONS OR ADDITIONS TO THESE DRAWINGS UNLESS INITIATED OR AGREED TO IN WRITING BY THE ENGINEER.	Prepared By	INITIAL				DATE
						Checked By	A.V				24/07/2017
						Approved By	NSR				24/07/2017
						SHEET #	SKT				24/07/2017
			1 OF								



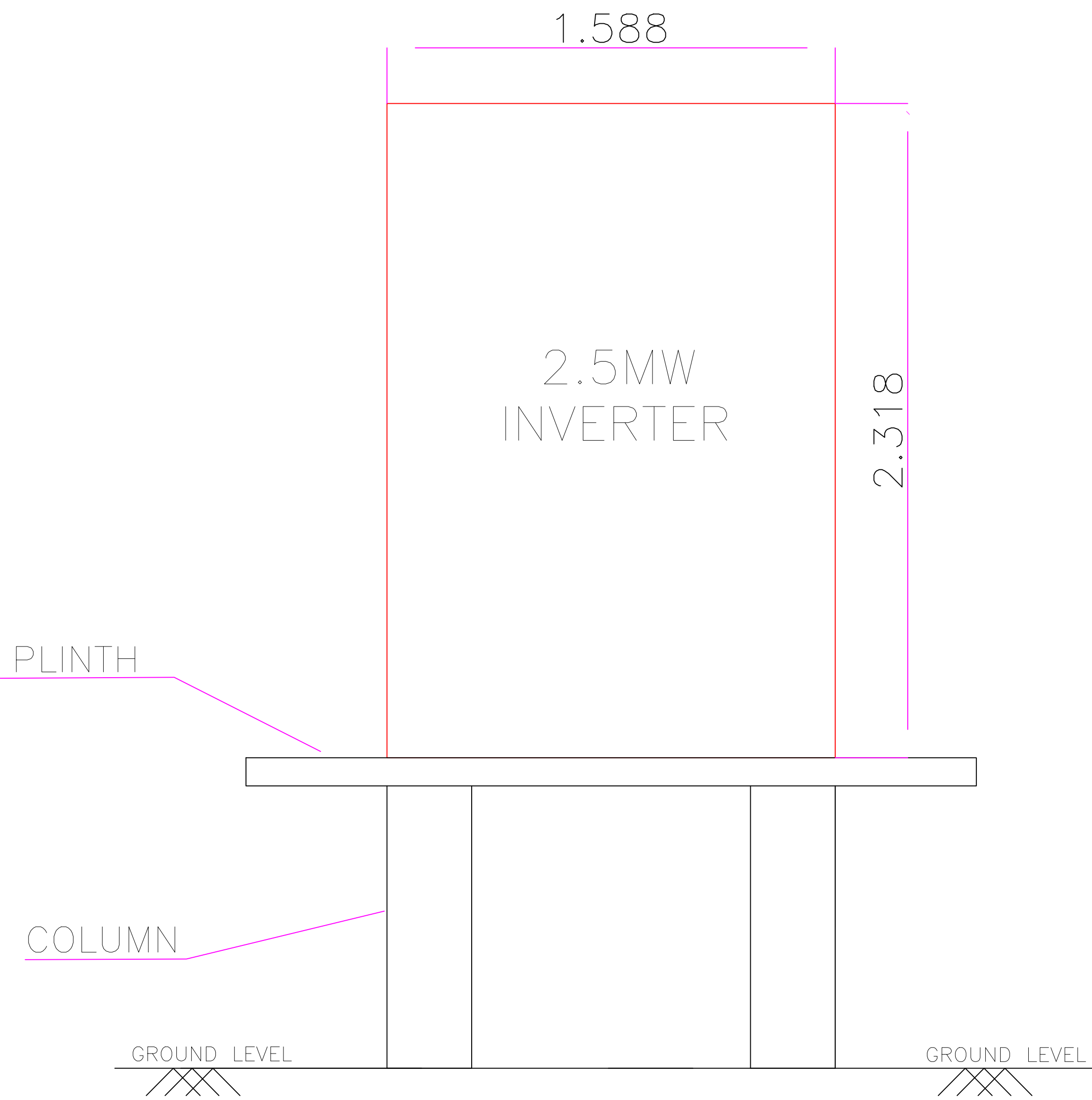
G-2.5MW INVERTER



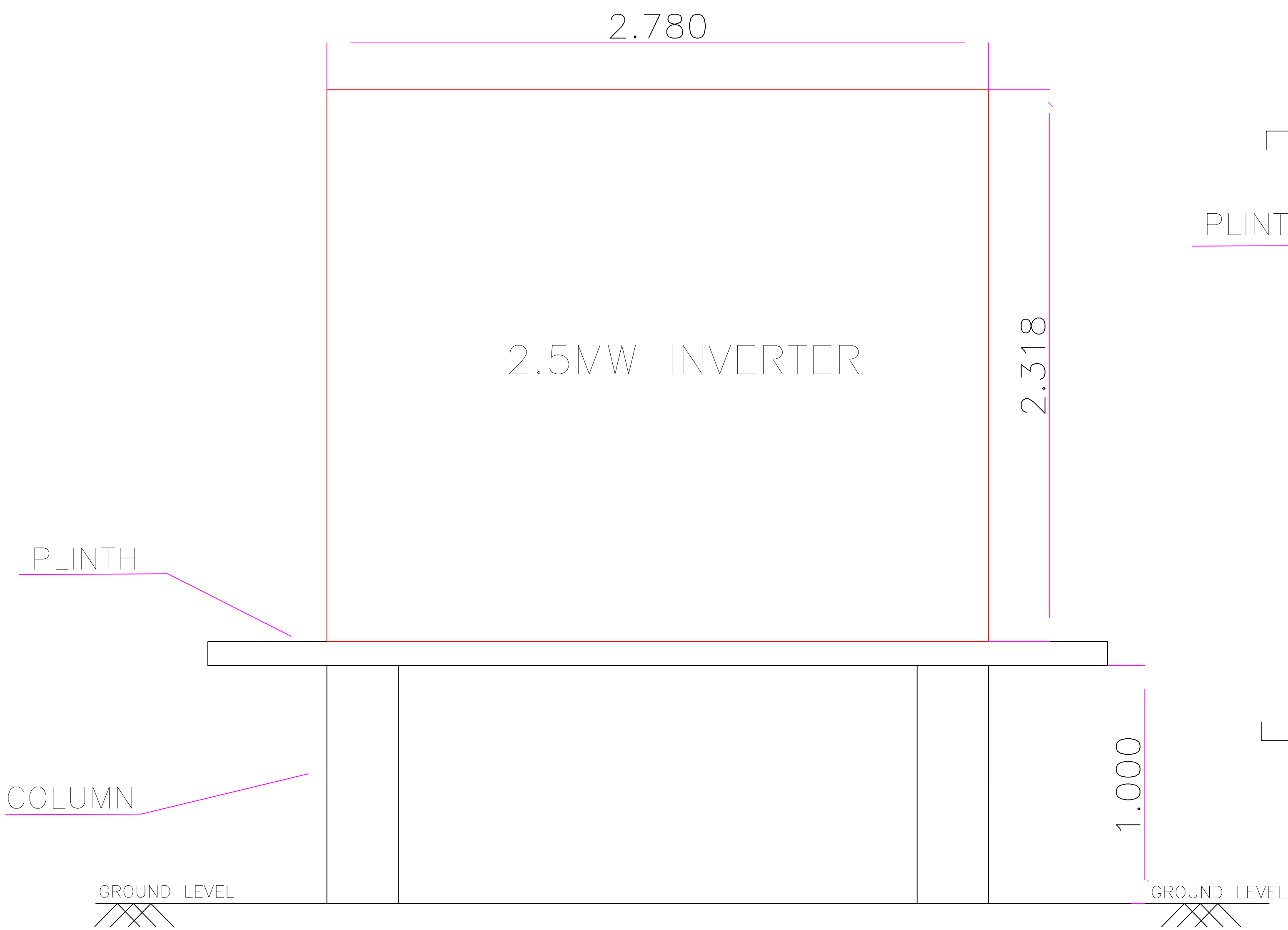
SIDE VIEW
SECTION B-B'



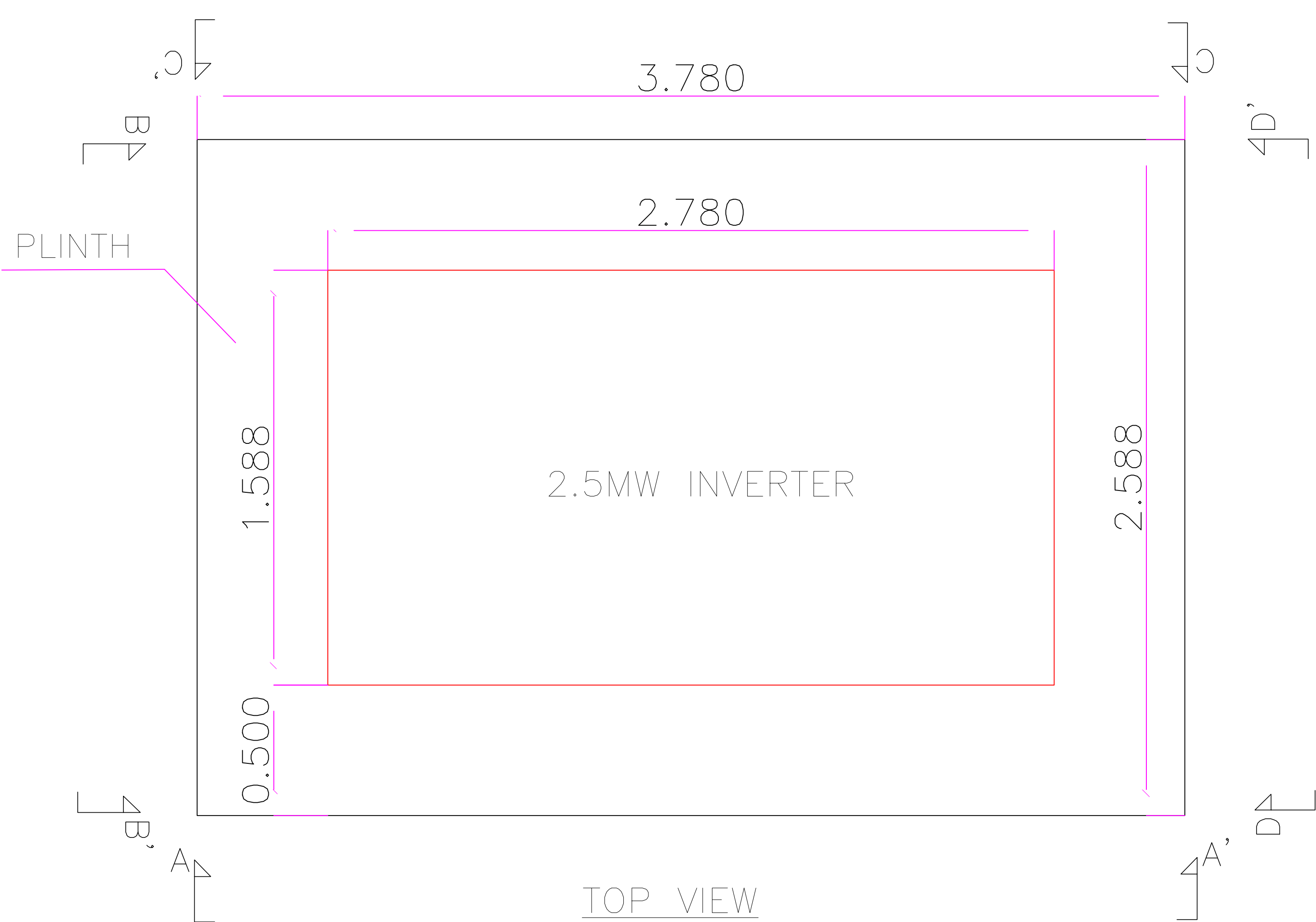
BACK VIEW
SECTION C-C'



SIDE VIEW
SECTION D-D'



FRONT VIEW
SECTION A-A'



TOP VIEW

NOTE:
ALL THE DIMENSIONS ARE IN METRES

			STATUS		CONFIDENTIAL		PROJECT NUMBER							
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							S.S.		24/07/2017					
							Checked By		NSR	24/07/2017				
							Approved By		SKT	24/07/2017				
							SHEET #		1 OF 1					
							1							
REVISION	DATE	REASON FOR SUBMISSION												

110MWp GMFT SOLAR PV PLANT
BLUE DIAMOND
PERTH AUSTRALIA
G-2.5MW INVERTER

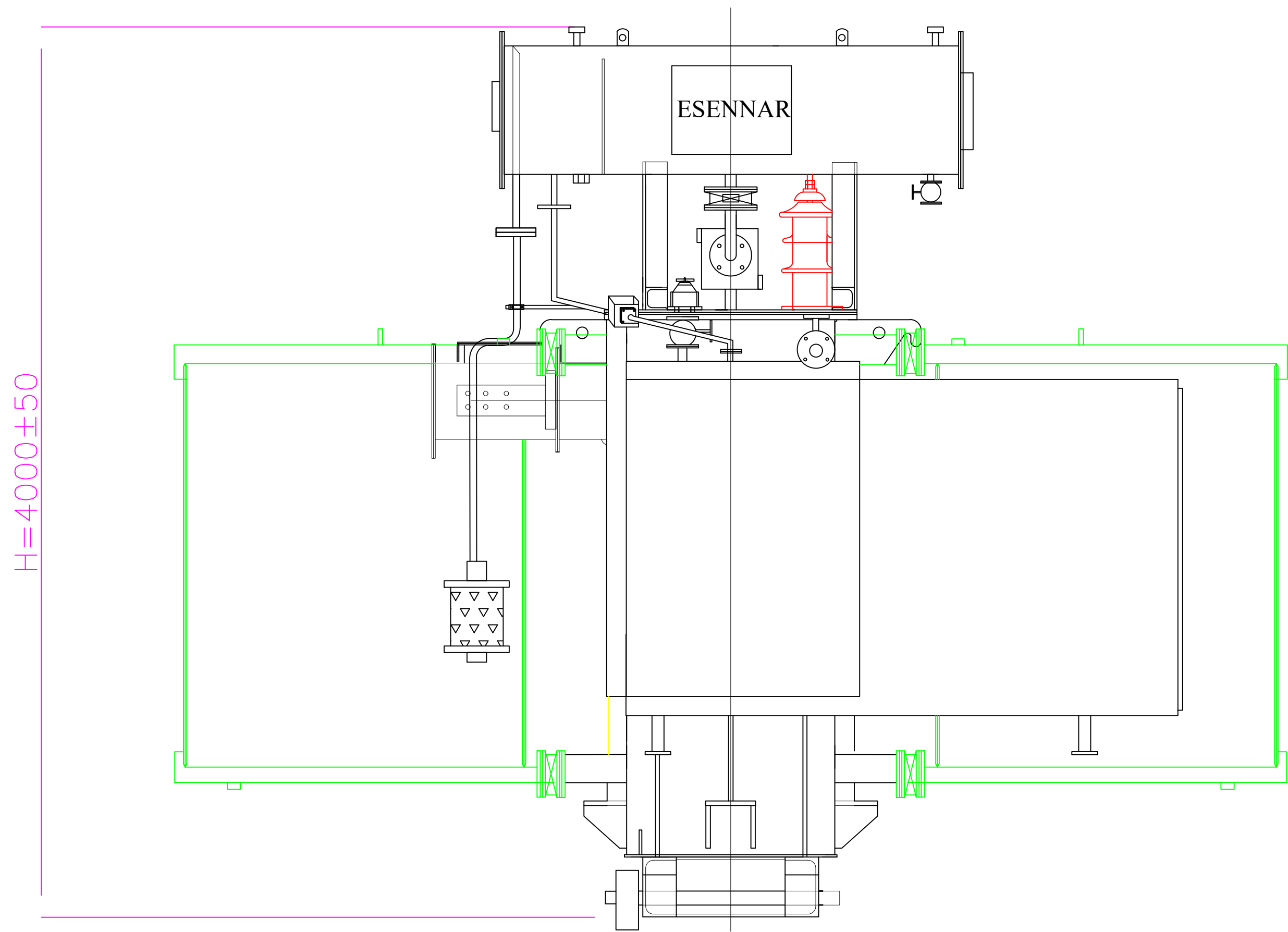




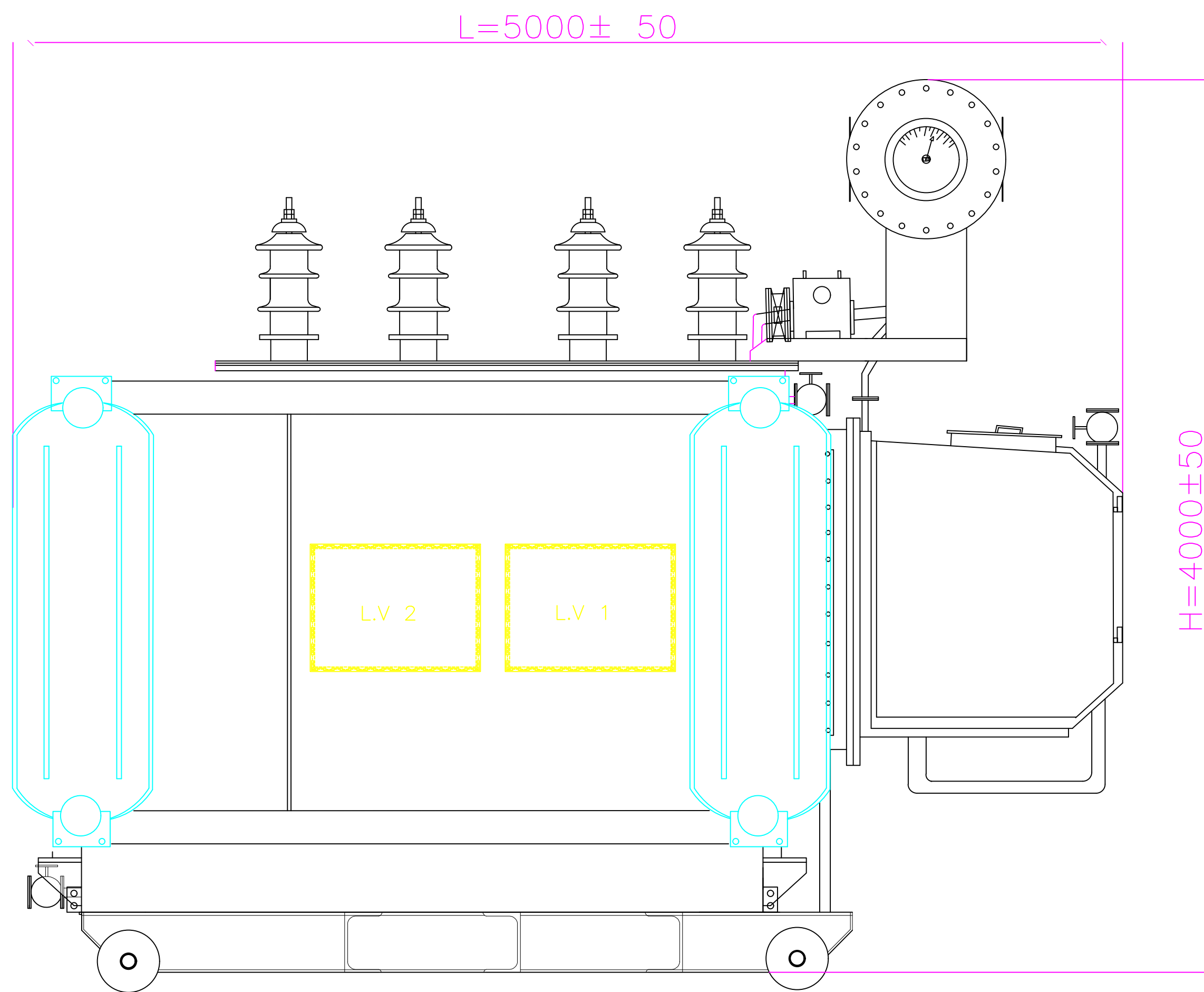
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ALL THE DIMENSIONS ARE IN METRES



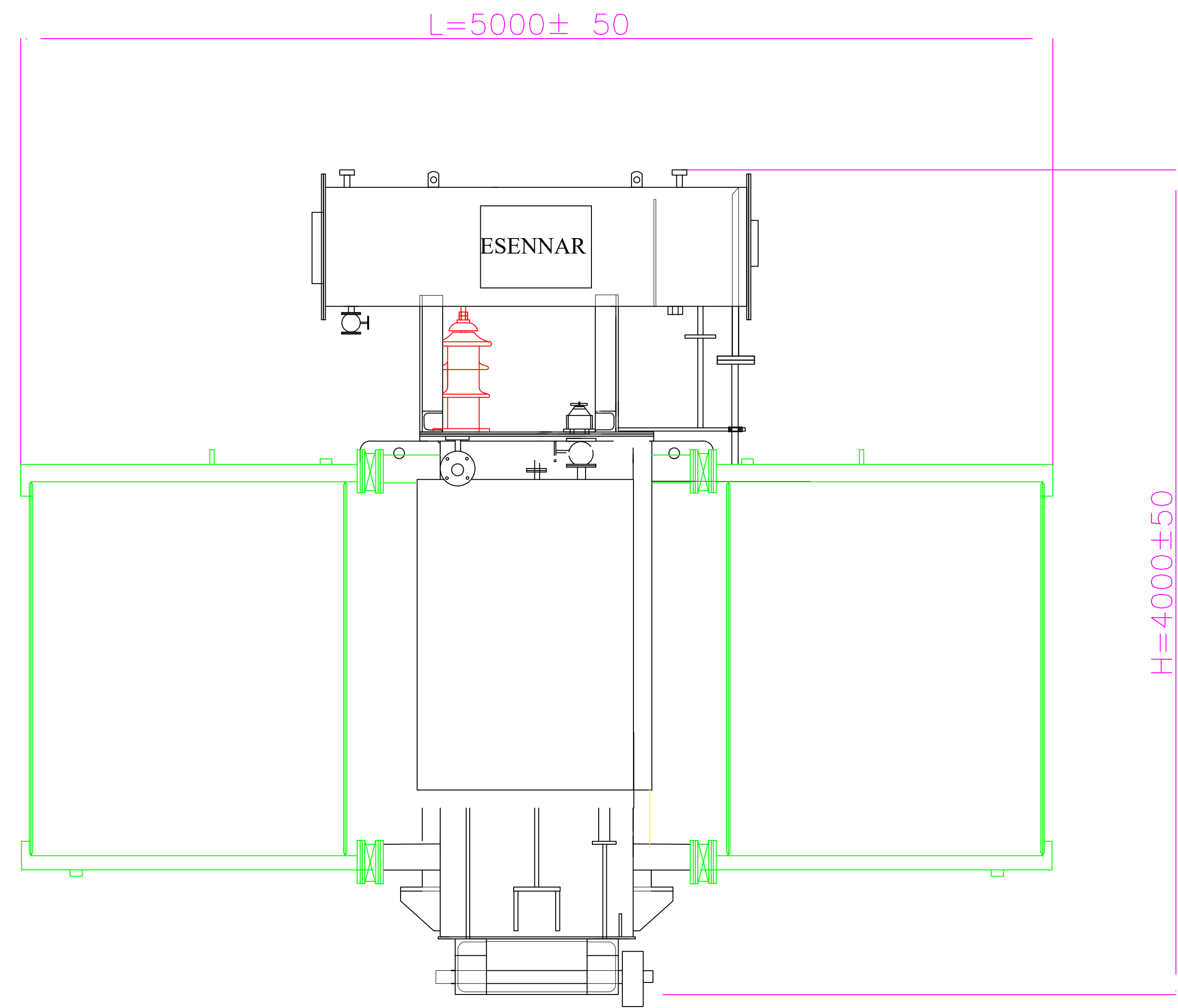
1-5MVA (550V/33KV) - TRANSFORMER



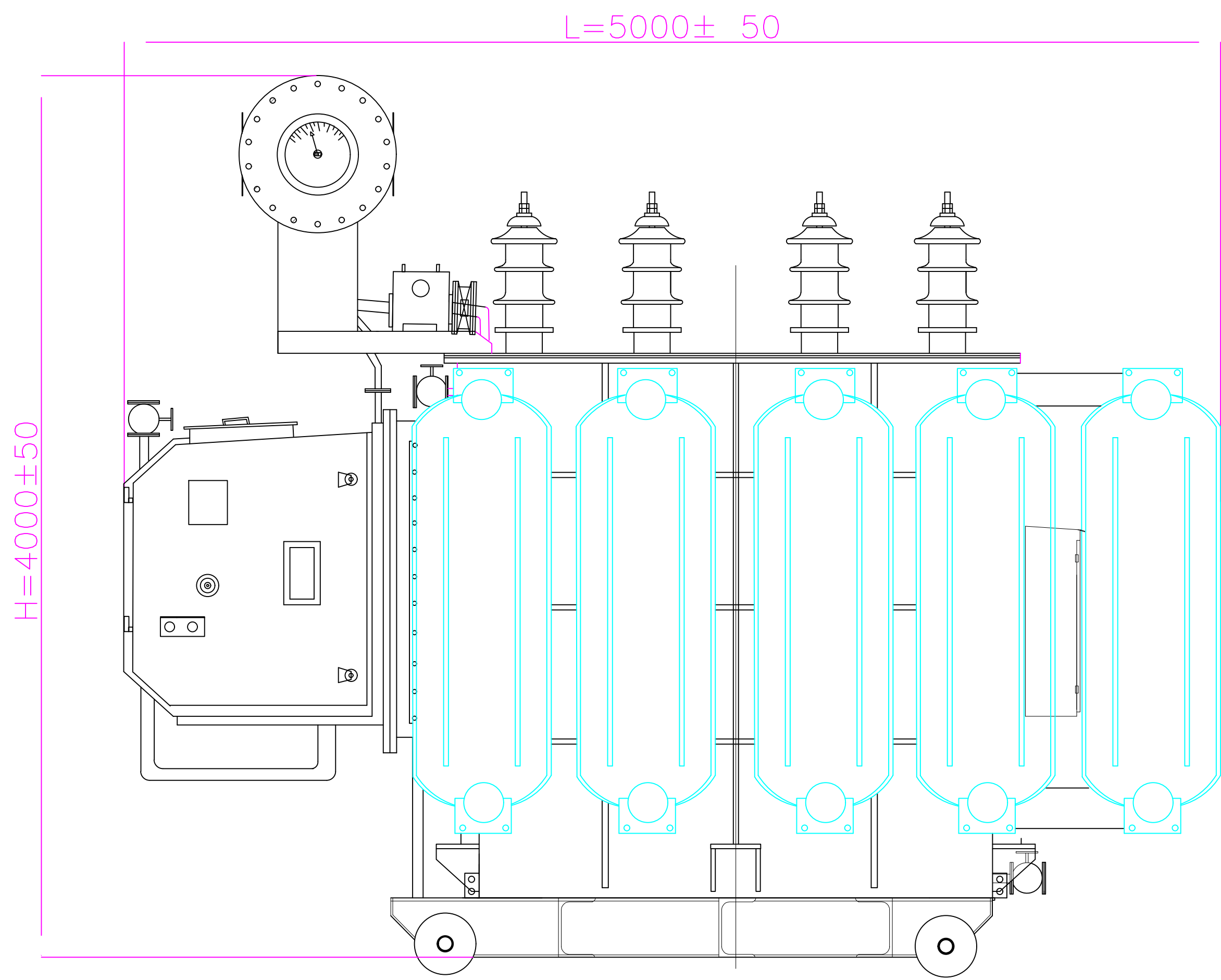
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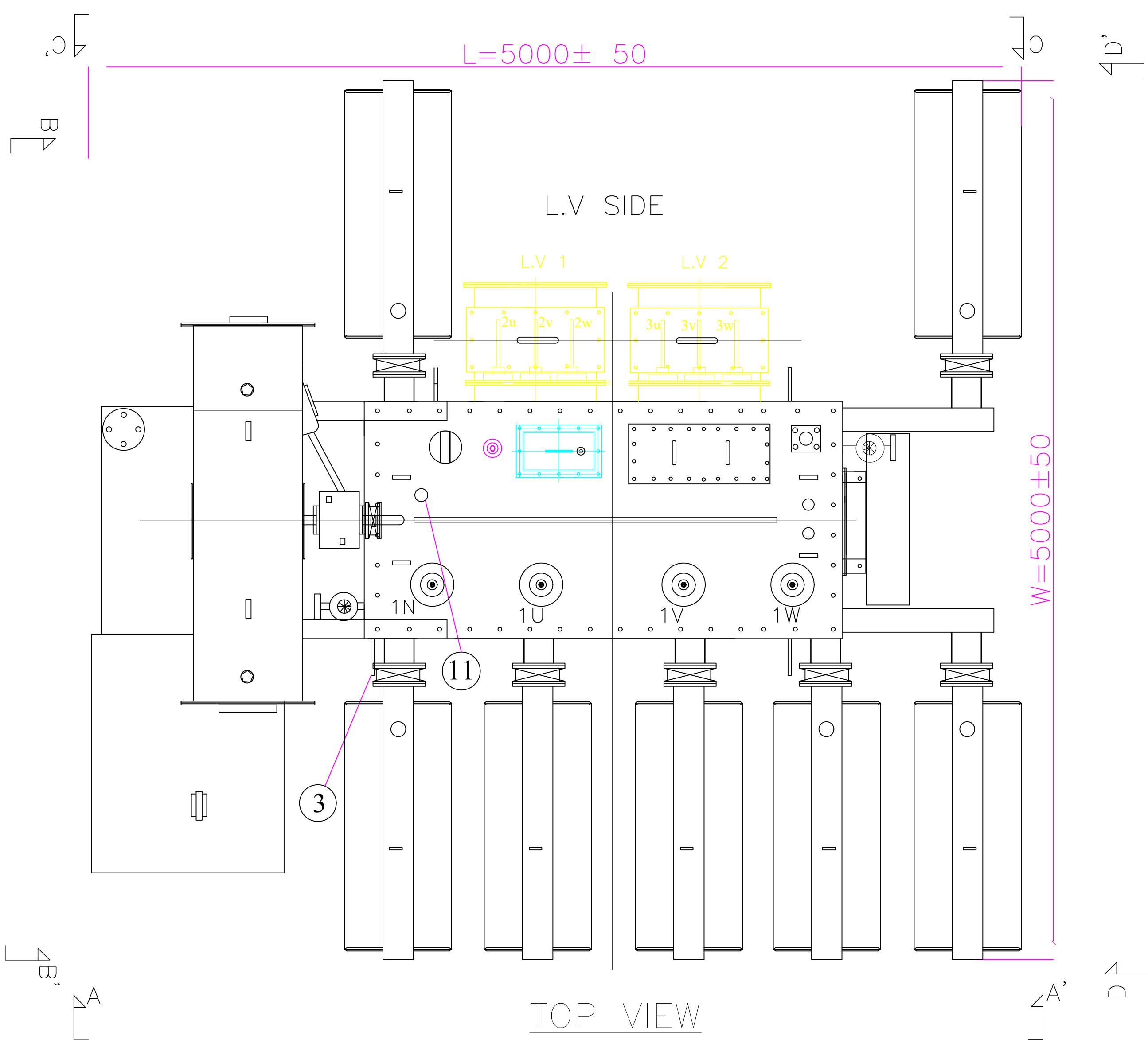
SECTION C-C'



SECTION D-D'



SECTION A-A'



TOP VIEW

5MVA (550V/33KV)-TRANSFORMER

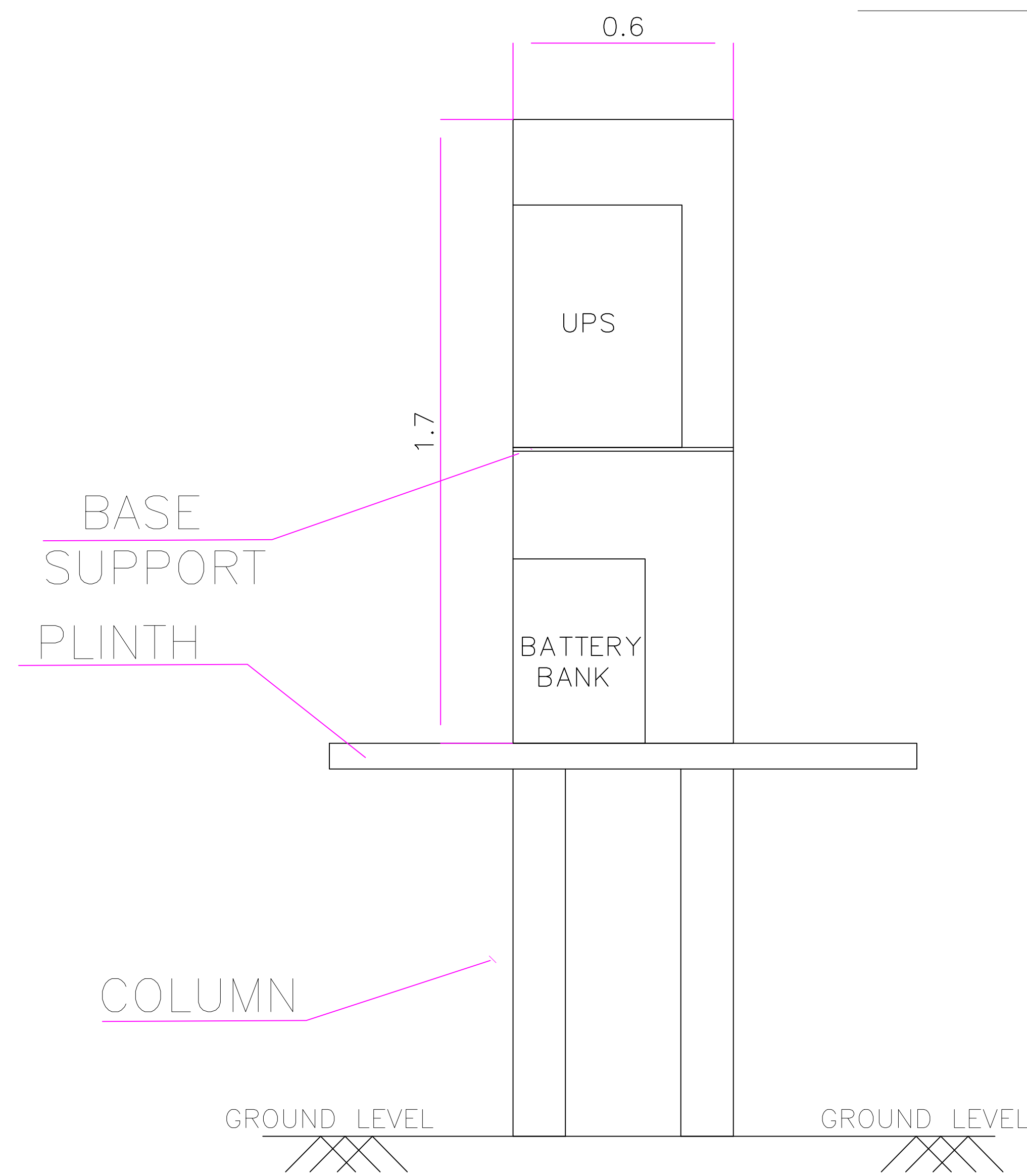
NOTE:
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					Checked By	NSR	24/07/2017		
					Approved By	SKT	24/07/2017		
					SHEET #	1	OF 1		
REVISION	DATE	REASON FOR SUBMISSION							

