



MINUTES OF THE
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
17TH MAY 2017



WILDFLOWER COUNTRY

SHIRE OF THREE SPRINGS

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 17th MAY 2017 COMMENCING AT 1.37 PM.

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SHIRE OF THREE SPRINGS

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 17th APRIL 2017 COMMENCING AT 1:37PM.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Anthony Thomas declared the Meeting open at 1.52pm.

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1. PRESENT

AEC Thomas	President
RJ Thorpe	Deputy President
RW Hunt	Councillor
C Lane	Councillor
RN Hebiton	Councillor
C Connaughton	Councillor
J Lake	Councillor

STAFF

S Yandle	Chief Executive Officer
L John	Manager of Finance
J Clifford	Works Supervisor
P Every	Maintenance Officer

2.2. APOLOGIES Nil

2.3. LEAVE OF ABSENCE Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE Nil

4. PUBLIC QUESTION TIME Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

140232 COUNCIL RESOLUTION – ITEM 5

MOVED: Cr Hunt
SECONDED: Cr Connaughton

That Council approve Leave of Absence for Cr Thomas for the June 2017 ordinary meeting of Council.

CARRIED
Voted: 7/0

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1 Confirmation of Minutes of Ordinary Meeting held 19th April 2017

Minutes of meeting held on 19th April were not confirmed due to Councillors belief they had not been circulated.

6.2 Confirmation of Minutes of Annual Electors Meeting held 15th March 2017

140233 COUNCIL RESOLUTION – ITEM 6.2

MOVED: Cr Connaughton
SECONDED: Cr Hunt

That the Minutes of the Annual Electors Meeting held on the 15th of March 2017 be confirmed as a true and accurate record of proceedings.

CARRIED
Voted: 7/0

A minute's silence was held in respect of bereavement for John Illingworth.

7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

24/04/17	WALGA Northern Country Zone meeting – Cr Lane and CEO
03/05/17	LEMC meeting – Cr Hunt, CEO and CESM
03/05/17	Networking Session
09/05/17	CAG meeting – Cr Lane
12/05/17	District Superintendent Mike Bell, Sergeant Jane Gillham and Inspector Brad Bird from WA Police met with Cr Thomas and CEO

8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

9. OFFICERS REPORTS

a) Community Emergency Services Manager April 2017

Issue	Activity	Officer	COMMENTS
LEMC	LEMC meeting in Three Springs Aurizon Workshops/desktop exercises with LG staff in Morawa & Perenjori completed and Mingenew and Three Springs to follow	CESM	Meeting held 3 rd of May. Aurizon Rail have done presentations to the Local responders in Morawa workshop/desktops ex regarding the LG response to a major structure fire in town with plans for the same to occur in Mingenew & Three Springs
Meetings	Touch base with all CBFCO and some Captains regarding Tele conference DFES Staff meetings Brigade meetings attended in Morawa Jurien Bay Northampton Dongara	CESM/A AO	
ESL	spending tracked for the 16/17 FY	CESM	
Training	Number of courses completed Structural Fire Fighting Casualty Transfer Systems Manage Injuries	CESM	further information regarding the new E Academy and how to use the new system looking at having a champion for each shire/brigade to assist members to log on and use the training system
Mitigation works	Canna Reserve Charles Darwin Reserve	CESM	Continue work regarding the flora & flora i.e. Mallee Fowl at the Canna Burn conducted on the 9 th of May New care taker/manager at CDR
Grants	Local Government Grants Scheme grants Three Springs Latham power source for the Morawa Fire station	CESM	Three Springs Shed is ready and currently working with Watercorp regarding sewage connection. Construction to start within weeks on the Latham shed. Generator ordered and awaiting delivery

Vehicles	All vehicles ready	CESM	
Fire permits			
Complete fire reports	On going This is done on line following information coming from the FCOs	CESM	Follow up where needed. Fires A number of Stubble burns have escaped onto road verges across the region
BFB vehicle Radios	Complete ICT requests and co-ordinate contractors to complete repairs and change overs were needed	CESM	On going
Karara Mine	MOU	CESM	Visit planned for late May

I am currently acting as an Area Officer working out of the Geraldton regional office.

b) Works Supervisor Report May 2017

Reference: Works Supervisor
Location: Shire of Three Springs
Date: 10 May 2017
Author: Joe Clifford

Maintenance Grading

Hydraulic Road
Tompkins Road
Arrino West Road
Mitchell Road
Carey Road
Turkey Flat Road
Football Oval
Railway Road
Strutton Road
Nebru Road
West Yarra Road

Re- sheets

Reed Road will be completed by 16th May 2017
Beekeeper Road to commence after completion of Reed Road

Other

Inspected water tanker at Dalwallinu with mechanic
Installed portion of signage for Wildflower circuit
Arrino South Road inspection for pavement failures.
Obtain quotes for backhoe

Private Works – Nil

c) Parks and Gardens Report May 2017

Reference: Works Supervisor
Location: Shire of Three Springs
Date: 10 May 2017
Author: Joe Clifford

The oval, hockey ground, swimming pool and the other small parks around town are mowed on a weekly basis.

Plants being purchased for installation at pool entrance.

Weekly inspection and repairs carried out on all reticulation systems.

General tidying up of town especially bark and leaves

Plants ordered for swimming pool entrance, town Southern Entrance, opposite Sweetman's Hardware and Arrino

d) Mechanic Report April 2017

Date: 10-05-2017
Reference: Works Depot
Author: Malcolm Elliott

P500509 120M grader

Check/grease
Clean radiator/condenser
Clean air filter
Top up engine oil
Replace missing master key

P50091 Backhoe

Grease and check
Clean
Rear tyres replaced
Bucket link arm bushes etc finished

P5002 Cat

Puncture repair x 1

P500509 12m

Puncture repair x 1
4 x tyres replaced and fitted to drive
Coolers and condenser cleaned
New "grader ahead" sign manufactured
Remove bushes from blade to allow larger
cutting edge bolts to be used as per 120M

P700101 Side tipper

Brakes on front axle replaced ,including
drums seals and bearings
S-cams freed up
Brakes adjusted
Unit greased

P500802 Loader

Grease and checks
Air filter cleaned
Coolers etc cleaned
Bucket level checked and adjusted
Tyre pressures checked and adjusted

P50142 tractor

Check unit
Grease

P5013 vibe roller

Clean filters and pre-cleaner
Top up fluids ,oil and coolant
Grease
Tyres checked and inflated

P501204 multi tyre

Check unit
Brakes to be adjusted

P500408 crew cab

Check over unit

P1414 Post hole auger

300 mm auger replaced
Pilot and teeth on 150 mm auger replaced

P500306 Western Star

Puncture repair x 1
Exhaust flex LH to be replaced
Check unit and grease

P5565 Bobcat

Coolant leak found and repaired
Grease and check
Coolers cleaned
battery and charging system to be
checked

P502006 Toro

Tyres checked and adjusted
Pin in deck replaced
Greased

Services

N/A

P000

Rover ride on – deck straightened and
adjusted for level
_ tyres puncture repairs
and slime installed
Concrete saw cleaned and serviced after
use
Chainsaws cleaned and serviced after use
,chains sharpened

Other

Maintain rubbish tip
Inspect second hand water cart in
Dalwallinu

Have also had Jake Jeffries from Carnamah High school on Thursdays for work experience.
Salvaged bits from P7002 wreckage, changed plates for disposal – trailer gone and rest of
debris to rubbish to tip. Cutting posts to length for wildflower signs.

Plant and Vehicle Kilometers or Hours

Plant Number	Registration	kilometres	Engine Hours	Date
4005 CEO	0-TS	71037	N/A	10-May
4010 DCEO	001-TS	18728	N/A	10-May
109320 CESM	002-TS	not available	N/A	
112420 Doctor	TS-125	not available	N/A	
P50014 Works Sup	TS-5001	65176	N/A	10-May
P5022 Cat truck	TS-5002	52167	2025	10-May
P500306 W/Star	TS-5003	142801	4640	10-May
P50042 Crewcab	TS-5004	44605	N/A	10-May
P500509 12M Grader	TS-5005	N/A	7263	10-May
P500606 120M Grad	TS-5006	N/A	965	10-May
5001 Fire Truck	TS-5007	not available		
5001 Fire Truck	TS-5017	8534	N/A	10-May
P500802 Cat Loader	TS-5008	N/A	4048	10-May
P500912 B/Hoe	TS-5009	N/A	4731	10-May
P50100 Canter Tip	TS-5010	122221	N/A	10-May
P50115 Mechanic	TS-5011	6605	N/A	10-May
P501204 Multi	TS-5012	N/A	3100	10-May
P5013 Roller	TS-5013	N/A	5616	10-May
P50143 Case Tractor	TS-5014	N/A	150	10-May
P501503 Maint	TS-5015	55868	N/A	10-May
P502006 Toro	TS-5020	N/A	569	10-May
P50213 Grader Ute	TS-5021	65150	N/A	10-May
5001 Fire Truck	TS-5022	1367	N/A	10-May
P50232 Gardener	TS-5023	43914	N/A	10-May
P5565 Bobcat	TS-5565	N/A	1320	10-May
P5592 Bus	TS-5592	22884	N/A	10-May

e) Maintenance Officer Report April 2017

Date : 10 April 2017

Author : Peter Every

OFFICE RENOVATIONS – After a lot of effort by all concerned we have basically completed this project and I feel the end result is good and certainly given the office a lift and modernised it.

3 HOWARD – Replace smoke alarms and wire to meet requirements. Check RCD's

5 HOWARD – Repairs to ducted air conditioner. Check RCD's

MURCOTT – Change locks to suit master system on both units

5 GLYDE – Change smoke alarms to meet requirements. Check RCD's. Contract to carry out repairs has been awarded to Clearwater Constructions and work will commence in near future.

19 GOOCH – Work is progressing very slowly on the bathroom renovations due to other work. Now that the office renovations are virtually complete I hope to be able to spend more time on this job and should be completed in the next couple of weeks.

21 FRANKLIN – Replace toilet seat and exhaust fan. The old vinyl in the kitchen, entry and passage replaced.

KADATHINNI UNITS – Smoke alarms and RCD's checked to meet requirements.

HALL – Check all lighting , fitting in change room to be repaired. Fit new toilet cistern.

DEPOT – Locks to new supervisors office and building maintenance office changed to master system.

POOL – Do regular checks while pool manager away

OVAL – Oval lights still being attended to. Toilet repairs. Repair doggy bag dispenser.

AIRSTRIP – Do regular lighting checks and check condition of strip.

CEMETERY – General check and change rubbish bins if required

DUDAWA Rd STANDPIPE – Organise to get non return valve fixed.

Maintenance Officer Peter Every left the meeting at 2.01pm

f) **Community Development Officer**
Nil

g) **Club Development Officer Information Report April 2017**

CLUB DEVELOPMENT OFFICER – Melissa Raffan

MEETINGS AND ACTIVITIES (April 2017)

Date	With Whom	Purpose
05/04/2017	CEO - Perenjori	Monthly Catchup
06/04/2017	CEO – Three Springs	Monthly Catchup
06/04/2017	Morawa Netball, Football, Hockey Clubs	Registration Night/Sundowner Winter Sports
12/04/2017	DSR	Working on Sport and Recreation Plan
21/04/2017	Morawa Admin Support	Kidsport training
01/05/2017	CEO – Morawa	Monthly Catchup
03/05/2017	Transition Management	Training
03/05/2017	CEO - Perenjori	Monthly Catchup
04/05/2017	CEO – Three Springs	Monthly Catchup

The following Activities and/or projects have been progressed:

- First ever Registration Night/Sundowner for Winter Clubs in Morawa. Ran successfully with people over 125 attending
- Working on Sport and Recreation Plan for Shire of Perenjori, Morawa, Three Springs
- Promote Training, Grants, and Events on the Sports Clubs Facebook Page
- Working on Club Development Operational Plan
- Working on Autumn Newsletter

Cr Richard Thorpe declared a financial interest in item 9.1.1 and left the meeting at 2.03pm

9.1. HEALTH, BUILDING AND TOWN PLANNING

9.1.1. Planning/Development Application – Replacement of Transportable Accommodation Units

Agenda Reference: EHO 05/17
Location/Address: Lot 245 Christie Street Three Springs
Name of Applicant: R Thorpe
File Reference: A792
Disclosure of Interest: Cr R Thorpe
Date: 2nd May 2017
Author: Trevor Brandy

-

Signature of Author: _____

-

SUMMARY

Council is in receipt of an application from Mr R Thorpe for retrospective approval for the removal of two transportable units and replace with another two of the same design.

ATTACHMENT

- 9.1.1a Application for Building Licence
- 9.1.1b 52 Christie Street Lot Details
- 9.1.1c Application for Planning Approval

BACKGROUND

Lot 245 Christie Street was initially a Caravan Park owned by the Shire of Three Springs which was then sold to private enterprise. Prior to the adoption of the Shire of Three Springs Town Planning Scheme No 2, an amendment (No4) to Town Planning Scheme No1 recognised lot 245 Christie Street as a "Special Use Zone" which is reflective in the new Scheme.

At the time of placing the original units onsite the Shire was working under the original TP Scheme No1 prior adopted amendment No4 which recognises the lot as a "Caravan Park" and did not capture the Special Use Requirements.

