



AGENDA FOR THE  
ORDINARY COUNCIL MEETING  
TO BE HELD ON  
WEDNESDAY  
16<sup>TH</sup> NOVEMBER 2016

SHIRE OF THREE SPRINGS  
PROGRAM FOR WEDNESDAY 16<sup>TH</sup> NOVEMBER 2016

11.30 - 12:30PM	PRESENTATION RUSSELL BARNES (MOORE STEPHENS) – STRATEGIC RESOURCE PLAN
12:30 - 1:30PM	WORKING LUNCH - COUNCIL FORUM WITH RELEVANT STAFF. INTRODUCTION NEW WORKS SUPERVISOR JOE CLIFFORD
1:30PM	COUNCIL MEETING COMMENCES
3:00PM	AFTERNOON TEA – STACEY PAJICH AND CAROLYN BARBER, WINNERS WILDFLOWER COUNTRY PHOTO COMPETITION



WILDFLOWER COUNTRY

**SHIRE OF THREE SPRINGS  
ORDINARY COUNCIL MEETING NOTICE PAPER  
16<sup>TH</sup> NOVEMBER 2016**

President and Councillors,

An ordinary meeting of Council is called for Wednesday, 16<sup>th</sup> November 2016, in the Council Chambers, Railway Road, Three Springs commencing at 1:30pm.

**Sylvia Yandle  
Chief Executive Officer**

**11<sup>th</sup> November 2016**

## **THREE SPRINGS SHIRE COUNCIL**

### **DISCLAIMER**

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## SHIRE OF THREE SPRINGS

### AGENDA FOR ORDINARY MEETING OF COUNCIL TO BE HELD IN COUNCIL CHAMBERS ON 16<sup>th</sup> NOVEMBER 2016 COMMENCING AT 1.30 PM.

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- 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
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- 5. APPLICATIONS FOR LEAVE OF ABSENCE**
- 6. CONFIRMATION OF PREVIOUS MEETING MINUTES**

**6.1. Confirmation of Minutes of Ordinary Meeting held 19<sup>th</sup> October 2016**

**OFFICER RECOMMENDATION – ITEM 6.1**

**That the Minutes of the Ordinary Council Meeting held on the 19<sup>th</sup> of October 2016 be confirmed as a true and accurate record of proceedings.**

- 7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**
- 8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

## 9. OFFICERS REPORTS

### a) Community Emergency Services Manager November 2016

Issue	Activity	Officer	COMMENTS
Radio upgrade	Follow up on questions regarding coverage issues	CESM	The radio system installation finished with all installs completed
LEMC	meeting 14 <sup>th</sup> October	CESM	With our next Live Ex planned for Feb 2017 which will involve setting up of an Evac centre
Meetings	Touched base with all CBFCO BFAC meetings held Mingenew Morawa Perenjori Three Springs  Brigade meetings Perenjori Three Springs Canna/Gutha  Attended the Graduation ceremony at the Morawa Ag Saturday 29 <sup>th</sup> October	CESM	All FCO endorsed by BFAC and sent to Councils Agenda items written
ESL	Orders placed and delivered to brigades spending tracked	CESM	Pre fire season orders for Foam, PPE & PPC for Three Springs Morawa Perenjori Shires
Deployment	Deployed to the Kimberly's	CESM	Deployed to the Kimberly's fires, these combined burned over 2m Ha of land and had a major impact on the tourist and pastoral stations and community's. I filled the function of the operations officer directing the firefighting operations
Brigade vehicles	Preseason services completed	CESM	
Fire Hazard inspections	Town inspections by Ranger and myself Follow up were needed	CESM	First inspections held on the 7 <sup>th</sup> October with follow up planned for the first week of November
Training	Vehicle training/refresher	CESM	Vehicle hand over conducted for Canna/Gutha BFB Three Springs Town BFB With further training completed and two burns/training seasons completed working with the new Town Captain in Mingeneu regarding

	<p>Hydrant work requests sent in for work required</p> <p>Completed Preseason fire awareness workshops Three Springs 21<sup>st</sup> September Morawa South 18<sup>th</sup> October Three Springs 27<sup>th</sup> October Morawa 27<sup>th</sup> October</p> <p>Attended a DFES preseason 2 day workshop in Perth</p> <p>Attended State Bushfire Exercise</p>		<p>training on appliance and town hydrant checks completed training on the Mingenew 3.4 with Ben Cobley and his workers to assist with a faster response</p> <p>these have been held to increase the community awareness of the upcoming fire season and fire safety this covered changes and planning for this season</p> <p>state wide bushfire ex was held on Friday the 28<sup>th</sup> October were a number of fires and a cyclone further north impacted the community with a fire north on Dongara starting as a level 1 ending up as a level 3 incident impacted on the town of Dongara</p>
Mitigation works	<p>Answer questions &amp; follow up regarding farmers questions Plantation inspection</p> <p>Willton wells plantation</p> <p>Canna Reserve</p> <p>I now have a simple fire management plan that a farmer can use to assist in the management of blocks of bush that they may have on their farms</p>	CESM	<p>Currently working with Charles Darwin reserve this is ongoing and Working with Kent Broad re Willton wells plantation, Auscarbon are looking at providing a 20Lper second stand pipe for use by our fire fighters. Held meetings and site inspections regarding the fire management of the reserve with P&amp;W With ongoing meetings with stakeholders</p> <p>This is a simple form that will assist the farmer manage their bush blocks</p>
Grants	<p>Local Government Grants Scheme Grants Funding was received for the Latham fire shed</p>	CESM	<p>Funding has been granted and works (PJ shed) on the improvements to start soon. Site for the Three Springs Shed is finalised and construction to start soon. Construction to start soon on the Latham shed.</p>
Vehicles	<p>Three Springs 3.4U</p> <p>the second pump on the PJ 2.4 has been installed</p>	CESM	<p>Battery charger was faulty and has been replaced for free Fittings added to the Mingenew 3.4</p>

Fire permits			Issue fire permits were & when required and refresh FCO on their responsibility's Ordered new books for Morawa FCOs
Complete fire reports	On going	CESM	Follow up where needed. Fires
BFB vehicle Radios	Complete ICT requests and co-ordinate contractors to complete repairs and change overs were needed	CESM	On going Work completed on the Mingenew Shire vehicles
Karara Mine	MOU	CESM	Follow up on MOU bits
Reviewed new Policies' and manuals	On going Reviewed New planning reforms regarding Bushfire Prone Planning New IAP forms (incident forms)  New E-leaning system is up and running	CESM	    DFES new E learning & training system is now up and running member need to register on the system
<b>Completed tasks allocated to me by DFES DO (District Officer)</b>		DO, AO, CESM	As per CESM B P

Attended 2 day fire season DFES workshop in Perth

#### **b) Works Supervisor Report November 2016**

**Reference:** Works Supervisor  
**Location:** Shire of Three Springs  
**Date:** 9 Nov 2016  
**Author:** Peter Every

##### **Maintenance Grading**

Verral rd  
Sheppard rd  
Woopanatty rd  
Simpson rd  
Phillips rd  
Sunset rd  
Maint rd  
Bastian rd  
Lynch rd  
West Arrino rd  
Mitchell rd  
Tomkins rd  
Skipper rd  
Beekeeper rd  
Second North rd

Some of these have also had shoulder clearing done

##### **Re- sheets**

Bateman rd completed  
Other  
Skipper rd blowouts  
Clear corner of Neburu rd & Arrino Sth rd  
Guide Posts  
Clear tree off Morawa rd  
Weed Spraying- Depot and footpath at front of admin  
Keep up with tip  
Private Works – clearing for fire prevention  
35 Williamson st  
69 Williamson st  
7 & 11 Glyde st  
3 Howard st  
1 Hall st  
52 Carter st  
80 Christie st  
Some slashing on north side of Gooch St.



**c) Parks and Gardens Report November 2016**

**Reference:** Works Supervisor  
**Location:** Shire of Three Springs  
**Date:** 9 Nov 2016  
**Author:** Peter Every

Again this past month we have unfortunately had no gardeners. With a fair bit of extra time and effort, we have been able to keep the parks and gardens in a reasonable condition. I am well aware that leaves are a problem, but I haven't been able to do anything about that. We have tried to keep up with spraying, mowing of parks and other minor works. The ovals have been verticut, aerated and fertilised. I do hope to do another light fertilise pre- Christmas. I am still working on the reticulation on the ovals, but am getting it sorted out. With help from our mechanic and the crew, we are keeping up with mowing. Other minor jobs people don't think about such as the street bins and feeding the fish etc. we are keeping up with.

**d) Mechanic Report November 2016**

**Date:** 08-11-2016  
**Reference:** Works Depot  
**Author:** Malcolm Elliott

**PLANT MAINTENANCE & REPAIRS**

**P500509 120M grader**

500 hour service  
Grease and check  
Repair mount bracket front light

**P500306 Western Star**

Grease and check  
Replace indicator lens  
Repair air leak P.T.O control

**P50091 Backhoe**

Grease and check

**P5002 Cat**

Repair antenna  
Replace rear tail light  
Clean cab filter

**P50100 Canter tipper**

Replace front springs  
Replace front bushes and u-bolts  
Wheel align  
Repair wiring to tail lights  
Grease

**P7008 float**

Fit folding oversize signs to ramps  
Repair wiring to clearance lights

**P5565 Bobcat**

Repairs to A/C replace compressor  
Grease and check  
Clean radiator /condenser  
Replace fuel cap

**P500509 12m**

Puncture repair

**P700101 Side tipper**

Grease and check  
Replace grease nipple  
Puncture repair –spare tyre replaced with second hand casing

**P500802 Loader**

Repair fuel leak engine  
Repair coolant leak  
Replace air cleaner  
Grease and check

**P50142 tractor**

Repair rear work light  
Fit up fertilizer spreader and service and make operational

**P5013 vibe roller**

Repairs to rear drum scraper bar ,replace nylon ,remove broken bolt and replace  
Adjust front scraper bar  
Change air cleaner  
Grease  
Replace broken pre-cleaner

**P501204 multi tyre**

Check unit /grease  
Clean radiator/condensor

**P500408 crew cab**

Check over unit

**5001 fire truck (TS-5022)**

Wiring repairs to charging system –new charger supplied  
Wiring repairs to tank level system

**P50014 WS Ranger**

Factory recall done  
Rear canopy glass replaced

**P50114 TS-5011**

Factory recall done  
Service

**P50213 TS-5021**

Service

**P7002 TS-7002**

Puncture repair  
Repair wiring  
Replace spark plug water pump  
Replace air filter water pump

**P000**

Replace broken blade engage cable, rover ride on and repair cuttings chute  
Replace blades 2<sup>nd</sup> Honda lawnmower  
Check over grease concrete mixer  
Service chainsaws x2  
Check leaf blower  
Check whipper snipper

**Services**

P50114 TS-5011  
P50213 TS-5021  
112420 TS-125  
P500509

**Other**

Maintain rubbish tip  
Mowing of hockey field and main oval  
Fertilize hockey field and main oval  
Filters sent away for cleaning  
Assist specs new vehicle

Source supplier of batter sprays for water cart –waiting for account

**e) Community Development Officer November 2016**

**Nil**

**9.1. HEALTH, BUILDING AND TOWN PLANNING**

**9.1.1. NIL**

## 9.2. ADMINISTRATION

### 9.2.1. APPOINTMENT OF BUSH FIRE CONTROL OFFICERS

**Agenda Reference:** 11/92-1  
**Location/Address:** Three Springs Shire  
**Name of Applicant:** Rick Ryan CESM  
**File Reference:** ADM0132  
**Disclosure of Interest:** Nil  
**Date:** 9<sup>th</sup> November 2016  
**Author:** Rick Ryan CESM

Signature of Author: \_\_\_\_\_

#### SUMMARY

The Purpose of this report is for Council to appoint such persons as it thinks necessary to be Bush Fire Control officers for the Shire of Three Springs under and for the purposes of the Bush Fires Act 1954 Section 38.

#### BACKGROUND

The Three Springs Bush Fire Advisory Committee met on 8th September 2016 and resolved that the Shire of Three Springs be notified that it was their view that certain persons be appointed as bush fire control officers for the purposes of the Act. The Act enables Bush fire Control officers to issue Permits to Burn ie section 18 subsection (6) provides;

Subject to this Act a person shall not set fire to the bush on land within a zone of the State during the restricted burning times for that zone of the State unless —

- (a) he has obtained a permit in writing to burn the bush from a bush fire control officer of the local government in whose district the land upon which the bush proposed to be burnt is situated, or from the chief executive officer of the local government if a bush fire control officer is not available; and
- (b) the conditions prescribed for the purposes of this section are complied with in relation to the burning of the bush.

The persons then nominated persons for appointment as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

The Functions of the Bush Fire Advisory Committee are in accordance with Section 67 of the *Bush Fires Act 1954* that provides;

#### **3.11 Bush Fire Advisory Committee to nominate bush fire control officers**

*As soon as practicable after the annual general meeting of each bush fire brigade in the district, the Bush Fire Advisory Committee is to nominate to the local government, from the persons nominated by each bush fire brigade, a person or persons for the position of a bush fire control officer(s) for the brigade area.*

#### **3.12 Local government to have regard to nominees**

*When considering persons for the position of a bush fire control officer, the local government is to have regard to those persons nominated by the Bush Fire Advisory Committee, but is not bound to appoint the persons nominated.*

### **3.13 Bush Fire Advisory Committee to consider bush fire brigade recommendations**

*The Bush Fire Advisory Committee is to make recommendations to the local government on all recommendations received by the Bush Fire Advisory Committee from bush fire brigades.*

#### **COMMENT**

The Bush Fire advisory committee is considered to be the preferred committee to recommend such appointments are made as prescribe in the Act in regards to fire control. However under the Bush Fires Act and the Local Government Council has a responsibility to appoint the officers.

Where a local government that has been served with a notice pursuant to section 38 subsection (2C) fails or neglects to comply with the requirements of that notice, the FES Commissioner may appoint a person who is not employed in the Department to the vacant office.

The following brigade members were appointed to the position of Bush Fire Control Officers and Permit Issuing Officers for the Shire of Three Springs.

#### Fire Control Officers

Community Emergency Service Manager     Richard Ryan ( Rick)

#### Brigades

#### Three Springs East

Robbie Weir & Michael Verrall, Christian Haeusler

#### Three Springs West

Craig Morgan, Chad Eva, Adam Thomas

#### Arrino

David Mutter

Chief Fire Control Officer:

Robert James Heal

Deputy Chief Fire Control Officer:

Robbie Weir

The following Bush Fire Control Officers be appointed as Permit issuing Officers:-

Community Emergency Services Manager     Richard L Ryan (Rick)

Chief Bush Fire Control Officer

Robert James Heal

Deputy Bush Fire Control Officer

Robbie Weir

Bush Fire Control Officers

Michael Verrall, Craig Morgan

Chief Executive Officer

Sylvia Yandle

Robert James Heal be appointed to the position of Shire of Three Springs Fire Weather Officer.

Note the role of a Fire Weather Officer is to validate fire permits if the weather is better than the forecast. On all permits it is stated that

“THIS PERMIT IS NOT VALID ON DAYS OF FORECAST VERY HIGH, SERVERE, EXTREME OR CATASTROPHIC FIRE DANGER”.

If the weather is better than the forecast this is where the Fire Weather Officer may validate a permit. The other very important part of a permit is where it is stated that there must be 3 able bodied persons on site at all times.

The Bush Fire Advisory Committee is considered to be the preferred committee to recommend such appointments are made as prescribe in the Act as Council itself has limited expertise in fire control. However under the Bush Fires Act 1954 it is the Local Government who has the responsibility for the appointment of officers.

## **STATUTORY ENVIRONMENT**

Bush Fires Act 1954 Sections 38 and 67.

## **POLICY IMPLICATIONS**

Nil.

## **FINANCIAL IMPLICATIONS**

Nil.

## **STRATEGIC IMPLICATIONS**

Nil.

## **VOTING REQUIREMENTS**

Simple Majority

### **Officer Recommendation**

That Council confirm the following brigade members be appointed as Fire Control Officers for the Three Springs Shire and to the nominated positions for the Shire of Three Springs as detailed below:-

#### **Fire Control Officers**

Community Emergency Service Manager	Richard Ryan (Rick)
-------------------------------------	---------------------

#### **Brigades**

Three Springs East Robbie Weir & Michael Verrall Christian Haeusler

Three Springs West	Craig Morgan, Chad Eva, Adam Thomas
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Arrino	David Mutter
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Chief Fire Control Officer:	Robert James Heal
Deputy Chief Fire Control Officer	Robbie Weir

#### **Bush Fire Control Officers appointed as Permit issuing Officers**

Community Emergency Services Manager	Richard L Ryan
Chief Bush Fire Control Officer	Robert James Heal
Deputy Bush Fire Control Officer	Robbie Weir
Bush Fire Control Officers	Michael Verrall
Craig Morgan	
Chief Executive Officer	Sylvia Yandle

Fire Weather Officer	
Fire Weather Officer	Robert James Heal

## **9.2.2. WASTE SERVICES AGREEMENT**

**Agenda Reference:** 11/16 - 01  
**Location/Address:** Three Springs Townsite  
**Name of Applicant:** Veolia Environmental Services Pty Ltd  
**File Reference:** ADM0233  
**Disclosure of Interest:**  
**Date:** 10th November 2016  
**Author:** Sylvia Yandle CEO

**Signature of Author:** \_\_\_\_\_

### **SUMMARY**

For Council to renew the Services Agreement for domestic and commercial rubbish collection in the Three Springs townsite.