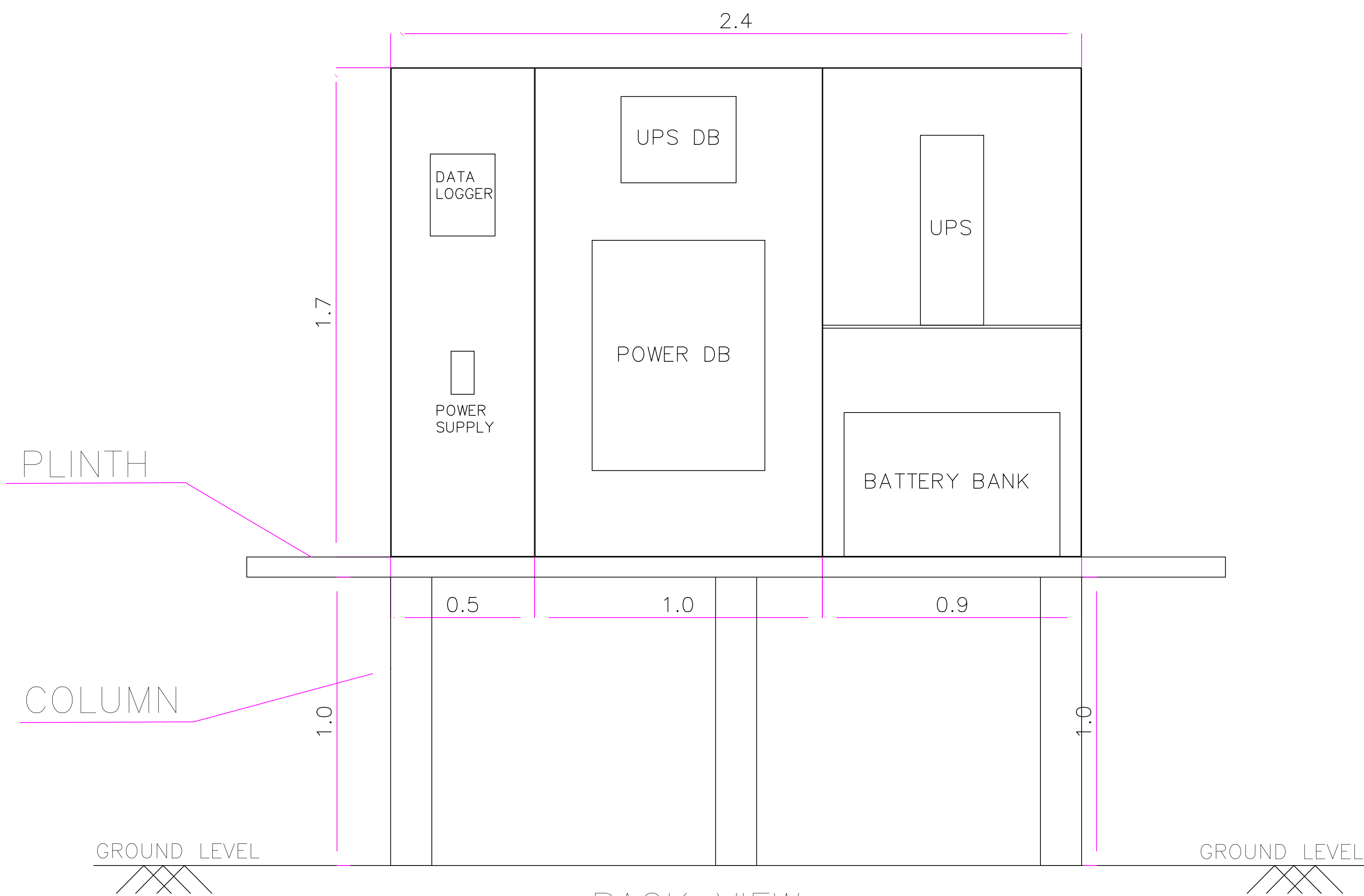
110MWp GMFT SOLAR PV PLANT
BLUE DIAMOND
PERTH AUSTRALIA
I-5MVA (550V/33KV) - TRANSFORMER



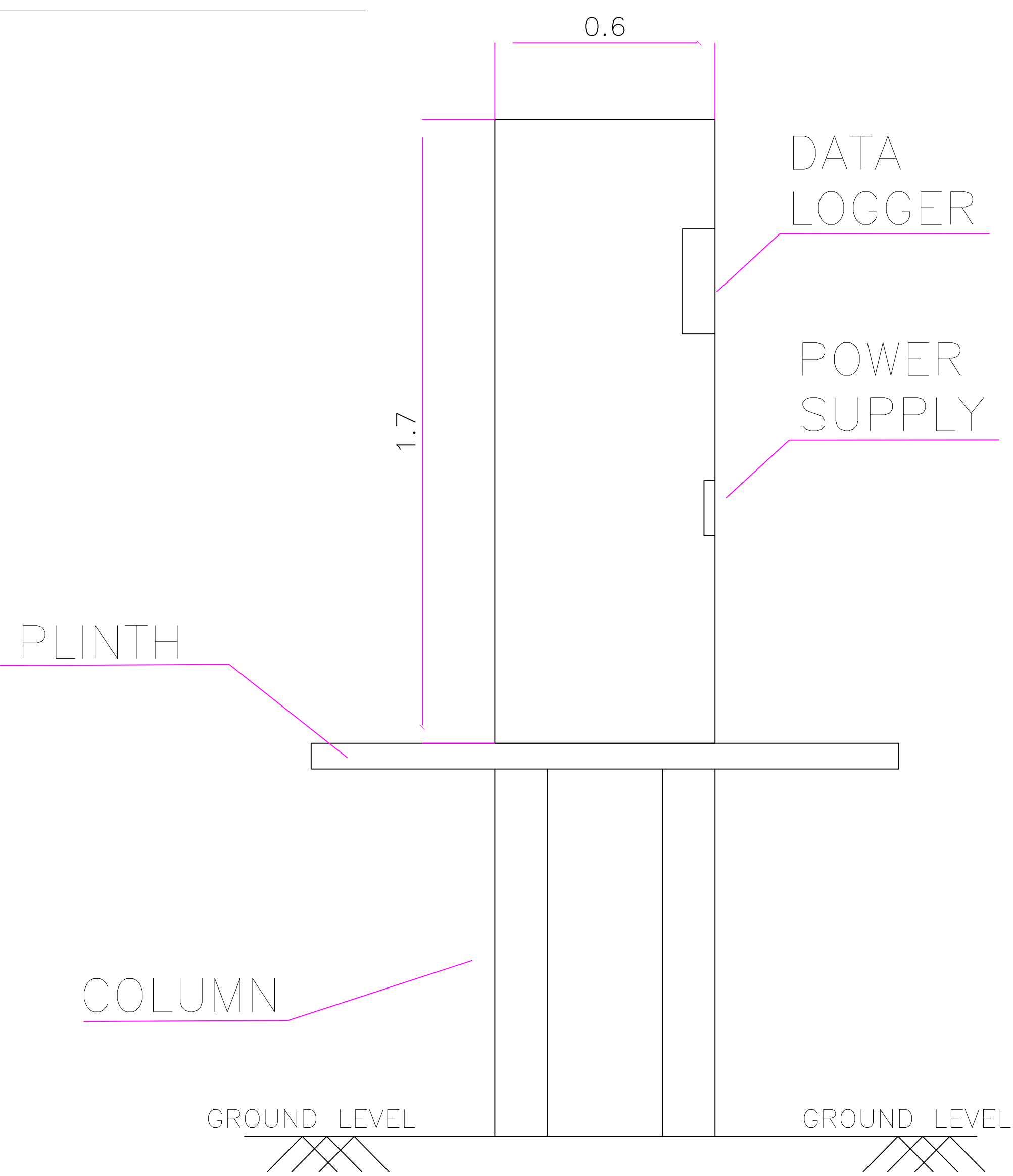
J-AUXILIARY CABINET



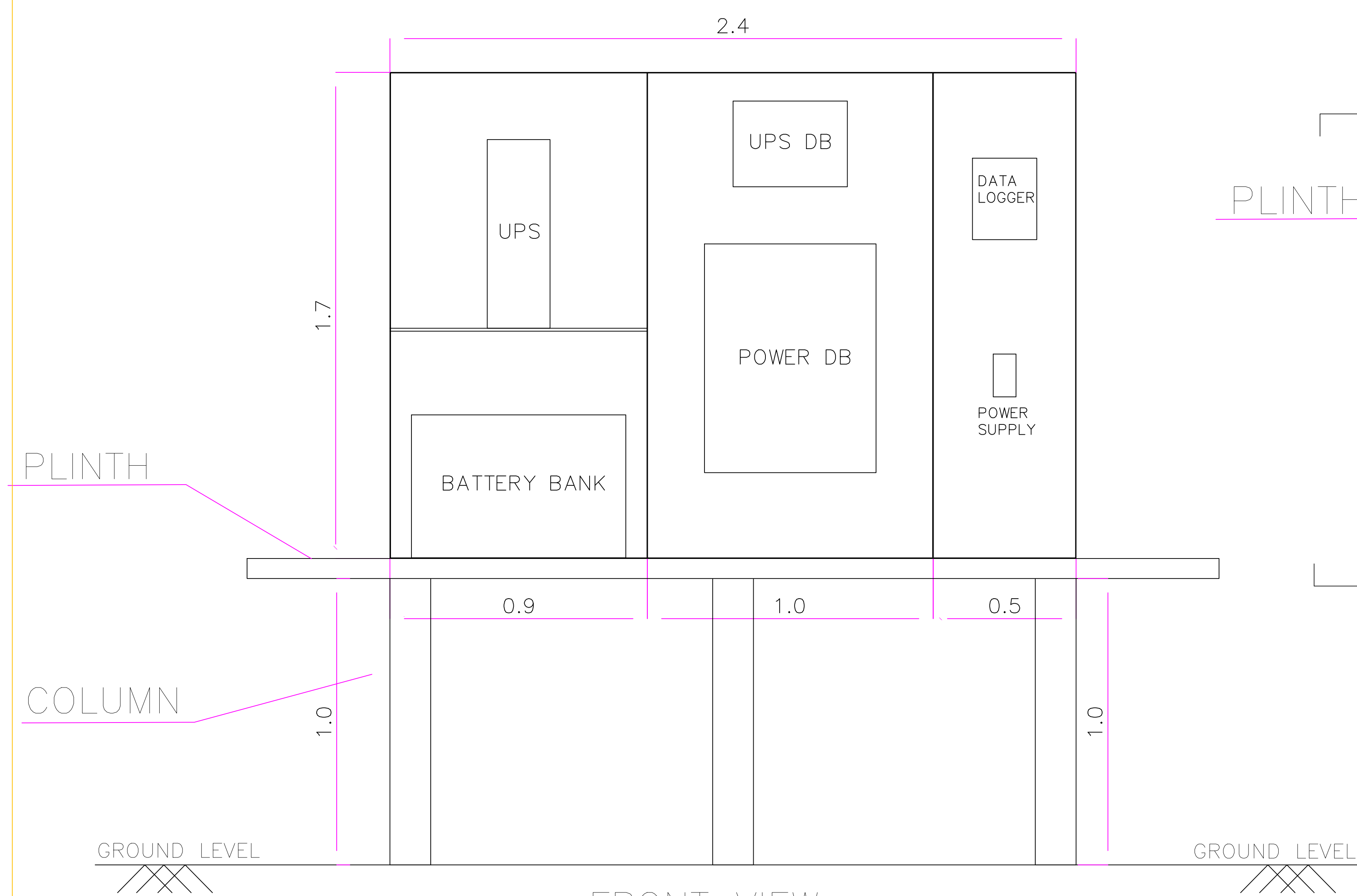
SIDE VIEW
SECTION B-B'



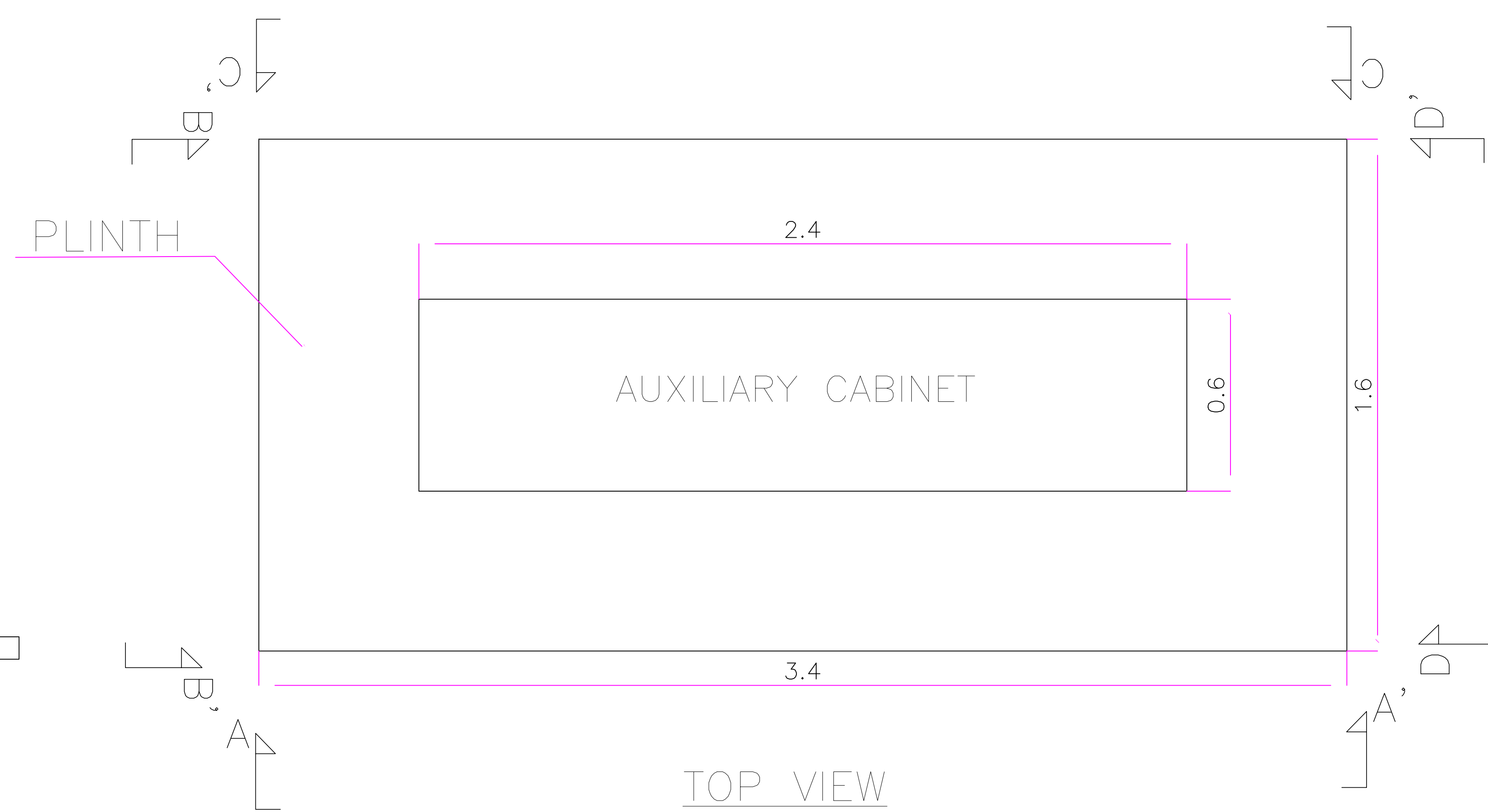
BACK VIEW
SECTION C-C'



SIDE VIEW
SECTION D-D'



FRONT VIEW
SECTION A-A'



TOP VIEW

NOTE:
ALL THE DIMENSIONS ARE IN METRES

REVISION		DATE	REASON FOR SUBMISSION

STATUS		PROJECT NUMBER	
CONFIDENTIAL		110MWp GMFT SOLAR PV PLANT	
PRELIMINARY		BLUE DIAMOND	
		PERTH AUSTRALIA	
		J-AUXILIARY CABINET	

INITIAL	DATE
S.S.	24/07/2017
NSR	24/07/2017
SKT	24/07/2017
1 OF 1	



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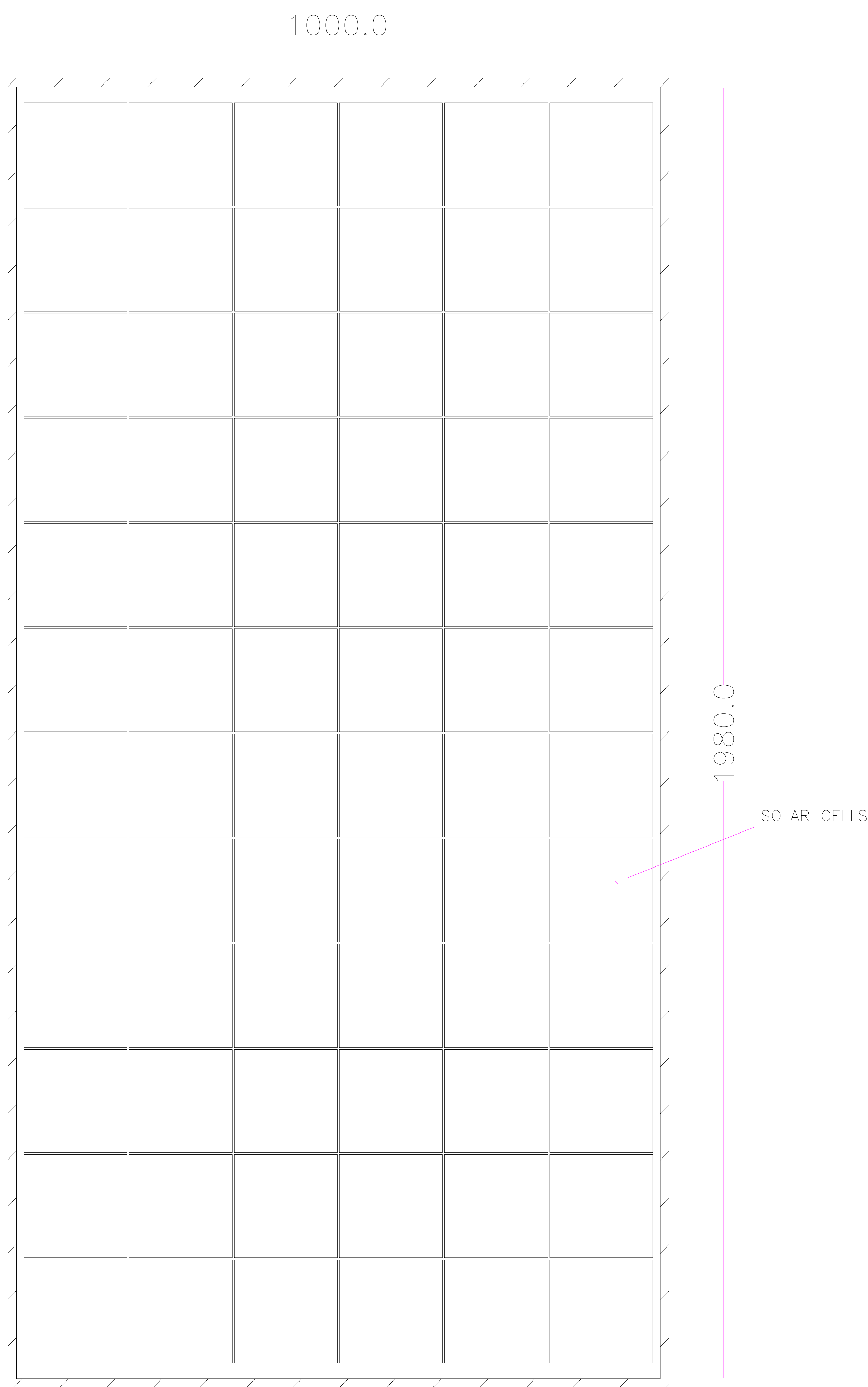
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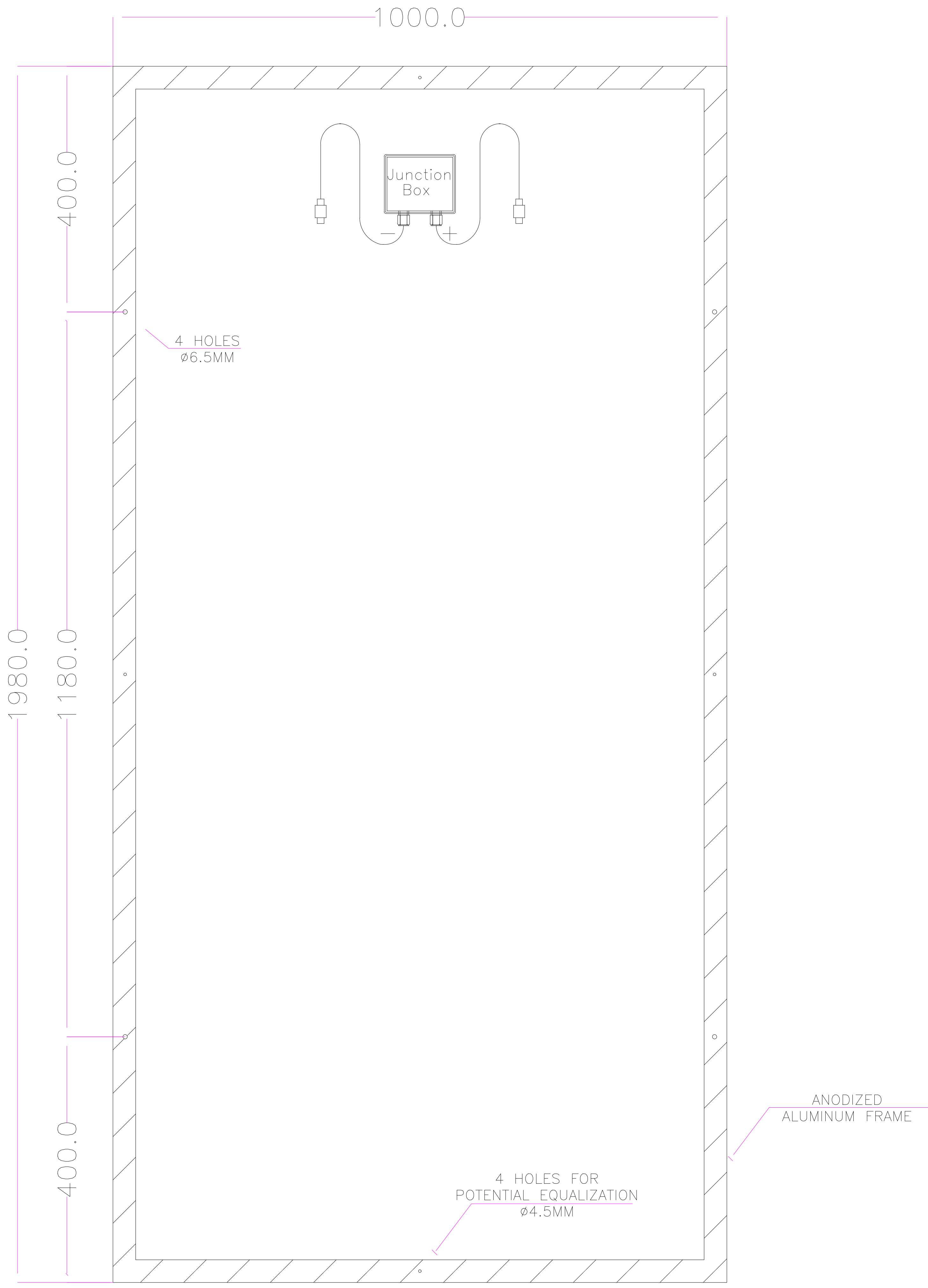
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			PRELIMINARY		Prepared By _____ Checked By _____ Approved By _____ SHEET # _____		INITIAL NSR SKT	DATE 24/07/2011 24/07/2011 24/07/2011
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REVISION	DATE	REASON FOR SUBMISSION						



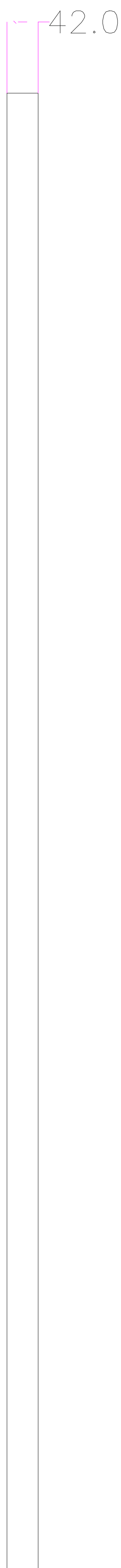
L-PV MODULE



TOP VIEW



BACK VIEW



SIDE VIEW

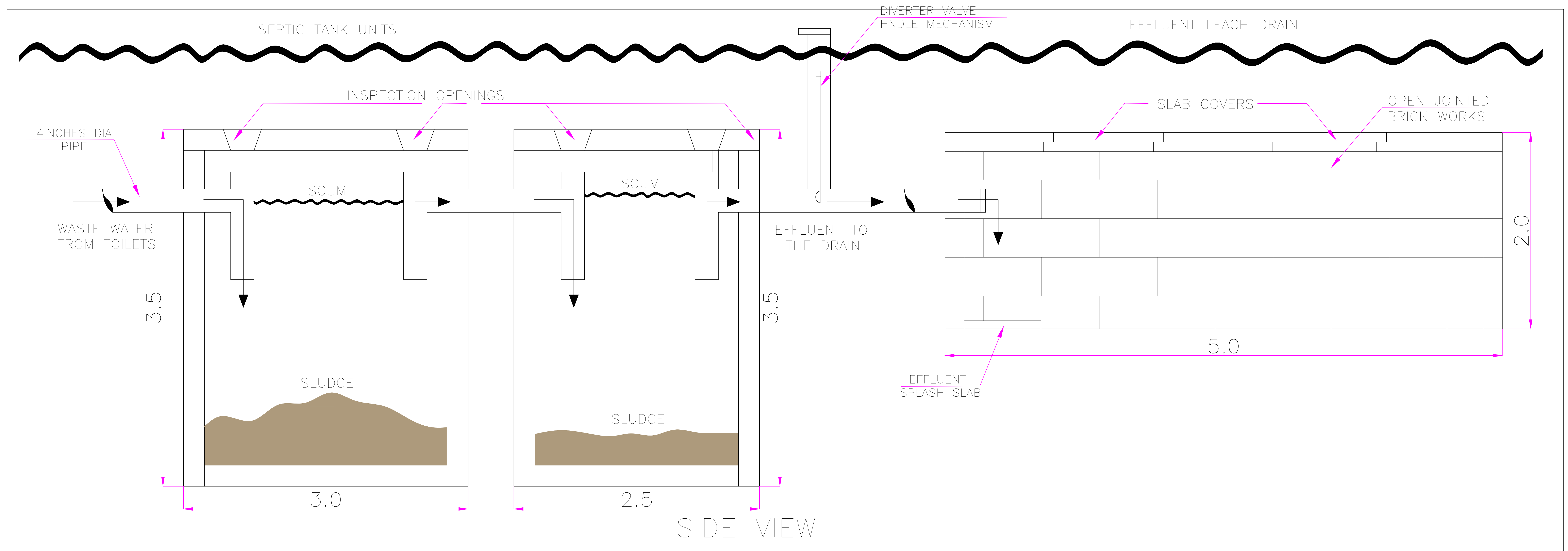
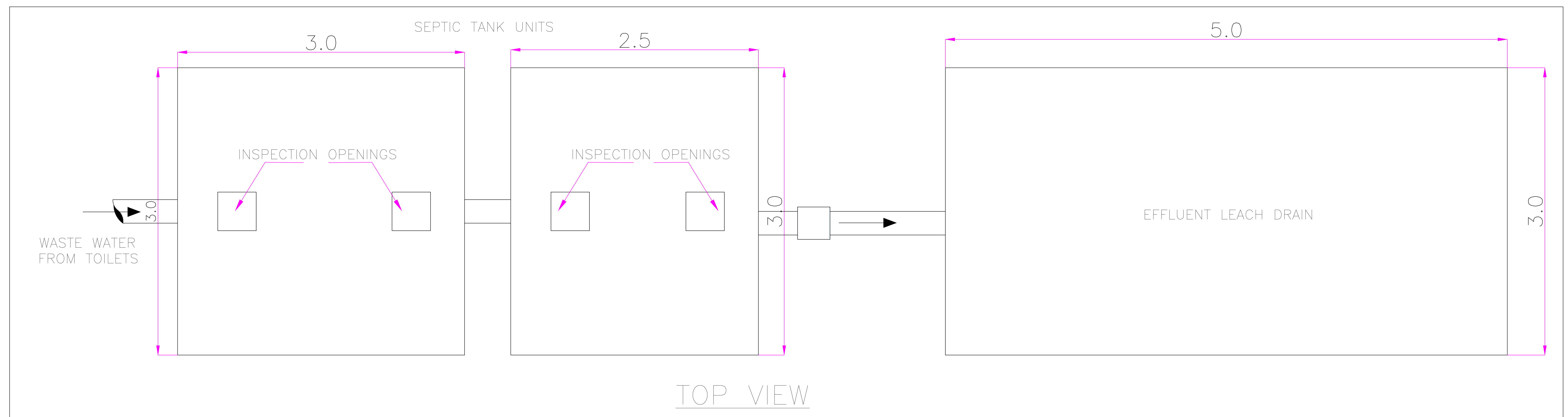
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							Approved By	SKT	24/07/2017
							SHEET #	1 OF 1	
REVISION	DATE	REASON FOR SUBMISSION					1		

110MWp GMFT SOLAR PV PLANT
BLUE DIAMOND
AUSTRALIA
L-PV MODULE



M-SEPTIC TANK AND LEACH DRAIN SYSTEM



NOTE: ALL THE DIMENSIONS ARE METRES.

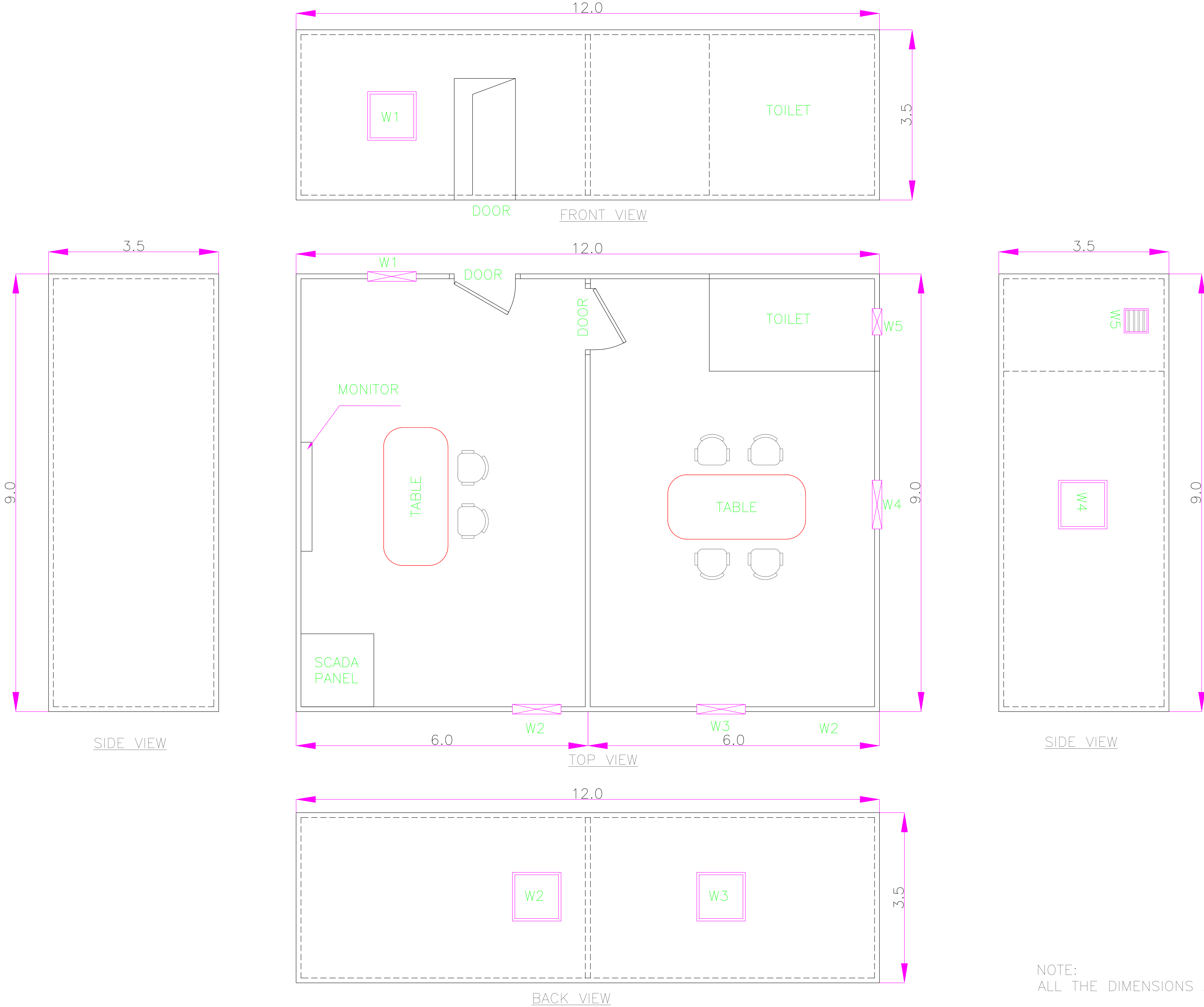
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110MWp GMFT SOLAR PV PLANT
BLUE DIAMOND
PERTH AUSTRALIA
M-SEPTIC TANK AND LEACH DRAIN SYSTEM



N-ADMIN BULIDING



NOTE:
ALL THE DIMENSIONS ARE IN METRES

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							SHEET #			1 OF
REVISION	DATE	REASON FOR SUBMISSION							1	

110MWp GMFT SOLAR PV PLANT
BLUE DIAMOND
PERTH AUSTRALIA
N-ADMIN BULIDING



SHIRE OF THREE SPRINGS PROPOSED SOLAR FARM

APPLICATION FOR DEVELOPMENT APPROVAL FOR A SOLAR ENERGY FACILITY



**Lots M762, M763 and M764 and Lot 50
Three Springs**

September 2017

PLANWEST

(WA) PTY LTD A.B.N. 77 665 477 168

**CONSULTANTS IN PLANNING,
DESIGN AND MANAGEMENT**

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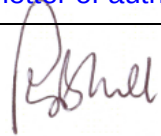
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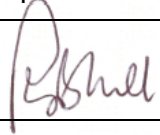
ATTACHMENTS

Attachment A	Development Approval Plan
Attachment B -	Certificate of Title
Attachment C	EPA Advice
Attachment D	DAA Advice
Attachment E	DAA Aboriginal Affairs Database
Attachment F	Geotechnical Investigation, Douglas Partners
Attachment G	Detailed Plans of Development Components
Attachment H	Site Dimensions and infrastructure Setbacks
Attachment I	Drainage Management Plan
Attachment J	Detailed Contour Map

APPLICATION FORM

Application for development approval

Owner details		
Name: Three Springs Solar Pty Ltd		
ABN (if applicable): ABN 17 613 886 730		
Address: .764 Bruce Road, Womarden.....Three Springs..... Postcode: 6519.....		
Phone:	Fax:	Email:
Work:		
Home:		
Mobile:		
Contact person for correspondence: See attached letter of authority of sign on behalf of the owner		
Signature: 		Date: 29 March 2017
Signature:		Date:
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</i>		

Applicant details (if different from owner)		
Name: Paul Bashall on behalf of Three Springs Solar Pty Ltd. ABN 17 613 886 730		
Address: c/o 94 Third Ave, Mt Lawley..... Postcode: 6050.....		
Phone:	Fax:	Email:
Work: 92719291		planwest@bigpond.net.au.....
Home: 92719291		
Mobile: 0429 911 100		
Contact person for correspondence: Paul Bashall		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. ☒ Yes ☐ No		
Signature: 		Date: 29 March 2017

Property details		
Lot No: M761, M762, M763 and M764 and Lot 50	House/Street No:	Location No: Three Springs
Plan No: 3086 Diagram: 478	Certificate of Title Vol. No: 1886	Folio: 98
Title encumbrances (e.g. easements, restrictive covenants): Street name: Morawa-Three Springs Road Suburb: Three Springs Nearest street intersection: Bruce Road		

Proposed development	
Nature of development:	☐ Works ☐ Use ☒ Works and use
Is an exemption from development claimed for part of the development?	
	☐ Yes ☒ No
If yes, is the exemption for:	☐ Works ☐ Use
Description of proposed works and/or land use: 100MV Photovoltaic Solar Power Facility	
Description of exemption claimed (if relevant):	
Nature of any existing buildings and/or land use: Farmland	
Approximate cost of proposed development: \$80 million	
Estimated time of completion: 2-3 months from approval	

<i>OFFICE USE ONLY</i>	
Acceptance Officer's initials:	Date received:
Local government reference No:	

AUTHORITY TO SIGN ON BEHALF OF OWNER

THREE SPRINGS SOLAR PTY LTD.

31 January 2017

Secretary,
WA Planning Commission,
469 Wellington Street,
PERTH WA 6000

Dear Sir,

Re: Application for DA for 100 MW Solar Power Plant at Three Springs

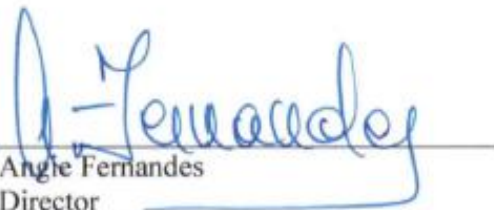
Three Springs Solar Pty Ltd. is the owner of M761, M762, M763 and M764 and Lot 50 having street address at 764, Bruce Road, Womarden Three Springs. We the directors hereby authorise Paul Bashall of Planwest (WA) Pty Ltd, to apply for Development Approval for 100 MW Solar Power plant on behalf of Three Springs Solar Pty Ltd. for the lodgement with the Shire of Three Springs and the Development Assessment Panel.

Signed



Prakash Seth
Director

Dated: 31 January 2017



Angie Fernandes
Director

Dated: 31 January 2107

A10, 112-124 Cowles Road, Mosman, NSW 2088, Australia
P. O Box 498, Spit Junction, NSW 2088, Australia
P: (612) 9960-2511 | F: (612) 9969-5967 | ABN: 17 613 886 730

1 INTRODUCTION

This application for Development Approval is lodged by Planwest (WA) Pty Ltd on behalf of Three Springs Solar Pty Ltd (ABN 17 613 886 730). As demonstrated, the applicant has obtained authority on behalf of the existing owner to lodge this application.

The transaction from the current owner to Three Springs Solar Pty Ltd was finalised on 1st October 2016.

The Development Approval Plan is shown in **Attachment A**.

The proposal seeks approval to initially develop a 100 MW solar power farm immediately east of the Three Springs townsite on Lots M762, M763 and M764 and Lot 50 on the corner of Morawa-Three Springs Road and Bruce Road. The development will consist of several solar panel arrays using photovoltaic (PV) panels. Although Lot M761 is on the same Certificate of Title, it is not part of this application as no development occurs on the Lot.

