



MINUTES OF
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
20TH SEPTEMBER 2017

SHIRE OF THREE SPRINGS

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 20th SEPTEMBER 2017 COMMENCING AT 1.35 PM.

Table of Contents

Contents

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	1
2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE	1
2.1. PRESENT	1
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	1
4. PUBLIC QUESTION TIME	1
5. APPLICATIONS FOR LEAVE OF ABSENCE	1
6. CONFIRMATION OF PREVIOUS MEETING MINUTES.....	1
6.1 Confirmation of Minutes of Ordinary Meeting held 16 th August 2017	1
6.2 Confirmation of Minutes of Special Meeting held 30 th August 2017	2
7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION.....	2
8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS.....	2
9. OFFICERS REPORTS	3
a) Emergency and Ranger Services	3
b) Works Supervisor Report	3
c) Parks and Gardens Report	3
d) Mechanic Report	4
e) Maintenance Officer Report August-September 2017	5
f) Community Development Officer	5
g) Club Development Officer Information Report August 2017	6
9.1. HEALTH, BUILDING AND TOWN PLANNING	7
9.1.1. Planning/Development Application – Replacement of Transportable Accommodation Units	7
9.1.1a Application for Building Licence	11
9.1.1c Application for Planning Approval	20
9.2. ADMINISTRATION	22
9.2.1. Connaughton's Soak and Tank	22
9.2.1.a attachment	24
9.2.2 Bush Fire Control 2017 – 2018.....	26
9.2.2.a Draft Minutes of the Bush Fire Advisory Committee meeting held 13 th September 2017	28
9.2.2.b Fire Response Plan	31
9.2.3 RELATED PARTY DISCLOSURES	45
9.2.3.a Department Guidelines	48
9.2.4. Council Election Result 2017.....	50
9.3. FINANCE	52
9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 31 AUGUST 2017.....	52
9.3.2. ACCOUNTS FOR PAYMENT – 31 August 2017.....	76
10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	88
11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	88
11.1. ELECTED MEMBERS	88
11.2. STAFF	88
12. QUESTIONS BY MEMBERS WITHOUT NOTICE.....	88
13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN.....	88
14. TIME AND DATE OF NEXT MEETING	88
15. CONFIDENTIAL ITEMS	88
15.1.1. BITUMEN SUPPLY TENDER	89
16. MEETING CLOSURE.....	90

SHIRE OF THREE SPRINGS

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 20th SEPTEMBER 2017 COMMENCING AT 1:35PM.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Anthony Thomas declared the Meeting open at 1.35pm.

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1. PRESENT

AEC Thomas	Councillor
RJ Thorpe	Councillor
RN Hebiton	Councillor
C Connaughton	Councillor
J Lake	Councillor
C Lane	Councillor

STAFF

S Yandle	Chief Executive Officer
L John	Manager of Finance
J Clifford	Works Supervisor
P Every	Maintenance Officer
M Elliott	Mechanic

MEMBERS OF THE PUBLIC

Nil

2.2. APOLOGIES

Nil

2.3. LEAVE OF ABSENCE

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1 Confirmation of Minutes of Ordinary Meeting held 16th August 2017

140269 COUNCIL RESOLUTION – ITEM 6.1

MOVED: Cr Connaughton
SECONDED: Cr Hebiton

That the Minutes of the Ordinary Council Meeting held on the 19th of July 2017 be confirmed as a true and accurate record of proceedings.

CARRIED
Voted: 6/0

6.2 Confirmation of Minutes of Special Meeting held 30th August 2017

140270 COUNCIL RESOLUTION – ITEM 6.2

MOVED: Cr Lane
SECONDED: Cr Hebiton

That the Minutes of the Special Meeting of Council held on 30th of August 2017 be confirmed as a true and accurate record of proceedings.

CARRIED
Voted: 6/0

A minute's silence was held in respect of bereavement for Steve (Stuss) Udell.

7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

24/08/17	Wildflower Country Inc meeting – Cr Lake and CDO
24-27/08/17	Wildflower Show – Councillors Thomas, Lake, Hebiton, Land and Connaughton
28/08/17	Northern Country Zone meeting – Acting CEO
05/09/17	CAG meeting Cr Lane
06/09/17	DOAC meeting – Acting CEO and Emergency/Ranger Services Officer
13/09/17	Bush Fire Advisory Committee meeting – Councillors Thorpe, Hebiton and Lane, and Emergency/Ranger Services Officer

8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

9. OFFICERS REPORTS

a) Emergency and Ranger Services

Nil

b) Works Supervisor Report

Reference: Works Supervisor
Location: Shire of Three Springs
Date: 11 September 2017
Author: Joe Clifford

Maintenance Grading

Second North Road (Shoulder works)
Skipper Road (including Shoulder works)
Robb Road (Shoulder works)
Ding Road (Shoulder works)
Beekeepers Road (including Shoulder works)
Bunney Road
Robinson Road

Other

Upgrade delineators on Three – Springs Morawa and Perenjori Roads guide posts
Pothole patching on the Three Springs Morawa Road and Perenjori Road
Commenced re-sheeting Robinson Road
Mowed golf course
Commenced vegetation pruning on roads.
Surface correction has been carried out by a Contractor on the Three Springs – Morawa Road and at the Talc Road Rail Crossing.

Private Works

Nil

c) Parks and Gardens Report

Reference: Works Supervisor
Location: Shire of Three Springs
Date: 11 September 2017
Author: Joe Clifford

Parks and Gardens

The oval, hockey ground, swimming pool and the other small parks around town are mowed on a fortnightly basis during winter.
Cleaning of parking area at rear of office and blowing down footpath in front of office on a daily basis.
Weekly inspection and repairs carried out on all reticulation systems.
General tidying up of old dentists residence in Touche Street
Blowing of Leaf matter and other debris off footpaths.
Pruning of trees and plants in all gardens.
Spraying for weeds throughout Three Springs townsite

d) Mechanic Report

Date: 14-09-2017
Reference: Works Depot
Author: Malcolm Elliott

PLANT MAINTENANCE & REPAIRS

P500606 120M grader

Wipers repaired
Coolant extender added as per S.O.S
recommendation
Check over

P50091 Backhoe

Grease

P500509 12m

Turbo charger replaced
Intercooler cleaned
Air cleaners replaced
Exhaust adaptor replaced
Engine oil and filter replaced
LH tandem stripped down after failure –
parts taken to Geraldton for machining
Radiator and coolers etc cleaned out
Coolant extender added
Puncture repair x1

P700101 Side tipper

LH rear axle booster replaced
Brakes adjusted
Greased

P500802 Loader

Greased
Air cleaners replaced

P5013 vibe roller

Serviced
Belts tightened

Other

Ongoing repairs to pool equipment including vacuum and disabled lift
Tip

P500306 Western Star

LH mudguards replaced
Fire ext relocated
Pogo stick for air lines replaced
Brackets installed to prevent trailer hoses
catching
1x drive tyre replaced

P5565 Bobcat

Slasher repaired
Heavy duty skids manufactured and
installed

P501503 Maintenance vehicle

Puncture repair x1

P50143 tractor

Repairs to boom spray for unit
A/C checked

P502006 Toro

Replace blades
Replace canopy bolts
Replace deck mount pins x 2
Replace air cleaner assembly
Grease

Services

P5013 roller

P000

Chainsaws serviced ,adjusted and
sharpened
Rover ride on LH blade spindle replaced
and “jungle “blades installed for block work

Plant Vehicle Report - Month of

August 9th

Rego	Asset/Plant	Light Vehicles	Year	Aug	Odo/hours	Service Done At	Next Service Due	Comments
0-TS	P0TS12	CEO (Holden Calais Sedan 2014 (White) 0 TS)	2014	78237	u/a			
001-TS	PM002	DCEO/MoF (Nissan Pathfinder ST 2WD, Alpine White)	2016	23431	U/A		25000	
002-TS	Not Listed	CESM Vehicle (Leased) (Ford Ranger PX MY14 (1/15) 3.2)	2014		U/A			
TS-125	PM001	Doctors Vehicle (Toyota RAV4 GX 2.5L Auto AWD 5 Door)	2016	41742	U/A			
TS-5001	P50014	Works Supervisor (Ford PX MKII Ranger XLT Dual Cab D	2015	79200	85200	72,865	85000	
TS-5011	PEH003	Mechanic (Fuso Canter Tray Top Light Truck white 4.5t)	2016	9503	11696	5,000	25000	
TS-5015	P501503	Maintenance Officer (Ford Ranger PX Super Cab 2.2 TD	2012	61713	62328	59,616	75000	
TS-5021	P50213	Maintenace Grader Ute (Ford PX Ranger XL 4X2 Single C	2012	69591	72379	68,066	80000	
TS-5023	P50232	Parks & Gardens (Ford Ranger XL 4X2 Single Cab Tippin	2013	46132	46789		55000	
Heavy Plant								
TS-5002	P50022	Caterpillar Highway Tip Truck	2015	60147	63531	59,121	85000	
TS-5003	P500306	Western Star P/Mover	2012	149670	152419		155000	
TS-5004	P50042	Work Gang Truck (Mitsubishi FUSO Canter 815 Crew C	2014	50263	52664	47,000	72,000	
TS-5005	P500509	Cat 12M Motor Grader	2009	7597	7691	7,508	8000	
TS-5006	P500606	Cat 120M Motor Grader	2015	1085	1185	990	1500 hr	
TS-5008	P500802	CAT Loader 928ZQ (Front End Loader)	2011	4198	4262	4,195	4700	
TS-5009	P50091	Case 580LE Backhoe	2001	4755	4759			
TS-5010	P50100	Mitsubishi Canter T/Truck (Not to be replaced)	2002	122869	123797			
TS-5012	P501204	Multipac Roller (MULTI TYRED ROLLER)	2004	3112	3163			
TS-5013	P5013	Vibrating Roller (CATERPILLAR CS-563C VIBRATORY R	1999	5703	5723	5,700	6200	
TS-5014	P50143	Farmall JX90 4WD Cab Tractor	2016	240	262			
TS5020	P502007	Toro Ride/On Mower (TORO MOWER GM 7200 72 S/D)	2010	587	614			
TS-7001	P700101	Side Tipper Trailer (Tri-Axle Semi Side Tipper Trailer)	2012	9	2251			plus 148000 kms approx
TS-5565	P5565	Skid Steer Loader (Bobcat) (Caterpillar 232B2AC Skid Ste	2009	1344	1420			
TS-7008	P7008	Beavertail Trailer	1997	n/a	N/A			
TS-7002	P7002	Shermac Water tanker (semi)	2014	126209	126212			would appear hub metre is faulty
ITJU013	Not Listed	Jpapas Box Top Trailer	2009	n/a	N/A			No Asset detail
TS-5592	P5592	Toyota HiAce Bus 14 Seater	2011	24081	24138	20,000	30000	

e) Maintenance Officer Report August-September 2017

Date: 14 Sep. 17
Author: Peter Every

65 Carter – Repairs to back gate

Kadathinni – Unit 2 Repairs to hot water service
Unit 1 Air conditioner in lounge area attended to
Unit 5 Repairs to rear sliding security door

Housing – Pest control inspections carried out

Pavilion – Home team toilet damaged again, repairs to wall required. Shower rose to female change rooms replaced. Gate house door repaired.

Public Toilets – Male urinal blocked. Female toilet leaking, required collar seal replacing.

Medical Centre – Doctor Surgery – pharmacy fridge compressor failed, being repaired.
Dental Surgery – toilet collar seal needed replacing.

Airstrip – Check lighting – all ok

Administration Building - First coat of render is just dry enough for second coat to be applied which started on Wednesday 13th. Repairs and painting to walls, ceiling and trim of the male and female toilets and passage is happening currently and new vinyl flooring being laid today. Builder has been held up but will be finishing the passage and door into chambers starting on Monday 18th. The new sliding doors to chambers have been installed and air conditioners are being installed as the render is finished.

Maintenance Officer Peter Every and Mechanic Malcolm Elliott left the meeting at 1.50pm

f) Community Development Officer
Community Development Officer – Melissa Raffan

MEETINGS AND ACTIVITIES (August – September 2017)

Date	With Whom	Purpose
08/08/2017	CEO – Three Springs	Monthly Catchup
08/08/2017	CAG	Monthly Meeting
15/08/2017	Principal Three Springs Primary School	Discuss CAG and upcoming events.
17/08/2017	Mingenew Expo	CDO liaison and networking
21/08/2017	Police – Jane Gillham	Discuss CAG and upcoming events.
22/08/2017	Acting CEO Three Springs	Monthly Catchup
24/08/2017	Wildflower Country Inc	Meeting
28/08/2017	Pool Manager – Three Springs	Calendar of events and support
31/08/2017	Dowerin Field Day	CDO liaison and networking
01/09/2017	Black Swan Theatre Company	Event – Live Broadcast
06/09/2017	City of Greater Geraldton	We're In this Together CDO workshop James Boyd Public Seminar

The following Activities and/or projects have been progressed:

- “Employment Position Procedure Manual” updates
- Event – BSTC – live Broadcast 14 attendees
- Grant Application – Seniors Week Successful
- Grant EOI Application – WA Bicycle Network Successful

g) Club Development Officer Information Report August 2017

CLUB DEVELOPMENT OFFICER – Julie Bain

MEETINGS AND ACTIVITIES (August 2017)

Date	With Whom	Purpose
8/08/17	Morawa Football Club	Attended a combined meeting to finalist grand final day (Hockey & Netball)
10/08/17	CEO- Three Springs	Introduction to Three Springs
21/08/2017	Morawa	Fortnightly Visit
22/08/2017	Perenjori Sports Club	Attended a meeting
28/08/2017	Perenjori Agricultural Show	Attended a after show meeting

The following Activities and/or projects have been progressed:

- Sent of the Kidsport Grant 17/18 & Acquittal 16/17
- Assisted Mingenew with information regarding resurfacing the Netball & Tennis Courts
- Morawa Shire visit has be changed to every second Monday
- Club Connections completed & sent to all party's
- Promote Training, Grants, and Events on the Sports Clubs Facebook Page
- Working on Sporting Club Facility Plan Perenjori
- Fortnightly visit with Morawa
 - Meet with the Speedway
 - Meet with the Football
 - Working on The Sporting Club Facility Plan

Looking to promote Squash for all Shire waiting to hear back regarding prices of Hire for Morawa & Three Springs. Next visit I will be going to inspect the condition of the courts & equipment.

Basketball looking into clubs or previous clubs for both Three Springs & Morawa

Cr Richard Thorpe declared a financial interest in item 9.1.1 and left the meeting at 2.00pm

9.1. HEALTH, BUILDING AND TOWN PLANNING

9.1.1. Planning/Development Application – Replacement of Transportable Accommodation Units

Agenda Reference: MRS 08/17
Location/Address: Lot 245 Christie Street Three Springs
Name of Applicant: R Thorpe
File Reference: A792
Disclosure of Interest: Cr R Thorpe
Date: 11th September 2017
Author: Trevor Brandy, MRS

-

Signature of Author: _____

-

SUMMARY

For Council to consider an application from Mr R Thorpe for approval to place an additional 3 transportable accommodation units on lot 246 Christie Street. Council at its May meeting, approved the removal of two existing units and the applicant has now replaced those with another two of the same design.

ATTACHMENT

9.1.1a Application for Building Licence
9.1.1b 52 Christie Street Lot Details
9.1.1c Application for Planning Approval

BACKGROUND

In May 2017 approval was granted to Mr Thorpe to replace two accommodation units on Lot 245 Christies Street, subject to the removal of attached markings that indicate the units come from a mine site, parking of commercial vehicles does not create a nuisance or become annoying to neighbouring properties and for appropriate building licence being issued.

Mr Thorpe is now applying for approval to install additional units on the site which will be subject to the same conditions.

Lot 245 Christie Street was initially a Caravan Park owned by the Shire of Three Springs which was then sold to private enterprise. Prior to the adoption of the Shire of Three Springs Town Planning Scheme No 2, an amendment (No4) to Town Planning Scheme No1 recognised lot 245 Christie Street as a "Special Use Zone" which is reflective in the new Scheme.

At the time of placing the original units onsite the Shire was working under the original TP Scheme No1 prior adopted amendment No4 which recognises the lot as a "Caravan Park" and did not capture the Special Use Requirements.

Special use zones as set out in Schedule 4 (TP No2)

Note: Special use zones apply to special categories of land use which do not comfortably sit within any other zone in the Scheme.

(1) Schedule 4 sets out —

- (a) special use zones for specified land that are in addition to the zones in the zoning table; and
- (b) the classes of special use that are permissible in that zone; and
- (c) the conditions that apply in respect of the special uses.

