



MINUTES OF THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
19TH OCTOBER 2016



WILDFLOWER COUNTRY

SHIRE OF THREE SPRINGS

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 19th OCTOBER 2016 COMMENCING AT 1.32 PM.

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SHIRE OF THREE SPRINGS

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE THREE SPRINGS COUNCIL CHAMBERS ON 19th OCTOBER 2016 COMMENCING AT 1:32PM.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Anthony Thomas declared the Meeting open at 1.32pm.

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1. PRESENT

AEC Thomas	Shire President
RJ Thorpe	Deputy President
RW Hunt	Councillor
C Lane	Councillor
J Lake	Councillor
C Connaughton	Councillor
RN Hebiton	Councillor

STAFF

S Yandle	Chief Executive Officer
P Every	Works Supervisor
L John	Manager of Finance

MEMBERS OF THE PUBLIC

Nil

2.2. APOLOGIES

Nil

2.3. LEAVE OF ABSENCE

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

Nil.

5. APPLICATIONS FOR LEAVE OF ABSENCE

140172 COUNCIL RESOLUTION – ITEM 5

MOVED: Cr Lane
SECONDED: Cr Hebiton

That Council approve Leave of Absence for Cr Connaughton for the November 2016 ordinary meeting of Council.

CARRIED
Voted: 7/0

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1 Confirmation of Minutes of Ordinary Meeting 21st September 2016

140173 COUNCIL RESOLUTION – Item 6.1

MOVED: Cr Hunt
SECONDED: Cr Thorpe

That the Minutes of the Ordinary Council Meeting held on the 21st September 2016 be confirmed as a true and accurate record of proceedings.

CARRIED
Voted: 7/0

A minute's silence was held in respect of bereavement for Tony Larard.

7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

25/09/16	Western Desert Racers attending by Cr Thomas and CEO
30/09/16	North Midlands Workshop – Integrated Children's Services attended by CEO, Janine Haeusler and Darren Goode
10/10/16	Regional Road Group - North Midlands Sub-branch meeting attended by Cr Hebiton and CEO
11/10/16	PACE – Cr Lane attended meeting
14/10/16	LEMC meeting – attended by Cr Hunt and CESM

8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

9. OFFICERS REPORTS

a) Community Emergency Services Manager Report September/October 2016

Issue	Activity	Officer	COMMENTS
Radio upgrade	Follow up on questions regarding coverage issues	CESM	The radio system installation finished with all installs completed
LEMC	Next meeting 14 th October	CESM	Evacuation centre training held in August With our next Live Ex planned for Feb 2017 which will involve setting up of a Evac centre
Meetings	Morawa VFS is now a VFES Touched base with all CBFCO BFAC meetings held Mingenew Morawa Perenjori Three Springs Brigade meetings Perenjori Three Springs Canna/Gutha	CESM	This were both the fire and SES units have combined New CBFCO for Mingeneu All FCO endorsed by BFAC and sent to Councils Agenda items written
ESL	Orders placed and delivered to brigades spending tracked	CESM	Pre fire season orders for Foam, PPE & PPC for Three Springs Morawa Perenjori Shires
Brigade vehicles	Preseason services completed	CESM	Services completed on Three Springs Perenjori Morawa
Fire Hazard inspections	Town inspections by Ranger and myself	CESM	First inspections held on the 7 th October with follow up planned for the 28 th October
Training	 Hydrant work requests sent in for work required	CESM	Instructed on a Intro Fire Fighting Cervantes Vehicle hand over conducted for Canna/Gutha BFB Three Springs Town BFB Cervantes VFS working with the new Town Captain in Mingeneu regarding training on appliance and town hydrant checks
Mitigation works	Answer questions & follow up regarding farmers questions Plantation inspection Willton wells plantation	CESM	Currently working with Charles Darwin reserve this is ongoing and looking at Blues in the Bush Working with Kent Broad re Willton wells plantation, Auscarbon are looking

	<p>Watto reserve</p> <p>Canna Reserve</p> <p>I now have a simple fire management plan that a farmer can use to assist in the management of blocks of bush that they may have on their farms</p>		<p>at providing a 20Lper second stand pipe for use by our fire fighters. D P&W Have completed buffer burns on the Watto Reserve Held meetings and site inspections regarding the fire management of the reserve with P&W</p> <p>This is a simple form that will assist the farmer manage their bush blocks</p>
Grants	<p>Working with the members of Perenjori town brigade in regards to improvements to fire Shed Local Government Grants Scheme grants Funding was received for the Latham fire shed</p>	CESM	<p>Funding has been granted and works (PJ shed) on the improvements to start soon. Site for the Three Springs Shed is finalised and construction to start soon. Construction to start soon on the Latham shed.</p>
Vehicles	<p>Three Springs 3.4U</p> <p>the second pump on the PJ 2.4 has been installed</p>	CESM	<p>Three Springs 3.4 Has been delivered and training has commenced New 4.4B has been delivered and training has also been commenced</p>
Complete fire reports	On going	CESM	<p>Follow up where needed. Fires All the FCO needs to do is let me know the required information</p>
BFB vehicle Radios	Complete ICT requests and co-ordinate contractors to complete repairs and change overs were needed	CESM	<p>On going Techs booked for Three Springs Mingenew early Oct</p>
Karara Mine		CESM	
Reviewed new Policies' and manuals	<p>On going Reviewed PIR Esperance fire PIR Waroona/Yarloop fire New Land bill 2016 New planning reforms regarding</p>	CESM	<p>A bill is currently going to parliament called the land use bill this will/may assist mitigation works DFES new E learning & training system is now up and running member need to register on the system</p>

	Bushfire Prone Planning		
	New E-leaning system is up and running		
Completed tasks allocated to me by DFES DO (District Officer)		DO, AO, CESM	As per CESM B P

I have also had a week annual leave end of September
 Attended 2 day fire season DFES workshop in Perth

b) Works Supervisor Report October 2016

Reference: Works supervisor
Location: Shire of Three Springs
Date: 12 Oct. 16
Author: Peter Every

Maintenance Grading

Maley
 McNeill
 Thom
 Wilton Well
 Strutton
 Second North
 Simpson
 Campbell
 Sheppard
 Bateman
 Bunney Rd Shouldering

Re- Sheets

Weir Rd – complete
 Bateman Rd - started

Other

Arrino townsite – firebreaks
 Slashing – shire land, Dominican Park, Lovelocks, Glyde st out of town.
 Weed spraying
 Set up and clean up signs, rubbish and oval for Western Desert Races.
 Assist with oval reticulation.
 Clean up at tip.
 Clean up at depot

c) Parks and Gardens Report October 2016

Reference: Works supervisor
Location: Shire of Three Springs
Date: 12 Oct. 16
Author: Peter Every

As of 30th September we have not had any gardeners due to resignations. Up until that time we were able to keep up reasonably well with the general gardening work, ovals were being mowed, park mowing and weeding, pruning etc. Since that time I have been trying to get the reticulation up and running to all parks and gardens and most seems ok. I haven't had time to actually run and check it all as yet. I have had GG Pumps and Electrical working on the problems with the oval reticulation and it seems that after much problem solving, we have got it working. I have been able to run it manually and have this week got it working automatically. I have organised for the ovals to be verticut and aerated, hopefully next week. We will follow up with fertilising and a good water and hopefully bring it back up to a reasonable standard. We have also done a second weed spray of town.

I would also like to ask that if councillors or staff are receiving complaints from residents that they ask them to be patient as we are doing our absolute best to keep up with things with the limited resources we have at the moment. Hopefully we will soon have a full complement of staff and that things will improve.

d) Mechanic Report October 2016

Date: 12-10-2016
Reference: Works Depot
Author: Malcolm Elliott

PLANT MAINTENANCE & REPAIRS

P500509 120M grader

Check unit
Grease

P500306 Western Star

Check pressures tyres
Check unit

P50091 Backhoe

Grease unit
Clean unit

P5002 Cat

Check over
Rotate drive tyres
Repair punctures x 2
Supply airline, inflator and blower nozzle to suit
Clean cabin filters

P7008 float

Replace U/S storage box –reinforce mountings
Replace hinges to ramp battery covers and build up hinge protecting strips

P5565 Bobcat

Grease and inspect
Clean unit
Repair hyd couplings

P500509 12m

Service
Clean radiator /coolers and condenser
1xpuncture repair
Grease

P700101 Side tipper

Grease
Puncture repairs X 2 tyres

P500802 Loader

Replace bucket gum protectors
Replace wiring to beacons
Repair hyd hose clamps /articulation area
1xpuncture repair
Grease

P50142 tractor

Repair and test spray nozzles chem pump
Hose up chem pump for operation from cab
Refit mulcher slasher and set up for operation

P5013 vibe roller

Replace faulty am/fm radio
Repair rear scraper bar /drum
Modify window runners
Mount new fire ext
Tidy wiring in cab
Grease
Clean radiator /condenser
Replace vibe switch

P501204 multi tyre

Repair water leak radiator
Change fuel filter

P500408 crew cab

Check unit

001TS 4010 MOF

Replace tyre x1

P5992 Community bus

20,000 km service
Replace faulty battery

5001 fire truck (TS-5007)

Repair flat tyre
Service

5001 fire truck (TS-5022)

Manufacture and install remote charging lead

P50014 WS Ranger

Repair puncture
Service

P000

Change oil /pool ride on
Replace battery pool ride on
Service and check vertimower
Clean spark arrestor whipper snipper

Change plug /air filter and clean jets on pump unit for water cart
Replace faulty pressure cleaner –pool

Services

P5592 community bus
5001 TS-5007
P500509 12M grader
P50014 WS ranger

Other

Maintain rubbish tip
Finish ramp and surrounds to new workshop slab
Barricade off steel storage area

the equipment purchased recently (welder and generator) has proved to be of excellent quality and very beneficial to operations

Works Supervisor Peter Every left the meeting at 1.45pm

e) Community Development Officer

GRANT	DATE	GRANT	CURRENT STATUS	ACTION CURRENT
1	09-12-2014	Shire Office and Chambers.	Approved \$312,000.	Internal ceilings to be assessed. Architect is doing specifications to allow tender process to start. Quotes being sought.
3	30-11-2014	Work Places (Office furniture fit out).	Investigating.	Lotteries -. Will be pending concept plan and design for office internal upgrade.
4	30-11-2014 03-10-16	Early Childhood Learning Centre.	EOI to be completed Application submitted	Currently putting together an EOI with Lotterywest for funding of \$200,000 or more for the centre. Working with Ausco and Fleetwood on plans. MWDC Royalties for Regions grant submitted 03/10/16
6	15-12-2014	Arrino Community Garden.	Underway – extension until 31 September	LG & Communities application successful. Still waiting settlement of Lot 52 Arrino pending Probate. Planting is complete, reticulation and signs need to be installed.
7	25-11-2015	Volunteer Grant	Approved	Grant application for Defibrillator for Town Fire Brigade – paperwork signed off.
8	30/11/2015	Volunteer Grant	Grant to be acquitted	New computer to replace existing computer at Visitors Centre – paperwork signed off.
9	01/07/2015	Midwest Development Commission	Acquittal with Auditors	Extension and variance requested to July 2016 from MWDC. Pathwork to be finished.
10	10/03/2016	Melissa Price- Building Stronger Futures Grant	Successful \$6000	Grant successful for purchase of gazebos and chairs for community use, a shed and bench seating for the cemetery.
12	30/06/2016	Visitors Centre Grant via Tourism WA	Submitted	Application for Wildflower Country Signs, and a new display cabinet in visitors centre.
13	13/07/2016	Healthway Sponsorship Grant – Lipstick Lunch	Unsuccessful	\$5000 sponsorship grant to assist PACE with the Lipstick Luncheon in October 2016
14	13/07/2016	Thank a Volunteer Day Celebration Grant	Submitted	\$1000 grant to hold a Thank a Volunteer Day Lunch in February 2017
15	13/07/2016	WA Seniors Week	Granted 05/10/16	\$960 grant for senior residents of Three Springs to travel to Geraldton to watch the Senior's Concert on Sunday 6 November.

9.1. HEALTH, BUILDING AND TOWN PLANNING

9.1.1. NIL

9.2. ADMINISTRATION

9.2.1 Appointment of Bush Fire Control Officers

Agenda Reference: 10/16-01
Location/Address: Three Springs Shire
Name of Applicant: Rick Ryan CESM
File Reference: ADM0132
Disclosure of Interest: Nil
Date: 12th October 2016
Author: Rick Ryan CESM

Signature of Author: _____

SUMMARY

The Purpose of this report is for Council to appoint such persons as it thinks necessary to be Bush Fire Control officers for the Shire of Three Springs under and for the purposes of the Bush Fires Act 1954 Section 38.