### **ATTACHMENT**

9.2.2a Letter from Veolia requesting an extension to the current Agreement

9.2.2b Copy of current Agreement between Shire of Three Springs and Veolia Environmental Services Pty Ltd. As Separate Document.

### **BACKGROUND**

Veolia Environmental Services Pty Ltd have been undertaking the domestic and commercial rubbish collection services in the Three Springs townsite for more than fifteen (15) years. The provision of this service originally had not been governed by a formal agreement, however a formal agreement was entered into in January 2014 for a three (3) year period.

### **COMMENT**

The request is to renew the contract for a further twelve (12) months and to ratify the arrangements presently in place. There is no impact of change to the services presently provided, the current payment rates or the operation of the current bin collection activities.

Veolia have been successfully operating both the domestic and commercial rubbish collection services in Three Springs with minimal complaint.

### **CONSULTATION**

CEO, Works Supervisor, Senior Finance Officer and Veolia Area Accounts Manager.

### **STATUTORY ENVIRONMENT**

**Error! Use the Home tab to apply Name Of Act/Reg to the text that you want to appear here.**

## **Part 6 — Waste services**

### **Division 1 — Services provided by local governments**

#### **50. Provision of waste services**

- (1) Subject to this Act and the EP Act, a local government may provide, or enter into a contract for the provision on its behalf of, waste services.

## **POLICY IMPLICATIONS**

Nil.

## **FINANCIAL IMPLICATIONS**

The agreement sets out the collection rates (as are already in place) and has a term of three years. Council recoups the cost of rubbish collection through the levying of rubbish rates.

## **STRATEGIC IMPLICATIONS**

### **Strategic Community Plan**

To have a sustainable natural and built environment balances with the needs of the community.

Outcome 2.7 A regional service provider in recycling and waste.

## **VOTING REQUIREMENTS**

Simple Majority.

### **OFFICER RECOMMENDATION – ITEM 9.2.2**

**That Council:-**

**Renew the Services Agreement for domestic and commercial rubbish collection in the Three Springs townsite with Veolia Environmental Services Pty Ltd for a period of twelve months commencing on 1st January 2017.**



## 9.2.2. Attachment a



MID WEST, WESTERN AUSTRALIA

03/11/2016

Shire of Three Springs  
PO Box 117  
132 Railway Road  
Three Springs WA 6519

Dear Sylvia,

**RE: Provision to extend Waste Collection Agreement**

As discussed, Veolia Environmental Services (VES) would like to pursue the option for an extension to our current contract with the Shire of Three Springs for the waste services collections.

As such VES is now providing Two calendar month's notice in accordance with Section 3 of our collection service agreement as highlighted below.

*3.2 The extension of Term is for a period of 12 months , Any extension must be agreed by the parties in writing not less than 60 days before the expiry of the then current term.*

If you could please advise receipt of this letter and supply a response to the above option by close of business December 02nd it would be appreciated.

In the meantime if you have any questions or would like to discuss in more detail please contact me on the below details.

Kind Regards,

A handwritten signature in black ink, appearing to read "Robert Rayner".

Robert Rayner | Mid West Regional Manager | Veolia Australia and New Zealand  
P: 08 9938 9903 | M: 0427 412 565 | E: Robert.Rayner@veolia.com.au  
[www.veolia.com.au](http://www.veolia.com.au)



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### 9.2.3. LEASE OF CAMP SITE LOT 238 GLYDE STREET

**Agenda Reference:** 16/11 - 02  
**Location/Address:** Lot 238 Glyde Street  
**Name of Applicant:** N/A  
**File Reference:** ADM 0194  
**Disclosure of Interest:**  
**Date:** 10th November 2016  
**Author:** Sylvia Yandle CEO

**Signature of Author:** \_\_\_\_\_

#### SUMMARY

For Council to consider the Lease of Camp Site situated at Lot 238 Glyde Street.

#### ATTACHMENTS

- 9.2.3a Heads of Agreement Three Springs Camp Site Lease.
- 9.2.3b Letter from Ausco Pty Ltd 15 September 2014.
- 9.2.3c Email 10th November 2016 from Ausco

#### BACKGROUND

Council in September 2012 entered into a Heads of Agreement Lease over Lot 238 Glyde Street Three Springs with Ausco Modular Pty Ltd. That original agreement was for a two year period and renewed in 2014 for a further two years expiring on 30th September 2016.

The agreement gave Ausco Modular Pty Ltd the use of the land and facilities at Lot 238 Glyde Street for the use of mine worker type accommodation, should a project commence in the Shire of Three Springs or surrounding areas during the period of the lease. The area was not used during the lease periods due in the main to market forces dictating a drop off in mining and associated contractor activity.

Ausco Modular Pty Ltd paid an annual fee to secure the area as theirs exclusively for the terms of the agreement.

#### COMMENT

As indicated the Heads of Agreement with Ausco expired in September 2016, as they had not made contact for the lease to be renewed, they have been approached seeking information as to their intentions for the agreement to lapse or if they are considering a further extension.

An email received indicates that with Council's approval Ausco would like to renew the existing arrangements for the lease of the Camp Site.

The fee paid for the first two years was \$5,000 per year and at their initiation it was increased to \$6,000 for the next two years.

Council's key motivations in renewing this lease are the economic development opportunity, particularly for businesses within the community should the site become occupied again, and secondly the income that is received as the fee for the site – regardless if it is occupied.

## **CONSULTATION**

CEO, Roger Bradford (Ausco).

## **STATUTORY ENVIRONMENT**

Legal agreement as attached.

## **POLICY IMPLICATIONS**

Nil.

## **FINANCIAL IMPLICATIONS**

Income as determined by Council to lease the Camp site.

## **STRATEGIC IMPLICATIONS**

Objective 1.3.6 in Council's Strategic Community Plan states *"Investigate and develop the long term use of the Three Springs Mining Camp"*.

## **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER RECOMMENDATION – ITEM 9.2.3**

#### **That Council:-**

**Confirm the extension of the current Heads of Agreement over Lot 238 Glyde Street to Ausco Modular Pty Ltd under the current terms and conditions aside from the rental amount being increased to \$7,000 per annum, and the lease term being from 1st October 2016 to 30th September 2018.**

### **9.2.3. *Attachment a***















circumstance that might affect his or her authority to execute the Agreement under that power.

**8.4 Amendment**

The Agreement may not be amended or varied unless the amendment or variation is in writing signed by all parties.

**8.5 Severability**

Part or all of any provision of the Agreement that is illegal or unenforceable will be severed from the Agreement and will not affect the continued operation of the remaining provisions of the Agreement.

**8.6 Waiver**

Waiver of any power or right under this Agreement must be in writing signed by the party entitled to the benefit of that power or right and is effective only to the extent set out in that written waiver.

**8.7 Rights, remedies additional**

Any rights and remedies that a person may have under the Agreement are in addition to and do not replace or limit any other rights or remedies that the person may have.

**8.8 Counterparts**

The Agreement may be executed in any number of counterparts and all counterparts taken together will constitute one agreement.

**8.9 Governing law and jurisdiction**

The Agreement will be governed by and construed in accordance with the laws in force in the jurisdiction of the state or territory in which the Premises is located and each party submits to the exclusive jurisdiction of the courts of that state or territory.

**8.10 Effect of the Agreement**

The Agreement constitutes binding contractual commitments between the parties having full legal effect subject to the satisfaction of the Conditions, and the obtaining of all consents and approvals required or contemplated by the Agreement.

## **Schedule 1 – Conditions**

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### **Part 1 - Conditions**

<b>Condition Detail</b>	<b>Responsible Party</b>	<b>Beneficial Party</b>
a) Securing an Anchor Client for the residential accommodation village on terms and conditions acceptable to the Tenant in its absolute discretion.	Tenant	Tenant

### **Part 2 – Conditional Date**

Conditional Date: 30 September 2016


## Schedule 2 – Commercial Terms


1	<b>Premises:</b>	Lot 238 Glyde Street Three Springs.
2	<b>Commencement Date:</b>	To be determined in accordance with the definition of Commencement Date in clause 1.1 of this Heads of Agreement
3	<b>Term:</b>	5 years, commencing on the Commencement Date.
4	<b>Further Term:</b>	5 years and then a further 5 years term
5	<b>Rent:</b>	\$5,000 per month commencing on the Commencement Date.
6	<b>Rent Reviews:</b>	Perth All Groups CPI annually and if renewed annual Perth All Groups CPI reviews.
7	<b>Outgoings:</b>	All outgoing for the premises payable by Ausco
8	<b>Termination for Convenience</b>	Ausco may in its sole discretion and for any reason terminate the Lease upon giving 60 days written notice to the Council.
9	<b>Bond:</b>	3 months' rent payable in the form of a bank guarantee.
10	<b>Permitted Use:</b>	The construction and lease of workforce and temporary accommodation and ancillary structures to that workforce and temporary accommodation.
11	<b>Lease Make-Good</b>	<p>At the end of the Term or otherwise on termination of this Lease:</p> <p>Ausco must vacate the Premises on the day this Lease ends and leave them in the condition they were at the Commence Date, except fair, wear and tear;</p> <p>Ausco will leave all below ground infrastructure along with footpaths and associated tie downs and foundation pads resulting from erecting temporary accommodation facilities on the Premises, which infrastructure becomes the property of the Council;</p> <p>All electrical and hydraulic services resulting from Ausco's erection of temporary accommodation facilities on the Premises must be secured and decommissioned in a safe and secure manner and must be sealed at or above surface level; and</p> <p>Unless the Council agrees, Ausco will remove all of Ausco's Property from the Premises and promptly make good any damage caused by their installation or removal within 30 days of the Term</p>

		ending or the Lease being terminated.
--	--	---------------------------------------

**EXECUTED AS AN AGREEMENT**

**EXECUTED** by **AUSCO MODULAR PTY LTD** ~~was~~ **STAYOVER BY AUSCO** in accordance with section 127(1) of the Corporations Act 2001 (Cth):


  
\_\_\_\_\_  
Signature of director

  
\_\_\_\_\_  
Signature of director/secretary

Anthony Walsh  
\_\_\_\_\_  
Name

Adrian Moffatt  
\_\_\_\_\_  
Name

**EXECUTED** by **SHIRE OF THREE SPRINGS** in accordance with section 127(1) of the Corporations Act 2001 (Cth):

  
\_\_\_\_\_  
Signature of director

  
\_\_\_\_\_  
Signature of director/secretary

ANNIE ASATUA TRELOAR  
\_\_\_\_\_  
Name

Sylvia Joy Yandoe  
\_\_\_\_\_  
Name

**Attachment 1 – Plan of Premises**

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### 9.2.3. Attachment b



Ausco Modular Pty Limited  
ACN 010 654 994 ABN 14 010 654 994

Monday, September 15, 2014

Ms Sylvia Yandle  
Chief Executive Officer  
Shire of Three Springs  
Railway Road  
THREE SPRINGS WA 6519

Commercial in Confidence

Dear Ms Yandle



Re: Expression of Interest to Extend Heads of Agreement – Three Springs Village Lease

Stayover by Ausco writes to express its interest in extending the current Heads of Agreement between the Shire of Three Springs and Ausco Modular Pty Ltd for the Three Springs Village Lease on Lot 238 Glyde Street that is due to expire on the 30<sup>th</sup> September 2014.

While the past twenty-four months have not seen the large levels of investment across Western Australia that were expected as a result of lower resource prices and the freezing of capital growth expenditure, Stayover by Ausco still has a strong belief and positive view of the future prospects of the Mid-West region.

As a result, Ausco Modular would ask that the Shire of Three Springs extend our current Heads of Agreement through until the 30<sup>th</sup> September 2016 under the current conditions and commercial terms.

If this is acceptable to Three Springs Council, Ausco Modular agrees to pay \$12,000 (payable at twenty-four (24) monthly payments of \$500) over the term of the new Heads of Agreement, which is an increase of 20% in comparison to the agreement struck with the Shire in 2012.

We would appreciate the opportunity for further discussion in relation to this proposal or alternatives which may be considered attractive to council.

Should you have any questions or require any additional information, please do not hesitate to contact either of the undersigned.

Best Regards,  
Ausco Modular

Ashley Butler  
Stayover Business Development Manager, WA  
M 0402 325 183  
E [ashley.butler@ausco.com.au](mailto:ashley.butler@ausco.com.au)

Roger Bradford  
General Manager, Stayover by Ausco  
M 0478 316 262  
E [roger.bradford@ausco.com.au](mailto:roger.bradford@ausco.com.au)



A 4-44 Formation Street, Wacol QLD 4076 Aust. P 07 3864 7800 F 07 3864 7887  
W [ausco.com.au](http://ausco.com.au)



### 9.2.3. Attachment c

Email received from Roger Bradford, General Manager Ausco Modular Pty Ltd on 10th November

Good Morning Sylvia,

We have reviewed with our team & can confirm that, with the shire's approval, we would like to renew our existing arrangement.

Whilst it is difficult to predict the timings of future projects, we continue to be confident that at some point in time, a substantial investment in a facility in 3-Springs will make good economic sense. This particular site is well suited due to its in-town location & we think that this will help to capture as many local economic benefits as possible.

Please do not hesitate to contact me if you would like any further information.

Best Regards,

**Roger Bradford**

*General Manager - Remote Accommodation*

**Ausco Modular Pty Limited**

**E** [roger.bradford@ausco.com.au](mailto:roger.bradford@ausco.com.au) | **W** [www.ausco.com.au](http://www.ausco.com.au)

**T** +61 7 3864 7968 | **M** 0478316262

**A** 44 Formation Street, Wacol QLD 4076

**P** PO Box 187 Goodna Qld 4300

**From:** Sylvia Yandle [<mailto:ceo@threesprings.wa.gov.au>]

**Sent:** Wednesday, 9 November 2016 6:23 PM

**To:** Roger Bradford

**Cc:** Nick Preston; Leo Crohan

**Subject:** RE: AUSCO LEASE

Thank you for your prompt reply Roger.

Kind regards,

***Sylvia Yandle***

Chief Executive Officer

Shire of Three Springs

Ph 08 9954 1001

Fax 08 9954 1183

[ceo@threesprings.wa.gov.au](mailto:ceo@threesprings.wa.gov.au)

[www.threesprings.wa.gov.au](http://www.threesprings.wa.gov.au)

**From:** Roger Bradford [<mailto:Roger.Bradford@ausco.com.au>]

**Sent:** Wednesday, 9 November 2016 4:22 PM

**To:** Sylvia Yandle

**Cc:** Nick Preston; Leo Crohan

**Subject:** RE: AUSCO LEASE

Hi Sylvia,

I just wanted to acknowledge receipt of your email. We will discuss with our team here & come back to you by your deadline below.

Best Regards,

**Roger Bradford**

*General Manager - Remote Accommodation*

**Ausco Modular Pty Limited**

**E** [roger.bradford@ausco.com.au](mailto:roger.bradford@ausco.com.au) | **W** [www.ausco.com.au](http://www.ausco.com.au)  
**T** +61 7 3864 7968 | **M** 0478316262  
**A** 44 Formation Street, Wacol QLD 4076  
**P** PO Box 187 Goodna Qld 4300  
**From:** Sylvia Yandle [<mailto:ceo@threesprings.wa.gov.au>]  
**Sent:** Wednesday, 9 November 2016 5:45 PM  
**To:** Roger Bradford  
**Cc:** Ashley Butler  
**Subject:** RE: AUSCO LEASE

Good afternoon,

Below are emails relating to a Heads of Agreement that Ausco had with Shire of Three Springs in relation to Lease of Three Springs "Camp. The original agreement was issued in 2012 for 2 years, then renewed for another two years in 2014 expiring September just gone.

Council has its November meeting next Wednesday and I am preparing an item to be included for discussion at that meeting. It would be appreciated if you could advise the intention of Ausco regarding the agreement; ie should you wish to have the agreement lapse or seek to have it renewed. To advise of your intentions, I would require some indication by midday Friday (11<sup>th</sup>).

Attached is copy of letter received from Ausco in September 2014.