COMMENT

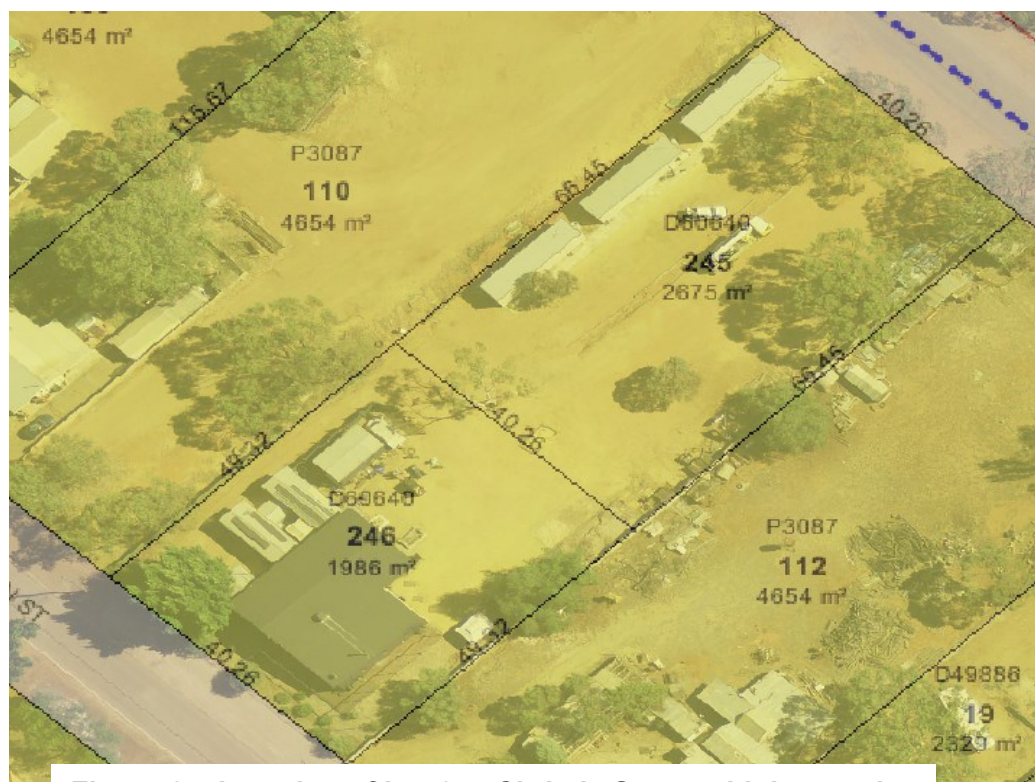


Figure 2 – Location of Lot 245 Christie Street with lot overlay

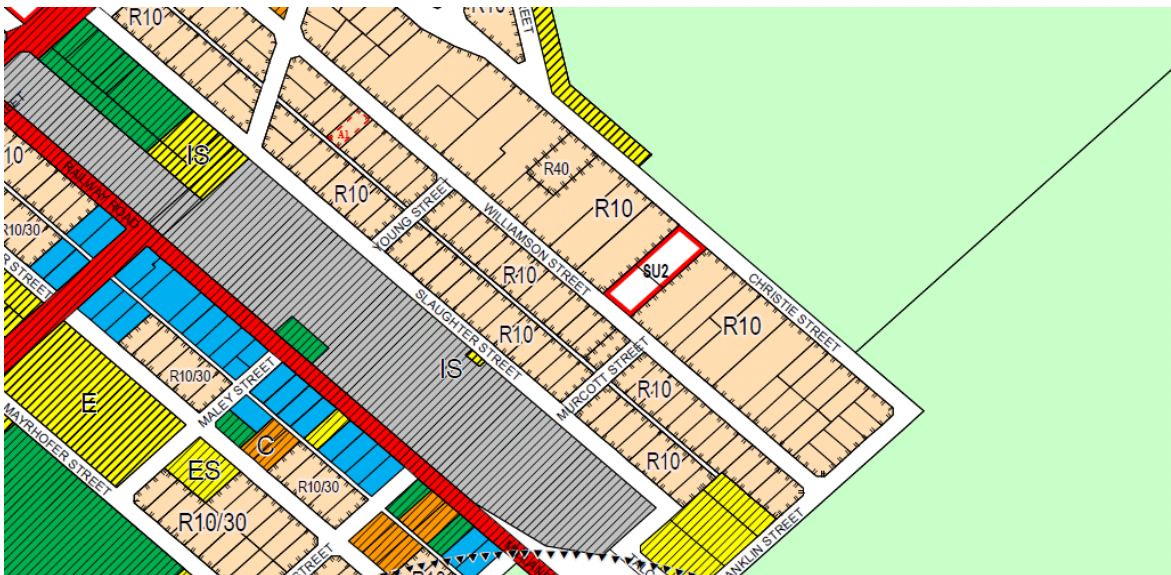


Figure 5 – Special use zone as per Shire of Three Springs Town Planning Scheme No. 2

CONSULTATION

CEO, Shire of Coorow Manager of Regulatory Services and Shire Chapman Valley – Planning Officer

STATUTORY ENVIRONMENT

Shire of Three Springs Town planning Scheme No1
 Shire of Three Springs Town planning Scheme No1 Amendment No4
 Shire of Three Springs Town Planning Scheme No2
 Residential Planning Codes

POLICY IMPLICATIONS

10000 Buildings General

- A) Council will allow dwellings to be constructed in brick, rammed earth, timber/metal frame, other acceptable masonry material and new transportable designed structures. Council will not permit the relocation of a second-hand unless the structure was originally designed as a transportable building and Council has given planning approval prior to its consideration on the issue of a building license.

FINANCIAL IMPLICATIONS

Appropriate Planning Fees – including penalty where the development has commenced or been carried out

Fees Associated with the Building licence

STRATEGIC IMPLICATIONS

Strategic Community Plan

Increase the diversity of the existing business base.

VOTING REQUIREMENTS

Simple Majority

140271 COUNCIL RESOLUTION – ITEM 9.1.1

MOVED: Cr Hebiton
SECONDED: Cr Connaughton

That Council:

- 1. Grant planning approval for the application from Mr Thorpe to install three Accommodation units on lot 245 Christie Street, Three Springs subject to;**
- 2. The removal of attached markings that indicate the Units came from a Mine site.**
- 3. Parking of Commercial Vehicles do not create a nuisance or become annoying to neighbouring properties.**
- 4. Subject to the appropriate Building licences being issued.**

CARRIED
Voted: 5/0

9.1.1a Application for Building Licence

APPLICATION

FORM **BA2**

Application for Building Permit - Uncertified

Western Australian Building Act 2011, section 16
Building Regulations 2012, regulation 4, 16

OFFICE USE ONLY

Application number

Permit authority

SHIRE OF THREE SPRINGS

1. Property this application relates to

Property street
address

Unit no	Level	Street no	Lot no	Street name
		52	245	CHRISTIE ST
Suburb				State
THREE SPRINGS				W.A.
				Postcode
				6519

Local government area (if different from
permit authority)

Is this lot vacant?

☐ Yes

☒ No

2. Details of building work

Project name (if any)

Description of the
building(s) and
building work

INSTALLATION OF TRANSPORTABLE
ACCOMMODATION UNITS

Main use of
building(s)

SHORT TERM ACCOMMODATION

Building Code of
Australia (BCA) class
of the building(s)

Main BCA class

- ☐ Class 1a (house, row house, terrace house, town house, villa or like)
☐ Class 10a (garage, carport, shed or the like)
☐ Class 10b (fence, mast, antenna, retaining or free standing wall, swimming pool or like)
☐ Class 10c (private bushfire shelter)

Nature of building
work

- ☒ New dwelling ☐ Addition/alteration ☐ Swimming pool/spa ☐ Shed
☐ Garage ☐ Patio/carport ☐ Fit out
☐ Change of use /conversion ☐ Relocation to this property ☐ Relocation from this property to another
☐ Other, please specify

Type of structure

- ☒ Detached (free standing) ☐ Attached to another structure

Number of residential dwellings to be created

1

Number of storeys of the highest building

Estimated value of building work (including GST)

\$ 24'000

Floor area to be created (m²)

47:52 m²

Site (lot) area (m²)

2675:27 m²

What are the main materials used in the building work?

Floor	Exterior walls	Roof cover	Wall frame
<input type="checkbox"/> Concrete	<input type="checkbox"/> Brick (double)	<input type="checkbox"/> Tiles (concrete)	<input type="checkbox"/> Concrete
<input checked="" type="checkbox"/> Timber	<input type="checkbox"/> Brick (veneer)	<input type="checkbox"/> Concrete/slate (slab)	<input type="checkbox"/> Timber
<input type="checkbox"/> Other	<input type="checkbox"/> Concrete/stone	<input type="checkbox"/> Fibre cement	<input checked="" type="checkbox"/> Steel
	<input type="checkbox"/> Fibre cement	<input checked="" type="checkbox"/> Steel	<input type="checkbox"/> Aluminium
	<input type="checkbox"/> Timber	<input type="checkbox"/> Aluminium	<input type="checkbox"/> Other
	<input type="checkbox"/> Curtain glass	<input type="checkbox"/> Other	
	<input checked="" type="checkbox"/> Steel		
	<input type="checkbox"/> Aluminium		
	<input type="checkbox"/> Other		
If 'other' please specify			

Will the building be government owned?

☐ Yes☒ No

Is this application for a stage of a multi-stage building project?

☐ Yes☒ No

3. Owner details

Owner's name 1

RICHARD THORPE

Postal address

PO Box or street address

P.O. Box 235

Suburb

THREE SPRINGS

State

WA

Postcode

6519

Email address

nmenterprises1@bigpond.com

Phone/fax


Phone

Fax

Mobile

0427541116

Owner's signature*



Date

14/08/2017

Owner's name 2				
Postal address	PO Box or street address	Suburb	State	Postcode
Email address				
Phone/fax	Phone	Fax	Mobile	
Owner's signature*				Date

*If you are authorised to sign on behalf of the owner, please provide your legal authorisation. Owner's signature is not required for class 1 and 10 buildings and applications lodged before 31 December 2014.

4. Building contractor details

Building contractor's name (as shown on Register of Builders)	4			
Postal address	PO Box or street address	Suburb	State	Postcode
Email address				
Phone/fax	Phone	Fax	Mobile	
Registration number or owner-builder approval number	Registration number	If you are an owner-builder, please attach an owner-builder approval from the Building Services Board.		
Builder's signature	Name (print)			
	Signature			Date

5. Applicant details (if different to owner or builder)

Applicant's name				
Postal address	PO Box or street address	Suburb	State	Postcode
Email address				
Phone/fax	Phone	Fax	Mobile	

6. Statement

I understand that a building permit cannot be granted unless:

1. All the prescribed information is provided with this application.
2. If the proposed building work will encroach on other land, all consents or court orders have been obtained.

Does the work encroach on other land? ☐ Yes ☒ No

Has consent or a court order been obtained? ☐ Yes ☐ No

Attach a copy of each consent (Form BA20) or court order obtained.

3. If the proposed building work will adversely affect other land, all consents or court orders have been obtained.

Does the work adversely affect other land? ☐ Yes ☒ No

Has consent or a court order been obtained? ☐ Yes ☐ No

Attach a copy of each consent (Form BA20) or court order obtained.

4. If the proposed building work is for a class 1 or 10 building that includes alternative solutions to building standards, details have been provided with this application.

Details of each alternative solution not shown on the plans and specifications.

Applicant's
signature

Name (print) <i>RICHARD THORPE</i>	
Signature <i>[Signature]</i>	Date <i>14/8/17</i>

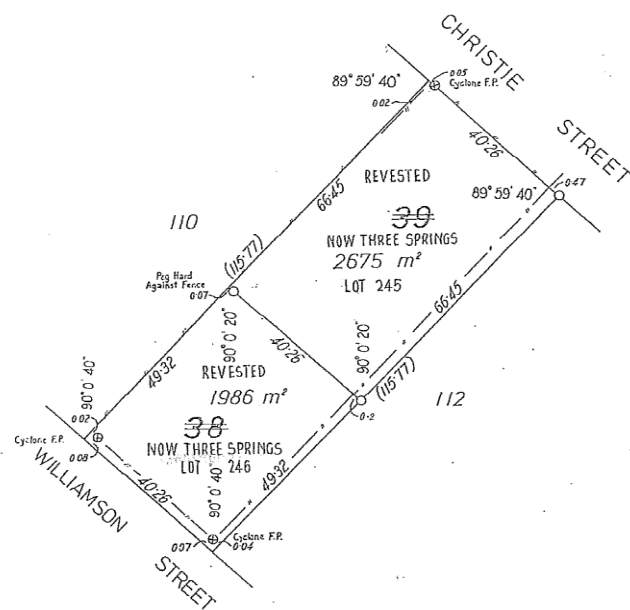
BUILDING DESIGN CATEGORY WindLoad - no Accretion all AS-170.2X202 REGION A - URBAN CATEGORY 2 WIND SPEED - 6500 ft/min REGIONAL WIND SPEED - 6500 + 45 mph	CLEAR HEIGHT 2450'
DIST TO BUILDING CLASS 10 EXTERNAL DIMENSIONS - 16.4m x 3.5m INTERNAL DIMENSIONS - 14.25m x 3.15m + 44.88" BEDROOM - 2.54m x 3.15m = 6.00m ² ENSUITE - 0.91m x 3.15m = 2.85m ²	

ROOF SLOPE

[illegible][illegible]

9.1.1b 52 Christie Street Lot Details

District.	Number of Lot or Location.	Field Book.	Scale.	Certificate in which Land is Vested.	Area
ORIA	LOT III OF LOC 2022	43180	1:1000	Vol. 1096 Fol. 810...	4661 m ² TOTAL



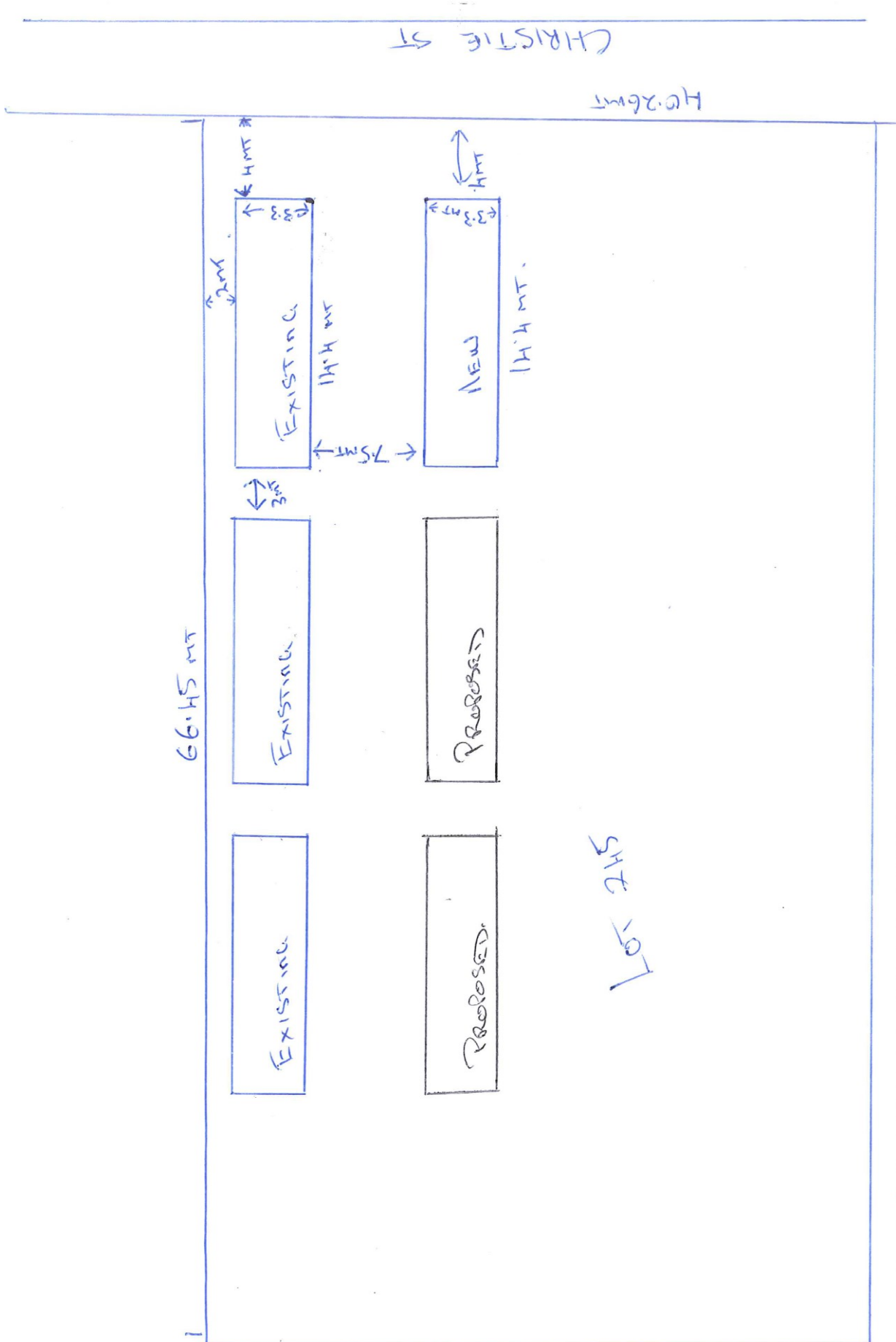
DIA 60640



<p>CERTIFICATE</p> <p>I hereby certify that this survey was performed by me or by for under my own personal supervision, inspection and check, in strict accordance with the Licensed Surveyors Act of Surveyors Regulations, 1981.</p> <p>6th Dec 1991 <i>A. Thompson</i> Licensed Surveyor</p>		<p>Approved by Town Planning Board</p> <p>53295</p> <p>Date 27 January 1991 Chairman</p>	
<p>Plan. 3087</p> <p>Diagram 60640</p> <p>Index Plan. 60640 EVANS 2000 06:13</p> <p>Date 26.2.91</p>	<p>On</p> <p>Register 44739</p> <p>22.1.91</p>	<p>Diagram No.</p> <p>60640</p>	

COPY OF ORIGINAL, NOT TO SCALE

Printed: 17/11/2003 9:22:53 AM Page: 1



**FORM OF APPLICATION FOR PLANNING APPROVAL**

(PLEASE COMPLETE ALL BOXES)

OWNER DETAILS:

Name(s): RICHARD THORPE
Postal Address: P.O. Box 235 3 SPRINGS Postcode: 6519
Contact Person: RICHARD THORPE
Phone: _____ Email: _____
Signature: _____ Date: _____
Signature: _____ Date: _____

NOTE: The signatures of ALL the owner(s) is required to process this application.

APPLICANT DETAILS: (if different from owner)

Name: _____
Postal Address: _____ Postcode: _____
Contact Person: _____
Phone: _____ Email: _____
Signature: _____ Date: _____

PROPERTY DETAILS:

Lot/Location No: 245 House/Street No: 52
Street Name: CHRISTIE ST Locality/Suburb: 3 SPRINGS
Diagram/Plan No: 245D 60640 Volume No: 2221 Folio No: 82

EXISTING DEVELOPMENT/LAND USE:Nature of any Existing Development/Land Use: SHORT TERM ACCOMMODATION**PROPOSED DEVELOPMENT/LAND USE:**Description of Proposed Development/Land Use: SHORT TERM ACCOMMODATIONApproximate Cost: 25'000

Estimated Time of Completion: _____

REQUIRED INFORMATION & FEES:

Please refer over for the information required to be submitted with this application and the schedule of fees. This application will not be processed without all required information including payment of the appropriate fee.

OFFICE USE ONLY:Date Received: 14/8/17 Application No: 03/17Accepting Officer's Initials:  File Number: A792Required Fee: \$ 147 Date Paid: _____

Page 2 of 2

Cr Thorpe returned to chambers at 2.08pm

Work Supervisor Joe Clifford left the meeting at 2.09pm

Cr Connaughton declared an interest in item 9.2.1 and left the meeting at 2.15pm

9.2. ADMINISTRATION

9.2.1. Connaughton's Soak and Tank

Agenda Reference: CEO
Location/Address: Water Corporation Lot 11133 on Deposited Plan 180825
Name of Applicant: Water Corporation
File Reference: ADM0196
Disclosure of Interest:
Date: 11September 2017
Author: Gary Martin CEO(Acting)

Signature of Author: _____

SUMMARY

For Council to consider its interest in acquiring the potential transfer of the Connaughton's Soak to the Shire or informing the Water Corporation that it has no objection to the disposal to another party.

ATTACHMENT

9.2.1.a Letter from Water Corporation

BACKGROUND

The Water Corporation has requested that the Council consider its interest or not in the potential transfer of Connaughton's Soak to the Shire, and if not, that it has no objection to the disposal to a private buyer including any rezoning issues associated with such a sale.

There are no rezoning issues if the Shire takes over the responsibility for the Soak.

COMMENT

The Water Corporation holds non-potable water license for Connaughton's Soak.

If the Soak was sold to an adjacent landowner or a third party the license may be transferred to them or possibly cancelled. Therefore if at some future time the Shire wished to secure this non-potable water source it would need to negotiate directly with the new landowner(s) and Department of Water and Environment.

The land is currently zoned "Public Purposes – Infrastructure services" under the Shire's LPS. Any sale of public purpose land such as this to private landowners is conditional on the land being first rezoned to an appropriate use and would be conditional on the land first being rezoned to "Rural".

Further, the Water Corporation cannot sell land that does not comply with the minimum lot size requirements, therefore any potential sale to a private landowner would be conditional upon the Soak land area being amalgamated with the adjoining land.