BACKGROUND

The Three Springs Bush Fire Advisory Committee met on 8th September 2016 and resolved that the Shire of Three Springs be notified that it was their view that certain persons be appointed as bush fire control officers for the purposes of the Act. The Act enables Bush fire Control officers to issue Permits to Burn ie section 18 subsection (6) provides;

Subject to this Act a person shall not set fire to the bush on land within a zone of the State during the restricted burning times for that zone of the State unless —

- (a) he has obtained a permit in writing to burn the bush from a bush fire control officer of the local government in whose district the land upon which the bush proposed to be burnt is situated, or from the chief executive officer of the local government if a bush fire control officer is not available; and
- (b) the conditions prescribed for the purposes of this section are complied with in relation to the burning of the bush.

The persons then nominated persons for appointment as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

The Functions of the Bush Fire Advisory Committee are in accordance with Section 67 of the *Bush Fires Act 1954* that provides;

3.11 Bush Fire Advisory Committee to nominate bush fire control officers

As soon as practicable after the annual general meeting of each bush fire brigade in the district, the Bush Fire Advisory Committee is to nominate to the local government, from the persons nominated by each bush fire brigade, a person or persons for the position of a bush fire control officer(s) for the brigade area.

3.12 Local government to have regard to nominees

When considering persons for the position of a bush fire control officer, the local government is to have regard to those persons nominated by the Bush Fire Advisory Committee, but is not bound to appoint the persons nominated.

3.13 Bush Fire Advisory Committee to consider bush fire brigade recommendations

The Bush Fire Advisory Committee is to make recommendations to the local government on all recommendations received by the Bush Fire Advisory Committee from bush fire brigades.

COMMENT

The Bush Fire advisory committee is considered to be the preferred committee to recommend such appointments are made as prescribe in the Act in regards to fire control. However under the Bush Fires Act and the Local Government Council has a responsibility to appoint the officers.

Where a local government that has been served with a notice pursuant to section 38 subsection (2C) fails or neglects to comply with the requirements of that notice, the FES Commissioner may appoint a person who is not employed in the Department to the vacant office.

The following brigade members were appointed to the position of Bush Fire Control Officers and Permit Issuing Officers for the Shire of Three Springs.

Community Emergency Service Manager Richard Ryan (Rick)

Brigades

Three Springs East	Robbie Weir & Michael Verrall Christian Haeusler
Three Springs West	Craig Morgan, Chad Eva, Adam Thomas
Arrino	David Mutter

The following Bush Fire Control Officers were appointed:

Chief Fire Control Officer:	Robert James Heal
Deputy Chief Fire Control Officer:	Robbie Weir

The following Bush Fire Control Officers were appointed as Permit issuing Officers:-

Community Emergency Services Manager	Richard L Ryan (Rick)
Chief Bush Fire Control Officer:	Robert James Heal
Deputy Bush Fire Control Officer	Robbie Weir
Bush Fire Control Officers	David Mutter, Michael Verrall, Craig Morgan, Adam Thomas, Chad Eva

Robert James Heal be appointed to the position of Shire of Three Springs Fire Weather Officer.

Note the role of a Fire Weather Officer is to validate fire permits if the weather is better than the forecast. On all permits it is stated that

"THIS PERMIT IS NOT VALID ON DAYS OF FORECAST VERY HIGH, SEVERE, EXTREME OR CATASTROPHIC FIRE DANGER".

If the weather is better than the forecast this is where the Fire Weather Officer may validate a permit. The other very important part of a permit is where it is stated that there must be 3 able bodied persons on site at all times.

The Bush Fire Advisory Committee is considered to be the preferred committee to recommend such appointments are made as prescribe in the Act as Council itself has limited expertise in fire control. However under the Bush Fires Act 1954 it is the Local Government who has the responsibility for the appointment of officers.

STATUTORY ENVIRONMENT

Bush Fires Act 1954 Sections 38 and 67.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – Item 9.2.1

That Council confirm the following brigade members be appointed to the various positions for the Shire of Three Springs as detailed below:-

Community Emergency Service Manager	Richard Ryan (Rick)
Brigades	
Three Springs East	Robbie Weir & Michael Verrall Christian Haeusler
Three Springs West	Craig Morgan, Chad Eva, Adam Thomas
Arrino	David Mutter
Chief Fire Control Officer:	Robert James Heal
Deputy Chief Fire Control Officer:	Robbie Weir
Bush Fire Control Officers appointed as Permit issuing Officers	
Community Emergency Services Manager	Richard L Ryan
Chief Bush Fire Control Officer:	Robert James Heal
Deputy Bush Fire Control Officer	Robbie Weir
Bush Fire Control Officers	David Mutter, Michael Verrall, Craig Morgan, Adam Thomas, Chad Eva
Fire Weather Officer	Robert James Heal

COUNCIL RESOLUTION – ITEM 9.2.1 – N/A

MOVED: Cr Connaughton

SECONDED: Cr Thorpe

The item was tabled pending further information on the clarification of persons appointed as Permit Issuing Officers and inclusion of Chief Executive Officer as designated officer.

9.2.2 COUNCIL MEETING DATES – December 2016 and Full Year 2017

Agenda Reference: 10/16-02
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0206
Disclosure of Interest: Nil
Date: 13th October 2016
Author: Sylvia Yandle

Signature of Author: _____

SUMMARY

Council is requested to consider changing December 2016 Ordinary Meeting of Council from Wednesday 21st to Wednesday 14th and formally agree to the Council meeting dates for 2017 as outlined in the body of this report (officer's recommendation).

ATTACHMENT

Nil

BACKGROUND

Council has an obligation under the Local Government Act 1995 and associated regulations to advertise at least once a year the proposed meeting dates, times and place for the coming year.

The Shire of Three Springs has traditionally met on the third Wednesday of the month. In the more recent past, meetings have commenced at 1.30pm. Council usually does not hold a meeting in January but can call a meeting if required.

Council approved meeting dates for the 2016 year at the Ordinary Council Meeting held on 17th February 2016

CONSULTATION

CEO, Manager of Finance, Senior Finance Officer and Works Supervisor

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 5.25(1)g

Local Government Act 1995 – Administration Regulations – 12 (1)

12. Meetings, public notice of (Act s. 5.25(1)(g))

- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —
 - (a) the ordinary council meetings; and
 - (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,are to be held in the next 12 months.
- (2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Elected member Ordinary and Committee meeting attendance fees as set in 2016/2017 budget.

STRATEGIC IMPLICATIONS

Nil

OFFICERS COMMENT

December 2016 meeting is scheduled for 21st December being only two days before Council administration closes for Christmas/New Year holiday period. Should any important issues come out of the December meeting, it is felt that two days would not be sufficient time to deal with such issues before majority of workplaces close down for the holiday season. As there is five weeks between scheduled November and December meetings, CEO has suggested bringing the meeting forward by one week, this still allows four weeks between the two dates.

There is the ability to change the date and/or time of a meeting if required and also the ability to call a Special Council Meeting if required. These changes are to be advertised if time permits, as with scheduled meeting dates for the whole year.

VOTING REQUIREMENTS

Simple Majority

140174 COUNCIL RESOLUTION – Item 9.2.2

MOVED: Cr Thorpe
SECONDED: Cr Hunt

That Council:

- a) **Change the date for December 2016 Ordinary meeting from Wednesday 21st to Wednesday 14th; and**
- b) **set the 2017 Council meeting dates commencing at 1.30pm on the third Wednesday of the month as follows; with the exception of December 2017 meeting to be held on second Wednesday being 13th.**

CARRIED
Voted: 7/0

MONTH	DATE	DAY	TIME
January	No Meeting		
February	15th	Wednesday	1.30pm
March	15th	Wednesday	1.30pm
April	19th	Wednesday	1.30pm
May	17th	Wednesday	1.30pm
June	21st	Wednesday	1.30pm
July	19th	Wednesday	1.30pm
August	16th	Wednesday	1.30pm
September	20th	Wednesday	1.30pm
October	18th	Wednesday	1.30pm
November	15th	Wednesday	1.30pm
December	13th	Wednesday	1.30pm

9.2.3 Strategic Resource Plan 2016 - 2031

Agenda Reference: 10/16-03
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0080
Disclosure of Interest: Nil
Date: 13th July 2016
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

For Council to receive the Draft Strategic Resource Plan 2016 – 2031 (incorporating Asset Management Plan and Long Term Financial Plan) and advertise for public comment

ATTACHMENT

Draft Strategic Resource Plan 2016 – 2031 (see separate attachment)

BACKGROUND

Under section 5.56 “Planning for the Future”, the Local Government Act 1995 requires local governments to plan for the future of the district and to make plans in accordance with regulations. Regulations came into effect on 1 July 2013 requiring all local governments in Western Australia to have developed and adopted a Strategic Community Plan and a Corporate Business Plan - supported and informed by resourcing and delivery strategies. These plans will drive the development of each local government’s Annual Budget and through a process of continuous improvement local governments should be better able to plan for and meet the needs of their communities.

The legislation requires only that basic standards be met. The intermediate and advanced standards demonstrate the higher levels to which local governments should aspire as they strive towards achieving best practice. Meeting the basic standard is a pre-requisite for progression to both the intermediate and advanced standards.

The Integrated Planning Framework addresses the requirement for the completion of an Asset Management Plan and Long Term Financial Plan.

COMMENT

Integrated Planning and Reporting (IPR) is a framework for local governments to identify local priorities and community aspirations, through community engagement, and to link this information to the local government’s operational functions and activities. At its most simple, IPR would deliver the following outcomes:

- A Strategic Community Plan that clearly shows the community’s aspirations and vision that will form the basis of the local government’s strategy and direction over a 10-year time frame.

- A Corporate Business Plan that shows how, over a 4-year time frame, resources will be directed towards strategies that deliver on the aspirations and vision of the community.
- Informing plans (Long Term Financial Plan, Asset Management Plan and Workforce Plan) and any other specific council plans (e.g. Disability Access and Inclusion Plan) that feed information into the Corporate Business Plan and integrate with the Strategic Community Plan.

The Long Term Financial Plan is a 10-year rolling plan that informs the Corporate Business Plan in the activation of Strategic Community Plan priorities. From these planning processes, annual budgets that are aligned with strategic objectives can be developed.

The Long Term Financial Plan is a key element of the Integrated Planning and Reporting Framework that enables local governments to set priorities, based on their resourcing capabilities, for the delivery of short, medium and long term community priorities. It is also an indicator of a local government's long term financial sustainability and allows early identification of financial issues and their longer term impacts. The Long Term Financial Plan highlights linkages between specific plans and strategies and enhances the transparency and accountability of the council to the community.

Asset management is critical to meeting local government strategic goals within an Integrated Planning and Reporting approach. Asset Management Policies, Asset Management Strategies and Asset Management Plans are informed by, and in turn inform, the community aspirations and service requirements in the Strategic Community Plan. They are also integral to developing and delivering the local government's strategic direction and the priority projects and services outlined in the Corporate Business Plan. Asset management ensures that robust Long Term Financial Plans and Annual Budgets are developed and that local governments have the financial capacity to deliver their strategic priorities into the future.

Management Reports for years ended 30th June 2013, 2014 and 2015 have all indicated that the Asset Renewal Funding Ratio was not able to be calculated as the Shire's asset management plan did not include the required capital expenditure for all major asset classes over the next 10 years. To help ensure compliance with statutory requirements, and to help Council manage its assets as efficiently as possible, Asset Management Plans for all classes of asset should be completed as well as submitted to the Department as a matter of urgency.

The services of Moore Stephens (Auditors) were engaged to review various plans and produce documents as required. Their preferred approach was to combine the asset management and long term financial planning processes to produce an overarching Strategic Resourcing Plan. The combined plan contains all the necessary planning outcomes as set out in the IPR framework and guidelines and should be reviewed on a two year cycle.

The attached Draft Strategic Resource Plan incorporates both Asset Management Plan and Long Term Financial Plan for a 15 year period.

CONSULTATION

CEO, Manager of Finance and Russell Barnes – Moore Stephens

STATUTORY ENVIRONMENT

Local Government Act 1995

5.56. Planning for the future

- (1) A local government is to plan for the future of the district.

- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

POLICY IMPLICATIONS

Asset Management Policy

7007.1 PURPOSE

The purpose of this Policy is to provide the basis for and to guide the strategic management of the Shire's infrastructure assets in order to deliver the Shire's long term strategic objectives.

7007.5 PRINCIPLES

Develop Long Term Financial Plans on the basis of funding the asset operations and maintenance, renewal, disposal and acquisitions plans in accordance with this Policy;

FINANCIAL IMPLICATIONS

\$30,000 has been allocated in 2016/17 budget.

STRATEGIC IMPLICATIONS

Strategic Community Plan

4.4 Improved long term planning and strategic management.

4.4.2 Develop long term financial planning

4.4.3 Develop core asset management plans

140175 COUNCIL RESOLUTION – ITEM 9.2.3

MOVED: Cr Lane
SECONDED: Cr Thorpe

That Council:

Receive the Draft Strategic Resource Plan 2016 – 2031 (incorporating Asset Management Plan and Long Term Financial Plan) and advertise for public comment.

