



MINUTES
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
23 MARCH 2022
COMMENCING AT 5PM



Disclosure of Interest Form

(Elected Members/Committee Members/Employees/Contractors)

Local Government Act 1995 (Section 5.65, 5.70 & 5.71)

To: Chief Executive Officer

☐ Ordinary Council Meeting held
on _____

☐ Special Council Meeting held
on _____

☐ Committee Meeting held on _____

☐ Other _____

Report No _____

Report Title _____

Name _____

☐ Elected
Member

☐ Committee

☐ Employee

☐ Contractor

Type of Interest (*see overleaf for further information)

☐ Proximity

☐ Financial

☐ Impartiality

Nature of Interest

Extent of Interest (if intending to seek Council approval to be involved with debate and/or vote)

Name: _____ Signed: _____ Date: _____

Note 1: For Ordinary meetings of Council, elected members and employees are requested to submit this completed form to the Chief Executive Officer prior to the meeting. Where this is not practicable, disclosure(s) must be given to the Chief Executive Officer prior to the matter being discussed.

Note 2: Employees or Contractors disclosing an interest in any matter apart from at meetings, where there is a conflict of interest including disclosures required by s5.71 are required to submit this form to the CEO as soon as practicable.

OFFICE USE ONLY

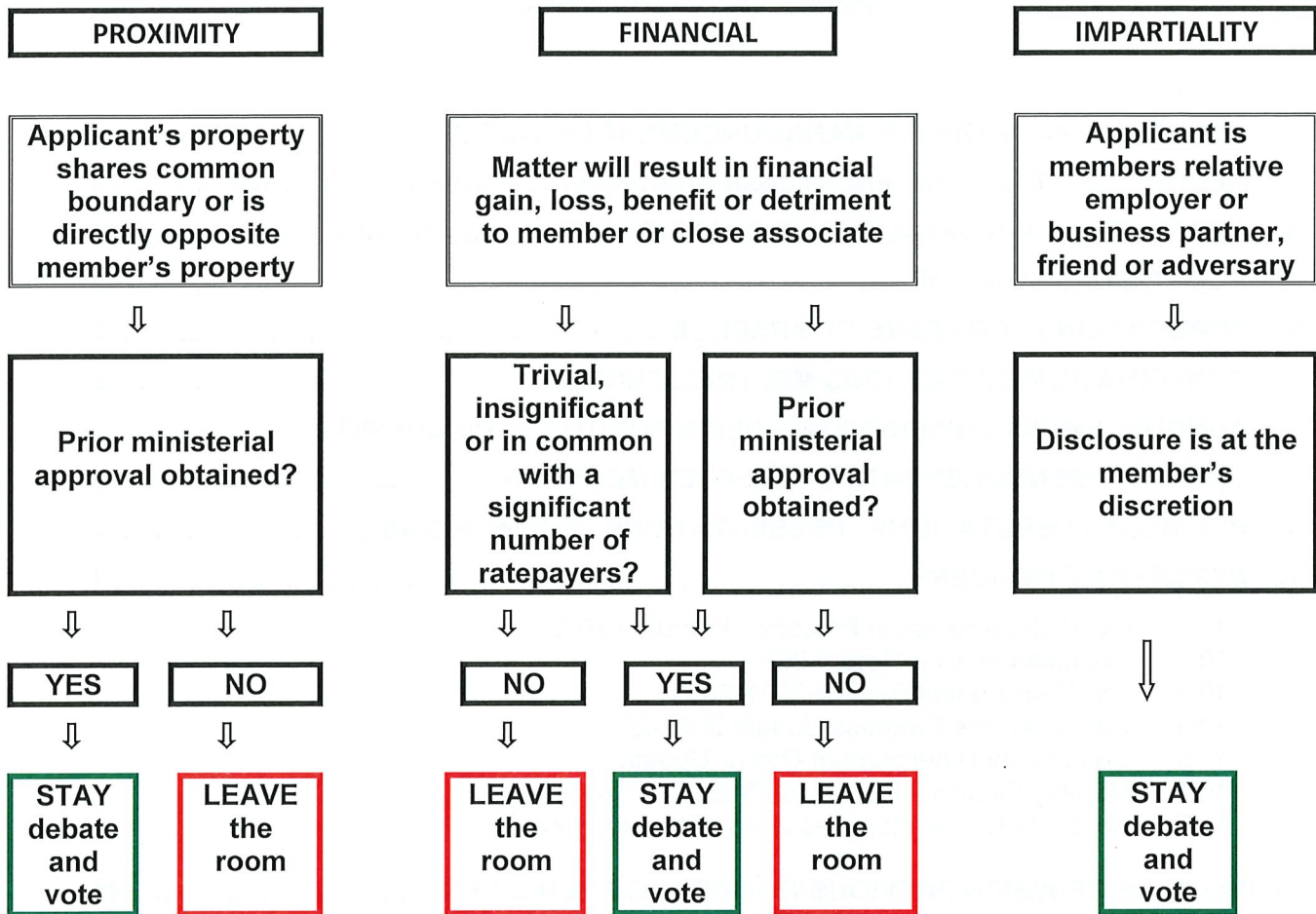
CEO

Signed:

Date:

:

Declaring an Interest



Local Government Act 1995 - Extract

5.65 - Members' interests in matters to be discussed at meetings to be disclosed.

- (1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest:
 - (a) in a written notice given to the CEO before the meeting; or (b) at the meeting immediately before the matter is discussed. (Penalties apply).
- (2) It is a defence to a prosecution under this section if the member proves that he or she did not know:
 - (a) that he or she had an interest in the matter; or (b) that the matter in which he or she had an interest would be discussed at the meeting.
- (3) This section does not apply to a person who is a member of a committee referred to in section 5.9(2)(f).

5.70 - Employees to disclose interests relating to advice or reports.

- (1) In this section: 'employee' includes a person who, under a contract for services with the local government, provides advice or a report on a matter.
- (2) An employee who has an interest in any matter in respect of which the employee is providing advice or a report directly to the Council or a committee must disclose the nature of the interest when giving the advice or report.
- (3) An employee who discloses an interest under this section must, if required to do so by the Council or committee, as the case may be, disclose the extent of the interest. (Penalties apply).

5.71 - Employees to disclose interests relating to delegated functions.

- If, under Division 4, an employee has been delegated a power or duty relating to a matter and the employee has an interest in the matter, the employee must not exercise the power or discharge the duty and:
- (a) in the case of the CEO, must disclose to the mayor or president the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter; and (b) in the case of any other employee, must disclose to the CEO the nature of the interest as soon as practicable after becoming aware that he or she has the interest in the matter. (Penalties apply)

'Local Government (Administration) Regulations 1996 – Extract

In this clause and in accordance with Regulation 34C of the Local Government (Administration) Regulations 1996:

"Interest" means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

| |
|--------------------------|
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AGENDA

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at: 5.00pm

Acknowledgement of Country:-

The Shire of Three Springs acknowledges the traditional owners of this land – the Yamatji people, and their continuing connection to land, water and community. We pay our respects to them and their cultures, and to elders both past, present and emerging.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

| | Attendance | Apologies | Approved Leave of Absences |
|-------------------------|------------|-----------|----------------------------|
| Councillor Lane | Present | | |
| Councillor Connaughton | Present | | |
| Councillor Heal | Present | | |
| Councillor Mutter | Present | | |
| Councillor Mills | Present | | |
| Councillor Ennor | Present | | |
| Councillor Eva | Present | | |
| Chief Executive Officer | Present | | |
| Executive Secretary | Present | | |

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

| | | OCM Month | Moved | Seconded | Vote | Date |
|-----|----------|-----------|------------|-----------|------|------|
| 5.1 | Cr. Heal | April | Cr. Mutter | Cr. Ennor | 6/0 | |
| 5.2 | Cr. | | Cr. | Cr. | | |
| 5.3 | Cr. | | Cr. | Cr. | | |

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

That the Minutes of the Council meeting are confirmed as true and accurate record of proceedings.

| | | Date | Moved | Seconded | Vote |
|-----|-------------------------|------------|----------|------------|------|
| 6.1 | OCM | 23/02/2022 | Cr. Lane | Cr. Mutter | 7/0 |
| 6.2 | Audit Committee Meeting | 23/03/2022 | Cr. Eva | Cr. Ennor | 7/0 |

7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

8. ANNOUNCEMENTS/REPORTS OF ELECTED MEMBERS

| Councillor | Activity |
|-----------------|--|
| Cr. Lane | <p>Tuesday 1 Feb – NMHS meeting with Shane Love, Martin Aldridge and community members</p> <p>Thursday 3 Feb – Melissa Price catch up re: Federal Drought funding projects</p> <p>Friday 4 Feb – TEAMS meeting with WACHS</p> <p>Monday 7 to 9 Feb–Elected Members training @ Mingenew</p> <p>Friday 11 Feb – meeting with WACHS & Friends of NMHS</p> <p>Monday 14 Feb – Northern Country Zone meeting @ Mingenew</p> <p>Friday 18 Feb – TEAMS meeting with WACHS</p> <p>Monday 21 Feb – Strategic briefing</p> <p>Wednesday 23 Feb – OCM</p> <p>Weekly catch up with CEO</p> |
| Cr. Connaughton | <p>Monday 21 Feb – Strategic briefing</p> <p>Wednesday 23 Feb – OCM</p> |
| Cr. Heal | <p>Monday 7 to 9 Feb–Elected Members training @ Mingenew</p> <p>Monday 21 Feb – Strategic briefing</p> <p>Wednesday 23 Feb – OCM</p> |
| Cr. Mutter | <p>Monday 7 to 9 Feb–Elected Members training @ Mingenew</p> <p>Monday 21 Feb – Strategic briefing</p> <p>Wednesday 23 Feb – OCM</p> |
| Cr. Mills | <p>Wednesday 9 Feb–Elected Members training @ Mingenew</p> <p>Monday 21 Feb – Strategic briefing</p> <p>Wednesday 23 Feb – OCM</p> |
| Cr. Ennor | <p>Monday 21 Feb – Strategic briefing</p> <p>Wednesday 23 Feb – OCM</p> |
| Cr. Eva | <p>Monday 21 Feb – Strategic briefing</p> <p>Wednesday 23 Feb – OCM</p> |

9. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

10. REPORTS OF OFFICERS

| Executive Services | |
|---|---|
| 10.1 Good Governance in Practice | |
| Agenda Reference: | CEO |
| Location/Address: | Shire of Three Springs |
| Name of Applicant: | Shire of Three Springs |
| File Reference: | ADM0211 |
| Disclosure of Interest: | Nil |
| Date: | 23 March 2022 |
| Author: | Keith Woodward, Chief Executive Officer |
| Attachment (s): | Nil |

Council Role:

- ☐ Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☐ Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☐ Legislative Includes adopting local laws, local planning schemes and policies.
- ☒ Review When Council reviews decisions made by Officers.
- ☐ Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

That Council Accepts:

1. The Governance Compliance Calendar report for February 2022.
2. Actions Performed under Delegated Authority for February 2022.

Background:

Local Governments are required to fulfil duties and functions prescribed in legislation.

This expectation is prescribed in the *Local Government Act 1995* through the Office of the CEO.

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Officer's Comment:

Compliance Table for February 2022

| Compliance Action | Compliance Requirement | Section / Ref | Good Practice Resources and LG Operational Procedures | Records Ref (Evidence of completion) | Comments. If Action not completed, report on plan to rectify non-compliance |
|--|---|---------------------------------------|---|---|---|
| Monthly Financial Report LG is to prepare each month a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget under FM.Reg.22(1)(d). Presented at an Ordinary Council meeting within 2-months after the end of the month to which the statement relates. | Local Government Act 1995 | s.6.4 FM.Reg.34 | DLGSC WA Local Government Accounting Manual | December 2021 and January 2022 reports submitted to the February 2022 OCM. Reference Minutes. | |
| Emergency Services Levy - Option A Remittance Due by: 21st of the month Option A Remittance Report - see Form B Schedule 5 and ESL Assessment Profile Return Form A | DFES - ESL of Manual Operating Procedures | Clause 5.13. | DFES -ESL of Manual Operating Procedures | N/a | |
| Elected Members - Review Meeting Attendance Register - check EMs have not been absent for 3 consecutive meetings without Leave of Absence being granted | Local Government Act 1995 | s.2.25 | | Meeting attendance Register is up to date. | |
| Compliance Audit Return - Finalise Audit Complete the Compliance Audit Return as an internal audit and prepare Council report for consideration via Audit Committee. | Local Government Act 1995 | s.7.13(1)(i) Audit.Reg. 13, 14 and 15 | | Audit Committee Meeting 24 March 2022. Take to 24 March 2021 OCM. | |
| Rate Exempted Properties - Review In preparation for next financial year, review previously approved rate exempt properties to determine if the basis of exemption remains unchanged. Advise owners where status is changed or approval has expired. | Local Government Act 1995 | s.6.26(2) | | SFO developed a Rates Exempted Properties Register. | Status remains unchanged. Council Resolution 140395 17/10/2018, Deed of Settlement for next five Years to expire 2023/24. |
| Authorised Persons - Review Review the LG's authorised persons to ensure authorisations are accurate, valid and the correct certificates of authorisation and / or identity cards have been issued | Various | | WALGA Governance Subscription - Decision Making in Practice Toolkit - Part 3 Authorisations | Register reviewed and up to date. | |

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|---|----------------------------|------|--|---------------------------------|--|
| Valuer General Information Due 14th day of each month - providing schedules of: • building licenses issued • building license works completed • registered plans and amendments under the Strata Titles Act 1985 | Valuation of Land Act 1978 | s.37 | | Completed by City of Geraldton. | |
|---|----------------------------|------|--|---------------------------------|--|

Execution of Delegation for February 2022

| Date | File Reference | Delegation Number | Decision Detail | Applicant | Officer | Comment |
|-----------|-----------------------------|---|--|-------------------------------|-------------------------|---|
| 15-Feb-22 | PMT ID: F202153019800 | CS002 - Payments from Municipal Fund and Trust Fund | Transfer of Funds from the Maximiser to Municipal Account | CBA | Chief Executive Officer | Transfer of Funds from the Maximiser Account to the Muni Account for Payroll and Super Payments \$50,000.00 PMT ID: F202153019800 |
| 15-Feb-22 | ADM0146 | GO004- Execution of Contract Documents | Signing of Bushfire Risk Management Planning Program Grant Agreement | DFES - SoTS, Moora & Mingenew | Chief Executive Officer | OCR224730 |
| 15-Feb-22 | PMT ID: F202153060300 | CS002 - Payments from Municipal Fund and Trust Fund | Fortnightly Payroll | CBA | Chief Executive Officer | Fortnightly Payroll PPE 15/02/2022 - \$34,827.29 PMT ID: F202153060300 |
| 17-Feb-22 | PMT ID: F202173226915 | CS002 - Payments from Municipal Fund and Trust Fund | Weekly Payment - Creditors | CBA | Chief Executive Officer | Creditor Payments - EFT PMT ID: F202173226915 for \$96,222.70 |
| 17-Feb-22 | PMT ID: Cheque Number 11663 | CS002 - Payments from Municipal Fund and Trust Fund | Weekly Payment - Creditors Cheque Payment | CBA | Chief Executive Officer | Creditors Payment - Australian Postal Corporation cheque no. # 11663 - \$104.00 |
| 1-Feb-22 | PMT ID: F202012275567 | CS002 - Payments from Municipal Fund and Trust Fund | Transfer Funds from CBA Licensing A/C to CBA Muni A/C | CBA | Finance Officer | Transfer \$0.50 from CBA Licensing A/C to CBA Muni A/C due to no change being returned after banking 07/01/2022 PMT ID: F202012275567 |
| 2-Feb-22 | PMT ID: F202012266870 | CS002 - Payments from Municipal Fund and Trust Fund | Fortnightly Payroll | CBA | Finance Officer | Fortnightly Payroll PPE 01/02/2022 - \$36,861.14 PMT ID: F202012266870 |
| 4-Feb-22 | PMT ID: F202042492739 | CS002 - Payments from Municipal Fund and Trust Fund | Weekly Payment - Creditors | CBA | Finance Officer | Creditor Payments - EFT PMT ID: F202042492739 for \$117,292.48 |
| 4-Feb-22 | PMT ID: F202042477092 | CS002 - Payments from Municipal Fund and Trust Fund | Transfer of Funds from the Maximiser to Municipal Account | CBA | Finance Officer | Transfer of Funds from the Maximiser Account to the Muni Account for Creditor Payments \$117,595.01 PMT ID: F202042477092 |
| 15-Feb-22 | PMT ID: F202153019800 | CS002 - Payments from Municipal Fund and Trust Fund | Transfer of Funds from the Maximiser to Municipal Account | CBA | Finance Officer | Transfer of Funds from the Maximiser Account to the Muni Account for Payroll and Super Payments \$50,000.00 PMT ID: F202153019800 |