Special use zones as set out in Schedule 4 (TP No2)

Note: Special use zones apply to special categories of land use which do not comfortably sit within any other zone in the Scheme.

(1) Schedule 4 sets out —

- (a) special use zones for specified land that are in addition to the zones in the zoning table; and
- (b) the classes of special use that are permissible in that zone; and
- (c) the conditions that apply in respect of the special uses.

COMMENT



Figure 1 – Location Plan Lot 245 Christie Street Three Springs

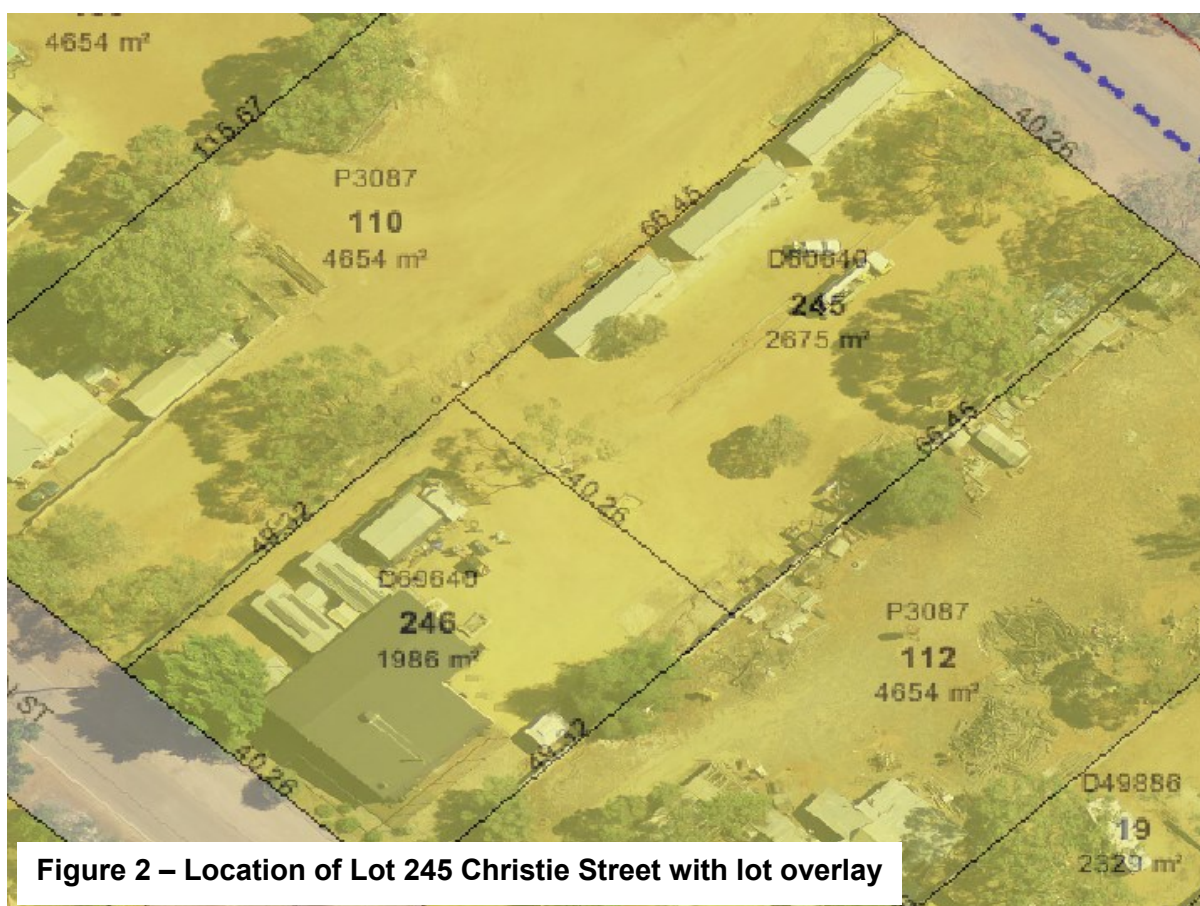


Figure 2 – Location of Lot 245 Christie Street with lot overlay

FIGURES 3 & 4



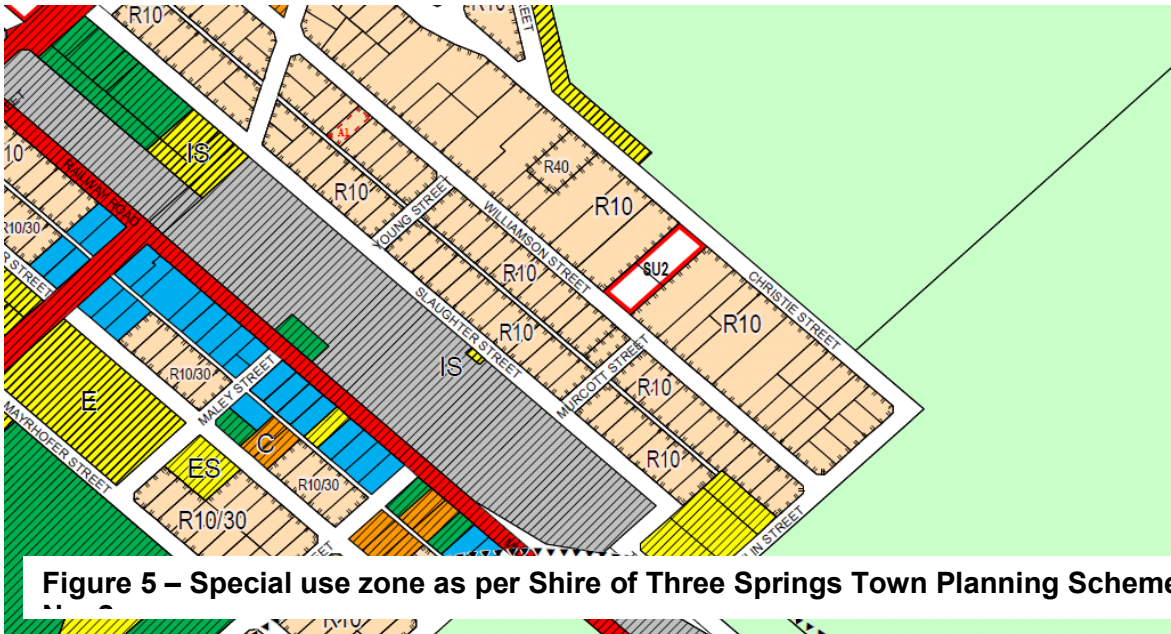


Figure 5 – Special use zone as per Shire of Three Springs Town Planning Scheme

CONSULTATION

CEO, Shire of Coorow Manager of Regulatory Services and Shire Chapman Valley – Planning Officer

STATUTORY ENVIRONMENT

Shire of Three Springs Town planning Scheme No1
 Shire of Three Springs Town planning Scheme No1 Amendment No4
 Shire of Three Springs Town Planning Scheme No2
 Residential Planning Codes

POLICY IMPLICATIONS

10000 Buildings General

- A) Council will allow dwellings to be constructed in brick, rammed earth, timber/metal frame, other acceptable masonry material and new transportable designed structures. Council will not permit the relocation of a second-hand unless the structure was originally designed as a transportable building and Council has given planning approval prior to its consideration on the issue of a building license.

FINANCIAL IMPLICATIONS

Appropriate Planning Fees – including penalty where the development has commenced or been carried out

Fees Associated with the Building licence

STRATEGIC IMPLICATIONS

Strategic Community Plan

Increase the diversity of the existing business base.

VOTING REQUIREMENTS

Simple Majority

140234 COUNCIL RESOLUTION – ITEM 9.1.1

MOVED: Cr Hebiton

SECONDED: Cr Hunt

That Council:

- 1. Grant retrospective approval for the application from Mr Thorpe to replace two Accommodation units on lot 245 Christie Street, Three Springs subject to;**
- 2. The removal of attached markings that indicate the Units came from a Mine site.**
- 3. Parking of Commercial Vehicles do not create a nuisance or become annoying to neighbouring properties.**
- 4. Subject to the appropriate Building licence.**

CARRIED

Voted: 6/0

Cr Thorpe returned to chambers at 2.06pm

APPLICATION

FORM **BA2**

Application for Building Permit - Uncertified

Western Australian Building Act 2011, section 16
Building Regulations 2012, regulation 4, 16

OFFICE USE ONLY

Application number

Permit authority

SHIRE OF THREE SPRINGS

1. Property this application relates to

Property street
address

Unit no	Level	Street no	Lot no	Street name
		52	245	CHRISTIE ST
Suburb				State
THREE SPRINGS				WA
				Postcode
				6519

Local government area (if different from
permit authority)

Is this lot vacant?

☐

Yes

☒

No

2. Details of building work

Project name (if any)

Description of the
building(s) and
building workREPLACEMENT OF TRANSPORTABLE
ACCOMMODATION UNITSMain use of
building(s)

SHORT TERM ACCOMMODATION

Building Code of
Australia (BCA) class
of the building(s)

Main BCA class

- ☐ Class 1a (house, row house, terrace house, town house, villa or like)
- ☐ Class 10a (garage, carport, shed or the like)
- ☐ Class 10b (fence, mast, antenna, retaining or free standing wall, swimming pool or like)
- ☐ Class 10c (private bushfire shelter)

Nature of building
work

- ☐ New dwelling ☐ Addition/alteration ☐ Swimming pool/spa ☐ Shed
- ☐ Garage ☐ Patio/carport ☐ Fit out
- ☐ Change of use /conversion ☐ Relocation to this property ☐ Relocation from this property to another
- ☒ Other, please specify REPLACEMENT OF EXISTING UNITS

Type of structure

- ☐ Detached (free standing) ☐ Attached to another structure

Number of residential dwellings to be created

2

Number of storeys of the highest building

1

Estimated value of building work (including GST)

\$ 40,000

Floor area to be created (m²)

47.52m² x 2

Site (lot) area (m²)

2675.27m²

What are the main materials used in the building work?

Floor	Exterior walls	Roof cover	Wall frame
<input type="checkbox"/> Concrete <input checked="" type="checkbox"/> Timber <input type="checkbox"/> Other	<input type="checkbox"/> Brick (double) <input type="checkbox"/> Brick (veneer) <input type="checkbox"/> Concrete/stone <input type="checkbox"/> Fibre cement <input type="checkbox"/> Timber <input type="checkbox"/> Curtain glass <input checked="" type="checkbox"/> Steel <input type="checkbox"/> Aluminium <input type="checkbox"/> Other	<input type="checkbox"/> Tiles (concrete) <input type="checkbox"/> Concrete/slate (slab) <input type="checkbox"/> Fibre cement <input checked="" type="checkbox"/> Steel <input type="checkbox"/> Aluminium <input type="checkbox"/> Other	<input type="checkbox"/> Concrete <input type="checkbox"/> Timber <input checked="" type="checkbox"/> Steel <input type="checkbox"/> Aluminium <input type="checkbox"/> Other
If 'other' please specify			

Will the building be government owned?

☐ Yes

☒ No

Is this application for a stage of a multi-stage building project?

☐ Yes

☒ No

3. Owner details

Owner's name 1

RICHARD THORPE

Postal address

PO Box or street address

P.O. Box 235

Suburb

THREE SPRING

State

WA

Postcode

6519

Email address

rmenterprises1@bigpond.com

Phone/fax


Phone

Fax

Mobile

0827541116

Owner's signature*



Date

23/3/17

Owner's name 2

Postal address

PO Box or street address

Suburb

State

Postcode

Email address

Phone/fax

Phone

Fax

Mobile

Owner's signature*

Date

*If you are authorised to sign on behalf of the owner, please provide your legal authorisation. Owner's signature is not required for class 1 and 10 buildings and applications lodged before 31 December 2014.

4. Building contractor details

Building contractor's name (as shown on Register of Builders)

4

Postal address

PO Box or street address

Suburb

State

Postcode

Email address

Phone/fax

Phone

Fax

Mobile

Registration number or owner-builder approval number

Registration number

If you are an owner-builder, please attach an owner-builder approval from the Building Services Board.

Builder's signature

Name (print)

Signature

Date

5. Applicant details (if different to owner or builder)

Applicant's name

Postal address

PO Box or street address

Suburb

State

Postcode

Email address

Phone/fax

Phone

Fax

Mobile

6. Statement

I understand that a building permit cannot be granted unless:

1. All the prescribed information is provided with this application.
2. If the proposed building work will encroach on other land, all consents or court orders have been obtained.

Does the work encroach on other land? ☐ Yes ☒ No

Has consent or a court order been obtained? ☐ Yes ☐ No

Attach a copy of each consent (Form BA20) or court order obtained.

3. If the proposed building work will adversely affect other land, all consents or court orders have been obtained.

Does the work adversely affect other land? ☐ Yes ☒ No


Has consent or a court order been obtained? ☐ Yes ☐ No

Attach a copy of each consent (Form BA20) or court order obtained.

4. If the proposed building work is for a class 1 or 10 building that includes alternative solutions to building standards, details have been provided with this application.

Details of each alternative solution not shown on the plans and specifications.