CARRIED
Voted: 7/0

9.3. FINANCE

9.3.1 FINANCIAL STATEMENTS FOR THE MONTH ENDING 30th SEPTEMBER 2016
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Agenda Reference: Manager of Finance
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0243
Disclosure of Interest:
Date: 11th October, 2016
Author: Leah John

Signature of Author: _____

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 30th September, 2016 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 30th September, 2016.

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 34.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Council's estimated Surplus C/FWD as at the 30th September, 2016 is \$2,951,763.

SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS	
Municipal Account	\$68,754.09
Business Cash Maximiser (Municipal Funds)	\$540,654.18
Grant Funds Holding Maximiser Account (Municipal Funds)	\$724,822.77
Trust Account	\$708.40
Reserve Maximiser	\$839,434.81
Police Licensing Account	\$95,717.78

Debtor's accounts as at 30th September, 2016 total \$67,671.82

Creditors as at 30th September, 2016 are \$13,351.81

The total outstanding Rates debt is \$1,590,863.33

VOTING REQUIREMENTS

Simple Majority.

140176 COUNCIL RESOLUTION – ITEM 9.3.1

MOVED: Cr Hebiton
SECONDED: Cr Connaughton

That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 30th September, 2016.

CARRIED
Voted: 7/0

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 SEPTEMBER, 2016

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SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 SEPTEMBER, 2016

	NOTE	30/09/16 Y-T-D Actual \$	30/09/16 Y-T-D Budget \$	2016/17 Total Budget \$	30/09/16 Y-T-D Variance \$	30/09/16 Y-T-D Variance %
REVENUES/SOURCES	1,2					
Governance		27,617	5,769	23,063	21,848	(379%)
General Purpose Funding		246,905	248,320	993,290	(1,415)	1%
Law, Order, Public Safety		693	10,803	773,990	(10,110)	94%
Health		4,367	6,276	25,100	(1,909)	30%
Education and Welfare		2,145	2,475	509,900	(330)	13%
Housing		23,214	27,648	110,583	(4,434)	16%
Community Amenities		74,012	72,550	86,425	1,463	(2%)
Recreation and Culture		932	6,018	56,066	(5,086)	85%
Transport		88,899	5,376	1,366,673	83,523	(1554%)
Economic Services		788	5,061	20,232	(4,273)	84%
Other Property and Services		4,063	12,312	49,250	(8,249)	67%
		<u>473,635</u>	<u>402,607</u>	<u>4,014,572</u>	<u>(71,028)</u>	<u>18%</u>
(EXPENSES)/(APPLICATIONS)	1,2					
Governance		(194,604)	(73,479)	(293,885)	121,125	(165%)
General Purpose Funding		(730)	(9,555)	(38,207)	(8,825)	92%
Law, Order, Public Safety		(55,067)	(77,569)	(310,261)	(22,502)	29%
Health		(29,775)	(44,556)	(178,218)	(14,781)	33%
Education and Welfare		(540)	(2,669)	(10,680)	(2,129)	80%
Housing		(33,464)	(87,443)	(349,781)	(53,979)	62%
Community Amenities		(36,850)	(68,147)	(272,544)	(31,297)	46%
Recreation & Culture		(84,591)	(220,286)	(881,138)	(135,695)	62%
Transport		(125,397)	(173,060)	(704,170)	(47,663)	28%
Economic Services		(16,016)	(33,566)	(134,246)	(17,550)	52%
Other Property and Services		<u>73,634</u>	<u>(39,397)</u>	<u>(60,186)</u>	<u>(113,031)</u>	<u>287%</u>
		<u>(503,400)</u>	<u>(829,726)</u>	<u>(3,233,316)</u>	<u>(326,326)</u>	<u>(39%)</u>
Net Result Excluding Rates		(29,765)	(427,119)	781,256	(397,354)	
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	4	0	0	11,950	0	0%
Rounding		0	0	0	0	0%
Depreciation on Assets	2(a)	0	243,102	972,424	(243,102)	100%
Capital Expenditure and Income						
Purchase Land held for resale	3		0	0	0	
Purchase Land and Buildings	3	(13,865)	(32,129)	(1,502,284)	(18,264)	57%
Purchase Furniture and Equipment	3	0	(3,934)	(90,342)	(3,934)	100%
Purchase Plant and Equipment	3	(4,140)	(5,000)	(684,970)	(860)	17%
Purchase of Motor Vehicles	3	0	0	(62,000)	0	0%
Purchase Infrastructure Assets - Roads	3	(252,926)	(618,584)	(2,674,319)	(365,658)	59%
Purchase Infrastructure Assets - Footpaths	3	(5,400)	0	(50,000)	5,400	100%
Purchase Infrastructure Assets - Airfields	3	0	0	0	0	0%
Purchase Infrastructure Assets - Parks	3	(7,860)	0	0	7,860	100%
Proceeds from Disposal of Assets	4	0	0	20,000	0	0%
Repayment of Debentures	5	(56,921)	(64,709)	(149,073)	(7,788)	12%
Proceeds from New Debentures	5	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	6	(5,960)	(6,043)	(224,371)	(83)	1%
Transfers from Reserves (Restricted Assets)	6	0	0	300,000	0	0%
ADINet Current Assets July 1 B/Fwd	7	1,339,489	1,359,234	1,359,234	(19,745)	
LENet Current Assets Year to Date	7	<u>2,951,763</u>	<u>1,547,676</u>	<u>0</u>	<u>1,404,087</u>	<u>(91%)</u>
Amount Req'd to be Raised from Rates		<u>(1,989,111)</u>	<u>(1,992,495)</u>	<u>(1,992,495)</u>	<u>3,384</u>	<u>(0%)</u>
Rates per Note 8		1,989,111	1,992,495	1,992,495		
Variance		0	0	0		

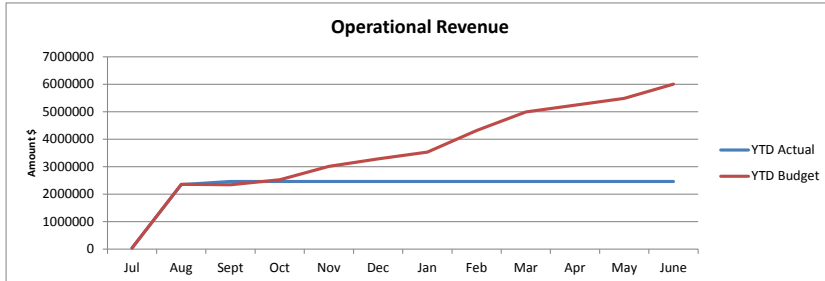
Statement of Financial Activities Reportable Variances

Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

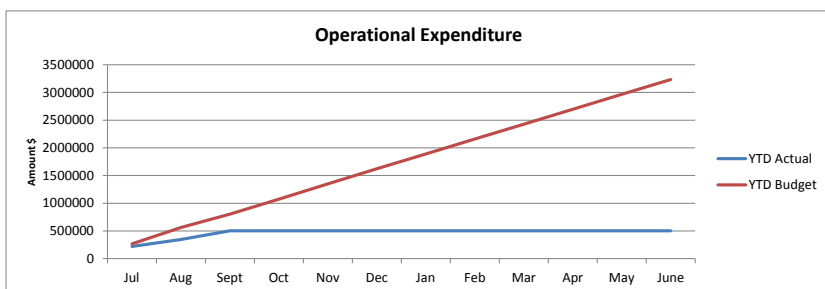
% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

	%	\$	
REVENUES/SOURCES			Explanation for Variances
			Unbudgeted income - i.LGIS rebate on Workcare Policy based on actual salaries/wages for 2015/16 year were lower than anticipated. ii. Employer Incentive
Governance	(379%)	\$ 21,848	payment for a staff.
Law, Order, Public Safety	94%	-\$ 10,110	Emergency Service's quarterly grant not received as expected.
Health	30%	-\$ 1,909	Medical Center reimbursements for utilities yet to issued for first quarter.
Housing	16%	-\$ 4,434	Lower income due to a shire house and a pensioner unit currently unoccupied. Less usage of shire recreational facilities in the 1st quarter - Swimming pool
Recreation and Culture	85%	-\$ 5,086	currently close, will open in 2nd quarter.
Transport	(1554%)	\$ 83,523	Final claim from WANDRRA for 2015/16 flood damage costs.
Economic Services	84%	-\$ 4,273	Less income to date
Other Property and Services	67%	-\$ 8,249	Fuel rebates low as less fuel/oil consumption for plants. No private works done to date.
(EXPENSES)/(APPLICATIONS)			
			Build up of expenditure in Governance due to Admin costs re-allocation & recovery process on hold till end of year process for 2015/16 is completed and accounts
Governance	(165%)	\$ 121,125	finalised in October.
General Purpose Funding	92%	-\$ 8,825	Lower costs attributed by hold off on admin allocations and depreciation costs.
Law, Order, Public Safety	29%	-\$ 22,502	Lower costs attributed by hold off on admin allocations and depreciation costs.
Health	33%	-\$ 14,781	Medical Centre management fees paid a month behind. Depreciation costs on hold.
Housing	62%	-\$ 53,979	Delay in admin allocation and depreciation costs.
Community Amenities	46%	-\$ 31,297	Generally low spending in Town Planning, refuse site maintenance and salaries/wages (staff on reduced hours).
Recreation & Culture	62%	-\$ 135,695	Variance mainly attributed by low pool maintenance and depreciation cost.
Transport	28%	-\$ 47,663	Less expenditure depot maintenance combined with delay in depreciation and admin costs allocation.
Economic Services	52%	-\$ 17,550	Low salary cost due to staff on reduced hours, combined with delay in vermin & weeds/pest plant control and hold up of admin cost allocations.
Other Property and Services	287%	-\$ 113,031	Expenditure low in Fuel/Oil, parts/repairs due to reduced road works at this stage. Depreciation and admin costs run for plant assets delayed.
Capital Expenditure and Income			
			Depreciation run delayed till end of year process for Fixed Assets for 2015/16 period is completed and accounts finalised end of October 2016.
Depreciation on Assets	100%	-\$ 243,102	Concrete slab at depot machinery shed.
Purchase Land and Buildings	57%	-\$ 18,264	Expenditure planned for later in the year.
Purchase Furniture and Equipment	100%	-\$ 3,934	Purchase of light equipment - genset and welding unit.
Purchase Plant and Equipment	17%	-\$ 860	Road capital works slowed while staff on leave, will pick up speed in later months.
Purchase Infrastructure Assets - Roads	59%	-\$ 365,658	
Purchase Infrastructure Assets - Footpaths	100%	\$ 5,400	Additional expenditure on Hall Street footpath work carried over from 2015/16 year.
Purchase Infrastructure Assets - Parks	100%	\$ 7,860	Carryover expenditure from 2015/16, part of town revitalisation project.
Repayment of Debentures	12%	-\$ 7,788	Loan repayment for pool due end of September, paid 1st of October.

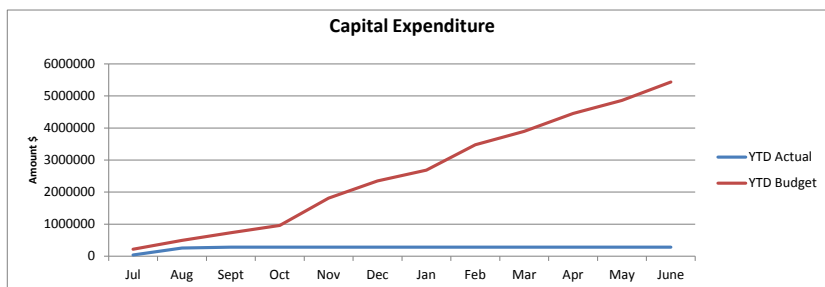
General Income and Expenditure Graphs



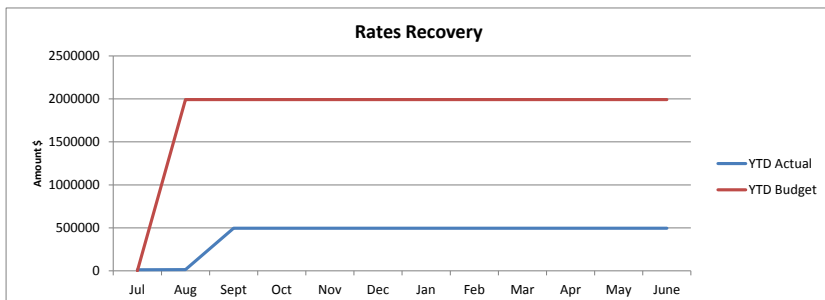
Comment:
Rates Billing issued end of August. Received first quarter of FAGS from Grants Commission. Other grants will be become available as projects commence.