Kind regards,

*Sylvia Yandle*

Chief Executive Officer  
Shire of Three Springs  
Ph 08 9954 1001  
Fax 08 9954 1183  
[ceo@threesprings.wa.gov.au](mailto:ceo@threesprings.wa.gov.au)  
[www.threesprings.wa.gov.au](http://www.threesprings.wa.gov.au)

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This notice should not be removed.

#### 9.2.4. CHRISTMAS/NEW YEAR OFFICE AND DEPOT CLOSURE

**Agenda Reference:** 11/16 - 03  
**Location/Address:** 132 Railway Road, Three Springs  
**Name of Applicant:** N/A  
**File Reference:** ADM0080  
**Disclosure of Interest:** Nil  
**Date:** 10<sup>th</sup> November 2016  
**Author:** Sylvia Yandle CEO

**Signature of Author:** \_\_\_\_\_

#### SUMMARY

Council approval is sought for the closure of the Shire of Three Springs office and Works depot over the Christmas – New Year period and to confirm arrangements for Christmas Function.

#### ATTACHMENT

Nil

#### BACKGROUND

Council has, in previous years, permitted the closure of the Shire Office and Works Depot over the Christmas – New Year period with staff utilising public holidays, days in lieu of Public Holidays, Rostered Days Off or Annual Leave to cover absences.

#### OFFICER'S COMMENT

This year Christmas and New Year's days fall on a Sunday, traditionally this is a very quiet period and Council has received no complaints in the past for office and depot closure over this period of time. It is an opportunity for staff to have a break ready for the New Year.

The Public Holidays are;

Sunday	25 <sup>th</sup> December 2016	(Christmas Day Public Holiday)
Monday	26 <sup>th</sup> December 2016	(Boxing Day Public Holiday)
Tuesday	27 <sup>th</sup> December 2016	(Public Holiday in lieu of Christmas Day)
Sunday	1 <sup>st</sup> January 2017	(New Year's Day Public Holiday)
Monday	2 <sup>nd</sup> January 2017	(Public Holiday in lieu of New Year's Day)

Normal Work days would be;

Wednesday	28 <sup>th</sup> December 2016
Thursday	29 <sup>th</sup> December 2016
Friday	30 <sup>th</sup> December 2016

It is proposed that this year the Shire Office close at 12noon Friday 23<sup>rd</sup> December and re-open on Tuesday 3<sup>rd</sup> January 2017. Outside crew will finish Thursday 22<sup>nd</sup> December, having Friday 23<sup>rd</sup> off in lieu of their RDO on 16<sup>th</sup> and will have staggered return to work days in January 2017 depending on amount of leave they have entitled.

Friday 23 <sup>rd</sup> December 2016	Depot closed and office to close at midday
Monday 26 <sup>th</sup> December 2016	Office closed Boxing Day

Tuesday 27 <sup>th</sup> December 2016	Office Closed – (P/Holiday in lieu of Christmas Day)
Wednesday 28 <sup>th</sup> December 2016	Office Closed – Time in Lieu/RDO/Annual Leave
Thursday 29 <sup>th</sup> December 2016	Office Closed – Time in Lieu/RDO/Annual Leave
Friday 30 <sup>th</sup> December 2016	Office Closed – Time in Lieu/RDO/Annual Leave
Monday 2 <sup>nd</sup> January 2017	Office Closed – (P/Holiday in lieu of New Year's Day)

A Christmas Function is usually arranged for Councillors, Staff and their families during December. The type of function varies from a more relaxed Barbecue to a sit down meal at the local Hotel. To assist with catering arrangements Council are requested to set a date, type and venue for 2016 Christmas Function.

## **CONSULTATION**

CEO, Works Supervisor and Administration Staff

## **STATUTORY ENVIRONMENT**

Local Government Act 1995

## **POLICY IMPLICATIONS**

During December each year, Council shall conduct a Staff Christmas Function with the appropriate level of refreshments.

## **FINANCIAL IMPLICATIONS**

Functions and Refreshments 2016/17 full budget amount is \$5,000

## **STRATEGIC IMPLICATIONS**

Nil

## **VOTING REQUIREMENT**

Simple Majority

### **OFFICER RECOMMENDATION – ITEM 9.2.4**

**That Council:-**

- 1. Approve closure of Shire Office at midday on Friday 23<sup>rd</sup> December 2016 and reopen on Tuesday 3<sup>rd</sup> January 2017;**
- 2. Approve closure of Depot from 3.00pm Thursday 22<sup>nd</sup> December with staggered return to work by outside crew in January 2017 depending on leave entitlements; and**
- 3. Allocate date and type of Councillor/Staff Christmas function.**

## 9.2.5. OWNERSHIP LOVELOCK and CONNAUGHTON SOAK

**Agenda Reference:** CEO 11/16 - 04  
**Location/Address:** Lot 11133 on Plan 180825  
**Name of Applicant:** Water Corporation  
**File Reference:** ADM0196  
**Disclosure of Interest:** Nil  
**Date:** 11th November 2016  
**Author:** Sylvia Yandle, CEO

**Signature of Author:** \_\_\_\_\_

### SUMMARY

For Council to consider the acquisition of Connaughton Soak (Lot 11133 on Plan 180825) and Tank to be included in agreement to transfer ownership of both Lovelock and Connaughton Soaks to Shire of Three Springs.

### ATTACHMENT

9.2.5a Letter Water Corporation  
9.2.5b Draft Contract for sale of land

### BACKGROUND

The Shire of Three Springs over a period of time has paid a monthly capacity fee (\$1,216 in 2010 increased to \$1,363 in 2016) and usage charge (36.71cents per kl in 2010 increased to 41.13cents per kl in 2016) for supply of Non Potable water, based on annual volume of 30,000 kilolitres per year. In April 2015 a letter was written to Water Corporation expressing an interest in transferring ownership of Lovelocks Soak and Storage Complex to Three Springs Shire Council.

Having finalised its due diligence investigations into the possible disposal of Lot 13 and Lot 1, the Corporation was prepared to negotiate with Council for the sale of the land for the cost of \$1.00, which Council agreed to at its June 2016 meeting.

Water Corporation Customer Relationship Manager met with Chief Executive Officer and Works Supervisor on 2nd November regarding transfer of ownership documentation for Lovelock Soak and enquired if Council would be interested in also taking ownership of Connaughton Soak.

### CONSULTATION

CEO, Works Supervisor, Water Corporation Customer Relationship Manager and Property Project Officer.

### COMMENT

Council resolved at June 2016 meeting the following:-

1. ***Enter into a Contract for Sale of Lovelocks Soak (Lot 13 on Plan 7670) and Tank (Lot 1 on Diagram 70176) and associated access easement 28807/1964 for \$1.00 plus GST;***
2. ***Pay costs associated with the proposed transfer, including buyers stamp duty on the transfer of the Water Corporation's land and a \$500.00 plus GST contribution towards development of a suitable contract of sale; and***

**3. *Include funds in lieu of annual Non Potable Water expenditure in 2016/17 budget to be held in Reserve for capital expenditure in future years.***

In December 2015 an inspection was made by Councillors and staff of the soak pits, water was running into the supply however the meter at the soak site did not appear to be working and it was requested that the meter be replaced.

John D'arcy Water Corporation Regional Stakeholder Manager informed Council in January 2016 that the soaks were producing less water than is required by the Shire and issued a work order for meter to be replaced and the soaks to be rodded/jet washed. A smart meter reading device was installed to measure the flow rate and the jet washing was done in March, which definitely increased the flow rate.

During visit to Shire on 2nd November 2016 by John Darcy a flow chart was presented showing flow rates going through meter for water used on recreation grounds. At the time he also enquired if Council would be interested in taking ownership of Connaughton Soak and associated assets on an as is basis.

Draft Contract documentation has been prepared by Water Corporation for the sale of Lovelocks Soak and can be amended to include the land and assets comprising Connaughtons Soak and Tank. The cost to prepare the Contract for Sale has already been paid and no additional fees will be necessary to amend the Contract.

The Water Corporation monthly capacity charges of \$1,373 raised and paid to date for 2016/17 financial year are being negotiated to be refunded.

Council may recall it was pointed out that if Water Corporation retained control and should they invest \$100,000.00 in upgrading the infrastructure then this amount would be on charged to the Shire at \$10,000.00 per year. At present Council is paying \$16,356 capacity charge and approximately \$9,000 water use charges per year, along with an upgrade cost the annual payment would then be \$35,356.00.

By taking ownership of the soaks the annual saving on current charges equates to \$25,356.00. An amount of \$25,000 is to be included in budget to enable the infrastructure to be upgraded, over a four year period this will amount to \$100,000 which can be expended as a Council asset. Whereas payment to Water Corporation over 10years would be \$353,560.00 and then not owned by Council at the end of that period.

## **STATUTORY ENVIRONMENT**

A formal Contract for Sale of the Land to be entered into between Water Corporation and Shire of Three Springs.

## **POLICY IMPLICATIONS**

### **Asset Management 7007.1**

**To provide the basis for and to guide the strategic management of the Shire's infrastructure assets in order to deliver the Shire's long term strategic objectives.**

## **FINANCIAL IMPLICATIONS**

The purchase of Lot 11133 on Plan 180825 for \$1.00 plus GST, proposed transfer, stamp duty and contract of sale costs have been paid.

**STRATEGIC IMPLICATIONS**  
**Strategic Community Plan 2.6**

Efficient usage of resources

**VOTING REQUIREMENTS**

Absolute Majority

**OFFICER RECOMMENDATION - Item No. 9.2.5**

**That Council:**

- 1. Approve the purchase of Lot 11133 on Deposited Plan 180825 for Connaughtons Soak and associated assets for \$1.00 plus GST; and**
- 2. Approve Contract documentation for the Sale of Lovelocks Soak to be amended to include Connaughtons Soak (Lot 11133 on Deposited Plan 180825).**



#### **9.2.5. *Attachment a***

We will now await contact from the Shire and upon receipt of the requested written notification the Water Corporation can amend the Contract for Sale and forward it to you for your review.

Please note, that all negotiations conducted by Water Corporation staff are conditional upon the final approval of the Water Corporation's Executive officers.

Should you require further information please contact Miranda Hahn on telephone number (08) 9420 3615.

Yours sincerely,



Brian Hancock  
Manager Property Portfolio  
Procurement & Property Branch

## 9.2.5. Attachment b

<b>CONTRACT FOR SALE OF LAND OR STRATA TITLE BY OFFER AND ACCEPTANCE (Lot 1 on Diagram 70176 and Lot 13 on Plan 7670, Shire of Three Springs)</b>
---

1. The Buyer specified in the Schedule offers to purchase from the Seller specified in the Schedule the Land and the Property Chattels (together comprising the **Property**) specified in the Schedule.
2. If the Buyer's offer to purchase the Property is accepted by the Seller, the Buyer will buy and the Seller will sell the Property for the Purchase Price specified in the Schedule, and otherwise in accordance with this Contract.
3. The parties must effect Settlement on the Settlement Date specified in the Schedule.
4. The Buyer nominates the solicitor or settlement agent specified in Item 7 of the Schedule as the Buyer's Representative to act on its behalf and consents to the giving of notices by facsimile to that representative.
5. The Seller nominates the solicitor or settlement agent specified in Item 9 of the Schedule as the Seller's Representative to act on its behalf and consents to the giving of notices by facsimile to that representative.
6. The 2011 General Conditions are incorporated into this Contract so far as they are not varied by or inconsistent with the other provisions of this Contract, except that conditions 9, 11, 12 and 15.3 to 15.5 of the 2011 General Conditions are deleted and do not form part of this Contract.
7. Annexure A to this Contract is incorporated in and forms part of this Contract.

---

### SCHEDULE

---

- |                            |  |
|----------------------------|--|
| 1. Buyer                   | <b>Shire of Three Springs</b><br>ABN 37 687 605 692 a local government established under the Local Government Act 1995 (WA) of PO Box 117, Three Springs, Western Australia 6519.  |
| 2. Land                    | Lot 1 on Diagram 70176, being the whole of the land contained in Certificate of Title Volume 2184 Folio 476.<br>Lot 13 on Plan 7670, being the whole of the land contained in Certificate of Title Volume 1283 Folio 444 |
| 3. Property Chattels       | All infrastructure and equipment located on the Land as at the Contract Date, including (without limitation) all wells, pits, conveyance pipes, sheeting, tanks and associated infrastructure.                           |
| 4. Purchase Price          | \$1.00 plus GST (if applicable)  |
| 5. Settlement Date         | 30 Business Days after the Contract Date.  |
| 6. Deposit                 | \$Nil.   |
| 7. Buyer's Representative  | Name: [to be inserted]<br>Address: [to be inserted]<br>Facsimile: [to be inserted]<br>Contact person: [to be inserted]   |
| 8. Seller                  | <b>Water Corporation</b><br>ABN 28 003 434 917 a statutory body corporate established under the Water Corporation Act 1995 (WA) of John Tonkin Water Centre, 629 Newcastle Street, Leederville, Western Australia 6007.  |
| 9. Seller's Representative | Name: Herbert Smith Freehills<br>Address: Level 36, QV.1 Building, 250 St Georges Terrace, Perth, Western Australia, 6000<br>Facsimile: (08) 9211 7878<br>Contact person: David Rowan                                    |
-

## ANNEXURE A – SPECIAL CONDITIONS

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	<b>General Conditions</b>	



## 1 Defined terms

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In addition to those terms defined in the Schedule above, the meanings of the terms used in these special conditions are set out below.

Term	Meaning
Contract Date	the date on which the last party signs this Contract.
General Conditions	the 2011 Law Society of Western Australia (Inc.) and the Real Estate Institute of Western Australia (Inc.) Joint Form of General Conditions for the Sale of Land, a copy of which is contained in Attachment 1.
Specified Encumbrances	as except and reserving metals, minerals, gems and mineral oil specified in transfer 8/1908.

## 2 2011 General Conditions

---

- (a) Terms used in these special conditions which are defined in the General Conditions have the same meaning as defined in the General Conditions.
- (b) In the event of any inconsistency between these special conditions and the General Conditions, these special conditions will prevail to the extent of the inconsistency.

## 3 Sale and purchase

---

- (a) The Seller agrees to sell to the Buyer, and the Buyer agrees to purchase from the Seller, the Property for the Purchase Price and otherwise in accordance with the provisions set out in this Contract.
- (b) The Property is sold free from all Encumbrances, except for any Specified Encumbrances.



## 4 Other matters

---

### 4.1 Property becomes responsibility of Buyer

On and from Settlement:

- (a) the use of the Property (including all Property Chattels) by the Buyer; and
- (b) the ongoing maintenance of the Property (including the Property Chattels),

becomes the sole responsibility and liability of the Buyer and the Buyer releases the Seller from all claims and liability in this regard.

### 4.2 Non-potable water

The Buyer acknowledges and agrees that:

- (a) any water source available on or underneath the Property is, as at the Contract Date, only suitable for use as non-potable water; and
- (b) if, following Settlement, the Buyer wishes to use any water source available on or underneath the Property for any purpose other than non-potable water, then the Buyer is solely responsible for undertaking any necessary treatment or processing of that water so that the water is fit for the relevant purpose and otherwise complies with all applicable laws, regulations and standards.

### 4.3 Water licence

- (a) The Seller discloses to the Buyer that water licence number GWL65325(7) has been issued by the Department of Water (DoW) to the Seller in respect of the 'Lovelocks Soak' water source located on the Property and in respect of the 'Connaughton's Soak' water source which is not located on the Property (**Water Licence**).
- (b) The Seller agrees to transfer that portion of the Water Licence applicable to the Property (**Applicable Portion**) to the Buyer from Settlement, but the Buyer is responsible for making all arrangements with the DoW, and preparing all relevant forms required, for the transfer of the Applicable Portion to the Buyer from Settlement.
- (c) The Seller must provide the Buyer with any reasonable assistance that the Buyer requires in order to procure a transfer of the Applicable Portion from the Seller to the Buyer promptly after being requested to do so by the Buyer, including signing any relevant transfer forms, provided that any forms are in a form acceptable to the Seller, acting reasonably.
- (d) With effect from Settlement, the Buyer is responsible for complying with:
  - (1) any conditions to the Water Licence which relate to the Applicable Portion; and
  - (2) all applicable laws, regulations and standards, and the requirements of all relevant Authorities, in respect of taking any water from a water source on the Property.



## 5 Acknowledgments regarding Property

---

### 5.1 Due Diligence

The Buyer acknowledges and agrees that it has entered into this Contract on the basis that it has, or has had the opportunity to:

- (a) undertake due diligence; and
  - (b) make all enquiries as the Buyer saw fit,
- with respect to the Property (including the Property Chattels) and consider all advice and reports received.