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| | | | | | | |
|-----------|--------------------------------|---|--|-----|-------------------------------|---|
| | | | | | | F202153019800 |
| 15-Feb-22 | PMT ID: F202153060300 | CS002 - Payments from Municipal Fund and Trust Fund | Fortnightly Payroll | CBA | Finance Officer | Fortnightly Payroll PPE 15/02/2022 - \$34,827.29 PMT ID: F202153060300 |
| 17-Feb-22 | PMT ID: F202173226915 | CS002 - Payments from Municipal Fund and Trust Fund | Weekly Payment - Creditors | CBA | Finance Officer | Creditor Payments - EFT PMT ID: F202173226915 for \$96,222.70 |
| 17-Feb-22 | PMT ID: Cheque Number 11663 | CS002 - Payments from Municipal Fund and Trust Fund | Weekly Payment - Creditors Cheque Payment | CBA | Finance Officer | Creditors Payment - Australian Postal Corporation cheque no. # 11663 - \$104.00 |
| 25-Feb-22 | PMT ID: F202253714947 | CS002 - Payments from Municipal Fund and Trust Fund | Weekly Payment - Creditors Payment | CBA | Finance Officer | Creditors Payment - EFT Payment ID: F202253714947 for \$65,392.32 |
| 1-Feb-22 | PMT ID: F202012275567 | CS002 - Payments from Municipal Fund and Trust Fund | Transfer Funds from CBA Licensing A/C to CBA Muni A/C | CBA | Customer Service Officer 2 | Transfer \$0.50 from CBA Licensing A/C to CBA Muni A/C due to no change being returned after banking 07/01/2022 PMT ID: F202012275567 |

Statutory Environment:

Local Government Act 1995, Administration Part 5, Division 4, S.5.40

5.41. Functions of CEO

The CEO's functions are to —

- (a) advise the Council in relation to the functions of a local government under this Act and other written laws; and*
- (b) ensure that advice and information is available to the Council so that informed decisions can be made; and*
- (c) cause council decisions to be implemented; and*
- (d) manage the day to day operations of the local government; and*
- (e) liaise with the mayor or president on the local government's affairs and the performance of the local government's functions; and*
- (f) speak on behalf of the local government if the mayor or president agrees; and*
- (g) be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees); and*
- (h) ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and*
- (i) perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO.*

Local Government (Audit) Regulations 1996

17. CEO to review certain systems and procedures

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- (1) *The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*
 - (a) *risk management; and*
 - (b) *internal control; and*
 - (c) *legislative compliance.*
- (2) *The review may relate to any or all of the matters referred to in sub-regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.*
- (3) *The CEO is to report to the audit committee the results of that review.*

Policy Implications:

Council Policy 1100 Risk Management. The risk management objectives of this policy are:

1. *Optimise the achievement of our vision, mission, strategies, goals and objectives.*
2. *Provide transparent and formal oversight of the risk and control environment to enable effective decision making.*
3. *Enhance risk versus return within our risk appetite.*
4. *Embed appropriate and effective controls to mitigate risk.*
5. *Achieve effective corporate governance and adherence to relevant statutory, regulatory and compliance obligations.*
6. *Enhance organisational resilience.*
7. *Identify and provide for the continuity of critical operations*

The Good Governance in Practice Principles 'compliance and reporting' align with Council policy and legislation reducing organisation's risk.

Financial/Resources Implications:

Nil

Strategic Implications:

This item is relevant to the Councils approved Strategic Community Plan 2018-2028.

| Strategic Community Plan 2018 - 2028 | |
|--|---|
| Council Objectives: | Outcome: |
| A long term, strategically focused Shire that is efficient, respected and accountable. | 4.3.2. Ensure compliance with all relevant legislation. |

This item is relevant to the Councils approved Corporate Business Plan 2020–2024.

| Corporate Business Plan 2020 - 2024 | |
|--|-------------------------|
| Scope Statement: | Project Outputs: |
| Nil | Nil |

Voting Requirements:

Simple Majority.

Officer's Recommendation:

| 019/2022 | OFFICER'S RECOMMENDATION and COUNCIL DECISION: | 10.1 |
|--|--|------|
| <p style="text-align: right;"><u>MOVED:</u> Cr. Eva <u>SECONDED:</u> Cr. Mills</p> <p>That Council Accepts:</p> <ol style="list-style-type: none">1. The Governance Compliance Calendar report for February 2022.2. The Execution of Delegation report for February 2022. <p style="text-align: right;">CARRIED: VOTED: 7/0</p> | | |

10. REPORTS OF OFFICERS

| Executive Services | |
|---|---|
| 10.2. Compliance Audit Return 2021 | |
| Agenda Reference: | CEO |
| Location/Address: | Shire of Three Springs |
| Name of Applicant: | Shire of Three Springs |
| File Reference: | ADM0211 |
| Disclosure of Interest: | Nil |
| Date: | 23 March 2022 |
| Author: | Keith Woodward, Chief Executive Officer |
| Attachment (s): | 1. Audit and Risk Committee Agenda and Minutes 2. Compliance Audit Return 2021 |

Council Role:

- ☐ Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☐ Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☐ Legislative Includes adopting local laws, local planning schemes and policies.
- ☒ Review When Council reviews decisions made by Officers.
- ☐ Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

The completed Compliance Audit Return for 2021 is presented to the Council for adoption.

Background:

Under Section 14 of the Local Government (Audit) Regulations 1996, a local government is to carry out a Compliance Audit Return. The Shire Audit and Risk Committee is to review the report and report to Council the results of the review. Once approved by Council the Compliance Audit Return must be signed by the President and Chief Executive Officer and forwarded to the Department of Local Government, Sport and Cultural Industries along with a copy of the minutes.

Officer's Comment:

The Shire's Audit and Risk Committee reviewed the Compliance Audit Return on the 23 March 2022.

Consultation:

Nil

Statutory Environment:

Local Government (Audit) Regulation 1996) s. 14 & 15.

14. Compliance audits by local governments

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.
- (3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.
- (3) After the audit committee has reported to the council under sub regulation (3A), the compliance audit return is to be —
 - (a) presented to the council at a meeting of the council; and
 - (b) adopted by the council; and
 - (c) recorded in the minutes of the meeting at which it is adopted.

15. Certified copy of compliance audit return and other documents to be given to Departmental CEO

- (1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —
 - (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
 - (b) any additional information explaining or qualifying the compliance audit,is to be submitted to the Departmental CEO by 31 March next following the period to which the return relates.
- (2) In this regulation —

Certified in relation to a compliance audit return means signed by —

 - (a) the mayor or president; and
 - (b) the CEO.

Policy Implications:

Council Policy 1100 Risk Management. The risk management objectives of this policy are:

- 1. *Optimise the achievement of our vision, mission, strategies, goals and objectives.*
- 2. *Provide transparent and formal oversight of the risk and control environment to enable effective decision making.*
- 3. *Enhance risk versus return within our risk appetite*

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4. *Embed appropriate and effective controls to mitigate risk.*
5. *Achieve effective corporate governance and adherence to relevant statutory, regulatory and compliance obligations.*
6. *Enhance organisational resilience.*
7. *Identify and provide for the continuity of critical operations.*

The Good Governance in Practice Principles 'compliance and reporting' align with Council policy and legislation reducing organisation's risk.

Financial/Resources Implications:

Nil

Strategic Implications:

This item is relevant to the Councils approved 'Strategic Community Plan 2018-2028'

| Strategic Community Plan 2018 - 2028 | |
|--|--|
| Council Objectives: | Outcome: |
| 4. A long term strategically focused Shire that is efficient, respected and accountable. | 4.3.2 Ensure compliance with all relevant legislation. |

This item is relevant to the Councils approved Corporate Business Plan 2020-2024.

| Corporate Business Plan 2020 – 2024 | |
|-------------------------------------|------------------|
| Scope Statement: | Project Outputs: |
| Nil | Nil |

Voting Requirements:

Absolute Majority.

Officer's Recommendation:

| 020/2022 | OFFICER'S RECOMMENDATION and COUNCIL RESOLUTION | 10.2 |
|---|---|------|
| <p style="text-align: right;"><u>MOVED:</u> Cr. Mutter <u>SECONDED:</u> Cr. Ennor</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Adopt the 2021 Compliance Audit Return. 2. Authorise the Shire President and the Chief Executive Officer to sign the Compliance Order Return. 3. Authorise the Chief Executive Officer to submit the return to the Department of Local Government, Sports and Cultural Industries by 31 March 2022. <p style="text-align: right;">CARRIED: VOTED: 7/0</p> | | |

10. REPORTS OF OFFICERS

| Corporate Services | |
|---|--|
| 10.3. Mid-Year Budget Review 2021-2022 | |
| Agenda Reference: | CEO |
| Location/Address: | Shire of Three Springs |
| Name of Applicant: | Shire of Three Springs |
| File Reference: | ADM0130 |
| Disclosure of Interest: | Nil |
| Date: | 23 March 2022 |
| Author: | Keith Woodward, Chief Executive Officer Bob Waddell, Bob Waddell & Associates, Consultant |
| Attachment (s): | |

Council Role:

- ☐ Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☒ Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☒ Legislative Includes adopting local laws, local planning schemes and policies.
- ☐ Review When Council reviews decisions made by Officers.
- ☐ Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

That Council adopts the 2021-2022 Mid-Year Budget review prepared based on figures as of 31 January 2022.

Background:

The mid-year budget report incorporates year-to-date variations and forecasts to 30 June 2022 based on figures as at 31 January 2022.

Local Government Financial Regulations 33A requires that the local government conduct a budget review between 1 January and 31 March each financial year. A copy of the review and determination is to be provided to the Department of Local Government within 30 days of the adoption of the review. The budget review has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulation 1996 and Australian Accounting Standards.

Local governments are required to conduct a budget review to establish whether they are meeting their budget commitments and/or determining any areas of savings, over-spend/concern or required changes, and considering receipt of income and incurred expenditure in accordance with the adopted budget.

Once officers have completed the review, the Council is required to consider the review submitted and determined whether or not to adopt the review or any recommendations made.

When adopting the 2020-2021 annual budget, the Council adopted 10% and \$10,000 as the trigger-point for reporting of material variances to be used in the statements of financial activity.

Officer's Comment:

Refer to attached:

2021-22 Budget Review List of Budget Changes for Adoption and the 2021-22 Annual Budget Review reports.

Consultation:

Chief Executive Officer
Bob Waddell and Associates Pty Ltd

Statutory Environment:

Regulation 33A of the Local Government (Financial Management) Regulation 1996 requires:

- (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.
 - (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget.
 - (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the Council.
 - (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
- *Absolute majority required.**
- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Policy Implications:

Nil

Financial/Resources Implications:

Specific financial implications are outlined in the budget review statement.

The budget review is a legislative requirement and establishes a system for sound and prudent financial management of the shire, as the budget underpins the Shire's ability to meet current and future demands/requirements for works, services and programmes.

Strategic Implications:

The adopted budget and subsequent review has been developed using the existing strategic planning documents adopted by the Council.

The budget is based on principles contained in the Community Strategic Plan, Corporate Business Plan, and forward Capital Works Plan as well as other operational plans that make up the integrated planning framework.

| Strategic Community Plan 2018-2028 | |
|---|----------------|
| Council Objectives | Outcome |
| Nil | Nil |

This item is relevant to the Council's approved Corporate Business Plan 2020-2024

| Corporate Business Plan 2020 – 2024 | |
|--|------------------------|
| Scope Statement | Project Outputs |
| Nil | Nil |

Voting Requirements:

Absolute Majority.

Officer's Recommendation:

021/2022 OFFICER'S RECOMMENDATION and COUNCIL RESOLUTION 10.3

MOVED: Cr. Connaughton
SECONDED: Cr. Mutter

That Council adopt:

1. The budget review for the period 1 July 2021 to 31 January 2022 as per the projected figures indicated in the Budget Review Report below.
2. The 2021-2022 budget be amended as follows:-

CARRIED:
VOTED: 7/0

Ordinary Council Meeting Minutes – 23 March 2022

SHIRE OF THREE SPRINGS
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31 JANUARY 2022

Amendments to original budget since budget adoption and previous budget amendments. Surplus/(Deficit)

| GL Account Code | Job # | Description | Council Resolution | Classification | No Change - (Non Cash Items) Adjust. | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance | Comments |
|-----------------|--------|--|--------------------|-----------------------------|--------------------------------------|----------------------------|----------------------------|--------------------------------|---|
| | | Budget Adoption | | | | | | | |
| 2140205 | | ADMIN - Recruitment | 084/2021 | Operating Surplus (Deficit) | | | | (\$5,468.61) | Previous budget amendment approved by Council |
| 2040104 | | MEMBERS - Training & Development | 084/2021 | Operating Expenses | | 5,000.00 | | (\$5,468.61) | Previous budget amendment approved by Council |
| 2040109 | | MEMBERS - Members Travel and Accommodation | 084/2021 | Operating Expenses | | 2,000.00 | | (\$8,468.61) | Previous budget amendment approved by Council |
| 2040116 | | MEMBERS - Election Expenses | 084/2021 | Operating Expenses | | 7,000.00 | | (\$15,468.61) | Previous budget amendment approved by Council |
| 2140204 | | ADMIN - Training & Development | 084/2021 | Operating Expenses | | 6,000.00 | | (\$21,468.61) | Previous budget amendment approved by Council |
| 2070721 | | OTH HEALTH - Information Technology | 085/2021 | Operating Expenses | | | (20,000.00) | (\$41,468.61) | Previous budget amendment approved by Council |
| 2040252 | | OTH GOV - Other Consultancy | 085/2021 | Operating Expenses | | 10,000.00 | | (\$31,468.61) | Previous budget amendment approved by Council |
| 2120252 | | ROADM - Consultants | 085/2021 | Operating Expenses | | 10,000.00 | | (\$21,468.61) | Previous budget amendment approved by Council |
| 2070721 | | OTH HEALTH - Information Technology | 085/2021 | Operating Expenses | | | (3,844.00) | (\$25,312.61) | Previous budget amendment approved by Council |
| 3070701 | | OTH HEALTH - Reimbursements | 085/2021 | Operating Revenue | | 3,844.00 | | (\$21,468.61) | Previous budget amendment approved by Council |
| 4110370 | PC007 | Dominican Park | 084/2021 | Capital Expenses | | | (35,000.00) | (\$56,468.61) | Previous budget amendment approved by Council |
| 2120211 | KM000 | Kerb Maintenance General (Budget Only) | 084/2021 | Operating Expenses | | 35,000.00 | | (\$21,468.61) | Previous budget amendment approved by Council |
| 2030114 | | RATES - Debt Collection Expenses | | Operating Expenses | | 4,500.00 | | (\$16,968.61) | Annual budget review |
| 2030116 | | RATES - Postage and Freight | | Operating Expenses | | 81.00 | | (\$16,887.61) | Annual budget review |
| 2030199 | | RATES - Administration Allocated | | Operating Expenses | | 200.00 | | (\$16,687.61) | Annual budget review |
| 3030120 | | RATES - Instalment Admin Fee Received | | Operating Revenue | | 1,800.00 | | (\$14,887.61) | Annual budget review |
| 3030121 | | RATES - Account Enquiry Charges | | Operating Revenue | | | | (\$14,887.61) | Annual budget review |
| 3030122 | | RATES - Reimbursement of Debt Collection Costs | | Operating Revenue | | | (4,500.00) | (\$19,387.61) | Annual budget review |
| 3030140 | | RATES - Ex-Gratia Rates (CBH, etc.) | | Operating Revenue | | | (638.00) | (\$20,025.61) | Annual budget review |
| 3030146 | | RATES - Instalment Interest Received | | Operating Revenue | | 1,200.00 | | (\$18,825.61) | Annual budget review |
| 3030147 | | RATES - Pensioner Deferred Interest Received | | Operating Revenue | | 250.00 | | (\$18,575.61) | Annual budget review |
| 2030212 | | GEN PUR - Public Relations - Yakabout | | Operating Expenses | | 34.00 | | (\$18,609.61) | Annual budget review |
| 2030299 | | GEN PUR - Administration Allocated | | Operating Expenses | | 50,466.00 | | (\$69,075.61) | Annual budget review |
| 3030210 | | GEN PUR - Financial Assistance Grant - General | | Operating Revenue | | | (300.00) | (\$69,375.61) | Annual budget review |
| 3030211 | | GEN PUR - Financial Assistance Grant - Roads | | Operating Revenue | | | | (\$69,375.61) | Annual budget review |
| 3030224 | | GEN PUR - Contributions Yakabout | | Operating Revenue | | 74,768.00 | | (\$4,607.61) | Annual budget review |
| 3030246 | | MEMBERS - Training & Development | | Operating Revenue | | 500.00 | | (\$4,107.61) | Annual budget review |
| 2040104 | | MEMBERS - Election Expenses | | Operating Expenses | | | (2,500.00) | (\$6,607.61) | Annual budget review |
| 2040116 | | MEMBERS - Election Expenses | | Operating Expenses | | 23,000.00 | | (\$13,607.61) | Annual budget review |
| 2040129 | | MEMBERS - Donations to Community Groups | | Operating Expenses | | 20,000.00 | | (\$33,607.61) | Annual budget review |
| 2040141 | | MEMBERS - Subscriptions & Publications | | Operating Expenses | | 1,000.00 | | (\$34,607.61) | Annual budget review |
| 2040187 | | MEMBERS - Other Expenses | | Operating Expenses | | | (1,000.00) | (\$35,607.61) | Annual budget review |
| 2040188 | BO4001 | Council Chambers - Building Operations | | Operating Expenses | | | (316.00) | (\$35,923.61) | Annual budget review |
| 2040189 | BM4001 | Council Chambers - Building Maintenance | | Operating Expenses | | 20,253.00 | | (\$15,670.61) | Annual budget review |
| 2040191 | | MEMBERS - Loss on Disposal of Asset | | Operating Expenses | | | | (\$15,670.61) | Annual budget review |
| 2040199 | | MEMBERS - Administration Allocated | | Capital Expenses | | 229.00 | | (\$15,441.61) | Annual budget review |
| 4040130 | CA001 | New Copier Ricoh Im C6000 | | Capital Revenue | | 1,285.00 | | (\$14,156.61) | Annual budget review |
| 5040150 | | MEMBERS - Proceeds on Disposal of Assets | | Capital Revenue | | 545.45 | | (\$13,611.16) | Annual budget review |
| 5040151 | | MEMBERS - Realisation on Disposal of Assets | | Capital Revenue | | | | (\$13,611.16) | Annual budget review |
| 2040206 | | OTH GOV - Fringe Benefits Fax (FBT) | | Operating Expenses | | | (3,000.00) | (\$16,611.16) | Annual budget review |
| 2040211 | | OTH GOV - Other Employee Expenses | | Operating Expenses | | | (500.00) | (\$17,111.16) | Annual budget review |
| 2040250 | | OTH GOV - Consultancy - Statutory | | Operating Expenses | | 1,500.00 | | (\$15,611.16) | Annual budget review |
| 2040251 | | OTH GOV - Consultancy - Strategic | | Operating Expenses | | 3,000.00 | | (\$12,611.16) | Annual budget review |
| 2040252 | | OTH GOV - Other Consultancy | | Operating Expenses | | | | (\$12,611.16) | Annual budget review |
| 2040285 | | OTH GOV - Legal Expenses | | Operating Expenses | | 10,000.00 | | (\$2,611.16) | Annual budget review |
| 2040299 | | OTH GOV - Administration Allocated | | Operating Expenses | | 13.00 | | (\$2,598.16) | Annual budget review |