Applicant's
signature

Name (print)	Richard Thorpe	
Signature		Date

District.	Number of Lot or Location.	Field Book.	Scale.	Certificate in which Land is Vested.	Area
ORIA	LOT 111 OF LOC 2022	43180	1:1000	Vol. 1096 Fol. 810...	4661 m ² TOTAL

DIA 60640

CERTIFICATE		Approved by Town Planning Board	
<p>I hereby certify that this survey was performed by me daily (or under my own personal supervision, inspection and check) in strict accordance with the Licensed Surveyors (Practice of Surveyors) Regulations, 1981.</p> <p>64th No. 1979 <i>ASW</i> Licensed Surveyor</p>		<p>53295</p> <p>Date: <i>27th January 1981</i> Chairman</p>	
<p>On</p> <p>Plan: 3087</p> <p>Diagram: 44739</p> <p>Index Plan: 502219 EVANS 2000 06/13</p>	<p>Diagram No.</p> <p>60640</p>	<p>53295</p> <p>44739</p> <p>20.1.81</p>	

COPY OF ORIGINAL, NOT TO SCALE

Printed: 17/11/2003 9:22:53 AM Page: 1

CHRISTIE ST

width

66.15m

REPLACED

14.4m

EXISTING

14.4m

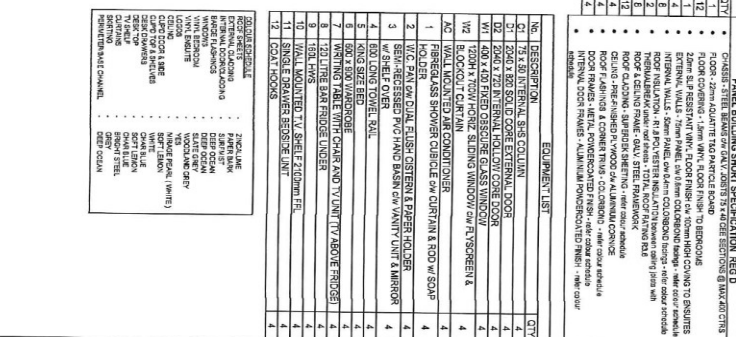
REPLACED

14.4m

LOT 245



ELEVATION GUIDE
SHEET 02



Shire of Three Springs Minutes of Ordinary Council Meeting held on 17th May 2017 **Page 18**

BUILDING DESIGN CRITERIA (Windload: 11m/s gust with AS1722.2011 REGION D, TERRAIN CATEGORY 2)

RA = 1000 + 80m/s
 Max. Z = 20m
 Max. W = 1.0
 Internal Pressure Coefficient for windward wall = 0.7, 0.16
 Cyclic stresses are not automatically required for enclosed buildings

DESIGN CRITERIA IN ACCORDANCE WITH AS1722.2002

Imposed Floor Action: 2.0kN/m² Uniformly distributed.
 Allowable Floor Loads: 4.0kN/m² Uniformly distributed.

DESIGN CRITERIA IN ACCORDANCE WITH AS1702-2007

Probable P = 1:500 (Table 3.1)
 1. Serviceability Limit State (SLS) Allowed = 0.15 (Figure 3.2(C))
 2. Ultimate Limit State (ULS) Allowed = 0.15 (Figure 3.2(C))
 3. Wind hazard factor = 1.0 (Table 3.2)
 4. Windward Design Category = 11 as per Table 3.2

WINDLOAD DESIGN CRITERIA - 11 ACCORDING WITH AS2047

1. Serviceability Limit State (SLS) Allowed = 0.15 (Figure 3.2(C))
 2. Ultimate Limit State (ULS) Allowed = 0.15 (Figure 3.2(C))
 3. Wind hazard factor = 1.0 (Table 3.2)
 4. Windward Design Category = 11 as per Table 3.2

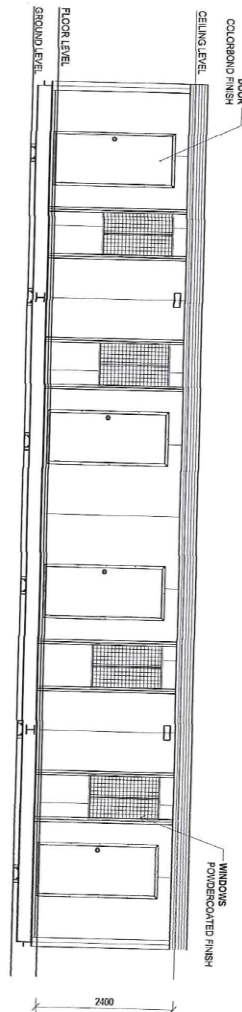
WATER PENETRATION RESISTANCE PRESSURE - 400Pa - Table 2.4 AS2047

ALL METAL ASSEMBLIES, THEIR CONNECTIONS & IMMEDIATE SUPPORTING MEMBERS SHALL BE DESIGNED TO REMAIN CAPABLE OF REMAINING IN POSITION NOTWITHSTANDING PERMANENT DISTORTION, FRACTURE OR DAMAGE THAT MIGHT OCCUR IN ACCORDANCE WITH BCA VOLUME 1, SPECIFICATION B1.2.

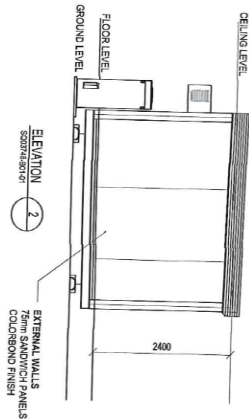
ALL REFERENCED STANDARDS TO BE THE CURRENT VERSION DURING THE TIME OF CONSTRUCTION.

BUILD TO NCC CLASS 10 BUILDING

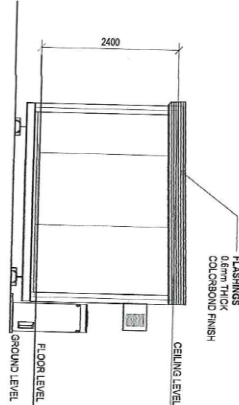
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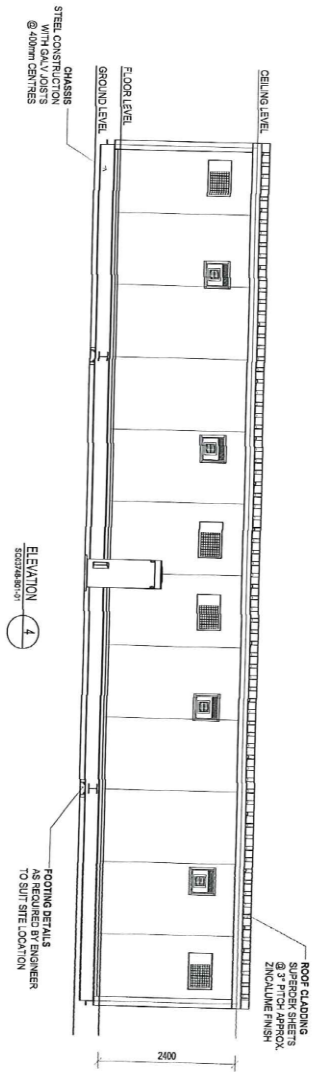
ELEVATION 1
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ELEVATION 2
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ELEVATION 3
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ELEVATION 4
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FORM OF APPLICATION FOR PLANNING APPROVAL

(PLEASE COMPLETE ALL BOXES)

OWNER DETAILS:

Name(s): RICHARD THORPE
Postal Address: P.O. Box 235 3 SPRINGS Postcode: 6519
Contact Person: RICHARD THORPE
Phone: 0827 541116 Email: rmenterprises1@bigpond.com
Signature: [Signature] Date: 23/3/17
Signature: _____ Date: _____

NOTE: The signatures of ALL the owner(s) is required to process this application.

APPLICANT DETAILS: (if different from owner)

Name: _____
Postal Address: _____ Postcode: _____
Contact Person: _____
Phone: _____ Email: _____
Signature: _____ Date: _____

PROPERTY DETAILS:

Lot/Location No: 245 House/Street No: 52
Street Name: CHRISTIE ST Locality/Suburb: 3 SPRINGS
Diagram/Plan No: 245D 60640 Volume No: 2221 Folio No: 82

Page 1 of 2

EXISTING DEVELOPMENT/LAND USE:Nature of any Existing Development/Land Use: SHORT TERM ACCOMMODATION**PROPOSED DEVELOPMENT/LAND USE:**Description of Proposed Development/Land Use: SHORT TERM ACCOMMODATIONApproximate Cost: 40000

Estimated Time of Completion: _____

REQUIRED INFORMATION & FEES:

Please refer over for the information required to be submitted with this application and the schedule of fees. This application will not be processed without all required information including payment of the appropriate fee.

OFFICE USE ONLY:Date Received: 24/3/2017 Application No: TS 02/2017Accepting Officer's Initials: [Signature] File Number: A792Required Fee: \$ 44.00 Date Paid: _____

Page 2 of 2

Cr Hebiton declared an indirect financial interest in item 9.2.1 and left meeting at 2.06pm

9.2. ADMINISTRATION

9.2.1 Budget Variation Plant and Equipment

Agenda Reference: WS 05/17 - 01
Location/Address: N/A
Name of Applicant: Joe Clifford
File Reference: ADM0171
Disclosure of Interest: Cr RN Hebiton
Date: 10th May 2017
Author: Joe Clifford Works Supervisor

Signature of Author: _____

SUMMARY

That Council not purchase the backhoe, freewheeling roller and traffic lights adopted in the 2016/2017 and purchase a 30,000 litre water tanker to replace the trailer and water tank destroyed in a rollover

BACKGROUND

This item was presented to April 2017 meeting with resolution to lay on the table pending further information.

As required by Council policy, further quotes were to be obtained for discussion at Networking meeting on 3rd May. A comparison was made between new and second hand equipment and a decision was made for the Works Supervisor Joe Clifford and Shire Mechanic Mal Elliott to inspect the equipment and provide a report to May meeting.

ATTACHMENT

9.2.1a Report on second hand tanker

COMMENT

Matrick Truck Trailer (Pig Trailer).was used to carry a 10,000 litre water tank, this trailer was involved in a rollover and the trailer has been written off and the 10,000 litre water destroyed. At present a 30,000 litre water tanker has been hired @ \$308 (incl GST) per day for use on construction works.

If the recommendation is adopted, a 30,000 litre water tanker will be purchased and added to the Shire fleet.

CONSULTATION

CEO, Councillors, Works Supervisor and Shire Mechanic.

STATUTORY ENVIRONMENT

Local Government Act 1995

6.8. Expenditure from municipal fund not included in annual budget

** Absolute majority required.*

(1a) In subsection (1) —

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

(2) Where expenditure has been incurred by a local government —

- (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
- (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

STRATEGIC IMPLICATIONS

Strategic Community Plan

4.4.8 Implement a new plant replacement program

POLICY IMPLICATIONS

7001 Vehicle Replacement Program

The CEO, in conjunction with the Works Supervisor and Council, shall prepare a replacement program to allow economical replacement of plant and vehicles. The replacement program will be evaluated and/or amended by Council when considering the Plan for the Future and be considered in conjunction with the annual budget.

FINANCIAL IMPLICATIONS

By not purchasing the freewheeling roller and traffic lights will have a budget variation of \$75,970 and the \$12,000 insurance payout for the Pig Trailer will be offset against plant and equipment budget. This will permit the purchase of a water tanker.

OFFICERS COMMENT

The purchase of a 30,000 litre water tank is necessary for the construction and re-sheeting of the roads and this size water tanker permits proper water distribution on works.

During a bushfire this tanker can assist in the re-filling of water tanks during a fire.

VOTING REQUIREMENTS

Absolute Majority

140235 COUNCIL RESOLUTION – ITEM 9.2.1

MOVED: Cr Thorpe
SECONDED: Cr Connaughton

That Council:-

1. **Approve budget variation by deleting the purchase of a freewheeling roller and traffic lights and approve the purchase of a second hand (126,000km) Shermac 30,000 litre water tanker from Shermac Engineered Equipment Transitions for \$55,000 GST exclusive, funded by variation to 2016/2017 plant and equipment budget and utilising funds from insurance claim paid on Matrick Truck Trailer.**

CARRIED by Absolute Majority
Voted: 6/0

Cr Hebiton returned to Chambers at 2.11pm

Attachment 9.2.1a

10-05-2017

Inspection Report : Shermac Water Tanker

Malcolm Elliott

December 2013 build

126,000 kms

\$55,000 + GST

Travelled to Dalwallinu with Joe on Monday the 08/05/2017 to inspect above unit .Whilst at factory were given tour of manufacture process and shown several units in partial construction allowing to see baffle installation etc as well as warehouse and parts supply capacity .

Were also shown second hand unit that was sold awaiting delivery ,to show us standard that they sell their second hand equipment .

Unit for sale was then inspected , tank ,chassis and spray equipment were in generally fair condition with small amount of rust in one area which vendor was going to repair before sale as well as bring whole unit up to their personal selling standard .

Tyre condition varied on unit from axle to axle from approx 10-15% to 50% ,rocker arm bushes were worn and in need of replacement as well as One rocker box assembly having heavy wear ,tracking rod bushes could also be replaced .

Brakes were inspected and found to average about 20-25% shoe left .wheel bearings could not be checked .

Vendor also agreed to check operation of all sprays and functions with unit fitted to our truck if sale went through and would also supply and fit control box to prime mover as part of deal.