### 5.2 Buyer purchasing on own inspection

- (a) Except as expressly provided otherwise in this Contract:
  - (1) the Property (including the Property Chattels) is sold as it stands with all faults and defects existing whether the same are apparent or ascertainable on inspection or not; and
  - (2) the Buyer acknowledges that in entering into this Contract, the Buyer is relying solely on the Buyer's own inspections, enquiries and investigations with respect to:
    - (A) the Property (including the Property Chattels); and
    - (B) the quantity and quality of any water source available from the Property.
- (b) The Buyer having made its own enquiries:
  - (1) accepts the Property (including the Property Chattels) in its condition as at the Contract Date and as at Settlement;
  - (2) accepts the Specified Encumbrances (if any); and
  - (3) is satisfied about the purposes for which the Property may be used and about all restrictions and prohibitions on its use and development.
- (c) Without limiting special condition 5.2(a), the Buyer acknowledges that it has satisfied itself in connection with:
  - (1) the quantity and quality of any water source available from the Property;
  - (2) the Seller's title to the Property and its rights and obligations in connection with it;
  - (3) the accuracy of the description of the Property;
  - (4) the use, fitness or suitability of the Property for any purpose;
  - (5) the existence or otherwise of any requirements of any Authority in connection with the Property, including resumptions, road dedications, road widenings and similar things;
  - (6) whether there are any notices or orders by any Authority, including a notice or order requiring work to be done or money spent in connection with the Property;
  - (7) the existence of easements or other rights in respect of a service for the Property (including air, communication, drainage, electricity, garbage, gas, sewerage, telephone or water) which is a joint service

or which passes through another property, or any service for another property which passes through the Property;

- (8) the condition or existence or non-existence of services; and
- (9) any approval, application for an approval or order under any law.

### 5.3 No Claims or objections

The Buyer:

- (a) takes title subject to the matters referred to, disclosed or described under this special condition 5; and
- (b) is not entitled to, and will not, make any objection to or claim (including a claim for damages or compensation), deduct or retain any amount, delay Settlement, rescind or terminate this Contract because of anything referred to, disclosed or described under this special condition 5.

## 6 Warranties

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### 6.1 No warranties

The Buyer acknowledges and agrees that other than as disclosed in and subject to the provisions of this Contract, no warranty or representation has been made to the Buyer or anyone on the Buyer's behalf by the Seller or anyone on the Seller's behalf as to:

- (a) the condition or state of repair of the Property (including the Property Chattels);
- (b) the suitability of the Property (including the Property Chattels) for any use or purpose whatsoever;
- (c) the quantity and quality of any water source available from the Property; and
- (d) any matter which affects or relates to the Property.

### 6.2 No reliance

The Buyer acknowledges and agrees that:

- (a) it does not rely on any statement, representation, warranty, condition or other conduct in connection with the Property which may have been made or given by the Seller or any person purporting to act on behalf of the Seller; and
- (b) it would have entered into this Contract on the same terms and conditions irrespective of any such statement, representation, warranty, condition or other conduct.

## 7 Costs

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Prior to the Contract Date, the Buyer paid an amount of \$550 (inclusive of GST) to the Seller as a contribution to the Seller's legal fees in respect of the preparation and finalisation of this Contract and the Buyer agrees that the Seller may retain and apply that amount to the legal fees incurred by the Seller in that regard.







HERBERT  
SMITH  
FREEHILLS

Signing page ☐

## 8 Entire Agreement

---

This Contract comprises the entire agreement between the parties in respect of the sale or transfer of the Property and supersedes all prior representations, negotiations, writings, memoranda and agreements with respect to the sale or transfer of the Property.



HERBERT  
SMITH  
FREEHILLS

## Signing page

Executed as a deed

---

Date: \_\_\_\_\_

**Seller**

**Signed by Josephus Johannes Henricus Mensink**  
the **Manager, Procurement and Property of**  
**Water Corporation (a Level 1 Attorney)**  
and by **Domenico Papalia** the  
**Manager, Property Acquisitions of**  
**Water Corporation (a Level 1 Attorney)**  
as the attorneys for Water Corporation  
who state that they have no notice of  
revocation of the **Power of Attorney**  
**No N285555** dated 21 March 2016  
under which they sign

sign here ►

\_\_\_\_\_  
Attorney

\_\_\_\_\_  
Attorney

print name Josephus Johannes Henricus Mensink

\_\_\_\_\_  
Domenico Papalia

\_\_\_\_\_  
Manager, Procurement and Property of Water  
Corporation

\_\_\_\_\_  
Designated Post

\_\_\_\_\_  
Manager, Property Acquisitions of Water  
Corporation

\_\_\_\_\_  
Designated Post

in the presence of

sign here ►

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

print name \_\_\_\_\_

address \_\_\_\_\_

\_\_\_\_\_  
Occupation

\_\_\_\_\_  
Occupation



HERBERT  
SMITH  
FREEHILLS

8 Entire Agreement

Date: \_\_\_\_\_

**Buyer**

The common seal of  
**Shire of Three Springs**  
is affixed to this document  
in the presence of

*sign here*  
▶

\_\_\_\_\_  
Mayor

*sign here*  
▶

\_\_\_\_\_  
Chief Executive Officer

*print  
name*

\_\_\_\_\_

*print name*

\_\_\_\_\_

\_\_\_\_\_

## Attachment 1

### General Conditions

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*[copy of General Conditions to be inserted]*



### 9.3. FINANCE

<b>9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 31 OCTOBER 2016</b>
---

**Agenda Reference:** Manager of Finance  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** Shire of Three Springs  
**File Reference:** ADM0243  
**Disclosure of Interest:**  
**Date:** 9<sup>th</sup> November, 2016  
**Author:** Leah John

**Signature of Author:** \_\_\_\_\_

#### **SUMMARY**

The Monthly Statement of Financial Activity report for the month ending 31<sup>st</sup> October, 2016 is presented to Council for adoption.

#### **ATTACHMENT**

Finance Report ending 31<sup>st</sup> October, 2016.

#### **BACKGROUND**

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

#### **CONSULTATION**

No consultation required.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 Section 6.4.  
Local Government (Financial Management) Regulations 1996 Section 34.

#### **POLICY IMPLICATIONS**

Nil.

#### **FINANCIAL IMPLICATIONS**

Financial implications are outlined in comments.

#### **STRATEGIC IMPLICATIONS**

Nil.

#### **OFFICER COMMENT**

Council's estimated Surplus C/FWD as at the 31<sup>st</sup> October, 2016 is \$2,816,844.

<b>SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS</b>	
Municipal Account	\$58,726.59
Business Cash Maximiser (Municipal Funds)	\$1,591,365.88
Grant Funds Holding Maximiser Account (Municipal Funds)	\$725,253.69
Trust Account	\$988.40
Reserve Maximiser	\$839,434.81
Police Licensing Account	\$95,041.13

Debtor's accounts as at 31<sup>st</sup> October, 2016 total \$48,897.98

Creditors as at 31<sup>st</sup> October, 2016 are \$18,208.80

The total outstanding Rates debt is \$432,472.54

#### VOTING REQUIREMENTS

Simple Majority.

#### **OFFICER RECOMMENDATION – ITEM 9.3.1**

**That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 31<sup>st</sup> October, 2016**



**SHIRE OF THREE SPRINGS**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

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**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

	NOTE	31/10/16 Y-T-D Actual \$	31/10/16 Y-T-D Budget \$	2016/17 Total Budget \$	31/10/16 Y-T-D Variance \$	31/10/16 Y-T-D Variance %
<b>REVENUES/SOURCES</b>	1,2					
Governance		29,083	7,692	23,063	21,391	(278%)
General Purpose Funding		259,100	252,544	993,290	6,556	(3%)
Law, Order, Public Safety		10,559	54,404	773,990	(43,845)	81%
Health		6,166	8,368	25,100	(2,202)	26%
Education and Welfare		3,105	2,575	509,900	530	(21%)
Housing		30,133	36,864	110,583	(6,731)	18%
Community Amenities		79,001	74,091	86,425	4,910	(7%)
Recreation and Culture		2,239	8,024	56,066	(5,785)	72%
Transport		191,283	108,168	1,366,673	83,115	(77%)
Economic Services		3,928	6,638	20,232	(2,710)	41%
Other Property and Services		6,627	16,416	49,250	(9,789)	60%
		<u>621,224</u>	<u>575,784</u>	<u>4,014,572</u>	<u>(45,440)</u>	<u>8%</u>
<b>(EXPENSES)/(APPLICATIONS)</b>	1,2					
Governance		(103,955)	(97,972)	(293,885)	5,983	(6%)
General Purpose Funding		(10,666)	(12,740)	(38,207)	(2,074)	16%
Law, Order, Public Safety		(83,488)	(103,425)	(310,261)	(19,937)	19%
Health		(59,577)	(59,408)	(178,218)	169	(0%)
Education and Welfare		(2,012)	(3,558)	(10,680)	(1,546)	43%
Housing		(128,193)	(116,591)	(349,781)	11,602	(10%)
Community Amenities		(67,641)	(90,863)	(272,544)	(23,222)	26%
Recreation & Culture		(290,086)	(293,714)	(881,138)	(3,628)	1%
Transport		(195,601)	(230,747)	(704,170)	(35,146)	15%
Economic Services		(31,313)	(44,754)	(134,246)	(13,441)	30%
Other Property and Services		56,957	(41,712)	(60,186)	(98,669)	237%
		<u>(915,575)</u>	<u>(1,095,484)</u>	<u>(3,233,316)</u>	<u>(179,909)</u>	<u>(16%)</u>
<b>Net Result Excluding Rates</b>		(294,351)	(519,700)	781,256	(225,349)	
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	4	0	0	11,950	0	0%
Rounding		0	0	0	0	0%
Depreciation on Assets	2(a)	232,555	324,136	972,424	(91,581)	28%
<b>Capital Expenditure and Income</b>						
Purchase Land held for resale	3		0	0	0	
Purchase Land and Buildings	3	(13,865)	(44,838)	(1,502,284)	(30,973)	69%
Purchase Furniture and Equipment	3	0	(7,868)	(90,342)	(7,868)	100%
Purchase Plant and Equipment	3	(4,140)	(10,000)	(684,970)	(5,860)	59%
Purchase of Motor Vehicles	3	0	0	(62,000)	0	0%
Purchase Infrastructure Assets - Roads	3	(347,471)	(824,779)	(2,674,319)	(477,308)	58%
Purchase Infrastructure Assets - Footpaths	3	(5,400)	0	(50,000)	5,400	100%
Purchase Infrastructure Assets - Airfields	3	0	0	0	0	0%
Purchase Infrastructure Assets - Parks	3	(7,860)	0	0	7,860	100%
Proceeds from Disposal of Assets	4	0	0	20,000	0	0%
Repayment of Debentures	5	(64,709)	(64,709)	(149,073)	0	0%
Proceeds from New Debentures	5	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	6	(5,960)	(6,043)	(224,371)	(83)	1%
Transfers from Reserves (Restricted Assets)	6	0	0	300,000	0	0%
AD/Net Current Assets July 1 B/Fwd	7	1,338,934	1,359,234	1,359,234	(20,300)	
LE/Net Current Assets Year to Date	7	<u>2,816,844</u>	<u>1,787,062</u>	<u>0</u>	<u>1,029,783</u>	<u>(58%)</u>
<b>Amount Req'd to be Raised from Rates</b>		<u>(1,989,111)</u>	<u>(1,992,495)</u>	<u>(1,992,495)</u>	<u>3,384</u>	<u>(0%)</u>
Rates per Note 8		1,989,111	1,992,495	1,992,495		
Variance		0	0	0		

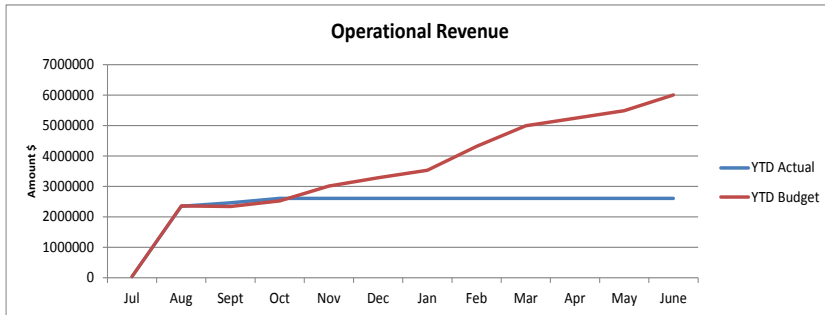
## Statement of Financial Activities Reportable Variances

Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

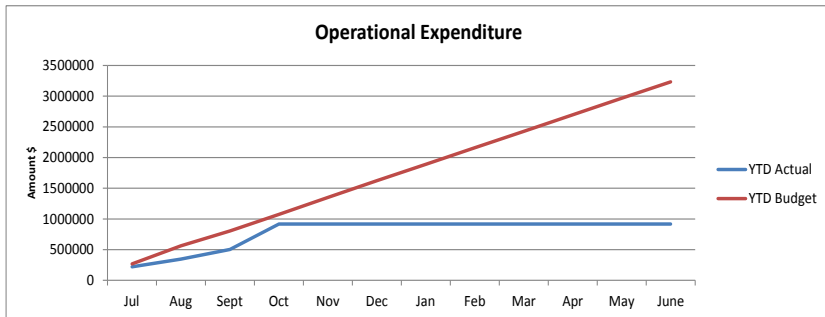
% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

	%	\$	
<b>REVENUES/SOURCES</b>			
			<b>Explanation for Variances</b>
			Unbudgeted income - i. LGIS rebate on Workcare Policy based on actual salaries/wages for 2015/16 year were lower than anticipated. ii. Employer Incentive
Governance	(278%)	\$ 21,391	payment for a staff.
Law, Order, Public Safety	81%	-\$ 43,845	First quarter contribution from other Shires & DFES for shared CESM - invoice delayed to next month.
Health	26%	-\$ 2,202	Medical Center reimbursements low at this stage.
Housing	18%	-\$ 6,731	Income lower than expected due to a shire house and a pensioner unit currently unoccupied.
Community Amenities	(7%)	\$ 4,910	Refund of capital contribution from Western Power for old depot connection on West Yarra Rd - unbudgeted income.
Recreation and Culture	72%	-\$ 5,785	Less usage of shire recreational facilities thus far, partly attributed by pool closure. Pool expected to open in November.
Transport	(77%)	\$ 83,115	Final claim from WANDRRA for 2015/16 flood damage costs.
Economic Services	41%	-\$ 2,710	Less income received thus far in the year.
Other Property and Services	60%	-\$ 9,789	No private works done to date. Other income not received thus far in the year.
<b>(EXPENSES)/(APPLICATIONS)</b>			
Governance	(6%)	\$ 5,983	Timing difference - actual expenditure ahead of budget phase for subscription fees, long term financial plan costs and insurance premiums.
General Purpose Funding	16%	-\$ 2,074	Rating valuations to occur second half of the year, budget phased monthly.
Law, Order, Public Safety	19%	-\$ 19,937	Low expenditure to date, mainly driven by hold off on plant & equipment depreciation cost.
Housing	(10%)	\$ 11,602	Expenditure ahead of budget schedule. Rate payments for joint housing scheme not budgeted.
Community Amenities	26%	-\$ 23,222	Expenditure low at this stage for refuse site maintenance.
Recreation & Culture	1%	-\$ 3,628	Low costs in pool maintenance at this stage, will pick up when pool is open for use in November.
Transport	15%	-\$ 35,146	General spending under budget at this stage for general road maintenance, depot maintenance, tree pruning and plant depreciation.
Economic Services	30%	-\$ 13,441	Lower salaries/wages in community development area due to staff resignation.
Other Property and Services	237%	-\$ 98,669	Delays in vermin & weeds/pest plant control.
			Mainly driven by plant & equipment depreciation on hold till next month.
<b>CAPITAL EXPENDITURE AND INCOME</b>			
			Depreciation on assets updated accept for Plants & Equipments, delayed to determine depreciation rates for each item after revaluations done in 2015/16 financial year.
Depreciation on Assets	28%	-\$ 91,581	
Purchase Land and Buildings	69%	-\$ 30,973	Building maintenance (capital) behind budget at this stage due to staff shortage.
Purchase Furniture and Equipment	100%	-\$ 7,868	Expenditure planned for later in the year.
Purchase Plant and Equipment	59%	-\$ 5,860	Purchase of light equipment - genset and welding unit under budget.
Purchase Infrastructure Assets - Roads	58%	-\$ 477,308	Capital road works behind budget thus far in the year.
Purchase Infrastructure Assets - Footpaths	100%	\$ 5,400	Additional expenditure on Hall Street footpath, work carried over from 2015/16 year.
Purchase Infrastructure Assets - Parks	100%	\$ 7,860	Expenditure carryover from 2015/16, part of town revitalisation project.