Amendments to original budget since budget adoption and previous budget amendments. Surplus/(Deficit)

| GL Account Code | Job # | Description | Council Resolution | Classification | No Change -(Non Cash Items) Adjust | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance | Comments |
|-----------------|---------|---|--------------------|--------------------|------------------------------------|----------------------------|----------------------------|--------------------------------|----------------------|
| 3040201 | | OTH GOV - Reimbursements | | Operating Revenue | | | | \$ 115,805.84 | Annual budget review |
| 3040235 | | OTH GOV - Other Income | | Operating Revenue | | | | \$ 110,805.84 | Annual budget review |
| 2050110 | | FIRE - Motor Vehicle Expenses | | Operating Expenses | | | | \$ 110,805.84 | Annual budget review |
| 2050192 | | FIRE - Depreciation | | Operating Expenses | 2,262.00 | | | \$ 110,760.84 | Annual budget review |
| 2050199 | | FIRE - Administration Allocated | | Operating Expenses | | 16.00 | | \$ 110,766.84 | Annual budget review |
| 2050215 | | ANIMAL - Printing and Stationery | | Operating Expenses | | | (20.00) | \$ 110,776.84 | Annual budget review |
| 2050216 | | ANIMAL - Relief Ranger Services | | Operating Expenses | | 2,000.00 | | \$ 112,776.84 | Annual budget review |
| 2050289 | | ANIMAL - Animal Pound Maintenance | | Operating Expenses | | 392.00 | | \$ 113,168.84 | Annual budget review |
| 2050299 | | ANIMAL - Administration Allocated | | Operating Expenses | | 34.00 | | \$ 113,202.84 | Annual budget review |
| 3050220 | | ANIMAL - Pound Fees | | Operating Revenue | | 100.00 | | \$ 113,302.84 | Annual budget review |
| 2050311 | | OLOPS - CCTV Maintenance | | Operating Expenses | | 576.00 | | \$ 113,878.84 | Annual budget review |
| 2050399 | | OLOPS - Administration Allocated | | Operating Expenses | | 8.00 | | \$ 113,886.84 | Annual budget review |
| 2050586 | | ESL BFB - Plant & Equipment < \$1,200 per item | | Operating Expenses | | | (1,086.36) | \$ 112,800.48 | Annual budget review |
| 2050589 | BM5001 | Fire Shed New - Lot 24 Franklin Street - Building Maintenance | | Operating Expenses | | 4,480.00 | | \$ 117,260.48 | Annual budget review |
| 2050590 | BO5001 | Fire Shed New - Lot 24 Franklin Street - Building Operations | | Operating Expenses | | | (1,116.00) | \$ 116,144.48 | Annual budget review |
| 2050592 | W5001 | Fire Control Expenses - Three Springs Maintenance | | Operating Expenses | | | (4,111.00) | \$ 112,033.48 | Annual budget review |
| 3050510 | ESLU001 | ESL Bfb - Operating Grant Income | | Operating Revenue | | 2,187.00 | | \$ 114,220.48 | Annual budget review |
| 2070412 | | HEALTH - Analytical Expenses | | Operating Expenses | | | (10.00) | \$ 114,210.48 | Annual budget review |
| 2070492 | | HEALTH - Depreciation | | Operating Expenses | 1,898.00 | | | \$ 114,210.48 | Annual budget review |
| 2070499 | | HEALTH - Administration Allocated | | Operating Expenses | | 10.00 | | \$ 114,220.48 | Annual budget review |
| 2070720 | | OTH HEALTH - Communication Expenses | | Operating Expenses | | 200.00 | | \$ 114,420.48 | Annual budget review |
| 2070787 | | OTH HEALTH - Other Expenses | | Operating Expenses | | 250.00 | | \$ 114,670.48 | Annual budget review |
| 2070788 | BO7016 | Dental Surgery - New - Building Operations | | Operating Expenses | | | | \$ 114,670.48 | Annual budget review |
| 2070789 | BM7016 | Dental Surgery - New - Building Maintenance | | Operating Expenses | | | (175.00) | \$ 114,495.48 | Annual budget review |
| 2070792 | | OTH HEALTH - Depreciation | | Operating Expenses | 13,018.00 | 4,110.00 | | \$ 118,605.48 | Annual budget review |
| 2070799 | | OTH HEALTH - Administration Allocated | | Operating Expenses | | | | \$ 118,605.48 | Annual budget review |
| 2080388 | BO028 | Early Learning Childhood Centre - 19 Maryhofer Street - Building Operations | | Operating Expenses | | 13.00 | | \$ 118,618.48 | Annual budget review |
| 2080392 | | FAMILIES - Depreciation | | Operating Expenses | 37,141.00 | | | \$ 116,381.48 | Annual budget review |
| 2080399 | | FAMILIES - Administration Allocated | | Operating Expenses | | 4.00 | | \$ 116,385.48 | Annual budget review |
| 2080792 | | WELFARE - Depreciation | | Operating Expenses | 3,981.00 | | | \$ 116,385.48 | Annual budget review |
| 2080799 | | WELFARE - Administration Allocated | | Operating Expenses | | 12.00 | | \$ 116,397.48 | Annual budget review |
| 2090188 | BO9009 | House - (Lot 35) 47 Williamson St - Building Operations | | Operating Expenses | | | | \$ 113,105.48 | Annual budget review |
| 2090188 | BO9061 | House - (Lot 67) 19 Gooch St - Building Operations | | Operating Expenses | | | (3,282.00) | \$ 110,105.48 | Annual budget review |
| 2090188 | BO9079 | House - (Lot 173) 50 Carter St - Building Operations | | Operating Expenses | | | (281.00) | \$ 112,824.48 | Annual budget review |
| 2090189 | BM9000 | House - (Lot 10) 41 Slaughter St - Building Maintenance | | Operating Expenses | | | (105.00) | \$ 112,719.48 | Annual budget review |
| 2090189 | BM9002 | House - (Lot 74) 5 Gooch St - Building Maintenance | | Operating Expenses | | 2,478.00 | | \$ 115,197.48 | Annual budget review |
| 2090189 | BM9004 | House - (Lot 30) 3 Howard St - Building Maintenance | | Operating Expenses | | 2,223.00 | | \$ 117,420.48 | Annual budget review |
| 2090189 | BM9006 | House - (Lot 58) 44 Williamson St - Building Maintenance | | Operating Expenses | | | (600.00) | \$ 116,820.48 | Annual budget review |
| 2090189 | BM9007 | House - (Lot 29) 5 Howard St - Building Maintenance | | Operating Expenses | | | (17,065.00) | \$ 99,725.48 | Annual budget review |
| 2090189 | BM9011 | House - (Lot 35) 47 Williamson St - Building Maintenance | | Operating Expenses | | 2,663.00 | | \$ 102,408.48 | Annual budget review |
| 2090189 | BM9012 | House - (Lot 157) 65 Carter St - Building Maintenance | | Operating Expenses | | | | \$ 100,407.98 | Annual budget review |
| 2090189 | BM9011 | House - (Lot 222) 46 Carter St - Building Maintenance | | Operating Expenses | | | (8,158.00) | \$ 92,249.98 | Annual budget review |
| 2090189 | BM9012 | Unit 1 - 68A Williamson St - Building Maintenance | | Operating Expenses | | 2,210.00 | | \$ 94,460.98 | Annual budget review |
| 2090189 | BM9016 | House - (Lot 68) Williamson St - Building Maintenance | | Operating Expenses | | 1,988.00 | | \$ 96,447.98 | Annual budget review |
| 2090189 | BM9056 | House - (Lot 217) 88 Williamson St - Building Maintenance | | Operating Expenses | | 1,608.00 | | \$ 98,055.98 | Annual budget review |
| 2090189 | BM9061 | House - (Lot 67) 19 Gooch St - Building Maintenance | | Operating Expenses | | 2,820.00 | | \$ 100,875.98 | Annual budget review |
| 2090189 | BM9079 | House - (Lot 173) 50 Carter St - Building Maintenance | | Operating Expenses | | | (3,239.00) | \$ 97,736.98 | Annual budget review |
| 2090199 | | STF HOUSE - Administration Allocated | | Operating Expenses | | 2,098.00 | | \$ 99,834.98 | Annual budget review |
| 2090199 | | STF HOUSE - Staff Housing Costs Recovered | | Operating Expenses | | 32.00 | | \$ 99,866.98 | Annual budget review |
| 2090198 | | | | Operating Expenses | | 3,395.00 | | \$ 103,261.98 | Annual budget review |

Amendments to original budget since budget adoption and previous budget amendments. Surplus/(Deficit)

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|-----------------|---------|---|--------------------|--------------------|-------------------------------------|----------------------------|----------------------------|--------------------------------|----------------------|
| | | | | | \$ | \$ | \$ | \$ | |
| 3090120 | | STF HOUSE - Fees & Charges | | Operating Revenue | | | | 111,281.88 | Annual budget review |
| 4090110 | BC9002 | House - (Lot 74) 5 Gooch St - Building (Capital) | | Capital Expenses | | 8,000.00 | | 126,782.88 | Annual budget review |
| 4090110 | BC9009 | House - (Lot 35) 47 Williamson St - Building (Capital) | | Capital Expenses | | 10,839.00 | | 137,701.88 | Annual budget review |
| 4090110 | BC9011 | House - (Lot 157) 65 Carter St - Building (Capital) | | Capital Expenses | | 17,200.00 | | 154,901.88 | Annual budget review |
| 4090110 | BC9015 | Unit 1 - 66A Williamson St - Building (Capital) | | Capital Expenses | | 1,000.00 | | 155,901.88 | Annual budget review |
| 4090110 | BC9061 | House - (Lot 67) 19 Gooch St - Building (Capital) | | Capital Expenses | | 10,748.00 | | 175,649.88 | Annual budget review |
| 4090110 | BC9079 | House - (Lot 173) 50 Carter St - Building (Capital) | | Capital Expenses | | 9,400.00 | | 185,049.88 | Annual budget review |
| 2090288 | BO9003 | House - (Lot 214) 21 Franklin St - Building Operations | | Operating Expenses | | | (1,131.00) | 185,818.88 | Annual budget review |
| 2090288 | BO9054 | House - (Lot 54) 17 Glyde St (Lgchp) - Jv - Building Operations | | Operating Expenses | | 2,080.00 | | 185,888.88 | Annual budget review |
| 2090288 | BO9081 | House - 3 (Lot 30) Howard Place - Dentist Rental - Building Operations | | Operating Expenses | | 2,383.00 | | 188,381.88 | Annual budget review |
| 2090288 | BM9003 | House - (Lot 214) 21 Franklin St - Building Maintenance | | Operating Expenses | | 1,071.00 | | 189,452.88 | Annual budget review |
| 2090289 | BM9052 | House - (Lot 223) 2 Maryfield St (Nmb) - Building Maintenance | | Operating Expenses | | 187.00 | | 189,639.88 | Annual budget review |
| 2090289 | BM9053 | House - (Lot 223) 2 Maryfield St (Nmb) - Building Maintenance | | Operating Expenses | | 1,672.00 | | 191,311.88 | Annual budget review |
| 2090289 | BM9054 | House - (Lot 54) 17 Glyde St (Lgchp) - Jv - Building Maintenance | | Operating Expenses | | | (4,813.00) | 186,498.88 | Annual budget review |
| 2090289 | BM9055 | House - (Lot 60) 5 Glyde St (Lgchp) - Jv - Building Maintenance | | Operating Expenses | | | (2,013.00) | 184,485.88 | Annual budget review |
| 2090289 | BM9081 | House - 3 (Lot 30) Howard Place - Dentist Rental - Building Maintenance | | Operating Expenses | | | (813.00) | 183,672.88 | Annual budget review |
| 2090289 | BM9081 | House - 3 (Lot 30) Howard Place - Dentist Rental - Building Maintenance | | Operating Expenses | | | (200.00) | 183,472.88 | Annual budget review |
| 2090289 | BM9099 | House - Other Housing - Building Maintenance | | Operating Expenses | | | | 183,472.88 | Annual budget review |
| 2090292 | | OTH HOUSE - Depreciation | | Operating Expenses | 29,839.00 | | | 183,472.88 | Annual budget review |
| 2090299 | | OTH HOUSE - Administration Allocated | | Operating Expenses | | 25.00 | | 183,497.88 | Annual budget review |
| 3090201 | | OTH HOUSE - Rental Reimbursements | | Operating Revenue | | | (1,500.00) | 181,997.88 | Annual budget review |
| 3090220 | | OTH HOUSE - Fees & Charges | | Operating Revenue | | 8,000.00 | | 180,997.88 | Annual budget review |
| 4090210 | BC9003 | House - (Lot 214) 21 Franklin St - Building (Capital) | | Capital Expenses | | 14,068.00 | | 205,065.88 | Annual budget review |
| 4090210 | BC9052 | House - (Lot 16) 30 Touche St (Child Care) - Building (Capital) | | Capital Expenses | | 2,242.00 | | 208,227.88 | Annual budget review |
| 4090210 | BC9054 | House - (Lot 54) 17 Glyde St (Lgchp) - Jv - Building (Capital) | | Capital Expenses | | 3,914.00 | | 212,141.88 | Annual budget review |
| 2090388 | BO90491 | Kadathinni Unit 1 - (Lot 235) Carter St - Building Operations | | Operating Expenses | | | (86.00) | 212,055.88 | Annual budget review |
| 2090388 | BO90492 | Kadathinni Unit 2 - (Lot 235) Carter St - Building Operations | | Operating Expenses | | | (86.00) | 211,969.88 | Annual budget review |
| 2090388 | BO90493 | Kadathinni Unit 3 - (Lot 235) Carter St - Building Operations | | Operating Expenses | | | (86.00) | 211,883.88 | Annual budget review |
| 2090388 | BO90494 | Kadathinni Unit 4 - (Lot 235) Carter St - Building Operations | | Operating Expenses | | | (86.00) | 211,797.88 | Annual budget review |
| 2090388 | BO90495 | Kadathinni Unit 5 - (Lot 235) Carter St - Building Operations | | Operating Expenses | | | (86.00) | 211,711.88 | Annual budget review |
| 2090388 | BO90496 | Kadathinni Unit 6 - (Lot 235) Carter St - Building Operations | | Operating Expenses | | | (86.00) | 211,625.88 | Annual budget review |
| 2090389 | BM9049 | Kadathinni Units - Building Maintenance | | Operating Expenses | | | (4,000.00) | 207,625.88 | Annual budget review |
| 2090389 | BM90491 | Kadathinni Unit 1 - (Lot 235) Carter St - Building Maintenance | | Operating Expenses | | | (887.50) | 206,738.48 | Annual budget review |
| 2090389 | BM90492 | Kadathinni Unit 2 - (Lot 235) Carter St - Building Maintenance | | Operating Expenses | | 882.50 | | 207,420.98 | Annual budget review |
| 2090389 | BM90493 | Kadathinni Unit 3 - (Lot 235) Carter St - Building Maintenance | | Operating Expenses | | 522.50 | | 207,943.48 | Annual budget review |
| 2090389 | BM90494 | Kadathinni Unit 4 - (Lot 235) Carter St - Building Maintenance | | Operating Expenses | | 882.50 | | 208,825.98 | Annual budget review |
| 2090389 | BM90495 | Kadathinni Unit 5 - (Lot 235) Carter St - Building Maintenance | | Operating Expenses | | | (274.50) | 208,551.48 | Annual budget review |
| 2090389 | BM90496 | Kadathinni Unit 6 - (Lot 235) Carter St - Building Maintenance | | Operating Expenses | | 685.50 | | 209,236.98 | Annual budget review |
| 2090399 | | COM HOUSE - Administration Allocated | | Operating Expenses | | 4.00 | | 209,280.98 | Annual budget review |
| 4090310 | BC90491 | Kadathinni Unit 1 - (Lot 235) Carter St - Building (Capital) | | Capital Expenses | | 1,200.00 | | 210,480.98 | Annual budget review |
| 4090310 | BC90492 | Kadathinni Unit 2 - (Lot 235) Carter St - Building (Capital) | | Capital Expenses | | 1,200.00 | | 211,680.98 | Annual budget review |
| 4090310 | BC90493 | Kadathinni Unit 3 - (Lot 235) Carter St - Building (Capital) | | Capital Expenses | | 5,400.00 | | 227,080.98 | Annual budget review |
| 4090310 | BC90494 | Kadathinni Unit 4 - (Lot 235) Carter St - Building (Capital) | | Capital Expenses | | 5,400.00 | | 232,480.98 | Annual budget review |
| 4090310 | BC90495 | Kadathinni Unit 5 - (Lot 235) Carter St - Building (Capital) | | Capital Expenses | | 7,570.00 | | 239,950.98 | Annual budget review |
| 4090310 | BC90496 | Kadathinni Unit 6 - (Lot 235) Carter St - Building (Capital) | | Capital Expenses | | 5,400.00 | | 235,430.98 | Annual budget review |
| 2100111 | | SAN - Waste Collection | | Operating Expenses | | 8,918.00 | | 244,348.98 | Annual budget review |
| 2100117 | W1001 | Refuse Site Maintenance | | Operating Expenses | | 18,167.00 | | 262,515.98 | Annual budget review |
| 2100165 | W1024 | Waste Oil Facility Maintenance | | Operating Expenses | | 285.75 | | 262,801.73 | Annual budget review |
| 2100189 | BM1009 | Recycling Depot - Water Street - Building Maintenance | | Operating Expenses | | 773.45 | | 263,575.18 | Annual budget review |
| 2100192 | | SAN - Depreciation | | Operating Expenses | (2,045.00) | | | 263,575.18 | Annual budget review |