The following report contains a summary of the more detailed technical reports prepared in support of this development.

The following parts include details on the following aspects;

- Location and description of the land

The environment

- The proposal details
- The planning considerations
- The development standards

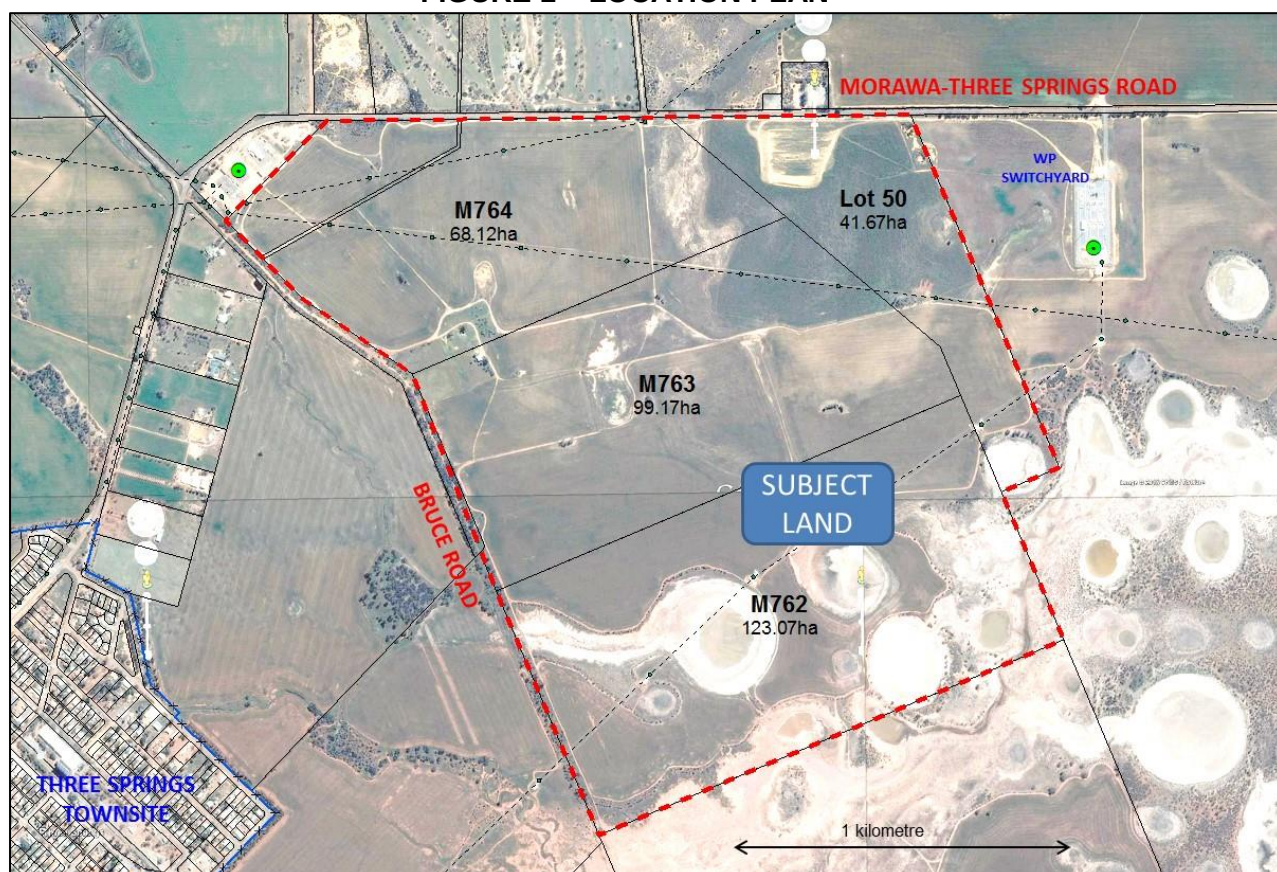
2 DESCRIPTION OF LAND

2.1 LOCATION

The subject land is located only about 1 kilometre east of the Three Springs townsite which is located 316 kilometres north of Perth on the Midlands Road.

Figure 1 provides a location plan to demonstrate the relationship of the subject land to the townsite.

FIGURE 1 – LOCATION PLAN



Source: Google Earth, Planwest

2.2 LOT DESCRIPTION

The subject land is composed of several lots as detailed in **Table 1** below. The lots are all contained in a single title with frontage to both the Morawa-Three Springs Road and Bruce Road. The total of all properties amounts to approximately 355 hectares. **Attachment B** provides a copy of the Certificate of Title.

Lot No	Lot Size	Title
M762	123.1292 ha	Vol: 1886 Folio: 98
M763	99.1187 ha	Vol: 1886 Folio: 98
M764	91.6613 ha	Vol: 1886 Folio: 98
50	41.6573 ha	Vol: 1886 Folio: 98
TOTAL	355.5665 ha	

2.3 EXISTING AND SURROUNDING LAND USE

The existing land use is farming. The land that is not impacted by the salt lakes - that are shown in **Figure 1** – is cropped. The only built development on the subject land is a 109m² tin shed, about 5m high with a 4.2m sliding door, and ancillary rural infrastructure located on the western end of the boundary between Lots M763 and M764.

Figure 2 provides a better resolution photograph of these structures. These buildings will all be demolished to make way for the proposed solar farm development.

FIGURE 2 – EXISTING SHED



Source: HTD - 2017, Planwest

Immediately to the north east of the subject land is an electrical power station managed by Western Power. Other features include two power lines traversing the land that can be seen on **Figure 1**.

2.4 ENVIRONMENTAL FACTORS

2.4.1 LANDFORMS AND SOILS

The project site is set on largely flat to slightly undulating land which slopes gently down from a maximum elevation of about 275m AHD at the north-west corner to about 245m AHD at the southern boundary. The soils are predominantly clayey sands, with salt-affected sandy clays in low-lying areas. The extent of salt-affected land is reportedly growing, making the property progressively less viable for farming.

A more comprehensive assessment has been carried out by Douglas Partners and is discussed in Part 2.5 of this report (see **Attachment F** for report)

2.4.2 HYDROLOGY

The surface drainage of the site is generally from north to south via a small number of ill-defined claypans and ill-defined ephemeral drainage lines. Over most of the site, drainage would be by means of sheet runoff under heavy rainfall.

Several large and small claypans can be subject to shallow ponding of water during wet conditions.

A large chain of salt lakes known as the Yarra Yarra Lakes is located to the east and south of the project site, to which the drainage from the site is naturally directed.

2.4.3 ABORIGINAL AND EUROPEAN HERITAGE

The Yarra Yarra Lakes are registered as Aboriginal heritage (mythological) sites under the Aboriginal Heritage Act 1972. The Act prohibits disturbance of any registered Aboriginal heritage site without the permission of the Minister for Aboriginal Affairs. The project will not affect or disturb the Yarra Yarra Lakes and so no permission under the Act is considered necessary.

The site inspection found no indication of the presence of any European heritage structures, places or values on the site (see part 4.1 for more detail).

2.4.4 VEGETATION AND FLORA ISSUES

A database search and field vegetation survey of the project site were carried out by Bayley Environmental Services in July 2016. The database search found a record of one species of Declared Rare Flora, *Daviesia bursarioides*, in the Three Springs-Perenjori Road reserve about 50m north-west of the project site. **Figure 3** shows the location of this recording.

FIGURE 3 – LOCATION OF DECLARED RARE FLORA



Source: Bayley Environmental Services, Planwest

The field survey found that the project site is fully cleared apart from a few scattered clumps of native trees and saltbushes in salt-affected claypans. These areas are all excluded from the project footprint. The field survey found no occurrences of or habitat for any rare or significant flora within the project footprint.

The project, including the findings of the flora survey, was referred to the Environmental Protection Authority in September 2016. In October 2016, the EPA advised that the project did not require assessment under the Environmental Protection Act 1986 and that no advice was to be given. The EPA's letter is attached in **Attachment C**.

Given the findings of the site survey and the EPA's advice, no further examination of vegetation and flora is considered necessary.

2.4.5 FAUNA

There is no habitat for native fauna within the project footprint except for those species that are able to tolerate completely disturbed environments. During the site inspection, signs of extensive feeding by Butler's Corellas (*Cacatua pastinator butleri*) were observed in salt-affected claypans, where they were feeding on Guildford Grass bulbs. Butler's Corella is native to the north of Western Australia but has expanded its range southward and is a declared pest in the northern Wheatbelt.

Tracks and droppings of kangaroos were also observed around some claypans. Other species observed on site included Crested Pigeon, Pied Butcherbird, Australian Magpie. All of these were observed in isolated remnant trees, which will not be affected by the project.

2.5 GEOTECHNICAL INVESTIGATION

A geotechnical investigation is an essential component of the due diligence report for the investment into the establishment of the solar farm to ensure that the land is suitable for the purpose.

Douglas Partners Pty Ltd (ABN 75 053 980 117) has responded to a brief to provide information on the subsurface conditions across the site including providing comments on;

- Ground conditions and its suitability (depth to top of rock, if encountered) for the proposed PV plant construction;
- Recommendations on site preparation, excavation conditions, compaction control, earthworks and remediation, so as to allow the proposed development;
- Foundation design parameters for the proposed piling foundation system;
- Assess the soil aggressivity (corrosivity) to concrete and steel in accordance with AS2159.2009; and
- The depth to groundwater, if encountered.

The following text provides some excerpts from the Douglas Partners report. **Attachment F** contains a copy of the full report prepared by Douglas Partners Pty Ltd. The full report contains the test pit (TP) logs and the location of each test pit as mentioned below.

The investigation included the excavation of fifteen test pits using a 12 tonne backhoe equipped with a 600 mm toothed bucket, and laboratory testing of selected samples. The details of the field work are presented in this report, together with comments and recommendations on the items listed above.

The Perenjori 1:250 000 Geological Series sheet SH50-6, indicates that shallow sub surface conditions at the site consist of colluvium comprising deposits of aeolian origin and consisting of sand, clay, silt and laterite, overlying shale, sandstone and conglomeratic rock. The rock is shown outcropping at the western corner of the proposed development area.

2.5.1 SUMMARY OF GROUND CONDITIONS

Detailed logs of the ground conditions and results of the field testing are presented in **Appendix F**.

The subsurface ground conditions can be summarised as follows:

- **Topsoil** – dark red-brown and grey-brown, fine to medium grained silty sandy topsoil, with some silt and a trace of rootlets, approximately between 0.05 m and 0.1 m in thickness at all test pit locations.
- **Sand** – generally medium dense to dense, orange-brown, fine to medium grained sand, with a trace of silt at TP10 and TP12 to TP15, to depths of between 0.4 m and 2.8 m.
- **Silty Sand** – generally medium dense to very dense, red-brown, yellow brown and green, fine to medium grained silty sand, with a trace of clay, from surface at TP01 to TP05, TP07 to TP09 and TP11 and underlying the sand at TP12, to depths of between 0.2 m and a maximum test pits termination depth of 3.0 m.
- **Clayey Sand and Sandy Clay** – generally medium dense and stiff to hard, red-brown, yellow-brown and green, fine to medium grained clayey sand and medium to high plasticity sandy clay, from surface at TP06 and underlying the sand and silty sand at TP01, TP04, TP10, TP07 to TP11 and TP13 to TP15, to a maximum test pits termination depth of 3.0 m. Pockets of calcite were recorded within this material at TP02, TP04, TP06, TP07 and TP10.
- **Sandstone** – highly weathered, low strength, yellow-brown, medium grained sandstone, below the sandy clay at TP09, TP11, TP14 and TP15. The sandstone at TP14 was recorded as calcareous. This material generally resulted in excavation refusal, when using a 12 tonne backhoe, equipped with a 600 mm toothed bucket.

2.5.2 SITE SUITABILITY

The investigation indicates that the site is generally underlain by a profile consisting of silty sand and sand, overlying sandy clay and clayey sand, which in turn overlies sandstone (and silty sand at particular locations).

From a geotechnical standpoint, the land is physically capable of development for the proposed PV plant, provided that the provisions outlined in the subsequent subsections of the report are taken into consideration, and recommendations are implemented.

2.5.3 SITE PREPARATION AND COMPACTION

All deleterious material at ground surface, including topsoil and vegetation should be stripped from the proposed PV plant structures footprints. Topsoil could be re-used for landscaping purposes only.

Topsoil approximately 0.05 m and 0.1 m in thickness was recorded at all test pit locations. This material should be removed prior to construction. Subject to required environmental criteria, all such topsoil should be able to be reused for landscaping works.

Following clearing operations, the natural subgrade should be assessed by a geotechnical engineer, to determine whether any topsoil, vegetation or roots remain at the original surface level. Any such materials will require removal. Once this has been assessed, it is recommended that the exposed subgrade be proof rolled using a (minimum of 8 tonne) smooth drum roller. Any areas that show signs of excessive deformation during compaction should be continually compacted until deformation ceases or, alternatively, the poor quality material should be excavated and replaced with suitable structural filling compacted to achieve a dry density ratio of not less than 95% relative to modified compaction. Care should be taken not to operate heavy plant immediately adjacent to existing buildings and services.

Compaction control should be carried out using a nuclear surface moisture-density gauge, in accordance with AS1289.5.8.1.

2.5.4 EXCAVATION CONDITIONS AND GROUNDWATER

Any excavations, if required, are likely to be undertaken through medium dense to very dense and stiff to hard soils and low strength rock. Excavation of the above soils and low strength rock, should be readily achieved using heavy earthmoving equipment (i.e. 20 tonne excavator or heavier). However, given the possibility of stronger rock (i.e. medium strength or stronger rock) being present at shallow depths, the need for tynes, hydraulic hammer or rock header fitted on excavators cannot be precluded at this stage for shallow excavations. In this instance, excavation rates are likely to be slow.

Perched groundwater was recorded at one location, possibly perched on the sandstone bedrock, at a depth of 2.5 m below surface level, during the investigation. Therefore, it is anticipated that groundwater will not significantly affect any excavations shallower than 2.5 m. However, high level seepage may occur after prolonged rainfall, although the effects on excavations are likely to be minor.

It is recommended that groundwater levels at the locations of the proposed excavations be assessed shortly before construction (for instance by excavating test pits), in order to assess the requirement of groundwater management, based on the proposed excavation depths.

2.5.5 SOIL AGGRESSIVITY

Results of the testing performed on four soil samples for pH, chloride and sulphate ion concentration were compared with the exposure classifications in AS 2159 – 2009. The results indicate a nonaggressive classification for soils above groundwater in TP04, TP06, TP10 and TP12.

3 DRAINAGE MANAGEMENT PLAN

A Drainage Management Plan has been prepared by hyd2o in response to a request from the Shire of Three Springs. A full copy of the report is attached in **Appendix I**.

The following sub-sections contain extracts and a summary of parts of the report.

3.1 PURPOSE OF STUDY

A Drainage Management plan has been prepared to demonstrate the compliance of the site with the following of Shire of Three Springs requirements:

In relation to nutrient run-off

- ☐ shall ensure that the development proposed will not result in any net export of nutrients from the land to any wetland, watercourse or underground aquifer;
- ☐ may require no further clearing of vegetation;
- ☐ shall prohibit stormwater from draining directly into existing water bodies or watercourses; and
- ☐ may require all stormwater to be disposed of on-site.

The report provides details of the sites predevelopment surface water characteristics, post development surface water conditions, and stormwater management including nutrient runoff. Findings are presented based on a review of available published information, site plans, and recent site survey including detailed contours and up-to-date aerial photography derived from a drone survey (completed by HTD - Hille, Thompson & Delfos surveyors and planners in August 2017).

3.2 DRAINAGE MANAGEMENT

The Shire of Three Springs stormwater management requirements for the development as proposed are addressed below. It should be noted that the requirements to be addressed are in the context of nutrient runoff.

With respect to post development flow within the site, it is important to note all solar arrays are located above ground level enabling diffuse overland flow to continue as per existing predevelopment conditions, and all solar panel arrays are all located outside playa areas.

☐ Shall ensure that the development proposed will not result in any net export of nutrients from the land to any wetland, watercourse or underground aquifer

The proposed land use of a solar farm will not result in any application of nutrients to the site, hence there will be no increase in the export of nutrients from the site. The land has historically been used for the purpose of farming, a land use which may typically result in nutrient runoff from a site. A change in land use to a solar farm may be beneficial in reducing the nutrient runoff from the site as nutrient application will be reduced. Management of any wastewater generated from the security cabin or administration buildings will be via septic tanks.

☐ *May require no further clearing of vegetation*

The site development proponents have committed to retaining all remnant vegetation (Figure 4). In addition, landscaping is proposed around the perimeter of the site, with a further 4.6ha landscaped area located near the centre.

☐ *Shall prohibit stormwater from draining directly into existing water bodies or watercourses;*

The site will generate minimal additional runoff as a result of the change in landuse. The solar panels will be a standard array design, raised from the ground. Rainfall which falls on the solar panels will runoff to the ground, and be conveyed overland across the catchment as per pre-development conditions.

It should also be noted that as rain is falling directly on to the panels before falling to the ground, some of the rainfall energy will dissipated before hitting the ground, potentially resulting in a small reduction in site erosion.

Runoff from hardstand areas will create minimal modification to the pre-development surface water hydrology of the site as the hardstand areas represent a very small percentage (1.5%) of the overall catchment.

Existing areas of native vegetation will be retained, and playas will remain outside of the development area with no modifications.

As there will be minimal modification to the pre-development surface water hydrology of the site, and no nutrient application to the site, it is not deemed necessary to prevent stormwater from the site draining directly into water bodies and watercourses.

The principle of maintained existing predevelopment hydrological conditions is considered more appropriate for the site and has been applied.

☐ *May require all stormwater to be disposed of on-site.*

As the site is part of a greater catchment that includes runoff from upstream catchments to the site during major events, maintaining and disposing of all stormwater on site is not considered feasible.

As discussed above the principle of maintained existing predevelopment hydrological conditions post development is considered more appropriate for the site and has been applied.

3.3 CONCLUSION

The site will consist of an array of raised solar panels that will allow the conveyance of overland diffuse flow within the site consistent with predevelopment conditions. Therefore, no detrimental impact to existing drainage patterns will occur as a result of the proposed land use activity at the site, and no increase in net nutrient export will occur from the site as a result of the proposed land use activities.

Drainage management will therefore be in compliance with the requirements the Shire of Three Springs as outlined in this report, and will have no detriment to the surrounding and downstream environments or existing drainage patterns.

Figure 4 provides an extract from the hydr₂o report showing the Post Development Plan.

FIGURE 4 – POST DEVELOPMENT DRAINAGE



Date: 30/08/2017 Job No. H17033 Av1

4 PROPOSAL

4.1 CONCEPT DESCRIPTION

The whole concept of the proposal envisages a fully operational solar energy farm to be interconnected with the State's electricity grid. The development may occur in 2 stages of 50MW each with an ultimate capacity of 100MW.

The proposal has been the subject of a Detailed Enquiry Assessment by Western Power to ensure that connection to the grid is acceptable, however as this report assessed a different location of the facility, the report has not been included in this submission.

4.2 BUILT FORM

Due to the static nature of solar farms there will be minimal development but include;

- photovoltaic panels,
- lightning poles,
- transformer sites including inverters, switch yards and underground cabling,
- administration components including the computers, monitoring equipment, a small carpark and ablutions, (near the main switchyard in the north-east corner of the site),
- a security cabin off Morawa-Three Springs Road, with a small carpark and ablutions,
- perimeter landscaping and with a larger landscaped area south of the switchyard, and,
- a 2-metre perimeter security fence with security gates to Morawa-Three Springs Road, to provide for patrols and electronic surveillance.

Nearly all of the management functions can be carried out remotely. Much of this detail may alter slightly on construction, however the development will be contained in the area shown in **Attachments A and H** with the detail drawings and plans shown in **Attachment G**.

4.3 EMPLOYEES

Due to the nature of the remote monitoring of the plant there will be minimal employment necessary to run the plant, however there will need to be varying numbers of contractors to clean the panels, maintain the infrastructure and make sure that vegetation around the infrastructure does not interfere with the production of power.

4.4 ACCESS TO INFRASTRUCTURE

Access to the site will be via two access points off Morawa-Three Springs Road, with access to the panel arrays via 4 metre access ways between each line of panels. The distance between panels is just over 8 metres where an access road is built, this allows for a swale on either side of the access way. The distance between rows is about 6 metres.

Remote access to systems will be designed into the management system – including monitoring and switching capabilities.

5 PLANNING CONSIDERATIONS

5.1 STATE PLANNING

State Planning Policy No. 3.7 – Planning in Bushfire Prone Areas

Mapping by the Department of Fire and Emergency Services shows limited areas in the north and west of the project site as bushfire prone due to their location within 100m of roadside vegetation. (<https://maps.slip.wa.gov.au/landgate/bushfireprone2016/>) **Figure 5** shows the DFES mapping on the site.

State Planning Policy No. 3.7 is aimed at protecting human life and residences, and for this reason focusses on the siting and construction standards of habitable buildings. The only structure within the solar farm that could be considered to fall within this category is the control centre, which may include a building that serves as a storage and occasionally-occupied office with an associated toilet facility.

The revised layout plan for the solar farm (**Attachment A**) shows that the control centre building is located more than 100m from the road reserve and outside the bushfire-prone areas mapped by the DFES. No other part of the solar farm is affected by the provisions of SPP 3.7.

No further consideration of bushfire hazard is considered necessary.

FIGURE 5 – BUSHFIRE PRONE AREAS



Source: DFES, Planwest

State Planning Policy 2.5 – Rural Planning

The purpose of State Planning Policy 2.5 – Rural Planning is to protect and preserve WA's rural land assets due to the importance of their natural resource, food production, economic, landscape and environmental values and to ensure land uses are compatible.

The proposed solar farm complies with SPP 2.5 as it is considered compatible with surrounding rural land uses as it allows the continued use of the rural land under the solar panels for grazing and provides a sustainable energy output from the land.

Aboriginal Heritage Issues

The Department of Aboriginal Affairs (DAA) has confirmed that two registered Aboriginal sites are mapped over the project site (see **Attachment D**). These are both cultural/mythological sites associated with the Yarra Yarra Lakes that lie to the south of the project site. A printout from the DAA online Aboriginal sites database and the DAA's advice are attached in **Attachment E**.

The project site has been a working farm for many years and has been subject to clearing, ploughing, cropping and other ground disturbances during that time.

In accordance with the advice of the DAA, Three Springs Solar Pty Ltd will engage a specialist Aboriginal heritage consultant to examine the DAA database records and consult with representatives of the Aboriginal custodians of the site to reach agreement on access to the site for development of the solar farm. If necessary, an application for permission to disturb the sites under Section 18 of the Aboriginal Heritage Act 1972 will be submitted to the DAA prior to development.

5.2 PLANNING BULLETINS

Planning Bulletin 67 – Guidelines for Wind Farm Development

Currently there are no guidelines or a Planning Bulletin to guide development of solar energy farms. Planning Bulletin 67 provides guidelines for wind farms which could be considered similar in some respects. Both generally developed on rural land with some similar issues to be considered during the planning process. Some of the general planning principles can be applied to this development.

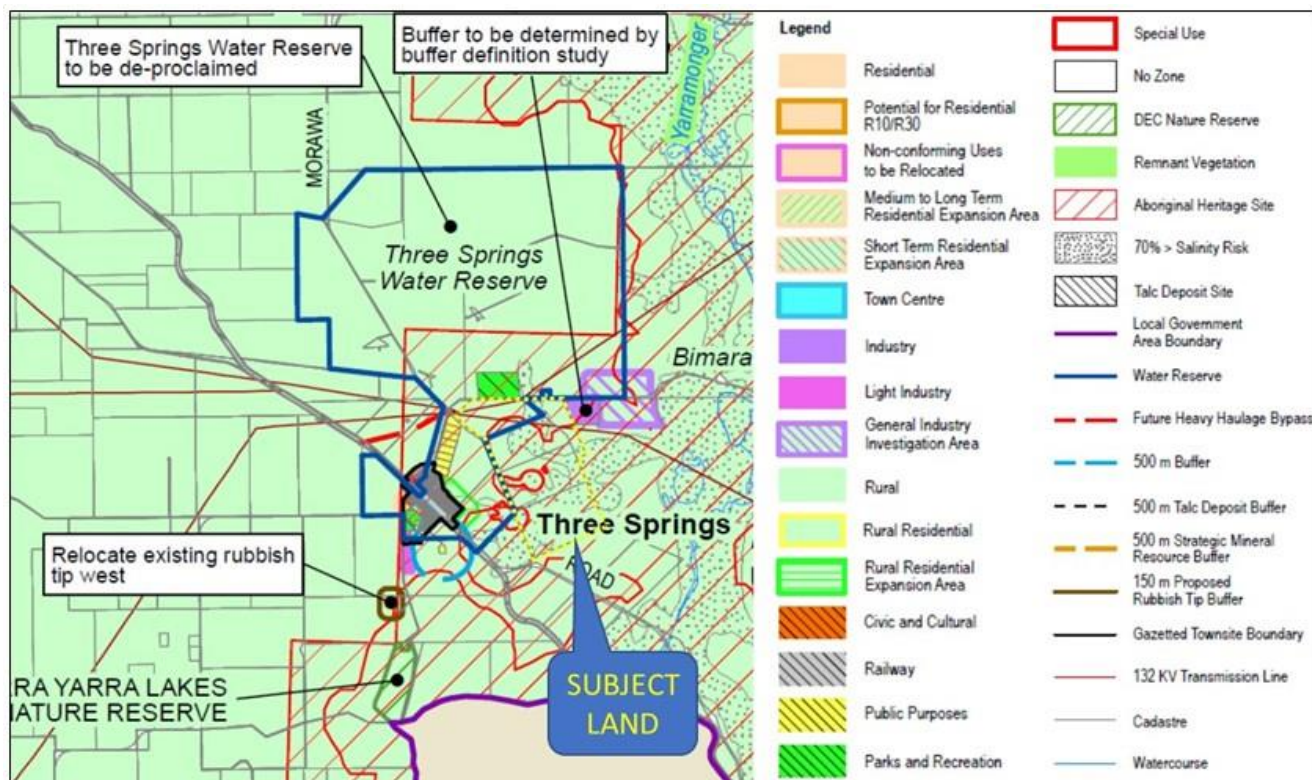
The Bulletin states that the State Sustainability Strategy reflects on the objective of ensuring land use and development are consistent with the efficient use of energy and minimisation of greenhouse gas emissions. It recognises that wind energy is a renewable energy technology, which fits closely with the ideals of the strategy. It is considered that solar energy would also fit within this strategy.

5.3 SHIRE OF THREE SPRINGS LOCAL PLANNING STRATEGY

The Council adopted a Local Planning Strategy for the Three Springs Townsite in January 2014 and for the district in February 2014.

Figure 6 below shows an enlargement of the Strategy Map in the District Strategy.

FIGURE 6 – EXISTING STRATEGY (COMPOSITION) EXTRACT



Source: Department of Planning, Rowe Group, Planwest

The Strategy incorporates reference to the Draft Mid-West Regional Planning and Infrastructure Framework (MWRPIF), released by the WAPC in November 2011. The report incorporates 17 local governments within the Mid-West region including the Shire of Three Springs.

The aim for this document is to be recognised as a regional strategy under State Planning Policy 1. This document also provides an update to the previous Mid-West Infrastructure Analysis dated November 2008. The objectives of the MWRPIF, amongst other factors, is to support the Mid-West Energy Strategy that looks to facilitate the delivery of regional energy infrastructure (including transmission and generation) to meet demand and support regional development. Potential renewable and alternative energy projects may be considered.

The outcome of the MWIP relevant to the current proposal includes support for diversified and enhanced minerals and energy industries.

The Townsite Strategy barely applies passed the townsite boundary thus not impacting this application.

5.4 SHIRE OF THREE SPRINGS LOCAL PLANNING SCHEME No 2

Local Planning Scheme No 2 was gazetted in January 2017. The Scheme is based on the model scheme text and includes some additional definitions – including a *renewable energy facility*.

5.4.1 EXISTING ZONING

The existing Scheme zones the subject land as 'Rural'. The land fronts the Perenjori-Three Springs Road that is designated as a 'Local distributor road'. **Figure 7** shows an extract from the existing Scheme map compiled from mapping made available. The subject land is contained within the red border.

FIGURE 7 – EXISTING SCHEME No 2 (COMPOSITION) EXTRACT



Source: Department of Planning, Planwest

The objectives for the 'Rural' zone are as follows;

- *To provide for the sustainable use of land for the agricultural industry and other uses complimentary to sustainable agricultural practices, which are compatible with the capability of the land and retain the rural character and amenity of the locality*

The objective for a 'Local distributor road' is as follows;

- *To set aside land required for a local distributor road being a road classified as a Local Distributor under the Western Australian Road Hierarchy.*

The following Table is an extract from Table 7 of the Scheme that provides for additional requirements that apply to land in the Scheme area.

There are no other zoning factors in the Scheme that would conflict with the current proposal.

No.	Description of Land	Requirement
5	Rural Zone	Additional Dwellings on Farms 1) Notwithstanding any other provisions in the Scheme, the Council may grant approval for one (1) additional dwelling in the Rural zone provided that: (a) the total number of dwellings on the lot (excluding any ancillary accommodation) will not exceed three (3); (b) the local government is satisfied that adequate provision can be made for the supply of domestic water and for the disposal of sewage from the additional dwelling/s; (c) the additional dwelling/s will not adversely affect the rural landscape or conflict with agricultural production on the subject lot or on adjoining land; and (d) the additional dwelling/s should generally be clustered in one location on the property with all relevant services shared. (e) The approval of more than one (1) single dwelling on any lot zoned Rural shall not be construed as support for the subdivision of the lot. Nutrient Run-off 2) In considering applications for development approval, the local government: (a) shall ensure that the development proposed will not result in any net export of nutrients from the land to any wetland, watercourse or underground aquifer; (b) may require no further clearing of vegetation; (c) shall prohibit stormwater from draining directly into existing water bodies or watercourses; and (d) may require all stormwater to be disposed of on-site.

If the Council requires, a stormwater management plan will be prepared to establish whether the development will impact the nutrient run-off.

5.4.2 USE CLASS PERMISSIBILITY

The use of a renewable energy facility is an 'A' use in a Rural zone.

An 'A' use in the Scheme means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions.

Under the provision of the Scheme a **renewable energy facility** means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or in connection with, the generation of energy by a renewable resource. It does not include solar panels or a wind turbine located on a lot with a single house where the energy produced only supplies that house or private rural use or anemometers.

6 DEVELOPMENT STANDARDS

6.1 SCHEME REQUIREMENTS

6.1.1 IMPACT

The development may be visible from various locations around the site however there will be no noise impact emanating from the development. Landscaping is minimal due to the need to avoid shade over the infrastructure, however two areas have been identified as areas to be landscaped. These include an area on the eastern boundary and a boundary planting that will help screen any visual impact that the facility may create.

6.1.2 SERVICES

The land is traversed by a water main that originates from the Three Springs townsite that travels across Lot M764 to the Morawa-Three Springs Road. There is no existing connection to the subject land, this line services a property located about 4.2 kilometres east of the subject land. Although it is likely that this facility could service the land it may not be necessary as the solar facility will be largely un-manned most of the time. Water supplies for ablutions will be provided by rain water tanks designed in accordance with the Council's requirements.

FIGURE 8 – EXISTING WATER SUPPLY



Source: Landgate Locate, Planwest

There are no sewerage services to the site. On site effluent systems will be used – designed in accordance with the Council's requirements.

6.1.3 AMENITY

The solar panels are black – to absorb the sun’s energy – and will not be impact the amenity of the landscape, along with the landscape screening it is unlikely that the facility will be seen.

6.1.4 BUILDING HEIGHTS

Building heights are not an issue as the infrastructure will be designed according to technical specifications necessary to perform tasks for each of the components. Details of panels and other infrastructure components are contained in **Attachments G**.

6.1.5 SETBACKS AND PARKING

The Scheme specifies setback requirements for development in a ‘Rural’ zones as Front / Street – 20m, Side – 10m and Rear – 20m.

The panels on the eastern edge of the solar array are setback at least 76m from the eastern boundary of Lot 50. The setback on the western end is about 25 and 40 metres from the lot boundary, and more than 20m from the northern boundary. The plan in **Attachment H** provides more setback dimensions as well as the building envelope (excluding landscaping and fencing).

A small parking area (12 bays) has been shown for the security cabin and the administration area, however as there will only be occasional maintenance contractors that will be traversing the site, it is unlikely that these facilities will be extensively used. Visitors are unlikely, and are not encouraged.

Notwithstanding the above, all car parking areas will be built, drained and maintained to Council standards.

6.1.6 LANDSCAPING

Landscape will be kept to a minimum immediately around the photovoltaic panels due to the potential for interference of the sun’s rays on the panels. However, as mentioned, landscaping will be provided along the boundary of the development to help screen the facility, with a larger landscaped area south of the switchyard. The details of planting can be made conditional to the Council’s satisfaction.

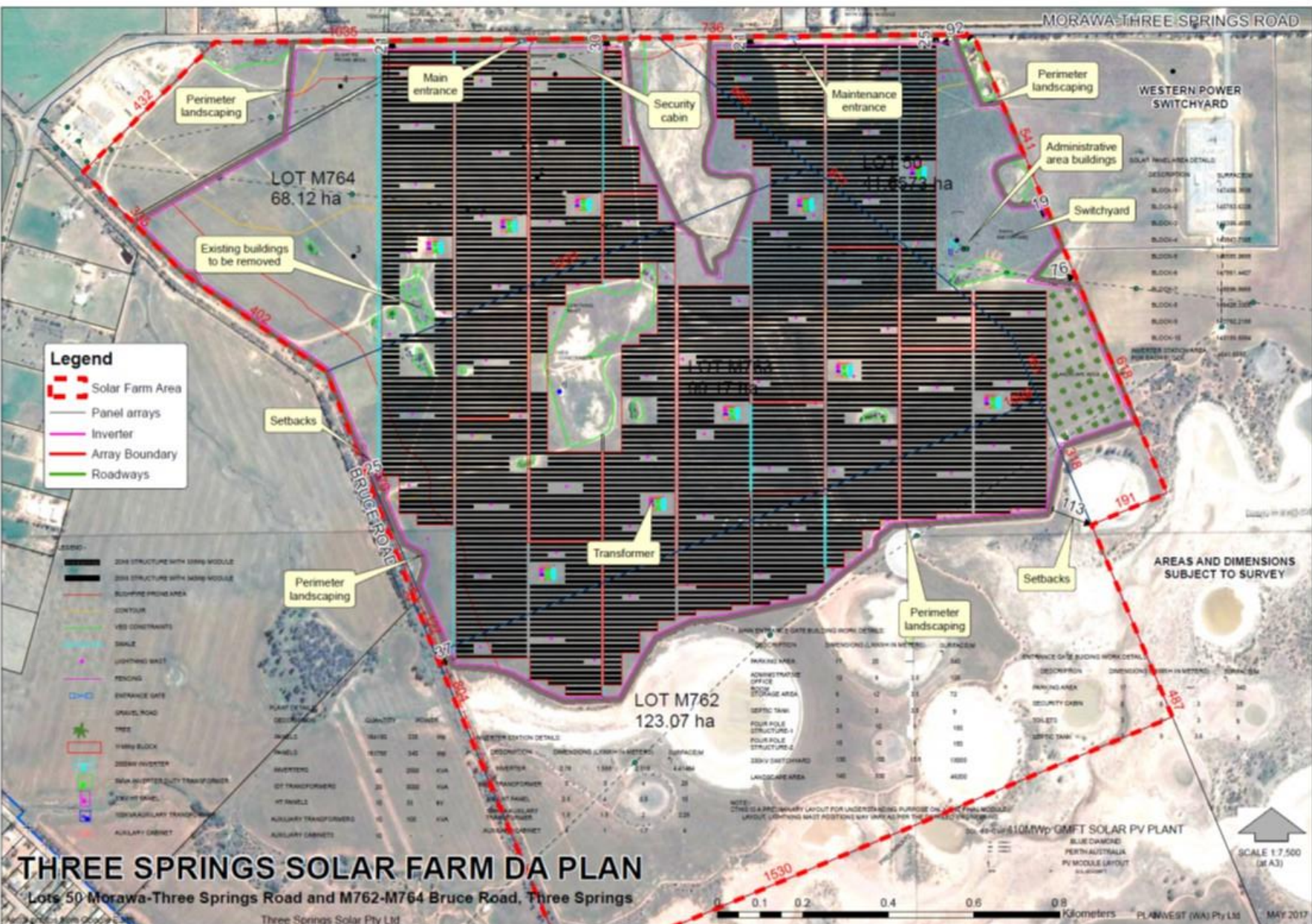
6.1.7 BUSH FIRE RISK

The whole site is part of an operating farm that has been previously cleared for cropping (other than the salt lakes) and is not considered to be a fire hazard. **Figure 3** provides detail of the Fire prone areas in which there will be no risk to human life or residences.

7 CONCLUSIONS

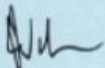
This proposal supports the Governments Renewable Energy Targets to achieve large-scale generation of 33,000 GWh by 2020.

The infrastructure will incorporate state of the art components built in accordance with best practice standards. The solar farm will be able to operate in harmony within the existing environment without impact on the farming or living areas in the vicinity.