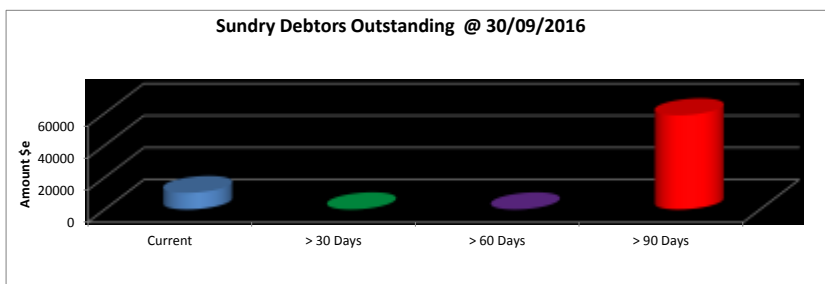
Comment:
Operational costs usually low in the first few months and pick up in later months. Depreciation costs on hold till Fixed Assets process for 2015/16 financial year is completed.



Comment:
Road capital works progressed, expenditure to pick up speed as funds become available. Plant & Equipment replacement planned for second quarter. Child Care Centre and admin office phased in second half of the year.



Comment:
Rates Billing issued last week of August. First payment was due on the 7th of October.



Comment:
Sundry Debtors - 80% of debtors in 90 days is from one debtor, expecting payment late in the year.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 SEPTEMBER, 2016

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 SEPTEMBER, 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 SEPTEMBER, 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2017.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 SEPTEMBER, 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 SEPTEMBER, 2016

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:

Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 SEPTEMBER, 2016

		30 September, 2016 Actual \$	2016/17 Current Budget \$
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Governance			
Furniture & Equipment		0	30,000
Buildings	Chambers/Admin	0	330,000
Law, Order, Public Safety			
Firefighting Equipment	Fire Truck	0	450,000
Furniture & Equipment	CCTV Cameras	0	20,000
Fire Prevention Buildings	Fire Shed	0	165,784
Health			
Furniture & Equipment (Medical Centre)		0	10,000
Buildings - Doctors House	Doctor's House	0	10,000
Welfare Services			
Buildings	Child Care Centre	0	850,000
Housing			
Buildings	Staff Housing	0	39,600
Buildings	Other Housing	0	53,900
Community Amenities			
Infrastructure Assets Parks & Gardens	Revitalisation & Arrino	7,860	0
Buildings	Cemetery Shed	0	5,000
Furniture & Equipment	Trestles, Gazebo, Tables, etc	0	9,342
Plant & Equipment	Potable Water	500	
Recreation and Culture			
Buildings	Pool Shelter	0	8,000
Transport			
Infrastructure - Roads		227,816.24	2,474,319
Purchase Plant & Equipment	Backhoe/Free Roller	0	205,000
Tools & Equipment	Traffic Lights, Welder, Genset, etc	3,640	29,970
Purchase of Motor Vehicles	Mechanics vehicle	0	62,000
Furniture & Equipment	Office Equipment & Network	0	11,000
Building	Transportable Office	13,865	40,000
Footpaths	Slaughter Street	5,400	50,000
Drainage	Town Drainage	25,110	200,000
Economic Services			
Furniture & Equipment			10,000
		284,192	5,063,915

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 SEPTEMBER, 2016

	30 September, 2016	2016/17
	Actual	Current Budget
	\$	\$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
 <u>By Class</u>		
Land Held for Resale	0	0
Land and Buildings	13,865	1,502,284
Furniture and Equipment	0	90,342
Plant and Equipment	4,140	684,970
Motor Vehicles	0	62,000
Infrastructure Assets - Roads	252,926.24	2,674,319
Infrastructure Assets - Footpaths	5,400	50,000
Infrastructure Assets - Airfield	0	0
Infrastructure Assets - Parks and Ovals	7,860	0
	<u>284,192</u>	<u>5,063,915</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

284,192	5,063,915
284,192	5,063,915
0	0

ACQUISITION OF ASSETS

2016/2017 BUDGET

By Program

Trade-In

Governance

Building	Chambers/Admin	330,000	
Furniture & Equipment	IT	30,000	

Law, Order, Public Safety

Buildings	Fire Shed	165,784	
Plant & Equipment	Fire Truck	450,000	
Furniture & Equipment	CCTV Cameras	20,000	

Health

Buildings	Doctor's House	10,000	
Furniture & Equipment	M/Centre Equipment	10,000	

Welfare Services

Buildings	Child Centre Building	850,000	
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Housing

Buildings	Staff Housing	39,600	
Buildings	Other Housing	53,900	

Community Amenities

Buildings	Cemetery Shelter	5,000	
Furniture & Equipment	Trestles, Gazebo, Tables, etc	9,342	

Recreation and Culture

Buildings	Pool Shelter	8,000	
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Transport

Infrastructure - Roads	RRG, R2R, Own	2,474,319	
Infrastructure - Drainage	Drainage	200,000	
Plant & equipment	Backhoe	160,000	15,000
Plant & equipment	Free Roller	45,000	
	Traffic Lights, Welder, Genset, etc	29,970	
Motor Vehicles	Mechanic	62,000	5,000
Footpath	Slaughter Street	50,000	
Buildings	Transportable Office	40,000	
Furniture & Equipment	Office Equipment & Network	11,000	

Economic Services

Furniture & Equipment	V/Centre IT Equipment	10,000	
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Total by Program	<u>5,063,915</u>	<u>20,000</u>
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Land Held for Resale			
Land and Buildings	1,502,284		
Furniture and Equipment	90,342	15,000	
Plant and Equipment	684,970		
Motor Vehicles	62,000	5,000	
Infrastructure Assets - Roads	2,474,319		
Infrastructure Assets - Footpaths	50,000		
Infrastructure Assets - Airfield	0		
Infrastructure Assets - Parks and Ovals	0		
Infrastructure Assets - Drainage	200,000		

Total by Class	<u>5,063,915</u>	<u>20,000</u>
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SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 SEPTEMBER, 2016

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds	Profit(Loss)	Profit(Loss)
	2016/17	2016/17		2016/17	2016/17		2016/17
	BUDGET	ACTUAL		BUDGET	ACTUAL		ACTUAL
	\$	\$		\$	\$		\$
Transport							
Mitsubishi Triton - Mechanic	8,750	0		5,000	0	-3,750	0
Case 580OLE Backhoe	23,200	0		15,000	0	-8,200	0
	31,950	0		20,000	0	(11,950)	0
<u>By Class</u>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds	Profit(Loss)	Profit(Loss)
	2016/17	2016/17		2016/17	2016/17		2016/17
	BUDGET	ACTUAL		BUDGET	ACTUAL		ACTUAL
	\$	\$		\$	\$		\$
Plant & Equipment	0						
	23,200	0		15,000	0	(8,200)	0
Vehicles	8,750	0		5,000	0	(3,750)	0
	31,950	0		20,000	0	(11,950)	0

Summary

	2016/17 BUDGET	30/9/2016 ACTUAL
	\$	\$
Proceeds on Sale of Assets	20,000	0
Profit on Asset Disposals	0	0
Loss on Asset Disposals	(11,950)	0
	<u>(11,950)</u>	<u>0</u>

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 SEPTEMBER, 2016

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1 Jul 16	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
Recreation & Culture									
Loan 156 - Swimming Pool Upgrad	49,949			0	15,784	49,949	34,165	0	2,796
Loan 160 - Swimming Pool	165,944			0	18,043	165,944	147,901	0	6,314
Transport									
Loan 157 - Grader	113,610			12,747	25,884	100,863	87,726	3,482	6,574
Loan 159 - Prime Mover	89,362			44,174	89,362	45,188	0	2,051	3,088
	418,865	0	0	56,921	149,073	361,944	269,792	5,534	18,772

All other loan repayments will be financed by general purpose revenue

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2016/2017

No new debentures are budgeted for the financial year ending 30 June 2017.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2016 nor is it expected to have unspent debenture funds as at 30th June 2017

(d) Overdraft

Council did not utilise an overdraft facility during 2016/17

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 SEPTEMBER, 2016

	30 September, 2016 Actual \$	2016/2017 Current Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	124,572	124,572
Amount Set Aside / Transfer to Reserve	891	3,613
Amount Used / Transfer from Reserve	-	-
	<u>125,463</u>	<u>128,185</u>
(b) Plant Reserve		
Opening Balance	131,199	131,199
Amount Set Aside / Transfer to Reserve	938	103,805
Amount Used / Transfer from Reserve	-	-
	<u>132,137</u>	<u>235,004</u>
(c) Housing & Development Reserve		
Opening Balance	78,172	78,172
Amount Set Aside / Transfer to Reserve	559	42,267
Amount Used / Transfer from Reserve	-	-
	<u>78,731</u>	<u>120,439</u>
(d) Local Gov Com Housing Reserve		
Opening Balance	119,173	119,173
Amount Set Aside / Transfer to Reserve	852	38,656
Amount Used / Transfer from Reserve	-	-
	<u>120,025</u>	<u>157,829</u>
(e) Gravel Pit Reserve		
Opening Balance	45,315	45,315
Amount Set Aside / Transfer to Reserve	324	1,314
Amount Used / Transfer from Reserve	-	-
	<u>45,639</u>	<u>46,629</u>
(f) Swimming Pool Rec Eq Reserve		
Opening Balance	35,044	35,044
Amount Set Aside / Transfer to Reserve	251	1,016
Amount Used / Transfer from Reserve	-	-
	<u>35,295</u>	<u>36,060</u>
(g) Day Care Centre Reserve		
Opening Balance	300,000	300,000
Amount Set Aside / Transfer to Reserve	2,145	8,700
Amount Used / Transfer from Reserve	-	(300,000)
	<u>302,145</u>	<u>8,700</u>
(h) Lovelocks Soak Reserve		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	25,000
Amount Used / Transfer from Reserve	-	-
	<u>-</u>	<u>25,000</u>
Total Cash Backed Reserves	<u>839,435</u>	<u>757,846</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

Council have a policy of annual revaluation of road infrastructure. The amount of any revaluation adjustment at 30 June 2008 is not known. Any transfer to or from an asset revaluation reserve will be a non-cash transaction and as such, has no impact on this budget document.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 SEPTEMBER, 2016

	30 September, 2016 Actual \$	2015/2016 Current Budget \$
6. RESERVES (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	891	3,613
Plant Reserve	938	103,805
Housing & Development Reserve	559	42,267
Local Gov Com Housing Reserve	852	38,656
Gravel Pit Reserve	324	1,314
Swimming Pool Rec Eq Reserve	251	1,016
Day Care Centre Reserve	2,145	8,700
Lovelocks Soak Reserve	-	25,000
	<u>5,960</u>	<u>224,371</u>
Transfers from Reserves		
Leave Reserve	-	-
Plant Reserve	-	-
Housing & Development Reserve	-	-
Local Gov Com Housing Reserve	-	-
Gravel Pit Reserve	-	-
Swimming Pool Rec Eq Reserve	-	-
Day Care Centre Reserve	-	(300,000)
Lovelocks Soak Reserve	-	-
	<u>-</u>	<u>(300,000)</u>
Total Transfer to/(from) Reserves	<u>5,960</u>	<u>(75,629)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund long service leave requirements

Plant Reserve

- to be used for the plant replacement, upgrade or purchase.