Amendments to original budget since budget adoption and previous budget amendments. Surplus/(Deficit)

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|-----------------|--------|--|--------------------|--------------------|-------------------------------------|----------------------------|----------------------------|--------------------------------|----------------------|
| 2100199 | | SAN - Administration Allocated | | Operating Expenses | | \$ 9.00 | | \$ 263,564.18 | Annual budget review |
| 2100211 | | SAN OTH - Waste Collection | | Operating Expenses | | 8,000.00 | | 272,564.18 | Annual budget review |
| 2100299 | | SAN OTH - Commercial Collection Charge | | Operating Expenses | | 7.00 | | 272,561.18 | Annual budget review |
| 3100200 | | SAN OTH - Administration Allocated | | Operating Revenue | | 1,270.00 | | 273,831.18 | Annual budget review |
| 2100311 | W1002 | Sewerage Scheme Maintenance | | Operating Expenses | | | (700.00) | 273,131.18 | Annual budget review |
| 2100399 | | SEW - Administration Allocated | | Operating Expenses | | 2.00 | | 273,133.18 | Annual budget review |
| 3100321 | | SEW - Septic Tank Inspection Fees | | Operating Revenue | | | (210.00) | 272,923.18 | Annual budget review |
| 2100411 | W1003 | Stormwater Drainage Maintenance | | Operating Expenses | | 33,072.00 | | 306,025.18 | Annual budget review |
| 2100555 | | ENVIRON - Contribution to Landcare | | Operating Expenses | | | (1,149.00) | 304,876.18 | Annual budget review |
| 3100500 | | ENVIRON - Contributions & Donations | | Operating Revenue | | 1,149.00 | | 306,025.18 | Annual budget review |
| 2100653 | | PLAN - Scheme Amendments | | Operating Expenses | | 2,500.00 | | 308,525.18 | Annual budget review |
| 2100699 | | PLAN - Administration Allocated | | Operating Expenses | | 17.00 | | 308,542.18 | Annual budget review |
| 2100710 | | COM AMEN - Motor Vehicle Expenses | | Operating Expenses | | | (2,579.00) | 305,963.18 | Annual budget review |
| 2100711 | W1006 | Cemetery Maintenance | | Operating Expenses | | | (4,871.00) | 301,092.18 | Annual budget review |
| 2100711 | W1007 | Arriro Cemetery Maintenance | | Operating Expenses | | 13,526.00 | | 314,618.18 | Annual budget review |
| 2100788 | BO1008 | Public Conveniences - Railway Road - Building Operations | | Operating Expenses | | | (4,320.00) | 310,298.18 | Annual budget review |
| 2100789 | BM1006 | Cemetery Buildings - Building Maintenance | | Operating Expenses | | 292.00 | | 310,590.18 | Annual budget review |
| 2100789 | BM1008 | Public Conveniences - Railway Road - Building Maintenance | | Operating Expenses | | 2,280.25 | | 312,870.43 | Annual budget review |
| 2100789 | BM1114 | Public Conveniences - Hockey Ground - Building Maintenance | | Operating Expenses | | 2,418.00 | | 315,288.43 | Annual budget review |
| 2100799 | | COM AMEN - Administration Allocated | | Operating Expenses | | 44.00 | | 315,332.43 | Annual budget review |
| 2110165 | W1102 | Community Hall Maintenance (Works Crew) | | Operating Expenses | | | (1,972.00) | 313,360.43 | Annual budget review |
| 2110165 | W1018 | Entrance Staircase (Town Oval) Maintenance | | Operating Expenses | | 2,118.00 | | 315,478.43 | Annual budget review |
| 2110188 | BO1101 | Community Hall - Carter Street - Building Operations | | Operating Expenses | | 1,525.00 | | 309,958.43 | Annual budget review |
| 2110189 | BM1101 | Community Hall - Carter Street - Building Maintenance | | Operating Expenses | | 17.00 | | 311,394.43 | Annual budget review |
| 2110199 | | HALLS - Administration Allocated | | Operating Expenses | | 5,318.00 | | 316,712.43 | Annual budget review |
| 4110130 | | HALLS - Plant & Equipment (Capital) | | Capital Expenses | | 10,177.00 | | 326,889.43 | Annual budget review |
| 2110289 | BM1104 | Swimming Pool - Mayrhofer Street - Building Maintenance | | Operating Expenses | | 8,894.00 | | 335,783.43 | Annual budget review |
| 2110298 | | SWIM AREAS - Staff Housing Costs Allocated | | Operating Expenses | | 2,478.00 | | 338,261.43 | Annual budget review |
| 2110299 | | SWIM AREAS - Administration Allocated | | Operating Expenses | | 31.00 | | 338,292.43 | Annual budget review |
| 3110220 | | SWIM AREAS - Admissions | | Operating Revenue | | | (3,000.00) | 335,292.43 | Annual budget review |
| 2110365 | W1105 | Other Parks & Gardens Maintenance | | Operating Expenses | | 5,740.00 | | 320,107.43 | Annual budget review |
| 2110365 | W1120 | Centenary Water Feature Maintenance | | Operating Expenses | | | | 325,847.43 | Annual budget review |
| 2110365 | W210 | Jack Thorpe Gardens Maintenance | | Operating Expenses | | | (3,373.00) | 322,474.43 | Annual budget review |
| 2110365 | W220 | Byrne Park Maintenance | | Operating Expenses | | | (5,373.00) | 317,101.43 | Annual budget review |
| 2110365 | W230 | Dominican Park Maintenance | | Operating Expenses | | | (34,286.00) | 282,815.43 | Annual budget review |
| 2110365 | W260 | Mayrhofer Park Maintenance | | Operating Expenses | | 627.00 | | 283,442.43 | Annual budget review |
| 2110365 | W290 | Federation Park Maintenance | | Operating Expenses | | | (5,373.00) | 278,069.43 | Annual budget review |
| 2110366 | W1107 | Oval Maintenance | | Operating Expenses | | 21,086.00 | | 299,155.43 | Annual budget review |
| 2110366 | W1113 | Hockey Grounds Maintenance | | Operating Expenses | | 20,174.00 | | 319,329.43 | Annual budget review |
| 2110366 | W1132 | Basketball Courts Maintenance | | Operating Expenses | | | | 321,007.43 | Annual budget review |
| 2110366 | W1133 | Netball Shed & Courts Maintenance | | Operating Expenses | | 1,288.00 | | 322,295.43 | Annual budget review |
| 2110367 | W1110 | Rollerblade Facility Maintenance | | Operating Expenses | | 698.00 | | 322,993.43 | Annual budget review |
| 2110368 | W1134 | Main/Railway Road Park And Playground Maintenance | | Operating Expenses | | 16,133.00 | | 339,126.43 | Annual budget review |
| 2110370 | | REC - Loan 161 Interest Repayments (SSL) | | Operating Expenses | | 83.48 | | 339,210.91 | Annual budget review |
| 2110388 | BO1103 | Pavilion - Oval - Building Operations | | Operating Expenses | | | (6,163.00) | 333,047.91 | Annual budget review |
| 2110388 | BO1105 | Gym - Slaughter Street - Building Operations | | Operating Expenses | | 629.00 | | 326,053.91 | Annual budget review |
| 2110388 | BO1111 | Pottery Shed - Building Operations | | Operating Expenses | | | (8,003.00) | 325,712.91 | Annual budget review |
| 2110388 | BO1112 | Playground Building - Hockey Ground - Building Operations | | Operating Expenses | | 2,133.00 | | 327,845.91 | Annual budget review |

Amendments to original budget since budget adoption and previous budget amendments. Surplus/(Deficit)

| GL Account Code | Job # | Description | Council Resolution | Classification | No Change - (Non Cash Items) Adjust. | Increase in Available Cash | Decrease in Available Cash | Amended Running Balance | Comments |
|-----------------|---------|--|--------------------|--------------------|--------------------------------------|----------------------------|----------------------------|-------------------------|----------------------|
| | | | | | \$ | \$ | \$ | \$ | |
| 2110388 | BO1113 | Hockey Shed - Building Operations | | Operating Expenses | | 1,168.00 | | 328,031.91 | Annual budget review |
| 2110389 | BM1103 | Pavilion - Oval - Building Maintenance | | Operating Expenses | | 1,528.00 | | 330,559.91 | Annual budget review |
| 2110389 | BM1105 | Gym - Slaughter Street - Building Maintenance | | Operating Expenses | | 2,078.00 | | 332,633.91 | Annual budget review |
| 2110389 | BM1106 | Sporting Club - Slaughter Street - Building Maintenance | | Operating Expenses | | 11,999.00 | | 344,332.91 | Annual budget review |
| 2110389 | BM1111 | Pottery Shed - Building Maintenance | | Operating Expenses | | 2,521.00 | | 346,853.91 | Annual budget review |
| 2110389 | BM1113 | Hockey Shed - Building Maintenance | | Operating Expenses | | 1,240.00 | | 348,093.91 | Annual budget review |
| 2110389 | BM1133 | Netball Shed - Oval - Building Maintenance | | Operating Expenses | | 238.50 | | 348,332.41 | Annual budget review |
| 2110392 | | REC - Depreciation | | Operating Expenses | (14,714.00) | | | 348,332.41 | Annual budget review |
| 2110399 | | REC - Administration Allocated | | Operating Expenses | | 23.00 | | 348,355.41 | Annual budget review |
| 3110310 | LRCIP02 | Lrcip Dominican Park Income (Phase 2) | | Operating Revenue | | 2,000.00 | | 350,355.41 | Annual budget review |
| 3110320 | | REC - Fees & Charges | | Operating Revenue | | 7,500.00 | | 357,855.41 | Annual budget review |
| 3110336 | | REC - Loan 161 Interest Received | | Operating Revenue | | | (83.48) | 357,771.93 | Annual budget review |
| 4110310 | BC1103 | Pavilion - Oval - Building (Capital) (New Gym) | | Capital Expenses | | 482.00 | | 358,253.93 | Annual budget review |
| 4110310 | BC1106 | Sporting Club - Slaughter Street - Building (Capital) (Air-Con) | | Capital Expenses | | 3,990.00 | | 362,213.93 | Annual budget review |
| 4110370 | PC005 | State Park | | Capital Expenses | | | (51.00) | 362,162.93 | Annual budget review |
| 4110370 | PC006 | Lovelock Soak Plumbings | | Capital Expenses | | 32,119.00 | | 394,281.93 | Annual budget review |
| 4110370 | PC007 | Dominican Park | | Capital Expenses | | | (15,393.00) | 378,888.93 | Annual budget review |
| 4110382 | | REC - Loan 161 Principal Repayments (SSL) | | Capital Expenses | | 19,888.20 | | 398,777.13 | Annual budget review |
| 5110358 | | REC - Self Supporting Loan 161 Principal Received | | Capital Revenue | | | (1,000.00) | 378,888.93 | Annual budget review |
| 2110465 | W1007 | Fm Transmitter Maintenance | | Operating Expenses | | 839.00 | | 377,888.93 | Annual budget review |
| 2110488 | BO1007 | Fm Radio Transmitter Buildings - Nebu Road - Building Operations | | Operating Expenses | | | (500.00) | 378,327.93 | Annual budget review |
| 2110516 | | LIBRARY - Postage and Freight | | Operating Expenses | | | (500.00) | 377,827.93 | Annual budget review |
| 2110541 | | LIBRARY - Subscriptions & Memberships | | Operating Expenses | | 43.00 | | 377,870.93 | Annual budget review |
| 2110599 | | LIBRARY - Administration Allocated | | Operating Expenses | | 1,821.00 | | 378,791.93 | Annual budget review |
| 2110688 | BO1311 | Old Nurses Quarter - Thomas Street - Building Operations | | Operating Expenses | | 898.00 | | 380,689.93 | Annual budget review |
| 2110689 | BM1311 | Old Nurses Quarter - Thomas Street - Building Maintenance | | Operating Expenses | | 2,548.00 | | 383,237.93 | Annual budget review |
| 2110689 | BM1313 | Nurses Quarters Ground Maintenance | | Operating Expenses | | 15,659.00 | (8,000.00) | 390,896.93 | Annual budget review |
| 2110711 | EV0005 | Nadco National Australia Day Expenditure | | Operating Expenses | | 1,834.00 | | 392,530.93 | Annual budget review |
| 2110725 | EV0003 | Western Desert Race | | Operating Expenses | | 5,897.00 | | 398,227.93 | Annual budget review |
| 2110725 | EV0004 | Christmas Decorations | | Operating Expenses | | 21.00 | | 398,248.93 | Annual budget review |
| 2110765 | W1323 | Armo Community Gardens Maintenance | | Operating Revenue | | 8,000.00 | (48,000.00) | 406,248.93 | Annual budget review |
| 2110799 | EV0005 | OTH CUL - Administration Allocated | | Operating Expenses | | 20,792.00 | | 381,040.93 | Annual budget review |
| 3110710 | | Nadco National Australia Day Income | | Operating Revenue | | 2,000.00 | | 383,040.93 | Annual budget review |
| 3120114 | WABN002 | Wabn Dual Use Path Construction Income 2021-22 Income | | Operating Revenue | | | (8,882.00) | 374,058.93 | Annual budget review |
| 2120231 | SWEEP | Street Sweeping/Cleaning | | Operating Expenses | | 11,215.00 | (22,000.00) | 385,273.93 | Annual budget review |
| 2120235 | | ROADM - Traffic Signs/Equipment (Safety) | | Operating Expenses | | | | 385,273.93 | Annual budget review |
| 2120288 | BO1230 | Shire Depot - Tale Road - Building Operations | | Operating Expenses | | | | 374,058.93 | Annual budget review |
| 2120289 | BM1230 | Shire Depot - Tale Road - Building Maintenance | | Operating Expenses | | | | 385,273.93 | Annual budget review |
| 2120289 | BM1231 | Depot Grounds Maintenance | | Operating Expenses | | | | 385,273.93 | Annual budget review |
| 2120292 | | ROADM - Depreciation | | Operating Expenses | (1,517,870.00) | | | 383,273.93 | Annual budget review |
| 2120299 | | ROADM - Administration Allocated | | Operating Expenses | | 5.00 | | 383,278.93 | Annual budget review |
| 3120230 | | ROADM - Other Grants - Flood Damage | | Operating Revenue | | 13,114.00 | | 376,392.93 | Annual budget review |
| 2120390 | | PLANT - Depreciation | | Operating Expenses | 787,376.00 | | | 378,302.93 | Annual budget review |
| 2120391 | | PLANT - Loss on Disposal of Assets | | Operating Expenses | (2,589.52) | | | 376,362.93 | Annual budget review |
| 2120399 | | PLANT - Administration Allocated | | Operating Expenses | | 15.00 | | 376,407.93 | Annual budget review |
| 3120390 | | PLANT - Profit on Disposal of Assets | | Operating Revenue | (2,010.48) | | | 376,407.93 | Annual budget review |
| 4120330 | PAS008 | New Caterpillar Loader | | Capital Expenses | | | (5,600.00) | 370,807.93 | Annual budget review |
| 4120330 | PAS020 | New Ride On Mower | | Capital Expenses | | 3,184.00 | | 374,001.93 | Annual budget review |
| 4120330 | PAT126 | 3.6 X 16.20 Hd Bob Cat Tailer | | Capital Expenses | | 5,482.00 | | 378,483.93 | Annual budget review |