The Water Corporation seeks the Council's opinion on the town planning aspects including whether the Shire foresees any immediate issues around the potential rezoning the land to "Rural".

Also, the Corporation seeks whether the Shire has any objection to the Water Corporation proceeding with the potential sale of the land to the adjoining landowner or a third party.

Therefore the Council needs to determine:

1. Whether it is interested in obtaining the license and area of Connaughton's Soak for local government purposes?
2. If not, if it has any objections to the sale of the land to an adjoining owner or a third party?
3. If no objection, whether the Shire foresees any immediate issue around the potential rezoning of the subject land to "Rural".

As Acting CEO, I have no background information on this proposal but understand that the Shire may not have any interest in obtaining the license for this Soak. If that is the case, it would seem appropriate for the Shire to support items 2 and 3.

The CEO will have returned and will be available at the meeting to verbally advise the Council further on this matter and whether or not the recommendation requires amendment.

CONSULTATION

Chief Executive Officer.

STATUTORY ENVIRONMENT

Environmental Protection Act 1986.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATION

Nil.

STRATEGIC IMPLICATIONS

Environment

No known implications.

VOTING REQUIREMENT

Simple Majority.

140272 COUNCIL RESOLUTION – Item 9.2.1

MOVED: Cr Thorpe

SECONDED: Cr Lane

That Council advise the Water Corporation it has no interest in obtaining the license for the Connaughton's Soak and has no objection to its potential sale to an adjoining landowner or third party, and does not foresee any issues with the rezoning of the subject land to "Rural".

CARRIED

Voted: 5/0

9.2.1.a attachment

watercorporation.com.au

629 Newcastle Street
Leederville WA 6007

PO Box 100
Leederville WA 6902

T (08) 9420 2420
F (08) 9420 3626

Your Ref: ADM0196
Our Ref: JT1 2015 08667 V01
Enquiries: Miranda Hahn
Telephone: 08 9420 3615
Email: Miranda.hahn@watercorporation.com.au



1 September 2017

Sylvia Yandle
Chief Executive Officer
Shire of Three Springs
PO Box 117
THREE SPRINGS WA 6519

By email and post: ceo@threesprings.wa.gov.au

Dear Sylvia,

**WATER CORPORATION PROPERTY: LOT 11133 ON DEPOSITED PLAN 180825,
CONNAUGHTON'S SOAK AND TANK – SHIRE OF THREE SPRINGS**

Thank you for speaking with the Water Corporation's Manager Property Portfolio, Mr Brian Handcock and myself with regards to the potential future transfer of the Connaughton's Soak and associated assets.

Please find below a summary of the main issues that were discussed at our telephone conference on 17th August for consideration by Three Springs Shire Council.

1. *Non-Potable Water Licence*

The Water Corporation currently holds a Department of Water and Environmental Regulation (DWER) non-potable water licence for Connaughton's Soak. If the Soak were sold to the adjoining landowner or a third party the water licence may be transferred to them or possibly cancelled. Therefore, if at some time in the future the Shire of Three Springs wished to secure non-potable water from this source, it would need to negotiate directly with the new landowner(s) and DWER.

2. *Town Planning Issues*

a. *Zoning requirement*

The subject land is currently zoned 'Public purposes – Infrastructure services' under the Shire of Three Spring's existing Local Planning Scheme (see attachment 1). Any sale of 'public purpose' type land by the Water Corporation to private individuals or organisations is conditional on the land first being rezoned to a zoning appropriate for private usage and in compliance with zoning requirements under the *Planning and Development Act 2005*. On this basis, any potential sale of the subject land to a private landowner would be conditional upon the land first being rezoned to 'Rural'.

ABN 28 003 434 917

b. *Minimum Lot size requirement*

The Water Corporation cannot sell land that does not comply with the minimum lot size requirements under the *Planning and Development Act 2005*. On this basis, any potential sale of the site to a private landowner would be conditional upon the land being amalgamated with the adjoining land.

We would be grateful for the Shire of Three Springs to consider the above issues at your next council meeting and provide your opinion on the town planning aspects including whether the Shire foresees any immediate issues around potentially rezoning the subject land to 'Rural'. In addition, please advise if the Shire raises any objections to the Water Corporation proceeding with the potential sale of the land to the adjoining owner or a third party.

Please note, that all negotiations conducted by Water Corporation staff are conditional upon the final approval of the Water Corporation's Executive officers.

Please don't hesitate to contact me should you require any further information.

Yours sincerely,



Miranda Hahn
Advisor - Property Portfolio
PROCUREMENT & PROPERTY BRANCH

9.2.2 Bush Fire Control 2017 – 2018

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0132
Disclosure of Interest:
Date: 14 September 2017
Author: Gary Martin CEO(Acting)

Signature of Author: _____

SUMMARY

For Council to consider the draft minutes of the Bush Fire Advisory Committee meeting held Wednesday 13 September 2017 and note issues arising.

ATTACHMENT

9.2.2.a Draft Minutes of the Bush Fire Advisory Committee meeting held 13 September 2017.

9.2 2.b Fire Response Plan

BACKGROUND

The BFAC met on Wednesday night. One of the main issues discussed was the question of Shire Graders being used for bush fire control on Crown land such as parks and reserves, and the reimbursement of expenses incurred.

COMMENT

Discussion took place on the issue of Shire Graders attending bushfires with emphasis on insurance and payment for plant used on Crown Land.

It was clarified that the Shire is the responsible agency for firefighting in its district and was expected to make a fair and reasonable effort. The relevant document is the Westplan. It was acknowledged that it was timely for the Plan to be reviewed.

If it is anticipated that a fire may be prolonged or is located on Crown land such as parks and reserves under the control of an agency such as DPaW, the local CBFCO or the Shire CEO can request FESA of DPaW to take over the fire.

The decision to handover a fire responsibility is a local decision and the question is at what stage is that decision made. Prior to the change in control, the Shire is responsible for all costs.

When one of those agencies take over the fire it will then be responsible for the provision of the resources and equipment required to fight the fire including plant, aerial surveillance and even Water Bombers. The agencies is then also responsible for paying the cost of plant and equipment including reimbursing Shire's for plant use such as Graders. It appears that previous problems may have been caused by no claim being submitted.

It was clarified that all plant and personnel, including Shire Graders are covered by insurance. At the Shire level there is a need to ensure that Shire plant operators are appropriately trained for firefighting and this training can be arranged locally, including for other neighbouring Shires. It is also necessary that the use of Shire plant is appropriate in regards to the terrain and conditions, communications and backed up by a Light Tanker.

In view of the above it is timely that the Council review its Fire Response Plan to bring it up to date and to provide clear direction to the CEO and Manager Works in regards to the Shire's responsibilities for fighting fires including the use of Shire plant such as Graders, and to ensure that any such use is subject to appropriate controls and emphasis on safety.

Discussion also took place on the issuing of burning permits and that these could not be issued over the phone. For the purposes of the Bush Fire Notice the issuing Officers are the CEO Sylvia Yandle and ERS Grant Fidock, but changes could be made prior to the burning season in 2018 if necessary.

CONSULTATION

BFAC

STATUTORY ENVIRONMENT

Bush Fires Act

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATION

Potential policy implications from changes to the Fire Response Plan..

STRATEGIC IMPLICATIONS

No known implications.

VOTING REQUIREMENT

Simple Majority.

140273 COUNCIL RESOLUTION – Item 9.2.2

MOVED: Cr Lake
SECONDED: Cr Thorpe

That Council note the minutes of the BFAC meeting held 13 September 2017 and agree to undertake a review of the Fire Response Plan including the management of Shire plant at Bush Fires to clarify this matter.

CARRIED
Voted: 6/0

THREE SPRINGS BUSHFIRE BRIGADES ADVISORY COMMITTEE

**Minutes of the meeting of the Advisory Committee held on Wednesday the 13th
September 2017 at the Three Springs Shire Council Chambers, commencing at
8.00pm.**

1. PRESENT

Jim Heal	CBFCO
Grant Fidock	ERS
Gary Martin	Acting CEO
Chad Eva	Lieutenant TS West
Christian Haeusler	Lieutenant TS East
David Mutter	Captain Arrino
Isaac Hatch	DPaW
Ian Comben	DFES
Craig Morgan	Captain TS West
Mike Verral	Lieutenant TS East
Robbie Weir	DCBFCO Captain TS East
Richard Thorpe	Councillor
Chris Lane	Councillor
Neil Hebiton	Councillor

2. APOLOGIES

Adam Thomas
Anthony Thomas
Sylvia Yandle
Rod Ennor

3. MINUTES OF PREVIOUS MEETING

Moved Craig Morgan Seconded Chad Eva
The minutes of the previous meeting held Monday 20th March 2017 were confirmed as correct.

Carried

3.1 MATTERS ARISING

Discussion took place on the issue of Shire Graders attending bushfires with emphasis on insurance and payment for plant used on Crown Land.

It was clarified that the Shire is the responsible agency for firefighting in its district and was expected to make a fair and reasonable effort. The relevant document is the Westplan. It was acknowledged that it was timely for the Plan to be reviewed.

If it is anticipated that a fire may be prolonged or is located on Crown land such as parks and reserves under the control of an agency such as DPaW, the local CBFCO or the Shire CEO can request FESA of DPaW to take over the fire.

The decision to handover a fire responsibility is a local decision and the question is at what stage is that decision made. Prior to the change in control, the Shire is responsible for all costs.

When one of those agencies take over the fire it will then be responsible for the provision of the resources and equipment required to fight the fire including plant, aerial surveillance and even Water Bombers. The agencies is then also responsible for paying the cost of plant and equipment including reimbursing Shire's for plant use such as Graders. It appears that previous problems may have been caused by no claim submitted.

DPaW will send the Shire a form to record what Shire plant is available and its hourly rate.

It was clarified that all plant and personnel, including Shire Graders are covered by insurance. At the Shire level there is a need to ensure that Shire plant operators are appropriately trained for firefighting and this training can be arranged locally, including for other neighbouring Shires. It is also necessary that the use of Shire plant is appropriate in regards to the terrain and conditions, communications and backed up by a Light Tanker.

4. CHIEF BUSH FIRE CONTROL OFFICER REPORT

Since our last meeting we had a bush fire in Wotto reserve next to Gary Whytes from lightning strike which was attended by local volunteers and DPAW staff and equipment.

Pre seeding it was evident a number of stubble burns were conducted around the shire for stubble management to get seeding machines through. In general most burns were pretty well controlled apart from the odd escape onto road reserves.

Chad Eva, Rob Weir, Mick Verral and Myself attended Shire Councils public question time in July seeking answers to our questions that we had raised at our last BFAC. Attached with our agenda is the answers from that meeting and fuel for good discussion in paving the way forward in managing and mitigating fires in our shire.

I warmly welcome our new CESM/Ranger in Grant Fidock whom we will be working with this coming fire season.

ESR Report

The new ESR Mr Grant Fidock provided a brief overview of his background. He had attended the DOAC meeting.

It was acknowledged that Grant was new to the district and will need help and support with local knowledge while he takes up his role.

Western Desert Races

This will be on again this year and Grant was made aware of the need to become aware of the arrangements and who was responsible for what. The Traffic Management Plan had been prepared.

DFES

Ian Comben advised of changes to the regional office and that fuel loads were heavy this season.

He thanked everyone for their efforts last season.

DPaW

Isaac Hatch

Isaac advised that he was leaving the region.

He will provide the Shire with contract documents for plant reimbursement rates.

The Department is carrying out burning at present before the next fire season of priority areas in a large region. Generally areas with a fuel age of 20 to 30 years but this varies.

Fire season preparation was underway and this included water bombing training and that the bombers would be available if required out here. He introduced his two new staff members and that he had maps of the region and proposed burning program for inspection after the meeting.

Isaac also thanked all members for their assistance during the past fire season

5. ADVISORY COMMITTEE MATTERS

The need for basic training for Grader operators was noted and to invite neighbouring Shires.

It was decided to hold a preseason meeting at Chad Eva's on Wednesday 11 October 2017 at 4.00pm. Shire to provide sausages and light refreshments.

This will include training on the new Vehicle Locator device in all Fire Units.

The Bush Fire Control notice was considered and slight changes made to the draft including the removal of reference to a contractor and to try and highlight the relevant dates.

The Arrino Unit to be located at Town Central.

Discussion took place on the issuing of Bush Fire Burning Permits and it was decided that the notice list the CEO Sylvia Yandle at the Shire Office and also Grant Fidock. Any changes or process can be resolved before the beginning of 2018 if necessary.

FCO and Positions for the 2017-18 year - It was decided that they remain the same.

8. DATE AND TIME OF NEXT MEETING

To be determined.

9. CLOSURE

There being no further business, the meeting was closed at 2120 hrs

9.2 2.b Fire Response Plan



FIRE RESPONSE PLAN

FIRE RESPONSE PLAN CONCEPT

The Fire Response Plan is to document preparedness and response requirements for the Shire of Three Springs in order to minimise the impact of bushfires in or threatening the area, so reducing the fire threat to life, property and the environment.

Endorsed by

Related Documents

This Policy and Plans will be read in conjunction with:

- Western Australia Bush Fires Act 1954
- Emergency Management Act 2005
- WESTPLAN FIRE
- Evacuation Policy, SEMC Policy Statement No 5
- Western Australia Emergency Management arrangements, SEMC Policy Statement No 7
- DFES operational Services Bushfire Mutual Aid and Support Arrangements Agreement
- Shires of Mingenew, Morawa, Perenjori and Three Springs Emergency Management Arrangements
- DFES Operational Circulars
- DFES SOP & SAP's

DISTRIBUTION LIST

Chief Bush Fire Control Officer	1
Deputy Chief Bush Fire Control Officer	1
Three Springs Town Captain	1
Three Springs East Captain	1
Three Springs West Captain	1
Community Emergency Services Manager	1
Fire Control Officers	4
Three Springs Shire Office	1
Chief Executive Officer	1
L E M C	1
Three Springs Police Station	1
DFES Midwest-Gascoyne Office	1

FIRE RESPONSE PLAN

CONTENTS

1. INTRODUCTION
2. SPECIFIC BUSHFIRE RISK
3. RESIDENTIAL, COMMERCIAL AND INDUSTRIAL AREAS
4. SPECIAL ELEMENTS AT RISK
5. WATER RESOURCES
6. INCIDENT NOTIFICATION
7. CALL OUT PROCEDURES
8. AUSTRALASIAN INTERAGENCY INCIDENT MANAGEMENT SYSTEM
9. INCIDENT MANAGEMENT STRUCTURE
10. HANDOVER MOU
11. COMMUNICATIONS
12. SAFETY PROTOCOLS
13. POST INCIDENT PROCEDURES
14. TRAFFIC MANAGEMENT
15. RECOVERY
16. EVACUATION
17. PUBLIC BROADCASTING PROCEDURES
18. BRIGADE CONTACT DETAILS
19. RADIO CHANNELS & NET DIAGRAM
20. MAP OF THE SHIRE

Shire of Three Springs Local Government Area

The Shire of Three Springs is located 313 kilometres north of Perth City and covers an area of 1927 square kilometres

General Description

The Shire of Three Springs is located in the states Mid-West region and includes the localities, Three Springs and Arrino.

- The Shire Administration Office is location in the town of Three Springs
- The Shire is bounded by the Shires of Mingenew, Morawa, Perenjori, Carnamah and Irwin
- Transverse lines of access is the Central Midlands Road, Morawa Three Springs Road and Three Springs Perenjori Road
- Local industry includes agricultural, power station and talc mining based industry's

Specific Bushfire Risk Areas

Fire Risk

Fire risk is the likelihood of fires starting, and the probability of their development into wildfires. Escapes from burn offs on adjoining properties pose a risk, and it can be expected the human element will continue to feature in most fire. Lightening is also a probability of fire risk and the likelihood of them developing and escalating into a wildfire can be expected. In addition, growing tourism has increased the traffic along the Central Midlands Road during the wildflower season also increases the fire risk

Fire Hazard

Fire hazard is the features and conditions affecting fire behaviour. The size of the bushland area, topography, vegetation types, adjoining properties and established wind conditions combine to present very significant fire hazards.

Fire Threat

Fire threat is the product of fire risk and fire hazard, and is the impact or consequence of an unplanned fire.

Residential, Commercial and Industrial Areas

The Shire of Three Springs consists of the localities of Three Springs and Arrino. The town site of Three Springs accommodates the Shire's administrative centre located at 153 Railway Road, Three Springs.

The Shire is basically agriculture TALC mining and supports the industries of grain growing: including wheat, oats, and barley, lupins, and canola.

Specific Hazards

The Central Midlands Road is a medium to heavy haulage route and carries the traffic for the Mid West. This is a constant threat to bush fire operations.

Special Elements at Risk

Flora/Fauna

The Shire of Three Springs has a number of elements that may be at risk and include the Yarra Yarra Lake system. The Lake system contains a wide vegetation mix and Bird life, is recognised as being aesthetically and ecologically valuable to the community also the various nature reserves on the

western side of the Three Springs Shire which contain many types of flora and fauna of which are a large importance to the ecology of the region.

Recreation Areas

The town sites of Three Springs and Arrino.

- Wilson nature reserve
- Yarra Yarra lakes
- Robinson road /Arrowsmith River Crossing
- Mica Mine Thicket Dookanooka Reserve

Water Resources

Water Supplies

There are dams, soaks and water tanks located throughout the Shire. Water may also be available from farming properties as required

The Shire of Three Springs has

- 1 x Tanker

Water Points

Water points exist at

- Three Springs – edge of town on the Three Springs Perenjori Road Stand pipe
- Arrino town site – junction of Midlands Rd and Arrino West Rd standpipe
- Dudawa Road – 3 klm along Dudawa Rd from the Midlands Rd standpipe(375523 – 6749072)
- Shire Boundary – on the Three Springs Morawa Road stand pipe (309344-6753809)
- Nebru Road (365359-6731792)
- 1 x 25,000 litre tank located at Bunny road(348039- 6724412) this is a DEC tank with 2inch female camlock
- Corner Blue Water Road and Arrino West Road (359217- 647019)

Incident Notification

The CBFCO DCFCO CESM will contact the Bushfire Brigades for turnout to the fire. Local brigades will be activated internally by brigade contacts

DFES COMCEN is central to state-wide fire reporting and tracking, as follows

All agencies have agreed that in all instances, the community of Western Australia is encouraged to report fires immediately to DFES COMCEN via 000.

Local Notifications

With any fire occurring on or threatening lands or values of the Shire of Three Springs, DFES shall be advised as soon as practical. This will afford the opportunity of providing timely support for the fire operation if required.

Call-out Procedures

Local Government Bush Fire Brigade response arrangements are managed at a local level by the, CESM,CBFCO's and DCBFCO's FCO. Triple-zero call information taken by DFES for Local Government managed land will be passed by DFES to Local Governments utilising established contact procedures.

Response by Local Governments to bushfires not already known to DFES will be notified by DFES Midwest Regional Office for life threatening emergencies.

Occasionally fires are reported by the public to Councils offices or other areas.