87H Perth Batch N457068	 WESTERN AUSTRALIA	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">REGISTER NUMBER N/A</td> </tr> <tr> <td style="width: 50%;">DUPLICATE EDITION 1</td> <td style="width: 50%;">DATE DUPLICATE ISSUED 13/10/2016</td> </tr> </table>	REGISTER NUMBER N/A		DUPLICATE EDITION 1	DATE DUPLICATE ISSUED 13/10/2016
REGISTER NUMBER N/A						
DUPLICATE EDITION 1	DATE DUPLICATE ISSUED 13/10/2016					
	DUPLICATE CERTIFICATE OF TITLE UNDER THE TRANSFER OF LAND ACT 1893					
		VOLUME 1886 FOLIO 98				

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

THIS IS A MULTI-LOT TITLE

LAND DESCRIPTION:

LOT 50 ON DIAGRAM 7478
LOTS M 761, M 762, M 763 & M 764 ON PLAN 3086

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

THREE SPRINGS SOLAR PTY LTD OF PO BOX 498 SPIT JUNCTION NSW 2088
(T N457068) REGISTERED 12 OCTOBER 2016

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

1. EXCEPT AND RESERVING METALS, MINERALS, GEMS AND MINERAL OIL SPECIFIED IN TRANSFER T1449/1911, 8363/1924 AND 21/1910
2. C284936 EASEMENT TO MINISTER FOR WATER RESOURCES FOR THE PURPOSE OF EXERCISING CERTAIN PIPELINE RIGHTS AS SET OUT IN THE SAID TRANSFER. SEE INSTRUMENT C284936 REGISTERED 12.1.1982.
3. E117047 EASEMENT TO THE STATE ENERGY COMMISSION OF WESTERN AUSTRALIA FOR THE PURPOSE OF CONSTRUCTING, MAINTAINING AND USING ELECTRICITY EQUIPMENT IN, UPON AND ACROSS THE SAID PORTION OF THE WITHIN LAND AS SET OUT IN THE SAID TRANSFER. SEE INSTRUMENT E117047 AND SKETCH ON VOLUME 1886 FOLIO 98. REGISTERED 1.6.1989.
4. THE LAND THE SUBJECT OF THIS CERTIFICATE OF TITLE EXCLUDES ALL PORTIONS OF THE LOT DESCRIBED ABOVE EXCEPT THAT PORTION SHOWN IN THE SKETCH OF THE SUPERSEDED PAPER VERSION OF THIS TITLE. SEE VOLUME 1886 FOLIO 98. AS TO LOT M764 ON PLAN 3086 ONLY

Warning: A current search of the certificate of title held in electronic form should be obtained before dealing on this land.
Lot as described in the land description may be a lot or location.

-----END OF DUPLICATE CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: D7478,P3086.
PREVIOUS TITLE: 1752-792.



END OF PAGE 1 - CONTINUED OVER



**Environmental Protection Authority**

Mr Prakash Seth
Director
Three Springs Solar Pty Ltd
A-10 112-124 Cowles Road
MOSMAN NSW 2088

Your Ref:
Our Ref: CMS16264
Enquiries: Leanne Thompson, 6145 0800
Email: Leanne.Thompson@epa.wa.gov.au

Dear Mr Seth

**NOTICE UNDER SECTION 39A(3)
*Environmental Protection Act 1986***

PROPOSAL: Three Springs - Solar Farm
LOCATION: Bruce Road Three Springs
PROPOSER: Three Springs Solar Pty Ltd
DECISION: Referral Examined, Preliminary Investigations and Inquiries Conducted. Proposal Not to be Assessed Under Part IV of EP Act. No Advice Given. (Appealable)

The Environmental Protection Authority (EPA) understands that you wish to undertake the above proposal which has been referred to the EPA for consideration of its potential environmental impact.

This proposal raises a number of environmental issues. However, the overall environmental impact of the proposal is not so significant as to require assessment by the EPA, and the subsequent setting of formal conditions by the Minister for Environment under Part IV of the *Environmental Protection Act 1986*. Accordingly, the EPA has determined not to assess this proposal.

Nevertheless, the EPA expects that the proposal will be implemented in an environmentally responsible way.

The EPA's decision to not assess the proposal is open to appeal. There is a 14-day period, closing 31 October 2016, during which, on payment of the appeal fee, an appellant may ask the Minister to consider directing the EPA to reconsider this decision or conduct a formal assessment.

Level 8, The Atrium, 168 St Georges Terrace, Perth, Western Australia 6000
Telephone 08 6145 0800 Facsimile 08 6145 0895 Email info@epa.wa.gov.au

Locked Bag 10, East Perth WA 6892

www.epa.wa.gov.au

Information on the outcome of the appeals process is available through the Appeals Convenor's website, www.appealsconvenor.wa.gov.au, or by telephoning 6467 5190 after the closing date of appeals.

Yours sincerely



Anthony Sutton
Director
Assessment and Compliance Division

Delegate of the Chairman of the Environmental Protection Authority
Under Notice of Delegation No. 33 published 17 December 2013

17 October 2016



Government of Western Australia
Department of Aboriginal Affairs

ENQUIRIES: Heritage Enquiries- Ph 6551 8000
OUR REF: 2017/0048-01

Mr Phil Bayley
Bayley Environmental Services

via Email: bayley@iinet.net.au

Dear Mr Bayley

ABORIGINAL HERITAGE INQUIRY

Thank you for your email dated 14 February 2017 regarding DAA 22432 (Bimara) and DAA 24382 (Yarra Yarra Lakes).

A review of the Register of Places and Objects as well as the Department of Aboriginal Affairs (DAA) Aboriginal Heritage Database confirms that the proposed work is within the boundaries of DAA 22432 (Bimara) and DAA 24382 (Yarra Yarra Lakes).

DAA understands that the proposed work will involve ground disturbance within the boundaries of DAA 22432 (Bimara) and DAA 24382 (Yarra Yarra Lakes) which will require an approval under the *Aboriginal Heritage Act 1972* (AHA). However DAA suggests that you contact the Yamatji Marpa Aboriginal Corporation (YMAC), the Native Title Claimants and the informants of the Aboriginal sites who may be able to provide advice to you with regards to whether the proposed works will have any impact to the significance to DAA 22432 (Bimara) and DAA 24382 (Yarra Yarra Lakes) which may result in no approvals under the *Aboriginal Heritage Act 1972* (AHA) being required.

A list of informants can be obtained from DAA by contacting Heritage Enquiries on 6551 8000 or email heritageenquiries@daa.wa.gov.au.

DAA encourages proponents to refer to the State's Aboriginal Heritage Due Diligence Guidelines (Guidelines) which can be found on the DAA website at the following link:

<http://www.daa.wa.gov.au/heritage/land-use/>

The Guidelines allow proponents to undertake their own risk assessment regarding the proposal's potential impact on Aboriginal heritage.

If you have any further queries please contact the Department on 6551 8000.

Yours sincerely



Tanya Butler

DIRECTOR HERITAGE OPERATIONS

1 March 2017



Search Criteria

2 Registered Aboriginal Sites in Coordinates search area; 381177.00mE, 6734202.00mN z50 (MGA94) : 381956.00mE, 6734211.00mN z50 (MGA94) : 381975.00mE, 6734019.00mN z50 (MGA94) : 381998.00mE, 6733958.00mN z50 (MGA94) : 382086.00mE, 6733776.00mN z50 (MGA94) : 382149.00mE, 6733667.00mN z50 (MGA94) : 382172.00mE, 6733661.00mN z50 (MGA94) : 382214.00mE, 6733765.00mN z50 (MGA94) : 382253.00mE, 6733859.00mN z50 (MGA94) : 382151.00mE, 6734214.00mN z50 (MGA94) : 382723.00mE, 6734219.00mN z50 (MGA94) : 382788.00mE, 6734056.00mN z50 (MGA94) : 382834.00mE, 6734061.00mN z50 (MGA94) : 383150.00mE, 6733313.00mN z50 (MGA94) : 382979.00mE, 6733255.00mN z50 (MGA94) : 382943.00mE, 6733096.00mN z50 (MGA94) : 382578.00mE, 6733068.00mN z50 (MGA94) : 382420.00mE, 6732921.00mN z50 (MGA94) : 382399.00mE, 6732900.00mN z50 (MGA94) : 382110.00mE, 6732845.00mN z50 (MGA94) : 382029.00mE, 6732808.00mN z50 (MGA94) : 381997.00mE, 6732759.00mN z50 (MGA94) : 381944.00mE, 6732663.00mN z50 (MGA94) : 381812.00mE, 6732658.00mN z50 (MGA94) : 381661.00mE, 6732734.00mN z50 (MGA94) : 381552.00mE, 6732740.00mN z50 (MGA94) : 381328.00mE, 6733259.00mN z50 (MGA94) : 381255.00mE, 6733432.00mN z50 (MGA94) : 380923.00mE, 6733660.00mN z50 (MGA94) : 380803.00mE, 6733781.00mN z50 (MGA94) : 381155.00mE, 6733981.00mN z50 (MGA94) : 381177.00mE, 6734202.00mN z50 (MGA94)

Disclaimer

The *Aboriginal Heritage Act 1972* preserves all Aboriginal sites in Western Australia whether or not they are registered. Aboriginal sites exist that are not recorded on the Register of Aboriginal Sites, and some registered sites may no longer exist.

The information provided is made available in good faith and is predominately based on the information provided to the Department of Aboriginal Affairs by third parties. The information is provided solely on the basis that readers will be responsible for making their own assessment as to the accuracy of the information. If you find any errors or omissions in our records, including our maps, it would be appreciated if you email the details to the Department at heritageenquiries@daa.wa.gov.au and we will make every effort to rectify it as soon as possible.



Copyright

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Coordinate Accuracy

Accuracy is shown as a code in brackets following the coordinates. Map coordinates (Latitude/Longitude and Easting/Northing) are based on the GDA 94 Datum. The Easting/Northing map grid can be across one or more zones. The zone is indicated for each Easting on the map, i.e. '500000mE:Z50' means Easting=500000, Zone=50.

Terminology (NB that some terminology has varied over the life of the legislation)

Place ID/Site ID: This is a unique ID assigned by the Department of Aboriginal Affairs to the place

Status:

- o **Registered Site:** The place has been assessed as meeting Section 5 of the *Aboriginal Heritage Act 1972*
- o **Other Heritage Place which includes:**
 - **Stored Data / Not a Site:** The place has been assessed as not meeting Section 5 of the *Aboriginal Heritage Act 1972*
 - **Lodged:** Information has been received in relation to the place, but an assessment has not been completed at this stage to determine if it meets Section 5 of the *Aboriginal Heritage Act 1972*

Status Reason: e.g. Exclusion - Relates to a portion of an Aboriginal site or heritage place as assessed by the Aboriginal Cultural Material Committee (ACMC). e.g. such as the land subject to a section 18 notice.

Origin Place ID: Used in conjunction with Status Reason to indicate which Registered Site this Place originates from.

Access and Restrictions:

- o **File Restricted = No:** Availability of information (other than boundary) that the Department of Aboriginal Affairs holds in relation to the place is not restricted in any way.
- o **File Restricted = Yes:** Some of the information that the Department of Aboriginal Affairs holds in relation to the place is restricted if it is considered culturally sensitive. This information will only be made available if the Department of Aboriginal Affairs receives written approval from the informants who provided the information. Download the [Request to Access Restricted Information](#) letter and form.
- o **Boundary Restricted = No:** place location is shown as accurately as the information lodged with the Registrar allows.
- o **Boundary Restricted = Yes:** To preserve confidentiality the exact location and extent of the place is not displayed on the map. However, the shaded region (generally with an area of at least 4km²) provides a general indication of where the place is located. If you are a landowner and wish to find out more about the exact location of the place, please contact DAA.
- o **Restrictions:**
 - **No Restrictions:** Anyone can view the information.
 - **Male Access Only:** Only males can view restricted information.
 - **Female Access Only:** Only females can view restricted information

Legacy ID: This is the former unique number that the former Department of Aboriginal Sites assigned to the place. This has been replaced by the Place ID / Site ID.



Aboriginal Heritage Inquiry System

Aboriginal Sites Database

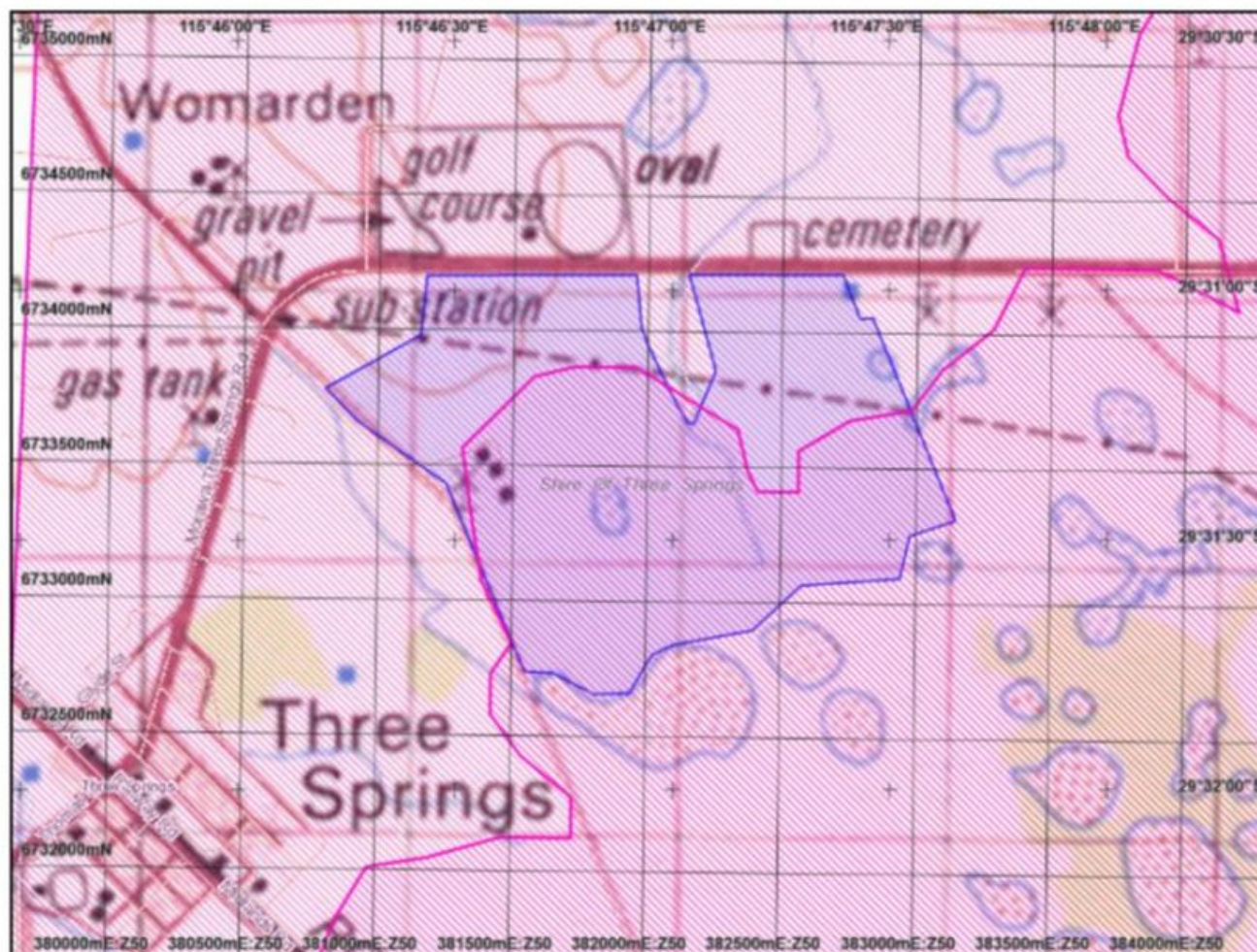
List of Registered Aboriginal Sites with Map

Site ID	Site Name	File Restricted	Boundary Restricted	Restrictions	Status	Status Reason	Origin Place ID	Site Type	Knowledge Holders	Coordinates	Legacy ID
22432	Bimara	No	No	No Gender Restrictions	Registered Site			Natural Feature	*Registered Knowledge Holder names available from DAA	385058mE 6731973mN Zone 50 [Reliable]	
24382	Yarra Yarra Lakes	Yes	Yes	No Gender Restrictions	Registered Site			Mythological, Natural Feature	*Registered Knowledge Holder names available from DAA	Not available when location is restricted	



Aboriginal Heritage Inquiry System

Aboriginal Sites Database



Legend

Selected Heritage Sites

- Registered Sites
- Aboriginal Community Occupied
- Aboriginal Community Unoccupied
- Town
- Search Area

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Geothermal Application, Geothermal Title, Mining Tenement, Petroleum Application, Petroleum Title boundary data copyright © the State of Western Australia (DMP) (2017.2)

For further important information on using this information please see the Department of Aboriginal Affairs' Terms of Use statement at <http://www.daa.wa.gov.au/Terms-Of-Use/>



Minutes of the Mid-West/Wheatbelt Joint Development Assessment Panel

Meeting Date and Time: 30 November 2017; 10am
Meeting Number: MWWJDAP/21
Meeting Venue: Department of Planning, Lands and Heritage
140 William Street,
Perth

Attendance

DAP Members

Mr Paul Kotsoglo (Presiding Member)
Mr Vernon Butterly (Deputy Presiding Member)
Mr Jason Hick (Specialist Member) – *via teleconference*
Cr Chris Connaughton (Local Government Member, Shire of Three Springs) – *via teleconference*
Cr Richard Thorpe (Local Government Member, Shire of Three Springs) – *via teleconference*

Officers in attendance

Mr Nathan Stewart (Shire of Three Springs) – *via teleconference*
Ms Sylvia Yandle (Shire of Three Springs) – *via teleconference*

Minute Secretary

Mr Phil Goodwin (Department of Planning, Lands and Heritage)

Applicant and Submitters

Mr Paul Bashall (Three Springs Solar Pty Ltd)

Members of the Public / Media

Nil

1. Declaration of Opening

The Presiding Member, Mr Paul Kotsoglo declared the meeting open at 10am on 30 November 2017 and acknowledged the past and present traditional owners and custodians of the land on which the meeting was being held.

The Presiding Member announced the meeting would be run in accordance with the DAP Standing Orders 2017 under the *Planning and Development (Development Assessment Panels) Regulations 2011*.



2. Apologies

Nil

3. Members on Leave of Absence

Nil

4. Noting of Minutes

Minutes of the Mid-West/Wheatbelt JDAP meeting no.20 held on 12 October 2017 were noted by DAP members.

5. Declaration of Due Consideration

All members declared that they had duly considered the documents.

6. Disclosure of Interests

Nil

7. Deputations and Presentations

7.1 Mr Nathan Stewart (Shire of Three Springs) answered questions from the panel.

7.2 Mr Paul Bashall (Three Springs Solar Pty Ltd) answered questions from the panel.

8. Form 1 – Responsible Authority Reports – DAP Application

8.1 Property Location:	Lots M761, M762, M763 and M764 on Plan 3086
Application Details:	Photovoltaic Solar Farm
Applicant:	Mr Paul Bashall, Planwest (WA) Pty Ltd
Owner:	Three Springs Solar Pty Ltd
Responsible Authority:	Shire of Three Springs
DAP File No:	DAP/17/01181

REPORT RECOMMENDATION

Moved by: Mr Vernon Butterly

Seconded by: Cr Richard Thorpe

That the Mid-West / Wheatbelt Joint Development Assessment Panel resolves to:

1. **Approve** DAP Application reference DAP/17/01181 and accompanying plans (Attachment 1) in accordance with Clause 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the provisions of the Part 3, 4, 6 and Schedule 2 of the Shire of Three Springs Local Planning Scheme No. 2, subject to the following conditions as follows:

Conditions

1. This decision constitutes planning approval only and is valid for a period of two years from the date of approval. If the subject development is not



substantially commenced within the two year period, the approval shall lapse and be of no further effect.

2. Prior to the issue of a building permit the Applicant is to provide an updated site plan for the approval of the local government which demonstrates the following:
 - a. a new access arrangement to Perenjori-Three Springs Road which is outside the 700m extent of the road verge containing Declared Rare Flora;
 - b. the location of the Water Main Easement within Lot M764; and
 - c. No development is to be shown within the Water Main Easement or so as to impede access to the Water Main Easement (i.e. boundary fencing) to the satisfaction of the local government.
3. The development shall be undertaken in accordance with the stamped approved plans, including any amendments and additional plans and information arising from the approval conditions.
4. Prior to the commencement of development a Landscape Plan shall be submitted to the local government for approval detailing landscaping and fencing to be provided along the perimeter of the site.
5. Prior to the commencement of the use the landowner must implement the landscaping shown on the approved landscape plan. The landowner must thereafter maintain the landscaping to the satisfaction of the local government.
6. A Construction Management Plan shall be submitted by the landowner to the local government for approval and approved prior to commencement of works. The Construction Management Plan should address noise, traffic and vehicle movements and parking, storage of materials, dust or any other matters considered relevant by the local government.
7. The development shall be completed in accordance with the approved Construction Management Plan to the satisfaction of the local government.
8. A Stormwater Management Plan is to be submitted by the landowner to the local government for approval and approved prior to the commencement of works.
9. Prior to the commencement of use the recommendations of the Drainage Management Plan shall be implemented to the satisfaction of the local government.
10. The design and location of on-site effluent systems is to be in accordance with Council requirements and any requirements of Local Planning Scheme No. 2.
11. Prior to the commencement of the use the 12 car parking bays shall be constructed and marked out in accordance with Council requirements.
12. Prior to the issue of a building permit the Applicant is to submit for the approval of the local government a Light Reflection and Emissions Management Plan. The Light Reflection and Emissions Management Plan



shall demonstrate how the proposed solar panels and lighting will not cause adverse off-site visual impacts to the surrounding properties and locality to the satisfaction of the local government.

13. The development shall be completed in accordance with the approved Light Reflection and Emissions Management Plan to the satisfaction of the local government.
14. The Applicant is required to give at least 3 months notice to the local government if the proposed development is to cease operations and all solar panels and ancillary structures and infrastructure must be decommissioned and removed within two years of giving this notice, unless the local government agrees otherwise.

Advice Notes

1. The Applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the local government and be approved before any work requiring a building permit can commence on site.
2. The Applicant should be made aware that the proposed works are near an area of high risk. It is recommended that persons planning to build or undertake works in high risk areas near transmission or communication assets (including those listed above) act in a safe manner at all times and in accordance with all applicable legal and safety requirements (including the 'duty of care' under the laws of negligence, Worksafe requirements and guidelines, Australian Standards and Western Power policies and procedures).
3. As there are Aboriginal sites within the proposed solar energy facility, the Applicant is advised that they may have to submit a Section 18 under the *Aboriginal Heritage Act 1972*.
4. All people working and visiting the development are to have access to a sufficient supply of potable water that is of the quality specified under the *Australian Drinking Water Quality Guidelines 2004*.
5. The Applicant is advised that approval from the Department of Health is required for any on-site waste water treatment processes.
6. No work should be undertaken within the Perenjori-Three Springs road reserve between the Declared Rare Flora markers (approximately from the corner of Morawa-Three Springs Road and extending 700m east along Perenjori-Three Springs Road), including the installation of access points to the subject site.
7. If operations are proposed to cease, the landowner shall rehabilitate the site to the satisfaction of the local government to ensure that land can be used for rural purposes.



AMENDING MOTION

Moved by: Cr Chris Connaughton

Seconded by: Mr Jason Hick

(i) To amend Condition 12 to read as follows:

*Prior to the issue of a building permit the Applicant is to submit for the approval of the local government a Light Reflection and Emissions Management Plan **and a Visual Impact Assessment as per the Western Australian Planning Commission guidelines.** The Light Reflection and Emissions Management Plan shall demonstrate how the proposed solar panels and lighting will not cause adverse off-site visual impacts to the surrounding properties and locality to the satisfaction of the local government.*

REASON: To provide clarity to all parties in the determination of the application.

(ii) To include a new Advice Note to read as follows:

The development sites lots should be amalgamated prior to use.

REASON: Given the access to the land and the facilities including car parking for services which would be provided the whole development, and components of the development traverses boundaries, the JDAP resolved to apply the advice note to ensure appropriate notification is provided to all parties of the requirement.

(iii) To include a new Advice Note to read as follows:

The applicant is advised the Storm Water Management Plan should demonstrate that adequate flood protection from a 1 in 100 year ARI event is in place and that the concentration of run off generated by the solar panels can be appropriately managed.

REASON: The advice note was applied to ensure the storm water management plan addresses key components identified by the JDAP as essential components of the storm water and its nature, which were regarded to be essential for any such plans.

The Amending Motion was put and CARRIED UNANIMOUSLY.

REPORT RECOMMENDATION (AS AMENDED)

That the Mid-West / Wheatbelt Joint Development Assessment Panel resolves to:

1. **Approve** DAP Application reference DAP/17/01181 and accompanying plans (Attachment 1) in accordance with Clause 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the provisions of the Part 3, 4, 6 and Schedule 2 of the Shire of Three Springs Local Planning Scheme No. 2, subject to the following conditions as follows:



Conditions

1. This decision constitutes planning approval only and is valid for a period of two years from the date of approval. If the subject development is not substantially commenced within the two year period, the approval shall lapse and be of no further effect.
2. Prior to the issue of a building permit the Applicant is to provide an updated site plan for the approval of the local government which demonstrates the following:
 - a. a new access arrangement to Perenjori-Three Springs Road which is outside the 700m extent of the road verge containing Declared Rare Flora;
 - b. the location of the Water Main Easement within Lot M764; and
 - c. No development is to be shown within the Water Main Easement or so as to impede access to the Water Main Easement (i.e. boundary fencing) to the satisfaction of the local government.
3. The development shall be undertaken in accordance with the stamped approved plans, including any amendments and additional plans and information arising from the approval conditions.
4. Prior to the commencement of development a Landscape Plan shall be submitted to the local government for approval detailing landscaping and fencing to be provided along the perimeter of the site.
5. Prior to the commencement of the use the landowner must implement the landscaping shown on the approved landscape plan. The landowner must thereafter maintain the landscaping to the satisfaction of the local government.
6. A Construction Management Plan shall be submitted by the landowner to the local government for approval and approved prior to commencement of works. The Construction Management Plan should address noise, traffic and vehicle movements and parking, storage of materials, dust or any other matters considered relevant by the local government.
7. The development shall be completed in accordance with the approved Construction Management Plan to the satisfaction of the local government.
8. A Stormwater Management Plan is to be submitted by the landowner to the local government for approval and approved prior to the commencement of works.
9. Prior to the commencement of use the recommendations of the Drainage Management Plan shall be implemented to the satisfaction of the local government.
10. The design and location of on-site effluent systems is to be in accordance with Council requirements and any requirements of Local Planning Scheme No. 2.
11. Prior to the commencement of the use the 12 car parking bays shall be



constructed and marked out in accordance with Council requirements.

12. Prior to the issue of a building permit the Applicant is to submit for the approval of the local government a Light Reflection and Emissions Management Plan and a Visual Impact Assessment as per the Western Australian Planning Commission guidelines. The Light Reflection and Emissions Management Plan shall demonstrate how the proposed solar panels and lighting will not cause adverse off-site visual impacts to the surrounding properties and locality to the satisfaction of the local government.
13. The development shall be completed in accordance with the approved Light Reflection and Emissions Management Plan to the satisfaction of the local government.
14. The Applicant is required to give at least 3 months notice to the local government if the proposed development is to cease operations and all solar panels and ancillary structures and infrastructure must be decommissioned and removed within two years of giving this notice, unless the local government agrees otherwise.

Advice Notes

1. The Applicant is advised that granting of development approval does not constitute a building permit and that an application for relevant building permits must be submitted to the local government and be approved before any work requiring a building permit can commence on site.
2. The Applicant should be made aware that the proposed works are near an area of high risk. It is recommended that persons planning to build or undertake works in high risk areas near transmission or communication assets (including those listed above) act in a safe manner at all times and in accordance with all applicable legal and safety requirements (including the 'duty of care' under the laws of negligence, Worksafe requirements and guidelines, Australian Standards and Western Power policies and procedures).
3. As there are Aboriginal sites within the proposed solar energy facility, the Applicant is advised that they may have to submit a Section 18 under the *Aboriginal Heritage Act 1972*.
4. All people working and visiting the development are to have access to a sufficient supply of potable water that is of the quality specified under the *Australian Drinking Water Quality Guidelines 2004*.
5. The Applicant is advised that approval from the Department of Health is required for any on-site waste water treatment processes.
6. No work should be undertaken within the Perenjori-Three Springs road reserve between the Declared Rare Flora markers (approximately from the corner of Morawa-Three Springs Road and extending 700m east along Perenjori-Three Springs Road), including the installation of access points to the subject site.



7. If operations are proposed to cease, the landowner shall rehabilitate the site to the satisfaction of the local government to ensure that land can be used for rural purposes.
8. The development sites lots should be amalgamated prior to use.
9. The applicant is advised the Storm Water Management Plan should demonstrate that adequate flood protection from a 1 in 100 year ARI event is in place and that the concentration of run off generated by the solar panels can be appropriately managed.

REASON: In accordance with details contained in the Responsible Authority Report and Amending Motion.

The Report Recommendation (as amended) was put and CARRIED UNANIMOUSLY.

9. **Form 2 – Responsible Authority Reports – Amending or cancelling DAP development approval**

Nil

10. **Appeals to the State Administrative Tribunal**

Nil

11. **General Business / Meeting Close**

The Presiding Member reminded the meeting that in accordance with Section 7.3 of DAP Standing Order 2017 only the Presiding Member may publicly comment on the operations or determinations of a DAP and other DAP members should not be approached to make comment.

There being no further business, the presiding member declared the meeting closed at 11am.

Ordinary Council Meeting Minutes – 28 April 2021

10. REPORTS OF OFFICERS

Executive Services	
10.5 Proposed Extension of Approval – Solar Farm	
Agenda Reference:	ADM0315
Location/Address:	Lots M761, M762, M763 & M764 Bruce Road & Lot 50 Three Springs-Perenjori Road
Name of Applicant:	Three Springs Solar Pty Ltd
File Reference:	A219
Disclosure of Interest:	Nil
Date:	23 April 2021
Author:	Planning Advisor & Chief Executive Officer
Attachment:	Attachment 10.5(a) – Request for extension of approval <i>(provided as separate attachment)</i> Attachment 10.5(b) – Council 18/10/17 Minutes extract <i>(provided as separate attachment)</i> Attachment 10.5(c) – Development Assessment Panel 14/12/17 Agenda <i>(provided as separate website link)</i> Attachment 10.5(d) – Development Assessment Panel 14/12/17 Minutes <i>(provided as separate attachment)</i> Attachment 10.5(e) – Lot Amalgamation Application Minutes <i>(provided as separate attachment)</i>

Council Role:

- ☐ Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☐ Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☐ Legislative Includes adopting local laws, local planning schemes and policies.
- ☐ Review When Council reviews decisions made by Officers.
- ☒ Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

Council is in receipt of correspondence provided as **separate Attachment 10.5(a)** seeking an extension to the approval for a Solar Farm upon Lots M761, M762, M763 & M764 Bruce Road & Lot 50 Three Springs-Perenjori Road, Three Springs. This report recommends that Council approve a 5 year extension of the approval period.

networks, project costings and other matters. Further to this, many projects have been delayed due to factors relating to COVID-19 including workplace and travel restrictions and associated delays across the professional, production, supply, contractor and transport sectors.

It is also noted that the applicant is not seeking to modify any aspect of the development other than the timeframe for commencement, and on this basis the sought amendment is considered minor.

The landowner has also applied to the Western Australian Planning Commission (WAPC) seeking to amalgamate their 5 lots into 1 lot and a copy of their lot amalgamation application has been provided as **separate Attachment 10.5(e)**. The WAPC are seeking the Shire's comment upon this lot amalgamation application and it is considered that the amalgamating of the 5 lots into 1 lot would present no issue, and would be of benefit by ensuring that no later structures associated with the solar farm are located across lot boundaries.

Consultation:

The solar farm application was advertised for comment to surrounding landowners and government agencies in September-October 2017 and details of the consultation period and submissions received can be found in pages 6-9, the Public Consultation section, of the DAP Agenda available at the following link:

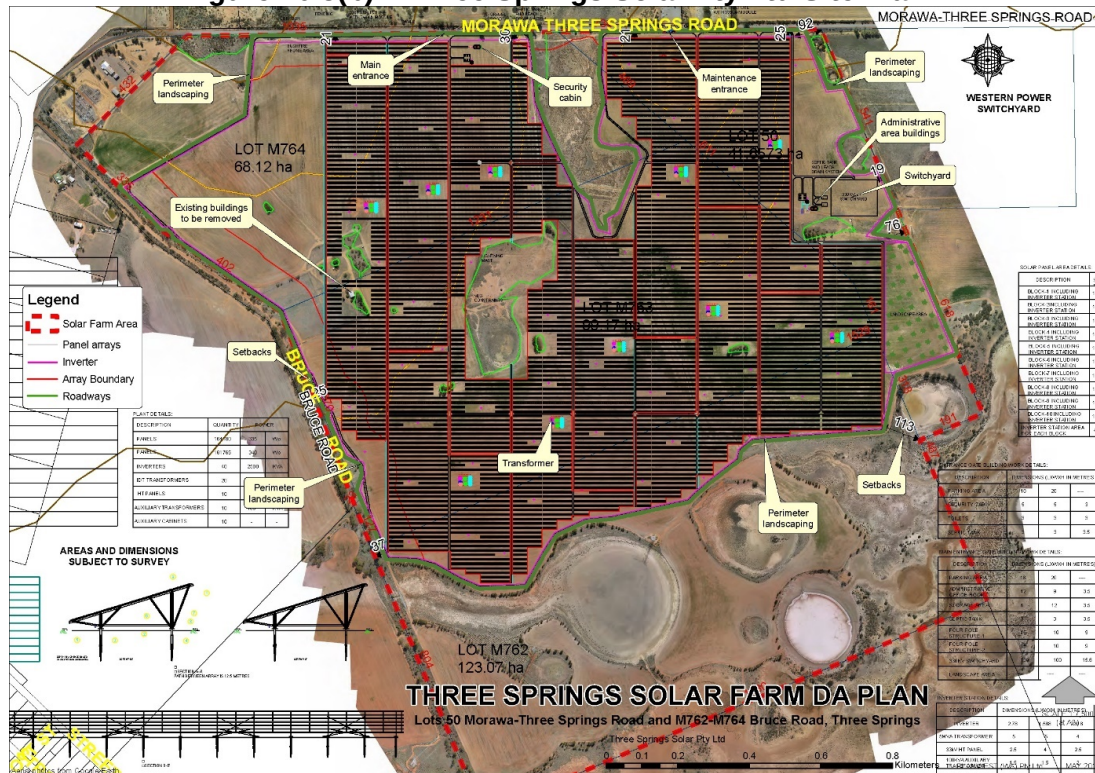
<https://www.dplh.wa.gov.au/departmentofplanninglandsheritage/media/daps/mid-west%20wheatbelt%20dap/agenda/2017/november/20171130%20-%20agenda%20-%20no%202021%20-%20shire%20of%20three%20springs.pdf>

In regards to the lot amalgamation application the WAPC is not obliged to undertake any public consultation in its assessment of subdivision/amalgamation applications, but has referred the application to the Shire of Three Springs, Department of Biodiversity Conservation & Attractions, Department of Fire & Emergency Services, Department of Mines Industry Regulation & Safety, Department of Water & Environment Regulation, Main Roads WA, Telstra, Water Corporation and Western Power inviting comment.

Statutory Environment:

On 1 July 2011 the *Planning and Development (Development Assessment Panel) Regulations 2011* were gazetted requiring that applications in excess of \$10million must be presented to a DAP for consideration. The application for a Solar Farm upon Lots M761, M762, M763 & M764 Bruce Road & Lot 50 Three Springs-Perenjori Road, Three Springs, having an estimated project cost of \$80million, was therefore referred to a DAP by Council.

Figure 10.5(b) – Three Springs Solar Pty Ltd Site Plan



Condition 1 of the subsequent 30 November 2017 DAP approval specified the requirement for the development to be substantially commenced within a 2 year period i.e. by 30 November 2017.

The applicant can apply for an extension to the substantial commencement date under Regulation 17A of the *Planning and Development (Development Assessment Panels) Regulations 2011*. The Shire's understanding of Regulation 17A was that such an extension could be addressed by the local government rather than the DAP.

Nonetheless, when addressing a similar matter relating to a request for approval extension for a Solar Farm, Tourist Development & Temporary Worker's Accommodation upon Lot M1366 Wilson Road, Womarden the Shire wrote to the Department of Planning, Lands & Heritage – DAP Section seeking confirmation that this was also their interpretation of the Regulations. In response to that enquiry the DPLH-DAP advised on 22 December 2020 DPLH-DAP that:

"The applicant can apply for an extension to the substantial commencement date through the local government under regulation 17a of the Planning and Development (Development Assessment Panels) Regulations 2011. Once you have assessed the application and made a determination you will be required to send a copy of the determination notice which must include the date of determination, the determination, the terms of any conditions to which the approval of the application is subject or any reasons for a refusal of the application."

It is noted that the request for an extension was received after the conclusion of the approval period, however, Clause 77(2)(b) of the Deemed Provisions in the *Planning and Development (Local Planning Schemes) Regulations 2015* makes allowance for an applicant to apply for, and an approving authority to consider, an extension of approval both during, or after, the period in which development approval must be substantially commenced.