Vehicle could go into operation immediately but even if chose to replace brakes and bushes on purchase or down the line ...shoes ,bearings and drums can be purchased for around \$2000-\$25000 + labour and the bushes required cost less than \$500 + labour .Rocker box would need to be priced but easily installed while doing bushes.

Rather than put new tyres on trailer would recommend that new drive tyres be fitted to Western Star and existing casings be installed on trailer where needed .

9.2.2 LEGISLATION AND REGULATION REVIEW – NORTHERN COUNTRY ZONE WALGA

Agenda Reference: CEO 05/17 - 01
Location/Address: Northern Country Zone WALGA
Name of Applicant: Northern Country Zone CEO's
File Reference: ADM0080
Disclosure of Interest: Nil
Date: 10th May 2017
Author: Sylvia Yandle

Signature of Author: _____

SUMMARY

For Council to support a proposal for the WALGA Northern Country Zone to pursue a request to the Minister for Local Government to review and introduce changes to the Local Government Act 1995 and associated regulations with the aim of reducing legislative and cost impost. The item was presented to Northern Country Zone meeting on 24th April, as the item had not been presented to all individual Councils the matter could not be voted on.

ATTACHMENT

9.2.2a List of Legislation and Regulations for review

BACKGROUND

At the Western Australian Local Government (WALGA) Northern Country Zone (NCZ) meeting held on the 20th February 2017 concern was expressed on the continually legislative burdens being placed on local government authorities. The burden was seen as being a combination the plethora of additional legislative impost being introduced, the existing superfluous legislation already in place and the interpretation of the legislation by the executive arm of government on how the requirements of the Act and Regulations should be implemented.

As a result of the discussion at the NCZ meeting the CEOs where requested to develop a list of legislative burdens to be presented back to the Zone for consideration on further action.

The CEOs (and other Senior Staff) meet on the 9th March 2017 to compile a list of agreed legislative burden issues. Garry Keeffe, CEO Shire of Northampton has taken the lead on the issue and has compiled the CEO's consensus list, which is provided at **Attachment 9.2.2a** for Council information and determination. Not all the item I presented to the CEOs meeting where retained on the consensus list; however, a majority were.

CONSULTATION

Northern Country Zone CEO's and other senior staff discussed their concerns and developed the list of legislative burdens associated with the Local Government Act & Regulations only.

The intention is for all NCZ member local government authorities to discuss the matter and bring their positions to the next NCZ meeting for consideration.

COMMENT

The CEOs feel the best approach to take in regards to the legislative burden issues (bearing in mind we are only dealing with the *Local Government Act and Regulations* at this time) is to recommend the NCZ take these concerns to each individual WALGA Zone in the first instance to:

Seek any additional items they consider being a burden to be added to the list; and

To approach the WALGA State Council from the bottom up, rather than going directly from the NCZ to WALGA and having WALGA take control of the item, making it a top-down approach.

Co-opt the services of someone with local government experience undertake an analysis of what the legislation says and what the Department of Local Government is interpreting how the legislation should be implemented.

There is a fear amongst some CEOs of the issue may be glossed over at a WALGA State Council level unless there is not pre-determine support from the Zones in the first instance. Hence the strategy to work this through the Zones in the first instance before going to the WALGA State Council.

There is also concern amongst the CEOs over the way the Department of Local Government & Communities (DLGC) interpret the Local Government Act and Regulations. Such interpretations invariable surface as DLGC Guidelines or Best Practice Procedures, which are passed down the local government authorities to implement. A classic example of this is the recent DLGC Guidelines on how to review the Integrated Planning and Reporting documents currently in place across the industry. A significant burden on already stretched resources in our Shires.

STATUTORY ENVIRONMENT

Local Government Act, 1995 & associated Regulations.

There appears to be an appetite from the recently elected Labour State Government to undertake a review of the *Local Government Act, 1995 & associated Regulations*. However; the informal feedback coming from the DLGC is any such review should be minimalistic. The DLGC suggested approach to a review is not supported by a majority of NCZ CEOs with our feeling being a wholesale review needs to be undertaken to address the legislative burdens already in place under the legislation.

POLICY IMPLICATIONS

Ensure that all relevant legislation is taken into account

FINANCIAL IMPLICATIONS

The financial Implications associated with superfluous overburdening legislation has not been formally measured or analysed. However; in a presentation given in the early 2000s by Shane Silcox, CEO City of Melville, indicated the costs of legislative compliance in local government is approximately \$12m per annum. Below is an extract from the Shane's presentation:

"In Western Australia the growth in legislation from the 1960s as documented in the Business Regulation Action Plan by the Business Council of Australia has been some 185% to a staggering 20,000 pages of primary legislation in 2000. That is from approximately 7,000 pages of primary legislation in 1960's, 11,000 pages in 1970's, 14,000 pages in the 1980's, 18,000 pages in the 1990's and 20,000 pages in the 2000's.

Unfortunately, many regulations conceived to fix one problem often lead to unintended consequences, sometimes requiring more legislation...and the cycle goes on!

And the cost of this exponential growth, or exuberance, is estimated at 8% of GDP. In fact the cost of regulation for small and medium-sized Australian businesses in 1998, suggests the OECD, is estimated at more than \$17 billion. Additionally, the Federal government alone spent some \$4.5 billion on the administrative costs of Commonwealth regulatory bodies. Studies in the USA have identified that the cost of compliance is about 1.5% of revenues...in Western Australia the combined Local Government revenues is some \$829m hence the cost of compliance in this state alone is over \$12m.

Overall it is unfortunate that compliance has dominated debate since the 1990's with our society becoming more litigious in the process. Australian taxpayers, consumers and ratepayers ultimately pay the price of this exuberance both from a compliance and risk management perspective."

It would fair to state the issue has worsened significantly since the early 2000's and I am sure the legislation cost across the local government sector would closer to \$20m per annum. However, as you would imagine, ascertaining the actual costs burden would be a major exercise and one I am sure this shire alone (or even the NCZ member LGAs) could afford to the time or resources to undertake.

For those who have been in the industry over the past 30 years (or more) can state, without fear, the administrative burdens placed on the organisations has been significant over this period of time. These administrative burdens are invariably directly associated with the legislative (and DLGC interpretation) burdens place on local governments during this period. It would also be fair to state the FAGs, which are designed to funds made available to local government to provide services to constituents, has not kept pace with the legislative imposition place on local government.

STRATEGIC IMPLICATIONS

It is understood legislation is required to ensure good governance is in place. However; it is also clear over-burdening legislative and supposed *Best Practice* interpretation of the legislation is a real issue.

The ability for local government authorities to be entrepreneurial and strategically focused to grow and develop their district and communities is being stifled by the ever increasing burden of legislation and compliance being forced onto the local government.

It is sad to continually see the State Government (no doubt driven and directed by the DLGC) introduce knee-jerk legislation almost every time there is an issue highlighted with an individual local government authority.

Again quoting from the presentation given by Shane Silcox:

"The first and often only reaction from governments to abhorrent business behaviour, however isolated the incident suggests business writer John Arbouw, is to enact new legislation and give regulators more power. But has this rush to legislate judgment gone too far and become a threat to the effectiveness of government, the economy and is it adding an unforeseen cost burden to ratepayers and consumers?"

Recent examples abound in our industry...one CEO's curriculum vitae is rightfully questioned as to its accuracy and now all CEO salaries and recruitment is now regulated.

One council tries to change the method of electing the mayor for its council and again more regulation follows, one council tried to use rates concessions for absent owners of holiday properties and again legislation is brought in, another council may be seen to have less than adequate contract management processes in place and I am sure the response will be more regulation...what will be the next knee jerk reaction?

It would seem that the birth of regulation is the scar tissue of previous mistakes rather than legislation being a framework to enable local governments to serve the consumer base more effectively and efficiently."

Strategic Community Plan

4.4 Improved long term planning and strategic management.

VOTING REQUIREMENTS

Simple Majority

140236 COUNCIL RESOLUTION – Item 9.2.2

MOVED: Cr Lane
SECONDED: Cr Connaughton

That Council advises the Northern Country Zone (NCZ) of the Western Australian Local Government Association (WALGA) the following in regards to the issue of legislative and compliance burdens placed on Western Australian local government authorities:

1. It supports the list of legislative issue, which need to be reviewed as presented by the NCZ Chief Executive Officers and Senior Staff;
2. Recommends the NCZ local government authorities co-opt the service of an appropriately qualified and experienced individual or organisation to analyse the legislative requirements of the Local Government Act and associated Regulations in comparison to the interpretation of this legislation by the executive arm of State Government;
3. Recommends the NCZ approach all WALGA Zones seeking any additional items to be added to (or expanded upon) the current list of legislative issue, which need to be reviewed as presented by the NCZ Chief Executive Officers and Senior Staff.

CARRIED
Voted: 5/2

ITEMS FOR DISCUSSION

Item	Description	Comments
1	Part 6 & Financial Management Regs. - Financial Ratios	<p>All Ratios need to be reviewed, specifically the inclusion of FAGS revenue into the ratios.</p> <p>Currently FAGS are not included, which reflects poorly on LGAs. As stated under section 3 of the <i>Local Government (Financial Assistance) Act 1995</i> the Australian Government provides financial assistance for local government purposes by means of grants to the states and self-governing territories for the purpose of improving:</p> <ul style="list-style-type: none"> • <i>The financial capacity of local governing bodies;</i> • <i>The capacity of local governing bodies to provide their residents with an equitable level of services;</i> • <i>The certainty of funding for the local governing bodies;</i> • <i>The efficiency and effectiveness of local governing bodies; and</i> • <i>The provision, by local governing bodies, of services to Aboriginal & Torres Strait Islander communities.</i> <p>For the DLGC to determine the FAG revenue should form part of the LGA ongoing recurrent revenue (similar to rates, fees and charges, etc.) is ludicrous and contradicts Commonwealth legislation.</p> <p>Recommend that rather than change the ratios, the Financial Health Indicator should take the FAGs into account. Suggestions for alternative ratios to be considered. In addition the Zones raise it as a concern on the manner in which ratios are calculated</p>
	Reg 17A Financial Management Regs	<p>17A. <i>Assets, valuation of for financial reports etc.</i></p> <p>(1) <i>In this regulation —</i> <i>fair value</i>, in relation to an asset, means the fair value of the asset measured in accordance with the AAS.</p> <p>(2) <i>Subject to subregulation (3), the value of an asset shown in a local government's financial reports must be the fair value of the asset.</i></p> <p>(3) <i>A local government must show in each financial report —</i> (a) <i>for the financial year ending on 30 June 2013, the fair value of all of the assets of the local</i></p>

		<p>government that are plant and equipment; and</p> <p>(b) for the financial year ending on 30 June 2014, the fair value of all of the assets of the local government —</p> <p>(i) that are plant and equipment; and</p> <p>(ii) that are —</p> <p>(I) land and buildings; or</p> <p>(II) infrastructure;</p> <p>and</p> <p>(c) for a financial year ending on or after 30 June 2015, the fair value of all of the assets of the local government.</p> <p>(4) A local government must revalue all assets of the local government of the classes specified in column 1 of the Table to this subregulation —</p> <p>(a) by the day specified in column 2 of the Table; and</p> <p>(b) by the expiry of each 3 yearly interval after that day.</p> <table><tr><th><i>Class of asset</i></th><th><i>Day</i></th></tr><tr><td><i>Plant and equipment</i></td><td><i>30 June 2016</i></td></tr><tr><td><i>Land, buildings and infrastructure for which the fair value was shown in the local government’s annual financial report for the financial year ending on 30 June 2014</i></td><td><i>30 June 2017</i></td></tr><tr><td><i>All other classes of asset</i></td><td><i>30 June 2018</i></td></tr></table> <p>(5) A revaluation under subregulation (4) must be based on the value of the asset as at a time that is as close as possible to the day by which the revaluation is due.</p>	<i>Class of asset</i>	<i>Day</i>	<i>Plant and equipment</i>	<i>30 June 2016</i>	<i>Land, buildings and infrastructure for which the fair value was shown in the local government’s annual financial report for the financial year ending on 30 June 2014</i>	<i>30 June 2017</i>	<i>All other classes of asset</i>	<i>30 June 2018</i>
<i>Class of asset</i>	<i>Day</i>									
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<i>All other classes of asset</i>	<i>30 June 2018</i>									

		<p><i>[Regulation 17A inserted in Gazette 20 Apr 2012 p. 1699-700; amended in Gazette 21 Jun 2013 p. 2451.]</i></p> <p>Asset Revaluations (Fair Value) – Remove the need for assets (i.e. Building; Plant & Infrastructure) to be revalued every three years.</p> <p>In most small LGAs this is an excessive cost to the Rate payers, when values do not vary much (if at all). This also distorts the Financial Statements as values (particularly Infrastructure Assets) can change significantly as this is subject to the individual Valuer.</p> <p>Recommend that Asset Revaluations only be required to be undertaken every five years, as is the Queensland requirement.</p> <p>If five years is not to be considered then an alternative recommendation is that the Salaries Administrative Tribunal bands be used, ie if in Band 4 only require revaluation every “x” amount of years</p> <p>Recommend that it is questionable the benefit of valuing assets which cannot be sold and infrastructure of assets. Does not give a true reflection of the Councils financial situation as the value of these assets only inflates the financial position but in reality those assets cannot be sold</p>
2	Section 2.1, Schedule 2.1; & Constitution Reg. - Provisions about creating, changing the boundaries of, and abolishing districts	<p>Amend legislation to ensure poll option is required for boundary adjustment if required by an affected local government authority.</p> <p>The issue is that Clause 8 of Schedule 2.1 only allows poll provisions for the amalgamation of two or more districts, not for boundary adjustments.</p> <p>The argument is a district(s) could be merged with its neighbour simply by adjusting boundaries and not wholesale amalgamation of two districts.</p> <p>Local Governments have been stalked in the past on such boundary adjustment concepts however there is no poll provisions allowed under the legislation in such instances.</p>