Initial Appliance and Resource Turnout

Upon receiving the phone call, the person receiving the call in the Shire Office will ensure that the Chief Bushfire Control Officer, Deputy Chief Bush Fire Control Officer or Community Emergency Services Manager has received the call and they will then investigate the size and location of the fire and mobilise brigades as required

Current List of Members

A list of Shire of Three Springs Bushfire Brigade members is located at the Shire of Three Springs Administration Centre and is monitored by the CESM.

Three Springs Bush Fire Brigade Resources

For a complete list of all Shire of Three Springs Appliances are attached.

Australian Interagency Incident Management System (AIIMS)

1. DFES, DEC, the Shire of Three Springs and Local Governments adopt the Australian Interagency Incident Management System (AIIMS), defining the functional areas of Control, Operations, Planning, Public Information and Logistics as per WESTPLAN FIRE as the operational basis of these arrangements.
2. Regardless of jurisdictional and geographic boundaries, agency command structures are utilised through the formation of divisions or sectors or through the appointment of liaison officers.
3. If appropriate, the Incident Controller is encouraged to nominate expertise of other fire agencies as formal members of the IMT.
4. At multi-agency incidents, or incidents where locality, tenure or consequence is complex, the appointment of an Incident Controller is based on:
 - Identification of land tenure and the responsible hazard management agency;
 - An agreement in the field, recognising any threat to life, property and community wellbeing and extraordinary consequence;
 - As outlined in formal area response arrangements.
5. All fires requiring suppression will have an Incident Controller appointed by the controlling agency. This may or may not be an employee or volunteer of the agency whose jurisdiction the bushfire is burning.

Incident Management Structure

Naming Convention

The naming convention needs to be flexible. It is critical however that once named; the bushfire is referred to consistently as set out in WESTPLAN FIRE.

INCIDENT TYPES	DESCRIPTIONS-: All incidents are regarded as Level as Level 1 unless otherwise
LEVEL 1 (Minimal)	<ul style="list-style-type: none"> • Local response/recourses required • No significant issues • Single or limited multi agency response (day to day business) • Minimal impact on the community • Managed by a Controlling Agency Incident Management Team (IMT) • Low risk of escalation
LEVEL 2 (Extended)	<p>Level 2 incidents are more complex either in size, resources or risk. They are characterized by the need for:</p> <ul style="list-style-type: none"> • Deployment of resources beyond initial response. • Sectorisation of the incident • The establishment of functional sections due to the level of complexity; or • A combination of the above. <p>DFES to be notified of the bushfire and DFES ROC to be established as per <i>WESTPLANFIRE</i></p>
LEVEL 3 (Major/Complex)	<p>Level 3 incidents are characterized by degrees of complexity that may require the establishment of Division for effective management of the situation. These incidents will, usually, involve delegation of all the incidents Management function.</p> <p>DFES to be notified and DFES ROC and SOC to be established as per <i>WESTPLANFIRE</i></p>

Mobilisation, Arrangements and Plans across Districts

1. The responsibility for determination and provision of combative and non-combative fire response and support lies with the relevant Fire Agencies.
2. Requests for mutual aid assistance can be made through the DFES Regional Duty Coordinator or the Local Government.
3. DFES may dispatch a Bushfire Liaison Officer, to any incident, if available, in the following circumstances:
 - On request from a local government.
 - When the available resources of the local government are committed and further resources outside the local government are requested (Level2/3) incident

- On notification that fire fighters or members of the public have been injured or substantial property or life is, or is likely to be, lost.
 - In any circumstances considered appropriate by the DFES Regional Superintendent or Chief Executive Officer of the Shire of Three Springs or his/her delegate where there may be a requirement to collaborate to ensure effective support for the communities under threat or affected by the incident.
 - If incident management is dysfunctional and/or key tasks are not being achieved; and
4. The duties and roles of bush fire liaison officers in support of local government is described within the stated intentions of Section 13 of the *Bush Fires Act 1954* and Section 11 and 12 of the *FESA Act 1998*. and as per *WESTPLANFIRE*

Handover MOU

To provide support to local governments and Bush Fire Brigades, the *Bush Fires Act 1954* was amended to enable a local government to request that DFES, under Section 13(4):

- 1.If a bush fire is burning in the district of a local government on land other than conservation land, the Authority may, in writing, authorise a bush fire liaison officer or other person to take control of all operations in relation to that fire –*
- 2.At the request of the local government; or*
- 3.If, because of the nature or extent of the fire, the Authority considers that it is appropriate to do so.*

The Bush Fire Act section 13 was amended to enable local governments to request DFES take control when a bushfire escalates in complexity to a point where fire fighting resources are stretched and assistance and support is required

Communications

1. Communication at the fire scene will be established as soon as possible by the Incident Controller, who will advise personnel of relevant channels and procedures to be used.
2. Brigade and Fire Control Officers to operate on DFES designated channels.
3. Channels will be as per the Shire of Three Springs Communications Plan.

Coordination Centres

The Coordination Centre shall be located at the Shire Administration offices in the township of Three Springs, Railway Road, or such venue nominated by the IC.

Air Support

Air Intelligence and Air Attack must be requested through the DFES Regional Duty Coordinator.

Fire Suppression Strategies

The strategy for any fire in an area that cannot be quickly suppressed will be determined by the Incident Management Team.

Safety Protocols

On a Fire ground

All Fire Fighters need to be appropriately dressed

Post Incident Procedures

Following the completion of fire operations, the Incident Controller is responsible to ensure all accidents have been reported to the Shire of Three Springs.

Should trauma counselling be required, the Incident Controller will contact the Shire of Three Springs who will arrange immediate response to the request from the DFES Regional Duty or the Local Government peer support

Security of any premises following completion of fire operations while being the responsibility of the owner, the brigades have a responsibility to ensure if there is no owner in attendance that the property is handed over to the care and control of the police.

Debriefs should be held in accordance with the Standard Operating Procedure, if required and it is recommended that all fires where there was multi agency use a debriefing conducted to ensure operation was successful and any alterations to Response Plans or other documentation is carried out this will be coordinated by the CESM.

All damage to Three Springs fire appliances must be reported to the Shire of Three Springs office via the CBFCO or CESM and repairs should be affected as soon as possible.

Funding Arrangements and Protocols

The Shire of Three Springs receives funding for the operation of its brigades through the Emergency Services Levy. Costs associated with the provision of machinery for the suppression of fires within the Shire boundaries, will be borne by the Shire. If additional machinery and/or aircraft are required then this is to be requested through the DFES Regional Duty Coordinator.

Note: No retrospective claims will be entertained.

Evacuation Procedures

For comprehensive details for evacuation plans refer to the Shire of Three Springs Local Emergency Management Plan.

Traffic Management Protocols

Traffic management shall be coordinated through the Incident Controller. WAPOL and Main Roads will conduct traffic management and road closures

Recovery

1. Local Governments are required to manage Recovery as required under the *Emergency Management Act 2005*.

2. In line with the *Emergency Management Act 2005* and *WESTPLAN Recovery Coordination*, recovery includes all activities intended to return the community to normal as soon as possible after the impact of a disaster or emergency;
3. Recovery activities should begin to be planned during the incident as soon as a community is identified as under threat.
4. Recovery Plans should be prepared at the local level (through the Local Emergency Management Committee) with an established, prearranged structure that identifies the role of a coordinating recovery committee.
5. DFES may be represented on the Recovery Committee.

Post Fire Recovery Strategies	Responsible Organisation
Remove any dead animals away from public sight (tracks and fence lines)	Shire of Three Springs
If required, obtain carers for injured fauna	P&W
Clean up the fire site and appropriately rehabilitate areas adversely affected by the fire or fire suppression activities. Close and rehabilitate any unwanted firebreaks during fire suppression activities.	Shire of Three Springs or P&W
Consider safety of public facilities – close if unsafe	Shire of Three Springs
Consider restricting public access to the area until safe to enter. Possible burning Peat, trees etc.	Incident controller
Check power lines for safety if in the fire area.	Western Power
Record damage to fence, track and signs. Organise the repair or inform P&W	Shire of Three Springs

For further recovery activities refer to the Recovery Plan.

Public Broadcasting Procedures

1. The Incident Controller is responsible for the management and authorisation of media releases during an incident. The Shire of Three Springs, DFES and P&W will work together to coordinate information released to the media and define a single point of contact.
2. The Incident Controller will rely upon an officer from the local government to provide local knowledge and expertise in the development and provision of media releases and community information bulletins, for dissemination to the public through the local government, or as agreed at the time of the incident.
3. DFES may release media statements that reflect the Regional and multiagency perspective of the status of fire incidents throughout the Perth Regions.
4. DFES Media and Public Affairs may also be requested to release public information alerts through radio and television (in extreme circumstances) as well as updates on the DFES website and a recorded message dial in and dial out service.

NB: DFES's Public Information Operational Plan is designed to provide a framework for DFES's communication to the community, media and other stakeholders in a timely, consistent and accurate way during a bushfire

SHIRE OF THREE SPRINGS

PERSONNEL	NAME	PHONE NUMBER		Mobile
		BUSINESS	HOME	
CEO	Sylvia Yandle	9954 1001	0409 835 726	0409 835 726
DCEO		9954 1001	0407 981 659	
CBFCO	Jim Heal		9955 2022 9955 2005(Fax)	0429 165 235
DCBFCO	Robbie Weir	9954 5044	9954 5044	0428 545 044
CESM	Rick Ryan	99541001 99541183(Fax)		0417 697 896

THREE SPRINGS EAST

RANK	NAME	PHONE NUMBER		Mobile
		BUSINESS	AFTER HOURS	
Captain/FCO	Robbie Weir		9954 5044	0428 545 044
1 st Lieutenant	Michael Verrall		9954 7042	
2 nd Lieutenant	Adam Thomas	0427 541 152	9954 1103 9954 1781(Fax)	

THREE SPRINGS TOWN BUSH FIRE BRIGADE

RANK	NAME	PHONE NUMBER		MOBILE
		BUSINESS	AFTER HOURS	
Captain/FCO	Rod Ennor	9954 1964		
1 st Lieutenant				

THREE SPRINGS WEST BUSH FIRE BRIGADE

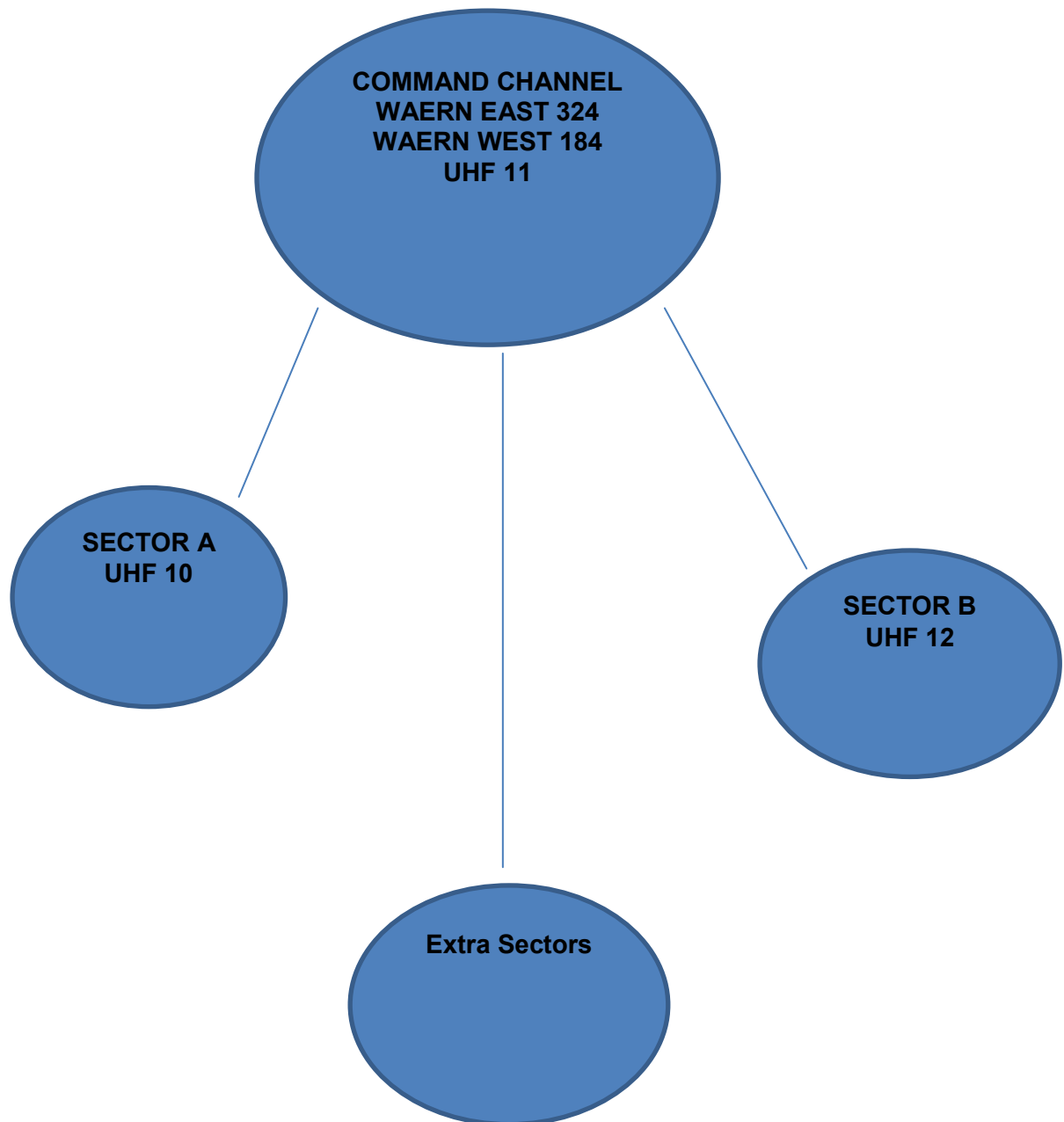
RANK	NAME	PHONE NUMBER		MOBILE
		FAX	AFTER HOURS	
Captain/FCO	Craig Morgan	9955 2061	9955 2001	0429 377 991
1 st Lieutenant	Chad Eva	9954 1779	9954 1778	0427 541 778

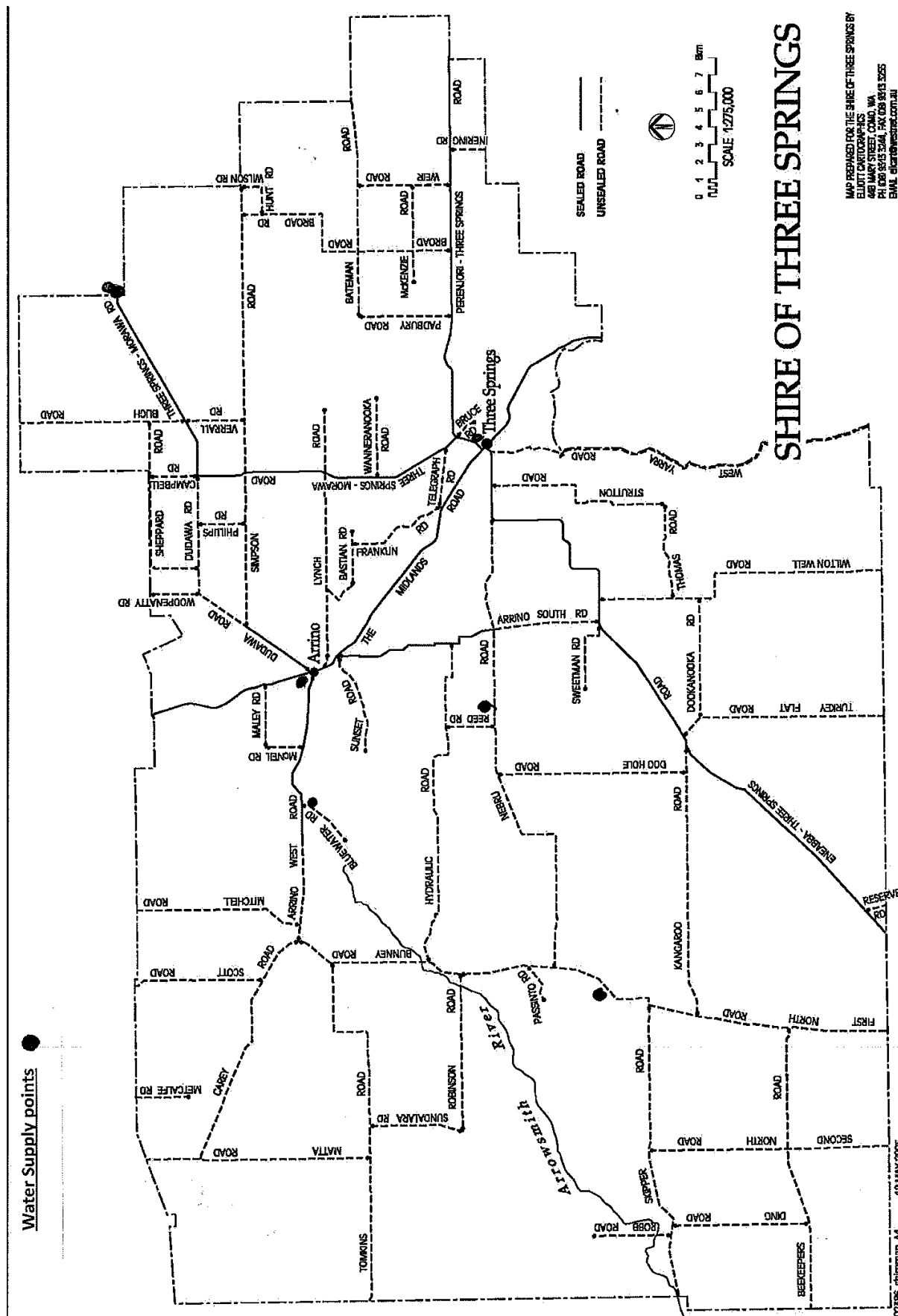
ARRINO BUSH FIRE BRIGADE

RANK	NAME	PHONE NUMBER		MOBILE
		FAX	AFTER HOURS	
Captain	David Mutter		0427 547 035	0427 547 035
1 st Lieutenant				
Secretary				

Communications and radio channels

TOWN / SHIRE	WAERN	SHIRE	U H F
Three Springs (Twin Hills)	184	34	11
Three Springs	324	38	11
Perenjori	298	45	11
Morawa	265	43	11
Mingenew	249	40	11
Mullewa	279	30	11
Carnamah	148	44	2
Carnamah (Twin Hills)	183	29	2
Carnamah Eneabba	127	29	2
Irwin	178	26	11
Coorow	160	27	11
Coorow	169	33	11





9.2.3 RELATED PARTY DISCLOSURES

Agenda Reference: MoF 09/17-03
Location/Address: Shire of Three Springs
Name of Applicant: N/A
File Reference: ADM0107
Disclosure of Interest: Nil
Date: 13th September 2017
Author: Leah John – Manager of Finance

Signature of Author: _____

SUMMARY

This item is brought before Council on the requirements for related party disclosures now required for Local Governments under the *Australian Accounting Standards Board 124 (AASB 124) Related Party Disclosures*.