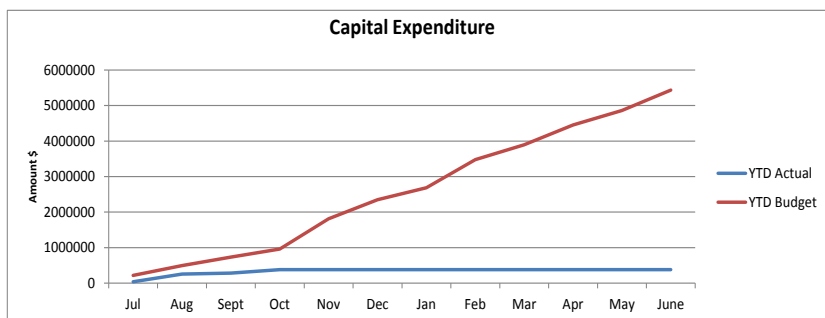
## General Income and Expenditure Graphs



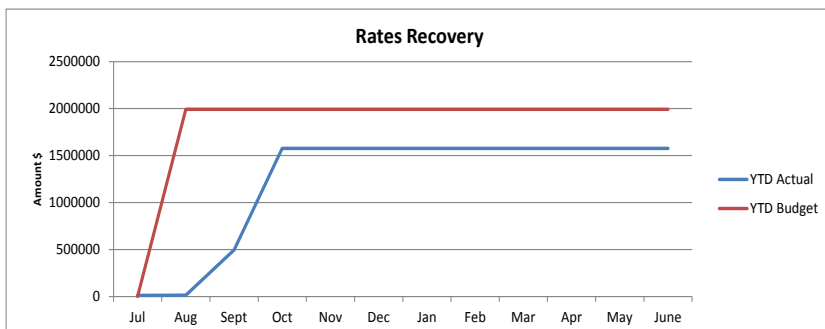
**Comment:**  
Rates Billing issued end of August.  
Received first quarter of FAGS from Grants Commission. MRWA direct grants received in September.



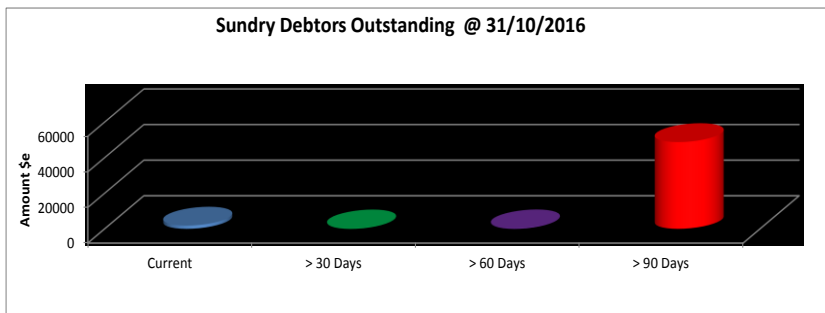
**Comment:**  
Operational costs being steady in the first few months. It will pick up soon when new staff come on board and start spending in their respective job/activities.



**Comment:**  
Road capital works progressed, expenditure to pick up speed as funds become available. Plant & Equipment replacement planned for second quarter. Child Care Centre and admin office phased in second half of the year.



**Comment:**  
Rates Billing issued last week of August. More than 75% of total income on rates has been collected. Option 3 - Second instalment notices sent out, due 10th December.



**Comment:**  
Sundry Debtors - 80% of debtors in 90 days is from one debtor, expecting payment late in the year.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(g) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2017.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

**(l) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(m) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

**(n) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF THREE SPRINGS  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(o) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

**(p) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.



**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

**2. STATEMENT OF OBJECTIVE**

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:  
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

**HEALTH**

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

**EDUCATION AND WELFARE**

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

**HOUSING**

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

**COMMUNITY AMENITIES**

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

**RECREATION AND CULTURE**

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

**TRANSPORT**

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

**ECONOMIC SERVICES**

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

**OTHER PROPERTY & SERVICES**

Activities: Private works, plant repairs

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

		31 October, 2016 Actual \$	2016/17 Current Budget \$
<b>3. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b><u>By Program</u></b>			
<b>Governance</b>			
Furniture & Equipment		0	30,000
Buildings	Chambers/Admin	0	330,000
<b>Law, Order, Public Safety</b>			
Firefighting Equipment	Fire Truck	0	450,000
Furniture & Equipment	CCTV Cameras	0	20,000
Fire Prevention Buildings	Fire Shed	0	165,784
<b>Health</b>			
Furniture & Equipment (Medical Centre)		0	10,000
Buildings - Doctors House	Doctor's House	0	10,000
<b>Welfare Services</b>			
Buildings	Child Care Centre	0	850,000
<b>Housing</b>			
Buildings	Staff Housing	0	39,600
Buildings	Other Housing	0	53,900
<b>Community Amenities</b>			
Infrastructure Assets Parks & Gardens	Revitalisation & Arrino	7,860	0
Buildings	Cemetery Shed	0	5,000
Furniture & Equipment	Trestles, Gazebo, Tables, etc	0	9,342
Plant & Equipment	Potable Water	500	
<b>Recreation and Culture</b>			
Buildings	Pool Shelter	0	8,000
<b>Transport</b>			
Infrastructure - Roads		322,360.76	2,474,319
Purchase Plant & Equipment	Backhoe/Free Roller	0	205,000
Tools & Equipment	Traffic Lights, Welder, Genset, etc	3,640	29,970
Purchase of Motor Vehicles	Mechanics vehicle	0	62,000
Furniture & Equipment	Office Equipment & Network	0	11,000
Building	Transportable Office	13,865	40,000
Footpaths	Slaughter Street	5,400	50,000
Drainage	Town Drainage	25,110	200,000
<b>Economic Services</b>			
Furniture & Equipment			10,000
		<b>378,736</b>	<b>5,063,915</b>

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

	<b>31 October, 2016</b>	<b>2016/17</b>
	<b>Actual</b>	<b>Current Budget</b>
	<b>\$</b>	<b>\$</b>
<b>3. ACQUISITION OF ASSETS</b>		
The following assets have been acquired during the period under review:		
 <u><b>By Class</b></u>		
Land Held for Resale	0	0
Land and Buildings	13,865	1,502,284
Furniture and Equipment	0	90,342
Plant and Equipment	4,140	684,970
Motor Vehicles	0	62,000
Infrastructure Assets - Roads	347,470.76	2,674,319
Infrastructure Assets - Footpaths	5,400	50,000
Infrastructure Assets - Airfield	0	0
Infrastructure Assets - Parks and Ovals	7,860	0
	<u><b>378,736</b></u>	<u><b>5,063,915</b></u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

378,736	5,063,915
378,736	5,063,915
0	0

## ACQUISITION OF ASSETS

## 2016/2017 BUDGET

**By Program**

Trade-In

**Governance**

Building	Chambers/Admin	330,000	
Furniture & Equipment	IT	30,000	

**Law, Order, Public Safety**

Buildings	Fire Shed	165,784	
Plant & Equipment	Fire Truck	450,000	
Furniture & Equipment	CCTV Cameras	20,000	

**Health**

Buildings	Doctor's House	10,000	
Furniture & Equipment	M/Centre Equipment	10,000	

**Welfare Services**

Buildings	Child Centre Building	850,000	
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**Housing**

Buildings	Staff Housing	39,600	
Buildings	Other Housing	53,900	

**Community Amenities**

Buildings	Cemetery Shelter	5,000	
Furniture & Equipment	Trestles, Gazebo, Tables, etc	9,342	

**Recreation and Culture**

Buildings	Pool Shelter	8,000	
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**Transport**

Infrastructure - Roads	RRG, R2R, Own	2,474,319	
Infrastructure - Drainage	Drainage	200,000	
Plant & equipment	Backhoe	160,000	15,000
Plant & equipment	Free Roller	45,000	
	Traffic Lights, Welder, Genset, etc	29,970	
Motor Vehicles	Mechanic	62,000	5,000
Footpath	Slaughter Street	50,000	
Buildings	Transportable Office	40,000	
Furniture & Equipment	Office Equipment & Network	11,000	

**Economic Services**

Furniture & Equipment	V/Centre IT Equipment	10,000	
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Total by Program	<u>5,063,915</u>	<u>20,000</u>
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Land Held for Resale			
Land and Buildings	1,502,284		
Furniture and Equipment	90,342	15,000	
Plant and Equipment	684,970		
Motor Vehicles	62,000	5,000	
Infrastructure Assets - Roads	2,474,319		
Infrastructure Assets - Footpaths	50,000		
Infrastructure Assets - Airfield	0		
Infrastructure Assets - Parks and Ovals	0		
Infrastructure Assets - Drainage	200,000		
Total by Class	<u>5,063,915</u>	<u>20,000</u>	

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

**4. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

<b>By Program</b>	<b>Net Book Value</b>	<b>Net Book Value</b>		<b>Sale Proceeds</b>	<b>Sale Proceeds</b>		<b>Profit(Loss)</b>	<b>Profit(Loss)</b>
	<b>2016/17</b>	<b>2016/17</b>		<b>2016/17</b>	<b>2016/17</b>		<b>2016/17</b>	<b>2016/17</b>
	<b>BUDGET</b>	<b>ACTUAL</b>		<b>BUDGET</b>	<b>ACTUAL</b>		<b>BUDGET</b>	<b>ACTUAL</b>
	<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>
<b>Transport</b>								
Mitsubishi Triton - Mechanic	8,750	0		5,000	0		-3,750	0
Case 580OLE Backhoe	23,200	0		15,000	0		-8,200	0
	31,950	0		20,000	0		(11,950)	0
<b>By Class</b>	<b>Net Book Value</b>	<b>Net Book Value</b>		<b>Sale Proceeds</b>	<b>Sale Proceeds</b>		<b>Profit(Loss)</b>	<b>Profit(Loss)</b>
	<b>2016/17</b>	<b>2016/17</b>		<b>2016/17</b>	<b>2016/17</b>		<b>2016/17</b>	<b>2016/17</b>
	<b>BUDGET</b>	<b>ACTUAL</b>		<b>BUDGET</b>	<b>ACTUAL</b>		<b>BUDGET</b>	<b>ACTUAL</b>
	<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>		<b>\$</b>	<b>\$</b>
<b>Plant &amp; Equipment</b>	0							
	23,200	0		15,000	0		(8,200)	0
<b>Vehicles</b>	8,750	0		5,000	0		(3,750)	0
	31,950	0		20,000	0		(11,950)	0

**Summary**

Proceeds on Sale of Assets

Profit on Asset Disposals

Loss on Asset Disposals

<b>2016/17</b>	<b>31/10/2016</b>
<b>BUDGET</b>	<b>ACTUAL</b>
<b>\$</b>	<b>\$</b>
20,000	0
0	0
(11,950)	0
<u>(11,950)</u>	<u>0</u>

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

**5. INFORMATION ON BORROWINGS**

**(a) Debenture Repayments**

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1 Jul 16	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
<b>Recreation &amp; Culture</b>									
Loan 156 - Swimming Pool Upgrad	49,949			7,788	15,784	42,161	34,165	1,329	2,796
Loan 160 - Swimming Pool	165,944			0	18,043	165,944	147,901	0	6,314
<b>Transport</b>									
Loan 157 - Grader	113,610			12,747	25,884	100,863	87,726	3,482	6,574
Loan 159 - Prime Mover	89,362			44,174	89,362	45,188	0	2,051	3,088
	418,865	0	0	64,709	149,073	354,156	269,792	6,863	18,772

All other loan repayments will be financed by general purpose revenue

**5. INFORMATION ON BORROWINGS (Continued)**

**(b) New Debentures - 2016/2017**

No new debentures are budgeted for the financial year ending 30 June 2017.

**(c) Unspent Debentures**

Council had no unspent debenture funds as at 30 June 2016 nor is it expected to have unspent debenture funds as at 30th June 2017

**(d) Overdraft**

Council did not utilise an overdraft facility during 2016/17

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

	31 October, 2016 Actual \$	2016/2017 Current Budget \$
<b>6. RESERVES</b>		
<b>Cash Backed Reserves</b>		
<b>(a) Leave Reserve</b>		
Opening Balance	124,572	124,572
Amount Set Aside / Transfer to Reserve	891	3,613
Amount Used / Transfer from Reserve	-	-
	<u>125,463</u>	<u>128,185</u>
<b>(b) Plant Reserve</b>		
Opening Balance	131,199	131,199
Amount Set Aside / Transfer to Reserve	938	103,805
Amount Used / Transfer from Reserve	-	-
	<u>132,137</u>	<u>235,004</u>
<b>(c) Housing &amp; Development Reserve</b>		
Opening Balance	78,172	78,172
Amount Set Aside / Transfer to Reserve	559	42,267
Amount Used / Transfer from Reserve	-	-
	<u>78,731</u>	<u>120,439</u>
<b>(d) Local Gov Com Housing Reserve</b>		
Opening Balance	119,173	119,173
Amount Set Aside / Transfer to Reserve	852	38,656
Amount Used / Transfer from Reserve	-	-
	<u>120,025</u>	<u>157,829</u>
<b>(e) Gravel Pit Reserve</b>		
Opening Balance	45,315	45,315
Amount Set Aside / Transfer to Reserve	324	1,314
Amount Used / Transfer from Reserve	-	-
	<u>45,639</u>	<u>46,629</u>
<b>(f) Swimming Pool Rec Eq Reserve</b>		
Opening Balance	35,044	35,044
Amount Set Aside / Transfer to Reserve	251	1,016
Amount Used / Transfer from Reserve	-	-
	<u>35,295</u>	<u>36,060</u>
<b>(g) Day Care Centre Reserve</b>		
Opening Balance	300,000	300,000
Amount Set Aside / Transfer to Reserve	2,145	8,700
Amount Used / Transfer from Reserve	-	(300,000)
	<u>302,145</u>	<u>8,700</u>
<b>(h) Lovelocks Soak Reserve</b>		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	25,000
Amount Used / Transfer from Reserve	-	-
	<u>-</u>	<u>25,000</u>
<b>Total Cash Backed Reserves</b>	<u>839,435</u>	<u>757,846</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

Council have a policy of annual revaluation of road infrastructure. The amount of any revaluation adjustment at 30 June 2008 is not known. Any transfer to or from an asset revaluation reserve will be a non-cash transaction and as such, has no impact on this budget document.

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

	31 October, 2016 Actual \$	2015/2016 Current Budget \$
<b>6. RESERVES (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	891	3,613
Plant Reserve	938	103,805
Housing & Development Reserve	559	42,267
Local Gov Com Housing Reserve	852	38,656
Gravel Pit Reserve	324	1,314
Swimming Pool Rec Eq Reserve	251	1,016
Day Care Centre Reserve	2,145	8,700
Lovelocks Soak Reserve	-	25,000
	<u>5,960</u>	<u>224,371</u>
<b>Transfers from Reserves</b>		
Leave Reserve	-	-
Plant Reserve	-	-
Housing & Development Reserve	-	-
Local Gov Com Housing Reserve	-	-
Gravel Pit Reserve	-	-
Swimming Pool Rec Eq Reserve	-	-
Day Care Centre Reserve	-	(300,000)
Lovelocks Soak Reserve	-	-
	<u>-</u>	<u>(300,000)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>5,960</u>	<u>(75,629)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund long service leave requirements

Plant Reserve

- to be used for the plant replacement, upgrade or purchase.

Housing and Development Reserve

- to be used to fund housing/accommodation projects

Local Gov Com Housing Reserve

- to be used to maintain the joint Ministry of Housing/Local Government Properties

Gravel Pit Reserve

- to be used for rehabilitation of disused gravel pits

Swimming Pool Rec Eq Reserve

- to be used to purchase recreational equipment for the swimming pool

Child Centre Reserve

- to be used to upgrade Child Care Building and equipments

Lovelocks Soak Reserve

- New reserve proposed for funds to be allocated for future upgrade of Water Infrastructure.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.