		<p>Recommendation is that Schedule 2.1 needs to be amended to ensure any LGA with boundary adjustments being imposed or suggested, that they have the right to poll their constituents as they do with an amalgamation.</p>
3	Section 2.1; Schedule 2.2; & Constitution Reg. - Ward Representation	<p>The current State Government position of +/- 10% of Electors to Elected Members is unfair when the rate/revenue contribution of the various area of LG district is not taken into account as well.</p> <p>Unable to determine if the ratio is set by legislation, which sets the +/- 10% ratio and believe this is simple a position of the State Government, probably at the recommendation of Executive Government, which has then been a direction to the Local Government Advisory Board.</p> <p>In the Shire of Somewhere as an example the Electors are approximately 50:50 under the current Ward system, whereas the rate revenue is significantly weighted to the UV areas (i.e. 82% UV – v – 18% GRV).</p> <p>It is being suggested the Rate Revenue only should be the basis of revenue source of an LGA and the WALGGC population ratio linked to FAGS revenue would also need to ne included into the calculations.</p> <p>A combination of a number of criteria needs to be included as part of the Ward Representation ratio rather than just using the Electors – v – Elected members in isolation.</p> <p>Regional & remote LGAs opposed the State at the time they introduced the <i>One Vote – One Value</i> procedure for establishing State Electoral boundaries, yet we did not fight against the same concept for our own Ward Boundary representation, which is based on the same concept.</p> <p>Recommend that the appropriate body, be it the DLGC or WALGA investigate the possibility of a criteria being developed to accommodate the above</p> <p>Note this is not legislated but a directive. In addition the calculating of rate revenue as a basis is not in keeping with the definition of “electors”</p>

4	Section 2.31 – Resignation of Elected Member	<p>Section 2.31 (3) requires</p> <p><i>Written notice of resignation is to be signed and dated by the person who is resigning and delivered to the CEO.</i></p> <p>Recommendation that his section be amended to reflect an emailed resignation with undisputed proof the email is from the Elected Member should satisfy the requirements of being a signed & dated resignation delivered to the CEO.</p>
5	Division 2– Subdivision1& Functions & General Regs. – Local Laws made under the Act	<p>The Local law process is extremely complex and difficult. This whole area needs to be reviewed to simplify the process of adopting new and/or reviewing existing local laws.</p> <p>Recommend that the DLGC undertake a comprehensive review with industry input on the process in reviewing Local Laws. The process needs simplification and an alternative needs to be established and considered by the sector.</p>
6	Section 3.53 – Control of certain unvested facilities	<p>Section 3.53(2) states:</p> <p><i>“A local government is responsible for controlling and managing every <u>otherwise unvested facility</u> within its district unless subsection (5) states that this section does not apply.”</i></p> <p>The interpretation of <u>otherwise unvested facility</u> in the Act is:</p> <p><i>“otherwise unvested facility means a thoroughfare, bridge, jetty, drain, or watercourse belonging to the Crown, the responsibility for controlling or managing which is not vested in any person other than under this section.”</i></p> <p>The issue with this legislation is the LGA is responsible for all unallocated crown land (e.g. fire control, removal of abandoned vehicles, etc.)</p> <p>Recommend that this section needs to be removed or, if LGAs are to remain responsible for this land then they should be able to either rate the Crown or seek reimbursement of costs from the crown for works that are required.</p>

7	Part 4 – Elections & Other Polls (Section 4.62)& Election Regs	<p>If an LGA is conducting a Postal Election or Referendum then the need to man a Polling Place on the day of the Election/Referendum should be removed.</p> <p>It is an added expense to have the WAEC & staff sitting at a Polling Place all day for limited or no votes collected.</p> <p>The Counting of Votes should still be held after 6pm on the election/referendum day.</p> <p>Recommend that the requirement to man a polling place when undertaking an election by postal vote be removed.</p>
8	Subdivision 4 – Electors Meetings	<p>Amend this legislation to allow a LGA to determine if they want (or don't want) to conduct an Electors Meeting.</p> <p>Remove set number of days (i.e. 56) a LGA must hold an Electors meeting after accepting the Annual Report.</p> <p>Remove requirement for Minutes of an Electors meeting having to be presented to the <i>first ordinary meeting after the Electors Meeting</i>. This is not always possible. Perhaps state the minutes need to go to Council no more than three meetings after the Electors meeting being held.</p> <p>Recommend that the above changes be undertaken</p>
9	Section 5.37 – Senior Employees	<p>Remove section 5.37(2) regarding:</p> <p><i>“....and the council may accept or reject the CEO’s recommendation but if the council rejects a recommendation, it is to inform the CEO of the reasons for its doing so.”</i></p> <p>This does not make sense and the CEO should only be required to advise Council of his/her decision to employ/dismiss a Senior Employee.</p> <p>Also remove sections 5.37(3) & (4A) i.e.</p> <p>(3) <i>Unless subsection (4A) applies, if the position of a senior employee of a local government becomes vacant, it is to be advertised by the local government in the manner prescribed, and the advertisement is to contain such information with respect to the position as is prescribed.</i></p> <p>(4A) <i>Subsection (3) does not require a position to be advertised if it is proposed that the position be filled by</i></p>

		<p><i>a person in a prescribed class.</i></p> <p>The way the CEO advertises and fills any position (senior or not) should be considered operational and be at the discretion of the CEO.</p> <p>Recommend that the above changes be undertaken</p>
10	5.38. - Annual review of certain employees' performances	<p><i>Section 5.38 states</i></p> <p><i>The performance of each employee who is employed for a term of more than one year, including the CEO and each senior employee, is to be reviewed at least once in relation to every year of the employment.</i></p> <p>It is interpreted that this requires all employees to be reviewed annually. In smaller local authorities it appears to be a non sense to have this requirement. Senior staff/supervisors predominantly know the performance of all employees due to their close working relationship with them. Further this legislative requirement is again regulating an operational process and reviews should be at the discretion of the individual LGA.</p> <p>For CEO and Senior Employees, they have performance reviews stipulated in their contracts.</p> <p>Recommend that this section be deleted as is an operational matter and should not be legislated.</p>
11	5.56. Planning for the future -Integrated Planning & Reporting	<p>The current requirements for Integrated Planning & Reporting (IPR) are too onerous, specifically for smaller LGAs with limited resources.</p> <p>The most recent review undertaken by the DLGC has only exacerbated the resource requirements on LGAs to review their IPR.</p> <p>There must be different levels of requirements placed on LGAs of different sizes & resource capacity. The current IPR set up has resulted in smaller LGAs having to increase rate revenue to obtain external services/consultants to step these LGAs through the process.</p> <p>Long Term Financial Plans and Asset Management Plans linked to basic Strategic Community Plans is all that should</p>

		<p>be required.</p> <p>Corporate Business Plans & Workforce Plans are superfluous.</p> <p>Agreed, however it was noted that it is not the actual legislation but the Department and their one size fits all 'guidelines' that are the problem. Guidelines using 'banding' to reflect capacity of local governments would be better. Noted that Strategic Community Plans legislation in Queensland was abolished as the plans were unrealistic and unachievable financially for many rural local governments</p> <p>Also a concern that directives coming from DLGC are telling LG what they should do. It's a LG decision not the DLGC.</p>
12	Division 9 & Rules of Conduct Regs. – Conduct of certain officials	<p>Penalties for breaches (other than a <i>serious breach</i>) under the Act and Code of Conduct need to be harsher as in instances this has not deterred an elected member for continuing a breach.</p> <p>5.110 Dealing with complaint of minor breach</p> <p>(5) If a standards panel finds that a council member has committed a minor breach, the standards panel is required to give the council member an opportunity to make submissions about how the breach should be dealt with under subsection (6).</p> <p>(6) The breach is to be dealt with by —</p> <ul style="list-style-type: none"> (a) dismissing the complaint; or (b) ordering that — <ul style="list-style-type: none"> (i) the person against whom the complaint was made be publicly censured as specified in the order; or (ii) the person against whom the complaint was made apologise publicly as specified in the order; or (iii) the person against whom the complaint was made undertake training as specified in the order; <p>or</p> <p>(c) ordering 2 or more of the sanctions described in paragraph (b).</p> <p>5.113. Punishment for recurrent breach</p> <p><i>If, on an allegation under section 5.112, the State Administrative Tribunal finds that a person committed a</i></p>

		<p><i>recurrent breach, it may make any of the orders described in section 5.117</i></p> <p><i>5.117. Punishment for serious breach</i></p> <p>(1) If, on an allegation under section 5.116(2), the State Administrative Tribunal finds that a person committed a serious breach, it may —</p> <p>(a) order that —</p> <ul style="list-style-type: none"> (i) the person against whom the allegation was made be publicly censured as specified in the order; or (ii) the person against whom the allegation was made apologise publicly as specified in the order; or (iii) the person against whom the allegation was made undertake training as specified in the order; or (iv) the person against whom the allegation was made is suspended for a period of not more than 6 months specified in the order; or (v) the person against whom the allegation was made is, for a period of not more than 5 years specified in the order, disqualified from holding office as a member of a council; <p>Current penalties are too weak and lack consequence for inappropriate actions by Elected Members</p> <p>Recommend that the DLGC review all penalties for breaches under Rules of Conduct Regulations</p>
13	<p>6.33. Differential general rates;</p> <p>6.36. Local government to give notice of certain rates; and Financial Management Regs.</p>	<p>Process of advertising and advertising intention to impose differential rates is unwieldy, specifically the timing issues and having to determine a rate in the dollar before the property revaluations are available. These rates are unavailable incorrect as it isn't possible to determine property valuation prior to Landgate releasing these figures, therefore making it necessary to report the rates variations in the Budget.</p> <p>An easier process needs to be introduced.</p> <p>Recommend that the DLGC undertake a complete review of the WA rating system make it comparable to the methodology of other States.</p>

14	Admin Reg. 10 - Revoking or changing decisions (Act s. 5.25(1)(e))	<p><i>Regulation 10 states:</i></p> <ul style="list-style-type: none"> (1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported — <ul style="list-style-type: none"> (a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or (b) in any other case, by at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover. (1a) Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover. (2) If a decision has been made at a council or a committee meeting then any decision to revoke or change the first-mentioned decision must be made — <ul style="list-style-type: none"> (a) in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or (b) in any other case, by an absolute majority. (3) This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different. <p><i>[Regulation 10 amended in Gazette 31 Mar 2005 p. 1030.]</i></p> <p>It is questionable that a majority of local governments would follow the above process and would simply move a motion to revoke/change a motion. The process is cumbersome and needs to be changed.</p> <p>Recommend that Regulation 10 be amended to remove the notice to be signed by all elected members and simply require a Council to change or revoke a motion by a motion with an absolute majority to pass that motion.</p>
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15	Admin Reg. 14A - Attendance by telephone etc. (Act s. 5.25(1)(ba))	<p>This section is too restrictive and needs to be relaxed (e.g. the 150km distance is unrealistic).</p> <p>14A. <i>Attendance by telephone etc. (Act s. 5.25(1)(ba))</i></p> <p>(1) A person who is not physically present at a meeting of a council or committee is to be taken to be present at the meeting if —</p> <ul style="list-style-type: none"> (a) the person is simultaneously in audio contact, by telephone or other means of instantaneous communication, with each other person present at the meeting; and (b) the person is in a suitable place; and (c) the council has approved* of the arrangement. <p>(2) A council cannot give approval under subregulation (1)(c) if to do so would mean that at more than half of the meetings of the council, or committee, as the case may be, in that financial year, a person (other than a person with a disability) who was not physically present was taken to be present in accordance with this regulation.</p> <p>(3) A person referred to in this regulation is no longer to be taken to be present at a meeting if the person ceases to be in instantaneous communication with each other person present at the meeting.</p> <p>(4) In this regulation —</p> <p><i>disability</i> has the meaning given in the <i>Disability Services Act 1993</i> section 3;</p> <p><i>suitable place</i> —</p> <ul style="list-style-type: none"> (a) in relation to a person with a disability — means a place that the council has approved* as a suitable place for the purpose of this paragraph; and (b) in relation to any other person — means a place that the council has approved* as a suitable place for the purpose of this paragraph and that is located — <ul style="list-style-type: none"> (i) in a townsite or other residential area; and (ii) 150 km or further from the place at which the meeting is to be held under regulation 12, measured along the shortest road route ordinarily used for travelling; <p><i>townsite</i> has the same meaning given to that term in the <i>Land Administration Act 1997</i> section 3(1).</p>
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		<p>With current technology local government should be embracing the opportunity to have Councillors participate, irrespective of distance or type of location (i.e. townsite).</p> <p>Recommend that the 150km limit be removed from regulation 14A.</p>
16	Admin Reg. 18F - Remuneration and benefits of CEO to be advertised	<p>The purpose of this regulation is questioned due to the remuneration of CEO's are set by the Salaries & Allowances Tribunal.</p> <p>Recommend that this section be deleted as serves no purpose in the governance of a LG</p>
17	Audit Reg. 15 - Compliance audit return	<p>Recommend this requirement be removed sue to the plethora of other audits required.</p> <p>Agreed and question why it is a legislative requirement that it has to go to an Audit Committee</p> <p>Further the actual legislative need for an Audit Committee is questioned when the whole Council can undertake the same role.</p>
18	Audit Reg. 17 - CEO to review certain systems and procedures	<p>The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —</p> <ul style="list-style-type: none"> (a) risk management; and (b) internal control; and (c) legislative compliance. <p>This is onerous and should be removed or amended. Not sure why this would need to go to the Audit Committee then to Council. If retained then should go directly to Council with the Council then determines if any items raised needs further investigation and then putting this to the Audit Committee.</p> <p>In many instances the process is very onerous on the CEO and therefore external assistance is used which comes at a cost to the Council.</p> <p>Recommend that there should be different requirements for different 'bands' of local governments and DLGC's expectations need to be amended to allow reviews to be done in house.</p>