ATTACHMENT

- 9.3.3a Department Guidelines
- 9.3.3b Moorestephens guide notes - as separate document
- 9.3.3c Draft RPT Declaration Forms - as separate document

BACKGROUND

Australian Accounting Standard AASB 124 Related Party Disclosures requires that all local governments disclose in the 2016-17 Annual Financial Reports, related party relationships, transactions and outstanding balances.

This requirement is set by Australian Accounting standard Board and is different from the Disclosure of Interest and Gift and Travel Disclosure requirements that are imposed under the Local Government Act 1995 and associated Regulations.

The objective of the Standard to ensure that local government financial statements contain the disclosures necessary to draw attention to the possibility that its financial position may have been affected by the existence of related parties and by transactions and outstanding balances, including commitments, with such parties.

The department of Local government, Sports and Cultural Industries has provided councils with implementation guides for changes required in the Financial Statements required by the new standards.

This requires Council and Key Management Personnel to disclose via a return, information regarding related Party.

COMMENT

A related party transaction is a transfer to resources, services or obligations between Council and a related party regardless of whether a price is charged.

Council's related parties are likely to include Shire President, Councillors, CEO and Senior Managers, their close family members and any entities that they control or jointly control. Any transactions between Council and these parties, whether monetary or not, may need to be identified and disclosed.

Key Management Personnel (KMP) are those who have the authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly and includes Councillors, CEO and Senior Managers.

It is recommended that following key steps be established to implement the related party requirements via a policy/procedure.:

- Establish system to identify and recorded related parties.
- Identify Ordinary Citizen Transaction (OCT) that will not be disclosed
- Establish a system to identify and record related party transactions and related terms and conditions
- Assess materiality of transactions captured
- Make disclosure in Annual Financial Report.

Whilst a policy and procedure is yet to be developed to provide a clear guide implementing above steps, for the purpose of finalising 2016/17 financial reporting and disclosure of related party requirements, a form has been drafted and attached for appropriate information to be gathered from Councillors, and Key Management Personnel. Staff can use the collected information to identify related party transactions for the purpose of disclosure in the Shire's annual financial statement.

Some transactions with related parties do not need to be captured and reported. These transactions are those that an ordinary citizen would undertake with council and deemed not material because of their nature. Council may therefore wish to identify them upfront and exclude them from being recorded as related party transaction. Examples of ordinary citizen transactions include:

- Use of Shire owned buildings and recreational venues such as, library, ovals, parks, swimming pool, community hall and pavilion
- Paying rates
- Payment of fines and penalties on normal terms and conditions
- Attending council functions and activities that are open to the public
- Transaction whereby a fee or charge is incurred and that is included in Council's adopted Schedule of Fees & Charges.

CONSULTATION

CEO, Manager of Finance, Moore Stephens (Auditors), Finance Consultant.

STATUTORY ENVIRONMENT

Australian Accounting Standard AASB 124

POLICY IMPLICATIONS

Nil Policy – To be in place 2017/18

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority.

140274 COUNCIL RESOLUTION – ITEM 9.2.3

MOVED: Cr Lane
SECONDED: Cr Hebiton

That Council:

- 1. Notes the requirement for related party disclosures and approves the draft disclosure forms**
- 2. Endorse the following Ordinary citizen transactions that are provided on terms and conditions no different to those applying to general public and which have been provided in the course of delivering public service objectives and that are unlikely to influence the decisions that users of the Council's financial statements make:**
 - Paying rates.**
 - Use of Shire owned buildings and recreational venues such as, library, ovals, parks, swimming pool, community hall and pavilion.**
 - Fines**
 - Attending council functions that are open to the public.**
 - Transaction whereby a fee or charge is incurred and that is included in Council's adopted Schedule of Fees & Charges**

CARRIED

Voted: 6/0

9.2.3.a Department Guidelines



ATTACHMENT 9.3.3

KEY MANAGEMENT PERSONNEL Related Party Disclosure Declaration

Note

Private and Confidential	
<u>Related Party Declaration by Key Management Personnel (KMP)</u>	
Name of KMP:	
Position held by KMP:	
<p>List details of known close family members, entities that are controlled/jointly controlled by KMP and entities that are controlled/jointly controlled by the close family members of KMP</p> <p><i>(Please note, the information disclosed in this document is considered confidential, however is subject to audit.)</i></p>	
<u>Name person or entity</u>	<u>Relationship</u>
<p>I declare that the above list includes all my close family members and the entities controlled, or jointly controlled, by myself or my close family members.</p> <p>I have made this declaration after reading the information supplied by Council which details the meaning of the definitions to which this declaration relates.</p>	
Signature:	Date:

Related Party Register				Private and Confidential
<u>Name of Key Management Person</u>	<u>Position of Key Management Person</u>	<u>Name person or entity</u>	<u>Relationship</u>	<u>Date of Declaration Made</u>

9.2.4. Council Election Result 2017

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0166
Disclosure of Interest:
Date: 15 September 2017
Author: Gary Martin CEO(Acting)

Signature of Author: _____

SUMMARY

The election process for the Shire has been underway. Nominations for the three vacancies on the Council closed at 4.00p.m on Thursday 14 September 2017.

BACKGROUND

At the Close of Nominations, three nominations were received for the three vacancies.

As a result, all three nominations were declared elected unopposed for a four year term ending October 2021.

COMMENT

The nominations received were from:

Chris Lane
Jim Heal
Jenny Mutter

As the number of nominations received equalled the vacancies all three nominations were declared elected for a four year term.

The Councillors elect are entitled to be sworn in as Councillors after the 21 October 2017. The normal ordinary meeting is scheduled for the 18th October prior to the designated election day if a contested election was held. This means that the Council may need to consider a Special Meeting after the 21 October to swear in the new Councillors and to elect the Shire President and Deputy President.

The fact that the number of nominations equaled the vacancies meant that the Shire avoided the need (and cost) to proceed with a full election process including early, postal voting as well as an in person poll on the 21 October 2017. Regardless of that, there has been an intangible cost incurred already and that would have increased significantly if an in person election had proceeded.

An election process is a heavily regulated process and very time consuming for the CEO. The process to date has taken up much of my time as the Acting CEO to the detriment of other Shire priority projects and activities. Simply, an election imposes a significant additional workload on the CEO (and both a monetary and intangible cost to the Shire), as well as create the potential for controversy with the CEO being engaged in the political election process. The long time period between actual in person elections means that there is a need to relearn the process each time, and any slight error or omission can have significant

consequences. The extent of the task can be measured by the Returning Officer Manual consisting of over 400 pages.

The author has had a long local government career of many years including experience with the conduct of local government elections. For this reason it is recommended that the Council give serious consideration to the next election being conducted by the WA Electoral Commission. The WAEC specializes in the conduct of elections and has the trained and experienced staff available to conduct trouble free elections with minimal involvement of Shire staff. There is a cost but that needs to be weighed up against the direct dollar cost and intangible cost of the CEO being the Returning Officer.

It is a case of horses for courses.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 and the Local Government Election regulations.

POLICY IMPLICATIONS

Potential policy that elections are conducted by the WAEC.

FINANCIAL IMPLICATION

Potential policy implications by WAEC conducting the elections..

STRATEGIC IMPLICATIONS

No known implications.

VOTING REQUIREMENT

Simple Majority.

140275 COUNCIL RESOLUTION – Item 9.2.4

MOVED: Cr Thorpe
SECONDED: Cr Connaughton

That Council:

- 1. Note the result of the election process for 2017 and that three Councillors were elected unopposed.**
- 2. Undertake to consider that the next election be conducted by the WAEC.**

CARRIED
Voted: 6/0

9.3. FINANCE

9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 31 AUGUST 2017

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0243
Disclosure of Interest:
Date: 12th September, 2017
Author: Leah John

Signature of Author: _____

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 31st August, 2017 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 31st August, 2017.

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 34.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Council's estimated Surplus C/FWD as at the 31st August, 2017 is \$1,215,229.

SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS	
Municipal Account	\$8,715
Business Cash Maximiser (Municipal Funds)	\$75,465
Grant Funds Holding Maximiser Account (Municipal Funds)	\$1,252,516
Trust Account	\$1,517
Reserve Maximiser	\$1,256,105
Police Licensing Account	\$95,064

Debtor's accounts as at 31st August, 2017 total \$21,615

Creditors as at 31st August, 2017 are \$160,470

The total outstanding Rates debt is \$50,891

VOTING REQUIREMENTS

Simple Majority.

140276 COUNCIL RESOLUTION – ITEM 9.3.1

MOVED: Cr Lane
SECONDED: Cr Hebiton

That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 31st August, 2017.

CARRIED
Voted: 6/0

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 31 AUGUST, 2017

TABLE OF CONTENTS

Statement of Financial Activity	2
Statement of Financial Activity Reportable Variances	3
Graphical Presentations	4
Notes to and Forming Part of the Statement	5 to 19
Works Programme Report	20
Building Maintenance	21 to 23
Debtor Information	24 to 28
Supplementary Information	29

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 31 AUGUST, 2017

	NOTE	31/08/17 Y-T-D Actual \$	31/08/17 Y-T-D Budget \$	2017/18 Original Budget \$	31/08/17 Y-T-D Variance \$	31/08/17 Y-T-D Variance %
REVENUES/SOURCES	1,2					
Governance		5,043	4,655	27,947	388	(8%)
General Purpose Funding		122,106	111,456	477,239	10,650	(10%)
Law, Order, Public Safety		0	7,584	226,284	(7,584)	100%
Health		3,110	3,252	19,500	(142)	4%
Education and Welfare		0	2,316	563,900	(2,316)	100%
Housing		15,191	18,106	108,625	(2,915)	16%
Community Amenities		3,237	13,018	78,100	(9,781)	75%
Recreation and Culture		406	9,100	54,599	(8,694)	96%
Transport		2,620	10,444	1,460,985	(7,824)	75%
Economic Services		934	1,970	11,813	(1,036)	53%
Other Property and Services		7,185	7,642	45,850	(457)	6%
		<u>159,832</u>	<u>189,543</u>	<u>3,074,842</u>	<u>29,711</u>	<u>(16%)</u>
(EXPENSES)/(APPLICATIONS)	1,2					
Governance		(55,391)	(48,012)	(288,039)	7,379	(15%)
General Purpose Funding		(5,293)	(5,996)	(35,974)	(703)	12%
Law, Order, Public Safety		(36,790)	(39,908)	(239,400)	(3,118)	8%
Health		(8,199)	(18,276)	(109,640)	(10,077)	55%
Education and Welfare		(352)	(1,974)	(11,850)	(1,622)	82%
Housing		(31,235)	(57,616)	(345,627)	(26,381)	46%
Community Amenities		(49,004)	(48,474)	(290,750)	530	(1%)
Recreation & Culture		(72,464)	(159,151)	(954,870)	(86,687)	54%
Transport		(152,070)	(156,148)	(1,474,189)	(4,078)	3%
Economic Services		(11,687)	(18,345)	(110,076)	(6,658)	36%
Other Property and Services		(5,818)	(7,413)	(44,466)	(1,595)	22%
		<u>(428,303)</u>	<u>(561,313)</u>	<u>(3,904,881)</u>	<u>(133,010)</u>	<u>(24%)</u>
Net Result Excluding Rates		(268,471)	(371,770)	(830,039)	(103,299)	
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	4	0	1,754	10,530	(1,754)	100%
Rounding		0	0	0	0	0%
Depreciation on Assets	2(a)	0	324,300	972,894	(324,300)	100%
Capital Expenditure and Income						
Purchase Land held for resale	3	0	0	0	0	
Purchase Land and Buildings	3	(61,106)	(72,306)	(1,754,151)	(11,200)	15%
Purchase Furniture and Equipment	3	(1,441)	0	(120,000)	1,441	(100%)
Purchase Plant and Equipment	3	0	0	(278,300)	0	0%
Purchase of Motor Vehicles	3	0	0	(126,000)	0	0%
Purchase Infrastructure Assets - Roads	3	(115,823)	(345,876)	(2,115,356)	(230,053)	67%
Purchase Infrastructure Assets - Footpaths	3	0	0	(50,000)	0	0%
Purchase Infrastructure Assets - Airfields	3	0	0	0	0	0%
Purchase Infrastructure Assets - Parks	3	0	0	0	0	0%
Proceeds from Disposal of Assets	4	0	10,000	80,000	10,000	100%
Repayment of Debentures	5	(13,540)	(13,540)	(62,885)	0	0%
Proceeds from New Debentures	5	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	6	0	0	(81,396)	0	0%
Transfers from Reserves (Restricted Assets)	6	0	0	600,000	0	0%
AD/Net Current Assets July 1 B/Fwd	7	1,675,612	1,345,634	1,714,991	329,978	
LE/Net Current Assets Year to Date	7	<u>1,215,229</u>	<u>1,161,516</u>	<u>0</u>	<u>53,713</u>	<u>(5%)</u>
Amount Req'd to be Raised from Rates		<u>(2,039,712)</u>	<u>(2,039,712)</u>	<u>(2,039,712)</u>	<u>0</u>	<u>0%</u>
Rates per Note 8		2,039,712	2,039,712	2,039,712		
Variance		(0)	0	0		

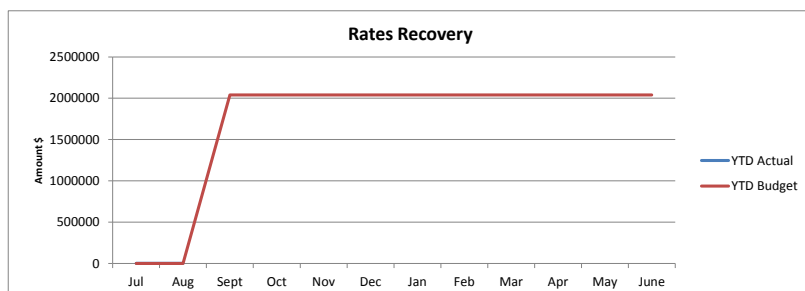
Statement of Financial Activities Reportable Variances - Actuals Vs. Current Budget

Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.
% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

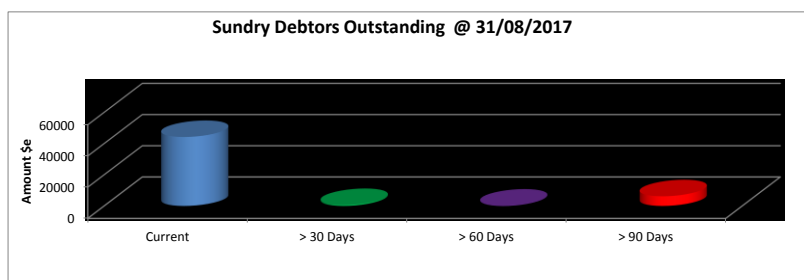
	%	\$	
REVENUES/SOURCES			
			Explanation for Variances
General Purpose Funding	(10%)	\$ 10,650	First quarter FAGs received, slightly over than expected.
5 Law, Order, Public Safety	100%	-\$ 7,584	DFES operational grants expected soon
10 Community Amenities	75%	-\$ 9,781	Domestic refuse charges to be issued in rates billing.
11 Recreation and Culture	96%	-\$ 8,694	Pool grant, budget spread over six months.
12 Transport	75%	-\$ 7,824	Road direct grant expected in first quarter of the financial year.
(EXPENSES)/(APPLICATIONS)			
Governance	(15%)	\$ 7,379	Subscription costs for WALGA & ITVision and Insurance costs paid full in July - budget phased over 12 months.
Health	55%	-\$ 10,077	Low spending and depreciation on hold.
Housing	46%	-\$ 26,381	Low spending and depreciation on hold.
Recreation & Culture	54%	-\$ 86,687	Low spending and depreciation on hold.
Economic Services	36%	-\$ 6,658	Spending low
CAPITAL EXPENDITURE AND INCOME			
Depreciation on Assets	100%	-\$ 324,300	Depreciation run on hold
Purchase Land and Buildings	15%	-\$ 11,200	Spending on capital works on hold till rates issued
Purchase Infrastructure Assets - Roads	67%	-\$ 230,053	Spending on capital works on hold till rates issued
Proceeds from Disposal of Assets	100%	\$ 10,000	Plant replacement planned for October/November

General Income and Expenditure Graphs

Graphs for operating revenue, operating expenditure and capital expenditure have been excluded this reporting, will be restored in next period.



Comment: Billing of 2017/18 rates notice to be issued mid- September 2017.



Comment: Legal proceedings in place for rental debts that have been outstanding .