Amendments to original budget since budget adoption and previous budget amendments: Surplus/(Deficit)

| GL Account Code | Job # | Description | Council Resolution | Classification | No Change - (Non Cash Items) Adjust. | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance | Comments |
|-----------------|--------|---|--------------------|--------------------|--------------------------------------|----------------------------|----------------------------|--------------------------------|----------------------|
| 4120330 | PA7223 | 9X5 Hd Tradesman Trailer With Full Length Steel From The Roof | | Capital Expenses | | 6,736.00 | | \$ 386,228.93 | Annual budget review |
| 5120350 | | PLANT - Proceeds on Disposal of Assets | | Capital Revenue | | | (4,800.00) | \$ 381,828.93 | Annual budget review |
| 5120351 | | PLANT - Realisation on Disposal of Assets | | Capital Revenue | 4,800.00 | | | 381,828.93 | Annual budget review |
| 5120381 | | PLANT - Transfers from Reserve | | Operating Expenses | | 5,600.00 | | 387,228.93 | Annual budget review |
| 2120516 | | LICENSING - Postage and Freight | | Operating Expenses | | | (30.00) | 387,198.93 | Annual budget review |
| 2120520 | | LICENSING - Communication Expenses | | Operating Expenses | | 78.00 | | 386,749.93 | Annual budget review |
| 2120599 | | LICENSING - Administration Allocated | | Operating Revenue | | 14,000.00 | (450.00) | 386,827.93 | Annual budget review |
| 3120502 | | LICENSING - Transport Licensing Commission | | Operating Expenses | | 2,288.00 | | 400,827.93 | Annual budget review |
| 2120689 | BM1312 | Airstrip Shed - Building Maintenance | | Operating Expenses | | 8.00 | | 403,133.93 | Annual budget review |
| 2120699 | | AERO - Administration Allocated | | Operating Expenses | | 3,629.00 | | 406,762.93 | Annual budget review |
| 2130111 | | RURAL - Noxious Weed Control | | Operating Expenses | | | (140.00) | 406,622.93 | Annual budget review |
| 2130112 | | RURAL - Vermin Control | | Operating Expenses | | 1.00 | | 406,623.93 | Annual budget review |
| 2130199 | | RURAL - Administration Allocated | | Operating Expenses | | 8,084.00 | | 412,717.93 | Annual budget review |
| 2130265 | W270 | Information Bay Maintenance Railway Rd (Town) | | Operating Expenses | | 1,841.25 | | 414,559.18 | Annual budget review |
| 2130265 | W1136 | Camp (Glyde St) Maintenance | | Operating Expenses | | | (3,749.00) | 410,810.18 | Annual budget review |
| 2130265 | W1310 | Information Bay & Arrivo Rest Area Maintenance | | Operating Expenses | | 6,745.00 | | 417,555.18 | Annual budget review |
| 2130266 | W1032 | Caravan Park Maintenance | | Operating Expenses | | 359.00 | | 417,914.18 | Annual budget review |
| 2130266 | W1137 | Caravan Park (Temporary) Old Drive In Site Maintenance | | Operating Expenses | | 643.00 | | 418,557.18 | Annual budget review |
| 2130288 | BO1303 | Tourist Centre - Lot 80 Railway Road - Building Operations | | Operating Expenses | | 814.00 | | 419,371.18 | Annual budget review |
| 2130289 | W1303 | Visitor Centre Maintenance | | Operating Expenses | 1,626.00 | | | 419,371.18 | Annual budget review |
| 2130292 | | TOUR - Depreciation | | Operating Expenses | | 64.00 | | 418,435.18 | Annual budget review |
| 2130299 | | TOUR - Administration Allocated | | Operating Expenses | | | (1,000.00) | 418,435.18 | Annual budget review |
| 2130299 | | TOUR - Caravan Park Fees | | Operating Revenue | | 3,000.00 | | 421,435.18 | Annual budget review |
| 2130221 | | BUILD - Consultants | | Operating Expenses | | 34.00 | | 421,469.18 | Annual budget review |
| 2130352 | | BUILD - Administration Allocated | | Operating Expenses | | 46.00 | | 421,515.18 | Annual budget review |
| 2130399 | | ECON DEV - Administration Allocated | | Operating Expenses | | 9,224.00 | | 430,739.18 | Annual budget review |
| 2130689 | | Lovelock Soak Maintenance/Operations | | Operating Expenses | | | (25,316.00) | 405,423.18 | Annual budget review |
| W1201 | | Glyde Street Standpipe Maintenance/Operations | | Operating Expenses | | 14,084.00 | | 419,507.18 | Annual budget review |
| W1202 | | Armo Standpipe Maintenance/Operations | | Operating Expenses | | | (6,000.00) | 413,507.18 | Annual budget review |
| W1203 | | Armo Standpipe Maintenance/Operations | | Operating Expenses | | 2,096.00 | | 415,603.18 | Annual budget review |
| 2130865 | BM013 | Westrail Building - Railway Road - Building Maintenance | | Operating Expenses | | 2,013.00 | | 417,616.18 | Annual budget review |
| 2130889 | | Duffy's Store - Railway Road - Building Maintenance | | Operating Expenses | | 12.00 | | 417,628.18 | Annual budget review |
| BM1021 | | Thrill Shop - Maley Street - Building Maintenance | | Operating Revenue | | 20,000.00 | | 437,628.18 | Annual budget review |
| 2130889 | BM1027 | OTH ECON - Administration Allocated | | Operating Expenses | | 4,375.00 | | 442,003.18 | Annual budget review |
| 2130899 | | OTH ECON - Standpipe Income | | Operating Expenses | | 1.00 | | 442,004.18 | Annual budget review |
| 3130821 | PW004 | Private Works - General | | Operating Expenses | | 86,608.00 | | 522,472.18 | Annual budget review |
| 2140187 | PW005 | Private Works - Talc Mine | | Operating Expenses | | | (4,750.00) | 517,722.18 | Annual budget review |
| 2140187 | | PRIVATE - Administration Allocated | | Operating Expenses | | | (73,053.00) | 444,669.18 | Annual budget review |
| 3140120 | | PRIVATE - Private Works Income | | Operating Revenue | (8,905.00) | | | 433,220.18 | Annual budget review |
| 2140400 | | POC - Internal Plant Repairs - Wages & O/Hs | | Operating Expenses | | 3,750.00 | | 436,970.18 | Annual budget review |
| 2140412 | | POC - Fuel and Oils | | Operating Expenses | | | | 436,970.18 | Annual budget review |
| 2140492 | | POC - Depreciation | | Operating Expenses | | | | 436,970.18 | Annual budget review |
| 2140494 | | POC - LESS Plant Operation Costs Allocated to Works | | Operating Expenses | | | | 436,970.18 | Annual budget review |
| 2140203 | | ADMIN - Uniforms | | Operating Expenses | | | | 436,970.18 | Annual budget review |
| 2140210 | | ADMIN - Motor Vehicle Expenses | | Operating Expenses | | | | 436,970.18 | Annual budget review |
| 2140216 | | ADMIN - Postage and Freight | | Operating Expenses | | | | 436,970.18 | Annual budget review |
| 2140220 | | ADMIN - Communication Expenses | | Operating Expenses | | | | 436,970.18 | Annual budget review |
| 2140221 | | ADMIN - Information Technology | | Operating Expenses | | | | 436,970.18 | Annual budget review |
| 2140230 | | ADMIN - Insurance Expenses (Other than Bld and W/Comp) | | Operating Expenses | | | | 436,970.18 | Annual budget review |
| 2140240 | | ADMIN - Advertising and Promotion | | Operating Expenses | | | | 436,970.18 | Annual budget review |

Amendments to original budget since budget adoption and previous budget amendments, Surplus/(Deficit)

| GL Account Code | Job # | Description | Council Resolution | Classification | No Change/(Non Cash Items) Adjust. | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance | Comments |
|--|--------|--|--------------------|--------------------|------------------------------------|----------------------------|----------------------------|--------------------------------|----------------------|
| 2140252 | | ADMIN - Consultants | | Operating Expenses | | \$ 50,000.00 | | \$ 460,763.54 | Annual budget review |
| 2140288 | BO4002 | Admin Office - 132 Railway Rd - Building Operations | | Operating Expenses | | | (15,707.00) | 454,076.54 | Annual budget review |
| 2140289 | BM4002 | Admin Office - 132 Railway Rd - Building Maintenance | | Operating Expenses | | | (6,302.00) | 447,774.54 | Annual budget review |
| 2140292 | | ADMIN - Depreciation | | Operating Expenses | 10,280.00 | | | 447,774.54 | Annual budget review |
| 2140298 | | ADMIN - Admin Staff Housing Costs Allocated | | Operating Expenses | | | (7,002.00) | 440,772.54 | Annual budget review |
| 2140299 | | ADMIN - Administration Overheads Recovered | | Operating Expenses | | | (1,385.00) | 439,387.54 | Annual budget review |
| 2140304 | | PWO - Training & Development | | Operating Expenses | | | (31,600.00) | 407,787.54 | Annual budget review |
| 2140307 | | PWO - Protective Clothing | | Operating Expenses | | 8,000.00 | | 416,787.54 | Annual budget review |
| 2140308 | | PWO - Other Employee Expenses | | Operating Expenses | | 4,282.00 | | 421,069.54 | Annual budget review |
| 2140310 | | PWO - Motor Vehicle Expenses | | Operating Expenses | | 15,862.00 | | 436,931.54 | Annual budget review |
| 2140318 | | PWO - Expendable Tools / Consumables | | Operating Expenses | | 12,800.00 | | 449,731.54 | Annual budget review |
| 2140323 | | PWO - Sick Pay | | Operating Expenses | | | (9,038.00) | 440,693.54 | Annual budget review |
| 2140330 | | PWO - OHS and Toolbox Meetings | | Operating Expenses | | | (400.00) | 439,293.54 | Annual budget review |
| 2140398 | | PWO - Staff Housing Costs Allocated | | Operating Expenses | | 1,129.00 | | 441,052.54 | Annual budget review |
| 2140399 | | PWO - Administration Allocated | | Operating Expenses | | 382.00 | | 441,434.54 | Annual budget review |
| 2140393 | | PWO - Less - Allocated to Works (PWO's) | | Operating Expenses | | | (2,056.89) | 439,387.65 | Annual budget review |
| 3140502 | | SAL - Reimbursement - Parental Leave | | Operating Revenue | | 12,841.73 | | 452,029.38 | Annual budget review |
| Amended Budget Cash Position as per Council Resolution | | | | | (650,073.09) | 1,193,818.06 | (741,768.86) | 452,029.38 | |

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

STATUTORY REPORTING PROGRAMS

| | Note | Adopted Annual Budget \$ | Amended Annual Budget \$ | Amended YTD Budget \$ | YTD Actual \$ | Forecast Actual \$ | Var. \$ (e)-(d) | Var. % (e)-(d)/(d) | Var. ▲▼ | Significant Var. \$ |
|---|------|-----------------------------------|-----------------------------------|-----------------------------|---------------------|--------------------------|--------------------|-----------------------|------------|---------------------------|
| | | \$ | \$ | \$ | \$ | \$ | \$ | % | | |
| Opening Funding Surplus(Deficit) | 1 | 478,209 | 412,740 | 412,740 | 412,740 | 412,740 | (65,469) | 0% | ▼ | |
| Revenue from operating activities | | | | | | | | | | |
| Governance | | 40,600 | 40,600 | 20,300 | 12,303 | 25,600 | (15,000) | (37%) | ▼ | \$ |
| General Purpose Funding - Rates | 6 | 2,237,195 | 2,237,195 | 2,237,194 | 2,238,589 | 2,236,356 | (839) | (0%) | ▼ | |
| General Purpose Funding - Other | | 575,554 | 575,554 | 288,968 | 351,108 | 697,188 | 121,634 | 21% | ▲ | \$ |
| Law, Order and Public Safety | | 41,513 | 41,513 | 20,752 | 42,953 | 43,800 | 2,287 | 6% | ▲ | |
| Health | | 77,500 | 81,344 | 74,005 | 69,881 | 81,344 | 0 | 0% | | |
| Education and Welfare | | 2,000 | 2,000 | 1,497 | 375 | 2,000 | 0 | 0% | | |
| Housing | | 82,700 | 82,700 | 46,446 | 58,308 | 98,200 | 15,500 | 19% | ▲ | \$ |
| Community Amenities | | 112,720 | 112,720 | 112,505 | 86,749 | 114,929 | 2,209 | 2% | ▲ | |
| Recreation and Culture | | 15,168 | 15,168 | 9,850 | 25,112 | 29,585 | 14,417 | 95% | ▲ | \$ |
| Transport | | 121,990 | 121,990 | 120,383 | 126,184 | 147,094 | 25,104 | 21% | ▲ | \$ |
| Economic Services | | 4,000 | 4,000 | 3,747 | 21,137 | 23,000 | 19,000 | 475% | ▲ | \$ |
| Other Property and Services | | 90,000 | 90,000 | 29,578 | 41,226 | 91,642 | 1,642 | 2% | ▲ | |
| | | 3,400,940 | 3,404,784 | 2,965,225 | 3,073,926 | 3,590,737 | 185,953 | | | |
| Expenditure from operating activities | | | | | | | | | | |
| Governance | | (601,153) | (577,153) | (367,596) | (324,563) | (515,382) | 61,771 | 11% | ▲ | \$ |
| General Purpose Funding | | (115,336) | (115,336) | (66,844) | (85,275) | (110,771) | 4,565 | 4% | ▲ | |
| Law, Order and Public Safety | | (217,629) | (217,629) | (126,899) | (139,943) | (214,239) | 3,390 | 2% | ▲ | |
| Health | | (262,075) | (285,919) | (162,614) | (163,603) | (266,607) | 19,312 | 7% | ▲ | |
| Education and Welfare | | (132,404) | (132,404) | (74,965) | (40,660) | (93,503) | 39,901 | 29% | ▲ | \$ |
| Housing | | (268,340) | (268,340) | (148,031) | (163,290) | (256,270) | 12,071 | 4% | ▲ | |
| Community Amenities | | (430,480) | (430,480) | (263,810) | (170,464) | (354,833) | 75,647 | 18% | ▲ | \$ |
| Recreation and Culture | | (1,237,099) | (1,237,099) | (820,417) | (613,559) | (1,201,748) | 35,351 | 3% | ▲ | |
| Transport | | (1,758,306) | (1,713,306) | (975,264) | (1,521,822) | (2,441,441) | (728,135) | (42%) | ▼ | \$ |
| Economic Services | | (297,751) | (297,751) | (174,745) | (192,925) | (280,631) | 17,120 | 6% | ▲ | |
| Other Property and Services | | (28,300) | (42,300) | (48,595) | (19,162) | (19,066) | 23,234 | 55% | ▲ | \$ |
| | | (5,348,874) | (5,317,718) | (3,229,780) | (3,435,265) | (5,754,490) | (436,772) | | | |
| Operating activities excluded from budget | | | | | | | | | | |
| Add back Depreciation | | 1,844,742 | 1,844,742 | 1,033,025 | 1,454,179 | 2,491,957 | 647,215 | 35% | ▲ | \$ |
| Adjust (Profit)/Loss on Asset Disposal | 7 | 2,307 | 2,307 | 769 | 2,313 | 9,219 | 6,913 | 300% | ▲ | |
| Movement in Leave Reserve (Added Back) | | 553 | 553 | 0 | 274 | 553 | 0 | 0% | | |
| Movement in Deferred Pensioner Rates/ESL | | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Movement in Employee Benefit Provisions | | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Rounding Adjustments | | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Movement Due to Changes in Accounting Standards | | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Loss on Asset Revaluation | | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Adjustment in Fixed Assets | | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Amount attributable to operating activities | | (100,332) | (65,332) | 769,239 | 1,095,426 | 337,977 | 403,309 | | | |
| Investing Activities | | | | | | | | | | |
| Non-operating Grants, Subsidies and Contributions | 13 | 1,206,785 | 1,206,785 | 868,785 | 393,930 | 1,160,785 | (46,000) | (4%) | ▼ | |
| Proceeds from Disposal of Assets | 7 | 80,000 | 80,000 | 80,000 | 545 | 75,945 | (4,055) | (5%) | ▼ | |
| Land Held for Resale | 8 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Land and Buildings | 8 | (240,821) | (240,821) | (144,800) | (83,505) | (115,277) | 125,544 | 52% | ▲ | \$ |
| Plant and Equipment | 8 | (382,500) | (382,500) | (382,500) | (43,211) | (366,075) | 16,425 | 4% | ▲ | |
| Furniture and Equipment | 8 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Infrastructure Assets - Roads | 8 | (1,193,096) | (1,193,096) | (982,478) | (429,857) | (1,193,096) | 0 | 0% | | |
| Infrastructure Assets - Drainage | 8 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Infrastructure Assets - Footpaths | 8 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Infrastructure Assets - Parks and Ovals | 8 | (187,370) | (222,370) | (200,778) | (205,544) | (205,695) | 16,675 | 7% | ▲ | |
| Infrastructure Assets - Airfield | 8 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Amount attributable to investing activities | | (717,002) | (752,002) | (761,771) | (367,642) | (643,413) | 108,589 | | | |
| Financing Activities | | | | | | | | | | |
| Proceeds from New Debentures | 9 | 80,000 | 80,000 | 80,000 | 80,000 | 80,000 | 0 | 0% | | |
| Repayment of Debentures | 9 | (61,835) | (61,835) | (30,916) | (10,843) | (41,847) | 19,988 | 32% | ▲ | \$ |
| Repayment of Lease Financing | 9 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Advances to Community Groups | | (80,000) | (80,000) | (80,000) | (80,000) | (80,000) | 0 | 0% | | |
| Proceeds from Advances | | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Self-Supporting Loan Principal | | 39,938 | 39,938 | 19,968 | 0 | 19,949 | (19,988) | (50%) | ▼ | \$ |
| Transfer to Restricted Cash - Other | | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Transfer from Restricted Cash - Other | | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Transfer from Reserves | 10 | 369,522 | 369,522 | 369,522 | 0 | 375,122 | 5,600 | 2% | ▲ | |
| Transfer to Reserves | 10 | (8,500) | (8,500) | (4,250) | (4,213) | (8,500) | 0 | 0% | | |
| Amount attributable to financing activities | | 339,125 | 339,125 | 354,324 | (15,055) | 344,725 | 5,600 | | | |
| Closing Funding Surplus(Deficit) | 1 | (0) | (65,469) | 774,532 | 1,125,469 | 452,029 | 452,029 | | | |