Housing and Development Reserve

- to be used to fund housing/accommodation projects

Local Gov Com Housing Reserve

- to be used to maintain the joint Ministry of Housing/Local Government Properties

Gravel Pit Reserve

- to be used for rehabilitation of disused gravel pits

Swimming Pool Rec Eq Reserve

- to be used to purchase recreational equipment for the swimming pool

Child Centre Reserve

- to be used to upgrade Child Care Building and equipments

Lovelocks Soak Reserve

- New reserve proposed for funds to be allocated for future upgrade of Water Infrastructure.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 SEPTEMBER, 2016

	30 September, 2016 Actual \$	Brought Forward 1-Jul-16 \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	1,332,629	1,020,135
Cash - Restricted (Reserves)	839,435	833,475
Cash - Restricted (Unspent Grants)	-	-
Receivables		
- Rates Outstanding	1,507,491	24,942
- Excess Rates	(2,140)	(4,976)
- Sundry Debtors	121,937	434,573
- Emergency Services Levy	1,535	906
- Accrued income	-	-
- Prepayments	-	-
- Provision for doubtful debt	(3,301)	(3,301)
- GST Receivable	12,551	983
Inventories	11,436	11,436
Land held for resale	-	-
	<u>3,821,573</u>	<u>2,318,173</u>
LESS: CURRENT LIABILITIES		
Payables		
- Sundry Creditors	(13,352)	(120,459)
- Accrued Expenditure	-	(11,374)
- GST Payable	(1,168)	-
- PAYG/Withholding Tax Payable	(15,658)	-
- Payroll Creditors	(197)	(197)
Accrued Interest on Debentures	-	(4,836)
Accrued Salaries and Wages	-	(8,343)
Current Employee Benefits Provision	(117,570)	(117,570)
Current Loan Liability	(92,151)	(149,072)
	<u>(240,096)</u>	<u>(411,851)</u>
NET CURRENT ASSET POSITION	3,581,477	1,906,322
Less: Cash - Reserves - Restricted	(839,435)	(833,475)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
- Lesser of Provision and Reserve	117,570	117,570
Add Back : Current Loan Liability	92,151	149,072
	<u>2,951,763</u>	<u>1,339,489</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>2,951,763</u>	<u>1,339,489</u>

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 SEPTEMBER, 2016

8. RATING INFORMATION - 2015/2016 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2016/17 Rate Revenue \$	2016/17 Interim Rates \$	2016/17 Back Rates \$	2016/17 Total Revenue \$	2016/17 Budget \$
Differential General Rate								
GRV - Residential	0.1161	208	1,990,280	231,072	0	0	231,072	231,129
GRV - Mining	0.2323	1	248,500	57,727	0	0	57,702	57,716
UV - Rural & Arrino	0.0162	183	100,865,700	1,634,024	0	0	1,634,024	1,637,353
UV - Mining	0.1192	14	338,534	40,353	0	0	40,353	40,337
Other		105	0	0			0	0
Sub-Totals		511	103,443,014	1,963,176	0	0	1,963,151	1,966,535
Minimum Rates	Minimum \$							
GRV - Residential	440	23	13,919	10,120	0	0	10,120	10,120
UV - Rural & Arrino	440	23	307,400	10,120	0	0	10,120	10,120
UV - Mining	440	13	25,459	5,720	0	0	5,720	5,720
Sub-Totals		59	346,778	25,960	0	0	25,960	25,960
Discounts							1,989,111	1,992,495
Totals							0	0
							1,989,111	1,992,495

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2016/2017 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-15 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Police Licensing	1,723	47,197	(47,418)	1,502
Three Springs LCDC	4,334			4,334
Arrowsmith Catchment	77,393			77,393
Arrowsmith Rates	11,556			11,556
Nomination Fees	0			0
East Three Springs Catchment	2,014			2,014
BCITF Levy	0			0
BRB Levy	0			0
RSL	0			0
Housing Bonds	280	400	(400)	280
Refuse site	0			0
Hall Hire Bond	0			0
Cat Trap Bond	0			0
Community Bus Bond	100			100
Sale of Books	0			0
Swimming Pool Inflatable	0			0
	<u>97,400</u>			<u>97,179</u>

10. CASH / INVESTMENTS SUMMARY

Investments						30 September 2016 Actual \$
Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate %	Maturity Date	
Cash at Bank						30 September 2016 Actual \$
Financial Institution	Fund	Total Cash at Bank	O/S Deposits	O/S Cheques	Adjustment	
National Australia Bank	Muni	68,754	228	(2,130)		66,852
National Australia Bank	Trust	988	-	(280)		708
National Australia Bank	Licensing	95,718	752	-		96,470
Investments						
			Credits	Debits		
National Australia Bank	Maxi Investm	210,483	330,171	-	-	540,654
National Australia Bank	Grant Acc	724,406	417	-	-	724,823
			Interest			
National Australia Bank	Reserve Max	833,475	5,960	-	-	839,435

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY NATURE OR TYPE

FOR THE PERIOD 1 JULY, 2016 TO 30 SEPTEMBER, 2016

	NOTE	30/09/2016 Y-T-D Actual	30/09/2016 Y-T-D Current Budget	2016/17 Budget
		\$		\$
REVENUES FROM ORDINARY ACTIVITIES				
Rates	8	1,989,111	1,992,495	1,992,495
Grants and Subsidies - Operating		326,285	247,326	1,122,304
Grants and Subsidies - Non Operating		-	1,500	2,360,952
Contributions Reimbursements and Donations - Operating		24,442	13,127	172,500
Contributions Reimbursements and Donations - Capital		-	-	-
Proceeds on Disposal of Assets		-	-	20,000
Service Charges		-	-	-
Fees and Charges		99,084	115,316	257,470
Interest Earnings		10,137	15,151	60,596
Other Revenue		13,685	10,188	40,750
Realisation on Asset Disposal		-	0	(20,000)
		<u>2,462,744</u>	<u>2,395,103</u>	<u>6,007,067</u>
EXPENSES FROM ORDINARY ACTIVITIES				
Employee Costs		(221,669)	(295,675)	(1,182,676)
Materials and Contracts		(119,016)	(158,333)	(633,200)
Utilities		(38,938)	(49,665)	(198,640)
Depreciation		-	(243,102)	(972,424)
Interest Expenses		(1,293)	(5,516)	(22,071)
Insurance		(111,887)	(67,938)	(174,381)
Other Expenditure		(10,595)	(9,497)	(37,976)
		<u>(503,398)</u>	<u>(829,726)</u>	<u>(3,221,368)</u>
Loss on Sale of Assets		-	-	(11,950)
Profit on Asset Disposal		-	-	-
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS		<u>1,959,346</u>	<u>1,565,377</u>	<u>2,773,749</u>

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY PROGRAM

FOR THE PERIOD 1 JULY, 2016 TO 30 SEPTEMBER, 2016

	30/09/16 Y-T-D Actual	30/09/16 Y-T-D Current Budget	2016/17 Current Budget
	\$	\$	\$
OPERATING REVENUES			
Governance	27,617	5,769	23,063
General Purpose Funding	2,236,016	2,240,815	2,985,785
Law, Order, Public Safety	693	10,803	773,990
Health	4,367	6,276	25,100
Education and Welfare	2,145	2,475	509,900
Housing	23,214	27,648	110,583
Community Amenities	74,012	72,550	86,425
Recreation and Culture	932	6,018	56,066
Transport	88,899	5,376	1,366,673
Economic Services	788	5,061	20,232
Other Property and Services	4,063	12,312	49,250
	<u>2,462,746</u>	<u>2,395,102</u>	<u>6,007,067</u>
OPERATING EXPENSES			
Governance	(194,604)	(73,479)	(293,885)
General Purpose Funding	(730)	(9,555)	(38,207)
Law, Order, Public Safety	(55,067)	(77,569)	(310,261)
Health	(29,775)	(44,556)	(178,218)
Education and Welfare	(540)	(2,669)	(10,680)
Housing	(33,464)	(87,443)	(349,781)
Community Amenities	(36,850)	(68,147)	(272,544)
Recreation & Culture	(84,591)	(220,286)	(881,138)
Transport	(125,397)	(173,060)	(704,170)
Economic Services	(16,016)	(33,566)	(134,246)
Other Property and Services	73,635	(39,397)	(60,188)
	<u>(503,399)</u>	<u>(829,726)</u>	<u>(3,233,318)</u>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>1,959,347</u>	<u>1,565,377</u>	<u>2,773,749</u>

SHIRE OF THREE SPRINGS

BALANCE SHEET

FOR THE PERIOD 1 JULY, 2016 TO 30 SEPTEMBER, 2016

	30 September, 2016 ACTUAL \$	2015/16 \$
CURRENT ASSETS		
Cash and Cash Equivalents	2,172,064	1,853,610
Trade and Other Receivables	1,638,074	453,128
Inventories	11,436	11,436
TOTAL CURRENT ASSETS	<u>3,821,574</u>	<u>2,318,174</u>
NON-CURRENT ASSETS		
Other Receivables	18,227	18,227
Inventories - Refuse Land	-	-
Property, Plant and Equipment	14,548,685	14,544,390
Infrastructure	35,349,653	35,069,756
TOTAL NON-CURRENT ASSETS	<u>49,916,563</u>	<u>49,632,373</u>
TOTAL ASSETS	<u>53,738,137</u>	<u>51,950,547</u>
CURRENT LIABILITIES		
Trade and Other Payables	30,375	145,209
Long Term Borrowings	92,151	149,072
Provisions	117,570	117,570
TOTAL CURRENT LIABILITIES	<u>240,096</u>	<u>411,851</u>
NON-CURRENT LIABILITIES		
Long Term Borrowings	269,793	269,793
Provisions	51,233	51,232
TOTAL NON-CURRENT LIABILITIES	<u>321,026</u>	<u>321,025</u>
TOTAL LIABILITIES	<u>561,122</u>	<u>732,876</u>
NET ASSETS	<u>53,177,016</u>	<u>51,217,671</u>
EQUITY		
Retained Profits (Surplus)	27,991,549	26,038,163
Reserves - Cash Backed	839,435	833,476
Reserves - Asset Revaluation	24,346,032	24,346,032
TOTAL EQUITY	<u>53,177,016</u>	<u>51,217,671</u>

PROGRAM 2 - GENERAL FUND SUMMARY OF FINANCIAL ACTIVITIES

General
Ledger

	2016/17 Total Budget \$	30/09/16 Y-T-D Budget \$	30/09/16 Y-T-D Actual \$
<u>OPERATING EXPENDITURE</u>			
General purpose income	38,207	9,555	730
General administration	293,885	73,479	194,604
Law, order and public safety	310,261	77,569	55,067
Health	178,218	44,556	29,775
Welfare services	10,680	2,669	540
Housing	349,781	87,443	33,464
Community amenities	272,544	68,147	36,850
Recreation and culture	881,138	220,286	84,591
Transport	704,170	173,060	126,262
Economic services	134,246	33,566	16,016
Other property and services	60,188	39,397	(73,635)
Total	3,233,318	829,726	504,263
<u>CAPITAL EXPENDITURE</u>			
General purpose income	-	-	-
General administration	363,613	3,903	891
Law, order and public safety	615,784	-	-
Health	20,000	2,501	-
Welfare services	-	-	-
Housing	174,423	24,807	1,411
Community amenities	39,342	2,185	8,360
Recreation and culture	42,843	10,043	251
Transport	3,291,340	682,556	333,690
Economic services	11,314	1,329	324
Other property and services	-	-	-
Total	4,558,659	727,323	344,927
TOTAL EXPENDITURE	7,791,977	1,557,049	849,190
<u>OPERATING INCOME</u>			
General purpose income	(2,985,785)	(2,240,815)	(2,236,016)
General administration	(23,063)	(5,769)	(27,617)
Law, order and public safety	(773,990)	(10,803)	(693)
Health	(25,100)	(6,276)	(4,367)
Welfare services	(509,900)	(2,475)	(2,145)
Housing	(110,583)	(27,648)	(23,214)
Community amenities	(86,425)	(72,550)	(74,012)
Recreation and culture	(56,066)	(6,018)	(932)
Transport	(1,366,673)	(5,376)	(89,764)
Economic services	(20,232)	(5,061)	(788)
Other property and services	(49,250)	(12,312)	(4,063)
Total	(6,007,067)	(2,395,102)	(2,463,610)
<u>CAPITAL INCOME</u>			
General purpose income	-	-	-
General administration	-	-	-
Law, order and public safety	-	-	-
Health	-	-	-
Welfare services	-	-	-
Housing	-	-	-
Community amenities	-	-	-
Recreation and culture	-	-	-
Transport	-	-	-
Economic services	-	-	-
Other property and services	-	-	-
Total	-	-	-
TOTAL INCOME	(6,007,067)	(2,395,102)	(2,463,610)
SURPLUS/DEFICIT	1,784,910	(838,053)	(1,614,420)

Debtors Trial Balance

As at 30.09.2016

Debtor #	Name	Credit Limit	02.07.2016		01.08.2016	31.08.2016	30.09.2016	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of Oldest Invoice (90Days)					
4			0.00	0	0.00	0.00	0.00	-40.00
A27			0.00	0	0.00	0.00	0.00	0.00
B33			0.00	0	0.00	0.00	50.00	50.00
B80			198.54	834	0.00	0.00	0.00	198.54
C3			0.00	0	0.00	0.00	8223.51	8223.51
C68			0.00	0	0.00	0.00	0.00	-40.00
C93			41.90	361	0.00	5.40	42.51	89.81
C95			0.00	0	0.00	0.00	225.00	225.00
C98			5.60	458	0.00	0.00	0.00	5.60
C102			161.19	92	100.00	0.49	0.00	261.68
E35			0.00	0	0.00	0.00	10.00	10.00
F14			9011.41	92	0.00	0.00	0.00	9011.41
F40			0.00	0	0.00	0.00	0.00	0.00
G57			0.00	0	0.00	0.00	0.00	-40.00
H37			0.00	0	0.00	0.00	200.00	200.00
H49			160.00	485	0.00	0.00	0.00	160.00
J1			0.00	0	0.00	0.00	0.00	-181.49
K20			0.00	0	0.00	0.00	0.00	-200.00
K23			42900.00	217	0.00	0.00	0.00	42900.00
L94			0.00	0	0.00	0.00	160.00	160.00
L98			100.00	143	40.00	0.00	0.00	140.00
M38			0.00	0	0.00	0.00	40.00	40.00
M100			1745.05	182	0.00	1.01	0.00	1746.06
M115			1110.00	270	0.00	0.00	0.00	1110.00
M126			0.00	0	0.00	0.00	20.00	20.00
N7			720.00	91	0.00	0.00	0.00	720.00
N42			2580.10	1247	0.00	0.00	0.00	2580.10
O17			0.00	0	0.00	0.00	0.00	-480.00
P11			0.00	0	0.00	0.00	480.00	480.00
P43			0.00	0	0.00	60.00	0.00	60.00
S29			0.00	0	0.00	0.00	0.00	-331.97
T12			0.00	0	0.00	0.00	63.50	63.50
T15			0.00	0	0.00	0.00	180.00	180.00
T52			0.00	0	0.00	55.77	627.13	682.90
T57			0.00	0	0.00	20.00	50.00	70.00

Debtors Trial Balance

As at 30.09.2016

Debtor #	Name	Credit Limit	02.07.2016 GT 90 days Age Of Oldest Invoice (90Days)	01.08.2016 GT 60 days	31.08.2016 GT 30 days	30.09.2016 Current	Total
T78			0.00 0	0.00	0.00	10.00	10.00
V11			0.00 0	0.00	0.00	0.00	-0.15
W60			0.00 0	0.00	0.00	0.00	-412.68
Totals --- Credit Balances:		-1726.29	58733.79	140.00	142.67	10381.65	67671.82a

9.3.2. ACCOUNTS FOR PAYMENT – 30 SEPTEMBER 2016

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0083
Disclosure of Interest:
Date: 7th October, 2016
Author: Donna Newton

Signature of Author: _____

SUMMARY

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

ATTACHMENT

Lists of creditors paid as at 30th September, 2016 is attached.