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 31 AUGUST, 2017

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 31 AUGUST, 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 31 AUGUST, 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2018.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 31 AUGUST, 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 31 AUGUST, 2017

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 31 AUGUST, 2017

		31 August, 2017 Actual \$	2017/18 Current Budget \$
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Governance			
Furniture & Equipment		0	30,000
M/V Purchase		0	40,000
Buildings	Chambers/Admin	16,469	160,767
Law, Order, Public Safety			
Firefighting Equipment	Fire Truck	0	0
Furniture & Equipment	CCTV Cameras	0	20,000
Fire Prevention Buildings	Fire Shed	42,019	185,784
Health			
Furniture & Equipment (Medical Centre)		0	10,000
Buildings - Doctors House	Doctor's House	0	6,000
Welfare Services			
Buildings	Child Care Centre	0	1,130,000
Housing			
Buildings	Staff Housing	1,130	34,100
Buildings	Other Housing	1,116	108,000
Community Amenities			
Buildings	Thrifty Shop	0	2,500
Recreation and Culture			
Buildings	Pool Shelter	0	108,000
Furniture & Equipment		0	35,000
Furniture & Equipment		0	4,000
Building - Pavilion		0	2,500
Buildings - Public Halls/Civic Centre		0	4,000
Transport			
Infrastructure - Roads		102,169.52	1,815,356
Purchase Plant & Equipment	Backhoe/Free Roller	0	272,000
Tools & Equipment	Traffic Lights, Welder, Genset, etc	0	6,300
Purchase of Motor Vehicles	Mechanics vehicle	0	86,000
Furniture & Equipment	Office Equipment & Network	1,441	11,000
Building	Transportable Office	372	10,000
Footpaths	Slaughter Street	0	50,000
Drainage	Town Drainage	13,653	300,000
Economic Services			
Furniture & Equipment			10,000
Buildings			2,500
		178,370	4,443,807

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 31 AUGUST, 2017

	31 August, 2017 Actual \$	2017/18 Current Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Class</u>		
Land Held for Resale	0	0
Land and Buildings	61,106	1,754,151
Furniture and Equipment	1,441	120,000
Plant and Equipment	0	278,300
Motor Vehicles	0	126,000
Infrastructure Assets - Roads	115,823	2,115,356
Infrastructure Assets - Footpaths	0	50,000
Infrastructure Assets - Airfield	0	0
Infrastructure Assets - Parks and Ovals	0	0
	<u>178,370</u>	<u>4,443,807</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

178,370	4,443,807
178,370	4,443,807
0	0

ACQUISITION OF ASSETS
2017/2018 ORIGINAL BUDGET
By Program

Trade-In

Governance

Building	Chambers/Admin	160,767	
Plant & Equipment	Vehicle	40,000	20,000
Furniture & Equipment	IT	30,000	

Law, Order, Public Safety

Buildings	Fire Shed	185,784	
Furniture & Equipment	CCTV Cameras	20,000	

Health

Buildings	Doctor's House	6,000	
Furniture & Equipment	M/Centre Equipment	10,000	

Welfare Services

Buildings	Child Centre Building	1,130,000	
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Housing

Buildings	Staff Housing	34,100	
Buildings	Other Housing	108,000	

Community Amenities

Buildings	Thrifty Shop	2,500	
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Recreation and Culture

Buildings	Pool Shelter & Bowl		
Furniture & Equipment	repaint, Solar Energy	108,000	
Buildings - Pavillion	Pool equipment / dozing system	35,000	
Furniture & Equipment	Sport Pavillion	2,500	
Buildings - Public Halls/Civic Centre	X-mas Decorations	4,000	
	Community Hall	4,000	

Transport

Infrastructure - Roads	RRG, R2R, Own	1,815,356	
Infrastructure - Drainage	Drainage	300,000	
Plant & equipment	Backhoe	157,000	15,000
Plant & equipment	Fuel Bowser	5,000	
	Minor Plant & Equipment	6,300	
	Tipper Truck	110,000	
Motor Vehicles	W/Supv. & Road Crew	86,000	45,000
Footpath	Town	50,000	
Buildings	Transportable Office	10,000	
Furniture & Equipment	Office Equipment & Network	11,000	

Economic Services

Furniture & Equipment	V/Centre IT Equipment	10,000	
Building	V/Centre	2,500	

Total by Program		<u>4,443,807</u>	<u>80,000</u>
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Land Held for Resale			
Land and Buildings		1,754,151	
Furniture and Equipment		120,000	
Plant and Equipment		278,300	15,000
Motor Vehicles		126,000	65,000
Infrastructure Assets - Roads		1,815,356	
Infrastructure Assets - Footpaths		50,000	
Infrastructure Assets - Drainage		300,000	

Total by Class		<u>4,443,807</u>	<u>80,000</u>
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SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 31 AUGUST, 2017

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2017/18 BUDGET	2017/18 ACTUAL		2017/18 BUDGET	2017/18 ACTUAL		2017/18 BUDGET	2017/18 ACTUAL
	\$	\$		\$	\$		\$	\$
Transport								
Ford PX Ranger XL 4X2 Single Cab Chas	13,126			10,000	0		(3,126)	0
CEO Holden Calais	20,914	0		20,000	0		(914)	0
Case 580OLE Backhoe	18,434	0		15,000	0		(3,434)	0
Works Manager - Ford PX MKII Ranger X	38,056	0		35,000	0		(3,056)	0
	90,530	0		80,000	0		(10,530)	0
<u>By Class</u>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2017/18 BUDGET	2017/18 ACTUAL		2017/18 BUDGET	2017/18 ACTUAL		2017/18 BUDGET	2017/18 ACTUAL
	\$	\$		\$	\$		\$	\$
Plant & Equipment	0							
	18,434	0		15,000	0		(3,434)	0
Vehicles								
	72,096	0		65,000	0		(7,096)	0
	90,530	0		80,000	0		(10,530)	0

Summary

Proceeds on Sale of Assets

Profit on Asset Disposals

Loss on Asset Disposals

2017/18 BUDGET	31/8/2017 ACTUAL
\$	\$
80,000	0
0	0
(10,530)	0
<u>(10,530)</u>	

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 31 AUGUST, 2017

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1 Jul 17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
Recreation & Culture									
Loan 156 - Swimming Pool Upgrad	34,165				16,635	0	17,530	0	1,599
Loan 160 - Swimming Pool	147,901			0	18,755	0	129,146		5,601
Transport									
Loan 157 - Grader	87,726			13,540	27,495	74,186	60,231	832	4,963
	269,792	0	0	13,540	62,885	74,186	206,907	832	12,163

All other loan repayments will be financed by general purpose revenue

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2017/2018

No new debentures are budgeted for the financial year ending 30 June 2018.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2017 nor is it expected to have unspent debenture funds as at 30th June 2018

(d) Overdraft

Council do not anticipate having an overdraft facility during 2017/18

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 31 AUGUST, 2017

	31 August, 2017 Actual \$	2017/2018 Original Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	127,916.30	127,916
Amount Set Aside / Transfer to Reserve	-	3,197
Amount Used / Transfer from Reserve	-	-
	<u>127,916.30</u>	<u>131,113</u>
(b) Plant Reserve		
Opening Balance	234,735.83	234,736
Amount Set Aside / Transfer to Reserve	-	5,867
Amount Used / Transfer from Reserve	-	-
	<u>234,735.83</u>	<u>240,603</u>
(c) Housing & Development Reserve		
Opening Balance	120,275.95	120,276
Amount Set Aside / Transfer to Reserve	-	3,006
Amount Used / Transfer from Reserve	-	-
	<u>120,275.95</u>	<u>123,282</u>
(d) Local Gov Com Housing Reserve		
Opening Balance	157,575.41	157,575
Amount Set Aside / Transfer to Reserve	-	3,939
Amount Used / Transfer from Reserve	-	(100,000)
	<u>157,575.41</u>	<u>61,514</u>
(e) Gravel Pit Reserve		
Opening Balance	46,529.96	46,530
Amount Set Aside / Transfer to Reserve	-	1,163
Amount Used / Transfer from Reserve	-	-
	<u>46,529.96</u>	<u>47,693</u>
(f) Swimming Pool Rec Eq Reserve		
Opening Balance	35,983.54	35,984
Amount Set Aside / Transfer to Reserve	-	899
Amount Used / Transfer from Reserve	-	-
	<u>35,983.54</u>	<u>36,883</u>
(g) Day Care Centre Reserve		
Opening Balance	508,083.17	508,083
Amount Set Aside / Transfer to Reserve	-	12,700
Amount Used / Transfer from Reserve	-	(500,000)
	<u>508,083.17</u>	<u>20,783</u>
(h) Lovelocks Soak Reserve		
Opening Balance	25,004.41	25,004
Amount Set Aside / Transfer to Reserve	-	25,625
Amount Used / Transfer from Reserve	-	-
	<u>25,004.41</u>	<u>50,629</u>
(i) Road Project Reserve		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	25,000
Amount Used / Transfer from Reserve	-	-
	<u>-</u>	<u>25,000</u>
Total Cash Backed Reserves	<u>1,256,104.57</u>	<u>737,501</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 31 AUGUST, 2017

	31 August, 2017 Actual \$	2017/18 Original Budget \$
6. RESERVES (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	-	3,197
Plant Reserve	-	5,867
Housing & Development Reserve	-	3,006
Local Gov Com Housing Reserve	-	3,939
Gravel Pit Reserve	-	1,163
Swimming Pool Rec Eq Reserve	-	899
Day Care Centre Reserve	-	12,700
Lovelocks Soak Reserve	-	25,625
Roads Reserve	-	25,000
	<u>-</u>	<u>81,396</u>
Transfers from Reserves		
Leave Reserve	-	-
Plant Reserve	-	-
Housing & Development Reserve	-	-
Local Gov Com Housing Reserve	-	(100,000)
Gravel Pit Reserve	-	-
Swimming Pool Rec Eq Reserve	-	-
Day Care Centre Reserve	-	(500,000)
Lovelocks Soak Reserve	-	-
	<u>-</u>	<u>(600,000)</u>
Total Transfer to/(from) Reserves	<u>-</u>	<u>(518,604)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund long service leave requirements

Plant Reserve

- to be used for the plant replacement, upgrade or purchase.

Housing and Development Reserve

- to be used to fund housing/accommodation projects

Local Gov Com Housing Reserve

- to be used to maintain the joint Ministry of Housing/Local Government Properties

Gravel Pit Reserve

- to be used for rehabilitation of disused gravel pits

Swimming Pool Rec Eq Reserve

- to be used to purchase recreational equipment for the swimming pool

Child Centre Reserve

- to be used to upgrade Child Care Building and equipments

Lovelocks Soak Reserve

- New reserve proposed for funds to be allocated for future upgrade of Water Infrastructure.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 31 AUGUST, 2017

	31 August, 2017 Actual \$	Brought Forward 1-Jul-17 \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	1,175,802	1,543,819
Cash - Restricted (Reserves)	1,256,105	1,256,105
Cash - Restricted (Unspent Grants)	160,767	160,767
Receivables		
- Rates Outstanding	26,526	29,700
- Excess Rates	(5,450)	(4,530)
- Sundry Debtors	41,316	79,838
- Emergency Services Levy	11,531	1,782
- Accrued income	-	-
- Prepayments	-	-
- Provision for doubtful debt	(5,096)	(5,096)
- GST Receivable	29,604	-
Inventories	1,905	1,905
Land held for resale	-	-
	<u>2,693,010</u>	<u>3,064,290</u>
LESS: CURRENT LIABILITIES		
Payables		
- Sundry Creditors	(160,471)	(74,382) *
- Accrued Expenditure	-	-
- GST Payable	(1,482)	(1,050)
- PAYG/Withholding Tax Payable	(15,582)	-
- Payroll Creditors	(197)	(197)
Accrued Interest on Debentures	-	(2,435)
Accrued Salaries and Wages	-	(10,565)
Current Employee Benefits Provision	(171,860)	(171,860)
Current Loan Liability	(49,344)	(62,885)
	<u>(398,936)</u>	<u>(323,374)</u>
NET CURRENT ASSET POSITION	2,294,074	2,740,916
Less: Cash - Reserves - Restricted	(1,256,105)	(1,256,105)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
Component of leave liability not required to be funded	127,916	127,916
Add Back : Current Loan Liability	49,344	62,885
	<u>1,215,229</u>	<u>1,675,612</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	1,215,229	1,675,612

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2017 TO 31 AUGUST, 2017

8. RATING INFORMATION - 2017/2018 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2017/18 Rate Revenue \$	2017/18 Interim Rates \$	2017/18 Back Rates \$	2017/18 Total Revenue \$	2017/18 Original Budget \$
Differential General Rate								
GRV - Residential	0.117261	208	2,032,466	238,329	0	0	238,329.00	238,329
GRV - Mining	0.234522	1	252,500	59,217	0	0	59,216.81	59,217
UV - Rural & Arrino	0.01503	183	111,440,040	1,675,278	0	0	1,675,278.12	1,675,278
UV - Mining	0.11917	14	349,826	41,688	0	0	41,687.71	41,688
Other		66						
Sub-Totals		472	114,074,832	2,014,512	0	0	2,014,511.64	2,014,512
Minimum Rates	Minimum \$							
GRV - Residential	450	20	13,445	9,000	0	0	9,000.00	9,000
UV - Rural & Arrino	450	23	294,860	10,350	0	0	10,350.00	10,350
UV - Mining	450	13	27,000	5,850	0	0	5,850.00	5,850
Sub-Totals		56	335,305	25,200	0	0	25,200.00	25,200
		528					2,039,712	2,039,712
Discounts							0.00	0
Totals							2,039,712	2,039,712

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2016/2017 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

[Rates Billing to be issued Mid- September 2017](#)

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-17 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Police Licensing	1,197	38,579	(39,664)	113
Three Springs LCDC	4,334			4,334
Arrowsmith Catchment	77,393			77,393
Arrowsmith Rates	11,556			11,556
Nomination Fees	0			0
East Three Springs Catchment	2,014			2,014
BCITF Levy	0	72		72
BRB Levy	56	56	(56)	56
Housing Bonds	280	400		680
Hall Hire Bond	0			0
Community Bus Bond	100			100
Swimming Pool Inflatable	0			0
	<u>96,930</u>			<u>96,317</u>

10. CASH / INVESTMENTS SUMMARY

Short Term Investments (0 - 3 months)

Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate % \$	Maturity Date	31 August 2017 Actual \$
National Australia Bank	Reserve Maxi	22/06/2017	1,256,105	2.55%	19/10/2017	1,256,105
				Credits	Debits	
National Australia Bank	Maxi Investment	1/08/2017	75,426	38		75,464
National Australia Bank	Grant Acc	1/08/2017	1,411,857	659	(160,000)	1,252,516

Cash at Bank

	Fund	Total cash at Bank	O/S Deposits	O/S Cheques	Adjustment	31 August 2017 Actual \$
National Australia Bank	Muni	8,715	167	(537)		8,345
National Australia Bank	Trust	1,517	-	(280)		1,237
National Australia Bank	Licensing	95,063	17	-		95,080

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY PROGRAM

FOR THE PERIOD 1 JULY, 2017 TO 31 AUGUST, 2017

	31/08/17 Y-T-D Actual	31/08/17 Y-T-D Current Budget	2017/18 Current Budget
	\$	\$	\$
OPERATING REVENUES			
Governance	5,043	4,655	27,947
General Purpose Funding	122,106	111,456	2,516,951
Law, Order, Public Safety	-	7,584	226,284
Health	3,110	3,252	19,500
Education and Welfare	-	2,316	563,900
Housing	15,191	18,106	108,625
Community Amenities	3,237	13,018	78,100
Recreation and Culture	406	9,100	54,599
Transport	2,620	10,444	1,460,985
Economic Services	934	1,970	11,813
Other Property and Services	7,185	7,642	45,850
	<u>159,832</u>	<u>189,543</u>	<u>5,114,554</u>
OPERATING EXPENSES			
Governance	(55,391)	(48,012)	(288,039)
General Purpose Funding	(5,293)	(5,996)	(35,974)
Law, Order, Public Safety	(36,790)	(39,908)	(239,400)
Health	(8,199)	(18,276)	(109,640)
Education and Welfare	(352)	(1,974)	(11,850)
Housing	(31,235)	(57,616)	(345,627)
Community Amenities	# (49,004)	(48,474)	(290,750)
Recreation & Culture	(72,464)	(159,151)	(954,870)
Transport	(152,070)	(156,148)	(1,474,189)
Economic Services	(11,687)	(18,345)	(110,076)
Other Property and Services	(5,818)	(7,413)	(44,468)
	<u>(428,303)</u>	<u>(561,313)</u>	<u>(3,904,883)</u>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>(268,471)</u>	<u>(371,770)</u>	<u>1,209,671</u>

SHIRE OF THREE SPRINGS

BALANCE SHEET

FOR THE PERIOD 1 JULY, 2017 TO 31 AUGUST, 2017

	31 August, 2017 ACTUAL \$	2016/17 \$
CURRENT ASSETS		
Cash and Cash Equivalents	2,592,674	2,960,690
Trade and Other Receivables	98,431	100,645
Inventories	1,905	1,905
TOTAL CURRENT ASSETS	2,693,010	3,063,240
NON-CURRENT ASSETS		
Other Receivables	19,717	19,717
Inventories - Refuse Land	-	-
Property, Plant and Equipment	15,747,483	15,684,937
Infrastructure	34,838,433	34,722,610
TOTAL NON-CURRENT ASSETS	50,605,633	50,427,264
TOTAL ASSETS	53,298,643	53,490,504
CURRENT LIABILITIES		
Trade and Other Payables	177,731	87,581
Long Term Borrowings	49,343	62,885
Provisions	171,860	171,860
TOTAL CURRENT LIABILITIES	398,934	322,326
NON-CURRENT LIABILITIES		
Long Term Borrowings	206,908	206,908
Provisions	41,366	41,366
TOTAL NON-CURRENT LIABILITIES	248,274	248,274
TOTAL LIABILITIES	647,208	570,600
NET ASSETS	52,651,435	52,919,904
EQUITY		
Retained Profits (Surplus)	28,765,857	29,034,328
Reserves - Cash Backed	1,256,105	1,256,105
Reserves - Asset Revaluation	22,629,472	22,629,472
TOTAL EQUITY	52,651,434	52,919,905

SHIRE OF THREE SPRINGS
STATEMENT OF CHANGES IN EQUITY
FOR THE PERIOD 1 JULY, 2017 TO 31 AUGUST, 2017

	31 August 2017 Actual \$	2017 \$
RETAINED PROFITS (SURPLUS)		
Balance as at 1 July 2016	29,034,328	26,027,171
Change in Net Assets Resulting from Operations	(268,471)	3,429,787
Transfer from/(to) Reserves	-	(422,630)
Balance as at 30 June 2016	<u>28,765,857</u>	<u>29,034,328</u>
 RESERVES - CASH BACKED		
Balance as at 1 July 2016	1,256,105	833,475
Amount Transferred (to)/from Surplus	-	422,630
Balance as at 30 June 2016	<u>1,256,105</u>	<u>1,256,105</u>
 RESERVES - ASSET REVALUATION	#	
Balance as at 1 July 2016	22,629,471	24,704,669
Revaluation Increment		(2,075,198)
Revaluation Decrement	-	-
Balance as at 30 June 2016	<u>22,629,471</u>	<u>22,629,471</u>
 TOTAL EQUITY	 <u><u>52,651,432</u></u>	 <u><u>52,919,903</u></u>

		Debtors Trial Balance							
		As at 31.08.2017							
Debtor #	Name	Credit Limit	02.06.2017		02.07.2017	01.08.2017	31.08.2017	Total	
			GT	90 days	Age	GT 60 days	GT 30 days		Current
					Of				
					Oldest				
					Invoice				
				(90Days)					
A18			0.00	0	0.00	10451.00	0.00	10451.00	
B33			0.00	0	50.00	30.00	20.00	100.00	
B97			100.00	294	0.00	0.00	0.00	100.00	
C95			0.00	0	0.00	0.00	0.00	-75.00	
F40			0.00	0	0.00	800.00	1000.00	1800.00	
G57			0.00	0	0.00	0.00	0.00	-40.00	
G61			0.00	0	0.00	0.00	160.00	160.00	
H51			0.00	0	0.00	442.72	0.00	442.72	
J1			0.00	0	0.00	0.00	0.00	-181.49	
J17			0.00	0	0.00	0.00	1430.00	1430.00	
K20			0.00	0	0.00	0.00	0.00	-200.00	
K32			0.00	0	0.00	0.00	425.70	425.70	
L13			0.00	0	0.00	1628.00	0.00	1628.00	
L94			0.00	0	0.00	0.00	160.00	160.00	
M100			1746.06	517	0.00	0.00	0.00	1746.06	
M115			1110.00	605	0.00	0.00	0.00	1110.00	
N46			190.00	294	0.00	0.00	0.00	190.00	
O17			0.00	0	0.00	0.00	0.00	-480.00	
P11			0.00	0	0.00	0.00	0.00	-40.00	
P50			2955.00	293	0.00	0.00	0.00	2955.00	
S100			0.00	0	100.00	0.00	0.00	100.00	
S102			0.00	0	0.00	0.00	0.00	0.00	
T52			0.00	0	0.00	0.00	0.00	-112.66	
T57			0.00	0	0.00	0.00	30.00	30.00	
V11			0.00	0	0.00	0.00	100.00	100.00	
W60			0.00	0	0.00	0.00	0.00	-184.13	
Totals --- Credit Balances:		-1313.28	6101.06		150.00	13351.72	3325.70	21615.20	

9.3.2. ACCOUNTS FOR PAYMENT – 31 August 2017

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0083
Disclosure of Interest:
Date: 13th September, 2017
Author: Donna Newton

Signature of Author: _____

SUMMARY

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

ATTACHMENT

Lists of creditors paid as at 31st August, 2017 is attached.