**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

	31 October, 2016 Actual \$	Brought Forward 1-Jul-16 \$
<b>7. NET CURRENT ASSETS</b>		
<b>Composition of Estimated Net Current Asset Position</b>		
<b>CURRENT ASSETS</b>		
Cash - Unrestricted	2,375,923	1,020,135
Cash - Restricted (Reserves)	839,435	833,475
Cash - Restricted (Unspent Grants)	-	-
Receivables		
- Rates Outstanding	394,003	24,942
- Excess Rates	(2,235)	(4,976)
- Sundry Debtors	76,685	434,573
- Emergency Services Levy	(12,442)	906
- Accrued income	-	-
- Prepayments	-	-
- Provision for doubtful debt	(3,856)	(3,856)
- GST Receivable	14,086	983
Inventories	11,436	11,436
Land held for resale	-	-
	<u>3,693,035</u>	<u>2,317,618</u>
<b>LESS: CURRENT LIABILITIES</b>		
Payables		
- Sundry Creditors	(18,209)	(120,459)
- Accrued Expenditure	-	(11,374)
- GST Payable	(2,267)	-
- PAYG/Withholding Tax Payable	(16,083)	-
- Payroll Creditors	(197)	(197)
Accrued Interest on Debentures	-	(4,836)
Accrued Salaries and Wages	-	(8,343)
Current Employee Benefits Provision	(117,875)	(117,875)
Current Loan Liability	(84,363)	(149,072)
	<u>(238,994)</u>	<u>(412,156)</u>
<b>NET CURRENT ASSET POSITION</b>	3,454,041	1,905,462
Less: Cash - Reserves - Restricted	(839,435)	(833,475)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
- Lesser of Provision and Reserve	117,875	117,875
Add Back : Current Loan Liability	84,363	149,072
	<u>2,816,844</u>	<u>1,338,934</u>
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<u>2,816,844</u>	<u>1,338,934</u>

**SHIRE OF THREE SPRINGS**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

**8. RATING INFORMATION - 2015/2016 FINANCIAL YEAR**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2016/17 Rate Revenue \$</b>	<b>2016/17 Interim Rates \$</b>	<b>2016/17 Back Rates \$</b>	<b>2016/17 Total Revenue \$</b>	<b>2016/17 Budget \$</b>
<b>Differential General Rate</b>								
GRV - Residential	0.1161	208	1,990,280	231,072	0	0	231,072	231,129
GRV - Mining	0.2323	1	248,500	57,727	0	0	57,702	57,716
UV - Rural & Arrino	0.0162	183	100,865,700	1,634,024	0	0	1,634,024	1,637,353
UV - Mining	0.1192	14	338,534	40,353	0	0	40,353	40,337
Other		105	0	0			0	0
<b>Sub-Totals</b>		511	103,443,014	1,963,176	0	0	1,963,151	1,966,535
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV - Residential	440	23	13,919	10,120	0	0	10,120	10,120
UV - Rural & Arrino	440	23	307,400	10,120	0	0	10,120	10,120
UV - Mining	440	13	25,459	5,720	0	0	5,720	5,720
<b>Sub-Totals</b>		59	346,778	25,960	0	0	25,960	25,960
							1,989,111	1,992,495
Discounts							0	0
<b>Totals</b>							1,989,111	1,992,495

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2016/2017 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

## 9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-15 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Police Licensing	1,723	72,761	(65,231)	9,252
Three Springs LCDC	4,334			4,334
Arrowsmith Catchment	77,393			77,393
Arrowsmith Rates	11,556			11,556
Nomination Fees	0			0
East Three Springs Catchment	2,014			2,014
BCITF Levy	0			0
BRB Levy	0			0
RSL	0			0
Housing Bonds	280	400	(400)	280
Refuse site	0			0
Hall Hire Bond	0			0
Cat Trap Bond	0			0
Community Bus Bond	100			100
Sale of Books	0			0
Swimming Pool Inflatable	0			0
	<u>97,400</u>			<u>104,929</u>

## 10. CASH / INVESTMENTS SUMMARY

Investments						31 October 2016 Actual \$
Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate %	Maturity Date	
Cash at Bank						31 October 2016 Actual \$
Financial Institution	Fund	Total Cash at Bank	O/S Deposits	O/S Cheques	Adjustment	
National Australia Bank	Muni	58,727	501	(225)		59,003
National Australia Bank	Trust	988	-	(280)		708
National Australia Bank	Licensing	95,041	814	-		95,855
Investments						
National Australia Bank	Maxi Investm	540,654	1,050,712	-	-	1,591,366
National Australia Bank	Grant Acc	725,254	431	-	-	725,685
Interest						
National Australia Bank	Reserve Max	839,435	-	-	-	839,435

**SHIRE OF THREE SPRINGS**

**INCOME STATEMENT**

**BY NATURE OR TYPE**

**FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

	NOTE	31/10/2016 Y-T-D Actual	31/10/2016 Y-T-D Current Budget	2016/17 Budget
		\$		\$
<b>REVENUES FROM ORDINARY ACTIVITIES</b>				
Rates	8	1,989,111	1,992,495	1,992,495
Grants and Subsidies - Operating		437,063	352,218	1,122,304
Grants and Subsidies - Non Operating		-	2,000	2,360,952
Contributions Reimbursements and Donations - Operating		30,817	57,502	172,500
Contributions Reimbursements and Donations - Capital		-	-	-
Proceeds on Disposal of Assets		-	-	20,000
Service Charges		-	-	-
Fees and Charges		119,761	131,113	257,470
Interest Earnings		17,123	19,367	60,596
Other Revenue		16,460	13,584	40,750
Realisation on Asset Disposal		-	0	(20,000)
		<u>2,610,335</u>	<u>2,568,279</u>	<u>6,007,067</u>
<b>EXPENSES FROM ORDINARY ACTIVITIES</b>				
Employee Costs		(299,601)	(394,233)	(1,182,676)
Materials and Contracts		(149,645)	(211,111)	(633,200)
Utilities		(62,691)	(66,220)	(198,640)
Depreciation		(232,555)	(324,136)	(972,424)
Interest Expenses		(2,916)	(7,355)	(22,071)
Insurance		(155,855)	(79,767)	(174,381)
Other Expenditure		(12,313)	(12,662)	(37,976)
		<u>(915,576)</u>	<u>(1,095,484)</u>	<u>(3,221,368)</u>
Loss on Sale of Assets		-	-	(11,950)
Profit on Asset Disposal		-	-	-
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>		<u><b>1,694,759</b></u>	<u><b>1,472,795</b></u>	<u><b>2,773,749</b></u>

**SHIRE OF THREE SPRINGS**

**INCOME STATEMENT**

**BY PROGRAM**

**FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

	<b>31/10/16 Y-T-D Actual</b>	<b>31/10/16 Y-T-D Current Budget</b>	<b>2016/17 Current Budget</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>OPERATING REVENUES</b>			
Governance	29,083	7,692	23,063
General Purpose Funding	2,248,211	2,245,039	2,985,785
Law, Order, Public Safety	10,559	54,404	773,990
Health	6,166	8,368	25,100
Education and Welfare	3,105	2,575	509,900
Housing	30,133	36,864	110,583
Community Amenities	79,001	74,091	86,425
Recreation and Culture	2,239	8,024	56,066
Transport	191,283	108,168	1,366,673
Economic Services	3,928	6,638	20,232
Other Property and Services	6,627	16,416	49,250
	<u>2,610,335</u>	<u>2,568,279</u>	<u>6,007,067</u>
<b>OPERATING EXPENSES</b>			
Governance	(103,955)	(97,972)	(293,885)
General Purpose Funding	(10,666)	(12,740)	(38,207)
Law, Order, Public Safety	(83,488)	(103,425)	(310,261)
Health	(59,577)	(59,408)	(178,218)
Education and Welfare	(2,012)	(3,558)	(10,680)
Housing	(128,193)	(116,591)	(349,781)
Community Amenities	(67,641)	(90,863)	(272,544)
Recreation & Culture	(290,086)	(293,714)	(881,138)
Transport	(195,601)	(230,747)	(704,170)
Economic Services	(31,313)	(44,754)	(134,246)
Other Property and Services	56,956	(41,712)	(60,188)
	<u>(915,576)</u>	<u>(1,095,484)</u>	<u>(3,233,318)</u>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<u><b>1,694,759</b></u>	<u><b>1,472,795</b></u>	<u><b>2,773,749</b></u>

# SHIRE OF THREE SPRINGS

## BALANCE SHEET

FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016

	31 October, 2016 ACTUAL \$	2015/16 \$
<b>CURRENT ASSETS</b>		
Cash and Cash Equivalents	3,215,358	1,853,610
Trade and Other Receivables	466,241	452,573
Inventories	11,436	11,436
<b>TOTAL CURRENT ASSETS</b>	<b>3,693,035</b>	<b>2,317,619</b>
<b>NON-CURRENT ASSETS</b>		
Other Receivables	18,227	18,227
Inventories - Refuse Land	-	-
Property, Plant and Equipment	14,675,777	14,892,894
Infrastructure	35,433,054	35,069,756
<b>TOTAL NON-CURRENT ASSETS</b>	<b>50,127,058</b>	<b>49,980,877</b>
<b>TOTAL ASSETS</b>	<b>53,820,093</b>	<b>52,298,496</b>
<b>CURRENT LIABILITIES</b>		
Trade and Other Payables	36,756	145,209
Long Term Borrowings	84,363	149,072
Provisions	117,875	117,875
<b>TOTAL CURRENT LIABILITIES</b>	<b>238,994</b>	<b>412,156</b>
<b>NON-CURRENT LIABILITIES</b>		
Long Term Borrowings	269,793	269,793
Provisions	51,232	51,232
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>321,025</b>	<b>321,025</b>
<b>TOTAL LIABILITIES</b>	<b>560,019</b>	<b>733,181</b>
<b>NET ASSETS</b>	<b>53,260,074</b>	<b>51,565,315</b>
<b>EQUITY</b>		
Retained Profits (Surplus)	27,715,970	26,027,171
Reserves - Cash Backed	839,435	833,475
Reserves - Asset Revaluation	24,704,669	24,704,669
<b>TOTAL EQUITY</b>	<b>53,260,074</b>	<b>51,565,315</b>

**SHIRE OF THREE SPRINGS**  
**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE PERIOD 1 JULY, 2016 TO 31 OCTOBER, 2016**

	<b>31 October 2016 Actual \$</b>	<b>2016 \$</b>
<b>RETAINED PROFITS (SURPLUS)</b>		
Balance as at 1 July 2016	26,027,172	25,924,955
Change in Net Assets Resulting from Operations	1,694,759	417,270
Transfer from/(to) Reserves	(5,960)	(315,053)
Balance as at 30 June 2016	<u>27,715,971</u>	<u>26,027,172</u>
 <b>RESERVES - CASH BACKED</b>		
Balance as at 1 July 2016	833,475	518,422
Amount Transferred (to)/from Surplus	5,960	315,053
Balance as at 30 June 2016	<u>839,435</u>	<u>833,475</u>
 <b>RESERVES - ASSET REVALUATION</b>		
Balance as at 1 July 2016	24,704,668	24,346,032
Revaluation Increment		358,637
Revaluation Decrement	-	-
Balance as at 30 June 2016	<u>24,704,668</u>	<u>24,704,668</u>
 <b>TOTAL EQUITY</b>	 <u>53,260,074</u>	 <u>51,565,315</u>

**PROGRAM 2 - GENERAL FUND SUMMARY OF FINANCIAL ACTIVITIES**

General  
Ledger

	2016/17 Total Budget \$	31/10/16 Y-T-D Budget \$	31/10/16 Y-T-D Actual \$
<b><u>OPERATING EXPENDITURE</u></b>			
General purpose income	38,207	12,740	10,666
General administration	293,885	97,972	103,955
Law, order and public safety	310,261	103,425	83,488
Health	178,218	59,408	59,577
Welfare services	10,680	3,558	2,012
Housing	349,781	116,591	128,193
Community amenities	272,544	90,863	67,641
Recreation and culture	881,138	293,714	290,086
Transport	704,170	230,747	196,466
Economic services	134,246	44,754	31,313
Other property and services	60,188	41,712	(56,956)
<b>Total</b>	<b>3,233,318</b>	<b>1,095,484</b>	<b>916,441</b>
<b><u>CAPITAL EXPENDITURE</u></b>			
General purpose income	-	-	-
General administration	363,613	6,903	891
Law, order and public safety	615,784	-	-
Health	20,000	3,334	-
Welfare services	-	-	-
Housing	174,423	32,599	1,411
Community amenities	39,342	3,536	8,360
Recreation and culture	42,843	10,710	8,039
Transport	3,291,340	894,851	428,235
Economic services	11,314	2,329	324
Other property and services	-	-	-
<b>Total</b>	<b>4,558,659</b>	<b>954,262</b>	<b>447,260</b>
<b>TOTAL EXPENDITURE</b>	<b>7,791,977</b>	<b>2,049,746</b>	<b>1,363,701</b>
<b><u>OPERATING INCOME</u></b>			
General purpose income	(2,985,785)	(2,245,039)	(2,248,211)
General administration	(23,063)	(7,692)	(29,083)
Law, order and public safety	(773,990)	(54,404)	(10,559)
Health	(25,100)	(8,368)	(6,166)
Welfare services	(509,900)	(2,575)	(3,105)
Housing	(110,583)	(36,864)	(30,133)
Community amenities	(86,425)	(74,091)	(79,001)
Recreation and culture	(56,066)	(8,024)	(2,239)
Transport	(1,366,673)	(108,168)	(192,148)
Economic services	(20,232)	(6,638)	(3,928)
Other property and services	(49,250)	(16,416)	(6,627)
<b>Total</b>	<b>(6,007,067)</b>	<b>(2,568,279)</b>	<b>(2,611,200)</b>
<b><u>CAPITAL INCOME</u></b>			
General purpose income	-	-	-
General administration	-	-	-
Law, order and public safety	-	-	-
Health	-	-	-
Welfare services	-	-	-
Housing	-	-	-
Community amenities	-	-	-
Recreation and culture	-	-	-
Transport	-	-	-
Economic services	-	-	-
Other property and services	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL INCOME</b>	<b>(6,007,067)</b>	<b>(2,568,279)</b>	<b>(2,611,200)</b>
<b>SURPLUS/DEFICIT</b>	<b>1,784,910</b>	<b>(518,534)</b>	<b>(1,247,499)</b>



		Debtors Trial Balance						
		As at 31.10.2016						
Debtor #	Name	Credit Limit	02.08.2016		01.09.2016	01.10.2016	31.10.2016	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of					
			Oldest					
			Invoice					
		(90Days)						
4			0.00	0	0.00	0.00	0.00	-40.00
B80			198.54	865	0.00	0.00	0.00	198.54
C93			47.30	392	0.00	42.51	0.00	89.81
C95			0.00	0	0.00	0.00	25.00	25.00
C98			5.60	489	0.00	0.00	0.00	5.60
C102			0.00	0	0.49	0.00	134.81	135.30
E35			0.00	0	0.00	0.00	20.00	20.00
F41			0.00	0	0.00	0.00	200.00	200.00
G57			0.00	0	0.00	0.00	0.00	-40.00
H49			160.00	516	0.00	0.00	0.00	160.00
J1			0.00	0	0.00	0.00	0.00	-181.49
K20			0.00	0	0.00	0.00	0.00	-200.00
K23			42900.00	248	0.00	0.00	0.00	42900.00
L91			0.00	0	0.00	0.00	48.10	48.10
M100			1745.05	213	1.01	0.00	0.00	1746.06
M115			1110.00	301	0.00	0.00	0.00	1110.00
N42			2580.10	1278	0.00	0.00	0.00	2580.10
O17			0.00	0	0.00	0.00	0.00	-480.00
P11			0.00	0	0.00	0.00	0.00	-480.00
P43			0.00	0	60.00	0.00	0.00	60.00
R2			0.00	0	0.00	0.00	40.00	40.00
S29			0.00	0	0.00	0.00	0.00	-331.97
S97			0.00	0	0.00	0.00	80.00	80.00
T15			0.00	0	0.00	180.00	180.00	360.00
T52			0.00	0	214.88	0.00	640.00	854.88
T57			0.00	0	0.00	0.00	40.00	40.00
T71			0.00	0	0.00	0.00	408.75	408.75
W60			0.00	0	0.00	0.00	0.00	-410.70
Totals --- Credit Balances:		-2164.16	48746.59		276.38	222.51	1816.66	48897.98

### **9.3.2. ACCOUNTS FOR PAYMENT – 31 OCTOBER 2016**

**Agenda Reference:** CEO  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** Shire of Three Springs  
**File Reference:** ADM0083  
**Disclosure of Interest:**  
**Date:** 9<sup>th</sup> November, 2016  
**Author:** Donna Newton

**Signature of Author:** \_\_\_\_\_

#### **SUMMARY**

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

#### **ATTACHMENT**

Lists of creditors paid as at 31<sup>st</sup> October, 2016 is attached.

#### **BACKGROUND**

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

#### **CONSULTATION**

No consultation required.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995 Section 6.4.  
Local Government (Financial Management) Regulations 1996 Section 12 and 13.

#### **POLICY IMPLICATIONS**

Payments have been made under delegation.

#### **FINANCIAL IMPLICATIONS**

Funds available to meet expenditure.

#### **STRATEGIC IMPLICATIONS**

Nil.

## **OFFICER COMMENT**

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

## **VOTING REQUIREMENTS**

Simple Majority

### **OFFICER RECOMMENDATION – ITEM 9.3.2**

That Council notes the accounts for payment as presented for October, 2016 from the –

Municipal Fund totalling \$213,254.98 represented by Electronic Fund Transfers No's 13143 – 13214, Cheque No's 11320 – 11326 and Direct Debits 10544.1, 10559.1 – 10559.8, 10563.1, 10575.1 – 10575.7 & 10582.1

Licensing Fund totalling \$17,813.85 represented by Electronic Fund Transfer No 13215.