Policy Implications:

Nil.

Financial/Resources Implications:

This matter contains no implications to the Shire of Three Springs Adopted Budget 2020-2021.

Strategic Implications:

Thorough assessment of the application can be found in pages 9-24, the Planning Assessment/Officers Comment sections, of the DAP Agenda available at the following link:

<https://www.dplh.wa.gov.au/departmentofplanninglandsheritage/media/daps/mid-west%20wheatbelt%20dap/agenda/2017/november/20171130%20-%20agenda%20-%20no%2021%20-%20shire%20of%20three%20springs.pdf>

The Shire of Three Springs Strategic Community Plan 2018-2028 identifies the community's visions and is the Shire's principal strategic guide for future planning and activities, and it is considered that the application aligns with the following outcomes:

Reference	Strategy	Still Relevant	Priority	Timeframe
1.3.1	Promote existing and new industry opportunities to increase employment	Yes	High	Ongoing
1.3.3	Support sustainable farming and other industry development	Yes	Medium	Ongoing
1.3.4	Support the provision of power, water and gas services to the region	Yes	Medium	Ongoing
1.3.5	Leverage opportunities in regards to substation	Yes	Medium	Ongoing
4.2.4	Encourage business to employ local where possible.	Yes	High	Ongoing

Voting Requirements:

Simple Majority.

026/2021 OFFICER'S RECOMMENDATION and COUNCIL RESOLUTION 10.5

MOVED: Cr. Heal

SECONDED: Cr. Connaughton

That Council approve the applicant's request for a minor amendment to Condition 1 of Development Approval (DAP File No: DAP/17/01181) to extend the 2 year approval for the proposed Solar Farm upon Lots M761, M762, M763 & M764 Bruce Road & Lot 50 Three Springs-Perenjori Road, Three Springs for a further 5 years from the date of expiry (i.e. new date for requirement of substantial commencement being 30 November 2024).

Amended Condition

- 1 This decision constitutes planning approval and is valid for a period of seven years from the date of approval. If the subject development is not substantially commenced within the seven year period (by 30 November 2024), the approval shall lapse and be of no further effect.

Advice Notes

All other conditions and requirements detailed on the previous approval dated 30 November 2017 shall remain unaltered.

CARRIED:

VOTED: 6/0

027/2021 OFFICER'S RECOMMENDATION and COUNCIL RESOLUTION 10.5.a

MOVED: Cr. Eva

SECONDED: Cr. Ennor

That Council advise the Western Australian Planning Commission that it supports the proposed amalgamation of Lots M761, M762, M763 & M764 Bruce Road & Lot 50 Three Springs-Perenjori Road, Three Springs into 1 lot (WAPC Application No.160648).

CARRIED:

VOTED: 6/0



SHIRE OF THREE SPRINGS

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 30 June 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF THREE SPRINGS
MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 30 JUNE 2024

KEY INFORMATION

Items of Significance

The material variance adopted by the Shire for the 2023/24 year is \$10,000 or 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 15.

	% Collected / Completed	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Significant Projects					
TS5017 New Fire Unit (Arrino BFB)	0%	614,300	614,300	0	614,300
TS125 New Doctor's Vehicle	0%	63,000	63,000	0	63,000
New staff housing	0%	500,000	500,000	0	500,000
Community Hall - Carter Street - Building Renovations (Capital)	88%	730,239	730,239	639,198	91,041
Community Hall - Carter Street - Emergency Evac Centre (Capital)	11%	300,000	300,000	33,652	266,348
Communication Equipment, Water Tank, Digital Information sign & c	43%	200,000	200,000	85,861	114,139
Swimming Pool Basins renewal	23%	213,114	213,114	48,875	164,239
Netball Courts & Lighting Capital Works	88%	329,104	329,104	289,693	39,411
Franklin Street (Capital)	117%	63,278	63,278	73,771	(10,493)
Railway Road (Capital)	117%	63,278	63,278	73,771	(10,493)
Slaughter Street (Capital)	117%	63,278	63,278	73,771	(10,493)
Simpson Road (Capital)	0%	133,358	133,358	0	133,358
Skipper Road (R2R)	4%	166,791	166,791	6,169	160,622
First North Road (R2R)	0%	166,792	166,792	0	166,792
Hydraulic Road (R2R)	13%	70,577	70,577	8,896	61,680
Bunney Road (R2R)	104%	180,000	180,000	187,075	(7,075)
2022-23 Dudawa Road Sealed - SLK 0-0.63 Rd reconstruction & road	106%	300,000	300,000	317,272	(17,272)
2023-24 Dudawa Road Sealed SLK 0.63-1.89 (RRG)	101%	600,999	600,999	605,624	(4,625)
TS5001 New MWS Vehicle	100%	49,932	49,932	49,933	(1)
TS5006 New Grader	0%	480,000	480,000	0	480,000
TS5012 New Mulitpac Roller	0%	225,000	225,000	0	225,000
Duffy Store Redevelopment Capex	0%	2,676,100	2,676,100	0	2,676,100
001TS New DCEO Vehicle	100%	60,936	60,936	60,936	0
New Risk Co-ordinator Officer Vehicle	100%	49,932	49,932	49,961	(29)
Grants, Subsidies and Contributions					
Grants, Subsidies and Contributions	179%	1,009,051	1,009,051	1,806,453	797,402
Capital Grants, Subsidies and Contributions	10%	16,189,043	16,189,043	1,690,144	(14,498,899)
	20%	17,198,094	17,198,094	3,496,597	(13,701,497)
Rates Levied	100%	2,692,149	2,692,149	2,692,907	758

% Compares current ytd actuals to annual budget

Financial Position		Prior Year 30 June 2023	Current Year 30 June 2024
Adjusted Net Current Assets	106%	\$ 3,194,684	\$ 3,390,089
Cash and Equivalent - Unrestricted	110%	\$ 4,005,352	\$ 4,405,771
Cash and Equivalent - Restricted	99%	\$ 2,147,587	\$ 2,132,702
Receivables - Rates	142%	\$ 50,412	\$ 71,515
Receivables - Other	181%	\$ 63,066	\$ 114,257
Payables	79%	\$ 281,418	\$ 221,377

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary

SHIRE OF THREE SPRINGS
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2024

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 June 2024
Prepared by: Krys East (DCEO)
Reviewed by: Keith Woodward (CEO)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

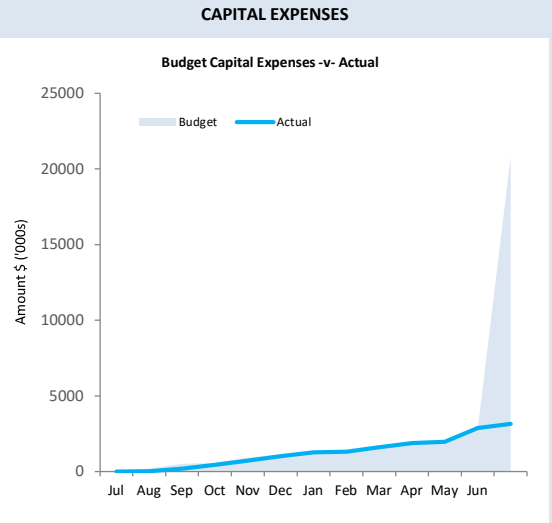
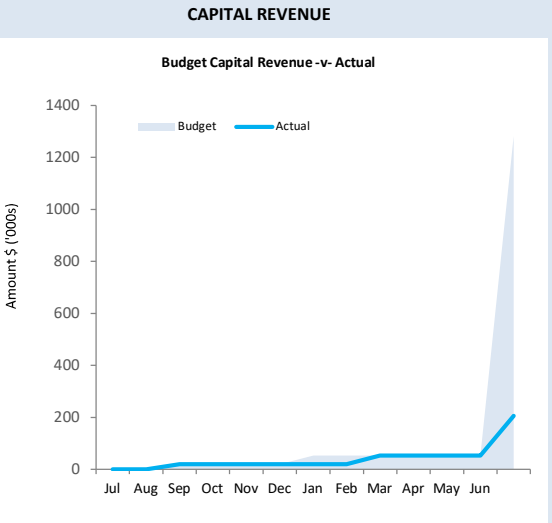
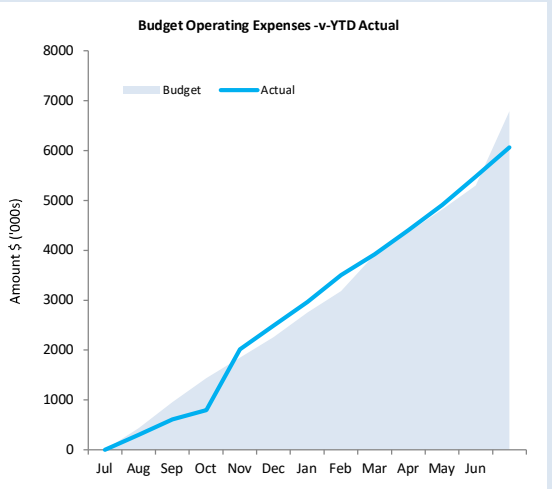
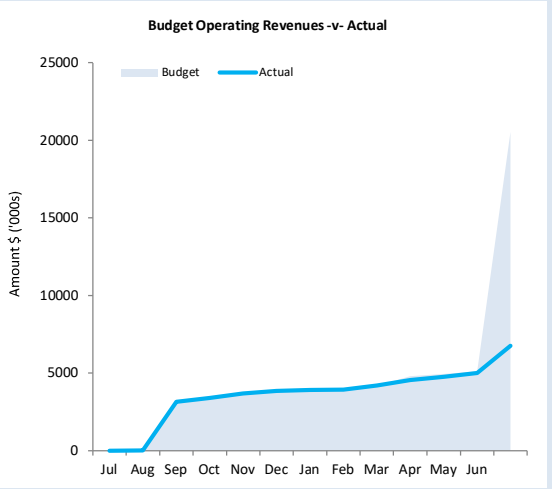
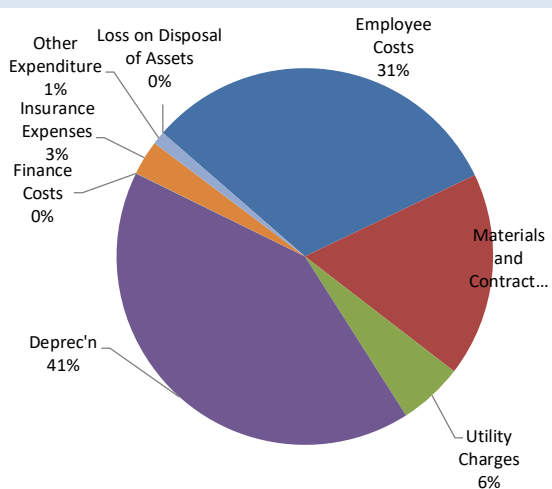
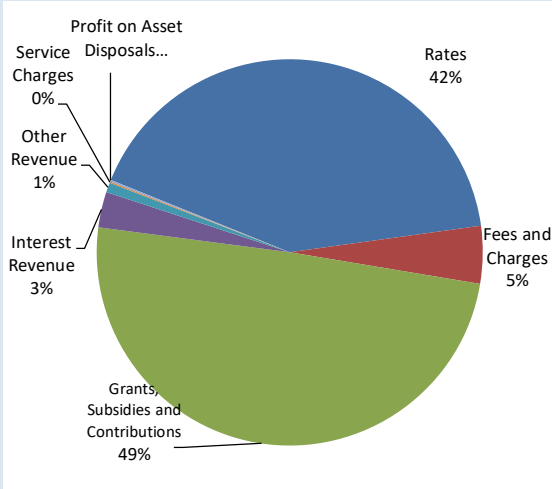
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

SHIRE OF THREE SPRINGS
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2024

SUMMARY GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

ACTIVITIES

Administration and operation of facilities to members of council: Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

To collect revenue to fund the provision of services.

Rates, general purpose government grants and interest revenue

LAW, ORDER, PUBLIC SAFETY

To ensure a safer community in which to live.

Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

To provide an operational framework for good community health.

'Food quality and pest control, maintenance of child health centre, medical centre, dental clinic and administration of group health scheme.

EDUCATION AND WELFARE

To support the needs of the community in education and welfare.

Assistance to Day Care Centre, Playgroup, Youth activities and other voluntary services.

HOUSING

Provide adequate housing to attract and retain staff and non-staff.

Maintenance of council owned staff and non-staff housing.

COMMUNITY AMENITIES

Provide services required by the community.

Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, rest centres, storm water drainage and FM radio retransmitter.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources that help the social wellbeing of the community.

Maintenance of the swimming pool, recreation centre, library, parks, gardens and reserves.

TRANSPORT

To provide effective and efficient transport services to the community.

Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic lights, cycleways, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

To help promote the Shire and improve its economic wellbeing.

The regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes.

OTHER PROPERTY AND SERVICES

To monitor and control overheads and operating accounts.

Private works operations, plant repairs and operations and engineering costs.

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

STATUTORY REPORTING PROGRAMS

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
		\$	\$	\$	\$	\$	%		
OPERATING ACTIVITIES									
Revenue from operating activities									
Governance		1,880	1,880	1,880	0	(1,880)	(100%)	▼	
General Purpose Funding - Rates	6	2,713,549	2,692,149	2,692,149	2,692,907	758	0%	▲	
General Purpose Funding - Other		602,497	274,428	274,428	1,634,490	1,360,062	496%	▲	\$
Law, Order and Public Safety		659,487	659,624	659,624	44,653	(614,971)	(93%)	▼	\$
Health		101,778	101,778	101,778	78,798	(22,980)	(23%)	▼	\$
Education and Welfare		1,000	0	0	0	0			
Housing		121,090	127,451	127,451	104,848	(22,603)	(18%)	▼	\$
Community Amenities		142,999	181,792	181,792	176,263	(5,528)	(3%)	▼	
Recreation and Culture		98,030	67,765	67,765	88,798	21,032	31%	▲	\$
Transport		177,118	179,682	179,682	156,774	(22,908)	(13%)	▼	\$
Economic Services		12,900	22,849	22,849	21,174	(1,676)	(7%)	▼	
Other Property and Services		57,600	43,492	43,492	65,918	22,426	52%	▲	\$
		4,689,927	4,352,891	4,352,891	5,064,623				
Expenditure from operating activities									
Governance		(604,764)	(595,644)	(595,644)	(464,312)	131,331	22%	▲	\$
General Purpose Funding		(162,379)	(163,643)	(163,643)	(151,396)	12,247	7%	▲	
Law, Order and Public Safety		(355,419)	(356,614)	(356,614)	(214,049)	142,565	40%	▲	\$
Health		(315,223)	(250,470)	(250,470)	(258,866)	(8,396)	(3%)	▼	
Education and Welfare		(110,306)	(97,228)	(97,228)	(91,160)	6,068	6%	▲	
Housing		(324,338)	(268,040)	(268,040)	(263,679)	4,361	2%	▲	
Community Amenities		(470,073)	(483,814)	(483,814)	(351,861)	131,952	27%	▲	\$
Recreation and Culture		(1,326,705)	(1,366,902)	(1,366,902)	(1,384,850)	(17,948)	(1%)	▼	
Transport		(2,740,755)	(2,839,221)	(2,839,221)	(2,525,423)	313,799	11%	▲	\$
Economic Services		(387,704)	(343,865)	(343,865)	(322,295)	21,570	6%	▲	
Other Property and Services		(45,212)	(22,032)	(22,032)	(36,548)	(14,516)	(66%)	▼	\$
		(6,842,879)	(6,787,473)	(6,787,473)	(6,064,439)				
Non-cash amounts excluded from operating activities									
Add back Depreciation		2,472,691	2,513,004	2,513,004	2,504,519	(8,484)	(0%)	▼	
Adjust (Profit)/Loss on Asset Disposal	7	31,230	38,730	38,730	(7,500)	(46,230)	(119%)	▼	\$
Movement in Leave Reserve (Added Back)		7,645	7,645	0	(36,044)	(36,044)		▼	\$
		2,511,566	2,559,379	2,551,734	2,460,976				
Amount attributable to operating activities		358,614	124,797	117,152	1,461,159				
INVESTING ACTIVITIES									
Inflows from investing activities									
Capital Grants, Subsidies and Contributions	13	4,982,606	16,189,043	16,189,043	1,690,144	(14,498,899)	(90%)	▼	\$
Proceeds from Disposal of Assets	7	315,000	307,500	307,500	32,500	(275,000)	(89%)	▼	\$
Proceeds from financial assets at amortised cost - self supporting loans		20,051	20,051	20,051	20,051	0	0%		
		5,317,656	16,516,593	16,516,593	1,742,694				
Outflows from investing activities									
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(4,460,213)	(4,576,272)	(4,576,272)	(781,380)	3,794,892	83%	▲	\$
Plant and Equipment	8	(1,992,931)	(1,941,368)	(1,941,368)	(333,713)	1,607,655	83%	▲	\$
Furniture and Equipment	8	0	0	0	0	0			
Infrastructure Assets - Roads	8	(2,428,660)	(13,430,568)	(13,430,568)	(1,402,900)	12,027,668	90%	▲	\$
Infrastructure Assets - Drainage	8	0	0	0	0	0			
Infrastructure Assets - Footpaths	8	0	0	0	0	0			
Infrastructure Assets - Parks and Ovals	8	(553,799)	(658,051)	(658,051)	(455,763)	202,287	31%	▲	\$
Infrastructure Assets - Airfield	8	0	0	0	0	0			
Payments for financial assets at amortised cost - self supporting loans		0	0	0	0	0			
		(9,435,603)	(20,606,258)	(20,606,258)	(2,973,756)				
Amount attributable to investing activities		(4,117,946)	(4,089,665)	(4,089,665)	(1,231,062)				
FINANCING ACTIVITIES									
Inflows from financing activities									
Proceeds from New Debentures	9	600,000	800,000	800,000	0	(800,000)	(100%)	▼	\$
Transfer from Reserves	10	120,000	153,824	153,824	153,824	0	0%		
		720,000	953,824	953,824	153,824				
Outflows from financing activities									
Repayment of Borrowings	9	(43,711)	(43,711)	(43,711)	(43,711)	0	0%		
Payments for principal portion of lease liabilities	9	0	0	0	0	0			
Transfer to Reserves	10	(139,565)	(139,565)	(139,565)	(138,939)	626	0%	▲	
		(183,276)	(183,276)	(183,276)	(182,650)				
Amount attributable to financing activities		536,724	770,548	770,548	(28,826)				
MOVEMENT IN SURPLUS OR DEFICIT									
Surplus or deficit at the start of the financial year	1	3,222,608	3,194,684	3,194,684	3,194,684	0	0%		
Amount attributable to operating activities		358,614	124,797	117,152	1,461,159				
Amount attributable to investing activities		(4,117,946)	(4,089,665)	(4,089,665)	(1,231,062)				
Amount attributable to financing activities		536,724	770,548	770,548	(28,826)				
Surplus or deficit at the end of the financial year	1	(0)	364	(7,281)	3,395,956				

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023/24 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF THREE SPRINGS

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 JUNE 2024

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION

Depreciation expense raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

BY NATURE

	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
		\$	\$	\$	\$	\$	%		
OPERATING ACTIVITIES									
Revenue from operating activities									
Rates	6	2,713,549	2,692,149	2,692,149	2,692,907	758	0%	▲	
Grants, Subsidies and Contributions	12	1,417,285	1,009,051	1,009,051	1,806,453	797,402	79%	▲	\$
Fees and Charges		279,278	327,238	327,238	311,735	(15,503)	(5%)	▼	
Service Charges		0	0	0	0	0			
Interest Revenue		155,598	193,998	193,998	193,181	(817)	(0%)	▼	
Other Revenue		67,370	81,108	81,108	52,847	(28,262)	(35%)	▼	\$
Profit on Disposal of Assets	7	56,847	49,347	49,347	7,500	(41,847)	(85%)	▼	\$
		4,689,927	4,352,891	4,352,891	5,064,623				
Expenditure from operating activities									
Employee Costs		(1,944,717)	(1,774,344)	(1,774,344)	(1,910,864)	(136,520)	(8%)	▼	
Materials and Contracts		(1,774,621)	(1,815,868)	(1,815,868)	(1,063,797)	752,070	41%	▲	\$
Utility Charges		(276,253)	(280,086)	(280,086)	(335,563)	(55,477)	(20%)	▼	\$
Depreciation		(2,472,691)	(2,513,004)	(2,513,004)	(2,504,519)	8,484	0%	▲	
Finance Costs		(730)	(730)	(730)	(435)	295	40%	▲	
Insurance Expenses		(182,070)	(214,185)	(214,185)	(182,541)	31,644	15%	▲	\$
Other Expenditure		(103,720)	(101,179)	(101,179)	(66,719)	34,460	34%	▲	\$
Loss on Disposal of Assets	7	(88,077)	(88,077)	(88,077)	0	88,077	100%	▲	\$
		(6,842,879)	(6,787,473)	(6,787,473)	(6,064,439)				
Operating activities excluded from budget									
Add back Depreciation		2,472,691	2,513,004	2,513,004	2,504,519	(8,484)	(0%)	▼	
Adjust (Profit)/Loss on Asset Disposal	7	31,230	38,730	38,730	(7,500)	(46,230)	(119%)	▼	\$
Movement in Leave Reserve (Added Back)		7,645	7,645	0	(36,044)	(36,044)		▼	\$
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Fair value adjustments to financial assets at fair value through profit and loss		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
		2,511,566	2,559,379	2,551,734	2,460,976				
Amount attributable to operating activities		358,614	124,797	117,152	1,461,159				
INVESTING ACTIVITIES									
Inflows from investing activities									
Capital Grants, Subsidies and Contributions	13	4,982,606	16,189,043	16,189,043	1,690,144	(14,498,899)	(90%)	▼	\$
Proceeds from Disposal of Assets	7	315,000	307,500	307,500	32,500	(275,000)	(89%)	▼	\$
Proceeds from financial assets at amortised cost - self supporting loans	9	20,051	20,051	20,051	20,051	0	0%		
		5,317,656	16,516,593	16,516,593	1,742,694				
Outflows from investing activities									
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(4,460,213)	(4,576,272)	(4,576,272)	(781,380)	3,794,892	83%	▲	\$
Plant and Equipment	8	(1,992,931)	(1,941,368)	(1,941,368)	(333,713)	1,607,655	83%	▲	\$
Furniture and Equipment	8	0	0	0	0	0			
Infrastructure Assets - Roads	8	(2,428,660)	(13,430,568)	(13,430,568)	(1,402,900)	12,027,668	90%	▲	\$
Infrastructure Assets - Drainage	8	0	0	0	0	0			
Infrastructure Assets - Footpaths	8	0	0	0	0	0			
Infrastructure Assets - Parks and Ovals	8	(553,799)	(658,051)	(658,051)	(455,763)	202,287	31%	▲	\$
Infrastructure Assets - Airfield	8	0	0	0	0	0			
Payments for financial assets at amortised cost - self supporting loans		0	0	0	0	0			
		(9,435,603)	(20,606,258)	(20,606,258)	(2,973,756)				
Amount attributable to investing activities		(4,117,946)	(4,089,665)	(4,089,665)	(1,231,062)				
FINANCING ACTIVITIES									
Inflows from financing activities									
Proceeds from New Borrowings		600,000	800,000	800,000	0	(800,000)	(100%)	▼	\$
Transfer from Reserves	10	120,000	153,824	153,824	153,824	0	0%		
		720,000	953,824	953,824	153,824				
Outflows from financing activities									
Repayment of Borrowings	9	(43,711)	(43,711)	(43,711)	(43,711)	0	0%		
Payments for principal portion of lease liabilities	9	0	0	0	0	0			
Transfer to Reserves	10	(139,565)	(139,565)	(139,565)	(138,939)	626	0%	▲	
		(183,276)	(183,276)	(183,276)	(182,650)				
Amount attributable to financing activities		536,724	770,548	770,548	(28,826)				
MOVEMENT IN SURPLUS OR DEFICIT									
Surplus or deficit at the start of the financial year	1	3,222,608	3,194,684	3,194,684	3,194,684	0	0%		
Amount attributable to operating activities		358,614	124,797	117,152	1,461,159				
Amount attributable to investing activities		(4,117,946)	(4,089,665)	(4,089,665)	(1,231,062)				
Amount attributable to financing activities		536,724	770,548	770,548	(28,826)				
Surplus or deficit at the end of the financial year	1	(0)	364	(7,281)	3,395,956				

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023/24 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2024

	30 June 2023	30 June 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	6,166,192	6,550,353
Trade and other receivables	113,478	185,772
Other financial assets	20,051	0
Inventories	2,444	21,084
Contract assets	20,664	0
Other assets	2,597	0
TOTAL CURRENT ASSETS	6,325,426	6,757,209
NON-CURRENT ASSETS		
Trade and other receivables	30,422	30,422
Other financial assets	81,490	81,490
Property, plant and equipment	17,830,911	18,195,186
Infrastructure	34,903,545	34,983,507
TOTAL NON-CURRENT ASSETS	52,846,368	53,290,605
TOTAL ASSETS	59,171,794	60,047,814
CURRENT LIABILITIES		
Trade and other payables	325,806	237,367
Other liabilities	537,570	861,278
Borrowings	43,711	0
Employee related provisions	243,036	243,036
TOTAL CURRENT LIABILITIES	1,150,122	1,341,681
NON-CURRENT LIABILITIES		
Other liabilities	58,500	58,500
Employee related provisions	40,628	40,628
TOTAL NON-CURRENT LIABILITIES	99,128	99,128
TOTAL LIABILITIES	1,249,250	1,440,808
NET ASSETS	57,922,544	58,607,005
EQUITY		
Retained surplus	31,184,177	31,889,389
Reserve accounts	2,147,587	2,132,702
Revaluation surplus	24,590,780	24,590,780
TOTAL EQUITY	57,922,544	58,612,872

This statement is to be read in conjunction with the accompanying notes.

ADJUSTED NET CURRENT ASSETS

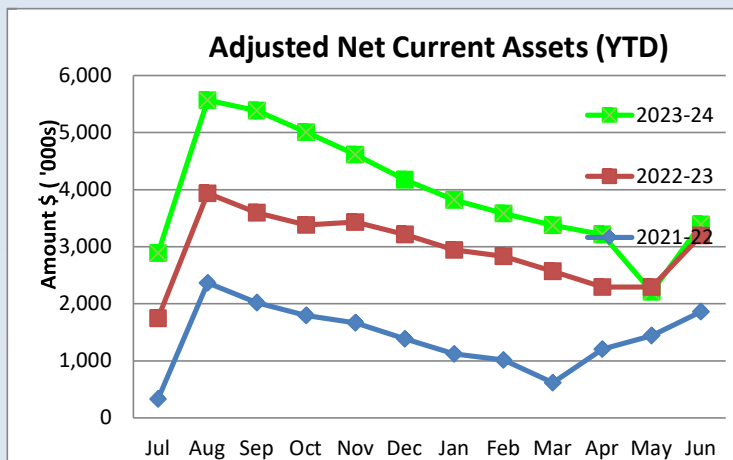
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2023	This Time Last Year 30/06/2023	Year to Date Actual 30/06/2024
		\$	\$	\$
Current Assets				
Cash Unrestricted	2	4,005,352	4,005,352	4,405,771
Cash Restricted - Reserves	2	2,147,587	2,147,587	2,132,702
Cash Restricted - Bonds & Deposits	2	13,253	13,253	11,881
Receivables - Rates	3	50,412	50,412	71,515
Receivables - Other	3	63,066	63,066	114,257
Other Assets Other Than Inventories	4	43,312	43,312	0
Inventories	4	2,444	2,444	21,084
		6,325,426	6,325,426	6,757,209
Less: Current Liabilities				
Payables	5	(281,418)	(281,418)	(221,377)
Contract Liabilities	11	(537,570)	(537,570)	(861,278)
Bonds & Deposits	14	(44,388)	(44,388)	(15,990)
Loan and Lease Liability	9	(43,711)	(43,711)	(0)
Provisions	11	(243,036)	(243,036)	(243,036)
		(1,150,122)	(1,150,122)	(1,341,681)
Less: Cash Reserves	10	(2,147,587)	(2,147,587)	(2,132,702)
Add Back: Component of Leave Liability not Required to be funded		143,307	143,307	107,263
Add Back: Loan and Lease Liability		43,711	43,711	0
Less : Loan Receivable - clubs/institutions		(20,051)	(20,051)	0
Net Current Funding Position		3,194,684	3,194,684	3,390,089

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

**This Year YTD****Surplus(Deficit)****\$3.39 M****Last Year YTD****Surplus(Deficit)****\$3.19 M**

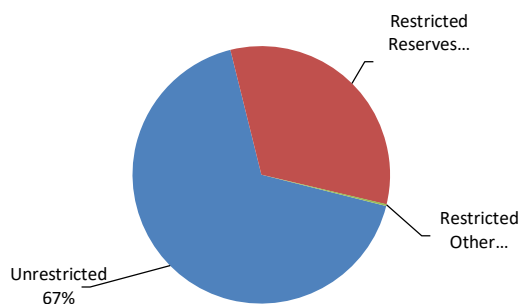
	Unrestricted	Restricted Reserves	Restricted Muni	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
Cash On Hand - Library	100			100	Cash on Hand	Nil	On Hand
Petty Cash - Admin	27			27	Cash on Hand	Nil	On Hand
Cash On Hand - Swimming Pool	200			200	Cash on Hand	Nil	On Hand
At Call Deposits							
Municipal Bank Account - CBA	2,079,066			2,079,066	CBA	0.10%	Ongoing
Police Licensing Account - CBA			11,881	11,881	CBA	Variable	Ongoing
Term Deposits							
Business Maximiser Account - CBA	2,326,378			2,326,378	CBA	0.10%	Ongoing
Cash Deposit Account CDA Investment - CBA		2,132,702		2,132,702	CBA	5.32%	30/06/2024
Investments							
Total	4,405,771	2,132,702	11,881	6,550,353			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
\$6.55 M	\$2.13 M

SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 JUNE 2024

OPERATING ACTIVITIES

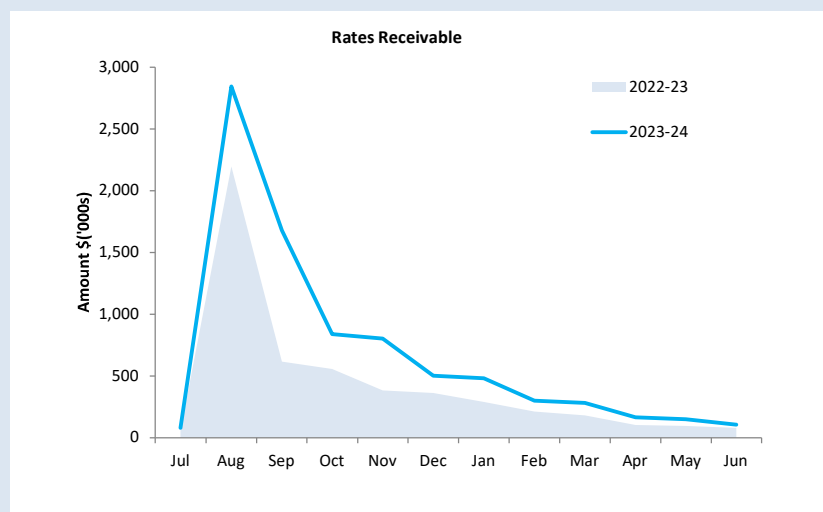
NOTE 3

RECEIVABLES

Receivables - Rates & Rubbish	30 June 2023	30 Jun 24
	\$	\$
Opening Arrears Previous Years	62,294	80,834
Levied this year	2,408,362	2,780,028
<u>Less</u> Collections to date	(2,389,822)	(2,758,925)
Equals Current Outstanding	80,834	101,937
Net Rates Collectable	80,834	101,937
% Collected	96.73%	96.44%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

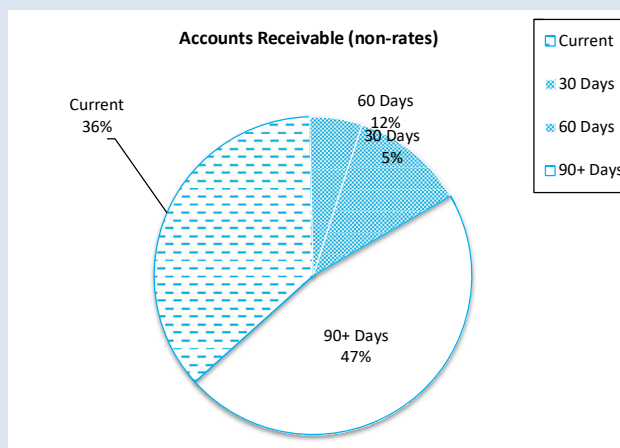


Collected	Rates Due
96%	\$101,937

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	10,552	1,556	3,382	13,568	29,058
Percentage	36%	5%	12%	47%	
Balance per Trial Balance					
Sundry Debtors					60,349
Receivables - Other					53,908
Total Receivables General Outstanding					114,257
Amounts shown above include GST (where applicable)					

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due

\$114,257

Over 30 Days

64%

Over 90 Days

47%

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 Jul 2023	Asset Increase	Asset Reduction	Closing Balance 30 Jun 2024
Other Current Assets	\$	\$	\$	\$
Other Financial Assets at Amortised Cost				
Financial assets at amortised cost - self supporting loans	20,051	0	(20,051)	0
Inventory				
Fuel, Visitor and Rec Centres stock on hand	2,444	18,639	0	21,084
Total Other Current assets				21,084
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

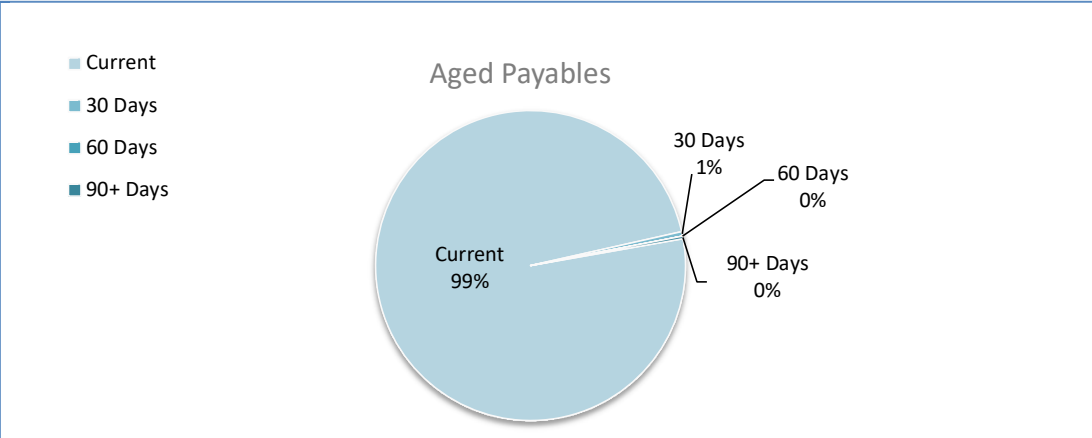
CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

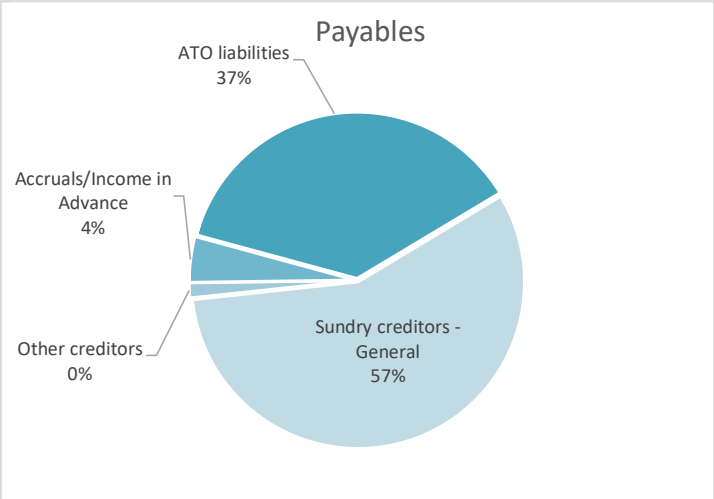
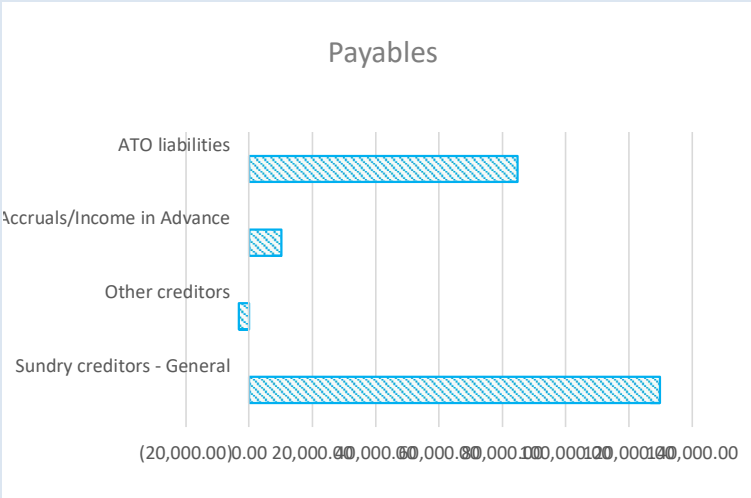
Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	112,709	531	0	289	113,530.12
Percentage	99.3%	0.5%	0%	0.3%	
Balance per Trial Balance					
Sundry creditors - General					129,794.74
Other creditors					(3,332)
Accruals/Income in Advance					10,169
ATO liabilities					84,746
Total Payables General Outstanding					221,377
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due
\$221,377
Over 30 Days
1%
Over 90 Days
0.3%



SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 JUNE 2024

OPERATING ACTIVITIES

NOTE 6

RATE REVENUE

RATE TYPE	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
General Rate											
Gross rental valuations											
GRV Residential	0.127549	206	2,033,906	238,023	0	0	238,023	253,135	(1,570)	(1,251)	250,313
GRV Mining	0.239212	1	252,500	60,401	0	0	60,401	60,401	0	0	60,401
Unimproved valuations											
UV Rural and Arrino Town	0.011500	184	199,554,000	2,294,871	0	0	2,294,871	2,294,871		0	2,294,871
UV Mining	0.060800	23	955,165	58,074	0	0	58,074	58,074	(11,711)	(53)	46,310
Sub-Totals		414	202,795,571	2,651,369	0	0	2,651,369	2,666,481	(13,281)	(1,305)	2,651,895
Minimum Payment											
	\$										
Gross rental valuations											
GRV Residential	500	22	17,597	11,000	0	0	11,000	11,000	0	0	11,000
GRV Mining	500	0	0	0	0	0	0	0	0	0	0
Unimproved valuations											
				0							
UV Rural and Arrino Town	500	24	499,050	12,000	0	0	12,000	12,000	0	0	12,000
UV Mining	500	16	61,779	8,000	0	0	8,000	8,000	0	0	8,000
Sub-Totals		62	578,426	31,000	0	0	31,000	31,000	0	0	31,000
		476	203,373,997	2,682,369	0	0	2,682,369	2,697,481	(13,281)	(1,305)	2,682,895
Amount from General Rates											
Ex-Gratia Rates	0.127549	3	76,675	9,780			9,780				10,012
Total Rates							2,692,149				2,692,907

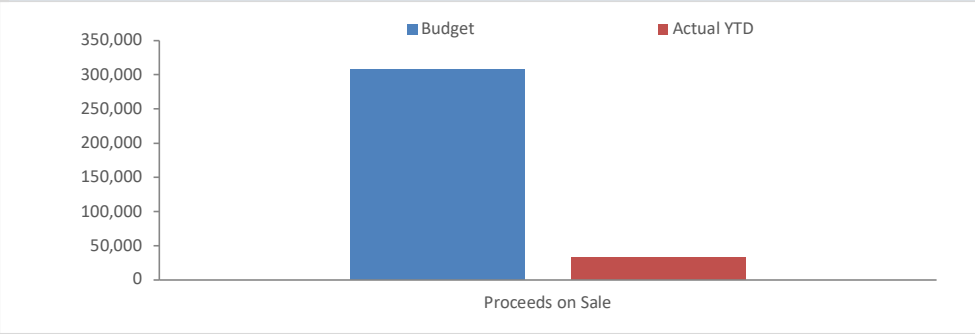
SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 JUNE 2024

Asset Number	Asset Description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Building - Specialised								
	Land - Freehold land								
	Plant and Equipment								
P5017	2013 Toyota Landcruiser Fire Unit (Arrino Bfb) Ts 5017	75,000	75,000	0	0			0	0
PM001B	2019 Toyota Kluger Gxl Auto	17,767	40,000	22,233	0	0	0	0	0
PEH001	Caterpillar 120M Motor Grader (P500606)	145,064	80,000	0	(65,064)	0	0	0	0
P5012	Multi Tyred Roller	42,000	20,000	0	(22,000)	0	0	0	0
P1245A	Hydraulic Slasher To Suit Skidsteer	0	5,000	5,000	0	0	0	0	0
P1421	Skid Mounted Retraspray 500Lt Sprayer With Boom & Spot Gun	0	3,000	3,000	0	0	0	0	0
PM003A	2020 Mitsubishi Triton Gls Prem 2.4L Dual Cab Ute	28,386	40,000	11,614	0	0	0	0	0
PM004	Ford Px Mk11 Single Cab Xl Ute (Crew Commute)	13,013	12,000	0	(1,013)	0	0	0	0
PM002A	Ford Ranger 2019.75My Pu Wildtrack (001Ts) Dceo To Supervisor Parks & Faciliti	25,000	32,500	7,500	0	25,000	32,500	7,500	0
		346,230	307,500	49,347	(88,077)	25,000	32,500	7,500	0

KEY INFORMATION

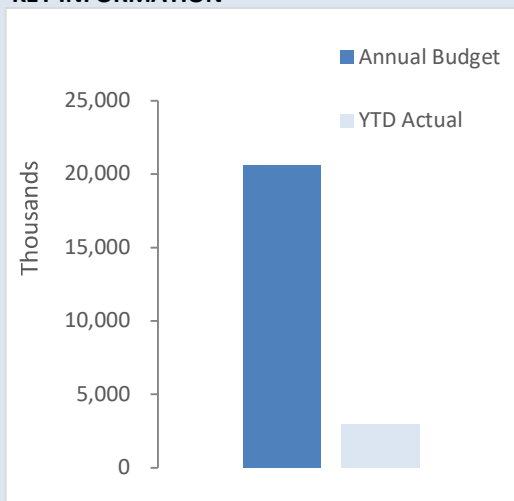


Proceeds on Sale		
Budget	YTD Actual	%
\$307,500	\$32,500	11%

Capital Acquisitions	Adopted	Amended		YTD Actual Total	YTD Budget Variance
	Annual Budget	YTD Budget	Annual Budget		
	\$	\$	\$	\$	\$
Land and Buildings	4,460,213	4,576,272	4,576,272	781,380	(3,794,892)
Plant and Equipment	1,992,931	1,941,368	1,941,368	333,713	(1,607,655)
Infrastructure Assets - Roads	2,428,660	13,430,568	13,430,568	1,402,900	(12,027,668)
Infrastructure Assets - Parks and Ovals	553,799	658,051	658,051	455,763	(202,287)
Capital Expenditure Totals	9,435,603	20,606,258	20,606,258	2,973,756	(17,632,502)
Capital acquisitions funded by:					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	4,982,606	16,189,043	16,189,043	1,690,144	(14,498,899)
Borrowings	600,000	800,000	800,000	0	(800,000)
Other (Disposals & C/Fwd)	315,000	307,500	307,500	32,500	(275,000)
Council contribution - Cash Backed Reserves					
Various Reserves	153,824	153,824	110,177	110,177	(43,647)
Council contribution - operations	3,384,173	3,155,892	3,199,539	1,140,936	(2,014,956)
Capital Funding Total	9,435,603	20,606,258	20,606,258	2,973,756	(17,632,502)

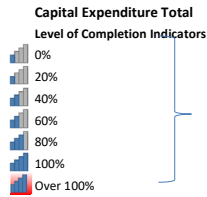
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION

Acquisitions	Annual Budget	YTD Actual	% Spent
	\$20.61 M	\$2.97 M	14%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$16.19 M	\$1.69 M	10%

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

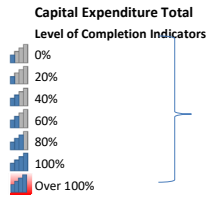


Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

Level of completion indicator, please see table at the top of this note for further detail.

Assets	Account Number	Balance Sheet Category	Job Number	Adopted	Amended		Total YTD
				Annual Budget	Annual Budget	YTD Budget	
				\$	\$	\$	\$
Buildings							
Governance							
Council Chambers - Building (Capital)	4040110	510	BC4001	(30,000)	(30,000)	(30,000)	(1,212)
Total - Governance				(30,000)	(30,000)	(30,000)	(1,212)
Health							
Medical Centre - Thomas Street - Building (Capital)	4070710	510	BC1584	(10,000)	0	0	0
Total - Health				(10,000)	0	0	0
Housing							
Staff House - (Lot 74) 5 Gooch St - Building (Capital)	4090110	510	BC9002	(20,000)	(20,000)	(20,000)	(16,136)
Staff House - (Lot 29) 5 Howard St - Building (Capital)	4090110	510	BC9007	0	(3,267)	(3,267)	(3,267)
Staff House - (Lot 35) 47 Williamson St - Building (Capital)	4090110	510	BC9009	(30,730)	(30,730)	(30,730)	(20,098)
Staff House - (Lot 157) 65 Carter St - Building (Capital)	4090110	510	BC9011	(30,000)	(35,000)	(35,000)	0
Staff Unit 1 - 66A Williamson St - Building (Capital)	4090110	510	BC9015	(5,000)	(3,000)	(3,000)	(3,770)
Staff Unit 2 - 66B Williamson St - Building (Capital)	4090110	510	BC9016	(5,000)	(5,000)	(5,000)	0
New staff housing	4090110	510	BC9017	(500,000)	(500,000)	(500,000)	0
Staff House - (Lot 67) 19 Gooch St - Building (Capital)	4090110	510	BC9061	0	(4,345)	(4,345)	(4,345)
Staff House - (Lot 173) 50 Carter St - Building (Capital)	4090110	510	BC9079	(8,000)	(13,000)	(13,000)	(10,582)
Non-Staff House - (Lot 214) 21 Franklin St - Building (Capital)	4090210	510	BC9003	(15,744)	(18,843)	(18,843)	0
Non-staff House - (Lot 60) 5 Glyde St (LGCHP) - JV - Building (Capital)	4090210	510	BC9055	(18,000)	(10,500)	(10,500)	(9,533)
Non-Staff House - (Lot 222) 46 Carter St - Building (Capital)	4090210	510	BC9058	(27,000)	0	0	(1,297)
Kadathinni Unit 1 - (Lot 235) Carter St - Building (Capital)	4090310	510	BC90491	(5,000)	(5,000)	(5,000)	(2,211)
Kadathinni Unit 6 - (Lot 235) Carter St - Building (Capital)	4090310	510	BC90496	(2,500)	(2,500)	(2,500)	0
Total - Housing				(666,974)	(651,185)	(651,185)	(71,239)
Recreation And Culture							
Swimming Pool - Mayrhofer Street - Building (Capital)	4110210	510	BC1104	(15,000)	(16,500)	(16,500)	(10,098)
Swimming Pool Solar panels	4110210	510	BC1104B	(40,000)	(40,000)	(40,000)	0
Community Hall - Carter Street - Building Renovations (Capital)	4110110	510	BC1101	(730,239)	(730,239)	(730,239)	(639,198)
Community Hall - Carter Street - Emergency Evac Centre (Capital)	4110110	510	BC1101A	(250,000)	(300,000)	(300,000)	(33,652)
Squash Courts/Gymnasium - Slaughter Street - Building (Capital)	4110310	510	BC1105	(16,000)	(16,000)	(16,000)	(1,973)
Sporting Club - Slaughter Street - Building (Capital)	4110310	510	BC1106	(30,000)	(44,248)	(44,248)	(7,253)
Total - Recreation And Culture				(1,081,239)	(1,146,987)	(1,146,987)	(692,173)
Economic Services							
Duffy's Store Redevelopment Initial Planning Costs	4130810	510	BC1021	(20,000)	(20,000)	(20,000)	(10,650)
Westrail Building - Railway Road - Building (Capital)	4130810	510	BC013	(19,500)	(19,500)	(19,500)	0
Duffy Store Redevelopment Capex	4130810	510	BC1021A	(2,600,000)	(2,676,100)	(2,676,100)	0
Total - Economic Services				(2,639,500)	(2,715,600)	(2,715,600)	(10,650)
Admin Office - 132 Railway Rd - Building (Capital)	4140210	510	BC4002	(32,500)	(32,500)	(32,500)	(6,106)
Total - Other Property & Services				(32,500)	(32,500)	(32,500)	(6,106)
Total - Buildings				(4,460,213)	(4,576,272)	(4,576,272)	(781,380)
Plant & Equipment							
Other Law, Order & Public Safety							
CCTV equipment	4050330	530	PE0501	(15,000)	(15,000)	(15,000)	(2,740)
TS125 New Doctor's Vehicle	4070530	530	PA003	(63,000)	(63,000)	(63,000)	0

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

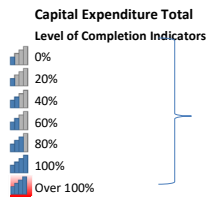


Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

Level of completion indicator, please see table at the top of this note for further detail.

Assets	Account Number	Balance Sheet Category	Job Number	Adopted	Amended		Total YTD
				Annual Budget	Annual Budget	YTD Budget	
				\$	\$	\$	\$
Total - Other Law, Order & Public Safety				(78,000)	(78,000)	(78,000)	(2,740)
TS5017 New Fire Unit (Arrino BFB)	4050530	530	PA5017	(614,300)	(614,300)	(614,300)	0
Total - Health				(614,300)	(614,300)	(614,300)	0
Recreation & Culture							
Communication Equipment, Water Tank, Digital Information sign & Genera	4110130	530	PE1106	(250,000)	(200,000)	(200,000)	(85,861)
Emergency Evacuation Centre - Beds and supplies	4110130	530	PE1108	0	(5,000)	(5,000)	0
Wide format scanner A0 - Funded by Technology and Digital Inclusion - Lib	4110530	530	PE1107	(5,500)	0	0	0
Gym Equipment	4110330	530	PE1103	(15,000)	(15,000)	(15,000)	0
Total - Recreation & Culture				(270,500)	(220,000)	(220,000)	(85,861)
Transport							
Hydraulic slasher to suit Skidsteer	4120330	530	PA1245	(10,000)	(10,000)	(10,000)	0
Unlicensed New Skid/Tractor mounted Spray Unit	4120330	530	PA1421	(15,000)	(15,000)	(15,000)	0
TS5001 New MWS Vehicle	4120330	530	PA5001	(52,000)	(49,932)	(49,932)	(49,933)
TS5006 New Grader	4120330	530	PA5006	(480,000)	(480,000)	(480,000)	0
TS5012 New Multipac Roller	4120330	530	PA5012	(225,000)	(225,000)	(225,000)	0
TS5021 New Outside Crew Commute Vehicle	4120330	530	PA5021	(35,000)	(35,000)	(35,000)	0
Total - Transport				(817,000)	(814,932)	(814,932)	(49,933)
Economic Services							
Silo Projection Project	4130230	530	PE1104	(41,131)	(41,131)	(41,131)	(31,543)
Total - Economic Services				(41,131)	(41,131)	(41,131)	(31,543)
Other Property & Services							
Admin - Server	4140230	530	PE1401	(50,000)	(50,000)	(50,000)	(40,602)
Admin - Phone System	4140230	530	PE1402	(15,000)	(12,136)	(12,136)	(12,136)
001TS New DCEO Vehicle	4140230	530	PA002	(62,000)	(60,936)	(60,936)	(60,936)
New Risk Co-ordinator Officer Vehicle	4140230	530	PA004	(45,000)	(49,932)	(49,932)	(49,961)
Total - Other Property & Services				(172,000)	(173,005)	(173,005)	(163,636)
Total - Plant & Equipment				(1,992,931)	(1,941,368)	(1,941,368)	(333,713)
Furniture & Equipment							
Total - Furniture & Equipment				0	0	0	0
Infrastructure - Roads							
Transport							
Roads - Bitumen Sealing Towns Streets - General (Budgeting Only)	4120140	540	RC000A	(40,000)	(40,000)	(40,000)	(3,410)
Franklin Street (Capital)	4120140	540	RC016	(63,278)	(63,278)	(63,278)	(73,771)
Railway Road (Capital)	4120140	540	RC022	(63,278)	(63,278)	(63,278)	(73,771)
Slaughter Street (Capital)	4120140	540	RC064	(63,278)	(63,278)	(63,278)	(73,771)
Simpson Road (Capital)	4120140	540	RC007	(133,358)	(133,358)	(133,358)	0
Tomkins Road (Capital)	4120140	540	RC093	(33,358)	(33,358)	(33,358)	0
Skipper Road (R2R)	4120146	540	R2R004	(166,791)	(166,791)	(166,791)	(6,169)
Second North Road (R2R)	4120146	540	R2R009	(23,548)	(23,548)	(23,548)	0
First North Road (R2R)	4120146	540	R2R010	(166,792)	(166,792)	(166,792)	0
Hydraulic Road (R2R)	4120146	540	R2R028	(82,690)	(70,577)	(70,577)	(8,896)
Bunney Road (R2R)	4120146	540	R2R050	(180,000)	(180,000)	(180,000)	(187,075)
Strutton Road (R2R)	4120146	540	R2R095	(11,290)	(25,311)	(25,311)	(25,311)

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

Level of completion indicator, please see table at the top of this note for further detail.

Assets	Account Number	Balance Sheet Category	Job Number	Adopted	Amended		Total YTD
				Annual Budget	Annual Budget	YTD Budget	
				\$	\$	\$	\$
2022-23 Dudawa Road Sealed - SLK 0-0.63 Rd reconstruction & road widen	4120149	540	RRG002B	(300,000)	(300,000)	(300,000)	(317,272)
2023-24 Dudawa Road Sealed SLK 0.63-1.89 (RRG)	4120149	540	RRG002C	(600,999)	(600,999)	(600,999)	(605,624)
Arrino West Road Sealed (RRG)	4120149	540	RRG005	(500,000)	0	0	0
Perenjori - Three Springs Road - Mid West Secondary Grain Freight Project	4120153	540	GFR001	0	(1,100,000)	(1,100,000)	(4,415)
Inering Road - Mid West Secondary Grain Freight Project	4120153	540	GFR024	0	(320,000)	(320,000)	(1,282)
Three Springs - Eneabba Road - Mid West Secondary Grain Freight Project	4120153	540	GFR105	0	(10,080,000)	(10,080,000)	(22,133)
Total - Transport				(2,428,660)	(13,430,568)	(13,430,568)	(1,402,900)
Total - Infrastructure - Roads				(2,428,660)	(13,430,568)	(13,430,568)	(1,402,900)
Infrastructure - Parks & Ovals							
Cemetery Other Infrastructure (Capital)	4100770	570	OC002	(20,000)	(20,000)	(20,000)	(21,562)
Total - Community Amenities				(20,000)	(20,000)	(20,000)	(21,562)
Recreation And Culture							
Lovelock Soak Plumbings	4110370	570	PC006	(40,000)	(87,833)	(87,833)	(95,633)
Dominican Park	4110370	570	PC007	(4,000)	(4,000)	(4,000)	0
Jack Thorpe Gardens Capital Works	4110370	570	PC210	(4,000)	(4,000)	(4,000)	0
Netball Courts & Lighting Capital Works	4110370	570	PC1133	(250,000)	(329,104)	(329,104)	(289,693)
Swimming Pool Basins renewal	4110290	570	OC001	(156,695)	(213,114)	(213,114)	(48,875)
Playground Capital Works	4110290	570	PC1134	(79,104)	0	0	0
Total - Recreation And Culture				(533,799)	(638,051)	(638,051)	(434,201)
Total - Infrastructure - Parks & Ovals				(553,799)	(658,051)	(658,051)	(455,763)
Grand Total				(9,435,603)	(20,606,258)	(20,606,258)	(2,973,756)

(a) Information on Loan Debenture Borrowings

Particulars/Purpose	01 Jul 2023	New Loans			Principal Repayments			Principal Outstanding			Interest & Guarantee Fee Repayments		
		Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture													
Loan 160 - Swimming Pool	23,661	0	0	0	23,661	23,661	23,661	0	0	0	518	696	696
	23,661	0	0	0	23,661	23,661	23,661	0	0	0	518	696	696
Economic Services													
Loan 162 - Duffy Store Development	0	0	800,000	600,000	0	0	0	0	800,000	600,000	0	0	0
	0	0	800,000	600,000	0	0	0	0	800,000	600,000	0	0	0
Self supporting loans													
Recreation and Culture													
Loan 161 - Bowling Green Resurface	20,051	0	0	0	20,051	20,051	20,051	0	0	0	(82)	34	34
	20,051	0	0	0	20,051	20,051	20,051	0	0	0	(82)	34	34
Total	43,711	0	800,000	600,000	43,711	43,711	43,711	0	800,000	600,000	435	730	730
Current loan borrowings	43,711							0					
Non-current loan borrowings	0							0					
	43,711							0					

All debenture repayments were financed by general purpose revenue.

(b) Information on Financing

The Shire of Three Springs do not have any operating or finance leases to be reported.

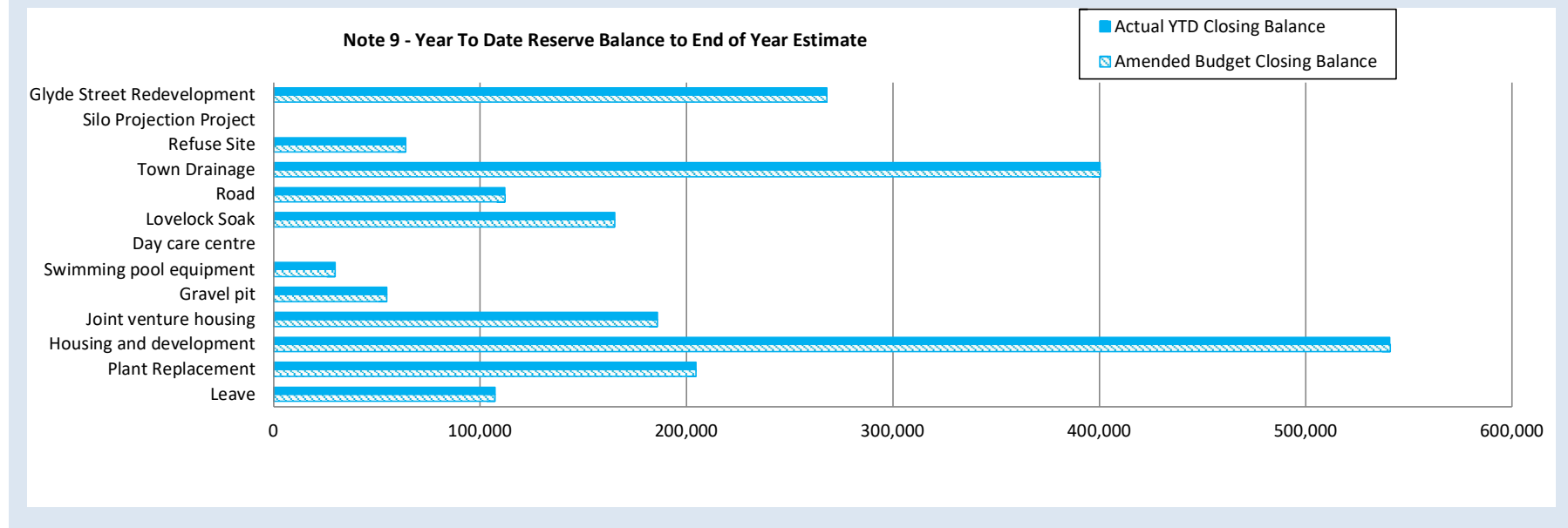
SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

OPERATING ACTIVITIES
NOTE 10
CASH BACKED RESEVES

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave	143,307	7,645	7,603	0	0	(43,647)	(43,647)	107,305	107,263
Plant Replacement	194,229	10,361	10,305	0	0	0	0	204,590	204,534
Housing and development	513,546	27,396	27,246	0	0	0	0	540,942	540,791
Joint venture housing	176,532	9,417	9,366	0	0	0	0	185,949	185,898
Gravel pit	52,128	2,781	2,766	0	0	0	0	54,909	54,893
Swimming pool equipment	132,813	7,085	7,046	0	0	(110,177)	(110,177)	29,721	29,682
Day care centre	0	0	0	0	0	0	0	0	0
Lovelock Soak	133,188	7,105	7,066	25,000	25,000	0	0	165,293	165,254
Road	106,385	5,675	5,644	0	0	0	0	112,060	112,030
Town Drainage	380,217	20,283	20,172	0	0	0	0	400,500	400,389
Refuse Site	60,754	3,241	3,223	0	0	0	0	63,995	63,978
Silo Projection Project	0	0	0	0	0	0	0	0	0
Glyde Street Redevelopment	254,488	13,576	13,502	0	0	0	0	268,064	267,990
	2,147,587	114,565	113,939	25,000	25,000	(153,824)	(153,824)	2,133,328	2,132,702

KEY INFORMATION



Other Current Liabilities	Note	Opening Balance 1 Jul 2023	Liability Increase	Liability Reduction	Closing Balance 30 Jun 2024
		\$	\$	\$	\$
Other liabilities					
- Contract liabilities	12	15,788	71,405	(57,703)	29,490
- Capital grant/contribution liabilities	13	580,281	2,020,813	(1,710,808)	890,287
Total other liabilities		596,070	2,092,218	(1,768,510)	919,778
Less non-current unspent capital grants, contributions and reimbursements		(58,500)	0	0	(58,500)
Total current other liabilities		537,570	2,092,218	(1,768,510)	861,278
Provisions					
Annual leave		110,683	0	0	110,683
Annual leave oncosts		17,315	0	0	17,315
Long service leave		99,210	0	0	99,210
Long service leave oncosts		15,827	0	0	15,827
Total Provisions		243,036	0	0	243,036
Total Other Current Liabilities					1,162,813
Amounts shown above include GST (where applicable)					

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFIT PROVISIONS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

CAPITAL GRANT/CONTRIBUTION LIABILITIES

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

NOTE 12
GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent Grant, Subsidies and Contributions Liability					Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2023	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Jun 2024	Current Liability 30 Jun 2024	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Grants and Subsidies									
General purpose funding									
Grants Commission - General (WALGGC)	0	0	0	0	0	304,294	41,056	41,056	855,740
Grants Commission - Roads (WALGGC)	0	0	0	0	0	132,480	28,861	28,861	575,701
Law, order, public safety									
DFES Grant - Operating Bush Fire Brigade	11,689	54,177	(37,376)	28,490	28,490	38,287	38,287	38,287	37,376
Education and welfare									
Seniors Week Grant (Council on the Ageing)	0	0	0	0	0	1,000	0	0	0
Keep Australia Beautiful Grant	97	227	(324)	0	0	0	324	324	324
Recreation and culture									
Three Springs 360 & Silo Movie Night - Regional Event Scheme	0	5,000	(5,000)	0	0	5,000	5,000	5,000	5,000
Tourism WA									
NADC National Australia Day Grant	0	10,000	(10,000)	0	0	10,000	10,000	10,000	10,000
Volunteer Week Grant	3	1,000	(3)	1,000	1,000	1,000	3	3	3
Lotterywest Anzac Day Grant	0	0	0	0	0	25,000	25,000	25,000	0
Regional Arts WA Silo Light Show	0	0	0	0	0	30,000	0	0	0
Be Connected - Get online week Grant	0	1,000	(1,000)	0	0	1,000	1,000	1,000	1,000
Transport									
Direct Grant (MRWA)	0	0	0	0	0	142,254	142,254	142,254	142,245
Street Lighting Subsidy (MRWA)	0	0	0	0	0	250	250	250	252
Economic services									
Dept of Veterans Affair - Saluting Their Service Grant	4,000	0	(4,000)	0	0	0	4,000	4,000	4,000
	15,788	71,405	(57,703)	29,490	29,490	690,565	296,035	296,035	1,631,640
Contributions									
Law, order, public safety									
Contribution of New BFB Vehicle	0	0	0	0	0	614,300	614,300	614,300	0
Health									
Medical Centre Contribution	0	0	0	0	0	61,773	61,773	61,773	61,773
Landcare Group - Transfer from Bonds	0	0	0	0	0	32,147	30,147	30,147	30,147
Recreation and culture									
Recreation miscellaneous contribution	0	0	0	0	0	2,500	2,500	2,500	47,928
Library miscellaneous contributions	0	0	0	0	0	300	300	300	164
OTH CUL - Contributions & Donations - Other Culture	0	0	0	0	0	700	1,432	1,432	1,432
Economic services									
LICENSING - Reimbursements	0	0	0	0	0	0	2,565	2,565	4,923
Other property and services									
Administration miscellaneous contributions	0	0	0	0	0	15,000	0	0	0
	0	0	0	0	0	726,720	713,016	713,016	146,367
TOTALS	15,788	71,405	(57,703)	29,490	29,490	1,417,285	1,009,051	1,009,051	1,778,007

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

NOTE 13

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability					Non Operating Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2023	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Jun 2024	Current Liability 30 Jun 2024	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Capital Grants and Subsidies									
Recreation and culture									
LRCIP Community Hall - Carter Street - Building	379,130	164,552	(543,682)	(0)	0	543,682	543,682	543,682	543,682
DFES Cyclone Seroja Local Government Resilience Fund	0	500,000	(119,513)	380,487	380,487	500,000	500,000	500,000	119,513
DFES Disaster Relief Grant Funding 2 Income	0	0	0	0	0	0	2,500	2,500	0
LRCIP Netball Courts & Lighting Capital works	0	179,511	(179,511)	0	0	250,000	329,104	329,104	179,511
LRCIP Playground	0	0	0	0	0	79,104	0	0	0
Community Sporting and Recreation Facilities Fund - Swimming Pool Revitalisation - Income	0	102,937	0	102,937	102,937	0	102,937	102,937	0
Libraries WA - Technology and Digital Income	0	0	0	0	0	5,000	0	0	0
Transport									
RTR Grant - Skipper Road	0	75,209	(6,169)	69,040	69,040	0	82,730	82,730	6,169
RTR Grant - Second North Road	23,548	23,548	0	47,096	47,096	23,548	23,548	23,548	0
RTR Grant - First North Road	0	151,629	0	151,629	151,629	166,792	166,792	166,792	0
RTR Grant - Hydraulic Road	27,814	61,681	(8,896)	80,598	80,598	82,690	82,690	82,690	8,896
RTR Grant - Bunney Road	0	137,534	(137,534)	0	0	180,000	180,000	180,000	116,870
RTR Grant - Strutton Road	11,290	0	(11,290)	0	0	11,290	11,290	11,290	11,290
RRG Grant - Dudawa Road (3)	80,000	120,000	(200,000)	0	0	200,000	200,000	200,000	200,000
RRG Grant - Dudawa Road (4)	0	400,666	(400,666)	0	0	400,666	400,666	400,666	400,666
RRG Grant - Arrino West Road	0	0	0	0	0	350,000	0	0	0
Perenjori - Three Springs Road - Mid West Secondary Grain Freight Project	0	0	0	0	(4,415)	0	1,100,000	1,100,000	0
Inering Road - Mid West Secondary Grain Freight Project	0	0	0	0	0	0	320,000	320,000	0
Three Springs - Eneabba Road - Mid West Secondary Grain Freight Project	0	0	0	0	0	0	10,080,000	10,080,000	0
LRCIP Phase 4 Part B Road Funding	0	103,546	(103,546)	0	0	189,834	189,834	189,834	103,546
Economic services									
Regional Arts WA Grant - Radio/Audio Promotion	0	0	0	0	0	0	0	0	0
Duffy Store Redevelopment Capex	0	0	0	0	0	2,000,000	1,873,270	1,873,270	0
	521,781	2,020,813	(1,710,808)	831,787	827,373	4,982,606	16,189,043	16,189,043	1,690,144
Capital Contributions									
Community amenities									
Karara Mining Refuse Site Contribution	58,500	0	0	58,500	58,500	0	0	0	0
	58,500	0	0	58,500	58,500	0	0	0	0
Total Non-operating grants, subsidies and contributions	580,281	2,020,813	(1,710,808)	890,287	885,873	4,982,606	16,189,043	16,189,043	1,690,144

SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2024

NOTE 14

BONDS & DEPOSITS AND TRUST FUNDS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2023	Amount Received	Amount Paid	Closing Balance 30 Jun 2024
	\$	\$	\$	\$
Restricted Cash - Bonds and Deposits				
BCITF Levy	0.00	50.55	(50.55)	0.00
BSL Levy	0.00	56.65	(56.65)	0.00
Community Bus Bonds	300.00	900.00	(500.00)	700.00
Crossover/Footpath Bonds	0.00	0.00	0.00	0.00
Developer Bonds	0.00	0.00	0.00	0.00
Keys, Hall and Equipment Bonds	0.00	570.00	(570.00)	0.00
Landcare Groups	30,146.71	0.00	(30,146.71)	0.00
Other Bonds	0.00	0.00	0.00	0.00
Police Licensing	10,957.10	177,411.65	(179,002.75)	9,366.00
Rehabilitation Bonds	0.00	0.00	0.00	0.00
Roadworks Bonds	0.00	0.00	0.00	0.00
Public Standpipe System Access Card	300.00	800.00	(250.00)	850.00
Housing Bonds	0.00	1,220.00	(1,220.00)	0.00
Councillor Nomination Fees	0.00	400.00	(400.00)	0.00
Transportable Buildings Bonds	0.00	0.00	0.00	0.00
Visitor Centre	0.00	2,333.30	(2,333.30)	0.00
Community GYM Bond	2,330.00	6,750.00	(4,360.00)	4,720.00
Treasury Unpaid Monies	353.97	0.00	0.00	353.97
Sub-Total	44,387.78	190,492.15	(218,889.96)	15,989.97
Trust Funds				
Nil				
Sub-Total	0.00	0.00	0.00	0.00
	44,387.78	190,492.15	(218,889.96)	15,989.97

KEY INFORMATION

EXPLANATION OF SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2023/24 year is \$10,000 and 10%.

Reporting Program	Var. \$	Var. %	Var. ▲▼	Significant Var. \$	Timing/ Permanent	Explanation of Variance
Revenue from operating activities	\$	%				
General Purpose Funding - Other	1,360,062	496%	▲	\$	Permanent	The Shire received an advance on 2024/25 FAG income in 2023/2024 which was unbudgeted.
Law, Order and Public Safety	(614,971)	(93%)	▼	\$	Timing	Changeover of bush fire vehicle did not occur in 2023/24 carried over to 2024/25.
Health	(22,980)	(23%)	▼	\$	Timing	Changeover of Doctors vehicle did not occur so no proceeds from sale of existing. Carried over to 2024/25
Housing	(22,603)	(18%)	▼	\$	Timing	Insurance claim recoup not processed this year as works not completed. Will carry over to 2024/25
Recreation and Culture	21,032	31%	▲	\$	Permanent	The increased Sporting Club contribution to the kitchen renovations was not factored into the budget. This impact was slightly offset due to the Anzac Day Grant income not being received as the event did not occur.
Transport	(22,908)	(13%)	▼	\$	Timing	Profit on Plant disposals not received as Plant sales budgeted for 2023/24 did not occur. This will be carried over to 2024/25
Expenditure from operating activities						
Governance	131,331	22%	▲	\$	Timing	Various lower than budgeted including Training & Development, Travel & Accommodation, Legal fees, Donations to Community Groups, Council chambers maintenance, Audit and Consultancy Fees.
Law, Order and Public Safety	142,565	40%	▲	\$	Timing	Maintenance of vehicles lower than budget and change over of bushfire vehicle did not occur.
Community Amenities	131,952	27%	▲	\$	Timing	Refuse Site, Cemetery Maintenance and Storm Water Maintenance works lower than budget. Unspent budget will carry over to 2024/25
Transport	313,799	11%	▲	\$	Timing	Purchase of Plant did not occur in 2023/24. These will be carried over to 2024/25.
INVESTING ACTIVITIES						
Capital Grants, Subsidies and Contributions	(14,498,899)	(90%)	▼	\$	Timing	Grant funding less than budget. Most will be carried over to next year. MWSSGR Grant is still in the initial stages. Duffy Store grant application was unsuccessful. Resilience grant work schedule has only just recently received approval for amendment. Netball court works completed however not all funds received in 2023/24. These will be carried over to 2024/25.
Proceeds from Disposal of Assets	(275,000)	(89%)	▼	\$	Timing	The majority of asset disposals are required to be carried over to 2024/25 due to no Works..
Land and Buildings	3,794,892	83%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Plant and Equipment	1,607,655	83%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Roads	12,027,668	90%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Parks and Ovals	202,287	31%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
FINANCING ACTIVITIES						
Proceeds from New Debentures	(800,000)	(100%)	▼	\$	Permanent	The loan for Duffy's store project is conditional on a grant application being successful. Our application was not. This will not be required.