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 15 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2021/22 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

OPERATING ACTIVITIES

NOTE 1

ADJUSTED NET CURRENT ASSETS

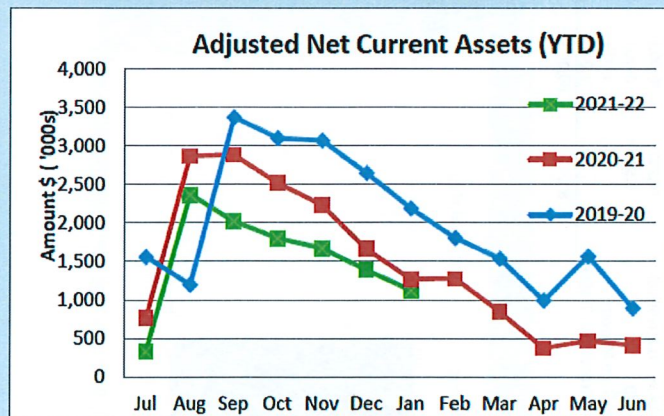
| Adjusted Net Current Assets | Note | Last Years Closing 30/06/2021 | This Time Last Year 31/01/2021 | Year to Date Actual 31/01/2022 | Forecast 30/06/2022 |
|---|------|-------------------------------------|--------------------------------------|--------------------------------------|------------------------|
| | | \$ | \$ | \$ | \$ |
| Current Assets | | | | | |
| Cash Unrestricted | 2 | 724,025 | 1,307,131 | 1,252,864 | 628,529 |
| Cash Restricted - Reserves | 2 | 2,112,181 | 1,865,486 | 2,116,394 | 1,745,559 |
| Cash Restricted - Bonds & Deposits | 2 | 680 | 960 | 2,217 | 500 |
| Receivables - Rates | 3 | 49,011 | 237,548 | 192,818 | 50,000 |
| Receivables - Other | 3 | 104,334 | 31,294 | 27,896 | 90,000 |
| Other Assets Other Than Inventories | 4 | 3,194 | 0 | 0 | 19,949 |
| Inventories | 4 | 2,305 | 3,589 | 1,847 | 3,000 |
| | | 2,995,730 | 3,446,008 | 3,594,036 | 2,537,538 |
| Less: Current Liabilities | | | | | |
| Payables | 5 | (225,592) | (191,872) | (116,560) | (200,000) |
| Contract Liabilities | 11 | (88,136) | (31,180) | (77,470) | (20,000) |
| Bonds & Deposits | 14 | (100,857) | (101,089) | (102,193) | (100,000) |
| Loan and Lease Liability | 9 | (21,897) | (10,634) | (11,054) | (41,847) |
| Provisions | 11 | (193,700) | (122,394) | (193,700) | (130,000) |
| | | (630,182) | (457,169) | (500,978) | (491,847) |
| Less: Cash Reserves | 10 | (2,112,181) | (1,865,486) | (2,116,394) | (1,745,559) |
| Add Back: Component of Leave Liability not Required to be funded | | 137,477 | 137,239 | 137,751 | 130,000 |
| Add Back: Loan and Lease Liability | | 21,897 | 10,634 | 11,054 | 41,847 |
| Less: Loan Receivable - clubs/institutions | | 0 | 0 | 0 | (19,949) |
| Net Current Funding Position | | 412,740 | 1,271,227 | 1,125,469 | 452,029 |

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD

Surplus(Deficit)

\$1.13 M

Last Year YTD

Surplus(Deficit)

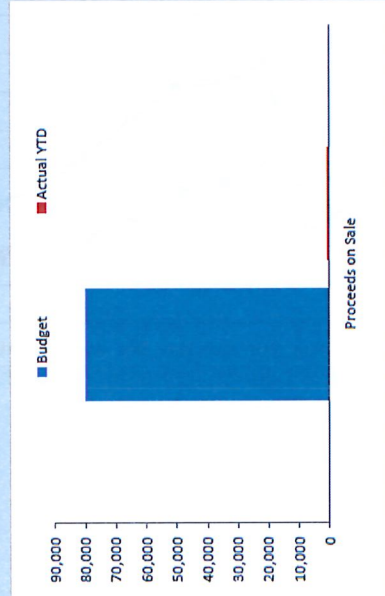
\$1.27 M

SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

| Asset Number | Asset Description | Amended Budget | | | YTD Actual | | | Forecast Actual | | |
|--------------------------------|---|----------------|----------|---------------|----------------|----------|---------------|-----------------|----------|---------------|
| | | Net Book Value | Proceeds | Profit (Loss) | Net Book Value | Proceeds | Profit (Loss) | Net Book Value | Proceeds | Profit (Loss) |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Furniture and Equipment | | | | | | | | | | |
| FE006 | New Ricoh Mpc6004Exp Multi-Purposer Printe | 0 | 0 | | 2,858 | 545 | (2,313) | 2,858 | 545 | (2,313) |
| Plant and Equipment | | | | | | | | | | |
| P500802 | Caterpillar 2011 Loader 928Zq 2011(Ts5008) | 74,717 | 70,000 | (4,717) | 0 | 0 | | 74,717 | 70,000 | (4,717) |
| 100 | Toro Mower Gm 7200 72 S/D | 7,590 | 8,000 | 410 | 0 | 0 | | 7,590 | 5,000 | (2,590) |
| P7126 | Custom Tilt Trailer To Suite Toro Mower | 0 | 1,000 | 1,000 | 0 | 0 | | 0 | 200 | 200 |
| P1416 | Custom Built 8 X 5 Tandem Tradesman Trailer (| 0 | 1,000 | 1,000 | 0 | 0 | | 0 | 200 | 200 |
| | | 82,307 | 80,000 | 2,410 | 2,858 | 545 | 0 | 85,165 | 75,945 | (9,619) |

KEY INFORMATION

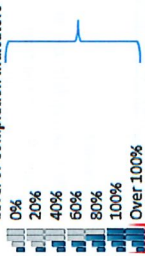


| Proceeds on Sale | | |
|------------------|------------|----|
| Budget | YTD Actual | % |
| \$80,000 | \$545 | 1% |

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS





















Capital Expenditure Total
Level of Completion Indicators



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of
Completion

Level of completion indicator, please see table at the top of this note for further detail.

| Assets | Account Number | Balance Sheet Category | Job Number | Adopted | | Amended | | Total YTD | Total Forecast | Variance (Under)/Over |
|--|----------------|------------------------|------------|---------------|-----------|---------------|----------|-----------|----------------|-----------------------|
| | | | | Annual Budget | \$ | Annual Budget | \$ | | | |
| Buildings | | | | | | | | | | |
| Housing | | | | | | | | | | |
| 0.16  | 4090110 | 510 | BC9002 | (18,400) | (18,400) | 0 | (2,899) | (2,899) | (2,899) | (2,899) |
| 0.64  | 4090110 | 510 | BC9009 | (30,770) | (30,770) | (30,770) | (19,831) | (19,831) | (19,831) | 10,939 |
| 0.00  | 4090110 | 510 | BC9011 | (17,200) | (17,200) | 0 | 0 | 0 | 0 | 0 |
| 0.62  | 4090110 | 510 | BC9015 | (6,500) | (6,500) | 0 | (4,023) | (5,500) | (5,500) | (4,023) |
| 0.37  | 4090110 | 510 | BC9061 | (31,200) | (31,200) | (31,200) | (11,452) | (11,452) | (11,452) | 19,748 |
| 0.00  | 4090110 | 510 | BC9079 | (9,400) | (9,400) | (9,399) | 0 | 0 | 0 | 9,399 |
| 0.05  | 4090210 | 510 | BC9003 | (15,744) | (15,744) | 0 | (756) | (756) | (756) | (756) |
| 0.46  | 4090210 | 510 | BC9052 | (4,126) | (4,126) | (4,125) | (1,884) | (1,884) | (1,884) | 2,241 |
| 0.00  | 4090210 | 510 | BC9054 | (3,914) | (3,914) | (3,912) | 0 | 0 | 0 | 3,912 |
| 0.00  | 4090310 | 510 | BC90491 | (1,200) | (1,200) | 0 | 0 | 0 | 0 | 0 |
| 0.00  | 4090310 | 510 | BC90492 | (1,200) | (1,200) | 0 | 0 | 0 | 0 | 0 |
| 0.00  | 4090310 | 510 | BC90493 | (5,400) | (5,400) | 0 | 0 | 0 | 0 | 0 |
| 0.00  | 4090310 | 510 | BC90494 | (5,400) | (5,400) | 0 | 0 | 0 | 0 | 0 |
| 0.00  | 4090310 | 510 | BC90495 | (7,570) | (7,570) | 0 | 0 | 0 | 0 | 0 |
| 0.00  | 4090310 | 510 | BC90496 | (5,400) | (5,400) | 0 | 0 | 0 | 0 | 0 |
| Total - Housing | | | | (163,424) | (163,424) | (79,406) | (40,845) | (42,322) | (42,322) | 38,561 |
| Recreation And Culture | | | | | | | | | | |
| 0.41  | 4110210 | 510 | BC1104 | (12,000) | (12,000) | 0 | (4,919) | (12,000) | (12,000) | (4,919) |
| 0.02  | 4110310 | 510 | BC1103 | (6,937) | (6,937) | (6,936) | (149) | (6,455) | (6,455) | 6,787 |
| 0.00  | 4110310 | 510 | BC1106 | (3,960) | (3,960) | (3,960) | 0 | 0 | 0 | 3,960 |
| Total - Recreation And Culture | | | | (22,897) | (22,897) | (10,896) | (5,068) | (18,455) | (18,455) | 5,828 |
| Economic Services | | | | | | | | | | |
| 0.00  | 4130810 | 510 | BC013 | (9,500) | (9,500) | (9,498) | 0 | (9,500) | (9,500) | 9,498 |
| 0.84  | 4130810 | 510 | BC1021A | (45,000) | (45,000) | (45,000) | (37,593) | (45,000) | (45,000) | 7,407 |

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital Expenditure Total
Level of Completion Indicators



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

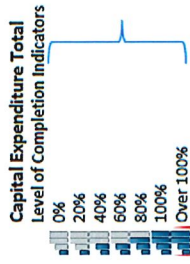
% of
Completion

Level of completion indicator, please see table at the top of this note for further detail.

| Level of completion indicator, please see table at the top of this note for further detail. | | | | | | | | | | |
|---|----------------|------------|---------------|---------------|------------|---------------|----------|-----------|----------------|-----------------------|
| Assets | Balance Sheet | | | Adopted | | Amended | | Total YTD | Total Forecast | Variance (Under)/Over |
| | Account Number | Job Number | Annual Budget | Annual Budget | YTD Budget | Annual Budget | | | | |
| | | | | | | | \$ | | | |
| Total - Economic Services | | | | | | | | | | |
| Total - Buildings | | | | (54,500) | (54,500) | (54,498) | (37,593) | (54,500) | | 16,905 |
| | | | | (240,821) | (240,821) | (144,800) | (83,505) | (115,277) | | 61,295 |
| Plant & Equipment | | | | | | | | | | |
| Governance | | | | | | | | | | |
| | | 530 (| CA001 | (9,500) | (9,500) | (9,500) | (8,215) | (8,215) | | 1,285 |
| Total - Governance | | | | | | | | | | |
| | | | | (9,500) | (9,500) | (9,500) | (8,215) | (8,215) | | 1,285 |
| Recreation & Culture | | | | | | | | | | |
| | | 530 | | (8,000) | (8,000) | (8,000) | (2,682) | (2,682) | | 5,318 |
| Total - Recreation & Culture | | | | | | | | | | |
| | | | | (8,000) | (8,000) | (8,000) | (2,682) | (2,682) | | 5,318 |
| Transport | | | | | | | | | | |
| | | 530 | PA5008 | (300,000) | (300,000) | (300,000) | 0 | (305,600) | | 300,000 |
| | | 530 | PA5020 | (35,000) | (35,000) | (35,000) | (31,806) | (31,806) | | 3,194 |
| | | 530 | PA7126 | (18,000) | (18,000) | (18,000) | (508) | (12,508) | | 17,492 |
| | | 530 | PA7223 | (12,000) | (12,000) | (12,000) | 0 | (5,264) | | 12,000 |
| Total - Transport | | | | | | | | | | |
| | | | | (365,000) | (365,000) | (365,000) | (32,314) | (355,178) | | 332,686 |
| Total - Plant & Equipment | | | | | | | | | | |
| | | | | (382,500) | (382,500) | (382,500) | (43,211) | (366,075) | | 339,289 |
| Infrastructure - Roads | | | | | | | | | | |
| Transport | | | | | | | | | | |
| | | 540 | R2R014 | (156,876) | (156,876) | (156,876) | (30,164) | (156,876) | | 22,127 |
| | | 540 | R2R037 | (90,620) | (90,620) | (90,620) | 0 | (90,620) | | 30,205 |
| | | 540 | R2R056 | (45,600) | (45,600) | 0 | 0 | (45,600) | | 0 |
| | | 540 | RRG002 | (300,000) | (300,000) | (299,994) | (52,737) | (300,000) | | 247,257 |
| | | 540 | RRG006 | (300,000) | (300,000) | (299,994) | (71,027) | (300,000) | | 228,967 |

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of

Completion

Level of completion indicator, please see table at the top of this note for further detail.

| Assets | Account Number | Balance Sheet Category | Job Number | Adopted | | Amended | | Total YTD | Total Forecast | Variance (Under)/Over |
|--------------------------------|---|------------------------|------------|---------------|-------------|---------------|-----------|-----------|----------------|-----------------------|
| | | | | Annual Budget | \$ | Annual Budget | \$ | | | |
| 0.92 | Three Springs-Morawa Rd (RRG) 2020-21 SLK 24.50 - 29.86 | 540 | RRG106A | (300,000) | (300,000) | (299,994) | (275,929) | (275,929) | (300,000) | 24,065 |
| 0.36 | Total - Infrastructure - Roads | | | (1,193,096) | (1,193,096) | (982,478) | (429,857) | (429,857) | (1,193,096) | 552,621 |
| | | | | (1,193,096) | (1,193,096) | (982,478) | (429,857) | (429,857) | (1,193,096) | 552,621 |
| Infrastructure - Parks & Ovals | | | | | | | | | | |
| Recreation And Culture | | | | | | | | | | |
| 1.00 | Skate Park | 570 | PC005 | (30,000) | (30,000) | (29,994) | (30,051) | (30,051) | (30,051) | (57) |
| 0.01 | Lovelock Soak Plumbings | 570 | PC006 | (32,370) | (32,370) | (10,788) | (251) | (251) | (251) | 10,537 |
| 1.10 | Dominican Park | 570 | PC007 | (125,000) | (160,000) | (159,996) | (175,242) | (175,242) | (175,393) | (15,246) |
| 0.92 | Total - Recreation And Culture | | | (187,370) | (222,370) | (200,778) | (205,544) | (205,544) | (205,695) | (4,766) |
| | Total - Infrastructure - Parks & Ovals | | | (187,370) | (222,370) | (200,778) | (205,544) | (205,544) | (205,695) | (4,766) |
| 0.37 | Grand Total | | | (2,003,787) | (2,038,787) | (1,710,556) | (762,118) | (762,118) | (1,880,143) | 948,438 |