BACKGROUND

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.

Local Government (Financial Management) Regulations 1996 Section 12 and 13.

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

VOTING REQUIREMENTS

Simple Majority

140177 COUNCIL RESOLUTION – ITEM 9.3.2

**MOVED: Cr Hunt
SECONDED: Cr Lane**

That Council notes the accounts for payment as presented for September, 2016 from the –

Municipal Fund totalling \$266,998.79 represented by Electronic Fund Transfers No's 13064 – 13142, Cheque No's 11313 – 11319 and Direct Debits 10516.1, 10521.1 – 10521.8, 10530.1, 10536.1 – 10536.8, 10538.1, 10545.1 & 10551.1

Licensing Fund totalling \$13,109.80 represented by Electronic Fund Transfer No 13145.

**CARRIED
Voted: 7/0**

Date: 07/10/2016
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Statement of Payments for the Month of September 2016

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Australian Communications and Media Authority (ACMA)				
11313	15/09/2016	Apparatus Licence Renewal		43.00
INV	25/08/2016	Apparatus Licence Renewal Fee - Call Sign 6FMS Kadathinni Hill 9km	43.00	
Synergy				
11314	15/09/2016	Electricity Usage Charges		9,412.85
INV	30/08/2016	Electricity Usage Charges from 30/06/2016 to 24/08/2016 - 21 Franklin	297.35	
INV	26/08/2016	Electricity Usage Charges 21/07/2016 to 17/08/2016 - Swimming Pool,	6,223.30	
INV	30/08/2016	Electricity Usage Charges 08/07/2016 to 24/08/2016 - 58 Carter Street	70.65	
INV	30/08/2016	Electricity Usage Charges 01/07/2016 to 24/08/2016 - U3 Thomas Street	92.65	
INV	07/09/2016	Electricity Usage Charges 01/07/2016 to 06/09/2016 - Duffy's Store	33.55	
INV	30/08/2016	Electricity Usage Charges 30/06/2016 to 24/08/2016 - 50 Carter Street	244.45	
INV	30/08/2016	Electricity Usage Charges 30/06/2016 to 24/08/2016 - Water Feature	265.10	
INV	01/09/2016	Electricity Usage Charges from 25/07/2016 to 24/08/2016 - 132 Street	2,185.80	
Telstra				
11315	15/09/2016	Monthly Account		1,571.31
INV	23/08/2016	Monthly Telephone Usage Charges to 15/08/2016, Service Charges to	1,119.10	
INV	05/09/2016	Mobile Phone Usage 05/08/16 to 04/09/16 - 0407 981 659 \$24.78, 0448	452.21	
Telstra Network & Services				
11316	15/09/2016	Asset Relocation		74,642.67
INV	20/08/2016	Relocation of Telstra Assets at the Intersection of Eneabba-Three Springs	74,642.67	
Water Corporation				
11317	15/09/2016	Water Usage and Service Charges		1,373.00
INV	02/09/2016	Monthly Capacity Charge - Oval Tanks	1,373.00	
Shire Of Yalgoo				
11318	15/09/2016	Training		591.80
INV 2455	23/08/2016	Accommodation for Monitoring Pool Water Course- Twin Room Unit	80.00	
INV 2471	07/09/2016	Safe Pool Operations Training Course with Royal Life Saving 23rd and	511.80	
Telstra				
11319	30/09/2016	Monthly Account		1,162.51
INV	23/09/2016	Monthly Telephone Usage Charges to 15/09/2016, Service Charges to	1,119.09	
INV	27/09/2016	Text (SMS) Service for Fire & Harvest Ban Information to 26/09/2016 -	43.42	
Australian Services Union (A.S.U.)				
EFT13064	15/09/2016	Payroll deductions		52.70
INV	06/09/2016	Payroll Deduction for 06/09/2016	52.70	
AMPAC Debt Recovery (WA) Pty Ltd				
EFT13065	15/09/2016	Debt Recovery		633.61
INV 34417	31/08/2016	Commission of 7.7% on amounts paid 05/08/2016 & 12/08/2016 being	42.51	
INV 34416	31/08/2016	271454 Lot 64 (7) Carter Street, Three Springs - A295 AU WA	591.10	
Airport Lighting Specialists Pty Ltd				
EFT13066	15/09/2016	Monthly Account		278.30
INV IN17107	07/09/2016	G6 35 Replacement body & Grommet Pack, L'Holder and plate assem'd,	278.30	
Abco Products				
EFT13067	15/09/2016	Cleaning Products Order		323.95
INV 259800	23/08/2016	160043 5L Superbowl Thickened Toilet Bowl Cleaner, 160043 5L	323.95	
Asphalt In A Bag (Lenip Pty Ltd As Trustee For The Pinel Family Trust)				
EFT13068	15/09/2016	Monthly Account		1,718.75
INV	30/08/2016	Asphalt 20kg	1,718.75	
BOC Gases				
EFT13069	15/09/2016	Monthly Account		67.76
INV	29/08/2016	Daily Cylinder Tracking (Date) to (Date) - Oxygen Industrial E2 Size,	67.76	
Child Support Agency				
EFT13070	15/09/2016	Payroll deductions		648.49
INV	06/09/2016	Payroll Deduction for 06/09/2016	648.49	

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Statement of Payments for the Month of September 2016

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Courier Australia				
EFT13071	15/09/2016	Freight Account Various		1,036.32
INV 0277	26/08/2016	Freight from Three Springs to PCS - Return Library PC, Freight from	106.58	
INV 0276	09/09/2016	Freight from Westrac to Three Springs- Parts 06/09/2016, Freight from	43.14	
INV 0276	19/08/2016	Freight from Three Springs to State Library- Library Boxes 12/8/2016,	372.09	
INV 0278	02/09/2016	Freight from Staples to Three Springs - Chair Mat, Freight from Sigma to	514.51	
Veolia Environmental Services				
EFT13072	15/09/2016	Monthly Account		4,373.26
INV	21/08/2016	Weekly Bin Collection - 02/08/2016, 09/08/2016, 16/08/2016 &	4,373.26	
Cunninghams Ag Services				
EFT13073	15/09/2016	Parts Account		615.77
INV 177544	19/08/2016	Element x 1, Element x 1, Exhaust Stack Kit x 1, Filter Engine Oil x 1,	615.77	
Commander Australia				
EFT13074	15/09/2016	Quarterly Account		301.28
INV	25/05/2016	Commander Contract (System Rental) 16/06/2016 to 15/07/2016 - Depot	46.92	
INV	25/05/2016	Reversal of Commander Contract (System Rental) 16/06/2016 to	-46.92	
INV	14/06/2016	Commander Contract (Quarterly System Maintenance) NT40 Contract	301.28	
INV	14/06/2016	Reversla of Commander Contract (Quarterly System Maintenance) NT40	-301.28	
INV	13/09/2016	Commander Contract (Quarterly System Maintenance) NT40 Contract	301.28	
Staples Australia Pty Limited				
EFT13075	15/09/2016	Monthly Account		1,724.97
INV	23/08/2016	Sellotape 767 Packaging Tape Clear 48mmx75m Product Code:	171.26	
INV	25/08/2016	Staples Keyhole Style Low Pile Carpet Chairmat 910W X 1220L X	109.00	
INV	23/08/2016	Colop 981119 Ink Pads Soft 40 Black E40 Product Code: 86591653,	78.30	
INV	25/08/2016	Meterplan Charge MPC5502A 20/07/2016 - 20/08/2016 4190 Colour	1,366.41	
Canine Control (Trepheene Pty Ltd)				
EFT13076	15/09/2016	Ranger Services		3,392.40
INV 887	17/08/2016	Ranger Services for Wednesday 10/08/2016 - No Written or Verbal	1,130.80	
INV 900	23/08/2016	Ranger Services for Tuesday 23/08/2016 - No Written or Verbal	1,130.80	
INV 938	11/09/2016	Ranger Services for Wednesday 7 September 2016. Patrols were	1,130.80	
Eneabba Smash Repairs				
EFT13077	15/09/2016	Insurance Excess OTS		300.00
INV	29/08/2016	Insurance Excess for OTS Claim 633516475	300.00	
Department of Fire and Emergency Services (DFES)				
EFT13078	15/09/2016	Emergency Services Levy		9,593.20
INV 143527	19/08/2016	2016/17 Emergency Services Levy - Quarter 1	9,593.20	
Frontline Fire & Rescue Equipment (Bluesteel Enterprises Pty Ltd)				
EFT13079	15/09/2016	Monthly Account		24.31
INV 54830	09/09/2016	Respiratory Filter Stickers, Pack 100	24.31	
Geraldton Fuel Company Pty Ltd				
EFT13080	15/09/2016	Monthly Account		9,312.80
INV	07/09/2016	9,312.80 Litres Ultra L/Sulpher Diesel @ 1.1364 p/l	9,312.80	
Greenfield Technical Services				
EFT13081	15/09/2016	Contractors		10,077.10
INV 4314	01/09/2016	For the Provision of Professional Services under the WALGA preferred	3,372.60	
INV 4310	01/09/2016	Preliminary Works and Engineering Assistance for Intersection -	6,704.50	
Frank Gilmour Pest Control				
EFT13082	15/09/2016	Contractor		780.00
INV 5218	02/08/2016	Fog Football Oval, Hockey Oval and Bush Land Behind Sports Area	780.00	
Rowe Group				
EFT13083	15/09/2016	Professional Services		1,701.70
INV	17/08/2016	Local planning Scheme Review - Various Lots, Three Springs - J:	1,701.70	
JR & A Hersey Pty Ltd				
EFT13084	15/09/2016	Monthly Account		738.54
INV	01/09/2016	50x Guide Posts	555.50	