BACKGROUND

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 12 and 13.

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

VOTING REQUIREMENTS

Simple Majority

140277 COUNCIL RESOLUTION – ITEM 9.3.2

MOVED: Cr Thorpe
SECONDED: Cr Lake

That Council notes the accounts for payment as presented for August, 2017 from the –

Municipal Fund totalling \$254,375.16 represented by Electronic Fund Transfers No's 13834 – 13904, Cheque No's 11400 – 11403 and Direct Debits 10957.1 – 10957.2, 10958.1, 10959.1, 10964.1 – 10964.6, 10982.1 – 10982.6, 10983.1 - 10985.1, 10985.2, 10987.1 -10987.2 & 10994.1.

Licensing Fund totalling \$23,345.20 represented by Electronic Fund Transfer No 13905.

CARRIED
Voted: 6/0

Date: 05/09/2017
Time: 4:24:52PM

Shire of THREE SPRINGS
Statement of Payments for the Month of August 2017

USER: Donna Newton
PAGE: 1

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Synergy				
11400	08/08/2017	Electricity Usage Charges		8,390.30
INV	28/07/2017	Electricity Usage Charges 03/05/2017 to 28/06/2017 - Admin Office,	6,259.40	
INV	03/08/2017	Electricity Usage Charges 29/06/2017 to 31/07/2017 - 19 Gooch Street	70.40	
INV	01/08/2017	Electricity Usage Charges 25/06/2017 to 24/07/2017 - 132 Street Lights	2,060.50	
Telstra				
11401	08/08/2017	Monthly Account		2,052.38
INV	23/07/2017	Monthly Telephone Usage Charges to 15/07/2017, Service Charges to	1,566.29	
INV	05/08/2017	Mobile Phone Usage 05/08/17 to 04/09/17 - 0407 981 659 \$84.13, 0448	486.09	
Water Corporation				
11402	21/08/2017	Water Usage & Service Charges		9,245.49
INV	11/08/2017	Water Usage Charges 12/06/2017 to 10/08/2017 30 Touche St, Water	281.62	
INV	11/08/2017	Water Service Charges 01/07/2017 to 31/08/2017 17 Glyde St Three	111.18	
INV	11/08/2017	Water Usage Charges 08/06/2017 to 10/08/2017 47 Williamson Street	252.43	
INV	11/08/2017	Water Usage Charges 08/06/2017 to 10/08/2017 Glyde St Lot Road	360.96	
INV	11/08/2017	Water Usage Charges 08/06/2017 to 10/08/2017- 5 Glyde St, Water	115.94	
INV	11/08/2017	Water Usage Charges 08/06/2017 to 10/08/2017 21 Franklin St, Water	158.74	
INV	11/08/2017	Water Usage Charges 08/06/2017 to 10/08/2017 The Midlands Rd Arrino	9.02	
INV	11/08/2017	Water Usage Charges 08/06/2017 to 10/08/2017 5 Gooch St, Water	136.94	
INV	11/08/2017	Water Usage Charges 08/06/2017 to 10/08/2017 19 Gooch St, Water	133.04	
INV	11/08/2017	Water Usage Charges 08/06/2017 to 10/08/2017 Nxt L54 Daly St Arrino	160.18	
INV	11/08/2017	Water Usage Charges 12/06/2017 to 10/08/2017 5 Howard Place Lot 29	130.20	
INV	11/08/2017	Water Service Charges 01/06/2017 to 31/08/2017 3 Howard Pl Three	111.18	
INV	15/08/2017	Water Usage Charges 13/06/2017 to 14/08/2017- 4 Mayrhofer St	51.89	
INV	15/08/2017	Water Usage Charges 12/06/2017 to 20/06/2017 (out of order Estimated	156.73	
INV	15/08/2017	Water Usage Charges 12/06/2017 to 14/08/2017 118 Railway Rd Three	68.54	
INV	15/08/2017	Water Usage Charges 12/06/2017 to 14/08/2017 5 Maley St Three	146.67	
INV	15/08/2017	Water Usage Charges 12/06/2017 to 14/08/2017- 65 Carter St Three	541.02	
INV	15/08/2017	Water Usage Charges 13/06/2017 to 14/08/2017 58 Carter St Three	134.97	
INV	15/08/2017	Water Usage Charges 12/06/2017 to 14/08/2017 59 Carter St Three	427.67	
INV	15/08/2017	Water Usage Charges 12/06/2017 to 14/08/2017 134 Railway Rd Three	40.61	
INV	15/08/2017	Water Usage Charges 66A Williamson St, Water Usage Charges 66B	266.31	
INV	15/08/2017	Water Usage Charges 12/06/2017 to 14/08/2017 Railway Rd Three	60.91	
INV	15/08/2017	Water Usage Charges 12/06/2017 to 14/08/2017 Lot Railway Reserve	97.01	
INV	15/08/2017	Water Usage Charges 12/06/2017 to 14/08/2017 Thomas St Three	121.82	
INV	15/08/2017	Water Usage Charges 12/06/2017 to 14/08/2017 85 Slaughter St Three	97.01	
INV	15/08/2017	Water Service Charges 01/07/2017 to 31/08/2017 Unit 5/8 Carter St	42.89	
INV	15/08/2017	Water Usage Charges 12/06/2017 to 14/08/2017 44 Williamson St Three	461.42	
INV	15/08/2017	Water Service Charges 01/07/2017 to 31/08/2017 Unit 2/8 Carter St	42.89	
INV	15/08/2017	Water Service Charges 01/07/2017 to 31/08/2017 Unit 1/8 Carter St	42.89	
INV	15/08/2017	Water Usage Charges 12/06/2017 to 14/08/2017 8 Carter St Three	2,081.52	
INV	15/08/2017	Water Service Charges 01/07/2017 to 31/08/2017 Unit 4/8 Carter St	43.55	
INV	15/08/2017	Water Usage Charges 12/06/2017 to 14/08/2017 - Medical Centre 45%, ,	109.44	
INV	16/08/2017	Water Usage Charges 13/06/2017 to 15/08/2017 Opp 27L Dudawa Rd	22.56	
INV	15/08/2017	Water Usage Charges 12/06/2017 to 14/08/2017 Mayrhofer St Three	880.91	
INV	15/08/2017	Water Usage Charges 13/06/2017 to 14/08/2017 46 Carter St Three	199.97	
INV	15/08/2017	Water Usage Charges 12/06/2017 to 14/08/2017 Midlands Rd Three	18.05	
INV	15/08/2017	Water Service Charges 01/07/2017 to 31/08/2017 Unit 3/8 Carter St Three	42.89	
INV	15/08/2017	Water Usage Charges 13/06/2017 to 14/08/2017 50 Carter St Three	611.31	
INV	15/08/2017	Water Service Charges 01/07/2017 to 31/08/2017- 104 Railway Rd	42.89	
INV	14/08/2017	Water Usage Charges 12/06/2017 to 14/08/2017 96L Mayrhofer St Three	94.75	
INV	16/08/2017	Water Usage Charges 08/06/2017 to 10/08/2017 - Meter out of Order -	334.97	
Water Corporation				
11403	24/08/2017	Water Usage & Service Charges		177.34
INV	15/09/2017	Water Service Charges 01/07/2017 to 31/08/2017 2 Mayrhofer St Three	115.80	
INV	15/08/2017	Water Usage Charges 13/06/2017 to 14/08/2017 2 Hunt St, Water Service	61.54	
Australian Services Union (A.S.U.)				
EFT13834	08/08/2017	Payroll deductions		28.55

Date: 05/09/2017
Time: 4:24:52PM

Shire of THREE SPRINGS
Statement of Payments for the Month of August 2017

USER: Donna Newton
PAGE: 2

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Australian Services Union (A.S.U.)		
INV	25/07/2017	Payroll Deduction for 25/07/2017	28.55	
		AMPAC Debt Recovery (WA) Pty Ltd		
EFT13835	08/08/2017	Dect Recovery		130.90
INV 40524	31/07/2017	06/07/2017 - 318699 Rent of 5 Glyde Street, Three Springs 6519 - M100	130.90	
		Aussie IT - WA Ink Supplies		
EFT13836	08/08/2017	Works Supervisor, Ink Cartridges		119.85
INV 550552	26/07/2017	PRIPORT BLK INK TYPE JP-12	119.85	
		Advanced Air Filter Cleaning (Roellary Pty Ltd)		
EFT13837	08/08/2017	Filter Cleaning Services		261.80
INV	17/07/2017	355181461 Filter Cleaned for TS5002, 2567902 Filter Cleaned for	261.80	
		BOC Gases		
EFT13838	08/08/2017	Monthly Account		57.04
INV	29/07/2017	Daily Cylinder Tracking 28/06/2017 to 28/07/2017 - Oxygen Industrial	57.04	
		Bunnings Group Limited		
EFT13839	08/08/2017	Monthly Account		167.35
INV	21/07/2017	Hall Toilet Seats, Brackets, Shelf	167.35	
		Batavia Coast Trimmers		
EFT13840	08/08/2017	Contractor		984.50
INV	28/07/2017	Repairs to Shade Sails, as required. Shade Sail at Oval- Cable pulling out	984.50	
		Bob Waddell & Associates Pty Ltd		
EFT13841	08/08/2017	Consultant		66.00
INV 1135	31/07/2017	Assistance with 2016/17 Fair Value Infrastructure Assets	66.00	
		Book Mark Library Services Pty Ltd		
EFT13842	08/08/2017	Annual Support Contract		242.00
INV	31/07/2017	Annual 12 Month Bookmark Support Contract Renewal for 2017/2018	242.00	
		Child Support Agency		
EFT13843	08/08/2017	Payroll deductions		556.12
INV	25/07/2017	Payroll Deduction for 25/07/2017	556.12	
		Courier Australia		
EFT13844	08/08/2017	Freight Account various		101.78
INV 0323	21/07/2017	Freight From Hersey Safety to Three Springs	13.49	
INV 0324	28/07/2017	Freight from PCS to Three Springs - Laptop to Screen Adaptor, Freight	75.18	
INV 0325	04/08/2017	Freight From Westrac to Three Springs - Parts, Freight From Westrac to	13.11	
		Veolia Environmental Services		
EFT13845	08/08/2017	Monthly Account		4,460.59
INV	23/07/2017	Weekly Bin Collection - (04/07/2017, 11/07/2017, 18/07/2017 &	4,460.59	
		Staples Australia Pty Limited		
EFT13846	08/08/2017	Meterplan Charges		1,282.32
INV	07/07/2017	Correction to Invoice Number 9021640742 - Underpaid by 0.01 - Oates	0.01	
INV	24/07/2017	Meterplan Charge MPC5502A 20/06/2017 - 20/07/2017 4254 Color	756.36	
INV	28/07/2017	HP Cc653Aa No 901 Black Inkjet Cartridge 4ml, Product Code:	83.34	
INV	27/07/2017	Marbig 87305 Step File Organiser Chrome Large 8 Slot, Product Code:	442.61	
		Covs Parts Pty Ltd		
EFT13847	08/08/2017	Monthly Account		184.41
INV	10/05/2017	Liquid Filter Kit FLK17 - TS5004, Element Air Cleaner - TS5004	184.41	
		Government Of Western Australia - Development Assessment Panels		
EFT13848	08/08/2017	DAP Application		8,511.00
INV	31/07/2017	DAP - Shire of Three Springs - S102 - Lot M 1366 Wilson Road, Three	8,511.00	
		Geraldton Fuel Company Pty Ltd (Refuel Australia)		
EFT13849	08/08/2017	Monthly Account		348.00
INV	17/07/2017	Textran TDH Premium 20Ltr for TS5005 12M Grader	348.00	
		Mitchell & Brown		
EFT13850	08/08/2017	Shire of Three Springs Agenda for Ordinary Council Meeting to be held 20 th September 2017 Page 79		6,798.00

Date: 05/09/2017
Time: 4:24:52PM

Shire of THREE SPRINGS
Statement of Payments for the Month of August 2017

USER: Donna Newton
PAGE: 3

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Mitchell & Brown				
INV	21/07/2017	Fujitsu astg09 kmca 2.5 kw Rev Cyclce Air Con	849.00	
INV	21/07/2017	2.5kw Rev Cycle Inverter Split System for New Demountable Depot	849.00	
INV	01/08/2017	GL Series Wall Mounted Unit 7KW x 3 for the Chambers	5,100.00	
Geraldton Mower & Repair Specialist				
EFT13851	08/08/2017	Parts Account		143.80
INV 62819 #	25/07/2017	STP4138 640 3200 Oil Pump- HT75/HTE60, HODL 1002 P08 006 Oil	143.80	
JR & A Hersey Pty Ltd				
EFT13852	08/08/2017	Please supply 500 round white guide post delineators		660.00
INV	18/07/2017		660.00	
Health Insurance Fund (HIF) of WA (Inc)				
EFT13853	08/08/2017	Payroll deductions		112.45
INV	25/07/2017	Payroll Deduction for 25/07/2017	112.45	
RN & LM Hebiton				
EFT13854	08/08/2017	Contractor		9,130.00
INV	05/08/2017	Extension to existing trench and check site for used cells, Extension to	9,130.00	
Steve Hunter				
EFT13855	08/08/2017	Contractor		400.00
INV 10096	28/07/2017	Install Air Conditioner to Shire Works Supervisor Office in New	400.00	
Kamma's Bulldozing				
EFT13856	08/08/2017	Relief Rates Officer		264.00
INV 826	21/07/2017	Relief Rates Officer for 17/07/2017	264.00	
Local Health Authorities Analytical Committee (LHAAC)				
EFT13857	08/08/2017	Analytical Services		388.85
INV	24/07/2017	Analytical Services 2017-2018	388.85	
Local Government Professionals Australia				
EFT13858	08/08/2017	Annual Membership Subscription 2017-2018		521.00
INV 5985	14/07/2017	2017/2018 Local Government Professionals Membership Subscription -	521.00	
Leeman Plumbing & Excavation				
EFT13859	08/08/2017	Contractor		5,828.58
INV	21/07/2017	Investigate hot water system air in pipes.	316.49	
INV	20/07/2017	Depot Toilets	1,510.53	
INV	24/07/2017	Labour description: Supply, install drainage and all sanitary waste	1,840.83	
INV	24/07/2017	Progress Payment 50% - Supply and install hot and cold water service,	2,160.73	
Midwest Mowers & Small Engines				
EFT13860	08/08/2017	Chain Saw Parts		200.50
INV 120627	04/07/2017	Brake Band 340/350, Chain Brake Complete, 3/8 Low Profile Saw Chain,	200.50	
LGIS Insurance Broking				
EFT13861	08/08/2017	Annual Plant and Motor Vehicle Insurance		62,321.55
INV	26/07/2017	Motor Vehicle Insurance 30/06/17 to 30/06/18 - Plant/Vehicles, Motor	62,321.55	
LGISWA Property Scheme				
EFT13862	08/08/2017	Annual Property Insurance Renewal 1st Instalment		27,122.24
INV	12/07/2017	Property Insurance 30/06/2017 to 30/06/2018 - 1st Instalment, , Property	27,122.24	
McDowall Affleck Pty Ltd				
EFT13863	08/08/2017	Contractor		1,700.60
INV 607961	27/07/2017	Prepare Storm water drainage design for Three Springs Townsite as per	1,700.60	
Perfect Computer Solutions Pty Ltd				
EFT13864	08/08/2017	Computer and IT Services		467.50
INV 22670	27/07/2017	19/07/2017 - Assist CSO and provide information regarding publisher to	382.50	
INV 22702	31/07/2017	Monthly Fee for Monitoring, Management and Resolution of Disaster	85.00	
P.S. Chester & Son				
EFT13865	08/08/2017	Supply Vanity Doors		110.00
INV	21/07/2017	Supply 2 x Vanity Doors for 19 Gooch Street	110.00	
The Royal Life Saving Society Australia				
EFT13866	08/08/2017	Pool Life Guard Requalification		140.00

Date: 05/09/2017
Time: 4:24:52PM

Shire of THREE SPRINGS
Statement of Payments for the Month of August 2017

USER: Donna Newton
PAGE: 4

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
The Royal Life Saving Society Australia				
INV 80092	31/07/2017	(445892) 13/08/2017 - Pool Lifeguard Requalification - Coughlan,	140.00	
Dudawa Haulage				
EFT13867	08/08/2017	Contractor		40.00
INV	30/06/2017	Correction to Invoice 00001826 underpaid by GST Component of \$40.00	40.00	
RAMM Software Pty Ltd				
EFT13868	08/08/2017	Training		6,327.27
INV	01/07/2017	Ramm Annual Support and Maintenance Fee for the period 01July 2017	6,327.27	
Sweetman's Hardware				
EFT13869	08/08/2017	Monthly Account		287.50
INV 23B	27/07/2017	60m Tape Measure- 06/07/2017, 1.2m 4.5kg Gasless Mig Wire	287.50	
Truckline				
EFT13870	08/08/2017	Parts Account		1,348.78
INV 6028131	31/07/2017	Pole- Chassis Mount Offset RoadPro	242.53	
INV 6024044	26/07/2017	MG600.R- Plastic Mud guard- Red, 60.0002- Bracket Mud guard hanger	355.52	
INV 6018458	20/07/2017	8 x SET415TI - Brearing Set HM518445/HM518410 for TS7001, 1x 400.	750.73	
Three Springs Rural Services				
EFT13871	08/08/2017	Monthly Accounts		794.21
INV 37500	24/07/2017	Nipple Reducing 2" X 1 1/2 Threaded Poly	6.94	
INV 37528	26/07/2017	Socket Reducing 2" X 1 1/2" Threaded Poly, Nipple Reducing 1 1/2" X 1	48.18	
INV 37529	26/07/2017	Socket Reducing 2" X 1 1/2" Threaded Poly, Nipple Reducing 1 1/2" X 1	10.86	
INV 37610	01/08/2017	SP69020 Riverer Hand 2 Jaw Carbon Handle, Rivet 1/8D-38/G,	48.22	
INV 37598	01/08/2017	Hunter PGV 40mm Valve, 15mm Zinc Impact Sprinkler	213.95	
INV 37553	27/07/2017	Bush Reducing 2" X 1 1/2 Threaded Poly, Nipple 1 1/2 : Threaded Poly	5.76	
INV 37234	25/07/2017	Embroidery Shirts Printed (Shirt @ \$40.00 Each & Logo @ \$8.10 Each)	32.40	
INV 36651	01/07/2017	BS6895 TT01 Mens LS Cool Lite Weight Yel/Nany Medium (Shirt @	170.00	
INV 37526	26/07/2017	Led Pen Light, Rag Cotton Light/heavy 15kg block atom, Alemite	114.22	
INV 37646	04/08/2017	SP34512 MAGNETIC BALL DRIVE HEX KEY SETS - Mechanic	137.90	
INV 37649	04/08/2017	Bulb 12V 21W BA15D Blist x2 for TS5003	5.78	
Van't Veer Services				
EFT13872	08/08/2017	Monthly Postage Account		64.10
INV 638	31/07/2017	Postage Charges for Yakabout 11/07/2017 and 25/07/2017 21 in Total,	64.10	
Verona Maureen Van Rooyen				
EFT13873	08/08/2017	Cleaning Services		105.00
INV	03/08/2017	Cleaning services at Kadathinni (inside & patio) on 3 August 2017	105.00	
Westrac Pty Ltd				
EFT13874	08/08/2017	Monthly Account		563.64
INV PI	02/08/2017	207-9756 Hose AS Type N, 210-0786 Extender Type S	108.01	
INV PI	26/07/2017	126-7345 Blade As Type N	173.79	
INV PI	25/07/2017	6V-7419 Blade A, Part Type S, 176-0626 Washer Part Type N, 176-0625	281.84	
Wurth Australia Pty Ltd				
EFT13875	08/08/2017	Monthly Account		89.05
INV	21/07/2017	0699213810 Nipple 8 in BSPT s315, 0699121010 Quick action coupling	89.05	
Wright Express Australia Pty Ltd (Puma Card)				
EFT13876	08/08/2017	Monthly CESM Fuel Card Account		2.50
INV	31/07/2017	Card Fee for July 2017	2.50	
Australian Taxation Office				
EFT13877	21/08/2017	BAS Remittance for July 2017		2,605.00
INV BAS 07	31/07/2017	BAS Remittance for July 2017, BAS Remittance for July 2017, , BAS	2,605.00	
Australian Services Union (A.S.U.)				
EFT13878	21/08/2017	Payroll deductions		27.45
INV	08/08/2017	Payroll Deduction for 08/08/2017	27.45	
Aquatic Services WA Pty Ltd				
EFT13879	21/08/2017	Contractor		352.00
INV	11/08/2017	Conduct Inspection and Assessment of Three Springs Aquatic Centre	352.00	