SHIRE OF THREE SPRINGS
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

FINANCING ACTIVITIES
NOTE 9
LOAN DEBTURE BORROWINGS AND FINANCING

(a) Information on Loan Debture Borrowings

| Particulars/Purpose | 01 Jul 2021 | New Loans | | | Principal Repayments | | | Principal Outstanding | | | Interest & Guarantee Fee Repayments | | |
|---|---------------|----------------|----------------|-----------------|----------------------|----------------|-----------------|-----------------------|----------------|-----------------|-------------------------------------|----------------|-----------------|
| | | Amended Budget | Adopted Budget | Forecast Actual | Amended Budget | Adopted Budget | Forecast Actual | Amended Budget | Adopted Budget | Forecast Actual | Amended Budget | Adopted Budget | Forecast Actual |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Recreation and Culture Loan 160 - Swimming Pool | 68,320 | 0 | 0 | 0 | 10,843 | 21,897 | 21,897 | 57,477 | 46,422 | 46,422 | 1,153 | 2,439 | 2,439 |
| | 68,320 | 0 | 0 | 0 | 10,843 | 21,897 | 21,897 | 57,477 | 46,422 | 46,422 | 1,153 | 2,439 | 2,439 |
| Self supporting loans Recreation and Culture Loan 161 - Bowling Green Resurface | 0 | 80,000 | 80,000 | 80,000 | 0 | 39,938 | 39,938 | 80,000 | 40,062 | 40,062 | 251 | 218 | 133 |
| | 0 | 80,000 | 80,000 | 80,000 | 0 | 39,938 | 39,938 | 80,000 | 40,062 | 40,062 | 251 | 218 | 133 |
| Total | 68,320 | 80,000 | 80,000 | 80,000 | 10,843 | 61,835 | 41,847 | 137,477 | 86,483 | 106,473 | 1,406 | 2,678 | 2,594 |
| Current loan borrowings | 21,897 | | | | | | | 11,054 | | | | | |
| Non-current loan borrowings | 46,423 | | | | | | | 126,423 | | | | | |
| | 68,320 | | | | | | | 137,477 | | | | | |

All debture repayments were financed by general purpose revenue.

(b) Information on Financing

The Shire of Three Springs do not have any operating or finance leases to be reported.

SHIRE OF THREE SPRINGS
FORECAST STATEMENT OF RESERVE MOVEMENTS FOR THE PERIOD ENDED
30 June 2022

| | Account Number | Reserve | | | | | | | | | | | Total Reserves |
|---|----------------|---------|-------------------|-------------------------|-----------------------|------------|-------------------------|-----------------|---------------|---------|---------------|-------------|----------------|
| | | Leave | Plant Replacement | Housing and development | Joint venture housing | Gravel pit | Swimming pool equipment | Day care centre | Potable Water | Road | Town Drainage | Refuse Site | |
| Opening Balance - 01 July 2021 | | 137,477 | 415,416 | 546,222 | 169,349 | 50,007 | 127,409 | 37,430 | 103,786 | 102,057 | 364,747 | 58,282 | 2,112,181 |
| <i>Additions To Reserves</i> | | | | | | | | | | | | | |
| Reserve Interest Received Allocated to Reserves | 4030281 | 553 | 1,672 | 2,198 | 682 | 201 | 513 | 151 | 418 | 411 | 1,468 | 233 | 8,500 |
| Transfer to Leave Reserve - General Allocation | 4140281 | | | | | | | | | | | | 0 |
| Transfer to Plant Replacement Reserve - General Allocation | 4120381 | | | | | | | | | | | | 0 |
| Transfer to Drainage Reserve | 4100481 | | | | | | | | | | | | 0 |
| Total Additions to Reserves | | 553 | 1,672 | 2,198 | 682 | 201 | 513 | 151 | 418 | 411 | 1,468 | 233 | 8,500 |
| <i>Reserves Utilised</i> | | | | | | | | | | | | | |
| Transfers from Reserve - Purchase new Loader | 5120381 | | 235,600 | | | | | | | | | | 235,600 |
| Transfers from Reserve - Closure of Day Care Centre Reserve | 5080381 | | | | | | 37,581 | | | | | | 37,581 |
| Transfers from Reserve - Capital housing projects | 5090181 | | | 101,941 | | | | | | | | | 101,941 |
| Total Reserves Utilised | | 0 | 235,600 | 101,941 | 0 | 0 | 37,581 | 0 | 0 | 0 | 0 | 0 | 375,122 |
| | | | | | | | | | | | | | |
| Closing Balance - 30 June 2022 | | 138,030 | 181,488 | 446,479 | 170,031 | 50,208 | 90,341 | 37,581 | 104,204 | 102,468 | 366,215 | 58,515 | 1,745,559 |
| Total Reserves - 30 June 2022 | | | | | | | | | | | | | 1,745,559 |
| | | | | | | | | | | | | | 1,745,559 |
| | | | | | | | | | | | | | 2,116,394 |

SHIRE OF THREE SPRINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JANUARY 2022

EXPLANATION OF SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2021/22 year is \$10,000 and 10%.

| Reporting Program | Var. \$ | Var. % | Var. ▲ ▼ | Significant Var. \$ | Timing/ Permanent | Explanation of Variance |
|---------------------------------------|-----------|--------|-------------|---------------------------|----------------------|---|
| Revenue from operating activities | \$ | % | | | | |
| Governance | (15,000) | (37%) | ▼ | \$ | Permanent | Revenue relating to Other Governance expected to come in under budget. |
| General Purpose Funding - Other | 121,634 | 21% | ▲ | \$ | Permanent | The Shire received greater than expected FAG income. The Shire will also receive an additional \$40,000 special funding for a bridge project. |
| Housing | 15,500 | 19% | ▲ | \$ | Permanent | Staff Housing and Other Housing rental income expected to come in higher than budget. |
| Recreation and Culture | 14,417 | 95% | ▲ | \$ | Permanent | Gym fees and charges are coming in higher than what was budgeted for. National Australia Day grant income received that was not budgeted for. |
| Transport | 25,104 | 21% | ▲ | \$ | Permanent | Disaster Recovery Funding Arrangements Western Australia (DRFAWA) - Eligible Disaster Claim AGRN965 was not budgeted for. Transport licensing commission was not budgeted for. |
| Economic Services | 19,000 | 475% | ▲ | \$ | Permanent | Standpipe Income was not budgeted for - water used by Contractors |
| Expenditure from operating activities | | | | | | |
| Governance | 61,771 | 11% | ▲ | \$ | Permanent | Members training and development expenditure not expected to be fully spent. Members donations to community groups not expected to be fully spent. Council chamber maintenance not expected to be fully spent. Consultancy expenditure relating to the Shire's Community Strategic Plan to postponed to 2022/23. Consultancy expenditure relating the CEO appraisal came in under budget. Consultancy expenditure relating to Financial Accounting Support expected to come in higher than budget. Legal expenditure expecting to come in under budget. |
| Education and Welfare | 38,901 | 29% | ▲ | \$ | Permanent | Depreciation expenditure coming in under budget. |
| Community Amenities | 75,647 | 18% | ▲ | \$ | Permanent | Expenditure relating tip maintenance and waste collection coming in under budget. Stormwater drainage maintenance coming in under budget. |
| Transport | (728,135) | (42%) | ▼ | \$ | Permanent | Depreciation expenditure higher following the Fair Value Valuation of Infrastructure assets. Street sweeping coming in under budget. |
| Other Property and Services | 23,234 | 55% | ▲ | \$ | Permanent | Work place health and safety consultancy not happening 2021/22. Recruitment expenditure expected to be higher than budget. |
| Investing Activities | | | | | | |
| Land and Buildings | 125,544 | 52% | ▲ | \$ | Permanent | Considerable amount of building capital expenditure postponed to the 2022/23 financial year. |
| Financing Activities | | | | | | |
| Repayment of Debentures | 19,988 | 32% | ▲ | \$ | Permanent | Only one principal loan repayment to be paid in 2021/22 with there being 2 budgeted for. |
| Self-Supporting Loan Principal | (19,988) | (50%) | ▼ | \$ | Permanent | Only one principal loan repayment to be received in 2021/22 with there being 2 budgeted for. |

10. REPORTS OF OFFICERS

| Works and Services | |
|--|---|
| 10.4. Capital Works Progress Update 2021-2022 | |
| Agenda Reference: | CEO |
| Location/Address: | Shire of Three Springs |
| Name of Applicant: | Shire of Three Springs |
| File Reference: | ADM |
| Disclosure of Interest: | Nil |
| Date: | 23 March 2022 |
| Author: | Keith Woodward, Chief Executive Officer |
| Attachment (s): | Capital Works Report 2021-2022 |

Council Role:

- ☐ Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☐ Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☐ Legislative Includes adopting local laws, local planning schemes and policies.
- ☒ Review When Council reviews decisions made by Officers.
- ☐ Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

That Council accepts the Capital Works Report for February 2022.

Background:

This report provides Council with the 2021-2022 Capital Works progress update.

Officers Comment:

Refer to the attached status report.

Consultation:

Nil

Statutory Environment:

Nil

Policy Implications:

Purchasing Policy 3007.1

Financial/Resources Implications:

Strategic Implications:

This item is relevant to the Council's approved Strategic Community Plan 2018–2028.

| Strategic Community Plan 2018 - 2028 | |
|--------------------------------------|---------|
| Council Objectives | Outcome |
| Nil | Nil |

This item is relevant to the Council's approved Corporate Business Plan 2020–2024.

| Corporate Business Plan 2020 - 2024 | |
|--|---|
| Scope Statement: | Project Outputs: |
| Provide and maintain good quality tourism infrastructure and facilities. | Maintain and enhance attractions in line with the asset plan. |
| Continue to implement the main street revitalisation plan. | Reactivate the development strategy. |
| Investigate options for water harvesting | Support and encourage best practice water utilisation management. |

Voting Requirements:

Simple Majority.

Officer's Recommendation:

| 022/2022 | OFFICER'S RECOMMENDATION and COUNCIL RESOLUTION | 10.4 |
|---|---|------|
| <p style="text-align: right;"><u>MOVED:</u> Cr. Ennor <u>SECONDED:</u> Cr. Heal</p> <p>That Council accepts the Capital Works Report for February 2022.</p> <p style="text-align: right;">CARRIED: VOTED: 7/0</p> | | |

10. REPORTS OF OFFICERS

| Executive Services | |
|--|--|
| 10.5 Community Development Officer Update | |
| Agenda Reference: | CDO |
| Location/Address: | Shire of Three Springs |
| Name of Applicant: | CEO |
| File Reference: | |
| Disclosure of Interest: | Nil |
| Date: | 23 March 2022 |
| Author: | Raman S Virdi, Community Development Officer |
| Attachment (s): | Nil |

Council Role:

- ☐ Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☐ Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☐ Legislative Includes adopting local laws, local planning schemes and policies.
- ☒ Review When Council reviews decisions made by Officers.
- ☐ Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

That Council accepts the Community Development Report for February 2022.

Background:

This report provides Council with the Community Development update.

Officer's Comment:

| | |
|------------------------------------|---|
| Dominican Park - Information Panel | <p>New South Wales (NSW) based manufacturing company has informed Kulbardi Hill that the Dominican Park Interpretative Panel will be delayed due to the flooding in NSW. This panel will not be available for the formal opening of Dominican Park.</p> <p>Guardian Printing press in Geraldton will produce a temporary corflute panel that will be the same as the original for the formal opening.</p> |
|------------------------------------|---|

| | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|------|---------------|------|---------------------------|------|---------------|------|----------------------|------|-----------------|------|--------------|------|---------------------|------|--------------|------|------------|------|---------------------------------------|------|--|
| Australia Day Winner Board | <p>The Shire of Three Springs Australia Day Awards board is at the Shire Community Hall entrance.</p> <p>Geraldton Trophy Centre in Geraldton will produce the Australia Day Awards winner nameplates.</p> <p>The list of nameplates to be added to the Australia Day Awards board are listed in the following table.</p> <table border="1" data-bbox="531 472 1214 958"> <tr><td>2017</td><td>Melanie Goode</td></tr> <tr><td>2017</td><td>Three Springs Thrift Shop</td></tr> <tr><td>2018</td><td>Kellie Thomas</td></tr> <tr><td>2019</td><td>Margaret Metsemakers</td></tr> <tr><td>2020</td><td>Janine Haeusler</td></tr> <tr><td>2020</td><td>Beth Antonio</td></tr> <tr><td>2020</td><td>Yakabout Volunteers</td></tr> <tr><td>2021</td><td>Terrie Young</td></tr> <tr><td>2021</td><td>Ray Morgan</td></tr> <tr><td>2021</td><td>Three Springs Police Golf Charity Day</td></tr> <tr><td>2022</td><td>Three Springs Wildflower Show & Art Exhibition</td></tr> </table> | 2017 | Melanie Goode | 2017 | Three Springs Thrift Shop | 2018 | Kellie Thomas | 2019 | Margaret Metsemakers | 2020 | Janine Haeusler | 2020 | Beth Antonio | 2020 | Yakabout Volunteers | 2021 | Terrie Young | 2021 | Ray Morgan | 2021 | Three Springs Police Golf Charity Day | 2022 | Three Springs Wildflower Show & Art Exhibition |
| 2017 | Melanie Goode | | | | | | | | | | | | | | | | | | | | | | |
| 2017 | Three Springs Thrift Shop | | | | | | | | | | | | | | | | | | | | | | |
| 2018 | Kellie Thomas | | | | | | | | | | | | | | | | | | | | | | |
| 2019 | Margaret Metsemakers | | | | | | | | | | | | | | | | | | | | | | |
| 2020 | Janine Haeusler | | | | | | | | | | | | | | | | | | | | | | |
| 2020 | Beth Antonio | | | | | | | | | | | | | | | | | | | | | | |
| 2020 | Yakabout Volunteers | | | | | | | | | | | | | | | | | | | | | | |
| 2021 | Terrie Young | | | | | | | | | | | | | | | | | | | | | | |
| 2021 | Ray Morgan | | | | | | | | | | | | | | | | | | | | | | |
| 2021 | Three Springs Police Golf Charity Day | | | | | | | | | | | | | | | | | | | | | | |
| 2022 | Three Springs Wildflower Show & Art Exhibition | | | | | | | | | | | | | | | | | | | | | | |
| CCTV Map Coverage | <p>CCTV Cameras were installed by IP Cameras Australia Pty Ltd.</p> <p>Zed Elect has been contacted to diagnose the service interruption between the transmitters and receivers of the CCTV network.</p> <p>Zed Elect will provide a quote to correct the line of sight between the Shire Hall and Aquatic centre.</p> | | | | | | | | | | | | | | | | | | | | | | |
| North Midlands Regional Club Development Plan (NMRCDP) | <p>NMRCDP is managed under the Every Club Grant Scheme. Every Club Grant Scheme is managed by the Department of Local Government, Sport and Cultural Industries, Government of Western Australia.</p> <p>The Shire of Morawa applied for the Every Club Grant Scheme in collaboration with the Shire of Three Springs, Shire of Carnamah, Shire of Perenjori, Shire of Mingenew and Shire of Coorow to invest in the creation and implementation of local government club development plans.</p> <p>According to the grant requirements, the Shires have hired a consultant. The Consultant will conduct a survey and workshop with clubs from each Shire to collect information regarding their needs.</p> <p>Three Springs Workshop will be held at the Three Springs Sporting Club at 5 pm on 24 March 2022.</p> <p>A plan will be created from gathered information and presented to each council by their CDOs. Council can either accept or reject the offered plan.</p> | | | | | | | | | | | | | | | | | | | | | | |

| | |
|---|--|
| Official Communication - Facebook page and the Shire website. | <p>Official communication is managed by Council Policy 1.7.</p> <p>The Shire has updated its Facebook Page and website about ongoing activities accordingly.</p> |
|---|--|