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
JR & A Hersey Pty Ltd				
INV	01/09/2016	Boston Pene & Multilube x 6, Nitrile Large Box 100, 48m 25m Black	183.04	
Health Insurance Fund (HIF) of WA (Inc)				
EFT13085	15/09/2016	Payroll deductions		103.15
INV	06/09/2016	Payroll Deduction for 06/09/2016	103.15	
Steve Hunter				
EFT13086	15/09/2016	Contractor		1,590.00
INV 10026	07/09/2016	Assemble and Install Park Benches and Shelters	898.00	
INV 10028	31/08/2016	Supply and install safety rails to stage and hanging rails to rear of shire	496.00	
INV 10027	31/08/2016	Air Con- Check and found comp run capacitor faulty, Replaced and	196.00	
Ashdown Ingram				
EFT13087	15/09/2016	Monthly Account		127.66
INV	11/08/2016	Cable Cutter up to 60mm2, Freight Charge for Cable Cutter up to 60mm2	50.60	
INV	11/08/2016	Trailer Socket Round Large x 4 (Spares), Connector Quick Splice White	23.98	
INV	11/08/2016	Trailer Plug Round Large x 4 (Spares), Battery Post & Terminal Cleaner	20.35	
INV	11/08/2016	Circuit Tester LED 6-24V	32.73	
Jason Signmakers				
EFT13088	15/09/2016	Signage		3,927.22
INV 171918	19/08/2016	Historical Trial Signs, Plinths for historical signs, Small garden signs 150	3,927.22	
Jupiter Health & Medical Services (TS Family Practice)				
EFT13089	15/09/2016	Management Fee		6,600.00
INV	07/09/2016	Management Fees 04/08/2016 to 03/09/2016	6,600.00	
Landgate Valuations				
EFT13090	15/09/2016	Valuations		45.60
INV	19/08/2016	Mining Tenements Charges Schedule No. M2016/5 Dated 07/07/2016 to	45.60	
Leeman Plumbing & Excavation				
EFT13091	15/09/2016	Contractor		1,061.94
INV	25/08/2016	Investigate and Repair water leak on Property Side of Water Meter at	360.58	
INV	07/09/2016		442.86	
INV	07/09/2016	Investigate and Repair Leaking Taps at Unit 2 Kadathinni	258.50	
Starick Tyres				
EFT13092	15/09/2016	Monthly Account		2,017.62
INV 19325	31/08/2016	16/08/2016 4 x 11R22.5 BFGoodrich ST270 Trailer Tyres - TS7001 Side	2,017.62	
McLeods				
EFT13093	15/09/2016	Professional Services		1,356.16
INV 93912	30/08/2016	Acquisition of land for intersection improvements Three Springs-	1,356.16	
Marketforce Pty Ltd				
EFT13094	15/09/2016	Advert		1,229.66
INV 8976	30/08/2016	Advertisement of Closing Date Extended for Building Maintenance	242.07	
INV 8977	30/08/2016		734.92	
INV 8975	30/08/2016	Advertisement in the Geraldton Guardian for Friday 12/08/2016 for	252.67	
Perfect Computer Solutions				
EFT13095	15/09/2016	Computer and IT Services		837.50
INV 21684	06/09/2016	26/08/2016 - Security Certificate for Remote Desktop Gateway (Server)	200.00	
INV 21685	06/09/2016	26/8/2016 - Install remote desktop gateway, as per Victor's discussion	255.00	
INV 21678	01/09/2016	12/8/2016 - Setup last councillor Tablet as required. 15/8/2016 - Research	382.50	
Initial Hygiene (Rentokil Initial)				
EFT13096	15/09/2016	Annual Charge		4,092.73
INV	01/09/2016	Slimline Sanitary Disposal (T/F 18L) (13 Visits per annum), Slimline	4,092.73	
Quality Press				
EFT13097	15/09/2016	Monthly Account		176.00
INV 131340	30/08/2016	DFES Printed Material - Vehicle Identifier stickers (50 Per roll) Purple	176.00	
Reliance Petroleum				
EFT13098	15/09/2016	Monthly Account		319.63
INV	31/08/2016	ULP for OTS 69.06 Litres, ULP for 001TS 39.81, 30.02, 26.03 & 27.85	321.04	
INV	02/09/2016	Credit Adjustment - Discount Granted on Fuel Costs (D000053)	-1.41	

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Rapid IT Services				
EFT13099	15/09/2016	Monthly Account		988.85
INV	06/09/2016	1 Kyocoera Ecosys P2135DN Printer - Medical Centre, 1 250 Sheet paper	988.85	
Shire of Three Springs				
EFT13100	15/09/2016	2016/2017 Rates		7,519.49
INV A627	31/08/2016	2016/2017 Rates - Kadathinni Units, 2016/2017 Bin Collection -	5,026.84	
INV A441	31/08/2016	2016/2017 Rates - 5 Glyde Street, 2016/2017 Bin Collection - 5 Glyde	1,234.25	
INV A439	31/08/2016	2016/2017 Rates - 17 Glyde Street, 2016/2017 Bin Collection - 17 Glyde	1,258.40	
Sigma Chemicals				
EFT13101	15/09/2016	Test Repair Pool Dolphin Cleaner		1,780.13
INV	29/08/2016	Swimming Pool Water Testing Pedometer to be Recalibrated- Dismantle	389.40	
INV	01/09/2016	TEST & REPAIR DOLPHIN JOB # 9108 Pro Expert s/n 957374GC7C,	1,390.73	
Sweetman's Hardware				
EFT13102	15/09/2016	Monthly Account		796.48
INV 95B	31/08/2016	1 x Sledge Hammer and 1 x Tyre Inflator for Depot Workshop	82.40	
INV 95A	31/08/2016	Putty & Steel for Hall Steps, Screws for Caravan Park seats, Fixings for	695.58	
INV 95C	31/08/2016	Clouts for Roads, Starter Cord for Mowers	18.50	
Scavenger Supplies				
EFT13103	15/09/2016	Monthly Account		1,680.00
INV	08/09/2016	Supply 16 drums of 20 Litre Bushmaster Foam for Fire Control	1,680.00	
Three Springs Sand Blasting				
EFT13104	15/09/2016	Contractor		25,811.50
INV 1232	08/09/2016	Hall Street Footpath - extension across laneway to fenceline as required	5,940.00	
INV 1218	08/09/2016	Form, Supply and lay concrete with reinforcement mesh to area at front	15,251.50	
INV 1233	08/09/2016	Concrete Pad for Parkbenches/Seats and Shelters - Park Opposite	3,850.00	
INV 1230	09/08/2016	Concrete Pad for Parkbenches/Seats and Shelters - Caravan Park (Tourist	770.00	
Three Springs IGA				
EFT13105	15/09/2016	Monthly Account		267.81
INV	31/08/2016	Allens Freckles, Allens Minties, Allens Party Mix, Allens Killer Pythons,	267.81	
Three Springs Rural Services				
EFT13106	15/09/2016	Monthly Account		1,006.91
INV 32782	25/08/2016	Rapid set Concrete 20kg	20.00	
INV 32829	30/08/2016	Padlock brass 60mm Heavy Duty	29.61	
INV 32839	31/08/2016	Alemlube Auto Shut off Fuel Nozzle, Bush Reducing Threaded poly	286.79	
INV 32910	06/09/2016	2x Rapid Set Concrete 20kg	20.00	
INV 32908	06/09/2016	4x Rapid Set Concrete 20kg	40.00	
INV 32993	13/09/2016	20x Fence Post galstar extreme 150cm	156.80	
INV 32932	08/09/2016	40mm Solinoid Valve	110.51	
INV 32885	08/09/2016	All out Glyphosate 450 20Lt, All out Glyphosate 450 20Lt, All out	343.20	
Van't Veer Services				
EFT13107	15/09/2016	Monthly Account		95.38
INV 521	31/08/2016	02/08/2016 Local Australian Stamp, x2 Receipt books for Caravan Park	95.38	
Westrac Pty Ltd				
EFT13108	15/09/2016	Service Account		1,477.26
INV	04/08/2016	Perform Service for Cat Truck TS5002, 1 358-3436 FILTER S \$31.17, 1	904.29	
INV	25/08/2016	358-4931 Switch AS-Rp (Ripper Switch) for TS5005 12M Grader	572.97	
WA Local Government Association (WALGA)				
EFT13109	15/09/2016	Local Government Convention		3,566.97
INV	17/08/2016	2016 Local Government Convention- President	1,801.00	
INV	17/08/2016	2016 Local Government Convention - CEO	1,765.97	
Wright Express Australia Pty Ltd (Puma Card)				
EFT13110	15/09/2016	Monthly Account for CESM Vehicle		223.76
INV	31/08/2016	31/07/2016 Diesel 62.60 Litres 002TS, 07/08/2016 Diesel 71.41 Litres	223.76	
Wildflower Country Incorporated				
EFT13111	15/09/2016	Annual Membership Contribution		4,950.00
INV M024	31/08/2016	16/17 Annual Membership Contribution for Wildflower Country	4,950.00	

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Australian Services Union (A.S.U.)				
EFT13112	30/09/2016	Payroll deductions		52.70
INV	20/09/2016	Payroll Deduction for 20/09/2016	52.70	
Abco Products				
EFT13113	30/09/2016	Cleaning Products Order		669.93
INV 263028	16/09/2016	Puregiene® Superior Quality Slimline Hand Towel (Ctn 4000) Code	207.53	
INV 264075	27/09/2016	100166 Puregiene Select 2 Ply 400 Sheet T/Tissue (Ctn 48), 100166	462.40	
Child Support Agency				
EFT13114	30/09/2016	Payroll deductions		648.49
INV	20/09/2016	Payroll Deduction for 20/09/2016	648.49	
Veolia Environmental Services				
EFT13115	30/09/2016	Monthly Account		5,484.16
INV	25/09/2016	Weekly Bin Collection - 30/08/2016, 06/09/2016, 13/09/2016,	5,484.16	
Canine Control (Trepheene Pty Ltd)				
EFT13116	30/09/2016	Ranger Services		1,130.80
INV 947	27/09/2016	Ranger Services for Monday 19 September 2016 - Patrols were	1,130.80	
Covs Parts Pty Ltd				
EFT13117	30/09/2016	Monthly Account		4,004.00
INV 7905280	07/09/2016	Purchase of New Hyundai HY12000E-LZ Petrol 9.0 kVA Generator	2,679.60	
INV 7917809	13/09/2016	Purchase of New Weldmatic 200 Portable MIG Welding Unit for Depot	1,324.40	
Commercial Hotel Three Springs				
EFT13118	30/09/2016	Catering		203.00
INV	10/09/2016	Meals and Drinks for Fire Control Officer Training held 08/09/2016 at	203.00	
Christopher Shaun Connaughton				
EFT13119	30/09/2016	Councillor Sitting Fees for Quarter Ending 30 September 2016		264.00
INV 30	30/09/2016	Council Meeting Fees for Ordinary Council Meeting 20/07/2016 &	264.00	
Central Midlands Steel Moora				
EFT13120	30/09/2016	Contractor		64.00
INV 20068	05/08/2016	4x Interclamp 119-D48	64.00	
Dallcon				
EFT13121	30/09/2016	Contractor		1,265.00
INV	19/09/2016	Supply and Delivery of Concrete Outdoor Setting (Base slab 2300mm x	1,265.00	
Frontline Fire & Rescue Equipment (Bluesteel Enterprises Pty Ltd)				
EFT13122	30/09/2016	Monthly Account		203.20
INV 54875	15/09/2016	3 x Sticker - First Aid Location, Vehicle 100 x 150mm, 3 x Sticker -	203.20	
Frank Gilmour Pest Control				
EFT13123	30/09/2016	Contractor		7,559.00
INV 5190	05/08/2016	Internal/external inspection including yard area and sub- floor, Full spray	7,559.00	
Rowe Group				
EFT13124	30/09/2016	Professional Services		1,217.70
INV	22/09/2016	Local Planning Scheme Review - Various Lots, Three Springs - J:	1,217.70	
Health Insurance Fund (HIF) of WA (Inc)				
EFT13125	30/09/2016	Payroll deductions		103.15
INV	20/09/2016	Payroll Deduction for 20/09/2016	103.15	
Robert Neil Hebiton				
EFT13126	30/09/2016	Councillor Sitting Fees for Quarter Ending 30 September 2016		264.00
INV 30	30/09/2016	Council Meeting Fees for Ordinary Council Meeting 20/07/2016 &	264.00	
Robert William Hunt				
EFT13127	30/09/2016	Councillor Sitting Fees for Quarter Ending 30 September 2016		396.00
INV 30	30/09/2016	Council Meeting Fees for Ordinary Council Meeting 20/07/2016,	396.00	
Jason Signmakers				
EFT13128	30/09/2016	Contractor		576.40
INV 172609	19/09/2016	2 x Unisex Accessible Toilet Sign 180 x 180, 1 x Female Changerooms, 1	576.40	
Chris Lane				