Date: 09/11/2016  
Time: 10:34:10AM

**Shire of THREE SPRINGS**  
**Statement of Payments for the Month of October 2016**

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		<b>Synergy</b>		
11320	03/10/2016	Electricity Usage Charges Various		5,870.30
INV	28/09/2016	Electricity Usage Charges 17/03/2016 to 14/09/2016 - Admin Office,	5,870.30	
		<b>Synergy</b>		
11321	13/10/2016	Electricity Usage Charges		2,095.10
INV	03/10/2016	Electricity Usage Charges from 25/08/2016 to 24/09/2016 - 132 Street	2,095.10	
		<b>Telstra</b>		
11322	13/10/2016	Monthly Account		418.73
INV	05/10/2016	Mobile Phone Usage 05/09/16 to 04/10/16 - 0407 981 659 \$11.18, 0448	418.73	
		<b>Water Corporation</b>		
11323	13/10/2016	Water Usage and Service Charges		12,136.65
INV	30/09/2016	Monthly Capacity Charge - Oval Tanks	1,373.00	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - 5 Howard (Dr's House), Water	131.30	
INV	06/10/2016	Water Usage 03/08/2016 to 05/10/2016 - Arrino Rest Area (7kL)	15.79	
INV	06/10/2016	Water Usage Charges 03/08/2016 to 05/10/2016 - Arrino Stand Pipe	221.09	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Unit 1 (A) 66 Williamson	432.11	
INV	28/10/2016	Water Usage Charges 03/08/2016 - 06/10/2016 - Glyde Street Standpipe	2,127.41	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - 17 Glyde Street	103.26	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - 5 Glyde Street	103.20	
INV	07/10/2016	Water Usage 03/08/2016 - 06/10/2016 - 19 Gooch Street, Water Service	126.32	
INV	07/10/2016	Water Usage 03/08/2016 - 06/10/2016 - 5 Gooch Street, Water Service	131.27	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - 3 Howard Place	103.20	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Garden at 128 Railway Road	145.97	
INV	07/10/2016	Water Usage 03/08/2016 - 06/10/2016 - 21 Franklin Street (WS), Water	146.02	
INV	24/10/2016	Water Usage 03/08/2016 - 06/10/2016 - 89 Williamson Street (CESM),	296.69	
INV	07/10/2016	Water Usage 03/08/2016 - 06/10/2016 - 47 Williamson Street, Water	436.23	
INV	07/10/2016	Water Usage 03/08/2016 - 03/10/2016 - 44 Williamson Street, Water	238.01	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - 85 Slaughter Street (Depot)	60.91	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Park at Railway Road Lot 301	162.43	
INV	07/10/2016	Water Usage 03/08/2016 to 03/10/2016 - Park at Railway Road Lot	2.26	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Garden at 134 Railway Road	351.94	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Tourist Centre, Water Service	59.59	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Toilets at 96L Mayrhofer Street	60.91	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - Duffy's Store	39.81	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Lot 1-2 Maley Street Garden,	130.05	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Community Hall, Water Service	1,109.95	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - 65 Carter Street, Water Service	184.78	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - 58 Carter Street	103.20	
INV	07/10/2016	Water Usage 03/08/2016 - 06/10/2016 - 50 Carter Street, Water Service	136.50	
INV	07/10/2016	Water Usage 03/08/2016 - 06/10/2016 - 46 Carter Street, Water Service	120.65	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Swimming Pool, Water Service	1,923.69	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Sports Oval	155.66	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - U 5 Kadathinni	39.81	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - U 6 Kadathinni	39.81	
INV	07/10/2016	Water Usage Charges 03/08/2016 to 06/10/2016 - 8 Carter Street	294.98	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Child Care Centre 4 Mayrhofer	47.38	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - 2 Mayrhofer Street	106.03	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 (45%) Medical Centre, Water	106.39	
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - Picnic Area at midlands Road	356.45	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - U 1 Kadathinni	39.81	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - U 3 Kadathinni	39.81	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - U 4 Kadathinni	39.81	
INV	07/10/2016	Water Service Charges 01/09/2016 to 31/10/2016 - U 2 Kadathinni	39.81	
INV	10/10/2016	Water Service Charges 01/09/2016 - 31/10/2016 - 30 Touche Street	251.10	
INV	11/10/2016	Water Usage 04/08/2016 to 10/10/2016 (1kL) - Dudawa Rd Arrowsmith	2.26	
		<b>Shire of Three Springs - Department Of Transport</b>		
11324	28/10/2016	Transfer of New Isuzu Fire Truck		16.40
INV	20/10/2016	Transfer Fee for 2015 Isuzu Fire Engine plate Number 1GCE851	16.40	

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**Shire of THREE SPRINGS**  
**Statement of Payments for the Month of October 2016**

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name Invoice Description</b>	<b>INV Amount</b>	<b>Amount</b>
<b>Telstra</b>				
11325	28/10/2016	Monthly Account		1,100.22
INV	23/10/2016	Monthly Telephone Usage Charges to 15/10/2016, Service Charges to	1,100.22	
<b>Water Corporation</b>				
11326	28/10/2016	Water Usage and Service Charges		57.11
INV	07/10/2016	Water Usage 03/08/2016 to 06/10/2016 - 2 Hunt Street Water Service	57.11	
<b>Jupiter Health &amp; Medical Services (Landsdale Medical Centre)</b>				
EFT13143	03/10/2016	Long Service Leave Entitlement		7,743.02
INV LSL	14/09/2016	Provision of Long Service Leave Entitlement for Practice Manager to	7,743.02	
<b>WA Treasury Corporation</b>				
EFT13144	03/10/2016	Loan No. 156 Interest payment - Principal on Loan 156 - Pool		9,116.89
INV 156	27/09/2016	Loan No. 156 Principal payment - Principal on Loan 156 - Pool	9,116.89	
<b>Australian Taxation Office</b>				
EFT13146	13/10/2016	BAS Remittance for September 2016		9,104.05
INV BAS 09	30/09/2016	BAS Remittance for September 2016, BAS Remittance for September	9,104.05	
<b>Australian Services Union (A.S.U.)</b>				
EFT13147	13/10/2016	Payroll deductions		52.70
INV	04/10/2016	Payroll Deduction for 04/10/2016	52.70	
<b>BOC Gases</b>				
EFT13148	13/10/2016	Monthly Account		58.13
INV	28/09/2016	Daily Cylinder Tracking 29/08/2016 to 27/09/2016 - Oxygen Industrial	58.13	
<b>Office Max Australia Limited</b>				
EFT13149	13/10/2016	Stationery Order Various		200.53
INV	04/10/2016	Post-It® Durable Tabs 50X38M Flat, Assorted 24 tabs per pack Product	168.19	
INV	05/10/2016	HP No.901 CC653AA Ink Cartridge, Black Product Code: 2110628 (WS	32.34	
<b>Bunnings Group Limited</b>				
EFT13150	13/10/2016	Monthly Account		18.98
INV	28/09/2016	Fertiliser Liquid Manutec 2l Potash MTO3424 x1 for Parks and Gardens	18.98	
<b>Bob Waddell Consultant</b>				
EFT13151	13/10/2016	Professional Services		330.00
INV 1391	07/10/2016	Assistance with Fair Value Asset Valuation Report & Assistance with	330.00	
<b>B W McGree</b>				
EFT13152	13/10/2016	Contractor		90.00
INV	28/09/2016	19 Gooch Street - Check Poor TV Reception, Supply and Fit Mast Head	90.00	
<b>Child Support Agency</b>				
EFT13153	13/10/2016	Payroll deductions		648.49
INV	04/10/2016	Payroll Deduction for 04/10/2016	648.49	
<b>Courier Australia</b>				
EFT13154	13/10/2016	Freight Account Various		740.90
INV 0282	30/09/2016	Freight from Abco to Three Springs - Cleaning Products, Freight from	57.66	
INV 0283	07/10/2016	Freight from Three Springs to Dalwallinu Discovery Centre - Wildflower	81.29	
INV 0281	23/09/2016	Freight from Mower Repairs to Three Springs - Parts, Freight from	275.18	
INV 0280	16/09/2016	Freight from Scavenger FS to Three Springs - Fire Retardant Foam,	326.77	
<b>Cunninghams Ag Services</b>				
EFT13155	13/10/2016	Parts Account		431.30
INV 178117	13/09/2016	GME Compact 5W 80Ch UHF Radio for TS5004 Fuso Crew Cab,	431.30	
<b>Staples Australia Pty Limited</b>				
EFT13156	13/10/2016	Meterplan Charges		1,344.19
INV	27/09/2016	Meterplan Charge MPC5502A 20/08/2016 - 20/09/2016 4190 Colour	1,344.19	
<b>Covs Parts Pty Ltd</b>				
EFT13157	13/10/2016	Monthly Account		762.75
INV 7919441	15/09/2016	PCL/ PEM Challenger Air Gauge, Tyre Repair Kit Replacement x 2,	520.55	
INV 7921386	16/09/2016	Valve Cap Plastic Soft Ea x 100	9.90	
INV 7989140	30/09/2016	Non-Contact IR Thermometer for Depot Workshop	75.90	
INV 7956993	29/09/2016	Optima B/Y Airline 10mmx20m, Blow Gun Blue 07-0770, Hammer	156.40	

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**Shire of THREE SPRINGS**  
**Statement of Payments for the Month of October 2016**

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name Invoice Description</b>	<b>INV Amount</b>	<b>Amount</b>
		<b>LP Downing Plant Repairs &amp; Maintenance</b>		
EFT13158	13/10/2016	Contractor		320.00
INV 0480	04/10/2016	Padlocks x 5 @ \$30.00 each (W/Shop x1, Gardeners Shed x 1, Chemical	320.00	
		<b>Department of Fire and Emergency Services (DFES)</b>		
EFT13159	13/10/2016	2016/17 Emergency Services Levy		2,343.00
INV 143844	29/09/2016	2016/17 Emergency Services Levy - Public Toilets, 2016/17 Emergency	2,343.00	
		<b>Frontline Fire &amp; Rescue Equipment (Bluesteel Enterprises Pty Ltd)</b>		
EFT13160	13/10/2016	Monthly Account		20.33
INV 54875	15/09/2016	Correction of short paid amount on Invoice 54875 (GST of \$20.33) for 3	20.33	
		<b>Geraldton Fuel Company Pty Ltd (Refuel Australia)</b>		
EFT13161	13/10/2016	Monthly Account		8,941.14
INV	06/10/2016	7,800.00 Litres Ultra L/Sulphur Diesel @ 1.1463 p/l	8,941.14	
		<b>Geraldton Mower &amp; Repair Specialist</b>		
EFT13162	13/10/2016	Parts Account		171.60
INV 59345#0	19/09/2016	GOBNC3620 19/21" Honda Blade & Bolt Set x 4, HOP17210 ZE1 505	171.60	
		<b>Health Insurance Fund (HIF) of WA (Inc)</b>		
EFT13163	13/10/2016	Payroll deductions		103.15
INV	04/10/2016	Payroll Deduction for 04/10/2016	103.15	
		<b>Steve Hunter</b>		
EFT13164	13/10/2016	Contractor		240.00
INV 10031	03/10/2016	Install Bench Seats (1 @ Chemist, 1 @ Post Office)	240.00	
		<b>Jupiter Health &amp; Medical Services (TS Family Practice)</b>		
EFT13165	13/10/2016	Management Fee		6,600.00
INV	04/10/2016	Management Fees 04/10/2016 to 03/11/2016	6,600.00	
		<b>Kamma's Bulldozing</b>		
EFT13166	13/10/2016	Contractor		12,265.00
INV 779	03/10/2016	Dozer Hire to Push Gravel Bateman Road, Low Loader Shift for Dozer	12,265.00	
		<b>Leeman Plumbing &amp; Excavation</b>		
EFT13167	13/10/2016	Contractor		1,138.28
INV	03/10/2016	Investigate Blockage of Waste Pipe at 47 Williamson Street - 19/9 -	923.78	
INV	08/10/2016	Investigate Blocked Urinal at Public Toilets in Main Street Three	214.50	
		<b>Vidguard Security Systems</b>		
EFT13168	13/10/2016	Security Monitoring Fees		135.00
INV	01/10/2016	Security Monitoring Fees 01/10/2016 to 31/12/2016 - Shire Admin	135.00	
		<b>Starick Tyres</b>		
EFT13169	13/10/2016	Monthly Account		1,153.57
INV 19436	30/09/2016	Supply and Fit Two New Tyres to CEO Vehicle 0TS - 23/09/2016 -	1,153.57	
		<b>Moore Stephens</b>		
EFT13170	13/10/2016	Professional Services		6,490.00
INV 203701	30/09/2016	Strategic Resources Plan (LTFP and AMP Combined)	6,490.00	
		<b>Marketforce Pty Ltd</b>		
EFT13171	13/10/2016	Monthly Account		1,236.72
INV 22418	04/10/2016	August 2016 Early Settlement Discount 8977	-36.17	
INV 9649	30/09/2016	Works Supervisor Advert - West Australian 10/09/16	942.52	
INV 9648	30/09/2016	Works Supervisor Advert - Geraldton Guardian 16/09/16	330.37	
		<b>North Midlands Maintenance</b>		
EFT13172	13/10/2016	Monthly Account		125.00
INV	31/08/2016	Supply 1 x 45 kg Gas bottle for 21 Franklin Street	125.00	
		<b>Northern Country Zone Of Walga</b>		
EFT13173	13/10/2016	Annual Subscription		1,700.00
INV 0010	07/10/2016	Annual Subscription to Northern Country Zone of WALGA for the	1,700.00	
		<b>OSA Productions Trust</b>		
EFT13174	13/10/2016	Free Family Concert		550.00
INV 00779A	10/09/2016	Free Family Concert - Ray Ryder & Band for Friday 24th February 2017	550.00	

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name Invoice Description</b>	<b>INV Amount</b>	<b>Amount</b>
<b>Phonographic Performance Company of Australia Ltd (PPCA)</b>				
EFT13175	13/10/2016	Annual Fee		172.88
INV 996749	01/10/2016	94 Capacity & 10 Nights of Operation Licence for 01/11/2016 -	172.88	
<b>Rossiter &amp; Co</b>				
EFT13176	13/10/2016	Monthly Account		135.10
INV SEPT	30/09/2016	21/09/2016 - 90 Sausages for BFB Training, 22/09/2016 - 24 Sausages	135.10	
<b>Rays Farm Services</b>				
EFT13177	13/10/2016	Contractor		3,606.90
INV 55	05/10/2016	Supply and Erect Prefabricated Steel Fence. 15 Panels of 1.8 High and 2	3,606.90	
<b>Sweetman's Hardware</b>				
EFT13178	13/10/2016	Monthly Account Various		889.01
INV 96	30/09/2016	ULP for Doctors Vehicle TS125 for the Month of September 2016 Litres	715.37	
INV 97	30/09/2016	ULP for Doctors Vehicle TS125 for the Month of September 2016 Litres	173.64	
<b>Three Springs IGA</b>				
EFT13179	13/10/2016	Monthly Account		372.45
INV	30/09/2016	Allens Freckles 200gm, Allens Minties 150gm, Allens Party Mix Retro	372.45	
<b>Truckline</b>				
EFT13180	13/10/2016	Parts Account		390.50
INV 5756644	10/10/2016	Tarp Box 900mm x 500mm x 500mm for Custom Made Trailer TS7007	390.50	
<b>Three Springs Rural Services</b>				
EFT13181	13/10/2016	Monthly Account		386.46
INV 33187	29/09/2016	Spot Marking All Colors 350G x 4	37.68	
INV 33161	28/09/2016	Bit Bulk Phillips Head 2 89mm, Tape Measure Impact 8m	10.08	
INV 33225	04/10/2016	1 x AC Delco Battery S95D13RHD for TS5592 Community Bus	211.20	
INV 33224	04/10/2016	Assorted Nylon Fittings for Skid Mounted Spray Unit	2.50	
INV 33194	30/09/2016	606HPC HP Junior Pressure Cleaner for Swimming Pool	125.00	
<b>Van't Veer Services</b>				
EFT13182	13/10/2016	Monthly Account		169.00
INV 536	30/09/2016	Postage Charges for September 2016 - Large Letter x 3, Postage Charges	169.00	
<b>Westrac Pty Ltd</b>				
EFT13183	13/10/2016	Parts Account		721.60
INV	07/09/2016	107-1719 Switch for Vibe Roller TS5013	75.47	
INV	23/09/2016	Filters for TS5005 12M Grader - 1 462-1171 FILTER-LUBE S, 1	344.93	
INV	22/09/2016	1 x 115-0535 Scraper for TS5013 Cat Vibe Roller	301.20	
<b>Wright Express Australia Pty Ltd (Puma Card)</b>				
EFT13184	13/10/2016	Monthly CESM Fuel Card Account		76.70
INV	30/09/2016	18/09/2016 - Diesel for 002TS CESM Vehicle - 61.89 Litres, Card Fee	76.70	
<b>Australian Services Union (A.S.U.)</b>				
EFT13185	28/10/2016	Payroll deductions		52.70
INV	18/10/2016	Payroll Deduction for 18/10/2016	52.70	
<b>Burgess Rawson (WA) Pty Ltd</b>				
EFT13186	28/10/2016	Water Usage Charges		47.15
INV 463092	14/10/2016	Water Usage Charges 03/08/2016 to 06/10/2016 - Railway Station (Lease	47.15	
<b>Batavia Coast Trimmers</b>				
EFT13187	28/10/2016	Contractor		148.50
INV	20/10/2016	Re-Install Shade Sail at Main Street Playground	148.50	
<b>Bob Waddell Consultant</b>				
EFT13188	28/10/2016	Professional Services		495.00
INV 1401	24/10/2016	Assistance with Fair Value Asset Valuation - Valuation of Assets	495.00	
<b>Child Support Agency</b>				
EFT13189	28/10/2016	Payroll deductions		648.49
INV	18/10/2016	Payroll Deduction for 18/10/2016	648.49	
<b>Courier Australia</b>				
EFT13190	28/10/2016	Freight Account Various		159.90
INV 0284	14/10/2016	Freight from Three Springs to WA Visitor Centre - Wildflower Brochures	109.18	