GL Code	Job #	Description	Council Resolution	Classification	Variance	Non Cash	Increase in	Decrease in	Amended	Comments
						Adjustment	Available Cash	Available Cash	Budget Running Balance	
						\$	\$	\$	\$	
		Budget Adoption		Closing Surplus/(Deficit)				0	0	
		Variance in actual opening position V budget		Opening Surplus(Deficit)	(27,924)		0	(27,923.80)	(27,924)	
2030114		RATES - Debt Collection Expenses		Operating Expenses	(9,634.96)		0.00	(9,634.96)	(37,559)	Staff have undertaken a harder approach to outstanding rates debt collection. This is partially offset by increased reimbursement of debt collection costs. Not all debt collection costs are recoverable from the ratepayer
2030199		RATES - Administration Allocated		Operating Expenses	5,212.00		5,212.00	0.00	(32,347)	Admin costs reduced therefore Admin allocated reduced
3030120		RATES - Instalment Admin Fee Received		Operating Revenue	975.00		975.00	0.00	(31,372)	More ratepayers electing to pay by instalments
3030121		RATES - Account Enquiry Charges		Operating Revenue	(970.18)		0.00	(970.18)	(32,342)	
3030122		RATES - Reimbursement of Debt Collection Costs		Operating Revenue	1,471.70		1,471.70	0.00	(30,870)	Increased debt collection
3030130		RATES - Rates Levied - Synergy		Operating Revenue	(21,400.03)		0.00	(21,400.03)	(52,270)	Reduced rates revenue due to revaluations (mostly mining)
3030145		RATES - Penalty Interest Received		Operating Revenue	485.97		485.97	0.00	(51,784)	
3030146		RATES - Instalment Interest Received		Operating Revenue	2,859.59		2,859.59	0.00	(48,925)	More ratepayers choosing instalments and not meeting payment deadlines
2030212		GEN PUR - Public Relations -Yakabout		Operating Expenses	920.00		920.00	0.00	(48,005)	Not as much advertising in the Yakabout as budgeted for
2030299		GEN PUR - Administration Allocated		Operating Expenses	2,239.00		2,239.00	0.00	(45,766)	Admin costs reduced therefore Admin allocated reduced
3030210		GEN PUR - Financial Assistance Grant - General		Operating Revenue	(263,238.00)		0.00	(263,238.00)	(309,004)	The Shire received less than budgeted FAG income due to advance in 2022/23. The amount at end of 2023/24 is likely to be closed to budget amount but advance is relevant to 2024/25 so should not be included in this budget but will form part of carryover surplus next year
3030211		GEN PUR - Financial Assistance Grant - Roads		Operating Revenue	(103,619.00)		0.00	(103,619.00)	(412,623)	The Shire received less than budgeted FAG income due to advance in 2022/23. The amount at end of 2023/24 is likely to be closed to budget amount but advance is relevant to 2024/25 so should not be included in this budget but will form part of carryover surplus next year
3030224		GEN PUR - Contributions Yakabout		Operating Revenue	(1,040.18)		0.00	(1,040.18)	(413,663)	Not as much advertising in the Yakabout as budgeted for
3030246		GEN PUR - Interest Earned - Municipal Funds		Operating Revenue	35,006.40		35,006.40	0.00	(378,656)	Higher interest rates than anticipated or budgeted for
2040109		MEMBERS - Members Travel and Accommodation		Operating Expenses	1,500.00		1,500.00	0.00	(377,156)	Reduced costs as accommodation and travel not required.
2040113		MEMBERS - Members Sitting Fees		Operating Expenses	465.83		465.83	0.00	(376,691)	Attendance less than 100% and one vacant position for 6 months
2040114		MEMBERS - Communications Allowance		Operating Expenses	575.00		575.00	0.00	(376,116)	Expense lower due to reduced number of councillors for a period during the year
2040141		MEMBERS - Subscriptions & Publications		Operating Expenses	114.62		114.62	0.00	(376,001)	
2040188	BO4001	Council Chambers - Building Operations		Operating Expenses	151.48		151.48	0.00	(375,850)	Expenditure likely to be underbudget
2040199		MEMBERS - Administration Allocated		Operating Expenses	14,776.00		14,776.00	0.00	(361,074)	Admin costs reduced therefore Admin allocated reduced
2040251		OTH GOV - Consultancy - Strategic		Operating Expenses	500.00		500.00	0.00	(360,574)	CEO appraisal - John Phillip - costs lower
2040252		OTH GOV - Other Consultancy		Operating Expenses	(9,000.00)		0.00	(9,000.00)	(369,574)	
2040292		OTH GOV - Depreciation		Operating Expenses	(777.19)	(777.19)	0.00	0.00	(369,574)	
2040299		OTH GOV - Administration Allocated		Operating Expenses	815.00		815.00	0.00	(368,759)	Admin costs reduced therefore Admin allocated reduced
2050112		FIRE - Fire Prevention/Burning/Control		Operating Expenses	(3,130.00)		0.00	(3,130.00)	(371,889)	Firebreaks at Arrino - JV with DFES
2050187		FIRE - Other Expenditure		Operating Expenses	(1,050.00)		0.00	(1,050.00)	(372,939)	Fire permit books and catering for meetings, BFB PPE Jackets
2050188		FIRE - Building Operations		Operating Expenses	(342.48)		0.00	(342.48)	(373,281)	Power, water and sewerage costs
2050192		FIRE - Depreciation		Operating Expenses	1,385.32	1,385.32	0.00	0.00	(373,281)	
2050199		FIRE - Administration Allocated		Operating Expenses	1,063.00		1,063.00	0.00	(372,218)	Admin costs reduced therefore Admin allocated reduced
2050292		ANIMAL - Depreciation		Operating Expenses	(0.61)	(0.61)	0.00	0.00	(372,218)	

2050299		ANIMAL - Administration Allocated	Operating Expenses	2,193.00		2,193.00	0.00	(370,025)	Admin costs reduced therefore Admin allocated reduced
3050220		ANIMAL - Pound Fees	Operating Revenue	240.00		240.00	0.00	(369,785)	Higher number of animals being impounded this year
3050221		ANIMAL - Animal Registration Fees	Operating Revenue	(350.00)		0.00	(350.00)	(370,135)	
3050240		ANIMAL - Fines and Penalties	Operating Revenue	200.00		200.00	0.00	(369,935)	Generally wandering dogs and cats not being restrained in yards and unregistered
2050392		OLOPS - Depreciation	Operating Expenses	(1,840.73)	(1,840.73)	0.00	0.00	(369,935)	
2050399		OLOPS - Administration Allocated	Operating Expenses	528.00		528.00	0.00	(369,407)	Admin costs reduced therefore Admin allocated reduced
3050545		ESL BFB - Non-Payment Penalty Interest	Operating Revenue	47.11		47.11	0.00	(369,360)	Interest on outstanding ESL due to late payments
2070411		HEALTH - Contract EHO	Operating Expenses	1,902.88		1,902.88	0.00	(367,457)	Lower as the EHO did not attend for a number of months due to an injury
2070499		HEALTH - Administration Allocated	Operating Expenses	654.00		654.00	0.00	(366,803)	Admin costs reduced therefore Admin allocated reduced
2070721		OTH HEALTH - Information Technology	Operating Expenses	14,093.06		14,093.06	0.00	(352,710)	Costs lower than previous year.
2070753		OTH HEALTH - Contract Doctor Services	Operating Expenses	50,000.00		50,000.00	0.00	(302,710)	Increase may occur in 2024/25. Current contract stipulates \$100k until 30.06.24
2070786		OTH HEALTH - Expensed Minor Asset Purchases	Operating Expenses	5,000.00		5,000.00	0.00	(297,710)	No expenditure to date.
2070787		OTH HEALTH - Other Expenses	Operating Expenses	(1,120.00)		0.00	(1,120.00)	(298,830)	General practice accreditation. Will be an annual epxnse
2070788	BO1584	Medical Centre - Thomas Street - Building Operations	Operating Expenses	(5,553.01)		0.00	(5,553.01)	(304,383)	Phone and Electricity higher than budgeted
2070788	BO7016	Dental Surgery - New - Building Operations	Operating Expenses	(1,375.49)		0.00	(1,375.49)	(305,758)	Water - higher than budgeted
2070789	BM1584	Medical Centre - Thomas Street - Building Maintenance	Operating Expenses	372.04		372.04	0.00	(305,386)	
2070789	BM7016	Dental Surgery - New - Building Maintenance	Operating Expenses	279.86		279.86	0.00	(305,107)	
2070792		OTH HEALTH - Depreciation	Operating Expenses	(351.64)	(351.64)	0.00	0.00	(305,107)	
2070799		OTH HEALTH - Administration Allocated	Operating Expenses	851.00		851.00	0.00	(304,256)	Admin costs reduced therefore Admin allocated reduced
4070710	BC1584	Medical Centre - Thomas Street - Building (Capital)	Capital Expenses	10,000.00		10,000.00	0.00	(294,256)	Completed in 2022/23
2080388	BO028	Early Childhood Learning Centre - 19 Maryhofer Street - Building Operations	Operating Expenses	4,313.84		4,313.84	0.00	(289,942)	Cleaning, Electricity and Water costs
2080388	BO1022	Playgroup - Lot 220 Maryhofer Street - Building Operations	Operating Expenses	185.00		185.00	0.00	(289,757)	Insurance only
2080389	BM028	Early Childhood Learning Centre - 19 Maryhofer Street - Building Maintenance	Operating Expenses	7,792.00		7,792.00	0.00	(281,965)	Maintenance considerably lower than budgeted
2080392		FAMILIES - Depreciation	Operating Expenses	(188.70)	(188.70)	0.00	0.00	(281,965)	
2080399		FAMILIES - Administration Allocated	Operating Expenses	242.00		242.00	0.00	(281,723)	Admin costs reduced therefore Admin allocated reduced
2080799		WELFARE - Administration Allocated	Operating Expenses	734.00		734.00	0.00	(280,989)	Admin costs reduced therefore Admin allocated reduced
3080710	EVI0001	Senior Week Grant Income	Operating Revenue	(1,000.00)		0.00	(1,000.00)	(281,989)	No grant
2090188	BO9000	Staff House - (Lot 10) 41 Slaughter St - Building Operations	Operating Expenses	(799.51)		0.00	(799.51)	(282,788)	
2090188	BO9001	Staff House - (Lot 182) 58 Carter St - Building Operations	Operating Expenses	(3,453.14)		0.00	(3,453.14)	(286,241)	Vacant
2090188	BO9002	Staff House - (Lot 74) 5 Gooch St - Building Operations	Operating Expenses	(1,325.93)		0.00	(1,325.93)	(287,567)	
2090188	BO9007	Staff House - (Lot 29) 5 Howard St - Building Operations	Operating Expenses	(967.40)		0.00	(967.40)	(288,535)	Plant Operator
2090188	BO9009	Staff House - (Lot 35) 47 Williamson St - Building Operations	Operating Expenses	1,044.48		1,044.48	0.00	(287,490)	
2090188	BO9011	Staff House - (Lot 157) 65 Carter St - Building Operations	Operating Expenses	(663.52)		0.00	(663.52)	(288,154)	
2090188	BO9012	(Do Not Use) Staff House - (Lot 222) 46 Carter St - Building Operations	Operating Expenses	(341.10)		0.00	(341.10)	(288,495)	
2090188	BO9014	Staff House - (Lot 54) 17 Glyde St (Lgchp) - Jv - Building Operations	Operating Expenses	226.14		226.14	0.00	(288,269)	
2090188	BO9015	Staff - Unit 1 - 66A Williamson St - Building Operations	Operating Expenses	(336.84)		0.00	(336.84)	(288,606)	
2090188	BO9016	Staff - Unit 2 - 66B Williamson St - Building Operations	Operating Expenses	(289.22)		0.00	(289.22)	(288,895)	
2090188	BO9061	Staff House - (Lot 67) 19 Gooch St - Building Operations	Operating Expenses	(2,662.88)		0.00	(2,662.88)	(291,558)	
2090188	BO9079	Staff House - (Lot 173) 50 Carter St - Building Operations	Operating Expenses	187.47		187.47	0.00	(291,370)	CEO
2090189	BM9000	Staff House - (Lot 10) 41 Slaughter St - Building Maintenance	Operating Expenses	2,859.06		2,859.06	0.00	(288,511)	
2090189	BM9001	Staff House - (Lot 182) 58 Carter St - Building Maintenance	Operating Expenses	(3,642.82)		0.00	(3,642.82)	(292,154)	Vacant
2090189	BM9002	Staff House - (Lot 74) 5 Gooch St - Building Maintenance	Operating Expenses	3,293.26		3,293.26	0.00	(288,861)	
2090189	BM9007	Staff House - (Lot 29) 5 Howard St - Building Maintenance	Operating Expenses	2,750.46		2,750.46	0.00	(286,110)	Plant Operator
2090189	BM9009	Staff House - (Lot 35) 47 Williamson St - Building Maintenance	Operating Expenses	3,056.20		3,056.20	0.00	(283,054)	
2090189	BM9011	Staff House - (Lot 157) 65 Carter St - Building Maintenance	Operating Expenses	1,570.52		1,570.52	0.00	(281,484)	
2090189	BM9012	(Do Not Use) Staff House - (Lot 222) 46 Carter St - Building Maintenance	Operating Expenses	(1,191.34)		0.00	(1,191.34)	(282,675)	
2090189	BM9014	Staff House - (Lot 54) 17 Glyde St (Lgchp) - Jv - Building Maintenance	Operating Expenses	187.10		187.10	0.00	(282,488)	
2090189	BM9015	Staff House - Unit 1 - 66A Williamson St - Building Maintenance	Operating Expenses	3,315.16		3,315.16	0.00	(279,173)	
2090189	BM9016	Staff House - Unit 2 - 66B Williamson St - Building Maintenance	Operating Expenses	3,384.92		3,384.92	0.00	(275,788)	CDO
2090189	BM9061	Staff House - (Lot 67) 19 Gooch St - Building Maintenance	Operating Expenses	2,963.88		2,963.88	0.00	(272,824)	
2090189	BM9079	Staff House - (Lot 173) 50 Carter St - Building Maintenance	Operating Expenses	3,294.00		3,294.00	0.00	(269,530)	
2090192		STF HOUSE - Depreciation	Operating Expenses	(2.79)	(2.79)	0.00	0.00	(269,530)	
2090199		STF HOUSE - Administration Allocated	Operating Expenses	2,078.00		2,078.00	0.00	(267,452)	Admin costs reduced therefore Admin allocated reduced
2090198		STF HOUSE - Staff Housing Costs Recovered	Operating Expenses	(8,948.88)		0.00	(8,948.88)	(276,401)	
3090101		STF HOUSE - Staff Rental Reimbursements	Operating Revenue	4,774.60		4,774.60	0.00	(271,626)	re-imburement of water usage from tenants
3090120		STF HOUSE - Fees & Charges	Operating Revenue	(1,217.16)		0.00	(1,217.16)	(272,843)	Housing rental
4090110	BC9007	Staff House - (Lot 29) 5 Howard St - Building (Capital)	Capital Expenses	(3,267.00)		0.00	(3,267.00)	(276,110)	Window reveals work carried over from previous year

4090110	BC9011	Staff House - (Lot 157) 65 Carter St - Building (Capital)	Capital Expenses	(5,000.00)		0.00	(5,000.00)	(281,110)	Increase to \$35k
4090110	BC9015	Staff Unit 1 - 66A Williamson St - Building (Capital)	Capital Expenses	2,000.00		2,000.00	0.00	(279,110)	Cost of stove and installation less than budget
4090110	BC9061	Staff House - (Lot 67) 19 Gooch St - Building (Capital)	Capital Expenses	(4,345.00)		0.00	(4,345.00)	(283,455)	Window reveals work carried over from previous year
4090110	BC9079	Staff House - (Lot 173) 50 Carter St - Building (Capital)	Capital Expenses	(5,000.00)		0.00	(5,000.00)	(288,455)	Verge and front garden landscaping required
2090288	BO9003	Non-Staff House - (Lot 214) 21 Franklin St - Building Operations	Operating Expenses	110.90		110.90	0.00	(288,344)	Electricity higher than budgetted
2090288	BO9053	Non Staff House - (Lot 223) 2 Mayrhofer St (Nmhs) - Building Operations	Operating Expenses	433.43		433.43	0.00	(287,911)	Tenant pays electricity and water usage
2090288	BO9055	Non-Staff House - (Lot 60) 5 Glyde St (Lgchp) - Jv - Building Operations	Operating Expenses	612.43		612.43	0.00	(287,298)	Tenant pays electricity and water usage
2090288	BO9058	Non-Staff House - (Lot 222) 46 Carter St - Building Operations	Operating Expenses	5,624.07		5,624.07	0.00	(281,674)	Was originally used for short term use but now used for staff housing
2090288	BO9081	Non-Staff House - 3 (Lot 30) Howard Place - Building Operations	Operating Expenses	751.07		751.07	0.00	(280,923)	Tenant pays electricity and water usage
2090288	BO9099	Non-Staff House - Other Housing - Building Operations	Operating Expenses	2,446.00		2,446.00	0.00	(278,477)	Not required as all housing has own job
2090289	BM9003	Non Staff House - (Lot 214) 21 Franklin St - Building Maintenance	Operating Expenses	1,382.26		1,382.26	0.00	(277,095)	
2090289	BM9053	Non Staff House - (Lot 223) 2 Mayrhofer St (Nmhs) - Building Maintenance	Operating Expenses	936.40		936.40	0.00	(276,159)	
2090289	BM9054	(Do Not Use) Non-Staff House - (Lot 54) 17 Glyde St (Lgchp) - Jv - Building Maintenance	Operating Expenses	(83.16)		0.00	(83.16)	(276,242)	This property is used for Staff housing now
2090289	BM9055	Non-Staff House - (Lot 60) 5 Glyde St (Lgchp) - Jv - Building Maintenance	Operating Expenses	2,515.22		2,515.22	0.00	(273,727)	
2090289	BM9057	(Do Not Use) Non-Staff House - (Lot 217) 89 Williamson St - Building Maintenance	Operating Expenses	3,255.08		3,255.08	0.00	(270,472)	
2090289	BM9058	Non-Staff House - (Lot 222) 46 Carter St - Building Maintenance	Operating Expenses	3,120.00		3,120.00	0.00	(267,352)	
2090289	BM9081	Non Staff House - 3 (Lot 30) Howard Place - Building Maintenance	Operating Expenses	725.00		725.00	0.00	(266,627)	
2090289	BM9099	Non Staff House - Other Housing - Building Maintenance	Operating Expenses	3,725.00		3,725.00	0.00	(262,902)	Not required as all housing has own job
2090292		OTH HOUSE - Depreciation	Operating Expenses	8,662.32	8,662.32	0.00	0.00	(262,902)	
2090299		OTH HOUSE - Administration Allocated	Operating Expenses	1,585.00		1,585.00	0.00	(261,317)	Admin costs reduced therefore Admin allocated reduced
3090201		OTH HOUSE - Rental Reimbursements	Operating Revenue	1,823.84		1,823.84	0.00	(259,493)	Tenants pay utilities
3090235		OTH HOUSE - Other Income	Operating Revenue	300.00		300.00	0.00	(259,193)	Damages (broken window) to property re-imbursed from tenant
4090210	BC9003	Non-Staff House - (Lot 214) 21 Franklin St - Building (Capital)	Capital Expenses	(3,099.00)		0.00	(3,099.00)	(262,292)	Fencing replacement costs higher due to asbestos removal
4090210	BC9055	Non-Staff House - (Lot 60) 5 Glyde St (Lgchp) - Jv - Building (Capital)	Capital Expenses	7,500.00		7,500.00	0.00	(254,792)	Works likely to be completed under budget
4090210	BC9058	Non-Staff House - (Lot 222) 46 Carter St - Building (Capital)	Capital Expenses	27,000.00		27,000.00	0.00	(227,792)	On hold as property may be sold after property assessment report is carried out.
2090389	BM90492	Kadathinni Unit 2 - (Lot 235) Carter St - Building Maintenance	Operating Expenses	2,946.00		2,946.00	0.00	(224,846)	
2090389	BM90493	Kadathinni Unit 3 - (Lot 235) Carter St - Building Maintenance	Operating Expenses	2,946.00		2,946.00	0.00	(221,900)	Property sold
2090389	BM90494	Kadathinni Unit 4 - (Lot 235) Carter St - Building Maintenance	Operating Expenses	(1,054.00)		0.00	(1,054.00)	(222,954)	
2090389	BM90495	Kadathinni Unit 5 - (Lot 235) Carter St - Building Maintenance	Operating Expenses	2,946.00		2,946.00	0.00	(220,008)	This property is used for Staff housing now
2090389	BM90496	Kadathinni Unit 6 - (Lot 235) Carter St - Building Maintenance	Operating Expenses	2,946.00		2,946.00	0.00	(217,062)	
2090392		COM HOUSE - Depreciation	Operating Expenses	3,939.28	3,939.28	0.00	0.00	(217,062)	
2090399		COM HOUSE - Administration Allocated	Operating Expenses	242.00		242.00	0.00	(216,820)	Admin costs reduced therefore Admin allocated reduced
3090320		COM HOUSE - Fees & Charges	Operating Revenue	680.00		680.00	0.00	(216,140)	
2100117	W1001	Refuse Site Maintenance	Operating Expenses	(840.00)		0.00	(840.00)	(216,980)	Will utilise contractors for approx 50% of these works.
2100165	W1025	Rubbish Bins Maintenance	Operating Expenses	600.00		600.00	0.00	(216,380)	Rubbish bins supplied by Veola
2100189	BM1009	Recycling Depot - Water Street - Building Maintenance	Operating Expenses	150.00		150.00	0.00	(216,230)	Pest Control only
2100192		SAN - Depreciation	Operating Expenses	(30.02)	(30.02)	0.00	0.00	(216,230)	
2100199		SAN - Administration Allocated	Operating Expenses	609.00		609.00	0.00	(215,621)	Admin costs reduced therefore Admin allocated reduced
3100120		SAN - Domestic Refuse Collection Charges	Operating Revenue	(2,536.30)		0.00	(2,536.30)	(218,157)	Lower as bin recategorised to commercial
3100121		SAN - Domestic Services (Additional)	Operating Revenue	270.40		270.40	0.00	(217,887)	
2100211		SAN OTH - Waste Collection	Operating Expenses	(5,618.26)		0.00	(5,618.26)	(223,505)	
2100287	EV0015	Keep Australia Beautiful Grant Expenditure	Operating Expenses	1,455.99		1,455.99	0.00	(222,049)	
2100287	W1004	Tidy Town Projects Maintenance	Operating Expenses	1,524.68		1,524.68	0.00	(220,524)	
2100292		SAN OTH - Depreciation	Operating Expenses	(1.59)	(1.59)	0.00	0.00	(220,524)	
2100299		SAN OTH - Administration Allocated	Operating Expenses	448.00		448.00	0.00	(220,076)	Admin costs reduced therefore Admin allocated reduced
3100200		SAN OTH - Commercial Collection Charge	Operating Revenue	1,796.85		1,796.85	0.00	(218,279)	
3100210	EVI0015	Keep Australia Beautiful Grant Income	Operating Revenue	324.02		324.02	0.00	(217,955)	Unbudgeted grant income
2100399		SEW - Administration Allocated	Operating Expenses	126.00		126.00	0.00	(217,829)	Admin costs reduced therefore Admin allocated reduced
3100321		SEW - Septic Tank Inspection Fees	Operating Revenue	(250.00)		0.00	(250.00)	(218,079)	No inspections have occurred to date - budget reduced
2100555		ENVIRON - Contribution to Landcare	Operating Expenses	2,000.00		2,000.00	0.00	(216,079)	
3100500		ENVIRON - Contributions & Donations	Operating Revenue	(2,000.00)		0.00	(2,000.00)	(218,079)	
2100653		PLAN - Scheme Amendments	Operating Expenses	(14,000.00)		0.00	(14,000.00)	(232,079)	Expense higher than anticipated. Offset with increased income
2100699		PLAN - Administration Allocated	Operating Expenses	1,137.00		1,137.00	0.00	(230,942)	Admin costs reduced therefore Admin allocated reduced
3100620		PLAN - Planning Application Fees	Operating Revenue	40,432.00		40,432.00	0.00	(190,510)	Increased due to proposed alternative energy farms
2100711	W1008	Arrino Cemetery Maintenance	Operating Expenses	(1,326.00)		0.00	(1,326.00)	(191,836)	

2100765		COM AMEN - Maintenance/Operations	Operating Expenses	(598.44)		0.00	(598.44)	(192,435)	Water at 5 Maley St Three Springs Lot 1-2. (op shop)
2100788	BO1008	Public Conveniences - Railway Road - Building Operations	Operating Expenses	4,037.51		4,037.51	0.00	(188,397)	Hours are differing to budget hours for cleaning
2100788	BO1114	Public Conveniences - Hockey Ground - Building Operations	Operating Expenses	(2,211.97)		0.00	(2,211.97)	(190,609)	Hours are differing to budget hours for cleaning
2100788	BO1115	Public Conveniences Operations - Community Hall Grounds Public Toilet	Operating Expenses	(3,834.66)		0.00	(3,834.66)	(194,444)	Hours are differing to budget hours for cleaning
2100788	BO1137	Public Conveniences - Dominican Park - Building Operations	Operating Expenses	(139.54)		0.00	(139.54)	(194,583)	Hours are differing to budget hours for cleaning
2100792		COM AMEN - Depreciation	Operating Expenses	(58.57)	(58.57)	0.00	0.00	(194,583)	
2100799		COM AMEN - Administration Allocated	Operating Expenses	2,830.00		2,830.00	0.00	(191,753)	Admin costs reduced therefore Admin allocated reduced
3100722		COM AMEN - Cemetery Fees (Monuments)	Operating Revenue	1.50		1.50	0.00	(191,752)	
3100735		COM AMEN - Other Income	Operating Revenue	754.56		754.56	0.00	(190,997)	Bus hire increased this year
2110189	BM1101	Community Hall - Carter Street - Building Maintenance	Operating Expenses	9,836.00		9,836.00	0.00	(181,161)	Reduced as hall renovations reduced hall maintenance
2110192		HALLS - Depreciation	Operating Expenses	(206.67)	(206.67)	0.00	0.00	(181,161)	
2110199		HALLS - Administration Allocated	Operating Expenses	1,075.00		1,075.00	0.00	(180,086)	Admin costs reduced therefore Admin allocated reduced
3110110	DFESI02	Dfes Disaster Relief Grant Funding 2 Income	Operating Revenue	2,500.00		2,500.00	0.00	(177,586)	50% grant applied for Evac Centre emergency bedding and bedding
4110110	BC1101A	Community Hall - Carter Street - Emergency Evac Cntre (Capital)	Capital Expenses	(50,000.00)		0.00	(50,000.00)	(227,586)	Grant expenditure adjusted as other infrastructure expenditure isn't as high as initially anticipated allowing increased building expenditure for this project.
4110130	PE1106	Communication Equipment, Water Tank, Digital Information Sign & Generator	Capital Expenses	50,000.00		50,000.00	0.00	(177,586)	Grant expenditure adjusted as other infrastructure expenditure isn't as high as initially anticipated allowing increased building expenditure for this project.
4110130	PE1108	Emergency Evacuation Centre - Beds And Supplies	Capital Expenses	(5,000.00)		0.00	(5,000.00)	(182,586)	This spending partially offset by Grant funding of 50% from DFES Disaster Relief Fund Round 2
2110205		SWIM AREAS - Recruitment	Operating Expenses	4,500.00		4,500.00	0.00	(178,086)	Not likely to be needed this financial year
2110252		SWIM AREAS - Contract Services	Operating Expenses	(32,400.00)		0.00	(32,400.00)	(210,486)	Additional costs for pool management due to Pool Manager being on leave.
2110287		SWIM AREAS - Other Expenses	Operating Expenses	(1,100.00)		0.00	(1,100.00)	(211,586)	Unbudgeted expenditure associated with monitored duress alarm
2110292		SWIM AREAS - Depreciation	Operating Expenses	6,883.02	6,883.02	0.00	0.00	(211,586)	
2110299		SWIM AREAS - Administration Allocated	Operating Expenses	1,997.00		1,997.00	0.00	(209,589)	Admin costs reduced therefore Admin allocated reduced
3110210	CSRFFI02	Swimming Pool Revitalisation - Income	Operating Revenue	102,937.00		102,937.00	0.00	(106,652)	Successful in receiving funding from CSRFF
4110210	BC1104	Swimming Pool - Mayrhofer Street - Building (Capital)	Capital Expenses	(1,500.00)		0.00	(1,500.00)	(108,152)	
4110290	OC001	Swimming Pool Basins Renewal	Capital Expenses	(56,419.00)		0.00	(56,419.00)	(164,571)	Increased works program as successful with grant
5110281		SWIM AREAS - Transfers from Reserve	Capital Revenue	(9,823.00)		0.00	(9,823.00)	(174,394)	Reduced requirement for Reserve funding as successful in grant application
2110365	W1105	Other Parks & Gardens Maintenance	Operating Expenses	(7,484.64)		0.00	(7,484.64)	(181,879)	
2110365	W1018	Entrance Statements (North And South Of Town) Maintenance	Operating Expenses	(5,918.50)		0.00	(5,918.50)	(187,797)	
2110365	W1120	Centenary Water Feature Maintenance	Operating Expenses	(7,599.64)		0.00	(7,599.64)	(195,397)	
2110365	W210	Jack Thorpe Gardens Maintenance	Operating Expenses	(8,042.28)		0.00	(8,042.28)	(203,439)	
2110365	W220	Byrne Park Maintenance	Operating Expenses	5,162.88		5,162.88	0.00	(198,277)	
2110365	W230	Dominican Park Maintenance	Operating Expenses	(8,693.76)		0.00	(8,693.76)	(206,970)	
2110365	W260	Mayrhofer Park Maintenance	Operating Expenses	4,247.40		4,247.40	0.00	(202,723)	
2110365	W290	Federation Park Maintenance	Operating Expenses	(4,985.03)		0.00	(4,985.03)	(207,708)	
2110366	W1107	Oval Maintenance	Operating Expenses	(9,622.78)		0.00	(9,622.78)	(217,331)	Issues with Oval surface resulting in more expense.
2110366	W1113	Hockey Grounds Maintenance	Operating Expenses	(4,927.76)		0.00	(4,927.76)	(222,258)	
2110366	W1132	Basketball Courts Maintenance	Operating Expenses	1,450.00		1,450.00	0.00	(220,808)	
2110366	W1133	Netball Shed & Courts Maintenance	Operating Expenses	2,450.00		2,450.00	0.00	(218,358)	
2110367	W1110	Rollerblade Facility Maintenance	Operating Expenses	573.44		573.44	0.00	(217,785)	
2110368	W1134	Main/Railway Road Park And Playground Maintenance	Operating Expenses	8,370.94		8,370.94	0.00	(209,414)	
2110388	BO026	Golf Club Building - Three-Perenjori Road - Building Operations	Operating Expenses	465.00		465.00	0.00	(208,949)	
2110388	BO1103	Pavilion - Oval - Building Operations	Operating Expenses	(6,366.54)		0.00	(6,366.54)	(215,316)	Cleaning costs twice as much as previous year
2110388	BO1105	Gym - Slaughter Street - Building Operations	Operating Expenses	(11,194.26)		0.00	(11,194.26)	(226,510)	Cleaning costs twice as much as previous year
2110389	BM026	Golf Club Building - Three-Perenjori Road - Building Maintenance	Operating Expenses	(83.16)		0.00	(83.16)	(226,593)	
2110389	BM1103	Pavilion - Oval - Building Maintenance	Operating Expenses	4,999.70		4,999.70	0.00	(221,593)	
2110389	BM1105	Gym- Slaughter Street - Building Maintenance	Operating Expenses	4,465.00		4,465.00	0.00	(217,128)	
2110389	BM1106	Sporting Club - Slaughter Street - Building Maintenance	Operating Expenses	6,110.98		6,110.98	0.00	(211,017)	
2110389	BM1111	Pottery Shed - Building Maintenance	Operating Expenses	10,459.28		10,459.28	0.00	(200,558)	Demolition allocation of \$10k not occurring this year.
2110389	BM1112	Playground Building - Hockey Ground - Building Maintenance	Operating Expenses	1,465.00		1,465.00	0.00	(199,093)	

2110389	BM1113	Hockey Shed - Building Maintenance		Operating Expenses	1,835.90		1,835.90	0.00	(197,257)	
2110389	BM1133	Netball Shed - Oval - Building Maintenance		Operating Expenses	837.00		837.00	0.00	(196,420)	
2110392		REC - Depreciation		Operating Expenses	(36,710.22)	(36,710.22)	0.00	0.00	(196,420)	Increased due to park works completed in previous year adding value
2110399		REC - Administration Allocated		Operating Expenses	1,468.00		1,468.00	0.00	(194,952)	Admin costs reduced therefore Admin allocated reduced
4110310	BC1106	Sporting Club - Slaughter Street - Building (Capital)	OCM 4 October 2023	Capital Expenses	(14,248.00)		0.00	(14,248.00)	(209,200)	As per OCM 4 October 2023
4110370	PC006	Lovelock Soak Plumbings		Capital Expenses	(47,832.54)		0.00	(47,832.54)	(257,033)	Works required more complex than anticipated
4110370	PC1133	Netball Courts & Lighting Capital Works		Capital Expenses	(79,104.00)		0.00	(79,104.00)	(336,137)	Funding approved for Netball Courts works only. Budgeted funding from Playground works reallocated to Netball Courts as costs are higher than originally budgeted for.
4110370	PC1134	Playground Capital Works		Capital Expenses	79,104.00		79,104.00	0.00	(257,033)	Funding approved for Netball Courts works only. Funds transferred to Netball Courts works as costs for this project are higher than originally budgeted for.
2110465	W1007	Fm Transmitter Maintenance		Operating Expenses	777.38		777.38	0.00	(256,255)	
2110488	BO1007	Fm Radio Transmitter Buildings - Neburu Road - Building Operations		Operating Expenses	(233.90)		0.00	(233.90)	(256,489)	Electricity and Insurance
2110492		TV RADIO - Depreciation		Operating Expenses	(4.43)	(4.43)	0.00	0.00	(256,489)	
2110516		LIBRARY - Postage and Freight		Operating Expenses	300.00		300.00	0.00	(256,189)	
2110521		LIBRARY - Information Technology		Operating Expenses	450.00		450.00	0.00	(255,739)	
2110541		LIBRARY - Subscriptions & Memberships		Operating Expenses	50.00		50.00	0.00	(255,689)	
2110599		LIBRARY - Administration Allocated		Operating Expenses	2,767.00		2,767.00	0.00	(252,922)	Admin costs reduced therefore Admin allocated reduced
3110511	LIBWAI01	Libraries Wa Grant - Technology And Digital Income		Operating Revenue	(5,000.00)		0.00	(5,000.00)	(257,922)	Scanner too expensive so no grant applied for
4110530	PE1107	Wide Format Scanner A0 - Funded By Technology And Digital Inclusion - Libraries Wa Grant		Capital Expenses	5,500.00		5,500.00	0.00	(252,422)	Scanner too expensive so no grant applied for
2110689	BM1313	Record Not Found		Operating Expenses	1,520.72		1,520.72	0.00	(250,902)	Grounds not requiring as much time as budgeted for
2110692		HERITAGE - Depreciation		Operating Expenses	(44.62)	(44.62)	0.00	0.00	(250,902)	
2110724	EV0000	Small Event - Misc (Includes Events Associated With Silo Projection)		Operating Expenses	7,000.00		7,000.00	0.00	(243,902)	Reduced. Still having International womens day, easter and possible other small events.
2110725	EV0003	Three Springs 360 & Silo Movie Night		Operating Expenses	(20,964.27)		0.00	(20,964.27)	(264,866)	Increased costs as \$25k spent on human and plant resources
2110725	EV0004	Christmas Celebrations Inc Decorations		Operating Expenses	4,691.60		4,691.60	0.00	(260,174)	Expenditure on Decorations reduced as staffing commitments did not allow sufficient time to source suitable decorations.
2110725	EV0011	Volunteer Week Expenditure		Operating Expenses	(2.82)		0.00	(2.82)	(260,177)	
2110725	EV0020	Silo Projection Mapping - Light Show Event		Operating Expenses	30,000.00		30,000.00	0.00	(230,177)	Cancelled as no funding received
2110725	EV0021	Get Online Week Event		Operating Expenses	347.83		347.83	0.00	(229,829)	
2110765	W1323	Arrino Community Gardens Maintenance		Operating Expenses	(1,566.60)		0.00	(1,566.60)	(231,396)	Gardening costs higher. Over \$3k on rubbish removal to date.
2110792		OTH CUL - Depreciation		Operating Expenses	(6.80)	(6.80)	0.00	0.00	(231,396)	
2110799		OTH CUL - Administration Allocated		Operating Expenses	1,406.00		1,406.00	0.00	(229,990)	Admin costs reduced therefore Admin allocated reduced
3110700		OTH CUL - Contributions & Donations - Other Culture		Operating Revenue	732.10		732.10	0.00	(229,258)	Off-road donation for camping fees and BBQ takings
3110710	EVI0011	Volunteer Week Income		Operating Revenue	(997.18)		0.00	(997.18)	(230,255)	
3110710	EVI0020	Regional Arts Wa - Silo Light Show Event Income		Operating Revenue	(30,000.00)		0.00	(30,000.00)	(260,255)	unsuccessful with grant application. Offset with reduced expenditure
3120110	RRGI005	Arrino West Road Sealed 2023-24 Special Project Income (Rrg)		Operating Revenue	(350,000.00)		0.00	(350,000.00)	(610,255)	Unsuccessful with application for this grant funding
3120111	R2RI004	Skipper Road (R2R) Income		Operating Revenue	82,730.00		82,730.00	0.00	(527,525)	Ommitted from original budget
3120113	GFRI001	Perenjori - Three Springs Road - Mid West Secondary Grain Freight Project Income		Operating Revenue	1,100,000.00		1,100,000.00	0.00	572,475	Successful Mid West Secondary Grain Freight Routes Funding
3120113	GFRI024	Inering Road - Mid West Secondary Grain Freight Project Income		Operating Revenue	320,000.00		320,000.00	0.00	892,475	Successful Mid West Secondary Grain Freight Routes Funding
3120113	GFRI105	Three Springs - Eneabba Road - Mid West Secondary Grain Freight Project Income		Operating Revenue	10,080,000.00		10,080,000.00	0.00	10,972,475	Successful Mid West Secondary Grain Freight Routes Funding
4120146	R2R028	Hydraulic Road (R2R)		Capital Expenses	12,113.48		12,113.48	0.00	10,984,589	Carry-over expended in 2022/23
4120146	R2R095	Strutton Road (R2R)		Capital Expenses	(14,021.14)		0.00	(14,021.14)	10,970,567	Overspent
4120149	RRG005	Arrino West Road Sealed (Rrg)		Capital Expenses	500,000.00		500,000.00	0.00	11,470,567	Unsuccessful with the grant funding for these works.
4120153	GFR001	Perenjori - Three Springs Road - Mid West Secondary Grain Freight Project		Capital Expenses	(1,100,000.00)		0.00	(1,100,000.00)	10,370,567	Expenditure totally offset by grant income
4120153	GFR024	Inering Road - Mid West Secondary Grain Freight Project		Capital Expenses	(320,000.00)		0.00	(320,000.00)	10,050,567	Expenditure totally offset by grant income
4120153	GFR105	Three Springs - Eneabba Road - Mid West Secondary Grain Freight Project		Capital Expenses	(10,080,000.00)		0.00	(10,080,000.00)	(29,433)	Expenditure totally offset by grant income
2120211	RM000A	Road Maintenance Bua (Budgeting Only)		Operating Expenses	(6,228.16)		0.00	(6,228.16)	(35,661)	
2120212		ROADM - Road Maintenance - Sealed Outside BUA		Operating Expenses	36,800.32		36,800.32	0.00	1,140	Maintenance grading less than anticipated due to staff shortages
2120213	RM000C	Road Maintenance Gravel Outside Bua (Budgeting Only)		Operating Expenses	(3,355.70)		0.00	(3,355.70)	(2,216)	Maintenance grading less than anticipated due to staff shortages
2120234		ROADM - Street Lighting		Operating Expenses	5,505.08		5,505.08	0.00	3,289	