19	Annual Reports	<p>Recommend that there should be different levels of requirements for different 'bands' of local governments Also question the actual need for them considering little are read by electors.</p>
20	Annual Financial Reporting	<p>Currently there is a one size fits all model for the annual financial process and Corporate Business Planning Process. Could a scenario where there is a tiered process that requires a higher level of reporting for larger LG's, similar to the tiered approach that exists with company reporting.</p> <p>Recommend that the DLGC develop a "tiered" process on the level of reporting for each LG and on the level of compliance</p>
21	Annual Returns	<p>Where a Councillor or designated employer has had no change to their previous Annual Return, they are required to place "No change" "nil" "none" within each box of the return. This does not occur in many cases and Auditors are determining that a Annual Return is not complete due to some boxes in the return have not been marked "none", "nil" or "no change."</p> <p>Recommend that the Annual Returns be changed to introduce the ability to declare 'no change from previous year' instead of having to mark every area. This will also assist in the storing of annual returns where only one page needs to be kept on record and not four as is the current case. This does not sound like an issue, however when you have a member that has been on Council for many years, the accumulation of four pages of an annual report does build up.</p>
22	Tender Regulations	<p>Operating issues with current regulations, road building materials such as bitumen, asphalt and aggregate should be exempt as are fuel and oils.</p> <p>Recommend that road building materials should be exempt from Tender provisions</p> <p>Concern that auditors and the DLGC are interpreting the \$150,000 threshold can go over more than two, three or even more financial years which is an issue with the provision of some services, ie tyres from the one firm. Industry belief it only relates to a financial year</p> <p>Recommend that the \$150,000 threshold should be per financial year or per project if a project spans more than one financial year.</p>
23	Section 3.5.8 Disposal of Property	<p>Issue is that if a LG gets a Real Estate Agent to sell land on its behalf and that land is sold, then the LG still has to go through the advertising process</p>

		Recommend be changed to allow disposal through real estate agent (without having to go through 3.58 advertising provisions, ie be an exemption) as advertising has been undertaken and the public are well informed of the proposal to sell.
24	Exemption of rates	Recommend be changed to allow Council to decide whether or not to allow exemption to each 'charitable organisation' and any other organisation (eg CBH)
25	Financial Workshops	<p>The Department needs to assist local government more rather than being a policeman all the time. One example is where the Department will send you a letter if you forget to supply them with a copy of the annual financials. Instead of waiting for the deadline they could be more helpful and send a reminder prior to the deadline. Most smaller LG's generally rely on one person to undertake this type of function, if they get sick or are on leave there is generally no one to do the role. Also the audit partner could send the annuals document when they advise the Department that the audit has been signed off.</p> <p>Recommend that the Department should be providing templates for annual reports, budgets etc, instead of Councils having to pay Moore Stephens to attend workshops, receive templates. Generally the Department should have more of a focus on "helping", not "policing"</p>
	General Compliance Requirements	Many of the difficulties experienced are as a result of Departmental Guidelines/expectations as opposed to the actual Local Government Act 1995 and Regulations. It is recommended that a tiered approach towards compliance needs to be taken by the Department, and not apply a one size fits all as many smaller local governments do not have the staff or financial resources to ensure the compliance strictly in accordance with the DLGC expectations. It appears that DLGC go over and beyond what the actual legislative requirements are.

9.2.3 APPLICATION FOR RATE EXEMPTION – MURCHISON ABORIGINAL CORPORATION

Agenda Reference: CEO 05/17 - 02
Location/Address: 92 Williamson Street, Three Springs
Name of Applicant: Murchison Regional Aboriginal Corporation
File Reference: A352
Disclosure of Interest: Nil
Date: 11th May 2017
Author: Sylvia Yandle

Signature of Author: _____

SUMMARY

This report recommends that, as Council does not concur that there is an error in the rate records, with respect to the property located at Lot 23 Williamson Street, Three Springs, the objection to the payment of rates on this property be disallowed.

BACKGROUND

The Murchison Region Aboriginal Corporation (MRAC) has applied to have its residential property at Lot 23 Williamson Street, Three Springs exempted from rates. MRAC is objecting to the payment of rates on the grounds that there is an error in the rate records, as the property does not constitute rateable land and it is used exclusively for charitable purposes.

ATTACHMENT

- 9.2.3a Letter from Murchison Regional Aboriginal Corporation
- 9.2.3b MRAC – ACNC Charity Register Summary
- 9.2.3c ATO letter endorsing MRAC for charity tax concessions
- 9.2.3d MRAC Housing eligibility document
- 9.2.3e MRAC Rule Book
- 9.2.3f MRAC Financial Report Year Ended 30th June 2016

COMMENT

The claim that the property is used exclusively for charitable purposes is on the basis that the house is rented to people of Aboriginal descent who are either on a low income, and/or are the recipients of Centrelink benefits.

Whilst MRAC has been registered as a registered charity, it does not necessarily follow that all of its activities are of a charitable nature. In this case, there is an argument that the organisation is receiving rental income from the property which makes it a commercial enterprise. Additionally, the occupants of the property have access to a wide range of services that the Shire provides to the community which are funded in part by all ratepayers.

If rates were to be waived for any one property owner, this would leave a shortfall in funding capacity for the Shire to deliver services. This shortfall would have to be picked up by other property owners, many of whom fall into low income or not for profit categories.

CONSULTATION

CEO, Northern Country Zone WALGA delegates and CEO's.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.76 states –

Grounds of objection

- (1) A person may, in accordance with this section, object to the rate record of a local government on the ground —
 1. (a) that there is an error in the rate record —
 - (i) with respect to the identity of the owner or occupier of any land; or
 - (ii) on the basis that the land or part of the land is not rateable land;

6.26. Rateable land

- (1) Except as provided in this section all land within a district is rateable land.
- (2) The following land is not rateable land —
 - (g) land used exclusively for charitable purposes;

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Based on 2016/2017 rate in the \$ on GRV calculated rates on the property were \$1,050.47.

OFFICER'S COMMENT

Where a local government has levied rates on a particular property a person may make an objection for a rates exemption under Section 6.76(1)(a)(ii) of the Local Government Act 1995 on the bases that the land or part of the land is not rateable land.

Section 6.76(2)(a) clearly identifies that an objection is to be made to the local government in writing within 42 days of service of a rates notice under Section 6.41 of the Local Government Act 1995, while Section 6.76(4) of the Local Government Act 1995 allows the local government to extend this time for making the objection for such period as it thinks fit.

With reference to the submission from MRAC, the objection was received by Shire of Three Springs 2nd March 2017 and clearly falls outside of the 42 day period as specified under Section 6.76 of the Act. As a result the objection cannot be accepted purely on this basis as there is no requirement for Council to consider objections outside of the period stated under Section 6.76 of the Act.

VOTING REQUIREMENTS

Simply Majority

140237 COUNCIL RESOLUTION – ITEM 9.2.3

MOVED: Cr Hebiton
SECONDED: Cr Thorpe

That Council decline a rates exemption request for Murchison Region Aboriginal Corporation with respect to the property located at Lot 23 Williamson Street, Three Springs on the basis that the property is not being used exclusively for a charitable purpose.

CARRIED
Voted: 7/0

Works Supervisor Joe Clifford left the meeting at 2.35pm

9.2.4 REVIEW OF RISK MANAGEMENT FRAMEWORK, LEGISLATIVE COMPLIANCE AND INTERNAL CONTROLS

Agenda Reference: CEO 05/17-04
Location/Address: Shire of Three Springs
Name of Applicant: Moore Stephens
File Reference: ADM0107
Disclosure of Interest: Nil
Date: 12th May 2017
Author: Sylvia Yandle – Chief Executive Officer

Signature of Author: _____

SUMMARY

For Council to consider and accept the review of the Shire's Risk Management Governance Framework, Legislative Compliance and Internal Controls undertaken by Moore Stephens.

ATTACHMENT

9.2.4a Draft review of Risk Management, Legislative Compliance and Internal Controls
9.2.4b Risk Management Governance Framework Policy and Procedures adopted
March 2015

BACKGROUND

The State Government introduced new legislation under the local Government (Audit) Regulations, 1996 a requirement for the CEO to review the appropriateness and effectiveness of the Shire's systems and procedures in relation to risk management, internal controls and legislative compliance, known as Regulation 17.

The development of the initial Risk Management Policy and Procedures was carried out by LGIS Risk Management in December 2014.

The review is required to be carried out on a biennial basis and in December 2016, Moore Stephens were engaged to undertake the following:

- Review of the risk management policies, procedures and plans.
- Evaluate financial internal control systems and procedures
- Evaluate the operational internal control systems and procedures
- Assess systems and processes for maintaining legislative compliance
- Provide a list of any improvements identified during the assessment

COMMENT

Recommendations identified during the assessment of the systems and procedures relating to risk management, internal audit and legislative compliance have been provided to assist the Chief Executive Officer to assess the appropriateness and effectiveness of the systems and procedures.

Discussions during the review process were held with Chief Executive Officer, Manager of Finance and Moore Stephens consultant. The primary goal of the review was to assist the CEO to establish the appropriateness and effectiveness of the Shire's systems.

After consideration of the current internal and external influences an appropriate framework was identified for risk management, internal control and legislative compliance for the Shire, as depicted in Diagram 2 of the report. Controls will also be refined and reporting systems

developed and these will be used to undertake the necessary analysis and review of risk management as required under legislation on an ongoing basis.

CONSULTATION

Chief Executive Officer, Manager of Finance, Moore Stephens consultant Russell Barnes.

STATUTORY ENVIRONMENT

Local Government (Audit) Regulations 1996.

17. CEO to review certain systems and procedures

- (1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —
 - (a) risk management; and
 - (b) internal control; and
 - (c) legislative compliance.
- (2) The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every 2 calendar years.
- (3) The CEO is to report to the audit committee the results of that review.

[Regulation 17 inserted in Gazette 8 Feb 2013 p. 868.]

POLICY IMPLICATIONS

Policy Manual

11000 Risk Management Policy

The Shire of Three Springs ("the Shire") Risk Management Policy documents the commitment and objectives regarding managing uncertainty that may impact the Shire's strategies, goals or objectives.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Strategic Community Plan

A long term strategically focused Shire that is efficient, respected and accountable. It is a requirement to have Risk Management Policies and Procedures in place to address risk issues within Three Springs Shire Council..

VOTING REQUIREMENTS

Simple Majority.

140238 COUNCIL RESOLUTION – ITEM 9.2.4

MOVED: Cr Connaughton
SECONDED: Cr Lake

That Council:

- 1. Notes and accepts the review of the Shire's Risk Management Governance Framework, Legislative Compliance and Internal Controls.**

CARRIED
Voted: 7/0

9.3. FINANCE

9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 30 APRIL 2017

Agenda Reference: Manager of Finance
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0243
Disclosure of Interest:
Date: 9th May, 2017
Author: Leah John

Signature of Author: _____

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 30 April, 2017 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 30 April, 2017.

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 34.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Council's estimated Surplus C/FWD as at the 30 April, 2017 is \$2,007,374.

SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS	
Municipal Account	\$85,806.32
Business Cash Maximiser (Municipal Funds)	\$952,086.87
Grant Funds Holding Maximiser Account (Municipal Funds)	\$727,398.27
Trust Account	\$1,045.05
Reserve Maximiser	\$850,440.81
Police Licensing Account	\$95,813.98

Debtor's accounts as at 30 April, 2017 total \$213,825.68

Creditors as at 30 April, 2017 are \$3,910.59

The total outstanding Rates debt is \$63,587.36

VOTING REQUIREMENTS

Simple Majority.

140239 COUNCIL RESOLUTION – ITEM 9.3.1

MOVED: Cr Connaughton
SECONDED: Cr Hebiton

That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 30 April, 2017.