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<b>Courier Australia</b>				
INV 0285	21/10/2016	Freight from Westrac to Three Springs - Parts, Freight from Truckline to	50.72	
<b>Veolia Environmental Services</b>				
EFT13191	28/10/2016	Monthly Account		4,387.33
INV	23/10/2016	Weekly Bin Collection - 04/10/2016, 11/10/2016, 18/10/2016 &	4,387.33	
<b>Staples Australia Pty Limited</b>				
EFT13192	28/10/2016	Office and Maintenance Shed White Boards		215.40
INV	17/10/2016	Penrite Premium Aluminium Frame Whiteboard 1200x900mm for Admin	215.40	
<b>Canine Control (Trepheene Pty Ltd)</b>				
EFT13193	28/10/2016	Ranger Services		1,130.80
INV 958	13/10/2016	Ranger Services for Friday 7 October 2016 Patrols were conducted of the	1,130.80	
<b>Covs Parts Pty Ltd</b>				
EFT13194	28/10/2016	Parts Account		425.99
INV	20/10/2016	Credit for Invoice 7989140 dated 30/09/2016 - Non-Contact IR	-75.90	
INV 7958909	19/09/2016	2 x MIT09 Springs Assembly; Front for TS5010 Canter, 4 x TR916*14	501.89	
<b>LP Downing Plant Repairs &amp; Maintenance</b>				
EFT13195	28/10/2016	Contractor		275.50
INV 0481	24/10/2016	2 x Night Latches @ \$50.00 ea, 6 x Mastering of Flyscreen & New Locks	275.50	
<b>Direct Communications Pty Ltd</b>				
EFT13196	28/10/2016	Contractor		2,910.60
INV 104624	05/10/2016	2 x Technicians /2 Hours Labour Test/Check Airstrip Lights System,	616.00	
INV 104667	12/10/2016	6 LAB-Tech Labour Communications Technician, 2 CD-17-27-50	2,294.60	
<b>LGIS Risk Management</b>				
EFT13197	28/10/2016	Regional Risk Coordination Program 2016/17		2,315.50
INV	28/09/2016	LGISWA Mid-West Regional Risk Coordination Programme - Project	2,315.50	
<b>Rowe Group</b>				
EFT13198	28/10/2016	Professional Services		990.00
INV	14/10/2016	Local Planning Scheme Review - Various Lots, Three Springs - J:	990.00	
<b>Health Insurance Fund (HIF) of WA (Inc)</b>				
EFT13199	28/10/2016	Payroll deductions		103.15
INV	18/10/2016	Payroll Deduction for 18/10/2016	103.15	
<b>Ashdown Ingram</b>				
EFT13200	28/10/2016	Monthly Account		493.02
INV	22/09/2016	Radio 12/24V with USB & Bluetooth for Cat Vibe Roller TS5013	155.10	
INV	13/10/2016	Manifold Gauge Set R13A - Depot Workshop, 886 Type Globe 12V 50W	318.12	
INV	08/08/2016	Battery Box High Top for CESM Vehicle 002TS	19.80	
<b>Kamma's Bulldozing</b>				
EFT13201	28/10/2016	Contractor		24,365.00
INV 780	24/10/2016	20/10/2016 - Dozer Hire to Push Gravel - Bunney Road Re-Sheet,	24,365.00	
<b>Lgis Liability</b>				
EFT13202	28/10/2016	LGIS Liability Cover (2nd Instalment) 30/06/2016 to 30/06/2017		5,232.49
INV	14/10/2016	LGIS Liability Cover (2nd Instalment) 30/06/2016 to 30/06/2017 (60% of	5,232.49	
<b>LGIS Workcare</b>				
EFT13203	28/10/2016	LGIS Workcare Insurance (2nd Instalment) 30/06/2016 to 30/06/2017		19,985.14
INV	14/10/2016	LGIS Workcare Insurance (2nd Instalment) 30/06/2016 to 30/06/2017	19,985.14	
<b>LGIS Property Scheme</b>				
EFT13204	28/10/2016	Property Insurance 30/06/2016 to 30/06/2017 - 2nd Instalment		27,068.05
INV	14/10/2016	Property Insurance 30/06/2016 to 30/06/2017 - 2nd Instalment, Property	27,068.05	
<b>Moore Stephens</b>				
EFT13205	28/10/2016	Nuts & Bolts Workshop Registration		1,564.20
INV	10/10/2016	Nuts & Bolts & Finance Essentials Workshop 2016 to be held in Perth	1,564.20	
<b>Perfect Computer Solutions</b>				
EFT13206	28/10/2016	Computer and IT Services		467.50
INV 21768	13/10/2016	19/09/2016 - Reset Councillor password and repaired email account from	467.50	



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<b>Perenjori Medical Centre</b>				
EFT13207	28/10/2016	Pre-Employment Medical		120.00
INV	20/10/2016	Pre-Employment Medical for Customer Service Officer	120.00	
<b>The Royal Life Saving Society Australia</b>				
EFT13208	28/10/2016	Watch Around Water Re-Registration 2016/2017		150.00
INV 63170	12/10/2016	Watch Around Water Re-Registration 2016/2017 Three Springs Aquatic	150.00	
<b>Reliance Petroleum</b>				
EFT13209	28/10/2016	Monthly Account		240.23
INV	04/10/2016	Credit Adjustment - Discount Granted on Fuel Costs (D000064)	-2.24	
INV	30/09/2016	ULP for OTS 63.61 Litres (Includes BP Plus Fee of \$0.38), ULP for	242.47	
<b>Truckline</b>				
EFT13210	28/10/2016	Parts Account		179.85
INV 5762481	14/10/2016	"DO NOT OVERTAKE" 400x400 Decal for TS7002 Pig Trailer,	179.85	
<b>Three Springs Rural Services</b>				
EFT13211	28/10/2016	Monthly Account		461.63
INV 33376	14/10/2016	Socket 1" Threaded Poly for Oval Retic	3.99	
INV 33372	14/10/2016	Spot Marking All Colours 350G x 1 for Marking Oval Retic Prior to	9.42	
INV 33488	24/10/2016	AC Delco SUI60 Battery for Pool Ride on Mower (Rover)	111.47	
INV 33080	20/09/2016	Battery for 002TS CESM Vehicle	295.00	
INV 33504	25/10/2016	Orbit Voyager 2 Professional Gear Drive x 1 for retic at 89 Williamson	41.75	
<b>Westrac Pty Ltd</b>				
EFT13212	28/10/2016	Service		1,384.99
INV	14/10/2016	3658396D ELC Coolant 18L x 2, 304-3885 Cap-Fuel for Skid Steer	223.36	
INV	18/10/2016	4 243-6652 COVER S for TS5005 12M Grader, 2 446-1526	517.33	
INV	23/10/2016	Carry out Initial 500hr Service in Three Springs for Cat 120M Grader	644.30	
<b>Landmark Operations Ltd</b>				
EFT13213	28/10/2016	Monthly Account		408.17
INV	19/09/2016	Nufa Pulse 5L x 2 for Road Side Spraying	408.17	
<b>Wilsons Sign Solutions</b>				
EFT13214	28/10/2016	Niche Wall Plaque		610.50
INV 70419	21/10/2016	Niche Wall Plaque, Niche Wall Plaque 295mm x 205mm (Niche Wall	610.50	
<b>Department Of Transport - Daily Licensing</b>				
EFT13215	31/10/2016	POLICE LICENSING PAYMENTS FOR OCTOBER 2016		17,813.85
INV T1	31/10/2016	POLICE LICENSING 29/09/2016, POLICE LICENSING 30/09/2016,	17,813.85	
<b>Commander Australia</b>				
DD10544.1	12/10/2016	Monthly Account		46.92
INV	27/09/2016	Commander Contract (System Rental) 16/10/2016 to 15/11/2016 - Depot	46.92	
<b>The Trustee for the RL &amp; JMA Ryan Superannuation Fund</b>				
DD10559.1	04/10/2016	Payroll deductions		438.94
INV SUPER	04/10/2016	Super. for 502 04/10/2016	287.58	
INV	04/10/2016	Payroll Deduction for 04/10/2016	151.36	
<b>WA Super</b>				
DD10559.2	04/10/2016	Superannuation contributions		4,221.45
INV	04/10/2016	Payroll Deduction for 04/10/2016	296.15	
INV	04/10/2016	Payroll Deduction for 04/10/2016	207.69	
INV	04/10/2016	Payroll Deduction for 04/10/2016	121.04	
INV	04/10/2016	Payroll Deduction for 04/10/2016	303.29	
INV	04/10/2016	Payroll Deduction for 04/10/2016	37.07	
INV SUPER	04/10/2016	Super. for 04/10/2016	3,256.21	
<b>The Trustee for Every Superannuation Fund</b>				
DD10559.3	04/10/2016	Superannuation contributions		274.04
INV SUPER	04/10/2016	Super. for 04/10/2016	274.04	
<b>Cbus Super</b>				
DD10559.4	04/10/2016	Superannuation contributions		176.10
INV SUPER	04/10/2016	Super. for 04/10/2016	176.10	

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<b>AMP Life Limited (AMP Flexible Super)</b>				
DD10559.5	04/10/2016	Superannuation contributions		176.10
INV SUPER	04/10/2016	Super. for 04/10/2016	176.10	
<b>Australian Super</b>				
DD10559.6	04/10/2016	Superannuation contributions		76.67
INV SUPER	04/10/2016	Super. for 04/10/2016	76.67	
<b>Netwealth Superannuation Master Fund</b>				
DD10559.7	04/10/2016	Superannuation contributions		76.10
INV SUPER	04/10/2016	Super. for 04/10/2016	76.10	
<b>Sunsuper Superannuation Fund</b>				
DD10559.8	04/10/2016	Superannuation contributions		192.48
INV SUPER	04/10/2016	Super. for 04/10/2016	192.48	
<b>SG Fleet Pty Ltd</b>				
DD10563.1	15/10/2016	CESM Vehicle Lease		1,649.46
INV	30/09/2016	Lease for CESM Vehicle - Ford Ranger PX MY14 (1/15) 3.2 TDCi XL	1,649.46	
<b>The Trustee for the RL &amp; JMA Ryan Superannuation Fund</b>				
DD10575.1	18/10/2016	Payroll deductions		461.42
INV SUPER	18/10/2016	Super. for 18/10/2016	302.31	
INV	18/10/2016	Payroll Deduction for 18/10/2016	159.11	
<b>WA Super</b>				
DD10575.2	18/10/2016	Payroll deductions		4,243.99
INV	18/10/2016	Payroll Deduction for 18/10/2016	207.69	
INV	18/10/2016	Payroll Deduction for 18/10/2016	121.04	
INV	18/10/2016	Payroll Deduction for 18/10/2016	299.77	
INV	18/10/2016	Payroll Deduction for 18/10/2016	37.07	
INV SUPER	18/10/2016	Super. for 18/10/2016	3,282.27	
INV	18/10/2016	Payroll Deduction for 18/10/2016	296.15	
<b>The Trustee for Every Superannuation Fund</b>				
DD10575.3	18/10/2016	Superannuation contributions		274.04
INV SUPER	18/10/2016	Super. for 18/10/2016	274.04	
<b>Cbus Super</b>				
DD10575.4	18/10/2016	Superannuation contributions		176.10
INV SUPER	18/10/2016	Super. for 18/10/2016	176.10	
<b>AMP Life Limited (AMP Flexible Super)</b>				
DD10575.5	18/10/2016	Superannuation contributions		176.10
INV SUPER	18/10/2016	Super. for 18/10/2016	176.10	
<b>Australian Super</b>				
DD10575.6	18/10/2016	Superannuation contributions		57.98
INV SUPER	18/10/2016	Super. for 18/10/2016	57.98	
<b>Sunsuper Superannuation Fund</b>				
DD10575.7	18/10/2016	Superannuation contributions		192.48
INV SUPER	18/10/2016	Super. for 18/10/2016	192.48	
<b>National Mastercard</b>				
DD10582.1	26/10/2016	Monthly Credit Card Account		518.00
INV	20/10/2016	Gift Voucher - 30 Years' Service as Gardener, Card Fee - SJY, LJ	268.00	
INV	20/10/2016	Gift Voucher - 30 Years' Service as Gardener	250.00	

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**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
L	POLICE LICENSING	<b>17,813.85</b>
M	MUNICIPAL BANK	<b>213,254.98</b>
<b>TOTAL</b>		<b>231,068.83</b>

## National Business Mastercard

21 September, 2016 to 20 October, 2016

### Chief Executive Officer

Harvey Norman Gift Certificate - 30 Years of Service	\$	250.00
Bunnings Gift Certificate - 30 Years of Service	\$	250.00
	<b>\$</b>	<b>500.00</b>

### Deputy Chief Executive Officer

Nil	\$	-
	<b>\$</b>	<b>-</b>

Bank Charges	\$	18.00
	<b>\$</b>	<b>18.00</b>

<b>Total Direct Debit Payment made on 26/10/2016</b>	<b>\$</b>	<b>518.00</b>
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## Police Licensing

Direct Debits from Trust Account

1 July, 2014 to 31 July, 2014

Monday, 3 October 2016	1937.95
Tuesday, 4 October 2016	330.60
Wednesday, 5 October 2016	2325.90
Thursday, 6 October 2016	1984.35
Friday, 7 October 2016	1012.25
Monday, 10 October 2016	577.45
Tuesday, 11 October 2016	132.95
Wednesday, 12 October 2016	29.05
Thursday, 13 October 2016	388.25
Monday, 17 October 2016	422.75
Tuesday, 18 October 2016	717.25
Wednesday, 19 October 2016	525.00
Thursday, 20 October 2016	872.50
Friday, 21 October 2016	3711.20
Monday, 24 October 2016	500.00
Tuesday, 25 October 2016	186.20
Wednesday, 26 October 2016	228.15
Thursday, 27 October 2016	429.65
Friday, 28 October 2016	73.55
Monday, 31 October 2016	813.95
	<b>\$ 17,198.95</b>

## Bank Fees

### Direct Debits from Muni Account

1 July, 2014 to 31 July, 2014

Total direct debited from Municipal Account	\$	<b>312.54</b>
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## Payroll

### Direct Payments from Muni Account

1 July, 2014 to 31 July, 2014

Wednesday, 5 October 2016	\$	31,198.89
Wednesday, 19 October 2016	\$	30,453.83
	\$	<b>61,652.72</b>

**10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

- 11.1. ELECTED MEMBERS**
- 11.2. STAFF**

**12. QUESTIONS BY MEMBERS WITHOUT NOTICE**

**13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**14. TIME AND DATE OF NEXT MEETING**

The Next Ordinary Council Meeting will be held on Wednesday 14<sup>th</sup> December 2016 at 1.30pm.

**15. CONFIDENTIAL ITEMS**

**Officer Recommendation;**

**That Council close the meeting to members of the public to discuss Confidential items.**

**15.1.1. CONTRACT AGREEMENT - THREE SPRINGS MEDICAL CENTRE**

**Agenda Reference:** CEO 10/16-04  
**Location/Address:** Shire of Three Springs  
**Name of Applicant:** Jupiter Health & medical Services  
**File Reference:** ADM0204  
**Disclosure of Interest:**  
**Date:** 11<sup>th</sup> November 2016  
**Author:** Sylvia Yandle CEO

**Signature of Author:** \_\_\_\_\_

**CONFIDENTIAL ITEM**

**Reason for Confidentiality** - Local Government Act 1995: Section 5.23(2) (c), “a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

**Officer Recommendation;**

**That Council re-open the meeting to members of the public after discussion of Confidential items.**

**16. MEETING CLOSURE**