Events:

| | |
|---------------------------------------|---|
| International Women's Day | <p>International Women's Day was celebrated on 8 March 2022 worldwide. The Shire of Three Springs organised International Women's Day on the same day at the Shire Community Hall (Red Room).</p> <ul style="list-style-type: none"> • A total of 20 community members participated in this event. • The Shire Admin office was closed during the event between 10 am to 11 am. • The Shire would like to thank Cr. Chris Lane and Cr. Jenny Mutter for their time and donation for this event. • The Shire received 16 responses to the International Women's Day survey. The event received an overall rating of 4.5 out of 5. |
| Service WA and My Gov ID app Workshop | <p>The Shire organised two workshops to assist community members with the Service WA and My Gov ID app setup.</p> <ul style="list-style-type: none"> • The workshops were held at the Shire Community Hall (Red Room) on Friday, 25 February 2022 and Thursday, 03 March 2022. • The First workshop had three participants and the second workshop had one participant. • The workshops were helpful for participants to navigate through both applications. • The participants thanked the Shire for organising the workshops. • The participants requested the Shire to organise more workshops like this in the future. |
| Dominican Park Opening | <p>The opening ceremony of Dominican Park at the Shire of Three Springs will be held on 2 April 2022.</p> <ul style="list-style-type: none"> • The Bishop from Geraldton and Dominican Sister from Perth will be present at the opening ceremony. • The Shire of Three Springs will have the Freemanship Ceremony of Anthony Thomas on that day. • Local Elder Elaine Walley will sign permission for the Shire of Three Springs to add an Acknowledgement to Country on the Shire website. |

Grants:

| | |
|--|--|
| Local Road and Community Infrastructure Program - 3 (LRCI-3) | LRCI-3 is managed by the Department of Infrastructure, Transport, Regional Development and Communications. |
|--|--|

| | |
|---|--|
| | The Shire has been allocated \$658,208 under the LRCI-3 grant. |
| Cultural Tourism Accelerator Program (CTAP) | <p>CTAP is managed by Regional Art Australia.</p> <p>The Shire of Three Springs applied for an Experience Initiative grant worth \$10,000.</p> <p>CTAP - Experience Initiative Grant will be used to produce Tourist Radio.</p> |
| Silos Projection Grant (SPG) – Lottery West | <p>The Shire of Three Springs submitted a grant application to fund the Silos Projection project.</p> <p>The Shire has requested 80% of the total fund required for Silos Projection from Lottery West.</p> |
| Shire of Three Springs Community Small Grant (TSCSG). | <p>The TSCSG is managed by Council Policy 2.8.</p> <p>The Opening date of Community Small Grants was 1 December 2021.</p> <p>The Shire received one application from Three Springs - Arrino RSL (WA) sub-branch to celebrate ANZAC Day.</p> <p>The Community Smart Grants Fund Committee assessed the application against the Community Fund Guidelines and received Council approval.</p> |

Consultation:

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Financial/Resources Implications:

Nil

Strategic Implications:

This item is relevant to the Council's Strategic Community Plan 2018-2028.

| Strategic Community Plan 2018-2028 | |
|--|---|
| Council Objectives: | Outcome: |
| Develop tourism infrastructure and increase the length of stay | <p>1.1.2 Participate in the "Wildflower Way" Tourist Drive</p> <p>1.1.6 Rebrand and promote Three Springs as an attractive place to live and work</p> |
| People are motivated, work together and have an increased pride and participation in the community | 3.1.6 Actively facilitate, support and participate in community events |
| A well engaged and informed community | 4.1.6 Actively facilitate, support and participate |

| | |
|----------------------------|---------------------|
| that actively participates | in community events |
|----------------------------|---------------------|

This item is relevant to the Council's Corporate Business Plan 2020-2024.

| Corporate Business Plan 2020-2024 | |
|--|--|
| Scope Statement: | Project Outputs: |
| A prosperous, thriving and innovative local economy | 1.1 Develop tourism infrastructure and increase the length of stay |
| A collaborative and forward-thinking community that is guided by strong leadership | 4.1 A well engaged and informed community that actively participates |

Voting Requirements:

Simple Majority.

Officer's Recommendation:

| | | |
|---|--|-------------|
| 023/2022 | OFFICER'S RECOMMENDATION and COUNCIL RESOLUTION | 10.5 |
| <p style="text-align: right;"><u>MOVED:</u> Cr. Eva <u>SECONDED:</u> Cr. Mutter</p> <p>That Council accepts the Community Development Report for February 2022.</p> <p style="text-align: right;">CARRIED: VOTED: 7/0</p> | | |

10. REPORTS OF OFFICERS

| Corporate Services | |
|--|--|
| 10.6 Monthly Financial Report for Period 28 February 2022 | |
| Agenda Reference: | CEO |
| Location/Address: | Shire of Three Springs |
| Name of Applicant: | Shire of Three Springs |
| File Reference: | ADM0243 |
| Disclosure of Interest: | Nil |
| Date: | 23 March 2022 |
| Author: | Keith Woodward, Chief Executive Officer Bob Waddell, Bob Waddell & Associates, Consultant |
| Attachment (s): | 10.6 Monthly Financial Report 28 February 2022 |

Council Role:

- ☐ Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☒ Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☒ Legislative Includes adopting local laws, local planning schemes and policies.
- ☐ Review When Council reviews decisions made by Officers.
- ☐ Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

That Council accepts the monthly financial report for the period ending February 2022.

Background:

The Provision of the FM Regulations 1996 and associated regulations requires a monthly financial report to be presented at an ordinary council meeting within 2 months of the period end date.

- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.

Officer's Comment:

Refer to Financial/Resources Implications.

Consultation:

Nil

Statutory Environment:

The preparation of Monthly Financial reports is prepared under Section 6.4 of the Local Government Act 1995.

In accordance with FM regulation 34 (5), a report must be compiled on variances greater than the materiality threshold adopted by the council of \$10,000 or 10% whichever is greater. As this report is composed at a program level, variances commentary considers the most significant items that comprise the variance.

34. Financial activity statement required each month (Act s. 6.4)

(1A) *In this regulation —*

Committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

(a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*

(b) *budget estimates to the end of the month to which the statement relates; and*

© *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*

(d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*

© *the net current assets at the end of the month to which the statement relates.*

(2) *Each statement of financial activity is to be accompanied by documents containing —*

(a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*

(b) *an explanation of each of the material variances referred to in sub regulation (1)(d); and*

© *such other supporting information as is considered relevant by the local government.*

(3) *The information in a statement of financial activity may be shown —*

(a) *according to nature and type classification; or*

(b) *by program; or*

© *by business unit.*

(4) *A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —*

(a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*

(b) *recorded in the minutes of the meeting at which it is presented.*

(5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

Policy Implications:

Nil

Financial/Resources Implications:

Total Cash Available as at 28 February 2022 is \$3,159,580. Cash available is made up of Unrestricted cash \$1,040,970 and Restricted cash of \$2,118,611 being primarily made up of various reserves.

Rates Debtors balance as at 28 February 2022 is \$211,182 Rates Notices for 2021-22 were issued in September 2021. Rates collected as at end of February 2022 was \$2,177,245 – 91.16%.

Feb 2022:

Operating Revenue – Operating revenue of \$3,296,913 is made up of Rates - 76%, Grants - 14%, Fees and Charges - 7%, other Revenue - 2% and Interest Earnings – 1%.

Operating Expenses – Operating expenses of \$3,854,582 is made of Depreciation - 43%, Employee Costs – 28%, Materials and Contracts – 18%, Insurance – 6% and Utilities – 4% and Other Expenditure – 1%.

Strategic Implications:

This item is relevant to the Council's approved Strategic Community Plan 2018-2028.

Strategic Implications:

This item is relevant to the Council's Strategic Community Plan 2018-2028.

| Strategic Community Plan 2018-2028 | |
|---|-----------------|
| Council Objectives: | Outcome: |
| Nil | Nil |

This item is relevant to the Council's Corporate Business Plan 2020-2024.

| Corporate Business Plan 2020-2024 | |
|--|-------------------------|
| Scope Statement: | Project Outputs: |
| Nil | Nil |

Voting Requirements:

Simple Majority.

Officer's Recommendation:

| 024/2022 | OFFICER'S RECOMMENDATION and COUNCIL RESOLUTION | 10.6 |
|---|---|------|
| <p style="text-align: right;"><u>MOVED:</u> Cr. Mills <u>SECONDED:</u> Cr. Connaughton</p> <p>That Council accepts the monthly financial report for the period ending 28 February 2022.</p> <p style="text-align: right;">CARRIED: VOTED: 7/0</p> | | |

10. REPORTS OF OFFICERS

| Corporate Services | |
|--|---|
| 10.7 Accounts for Payments as at 28 February 2022 | |
| Agenda Reference: | CEO |
| Location/Address: | Shire of Three Springs |
| Name of Applicant: | Shire of Three Springs |
| File Reference: | ADM0083 |
| Disclosure of Interest: | Nil |
| Date: | 23 March 2022 |
| Author: | Kate O'Donnell, Customer Service Officer |
| Attachment (s): | List of creditors paid as at 28 February 2022 |

Council Role:

- ☐ Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☒ Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☒ Legislative Includes adopting local laws, local planning schemes and policies.
- ☐ Review When Council reviews decisions made by Officers.
- ☐ Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

That Council accepts the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

Background:

Financial regulations require a schedule of payments made through the Council's bank accounts, be presented to Council for their inspection. The list includes details for each account paid, incorporating the payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

Officer's Comment:

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

Consultation:

Nil

Statutory Environment:

Local Government Act 1995 Section 6.4.

Local Government (Financial Management) Regulations 1996 Section 12 and 13.

12. Payments from municipal fund or trust fund, restrictions on making

- (1) *A payment may only be made from the municipal fund or the trust fund —*
 - (a) *if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or*
 - (b) *otherwise, if the payment is authorised in advance by a resolution of the council.*
- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
 - (a) *the payee's name; and*
 - (b) *the amount of the payment; and*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
 - (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name; and*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction;*
 - and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under sub regulation (1) or (2) is to be —*
 - (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

Policy Implications:

Nil

Financial/Resources Implications:

Funds available to meet expenditure in accordance with Shire of Three Springs adopted budget 2020-2021.

Strategic Implications:

This item is relevant to the Council's Strategic Community Plan 2018-2028.

| Strategic Community Plan 2018-2028 | |
|------------------------------------|----------|
| Council Objectives: | Outcome: |
| Nil | Nil |

This item is relevant to the Council's Corporate Business Plan 2020-2024.

| Corporate Business Plan 2020-2024 | |
|-----------------------------------|------------------|
| Scope Statement: | Project Outputs: |
| Nil | Nil |

Voting Requirements:

Simple Majority.

Officer's Recommendation:

025/2022 OFFICER'S RECOMMENDATION and COUNCIL RESOLUTION 10.7

MOVED: Cr. Eva
SECONDED: Cr. Heal

That Council accepts:

1. The accounts for payment as presented for *February* 2022 from the CBA Municipal Fund totalling \$336,180.69
2. Represented by Cheque No. 11662-11663, Electronic Fund Transfers No's 17790 – 17861 and Direct Debits 13527.1 – 13572.1, 13577.1, 13589.1 – 13597.2 and 13622.1
3. Licensing Fund totalling \$11,324.55, represented by Direct Debit No. 13575.1–13575.2, 13586.1–13588.1, 13609.1–13610.3, 13623.1–13627.1

Total Payments for February 2022 is \$347,505.24

CARRIED:
VOTED: 7/0

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

- 12.1. ELECTED MEMBERS – Nil
- 12.2. STAFF – Late Item – Chief Executive Officer - Annual Financial Report for the year ending 30 June 2021

Officer's Recommendation:

| 026/2022 | OFFICER'S RECOMMENDATION and COUNCIL RESOLUTION | 12.2 |
|---|---|------|
| <p data-bbox="906 336 1198 405"><u>MOVED: Cr. Mutter</u> <u>SECONDED: Cr. Eva</u></p> <p data-bbox="113 441 531 477">That the following item, namely:</p> <p data-bbox="113 506 1045 542"><i>12.2.1 "Annual Financial Report for the year ending 30 June 2021"</i></p> <p data-bbox="113 573 687 609">Is accepted as a late item onto this Agenda.</p> <p data-bbox="900 640 1062 707">CARRIED: VOTED: 7/0</p> | | |

Corporate Services

12.2.1. Annual Financial Report for the year ending 30 June 2021

| | |
|-------------------------|---|
| Agenda Reference: | CEO |
| Location/Address: | Shire of Three Springs |
| Name of Applicant: | Shire of Three Springs |
| File Reference: | ADM0081 |
| Disclosure of Interest: | Nil |
| Date: | 23 March 2022 |
| Author: | Keith Woodward Chief Executive Officer |
| Attachment (s): | 12.2.1 Audited Annual Financial Report 2020-2021 12.2.2 Auditors Opinion 12.2.3 Transmittance Letters |

Council Role:

- ☐ Advocacy When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
- ☒ Executive The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
- ☒ Legislative Includes adopting local laws, local planning schemes and policies.
- ☐ Review When Council reviews decisions made by Officers.
- ☐ Quasi-judicial When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g. local planning applications, building permits, other permits/licences (e.g. under Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

Report Purpose:

The Audit and Risk Committee recommends that the Council accepts the Annual Financial Statements, Audit Report and Management Report for 2020-2021 and set the date for the Annual Electors Meeting.

Background:

Following proclamation of the Local Government Amendment (Auditing) Act 2017, the Auditor General was made responsible for the financial and performance auditing of local governments.

Officer's Comment:

17 March 2022, Butler Settineri and the Office of the Auditor General for Western Australia conducted an audit exit meeting with the Shire President and the Chief Executive Officer.

As per the Local Government Act 1995 Council is required to accept the Audit Report, Management Report and set the date for the Annual Electors Meeting.

The audit report raised concerns with Supplier Masterfile changes, Accuracy of employee timesheets, Municipal Bank Reconciliations - Long outstanding items and Procurement Practices.

The auditor comments are clearly identified below (the navy text being the findings from the audit, and the black text being the Chief Executive Officer comment).

3. Supplier Masterfile changes

Finding:

From our review of changes to the supplier Masterfile, we noted 1 instance where the Supplier Masterfile Amendments Form did not contain any evidence of review before the change was processed.

Management Comment:

Financial staff advised of the audit finding and future Masterfile Form changes will be reviewed, dated and signed.

4. Accuracy of employee timesheets

Finding:

We noted 1 instance where the hours paid to an employee as recorded in the payroll report exceeded the hours recorded in the employee's approved timesheet.

Management Comment:

Financial staff advised of the audit finding.

5. Municipal Bank Reconciliations - Long outstanding items

Finding:

During our review of municipal bank reconciliations, we noted an outstanding cheque payment dating back to 2017 for \$354. We understand that the recipient(s) did not receive the cheque and the Shire has been unable to contact or trace the recipient.

Management Comment:

Financial staff advised of the audit finding.

6. Procurement practices

Finding Status - 2021

During our sample testing of payments made throughout the year we noted:

- *11 instances where the required number of quotes was not obtained prior to engaging a supplier for goods/services*
- *3 instances where verbal quotes were obtained, but not documented on the purchase order*
- *5 invoices without purchase orders;*
- *2 purchase orders were raised after the invoice date.*

2020 Management Comment:

1. The CEO will review the appropriateness and effectiveness of the Shire purchasing policy.

2. The Shire has implemented the Altus Procurement System. This system improves governance controls and transparency. The Altus system has the ability to customise the purchasing rules to meet policy requirements.

Consultation:

Bob Waddell & Associates, Senior Finance and Admin Officer, Butler Settineri audit staff and OAG Assistant Director Financial Audit.

Statutory Environment:

Local Government Act 1995 Section 6.10 & 7.9(1)

Local Government Financial Management Regulation 1996 Part 2

Local Government (Audit) Regulations 1996 – Reg. 10

Policy Implications:

Nil

Financial/Resources Implications:

Nil

Strategic Implications:

This item is relevant to the Council's approved 'Strategic Community Plan 2018-2028'

| Strategic Community Plan 2018-2028 | |
|---|-----------------|
| Council Objectives: | Outcome: |
| Nil | Nil |

This item is relevant to the Council's approved 'Corporate Business Plan 2020 – 2024'.

| Corporate Business Plan 2020– 2024 | |
|---|-------------------------|
| Scope Statement: | Project Outputs: |
| Nil | Nil |

Voting Requirements:

Absolute Majority

Officer's Recommendation:

027/2022 OFFICER'S RECOMMENDATION and COUNCIL RESOLUTION 12.2.1

MOVED: Cr. Eva
SECONDED: Cr. Connaughton

That the council:

1. Accept the Annual Financial Report for the year ended 30 June 2021
2. Accept the Audit Report for the year ended 30 June 2021
3. The CEO to be instructed to give notice of the availability of the Annual Report for the year ended 30 June 2021 and to publish the Annual Report on the Shire of Three Springs's official website
4. Schedule the Annual Electors meeting in Council Chambers for 27 April 2022 at 6:00 PM.

CARRIED:
VOTED: 7/0

13. QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

14. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

15. TIME AND DATE OF NEXT MEETING

The Next Ordinary Council Meeting will be held on Wednesday 27 April 2022 @ 5pm.

16. CONFIDENTIAL ITEMS

Nil

17. MEETING CLOSURE

There being no further business the Presiding Officer closed the meeting at 5.11pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: _____

Presiding Officer

Date: 27 April 2022