2120252		ROADM - Consultants	Operating Expenses	(40,000.00)		0.00	(40,000.00)	(36,711)	Increased as \$40k was received in 2021/22 from Grants Commission as our contribution to Main Roads undertaking a Level 3 Inspection of Bridge 968
2120288	BO1230	Shire Depot - Talc Road - Building Operations	Operating Expenses	3,279.62		3,279.62	0.00	(33,431)	
2120289	BM1230	Shire Depot - Talc Road - Building Maintenance	Operating Expenses	(5,149.60)		0.00	(5,149.60)	(38,581)	Data cabling, office furniture, air conditioner for all staff
2120289	BM1231	Depot Grounds Buildings Maintenance	Operating Expenses	(21,479.28)		0.00	(21,479.28)	(60,060)	Higher due to meet OHS requirements
2120289	W1231	Depot Grounds Maintenance	Operating Expenses	(15,124.66)		0.00	(15,124.66)	(75,185)	Higher due to meet OHS requirements
2120292		ROADM - Depreciation	Operating Expenses	(66,925.23)	(66,925.23)	0.00	0.00	(75,185)	Increased due to road works completed in previous year adding value
2120299		ROADM - Administration Allocated	Operating Expenses	(6,522.00)		0.00	(6,522.00)	(81,707)	Admin costs reduced therefore Admin allocated reduced
2120399		PLANT - Administration Allocated	Operating Expenses	976.00		976.00	0.00	(80,731)	Admin costs reduced therefore Admin allocated reduced
4120330	PA5001	Ts5001 New Mws Vehicle	Capital Expenses	2,067.72		2,067.72	0.00	(78,663)	
2120504		LICENSING - Training & Development	Operating Expenses	(1,400.00)		0.00	(1,400.00)	(80,063)	Increased number of new staff undertaking Licensing training
2120515		LICENSING - Printing and Stationery	Operating Expenses	650.00		650.00	0.00	(79,413)	
2120520		LICENSING - Communication Expenses	Operating Expenses	87.40		87.40	0.00	(79,326)	
2120599		LICENSING - Administration Allocated	Operating Expenses	5,051.00		5,051.00	0.00	(74,275)	Admin costs reduced therefore Admin allocated reduced
3120501		LICENSING - Reimbursements	Operating Revenue	2,564.56		2,564.56	0.00	(71,710)	
2120665	W1015	Airstrip Maintenance	Operating Expenses	15,436.00		15,436.00	0.00	(56,274)	Reduced costs for maintaining the airstrip than anticipated
2120688	BO1312	Airstrip Shed - Building Operations	Operating Expenses	(423.28)		0.00	(423.28)	(56,698)	
2120692		AERO - Depreciation	Operating Expenses	(171.49)	(171.49)	0.00	0.00	(56,698)	
2120699		AERO - Administration Allocated	Operating Expenses	528.00		528.00	0.00	(56,170)	Admin costs reduced therefore Admin allocated reduced
2130111		RURAL - Noxious Weed Control	Operating Expenses	11,967.00		11,967.00	0.00	(44,203)	Reduced budget required due to less control occurring than anticipated
2130199		RURAL - Administration Allocated	Operating Expenses	45.00		45.00	0.00	(44,158)	Admin costs reduced therefore Admin allocated reduced
2130240	W1302	Town Street Banners	Operating Expenses	(207.93)		0.00	(207.93)	(44,365)	
2130265	W270	Information Bay Maintenance Railway Rd (Town)	Operating Expenses	4,489.52		4,489.52	0.00	(39,876)	
2130265	W1136	Camp (Glyde St) - Ground Maintenance	Operating Expenses	(4,590.48)		0.00	(4,590.48)	(44,466)	
2130265	W1310	Information Bay & Arrino Rest Area Maintenance	Operating Expenses	(169.16)		0.00	(169.16)	(44,636)	
2130266	W1032	Eco Caravan Park - Ground Maintenance	Operating Expenses	(2,167.36)		0.00	(2,167.36)	(46,803)	
2130288	BO1303	Tourist Centre - Lot 90 Railway Road - Building Operations	Operating Expenses	134.75		134.75	0.00	(46,668)	
2130289	BM1303	Tourist Centre - Lot 90 Railway Road - Building Maintenance	Operating Expenses	1,710.00		1,710.00	0.00	(44,958)	
2130289	W1303	Tourist Centre - Ground Maintenance	Operating Expenses	1,440.00		1,440.00	0.00	(43,518)	
2130292		TOUR - Depreciation	Operating Expenses	1,790.17	1,790.17	0.00	0.00	(43,518)	
2130299		TOUR - Administration Allocated	Operating Expenses	4,128.00		4,128.00	0.00	(39,390)	Admin costs reduced therefore Admin allocated reduced
3130201		TOUR - Reimbursements	Operating Revenue	(800.00)		0.00	(800.00)	(40,190)	Wildflower country catering no longer occurring
3130210	DVAI001	Dept Of Veterans Affairs - Banners Grant Income	Operating Revenue	4,000.00		4,000.00	0.00	(36,190)	
3130220		TOUR - Fees & Charges	Operating Revenue	1,514.22		1,514.22	0.00	(34,676)	
3130221		TOUR - Caravan Park Fees	Operating Revenue	3,166.80		3,166.80	0.00	(31,509)	
2130352		BUILD - Consultants	Operating Expenses	4,500.00		4,500.00	0.00	(27,009)	Building certification - CGG
2130399		BUILD - Administration Allocated	Operating Expenses	2,158.00		2,158.00	0.00	(24,851)	Admin costs reduced therefore Admin allocated reduced
3130320		BUILD - Fees & Charges (Licences)	Operating Revenue	(2,250.00)		0.00	(2,250.00)	(27,101)	
2130699		ECON DEV - Administration Allocated	Operating Expenses	3,009.00		3,009.00	0.00	(24,092)	Admin costs reduced therefore Admin allocated reduced
2130865	W1201	Lovelock Soak Maintenance/Operations	Operating Expenses	24,908.00		24,908.00	0.00	816	Operating expense lower as Capital works occurred
2130865	W1202	Glyde Street Standpipe Maintenance/Operations	Operating Expenses	(17,716.03)		0.00	(17,716.03)	(16,900)	Water usage higher than anticipated
2130865	W1203	Arrino Standpipe Maintenance/Operations	Operating Expenses	(4,479.42)		0.00	(4,479.42)	(21,380)	Water usage higher than anticipated
2130865	W1204	Phillips Rd Standpipe Maintenance/Operations	Operating Expenses	3,579.84		3,579.84	0.00	(17,800)	Water usage lower than anticipated
2130865	W1205	Blue Water Rd Standpipe Maintenance/Operations	Operating Expenses	1,079.84		1,079.84	0.00	(16,720)	Water usage lower than anticipated
2130865	W1206	Neburu Rd Standpipe Maintenance/Operations	Operating Expenses	305.10		305.10	0.00	(16,415)	Water usage lower than anticipated
2130865	W1207	Weir Rd Standpipe Maintenance	Operating Expenses	300.00		300.00	0.00	(16,115)	Water usage lower than anticipated
2130888	BO1027	Thrift Shop - Maley Street - Building Operations	Operating Expenses	577.77		577.77	0.00	(15,537)	Electricity/water costs lower than budget
2130889	BM013	Westrail Building - Railway Road - Building Maintenance	Operating Expenses	323.18		323.18	0.00	(15,214)	
2130889	BM1021	Duffy'S Store - Railway Road - Building Maintenance	Operating Expenses	(686.60)		0.00	(686.60)	(15,900)	
2130889	BM1027	Thrift Shop - Maley Street - Building Maintenance	Operating Expenses	6,685.52		6,685.52	0.00	(9,215)	
2130892		OTH ECON - Depreciation	Operating Expenses	(45.08)	(45.08)	0.00	0.00	(9,215)	
2130899		OTH ECON - Administration Allocated	Operating Expenses	770.00		770.00	0.00	(8,445)	Admin costs reduced therefore Admin allocated reduced
3130810	BBRFI001	Bbrf Grant - Duffy Store Redevelopment Income	Operating Revenue	(126,730.00)		0.00	(126,730.00)	(135,175)	Growing Better Regions 70% co-funding
3130821		OTH ECON - Standpipe Income	Operating Revenue	4,318.44		4,318.44	0.00	(130,857)	
4130810	BC1021A	Duffy Store Redevelopment Capex	Capital Expenses	(76,100.00)		0.00	(76,100.00)	(206,957)	Increased costs since original costings

5130855		OTH ECON - New Loan Borrowings	Capital Revenue	200,000.00		200,000.00	0.00	(6,957)	Increased loan required to cover shortfall in funding and increased costs.
2140199		PRIVATE - Administration Allocated	Operating Expenses	80.00		80.00	0.00	(6,877)	Admin costs reduced therefore Admin allocated reduced
2140204		ADMIN - Training & Development	Operating Expenses	3,813.78		3,813.78	0.00	(3,063)	Licensing training now allocated to Licensing training account
2140205		ADMIN - Recruitment	Operating Expenses	8,000.00		8,000.00	0.00	4,937	Likely to only be used for Pre-employment medicals this financial year
2140206		ADMIN - Fringe Benefits Tax (FBT)	Operating Expenses	2,374.62		2,374.62	0.00	7,312	
2140215		ADMIN - Printing and Stationery	Operating Expenses	(3,317.10)		0.00	(3,317.10)	3,995	
2140216		ADMIN - Postage and Freight	Operating Expenses	1,000.00		1,000.00	0.00	4,995	Reduced due to a refund of overcharged freight in previous years
2140220		ADMIN - Communication Expenses	Operating Expenses	4,840.26		4,840.26	0.00	9,835	
2140227		ADMIN - Records Management	Operating Expenses	14,000.00		14,000.00	0.00	23,835	No off-site assistance required as staff are learning well with online resources and documented procedures
2140230		ADMIN - Insurance Expenses (Other than Bld and W/Comp)	Operating Expenses	(198.83)		0.00	(198.83)	23,636	
2140241		ADMIN - Subscriptions and Memberships	Operating Expenses	(1,183.53)		0.00	(1,183.53)	22,453	
2140252		ADMIN - Consultants	Operating Expenses	65,000.00		65,000.00	0.00	87,453	Aboriginal Cultural Heritage Act \$50k and Revals \$15k no longer required
2140285		ADMIN - Legal Expenses	Operating Expenses	(2,446.00)		0.00	(2,446.00)	85,007	Sought legal advice on ratepayers letters received
2140288	BO4002	Admin Office - 132 Railway Rd - Building Operations	Operating Expenses	4,322.08		4,322.08	0.00	89,329	
2140289	BM4002	Admin Office - 132 Railway Rd - Building Maintenance	Operating Expenses	7,336.00		7,336.00	0.00	96,665	
2140292		ADMIN - Depreciation	Operating Expenses	(317.64)	(317.64)	0.00	0.00	96,665	
2140298		ADMIN - Admin Staff Housing Costs Allocated	Operating Expenses	9,426.00		9,426.00	0.00	106,091	
2140299		ADMIN - Administration Overheads Recovered	Operating Expenses	(89,549.00)		0.00	(89,549.00)	16,542	Admin expenses overall less than budgetted primarily due to less consultancy costs due to changes in legislation and record keeping assistance required than budgeted for.
3140235		ADMIN - Other Income Relating to Administration	Operating Revenue	(15,600.00)		0.00	(15,600.00)	942	Unlikley to achieve such high income
3140290		ADMIN - Profit on Disposal of Assets	Operating Revenue	(7,500.23)		0.00	(7,500.23)	(6,558)	
4140230	PE1402	Admin - Phone System	Capital Expenses	2,863.64		2,863.64	0.00	(3,695)	Cost cheaper than expected
4140230	PA002	001Ts New Dceo Vehicle	Capital Expenses	1,063.79		1,063.79	0.00	(2,631)	
4140230	PA004	New Risk Co-Ordinator Officer Vehicle	Capital Expenses	(4,932.28)		0.00	(4,932.28)	(7,563)	Vehicle costs increased due to supply and installation of bull bar and tow bar
5140250		ADMIN - Proceeds on Disposal of Assets	Capital Revenue	(7,500.23)		0.00	(7,500.23)	(15,064)	
5140251		ADMIN - Realisation on Disposal of Assets	Capital Revenue	7,500.23		7,500.23	0.00	(7,563)	
2140300		PWO - Employee Costs	Operating Expenses	80,431.74		80,431.74	0.00	72,868	Covers Supervisor of Works wages, Outside crew allowances and Superannuation
2140308		PWO - Other Employee Expenses	Operating Expenses	(330.49)		0.00	(330.49)	72,538	
2140326		PWO - Long Service Leave	Operating Expenses	(43,647.00)		0.00	(43,647.00)	28,891	Employee's LSL
2140386		PWO - Expensed Minor Asset Purchases	Operating Expenses	1,500.00		1,500.00	0.00	30,391	
2140387		PWO - Other Expenses	Operating Expenses	(1,500.00)		0.00	(1,500.00)	28,891	
2140398		PWO - Staff Housing Costs Allocated	Operating Expenses	6,446.00		6,446.00	0.00	35,337	
2140399		PWO - Administration Allocated	Operating Expenses	32,250.00		32,250.00	0.00	67,587	Admin costs reduced therefore Admin allocated reduced
2140393		PWO - Less - Allocated to Works (PWO's)	Operating Expenses	(75,150.34)		0.00	(75,150.34)	(7,563)	Reduced to offset reduced PWO
5140381		PWO - Transfers from Reserve	Capital Revenue	43,647.00		43,647.00	0.00	36,084	Drawdown to cover Employees LSL
2140400		POC - Internal Plant Repairs - Wages & O/Head	Operating Expenses	62,297.01		62,297.01	0.00	98,381	No mechanic as an employee - minimal mechanical works being handled in house
2140411		POC - External Parts & Repairs	Operating Expenses	82,500.00		82,500.00	0.00	180,881	Includes Westrac service \$69107 per annum to service all Caterpillar equipment as per February 2023 OCM
2140412		POC - Fuels and Oils	Operating Expenses	20,688.03		20,688.03	0.00	201,569	Plant usage less than budgeted
2140413		POC - Tyres and Tubes	Operating Expenses	15,268.72		15,268.72	0.00	216,837	Replacement Tyres and Tubes less than budget
2140492		POC - Depreciation	Operating Expenses	44,711.43	44,711.43	0.00	0.00	216,837	Reduced as some plant have depreciated down to the Residual value
2140494		POC - LESS Plant Operation Costs Allocated to Works	Operating Expenses	(225,465.19)		0.00	(225,465.19)	(8,628)	Reduced as plant operating costs lower than anticipated.
3140410		POC - Fuel Tax Credits Grant Scheme	Operating Revenue	8,992.16		8,992.16	0.00	364	Rates have increase since last year
2140500		SAL - Gross Salary and Wages	Operating Expenses	114,608.74		114,608.74	0.00	114,973	Salaries and Wages lower than budget due to staffing shortages during the year
2140501		SAL - Less Salaries & Wages Allocated	Operating Expenses	(114,608.74)		0.00	(114,608.74)	364	Salaries and Wages lower than budget due to staffing shortages during the year
				(40,312)		13,755,794	(13,755,430)	364	

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SHIRE OF THREE SPRINGS

		Debtors Trial Balance						
		As at 30.06.2024						
Debtor #	Name	Credit Limit	01.04.2024		01.05.2024	31.05.2024	30.06.2024	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of					
			Oldest					
			Invoice					
		(90Days)						
E42		0.00	0	1680.00	0.00	0.00	1680.00	
G76		0.00	0	0.00	9.58	0.00	9.58	
T74		81.72	276	0.00	0.00	0.00	81.72	
C102		87.59	268	0.00	0.00	3005.53	3093.12	
M146		200.00	626	0.00	0.00	0.00	200.00	
K36		0.00	0	127.59	0.00	0.00	127.59	
B109		90.20	563	0.00	0.00	0.00	90.20	
N7		0.00	0	0.00	0.00	369.05	369.05	
F29		0.00	0	0.00	0.00	0.00	-75.23	
H5		149.00	131	0.00	0.00	0.00	149.00	
B111		250.00	201	0.00	0.00	0.00	250.00	
S106		0.00	0	0.00	0.00	4805.12	4805.12	
S28		170.00	272	0.00	0.00	0.00	170.00	
S121		0.00	0	0.00	0.00	186.98	186.98	
O17		0.00	0	0.00	0.00	0.00	-600.00	
T52		0.00	0	0.00	0.00	0.00	-645.23	
B33		55.00	269	0.00	0.00	0.00	55.00	
J17		10826.13	136	1546.59	1546.59	1546.59	15465.90	
T12		2575.00	173	0.00	0.00	0.00	2575.00	
T57		0.00	0	0.00	0.00	44.00	44.00	
T10		0.00	0	0.00	0.00	100.00	100.00	
T82		0.00	0	0.00	0.00	131.00	131.00	
C117		200.00	842	0.00	0.00	0.00	200.00	
V11		0.00	0	0.00	0.00	400.00	400.00	
W57		24.20	268	27.65	0.00	0.00	51.85	
B101		0.00	0	0.00	0.00	0.00	-600.00	
H48		400.00	524	0.00	0.00	0.00	400.00	
Totals --- Credit Balances:		-1920.46	15108.84	3381.83	1556.17	10588.27	28714.65	

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SHIRE OF THREE SPRINGS
Statement of Payments to Council for the Month of June 2024

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Shire of Three Springs - Department Of Transport		
11680	28/06/2024	Annual 24/25 Registration Renewals for Three Springs Fleet Schedule B9645		9,126.65
		Avs (northwest)		
EFT19922	04/06/2024	Valuation of Lot 238 Glyde Street, Three Springs		6,050.00
		Omnicom (Marketforce) Media Group Australia Pty Ltd		
EFT19923	04/06/2024	Subscription - Careers at Council		495.00
		Seeko Johnson		
EFT19924	04/06/2024	Staff Reimbursement (flights for new MI and family)		5,478.42
		Auspire - Australia Day Council of Australia		
EFT19925	11/06/2024	Auspire Subscription		762.00
		Geraldton All Decor		
EFT19926	11/06/2024	Staff House - Flooring		3,113.00
		BOC Gases		
EFT19927	11/06/2024	Monthly Account (Oxygen)		32.03
		Bob Waddell & Associates Pty Ltd		
EFT19928	11/06/2024	Consultant Services - Rates		165.00
		Breeze Connect Pty Ltd		
EFT19929	11/06/2024	Monthly Account - Communication Expenses (Medical Centre)		446.49
		Brian Mcevoy		
EFT19930	11/06/2024	COMMUNITY GYM FOB BOND REFUND - BRIAN MCEVOY		100.00
		Team Global Express Pty Ltd (TOLL)		
EFT19931	11/06/2024	Freight		93.76
		Veolia Environmental Services (Australia) Pty Ltd		
EFT19932	11/06/2024	Waste Collections		1,080.39
		Winc Australia Pty Limited		
EFT19933	11/06/2024	Depot Cleaning and Stationery Supplies		921.58
		The Trustee For Danblue Family Trust T/a Commercial Hotel Three Springs		
EFT19934	11/06/2024	Catering		125.00
		Geraldton Fuel Company Pty Ltd T/as Refuel Australia		
EFT19935	11/06/2024	Monthly Account - Fuel Cards		2,535.38
		GHD PTY LTD		
EFT19936	11/06/2024	Mid West Secondary Grain Freight Project		26,508.00
		Stephen Walter Hunter		
EFT19937	11/06/2024	Airconditioning Maintenance - 5 Gooch St		600.00
		It Vision Software Pty Ltd (trading As Readytech)		
EFT19938	11/06/2024	Update of GDA 2023-005 into Synergy		1,108.80
		Institute of Public Works Engineering Australasia Limited (IPWEA)		
EFT19939	11/06/2024	NAMS+ Annual Subscription		1,069.20
		International Quadratics P/L		
EFT19940	11/06/2024	Waterproof Analogue Clock for Aquatic Centre		223.85
		Market Creations Technology Pty Ltd T/as Integrated Ict		
EFT19941	11/06/2024	Presentation Folders for the Shire		1,188.00
		INFINITUM TECHNOLOGIES PTY LTD		
EFT19942	11/06/2024	IT Services - Shire Admin		170.92
		Geraldton Kennards Hire Pty Ltd		
EFT19943	11/06/2024	Traffic Signs		705.99

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SHIRE OF THREE SPRINGS
Statement of Payments to Council for the Month of June 2024

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Dudawa Haulage		
EFT19944	11/06/2024	Drum Roller to Bunney Road		440.00
		Ramsay Constructions Pty Ltd		
EFT19945	11/06/2024	EHO Services		845.50
		Three Springs Rural Services		
EFT19946	11/06/2024	Kadathinni Units - Sink Mixer		69.95
		Urbis Pty Ltd		
EFT19947	11/06/2024	Scheme Amendments		3,450.15
		Van't Veer Services		
EFT19948	11/06/2024	Stamps		1.50
		Andrew Vignar		
EFT19949	11/06/2024	COMMUNITY GYM FOB BOND REFUND - ANDREW VIGNAR		100.00
		Westrac Pty Ltd		
EFT19950	11/06/2024	Plant Repairs and Servicing (120M)		1,855.73
		Winchester Industries		
EFT19951	11/06/2024	Talc Road Materials		3,008.50
		WA Contract Ranger Services Pty Ltd		
EFT19952	11/06/2024	Ranger Services		418.00
		Work Health Professionals Pty Ltd		
EFT19953	11/06/2024	Staff Expenses - Onsite Audiometric Testing		1,155.00
		Jerome Mcintosh		
EFT19954	17/06/2024	COMMUNITY GYM FOB BOND REFUND - JEROME MCINTOSH		100.00
		Geraldton All Decor		
EFT19955	21/06/2024	Flooring - Staff House		6,281.00
		Bunnings Group Limited		
EFT19956	21/06/2024	Event Temporary Fencing		817.62
		Bob Waddell & Associates Pty Ltd		
EFT19957	21/06/2024	Consultant Services - Rates June 2024		1,773.75
		Batavia Furniture & Bedding		
EFT19958	21/06/2024	Furniture - 5 Gooch Street		2,334.00
		Team Global Express Pty Ltd (TOLL)		
EFT19959	21/06/2024	Freight and Delivery		62.35
		Redmach Pty Ltd T/A Redmac Ag Services		
EFT19960	21/06/2024	Plant Battery (TS5004)		691.46
		O'callaghan Unit Trust T/as Wm & Ar Ocallaghan Pty Ltd		
EFT19961	21/06/2024	Bus Inspection Fee		189.00
		Eastman Poletti Sherwood Architects		
EFT19962	21/06/2024	Three Springs Incident Control Centre		10,318.88
		WR & BD BOVELL T/A GERALDTON MOWER AND REPAIR SPECIALIST		
EFT19963	21/06/2024	Plant Repairs and Servicing		326.30
		The trustee for ENNIS FAMILY INVESTMENT TRUST T/A GUARDIAN PRINT		
EFT19964	21/06/2024	Signs - Gym		1,885.00
		The Gerald Apartment Hotel		
EFT19965	21/06/2024	Accommodation - Staff Cermeterly Training Course		860.00
		Stephen Walter Hunter		
EFT19966	21/06/2024	Airconditioning Replacement - Staff House		1,800.00

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		Hdd Solutions		
EFT19967	21/06/2024	Oval Maintenance - Fertilizer		1,100.00
		Market Creations Technology Pty Ltd T/as Integrated Ict		
EFT19968	21/06/2024	Business Cards - Seeko Johnson		181.50
		INFINITUM TECHNOLOGIES PTY LTD		
EFT19969	21/06/2024	3 Year Subscription Licence - Meraki License Renewal (Medical Centre)		4,571.38
		John Papas Trailers (aust) Pty Ltd As Trustee For The Jp Unit Trust		
EFT19970	21/06/2024	Trailer - Silo Projector		28,240.00
		JLT Risk Solutions Pty Ltd		
EFT19971	21/06/2024	Regional Risk Co-Ordinator Fees June 2024		2,737.68
		Kelyn Training Services		
EFT19972	21/06/2024	BWTM Training Course - Depot Staff		4,987.50
		Geraldton Kennards Hire Pty Ltd		
EFT19973	21/06/2024	Signs and Traffic Control - Bunney Road		706.00
		Krystyna East		
EFT19974	21/06/2024	Staff Reimbursement - Home Internet Monthly Costs		2,150.00
		Western Australian Land Information Authority T/a Landregistryservicesaustralia		
EFT19975	21/06/2024	Valuation Services		8,399.20
		Geraldton Totally Workwear		
EFT19976	21/06/2024	Staff Uniform		379.55
		Midwest Auto Group		
EFT19977	21/06/2024	Plant Service (001TS DCEO Vehicle)		612.80
		C.A. Wright and G.M. Wright T/A Mooreview Plants and Trees		
EFT19978	21/06/2024	Supply of Plants - 50 Carter Street		951.03
		J M & S Enterprises Pty Ltd T/As RBC Rural		
EFT19979	21/06/2024	Monthly Account - Printing Services		478.49
		Perfect Computer Solutions (PCS)		
EFT19980	21/06/2024	Monthly Account - Information Technology Services		510.00
		PJC Services & Co Pty Ltd		
EFT19981	21/06/2024	Plumbing (Pavilion)		330.00
		Ray's Farm Services		
EFT19982	21/06/2024	Landscaping - 50 Carter St		4,015.00
		Thinkproject Australia Pty Ltd		
EFT19983	21/06/2024	RAMM Transport Asset Annual Support and Maintenance Fee 24/25		8,764.58
		Brand Enterprises (WA) PTY LTD as Trustee for PJ & E Brand Family - Think Water Geraldton		
EFT19985	21/06/2024	Reticulation (50 Carter Street)		77.40
		Tarps Australia Unit Trust T/a Abc Tarps		
EFT19986	21/06/2024	Community Hall Projector Screen		695.00
		Three Springs Rural Services		
EFT19987	21/06/2024	Gas Bottle (5 Gooch St)		344.95
		The Trustee For Lotsu Family Trust T/as Shire Of Three Springs Medical Centre		
EFT19988	21/06/2024	Pre-Employment Medical (Mechanic Position)		396.00
		Westrac Pty Ltd		
EFT19989	21/06/2024	Plant Repairs and Servicing (Grader)		1,115.43
		WA Electoral Commission		

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		WA Electoral Commission		
EFT19990	21/06/2024	Extraordianry Election Costs		4,087.60
		Wallace Plumbing & Gas		
EFT19991	21/06/2024	Plumbing - Staff House		4,013.44
		Keith Alan Woodward		
EFT19992	21/06/2024	Staff Reimbursement - Uniform		254.85
		WA Contract Ranger Services Pty Ltd		
EFT19993	21/06/2024	Contract Services - Ranger		470.25
		ANZ Smart Choice Super		
DD15967.1	04/06/2024	Superannuation contributions		351.71
		The Trustee For Aware Super T/a Aware Super Pty Ltd		
DD15967.2	04/06/2024	Payroll deductions		9,389.54
		Australian Super		
DD15967.3	04/06/2024	Superannuation contributions		1,095.10
		The Trustee For Australian Retirement Trust		
DD15967.4	04/06/2024	Superannuation contributions		288.56
		Amp Limited		
DD15967.5	04/06/2024	Superannuation contributions		100.95
		Hesta		
DD15967.6	04/06/2024	Superannuation contributions		47.93
		Department Of Transport - Daily Licensing		
DD15978.1	04/06/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 30/05/2024		128.80
		Exetel Pty Ltd		
DD15979.1	03/06/2024	Monthly Account - Admin Communication Expenses (internet)		1,400.00
		Synergy		
DD15980.1	04/06/2024	Monthly Account - Electricity (Fire Shed)		1,368.92
		Department Of Transport - Daily Licensing		
DD15993.1	06/06/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 04/06/2024		327.00
		Department Of Transport - Daily Licensing		
DD15994.1	07/06/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 05/06/2024		724.60
		Department Of Transport - Daily Licensing		
DD15995.1	10/06/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS 06/06/2024		230.75
		Telstra		
DD15999.1	10/06/2024	Monthly Account - Communication Expenses (landlines)		967.11
		Synergy		
DD16000.1	06/06/2024	Monthly Account - Electricity		4,402.66
		Synergy		
DD16001.1	05/06/2024	Monthly Account - Electricity		311.62
		Department Of Transport - Daily Licensing		
DD16010.1	13/06/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 11/06/2024		1,925.35
		Department Of Transport - Daily Licensing		
DD16014.1	17/06/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 13/06/2024		5,379.35
		Department Of Transport - Daily Licensing		
DD16015.1	14/06/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 12/06/2024		18.90
		Bond Administrator		
DD16019.1	19/06/2024	BOND PAYMENT 3 HOWARD PALCE - LEE-ANNE CRAGGS		320.00
		ANZ Smart Choice Super		
DD16022.1	18/06/2024	Superannuation contributions		351.71
		The Trustee For Aware Super T/a Aware Super Pty Ltd		

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		The Trustee For Aware Super T/a Aware Super Pty Ltd		
DD16022.2	18/06/2024	Payroll deductions		7,311.82
		Australian Super		
DD16022.3	18/06/2024	Superannuation contributions		955.67
		The Trustee For Australian Retirement Trust		
DD16022.4	18/06/2024	Superannuation contributions		280.31
		Amp Limited		
DD16022.5	18/06/2024	Superannuation contributions		88.16
		Hesta		
DD16022.6	18/06/2024	Superannuation contributions		46.22
		Synergy		
DD16024.1	11/06/2024	Monthly Account - Electricity		1,154.47
		Telstra		
DD16027.1	19/06/2024	Monthly Account - Communication Expenses		653.94
		Synergy		
DD16028.1	18/06/2024	Monthly Account - Electricity		11,308.95
		Department Of Transport - Daily Licensing		
DD16035.1	21/06/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 19/06/2024		339.80
		Western Australia Treasury Corporation		
DD16036.1	23/06/2024	Loan No. 160 Interest payment - Loan 160 Swimmingpool U/G 2		12,178.32
		Synergy		
DD16040.1	25/06/2024	Monthly Account - Electricity		2,265.29
		Synergy		
DD16041.1	24/06/2024	Monthly Account - Electricity		338.97
		Telstra		
DD16041.2	24/06/2024	Monthly Account - Communication Expenses		250.94
		Department Of Transport - Daily Licensing		
DD16045.1	27/06/2024	POLICE LICENSING DIRECT DEBIT PAYMENTS FOR 25/06/2024		87.80

REPORT TOTALS

Bank Code	Bank Name	TOTAL
CBA-LIC	POLICE LICENSING BANK ACCOUNT - CB	9,162.35
CBA-MUNI	MUNICIPAL BANK ACCOUNT - CBA	238,681.65
TOTAL		247,844.00

Commonwealth Corporate Charge Card

01 June 2024 - 30 June 2024

Chief Executive Officer

Fuel for OTS (Keith Woodward CEO)	\$	80.34
	\$	80.34

Deputy Chief Executive Officer

Fuel for 001TS (Krys East DCEO)	\$	100.01
Annual 2024/25 DropBox Subscription (3 licences for Shire administration staff)	\$	756.00
		PO #26580
Synergy invoice which was not set up as direct debit for the period between previous tenants moving out and new tenants moving in	\$	81.27
	\$	937.28
		PO #26606

Annual Card Fees

\$ -

Total Direct Debit Payment made on 04/06/2024

\$ **1,017.62**

Fuel Cards - Refuel Australia (Ampol Distributor)

1 June 2024 - 30 June 2024

Depot 1 Card No. 6794

Tuesday, 18 June 2024	75.53L @ \$1.8840/L	\$	142.30
Wednesday, 26 June 2024	15.78L @ \$2.1000/L	\$	33.14

CEO OTS Keith Woodward Card No. 6796

Wednesday, 26 June 2024	40.34L @ \$1.8422/L	\$	74.31
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DCEO 001TS Krys East Card No. 90869131

Monday, 10 June 2024	70.77L @ \$1.8422/L	\$	130.37
Friday, 21 June 2024	55.60L @ \$1.8422/L	\$	102.43
Friday, 28 June 2024	51.64L @ \$1.8422/L	\$	95.13

Doctor TS125 Dr Olatoye Lotsu Card No. 90869149

Thursday, 13 June 2024	33.18L @ \$1.8840/L	\$	62.51
Saturday, 15 June 2024	47.21L @ \$1.7090/L	\$	80.68
Sunday, 23 June 2024	41.64L @ \$1.8840/L	\$	78.45
Thursday, 27 June 2024	61.71L @ \$1.8840/L	\$	116.26
Sunday, 30 June 2024	41.04L @ \$2.0290/L	\$	83.27

MI TS5001 Seeko Johnson Card No. 01675733

Saturday, 1 June 2024	52.95L @ \$1.8622/L	\$	98.60
Monday, 3 June 2024	39.80L @ \$1.8990/L	\$	75.58
Friday, 7 June 2024	43.42L @ \$1.8422/L	\$	79.99
Sunday, 9 June 2024	35.13L @ \$1.8990/L	\$	66.71
Friday, 14 June 2024	56.32L @ \$1.8422/L	\$	103.75
Sunday, 16 June 2024	41.56L @ \$1.8890/L	\$	78.51
Thursday, 20 June 2024	62.72L @ \$1.8390/L	\$	115.34
Saturday, 22 June 2024	57.42L @ \$1.9590/L	\$	112.49
Sunday, 23 June 2024	65.19L @ \$1.8422/L	\$	120.09
Saturday, 29 June 2024	46.53L @ \$1.8422/L	\$	85.72
Sunday, 30 June 2024	34.53L @ \$1.8422/L	\$	63.61

Risk Coordinator TS423 Richard Denny Card No. 5741

Sunday, 2 June 2024	61.62L @ \$1.9322/L	\$	59.86
Sunday, 9 June 2024	43.75L @ \$1.9322/L	\$	88.26
Friday, 14 June 2024	61.54L @ \$1.9322/L	\$	102.24
Sunday, 16 June 2024	55.05L @ \$1.9022/L	\$	102.30
Sunday, 23 June 2024	60.11L @ \$1.9022/L	\$	109.24
Saturday, 29 June 2024	52.47L @ \$1.9022/L	\$	111.09

Total for Card Purchases		\$	2,572.23
Outstanding balance		\$	2,535.38
Previous payments		-\$	2,535.38
Bulk purchases			
Service charges and adjustments		\$	38.28
Total of Monthly Invoice		\$	2,610.51

Police Licensing

Direct Debits from Trust Account

1 June 2024 - 30 June 2024

CBA Police Licensing Account

Saturday, 1 June 2024	-\$10.22
Tuesday, 4 June 2024	-\$327.00
Wednesday, 5 June 2024	-\$724.60
Thursday, 6 June 2024	-\$230.75
Tuesday, 11 June 2024	-\$1,925.35
Wednesday, 12 June 2024	-\$18.90
Thursday, 13 June 2024	-\$5,379.35
Thursday, 13 June 2024	-\$3,751.05
Tuesday, 18 June 2024	-\$3,751.05
Wednesday, 19 June 2024	-\$339.80
Tuesday, 25 June 2024	-\$87.80
Wednesday, 26 June 2024	-\$908.45
Thursday, 27 June 2024	-\$239.35
Friday, 28 June 2024	-\$9,126.65
Total Direct Debits	-\$26,820.32

Bank Fees		
Direct Debits from Muni Account		
1 June 2024 - 30 June 2024		
Total direct debited from Municipal Account	\$	188.03

Payroll		
1 June 2024 - 30 June 2024		
Tuesday, 4 June 2024	\$	66,313.67
Tuesday, 18 June 2024	\$	53,668.48
	\$	119,982.15