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Chris Lane				
EFT13130	30/09/2016	Councillor Sitting Fees for Quarter Ending 30 September 2016		396.00
INV 30	30/09/2016	Council Meeting Fees for Ordinary Council Meeting 20/07/2016,	396.00	
Jennyfer Ann Lake				
EFT13131	30/09/2016	Councillor Sitting Fees for Quarter Ending 30 September 2016		396.00
INV 30	30/09/2016	Council Meeting Fees for Ordinary Council Meeting 20/07/2016,	396.00	
Perfect Computer Solutions				
EFT13132	30/09/2016	Computer & IT Services		195.00
INV 21721	22/09/2016	Replacement Battery for Toshiba Techra A11 (Standpipe Reading	195.00	
Parmelia Hilton Perth				
EFT13133	30/09/2016	Accommodation for Local Government Convention		2,161.00
INV 1114046	06/08/2016	Accommodation (Double Room) for Local Government Week for	1,025.00	
INV 1114066	06/08/2016	Accommodation (Double Room) for Local Government Week for CEO	1,136.00	
RAMM Software Pty Ltd				
EFT13134	30/09/2016	Annual Maintenance Fee		6,197.13
INV	01/07/2016	RAMM (aka ROMAN-II) Annual Support and Maintenance Fee for the	6,197.13	
Sigma Chemicals				
EFT13135	30/09/2016	Swimming Pool Chemicals		3,978.39
INV	21/09/2016	2 x HCL TECH 28 20LT, HYDROCHLORIC ACID 28% TECH 20LT, 2	75.31	
INV	21/09/2016	PHOT 1 TABS, PHOTOMETER NO 1 (10) TABS/ STRIP AP011, ,	3,768.97	
INV	28/09/2016	4 x HCL TECH 28 20LT, HYDROCHLORIC ACID 28% TECH 20LT, 4	134.11	
Three Springs Sand Blasting				
EFT13136	30/09/2016	Contractor		660.00
INV 1231	09/08/2016	Supply and lay concrete slab - bench/table Arrino garden	660.00	
Three Springs Primary School P & C Association				
EFT13137	30/09/2016	Catering		225.00
INV 274833	30/08/2016	Catering for Council Meeting held 17th August 2016	112.50	
INV 274834	20/09/2016	Catering for Council Meeting held 21st September 2016	112.50	
Anthony Everett Thomas				
EFT13138	30/09/2016	Councillor Sitting Fees for Quarter Ending 30 September 2016		2,667.00
INV 30	30/09/2016	Council Meeting Fees for Ordinary Council Meeting 20/07/2016,	2,667.00	
Richard Thorpe				
EFT13139	30/09/2016	Councillor Sitting Fees for Quarter Ending 30 September 2016		739.75
INV 30	30/09/2016	Council Meeting Fees for Ordinary Council Meeting 20/07/2016,	739.75	
Three Springs Rural Services				
EFT13140	30/09/2016	Monthly Account		72.68
INV 33115	22/09/2016	Neta Joiner Barbed 19mm x 1, Ratchet Clip 19mm x 2	3.20	
INV 33070	20/09/2016	6 x 90C Pop Up Sprinkler for Various Parks and Gardens	34.74	
INV 33028	15/09/2016	6 x 180C Pop up Sprinkler for Various Parks and Gardens	34.74	
Westrac Pty Ltd				
EFT13141	30/09/2016	Parts Account		804.98
INV	08/09/2016	10 8J-2928 BOLT S for TS5008 Cat Loader, 1 W04 WESTRAC R/F	804.98	
WCC Electrical & Air Conditioning				
EFT13142	30/09/2016	Contractor		108.36
INV	30/06/2016	Replacement of 2x Light switches 1x 1 Gang Switch, Replacement of 2x	108.36	
Department Of Transport - Daily Licensing				
EFT13145	30/09/2016	POLICE LICENSING PAYMENTS FOR SEPTEMBER 2016		13,109.80
INV T1	30/09/2016	POLICE LICENSING 30/08/2016, POLICE LICENSING 01/09/2016,	13,109.80	
Commander Australia				
DD10516.1	09/09/2016	Monthly Account		46.92
INV	24/08/2016	Commander Contract (System Rental) 16/09/2016 to 15/10/2016 - Depot	46.92	
The Trustee for the RL & JMA Ryan Superannuation Fund				
DD10521.1	06/09/2016	Payroll deductions		459.88
INV SUPER	06/09/2016	Super. for 06/09/2016	301.30	
INV	06/09/2016	Payroll Deduction for 06/09/2016	158.58	

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WA Super				
DD10521.2	06/09/2016	Superannuation contributions		4,041.36
INV	06/09/2016	Payroll Deduction for 06/09/2016	253.85	
INV	06/09/2016	Payroll Deduction for 06/09/2016	207.69	
INV	06/09/2016	Payroll Deduction for 06/09/2016	119.74	
INV	06/09/2016	Payroll Deduction for 06/09/2016	299.13	
INV	06/09/2016	Payroll Deduction for 06/09/2016	36.55	
INV SUPER	06/09/2016	Super. for 06/09/2016	3,124.40	
The Trustee for Every Superannuation Fund				
DD10521.3	06/09/2016	Superannuation contributions		274.04
INV SUPER	06/09/2016	Super. for 06/09/2016	274.04	
Cbus Super				
DD10521.4	06/09/2016	Superannuation contributions		173.63
INV SUPER	06/09/2016	Super. for 06/09/2016	173.63	
AMP Life Limited (AMP Flexible Super)				
DD10521.5	06/09/2016	Superannuation contributions		173.63
INV SUPER	06/09/2016	Super. for 06/09/2016	173.63	
Australian Super				
DD10521.6	06/09/2016	Superannuation contributions		88.30
INV SUPER	06/09/2016	Super. for 06/09/2016	88.30	
Netwealth Superannuation Master Fund				
DD10521.7	06/09/2016	Superannuation contributions		154.69
INV SUPER	06/09/2016	Super. for 06/09/2016	154.69	
Sunsuper Superannuation Fund				
DD10521.8	06/09/2016	Superannuation contributions		190.01
INV SUPER	06/09/2016	Super. for 06/09/2016	190.01	
SG Fleet Pty Ltd				
DD10530.1	15/09/2016	CESM Vehicle Lease		1,649.46
INV	31/08/2016	Lease for CESM Vehicle - Ford Ranger PX MY14 (1/15) 3.2 TDCi XL	1,649.46	
The Trustee for the RL & JMA Ryan Superannuation Fund				
DD10536.1	20/09/2016	Payroll deductions		461.42
INV SUPER	20/09/2016	Super. for 20/09/2016	302.31	
INV	20/09/2016	Payroll Deduction for 20/09/2016	159.11	
WA Super				
DD10536.2	20/09/2016	Superannuation contributions		4,225.29
INV	20/09/2016	Payroll Deduction for 20/09/2016	262.31	
INV	20/09/2016	Payroll Deduction for 20/09/2016	207.69	
INV	20/09/2016	Payroll Deduction for 20/09/2016	126.30	
INV	20/09/2016	Payroll Deduction for 20/09/2016	320.33	
INV	20/09/2016	Payroll Deduction for 20/09/2016	39.15	
INV SUPER	20/09/2016	Super. for 20/09/2016	3,269.51	
The Trustee for Every Superannuation Fund				
DD10536.3	20/09/2016	Superannuation contributions		274.04
INV SUPER	20/09/2016	Super. for 20/09/2016	274.04	
Cbus Super				
DD10536.4	20/09/2016	Superannuation contributions		185.97
INV SUPER	20/09/2016	Super. for 20/09/2016	185.97	
AMP Life Limited (AMP Flexible Super)				
DD10536.5	20/09/2016	Superannuation contributions		185.98
INV SUPER	20/09/2016	Super. for 20/09/2016	185.98	
Australian Super				
DD10536.6	20/09/2016	Superannuation contributions		43.15
INV SUPER	20/09/2016	Super. for 20/09/2016	43.15	
Netwealth Superannuation Master Fund				
DD10536.7	20/09/2016	Superannuation contributions		149.23

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Netwealth Superannuation Master Fund				
INV SUPER	20/09/2016	Super. for 20/09/2016	149.23	
Sunsuper Superannuation Fund				
DD10536.8	20/09/2016	Superannuation contributions		202.39
INV SUPER	20/09/2016	Super. for 20/09/2016	202.39	
Australian Super				
DD10538.1	06/09/2016	Superannuation contributions		46.74
INV SUPER	20/09/2016	Super. for 20/09/2016	46.74	
National Mastercard				
DD10545.1	26/09/2016	Monthly Credit Card Account		822.80
INV	20/09/2016	Bulk Postage Charge for 2016/2017 Rates Notices Mail Out - September	822.80	
Commander Australia				
DD10551.1	29/09/2016	Quarterly Account		301.28
INV	13/09/2016	Commander Contract (Quarterly System Maintenance) NT40 Contract	301.28	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
L	POLICE LICENSING	13,109.80
M	MUNICIPAL BANK	266,998.79
TOTAL		280,108.59

National Business Mastercard

20 August, 2016 to 20 September, 2016

Chief Executive Officer

Postage Charges for Rates Notices	\$	804.80
	\$	804.80

Deputy Chief Executive Officer

Nil	\$	-
	\$	-

Bank Charges	\$	18.00
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Total Direct Debit Payment made on 26/09/2016	\$	822.80
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Police Licensing

Direct Debits from Trust Account

1 September, 2016 to 30 September, 2016

Thursday, 1 September 2016	\$	1,736.40
Friday, 2 September 2016	\$	1,110.85
Monday, 5 September 2016	\$	222.15
Tuesday, 6 September 2016	\$	557.85
Thursday, 8 September 2016	\$	949.50
Friday, 9 September 2016	\$	1,388.90
Monday, 12 September 2016	\$	336.60
Tuesday, 13 September 2016	\$	132.00
Wednesday, 14 September 2016	\$	735.25
Thursday, 15 September 2016	\$	311.85
Friday, 16 September 2016	\$	30.15
Monday, 19 September 2016	\$	1,750.35
Tuesday, 20 September 2016	\$	1,435.55
Wednesday, 21 September 2016	\$	310.45
Thursday, 22 September 2016	\$	647.85
Friday, 23 September 2016	\$	446.05
Tuesday, 27 September 2016	\$	40.70
Wednesday, 28 September 2016	\$	682.75
Thursday, 29 September 2016	\$	750.20
Friday, 30 September 2016	\$	752.20
	\$	14,327.60

Bank Fees

Direct Debits from Muni Account
1 September, 2016 to 30 September, 2016

Total direct debited from Municipal Account	\$	191.10
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Payroll

Direct Payments from Muni Account
1 September, 2016 to 30 September, 2016

Wednesday, 7 September 2016	\$	30,504.74
Wednesday, 21 September 2016	\$	30,903.04
	\$	61,407.78

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1. ELECTED MEMBERS

11.2. STAFF – Late Item Works Supervisor Appointment

140178 COUNCIL RESOLUTION – ITEM 11.2

**MOVED: Cr Thorpe
SECONDED: Cr Connaughton**

That Council accept Late Item 11.2.1 of an urgent nature relating to appointment of Works Supervisor and sign contract.

CARRIED

Voted: 7/0

Manager of Finance Leah John left the meeting at 3.05pm

140179 COUNCIL RESOLUTION – ITEM 11.2.1

**MOVED: Cr Lane
SECONDED: Cr Hebiton**

That Council close the meeting to members of the public to discuss Confidential Item.

**CARRIED
Voted: 7/0**

11.2 LATE AGENDA ITEM

11.2.1 APPOINTMENT OF WORKS SUPERVISOR AND APPROVAL OF CONTRACT

Agenda Reference: 10/16-05
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0061
Disclosure of Interest:
Date: 17th October 2016
Author: Sylvia Yandle CEO

Signature of Author: _____

CONFIDENTIAL ITEM: Appointment of Works Supervisor and approval of Contract. (Provided under separate cover).

Reason for Confidentiality - Local Government Act 1995: Section 5.23(2) (c), "a contract entered into, or which may be entered into by the local government".

SUMMARY

For Council to ratify the appointment of a Works Supervisor and approve the employment contract.

140180 COUNCIL RESOLUTION – ITEM 11.2.1

MOVED: Cr Lane
SECONDED: Cr Connaughton

1. That Council ratify the employment of Mr Joseph (Joe) Clifford to the position of Works Supervisor at the Shire of Three Springs with a three year contract commencing November 2016; and
2. That Council approve the Works Supervisor Employment Contract containing all provisions relating to employment and authorise the Shire President to sign and affix the Common Seal to the document.

CARRIED
Voted: 7/0

140181 COUNCIL RESOLUTION – Item 11.2.1

MOVED: Cr Hebiton
SECONDED: Cr Lane

That Council reopen the meeting to members of the public.

CARRIED
Voted: 7/0

Meeting adjourned for afternoon tea at 3.18pm and resumed at 3.35pm with all Councillors and CEO present.

12. QUESTIONS BY MEMBERS WITHOUT NOTICE

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14. TIME AND DATE OF NEXT MEETING

The Next Ordinary Council Meeting will be held on Wednesday 16th November 2016 at 1.30pm.

15. CONFIDENTIAL ITEMS

140182 COUNCIL RESOLUTION – Item 15

MOVED: Cr Hebiton
SECONDED: Cr Lane

That Council close the meeting to members of the public to discuss Confidential item.

CARRIED
Voted: 7/0

15.1.1 CONTRACT AGREEMENT – THREE SPRINGS MEDICAL CENTRE

Agenda Reference: CEO 10/16-04
Location/Address: Shire of Three Springs
Name of Applicant: Jupiter Health & medical Services
File Reference: ADM0204
Disclosure of Interest:
Date: 14th October 2016
Author: Sylvia Yandle CEO

Signature of Author: _____

CONFIDENTIAL ITEM

Reason for Confidentiality - Local Government Act 1995: Section 5.23(2) (c), “a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

COUNCIL RESOLUTION – ITEM 15.1.1 – N/A

MOVED: Cr Thorpe
SECONDED: Cr Hebiton

The item was tabled pending further information in relation to current provision of medical services.

140183 COUNCIL RESOLUTION – Item 15.1.1

MOVED: Cr Connaughton
SECONDED: Cr Thorpe

That Council re-open the meeting to members of the public after discussion of Confidential item.

CARRIED
Voted: 7/0

16. MEETING CLOSURE

There being no further business the Presiding Officer closed the meeting at 4.15pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: _____

Presiding Officer

Date: 16th November 2016