Date: 05/09/2017
Time: 4:24:52PM

Shire of THREE SPRINGS
Statement of Payments for the Month of August 2017

USER: Donna Newton
PAGE: 5

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Bob Waddell & Associates Pty Ltd				
EFT13880	21/08/2017	Consultant		1,188.00
INV 1149A	13/08/2017	Assistance with 2016/17 Fair Value Infrastructure Assets	660.00	
INV 1149B	13/08/2017	Accounting Advice and Assistance with 2016/17 Annual Financials	528.00	
Child Support Agency				
EFT13881	21/08/2017	Payroll deductions		556.12
INV	08/08/2017	Payroll Deduction for 08/08/2017	556.12	
Courier Australia				
EFT13882	21/08/2017	Freight Account Various		45.73
INV 0326	11/08/2017	Freight from Staples to Three Springs - Ink Cartridges, Freight from	45.73	
Shire of Coorow				
EFT13883	21/08/2017	Resource Sharing - Manager of Regulatory Services and Building		745.00
INV 8321	07/08/2017	06/07/2017 - Resource Sharing - Manager of Regulatory Services and	745.00	
Esplanade Hotel Fremantle				
EFT13884	21/08/2017	Accommodation - Aquatic Centre Manager		725.20
INV 261553	16/08/2017	Accommodation for - Aquatic Centre Manager Check in 12th August	725.20	
Rowe Group				
EFT13885	21/08/2017	Professional Services		878.90
INV	09/08/2017	Preliminary assistance and initial review of application - Email to Client,	878.90	
JR & A Hersey Pty Ltd				
EFT13886	21/08/2017	Monthly Account		660.00
INV	15/08/2017	Item No. Delineator - Red- Red Road Delineator \$1.20 ea x 500 =	660.00	
Health Insurance Fund (HIF) of WA (Inc)				
EFT13887	21/08/2017	Payroll deductions		112.45
INV	08/08/2017	Payroll Deduction for 08/08/2017	112.45	
Jason Signmakers				
EFT13888	21/08/2017	Road Signage		1,294.92
INV 180208	09/08/2017	Supply Traffic signs - as per Quote 111235 as Follows:-, MMS-REG-2	882.42	
INV 180398	16/08/2017	Stock Code- Cone 250mm Cone Sleeves to suit 700mm Cones. 50 @	412.50	
Leisure Institute of WA Aquatics (LIWA)				
EFT13889	21/08/2017	LIWA Accreditation and Conference Fee		630.00
INV 2156	10/08/2017	LIWA Conference Attendance for 1 Day Monday 14th August 2017 and	375.00	
INV 2156A	10/08/2017	LIWA Conference Attendance for 1 Day Monday 14th and Tuesday 15th	630.00	
INV 2156	10/08/2017	Reversal of invoice 2156 - LIWA Conference Attendance for 1 Day	-375.00	
Novus Autoglass Repairs & Replacement				
EFT13890	21/08/2017	Contractor		570.00
INV	10/08/2017	Supply and Fit windscreen \$445.45 + \$44.55 Gst on Ford Ranger TS	570.00	
Three Springs Road House				
EFT13891	21/08/2017	Monthly Account		635.04
INV 201715	30/06/2017	Cleaners Car Fuel - Relief Cleaner, ULP for OTS 59.23 Litres, ULP for	273.25	
INV 201716	31/07/2017	Cleaners Fuel - Regular Cleaner - 10.73 & 10.72 Litres, OTS Ulp 62.18,	361.79	
Perfect Computer Solutions Pty Ltd				
EFT13892	21/08/2017	Computer and IT Services		295.00
INV 22738	10/08/2017	USB 2.0BG UGA Multi Display Adapter for CDO Laptop	125.00	
INV 22742	15/08/2017	02/08/2017 - Set up Second Router for Medical Centre	170.00	
Initial Hygiene (Rentokil Initial)				
EFT13893	21/08/2017	Annual Sanitary Disposal Service Fee		4,215.51
INV	15/08/2017	Slimline Sanitary Disposal (T/F 18L) (13 Visits per annum), Slimline	4,215.51	
State Library of Western Australia				
EFT13894	21/08/2017	Annual Fee		220.00
INV	31/07/2017	Annual Fee for Lost and Damaged Public Library Materials 2017-18	220.00	
Sweetman's Hardware				
EFT13895	21/08/2017	Monthly Account		1,160.65
INV 24B	14/07/2017	Paint brushes, 10 Litres paint (white)	183.10	
INV 23C	20/07/2017	ULP for Chief Executive Officer Vehicle 0TS for the Month of July 2017	630.50	
INV 24A	31/07/2017	ULP for Chief Executive Officer Vehicle 0TS for the Month of July 2017	430.16	

Date: 05/09/2017
Time: 4:24:52PM

Shire of THREE SPRINGS
Statement of Payments for the Month of August 2017

USER: Donna Newton
PAGE: 6

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Sweetman's Hardware				
INV 23A	31/07/2017	ULP for Doctors Vehicle TS125 for the Month of July 2017 48.98, 44.90,	426.89	
Synergy Solar Return				
EFT13896	21/08/2017	SolarReturn System		4,092.00
INV	17/08/2017	15.66kW Solar PV System, Consisting of: 58 QCells Q.Power-G5 270W	4,092.00	
Three Springs Rural Services				
EFT13897	21/08/2017	Monthly Account		245.01
INV 37705	10/08/2017	Supply Gutter Guard for 30 Touche Street	132.00	
INV 37696	09/08/2017	Cement Grey 20KG Dgray for Repairs to 30 Touche Street	10.50	
INV 37695	09/08/2017	3 x Rapidset Concrete 20Kg Dgray for Three Springs Morawa Road	30.00	
INV 37797	17/08/2017	50mm PVC Quick-Fix Coupling	42.35	
INV 37809	17/08/2017	Cap Threaded Poly 3/4"	1.35	
INV 37826	18/08/2017	Tie Wire Gal 2.5mm (1) 24m, Cable Tie Black 300 x 5mm	23.35	
INV 37816	18/08/2017	Nutsetter 5/16 42mm	5.46	
West Steel Sheds WA Pty Ltd				
EFT13898	21/08/2017	Contractor		35,195.33
INV 1012	12/08/2017	Supply and construct West Steel Shed as per MJB000168 - First	35,195.33	
Australian Services Union (A.S.U.)				
EFT13899	24/08/2017	Payroll deductions		27.45
INV	22/08/2017	Payroll Deduction for 22/08/2017	27.45	
Child Support Agency				
EFT13900	24/08/2017	Payroll deductions		556.12
INV	22/08/2017	Payroll Deduction for 22/08/2017	556.12	
Health Insurance Fund (HIF) of WA (Inc)				
EFT13901	24/08/2017	Payroll deductions		112.45
INV	22/08/2017	Payroll Deduction for 22/08/2017	112.45	
Landgate Valuations				
EFT13902	24/08/2017	Valuations		80.90
INV	26/08/2017	Rural UV's Chargeable Schedule: R2017/6 Date 10/06/2017 to	80.90	
McDowall Affleck Pty Ltd				
EFT13903	24/08/2017	Contractor		3,968.14
INV 607907	30/06/2017	94% Drainage Design for Catchment areas 1 11 at discounted rates (less	3,968.14	
WA Treasury Corporation				
EFT13904	24/08/2017	Loan No. 157 Interest payment - Principal on Loan 157 - Grader		16,228.87
INV 157	04/08/2017	Loan No. 157 Principal payment - Principal on Loan 157 - Grader, Loan	16,228.87	
Department Of Transport - Daily Licensing				
EFT13905	31/08/2017	POLICE LICENSING PAYMENTS FOR AUGUST 2017		23,345.20
INV T1	31/08/2017	POLICE LICENSING 28/07/2017, POLICE LICENSING 31/07/2017,	23,345.20	
iiNet Limited				
DD10957.1	01/08/2017	Monthly Medical Centre Internet Account		54.95
INV	17/07/2017	10 ADSL 1 SP-10 User Name northmidlands1@westnet.com.au for	54.95	
Westnet Pty Ltd				
DD10957.2	01/08/2017	Annual Web Hosting Account		160.00
INV	17/07/2017	Linux Web Hosting 1 Recurring for the Period 25/06/2017 to 25/06/2018	160.00	
Commander Australia				
DD10958.1	10/08/2017	Monthly Account		46.92
INV	26/07/2017	Commander Contract (System Rental) 16/08/2017 to 15/09/2017 - Depot	46.92	
SG Fleet Pty Ltd				
DD10959.1	15/08/2017	CESM Vehicle Lease		1,649.46
INV	31/07/2017	Lease for CESM Vehicle - Ford Ranger PX MY14 (1/15) 3.2 TDCi XL	1,649.46	
WA Super				
DD10964.1	08/08/2017	Payroll deductions		4,413.45
INV SUPER	08/08/2017	Super. for 08/08/2017	3,224.24	
INV	08/08/2017	Payroll Deduction for 08/08/2017	37.07	
INV	08/08/2017	Shire of Three Springs Agenda for Ordinary Council Meeting to be held 20 th September 2017	48.33	
INV	08/08/2017	Payroll Deduction for 08/08/2017	296.15	

Date: 05/09/2017
Time: 4:24:52PM

Shire of THREE SPRINGS
Statement of Payments for the Month of August 2017

USER: Donna Newton
PAGE: 7

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
WA Super				
INV	08/08/2017	Payroll Deduction for 08/08/2017	207.69	
INV	08/08/2017	Payroll Deduction for 08/08/2017	500.00	
Australian Super				
DD10964.2	08/08/2017	Superannuation contributions		435.96
INV	08/08/2017	Payroll Deduction for 08/08/2017	96.87	
INV SUPER	08/08/2017	Super. for 08/08/2017	339.09	
Concept One the Industry Superannuation Fund				
DD10964.3	08/08/2017	Superannuation contributions		139.36
INV SUPER	08/08/2017	Super. for 08/08/2017	139.36	
The Trustee for Every Superannuation Fund				
DD10964.4	08/08/2017	Superannuation contributions		231.47
INV SUPER	08/08/2017	Super. for 08/08/2017	231.47	
Cbus Super				
DD10964.5	08/08/2017	Superannuation contributions		176.10
INV SUPER	08/08/2017	Super. for 08/08/2017	176.10	
Sunsuper Superannuation Fund				
DD10964.6	08/08/2017	Superannuation contributions		192.48
INV SUPER	08/08/2017	Super. for 08/08/2017	192.48	
WA Super				
DD10982.1	22/08/2017	Payroll deductions		4,887.06
INV SUPER	22/08/2017	Super. for 22/08/2017	3,531.02	
INV	22/08/2017	Payroll Deduction for 22/08/2017	37.07	
INV	22/08/2017		148.30	
INV	22/08/2017	Payroll Deduction for 22/08/2017	166.83	
INV	22/08/2017	Payroll Deduction for 22/08/2017	296.15	
INV	22/08/2017	Payroll Deduction for 22/08/2017	207.69	
INV	22/08/2017	Payroll Deduction for 22/08/2017	500.00	
Australian Super				
DD10982.2	22/08/2017	Superannuation contributions		435.10
INV	22/08/2017	Payroll Deduction for 22/08/2017	96.87	
INV SUPER	22/08/2017	Super. for 22/08/2017	338.23	
Concept One the Industry Superannuation Fund				
DD10982.3	22/08/2017	Superannuation contributions		139.36
INV SUPER	22/08/2017	Super. for 22/08/2017	139.36	
Cbus Super				
DD10982.4	22/08/2017	Superannuation contributions		176.10
INV SUPER	22/08/2017	Super. for 22/08/2017	176.10	
Westrac Pty Ltd				
DD10982.5	22/08/2017	Superannuation contributions		55.61
INV SUPER	22/08/2017	Super. for 22/08/2017	55.61	
Sunsuper Superannuation Fund				
DD10982.6	22/08/2017	Superannuation contributions		192.48
INV SUPER	22/08/2017	Super. for 22/08/2017	192.48	
The Trustee for Every Superannuation Fund				
DD10983.1	08/08/2017	Superannuation contributions		231.47
INV SUPER	22/08/2017	Super. for 22/08/2017	231.47	
WA Super				
DD10985.1	22/08/2017	Payroll deductions		-342.93
INV	22/08/2017	Reversal of Super. for 22/08/2017	-176.10	
INV	22/08/2017	Payroll Deduction for 22/08/2017	-166.83	
Westrac Pty Ltd				
DD10985.2	22/08/2017	Superannuation contributions		-55.61
INV	22/08/2017	Reversal of Super. for 22/08/2017	-55.61	
Shire of Three Springs Agenda for Ordinary Council Meeting to be held 20th September 2017 Page 84				
DD10987.1	08/08/2017	Superannuation contributions		231.71

Date: 05/09/2017
Time: 4:24:52PM

Shire of THREE SPRINGS
Statement of Payments for the Month of August 2017

USER: Donna Newton
PAGE: 8

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
WA Super				
INV SUPER	22/08/2017	Super. for 22/08/2017	231.71	
WA Super				
DD10987.2	22/08/2017	Payroll deductions		166.83
INV	22/08/2017	Payroll Deduction for 22/08/2017	166.83	
National Mastercard				
DD10994.1	28/08/2017	Monthly Credit Card Account		35.75
INV	21/08/2017	Taxi Charge for Local Government Convention 02/08/2017 - CEO, Card	35.75	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
L	POLICE LICENSING	23,345.20
M	MUNICIPAL BANK	254,375.16
TOTAL		277,720.36

National Business Visa Card

21 July, 2017 to 21 August, 2017

Chief Executive Officer

Taxi Fair for Local Government Convention	\$	17.75
	\$	17.75

Deputy Chief Executive Officer

Nil	\$	-
	\$	-

Bank Charges	\$	18.00
	\$	18.00

Total Direct Debit Payment made on 28/08/2017	\$	35.75
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Police Licensing

Direct Debits from Trust Account

1 August, 2017 to 31 August, 2017

Tuesday, 1 August 2017	3069.45
Wednesday, 2 August 2017	364.10
Thursday, 3 August 2017	710.95
Friday, 4 August 2017	525.05
Monday, 7 August 2017	25.70
Tuesday, 8 August 2017	236.60
Wednesday, 9 August 2017	35.65
Thursday, 10 August 2017	346.40
Tuesday, 15 August 2017	905.45
Wednesday, 16 August 2017	16.40
Thursday, 17 August 2017	742.00
Friday, 18 August 2017	815.25
Monday, 21 August 2017	869.05
Tuesday, 22 August 2017	997.25
Wednesday, 23 August 2017	1104.35
Thursday, 24 August 2017	951.05
Friday, 25 August 2017	943.55
Monday, 28 August 2017	99.30
Tuesday, 29 August 2017	1867.20
Wednesday, 30 August 2017	96.00
Thursday, 31 August 2017	16.90
	\$ 14,737.65

Bank Fees

Direct Debits from Muni Account

1 August, 2017 to 31 August, 2017

Total direct debited from Municipal Account	\$	220.34
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Payroll

Direct Payments from Muni Account

1 August, 2017 to 31 August, 2017

Wednesday, 9 August 2017	\$	30,115.32
Wednesday, 23 August 2017	\$	32,268.96
	\$	62,384.28

Council adjourned for afternoon tea at 3.04pm and returned to chambers at 3.26pm with Work Supervisor present.

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

- 11.1. ELECTED MEMBERS
- 11.2. STAFF

12. QUESTIONS BY MEMBERS WITHOUT NOTICE

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14. TIME AND DATE OF NEXT MEETING

The Next Ordinary Council Meeting will be held on Wednesday 18th October 2017 at 1.30pm.

15. CONFIDENTIAL ITEMS

140278 COUNCIL RESOLUTION – Item 15

MOVED: Cr Connaughton
SECONDED: Cr Lane

That Council close the meeting to members of the public to discuss Confidential items.

CARRIED
Voted: 6/0

As per Local Government Act 1995

Section 5.23. (2) (c) (e) (ii) Meetings generally open to public

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and

(e) a matter that if disclosed, would reveal —

- (i) a trade secret; or
- (ii) information that has a commercial value to a person; or
- (iii) information about the business, professional, commercial or financial affairs of a person,

15.1.1. BITUMEN SUPPLY TENDER

Agenda Reference: Works Supervisor
Location/Address: Shire of Three Springs
Name of Applicant:
File Reference: ADM0349
Disclosure of Interest: Nil
Date: 8th September 2017
Author: Joe Clifford Works Supervisor

Signature of Author: _____

CONFIDENTIAL ITEM

Reason for Confidentiality: *A contract entered into, which may be entered into, by the local government and which relates to a matter to be discussed at this meeting.*

140279 COUNCIL RESOLUTION – ITEM 15.1.1

MOVED: Cr Hebiton
SECONDED: Cr Connaughton

That Council select Fulton Hogan to supply and deliver bitumen spray products for Three Springs – Eneabba Road Three Springs - Morawa Road, Hunt and Williamson Streets as part of the 2017/18 Capital Works Program at the submitted Tender price.

CARRIED
Voted: 6/0

Work Supervisor Joe Clifford left chambers at 3.38pm

140280 COUNCIL RESOLUTION – Item 15.1.2

MOVED: Cr Lane
SECONDED: Cr Lake

That Council re-open the meeting to members of the public after discussion of Confidential items.

CARRIED
Voted: 6/0

16. MEETING CLOSURE

There being no further business the Presiding Officer closed the meeting at 3.52pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: _____

Presiding Officer

Date: 18th October 2017