CARRIED
Voted: 7/0

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017

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SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017

	NOTE	30/04/17 Y-T-D Actual \$	30/04/17 Y-T-D Budget \$	2016/17 Revised Budget \$	2017/16 Original Budget \$	30/04/17 Y-T-D Variance \$	30/04/17 Y-T-D Variance %
REVENUES/SOURCES	1,2						
Governance		39,402	37,780	41,613	23,063	1,622	(4%)
General Purpose Funding		741,560	743,042	983,033	993,290	(1,482)	0%
Law, Order, Public Safety		588,729	772,774	819,750	773,990	(184,045)	24%
Health		15,103	19,570	22,420	25,100	(4,467)	23%
Education and Welfare		7,067	7,485	509,660	509,900	(418)	6%
Housing		78,686	82,989	95,782	110,583	(4,303)	5%
Community Amenities		122,289	124,825	127,080	86,425	(2,536)	2%
Recreation and Culture		57,226	58,711	62,547	56,066	(1,485)	3%
Transport		694,983	833,162	1,179,105	1,366,673	(138,179)	17%
Economic Services		14,097	15,867	18,042	20,232	(1,770)	11%
Other Property and Services		52,565	43,182	51,392	49,250	9,383	(22%)
		<u>2,411,707</u>	<u>2,739,387</u>	<u>3,910,424</u>	<u>4,014,572</u>	<u>327,680</u>	<u>(12%)</u>
(EXPENSES)/(APPLICATIONS)	1,2						
Governance		(193,047)	(241,910)	(291,760)	(293,885)	(48,863)	20%
General Purpose Funding		(23,847)	(32,456)	(39,540)	(38,207)	(8,609)	27%
Law, Order, Public Safety		(252,669)	(258,714)	(310,412)	(310,261)	(6,045)	2%
Health		(75,686)	(155,800)	(173,418)	(178,218)	(80,114)	51%
Education and Welfare		(3,808)	(8,895)	(10,680)	(10,680)	(5,087)	57%
Housing		(162,592)	(301,316)	(359,244)	(349,781)	(138,724)	46%
Community Amenities		(135,486)	(206,060)	(243,771)	(272,544)	(70,574)	34%
Recreation & Culture		(453,147)	(758,087)	(913,394)	(881,138)	(304,940)	40%
Transport		(417,241)	(588,961)	(705,513)	(704,170)	(171,720)	29%
Economic Services		(62,929)	(89,535)	(113,896)	(134,246)	(26,606)	30%
Other Property and Services		<u>27,629</u>	<u>(42,207)</u>	<u>(29,813)</u>	<u>(60,186)</u>	<u>(69,836)</u>	<u>165%</u>
		<u>(1,752,823)</u>	<u>(2,683,939)</u>	<u>(3,191,441)</u>	<u>(3,233,316)</u>	<u>(931,116)</u>	<u>(35%)</u>
Net Result Excluding Rates		658,884	55,448	718,983	781,256	(603,436)	
Adjustments for Non-Cash (Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	4	22,719	11,950	11,950	11,950	10,769	(90%)
Depreciation on Assets	2(a)	267,598	810,340	972,424	972,424	(542,742)	67%
Capital Expenditure and Income							
Purchase Land held for resale	3	0	0	0	0	0	
Purchase Land and Buildings	3	(124,810)	(1,057,340)	(1,549,574)	(1,502,284)	(932,530)	88%
Purchase Furniture and Equipment	3	(5,062)	(41,472)	(90,342)	(90,342)	(36,410)	88%
Purchase Plant and Equipment	3	(500,614)	(729,880)	(730,380)	(684,970)	(229,266)	31%
Purchase of Motor Vehicles	3	(59,636)	(62,000)	(62,000)	(62,000)	(2,364)	4%
Purchase Infrastructure Assets - Roads	3	(1,406,034)	(2,119,921)	(2,280,629)	(2,674,319)	(713,887)	34%
Purchase Infrastructure Assets - Footpaths	3	(5,400)	(50,000)	(50,000)	(50,000)	(44,600)	89%
Purchase Infrastructure Assets - Airfields	3	0	0	0	0	0	0%
Purchase Infrastructure Assets - Parks	3	(23,830)	(19,212)	(19,212)	0	4,618	(24%)
Proceeds from Disposal of Assets	4	5,450	20,000	20,000	20,000	14,550	73%
Repayment of Debentures	5	(139,963)	(139,964)	(149,073)	(149,073)	(1)	0%
Proceeds from New Debentures	5	0	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	6	(16,966)	(18,128)	(224,371)	(224,371)	(1,162)	6%
Transfers from Reserves (Restricted Assets)	6	0	0	347,290	300,000	0	0%
ADI Net Current Assets July 1 B/Fwd	7	1,345,634	1,345,634	1,345,634	1,359,234	0	
LE: Net Current Assets Year to Date	7	<u>2,007,374</u>	<u>3,983,948</u>	<u>250,104</u>	<u>0</u>	<u>(1,976,574)</u>	<u>50%</u>
Amount Req'd to be Raised from Rates		<u>(1,989,404)</u>	<u>(1,989,404)</u>	<u>(1,989,404)</u>	<u>(1,992,495)</u>	<u>0</u>	<u>0%</u>
Rates per Note 8		1,989,404	1,989,404	1,989,404	1,992,495		
Variance		0	(0)	0	0		

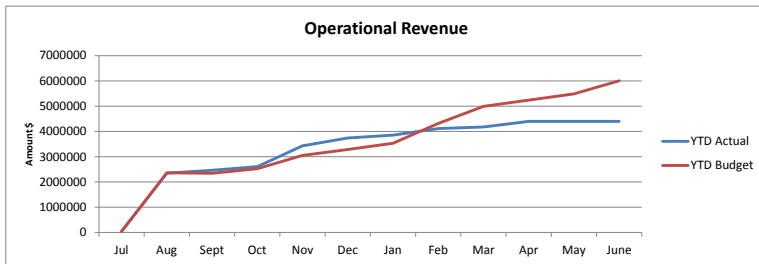
Statement of Financial Activities Reportable Variances

Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

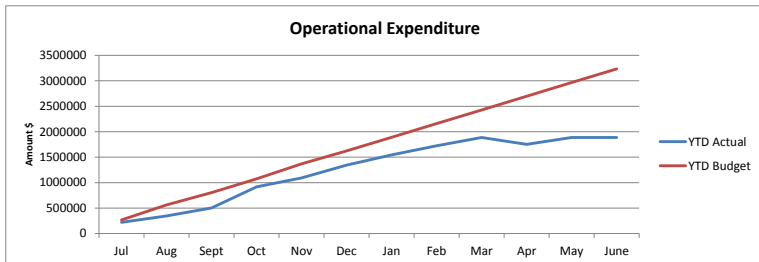
REVENUES/SOURCES	%	\$	Explanation for Variances
5 Law, Order, Public Safety	24%	-\$ 184,045	Grants for Fire Shed not received as construction delayed. Third round of CESM cost reimbursement claims delayed to May.
7 Health	23%	-\$ 4,467	Medical Center reimbursements low at this stage, budget overestimated.
9 Housing	5%	-\$ 4,303	A pensioner unit still unoccupied at this stage.
12 Transport	17%	-\$ 138,179	Claims yet to be processed for road projects under RTR funding.
Other Property and Services	(22%)	\$ 9,383	Insurance claim for damaged water tank, trailer and plant.
(EXPENSES)/(APPLICATIONS)			
Governance	20%	-\$ 48,863	Generally low spending in Admin & Governance areas - salary costs, depreciation, audit fees and strategic planning costs.
General Purpose Funding	27%	-\$ 8,609	GRV Rating valuations done, invoice received for May payment.
Law, Order, Public Safety	2%	-\$ 6,045	Low remuneration costs at this stage as staff relieving in a DFES role.
Health	51%	-\$ 80,114	Attributed by delay in submission of overdue invoices (management fees) by previous medical practice, building depreciation reversal. Budget review allowed for increase in maintenance costs for Shire's responsibilities under new management.
Education and Welfare	57%	-\$ 5,087	Low spending at this stage.
Housing	46%	-\$ 138,724	Mainly driven by reversal of building depreciation costs for fair value take up, to be corrected in May reporting.
Community Amenities	34%	-\$ 70,574	Low salary costs in the absence of a CDO and work on old refuse site rehabilitation yet to commence.
Recreation & Culture	40%	-\$ 304,940	Building depreciation reversed out for fair value take up combined with low pool maintenance costs.
Transport	29%	-\$ 171,720	General road maintenance behind budget. Tree pruning, street cleaning, street lighting, depot maintenance also under budget.
Economic Services	30%	-\$ 26,606	To date less spending in vermin & weeds/pest plant control and Tourism and Area Promotion activities.
Other Property and Services	165%	-\$ 69,836	High plant and public works recovery rates combined with low fuel/oil consumption and repair wages.
CAPITAL EXPENDITURE AND INCOME			
(Profit)/Loss on Asset Disposals	(90%)	\$ 10,769	Replacement of Backhoe happening in May/June.
Depreciation on Assets	67%	-\$ 542,742	All Building depreciation reversed out to take up fair value valuation as at 1 July 2016. This will be corrected in May reporting.
Purchase Land and Buildings	88%	-\$ 932,530	Admin Office upgrade under budget at this stage, more invoices expected in May. Child Care building project on hold till all funding is secured. Housing capital maintenance commenced and in progress.
Purchase Furniture and Equipment	88%	-\$ 36,410	Planned expenditure yet to be progressed.
Purchase Plant and Equipment	31%	-\$ 229,266	Backhoe planned for May/June. Funds for Free roller and traffic lights allocated towards purchase of a new water tank.
Purchase Infrastructure Assets - Roads	34%	-\$ 713,887	T/S Eneabba Road Alignment completed within and ahead of budget. Top coat sealing - T/S Morawa, T/S Perenjori and widening of T/S Eneabba completed under budget, invoiced for May payment.
Purchase Infrastructure Assets - Footpaths	89%	-\$ 44,600	Footpath works delayed may carry over to 2017/18 year.
Purchase Infrastructure Assets - Parks	(24%)	\$ 4,618	Purchase of 240ltr wheelie bins for parks & gradens
Proceeds from Disposal of Assets	73%	\$ 14,550	Replacement of Backhoe to occur in May/June.

General Income and Expenditure Graphs



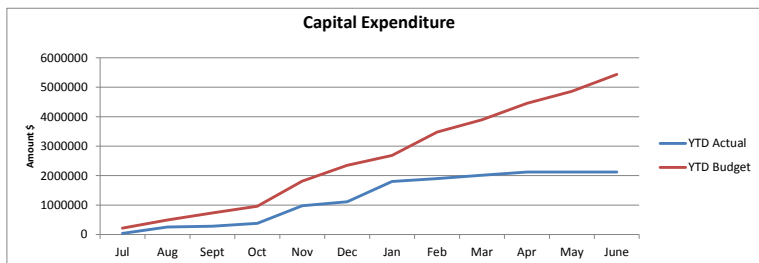
Comment:

Rates Billing issued end of August. Received 3rd quarter of FAGS from Grants Commission. MRWA direct grants received in quarter 1 and Midwest regional council road grants invoiced and received. RTR grants invoiced this month. per works program. DFES value of New Fire Truck recognised as capital grant contribution. DFES grants for Fire Shed pending completion of Shed.



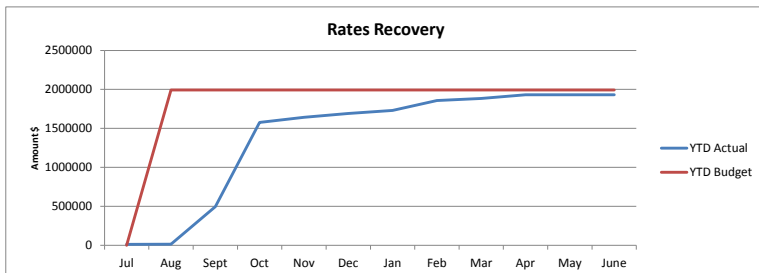
Comment:

Operations costs below budget in most programs. For general road maintenance, staff re-allocated to capital works. Housing maintenance costs picking up per budget. Refer to variance analysis for more comments. Note. Actual graph line down in April due to Building depreciation f backed out to take up fair value valuation as at 1 July 2016. This will be corrected in May report.



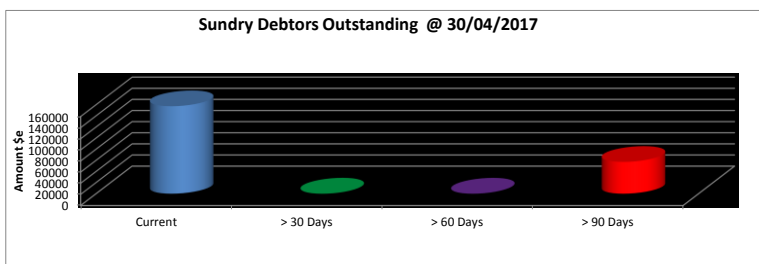
Comment:

Road capital works progressing, Eneabba -TS Road Alignment completed, Top Sealing commenced and completed in April for T/S -Morawa, T/S -Perenjori and widening of T/S-Eneabba. New Fire Truck received in October from DFES. Mechanic vehicle replaced with a Mini Truck, Backhoe, Roller and Traffic lights pending council decision. Admin office interior project nearing completion. Child Care Centre may be deferred till sufficient funding sourced. Building maintenance behind schedule..



Comment:

About 97% of total revenue on rates billing has been collected to date.



Comment:

Sundry Debtors - Regional Road Group invoiced during the month for various Road Projects. Debts outstanding for excessive period of time requested for write off.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

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(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2017.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017**

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017

		30 April, 2017 Actual \$	2016/17 Current Budget \$
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Governance			
Furniture & Equipment		0	30,000
Buildings	Chambers/Admin	91,017	330,000
Law, Order, Public Safety			
Firefighting Equipment	Fire Truck	494,910	494,910
Furniture & Equipment	CCTV Cameras	0	20,000
Fire Prevention Buildings	Fire Shed	30	165,784
Health			
Furniture & Equipment (Medical Centre)		3,395	10,000
Buildings - Doctors House	Doctor's House	0	10,000
Welfare Services			
Buildings	Child Care Centre	9,093	850,000
Housing			
Buildings	Staff Housing	0	39,600
Buildings	Other Housing	0	101,190
Community Amenities			
Infrastructure Assets Parks & Gardens	Revitalisation & Arrino	23,830	19,212
Land	Land - Refuse site	1,667	0
Buildings	Cemetery Shed	0	5,000
Furniture & Equipment	Trestles, Gazebo, Tables, etc	0	9,342
Plant & Equipment	Potable Water	500	500
Recreation and Culture			
Buildings	Pool Shelter	0	8,000
Transport			
Infrastructure - Roads		1,362,164.67	2,080,629
Purchase Plant & Equipment	Backhoe/Free Roller	0	205,000
Tools & Equipment	Traffic Lights, Welder, Genset, etc	5,204	29,970
Purchase of Motor Vehicles	Mechanics vehicle	59,636	62,000
Furniture & Equipment	Office Equipment & Network	0	11,000
Building	Transportable Office	24,670	40,000
Footpaths	Slaughter Street	5,400	50,000
Drainage	Town Drainage	43,869	200,000
Economic Services			
Furniture & Equipment			10,000
		2,125,385	4,782,137

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017

	30 April, 2017 Actual \$	2016/17 Current Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Class</u>		
Land Held for Resale	0	0
Land and Buildings	124,810	1,549,574
Furniture and Equipment	5,062	90,342
Plant and Equipment	500,614	730,380
Motor Vehicles	59,636	62,000
Infrastructure Assets - Roads	1,406,033.67	2,280,629
Infrastructure Assets - Footpaths	5,400	50,000
Infrastructure Assets - Airfield	0	0
Infrastructure Assets - Parks and Ovals	23,830	19,212
	<u>2,125,385</u>	<u>4,782,137</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

2,125,385	4,782,137
2,125,385	4,782,137
0	0

ACQUISITION OF ASSETS
2016/2017 ORIGINAL BUDGET
By Program

Trade-In

Governance

Building	Chambers/Admin	330,000	
Furniture & Equipment	IT	30,000	

Law, Order, Public Safety

Buildings	Fire Shed	165,784	
Plant & Equipment	Fire Truck	450,000	
Furniture & Equipment	CCTV Cameras	20,000	

Health

Buildings	Doctor's House	10,000	
Furniture & Equipment	M/Centre Equipment	10,000	

Welfare Services

Buildings	Child Centre Building	850,000	
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Housing

Buildings	Staff Housing	39,600	
Buildings	Other Housing	53,900	

Community Amenities

Buildings	Cemetery Shelter	5,000	
Furniture & Equipment	Trestles, Gazebo, Tables, etc	9,342	

Recreation and Culture

Buildings	Pool Shelter	8,000	
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Transport

Infrastructure - Roads	RRG, R2R, Own	2,474,319	
Infrastructure - Drainage	Drainage	200,000	
Plant & equipment	Backhoe	160,000	15,000
Plant & equipment	Free Roller	45,000	
	Traffic Lights, Welder, Genset, etc	29,970	
Motor Vehicles	Mechanic	62,000	5,000
Footpath	Slaughter Street	50,000	
Buildings	Transportable Office	40,000	
Furniture & Equipment	Office Equipment & Network	11,000	

Economic Services

Furniture & Equipment	V/Centre IT Equipment	10,000	
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Total by Program	5,063,915	20,000
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Land Held for Resale		
Land and Buildings	1,502,284	
Furniture and Equipment	90,342	15,000
Plant and Equipment	684,970	
Motor Vehicles	62,000	5,000
Infrastructure Assets - Roads	2,474,319	
Infrastructure Assets - Footpaths	50,000	
Infrastructure Assets - Airfield	0	
Infrastructure Assets - Parks and Ovals	0	
Infrastructure Assets - Drainage	200,000	

Total by Class	5,063,915	20,000
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SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2016/17	2016/17		2016/17	2016/17		2016/17	2016/17
	BUDGET	ACTUAL		BUDGET	ACTUAL		BUDGET	ACTUAL
	\$	\$		\$	\$		\$	\$
Housing 36 Christine St (Units) Assessment #649	0	21,058		0	0		0	(21,058)
Transport Mitsubishi Triton - Mechanic	8,750	7,112		5,000	5,450		(3,750)	(1,662)
Case 580OLE Backhoe	23,200	0		15,000	0		(8,200)	0
	31,950	28,169		20,000	5,450		(11,950)	(22,719)
<u>By Class</u>	Net Book Value	Net Book Value		Sale Proceeds	Sale Proceeds		Profit(Loss)	Profit(Loss)
	2016/17	2016/17		2016/17	2016/17		2016/17	2016/17
	BUDGET	ACTUAL		BUDGET	ACTUAL		BUDGET	ACTUAL
	\$	\$		\$	\$		\$	\$
Plant & Equipment	23,200	0		15,000	0		(8,200)	0
Vehicles	8,750	7,112		5,000	5,450		(3,750)	(1,662)
	31,950	7,112		20,000	5,450		(11,950)	(1,662)

Summary

Proceeds on Sale of Assets

Profit on Asset Disposals

Loss on Asset Disposals

2016/17	30/4/2017
BUDGET	ACTUAL
\$	\$
20,000	5,450
0	0
(11,950)	(22,719)
<u>(11,950)</u>	<u>(22,719)</u>

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1 Jul 16	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
Recreation & Culture									
Loan 156 - Swimming Pool Upgrad	49,949			15,784	15,784	34,165	34,165	2,450	2,796
Loan 160 - Swimming Pool	165,944			8,934	18,043	157,010	147,901	3,244	6,314
Transport									
Loan 157 - Grader	113,610			25,884	25,884	87,726	87,726	6,574	6,574
Loan 159 - Prime Mover	89,362			89,362	89,362	0	0	3,088	3,088
	418,865	0	0	139,963	149,073	278,902	269,792	15,356	18,772

All other loan repayments will be financed by general purpose revenue

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2016/2017

No new debentures are budgeted for the financial year ending 30 June 2017.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2016 nor is it expected to have unspent debenture funds as at 30th June 2017

(d) Overdraft

Council did not utilise an overdraft facility during 2016/17

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017

	30 April, 2017 Actual \$	2016/2017 Current Budget \$	C
6. RESERVES			
Cash Backed Reserves			
(a) Leave Reserve			
Opening Balance	124,574	124,572	
Amount Set Aside / Transfer to Reserve	2,536	3,613	
Amount Used / Transfer from Reserve	-	-	
	<u>127,110</u>	<u>128,185</u>	
(b) Plant Reserve			
Opening Balance	131,199	131,199	
Amount Set Aside / Transfer to Reserve	2,671	103,805	
Amount Used / Transfer from Reserve	-	-	
	<u>133,869</u>	<u>235,004</u>	
(c) Housing & Development Reserve			
Opening Balance	78,172	78,172	
Amount Set Aside / Transfer to Reserve	1,591	42,267	
Amount Used / Transfer from Reserve	-	-	
	<u>79,763</u>	<u>120,439</u>	
(d) Local Gov Com Housing Reserve			
Opening Balance	119,172	119,173	
Amount Set Aside / Transfer to Reserve	2,426	38,656	
Amount Used / Transfer from Reserve	-	(47,290)	
	<u>121,598</u>	<u>110,539</u>	
(e) Gravel Pit Reserve			
Opening Balance	45,314	45,315	
Amount Set Aside / Transfer to Reserve	922	1,314	
Amount Used / Transfer from Reserve	-	-	
	<u>46,237</u>	<u>46,629</u>	
(f) Swimming Pool Rec Eq Reserve			
Opening Balance	35,043	35,044	
Amount Set Aside / Transfer to Reserve	713	1,016	
Amount Used / Transfer from Reserve	-	-	
	<u>35,757</u>	<u>36,060</u>	
(g) Day Care Centre Reserve			
Opening Balance	300,000	300,000	
Amount Set Aside / Transfer to Reserve	6,107	8,700	
Amount Used / Transfer from Reserve	-	(300,000)	
	<u>306,107</u>	<u>8,700</u>	
(h) Lovelocks Soak Reserve			
Opening Balance	-	-	
Amount Set Aside / Transfer to Reserve	-	25,000	
Amount Used / Transfer from Reserve	-	-	
	<u>-</u>	<u>25,000</u>	
Total Cash Backed Reserves	<u>850,441</u>	<u>710,556</u>	

All of the above reserve accounts are to be supported by money held in financial institutions.

Council have a policy of annual revaluation of road infrastructure. The amount of any revaluation adjustment at 30 June 2008 is not known. Any transfer to or from an asset revaluation reserve will be a non-cash transaction and as such, has no impact on this budget document.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017

	30 April, 2017 Actual \$	2015/2016 Current Budget \$	C
6. RESERVES (Continued)			
Summary of Transfers To Cash Backed Reserves			
Transfers to Reserves			
Leave Reserve	2,536	3,613	
Plant Reserve	2,671	103,805	
Housing & Development Reserve	1,591	42,267	
Local Gov Com Housing Reserve	2,426	38,656	
Gravel Pit Reserve	922	1,314	
Swimming Pool Rec Eq Reserve	713	1,016	
Day Care Centre Reserve	6,107	8,700	
Lovelocks Soak Reserve	-	25,000	
	<u>16,966</u>	<u>224,371</u>	
Transfers from Reserves			
Leave Reserve	-	-	
Plant Reserve	-	-	
Housing & Development Reserve	-	-	
Local Gov Com Housing Reserve	-	(47,290)	
Gravel Pit Reserve	-	-	
Swimming Pool Rec Eq Reserve	-	-	
Day Care Centre Reserve	-	(300,000)	
Lovelocks Soak Reserve	-	-	
	<u>-</u>	<u>(347,290)</u>	
Total Transfer to/(from) Reserves	<u>16,966</u>	<u>(122,919)</u>	

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund long service leave requirements

Plant Reserve

- to be used for the plant replacement, upgrade or purchase.

Housing and Development Reserve

- to be used to fund housing/accommodation projects

Local Gov Com Housing Reserve

- to be used to maintain the joint Ministry of Housing/Local Government Properties

Gravel Pit Reserve

- to be used for rehabilitation of disused gravel pits

Swimming Pool Rec Eq Reserve

- to be used to purchase recreational equipment for the swimming pool

Child Centre Reserve

- to be used to upgrade Child Care Building and equipments

Lovelocks Soak Reserve

- New reserve proposed for funds to be allocated for future upgrade of Water Infrastructure.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017

	30 April, 2017 Actual \$	Brought Forward 1-Jul-16 \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	1,204,658	1,020,135
Cash - Restricted (Reserves)	850,441	833,475
Cash - Restricted (Unspent Grants)	561,564	-
Receivables		
- Rates Outstanding	38,948	24,942
- Excess Rates	(4,102)	(4,976)
- Sundry Debtors	226,404	434,573
- Emergency Services Levy	(365)	906
- Accrued income	-	-
- Prepayments	-	-
- Provision for doubtful debt	(3,856)	(3,856)
- GST Receivable	7,141	983
Inventories	11,436	11,436
Land held for resale	-	-
	<u>2,892,269</u>	<u>2,317,618</u>
LESS: CURRENT LIABILITIES		
Payables		
- Sundry Creditors	(3,911)	(120,458) *
- Accrued Expenditure	-	(11,374)
- GST Payable	(21,237)	-
- PAYG/Withholding Tax Payable	(15,808)	-
- Payroll Creditors	(197)	(197)
Accrued Interest on Debentures	-	(4,836)
Accrued Salaries and Wages	-	(8,343)
Current Employee Benefits Provision	(117,875)	(117,875)
Current Loan Liability	(9,108)	(149,072)
	<u>(168,136)</u>	<u>(412,155)</u>
NET CURRENT ASSET POSITION	2,724,133	1,905,463
Less: Cash - Reserves - Restricted	(850,441)	(833,475)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
Component of leave liability not required to be funded	124,574	124,574
Add Back : Current Loan Liability	9,108	149,072
	<u>2,007,374</u>	<u>1,345,634</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	2,007,374	1,345,634

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017

8. RATING INFORMATION - 2015/2016 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2016/17 Rate Revenue \$	2016/17 Interim Rates \$	2016/17 Back Rates \$	2016/17 Total Revenue \$	2016/17 Revised Budget \$	2016/17 Original Budget \$
Differential General Rate									
GRV - Residential	0.1161	208	1,990,280	231,072	133	62	231,266.31	231,266	231,129
GRV - Mining	0.2323	1	248,500	57,727	98	0	57,800.05	57,800	57,716
UV - Rural & Arrino	0.0162	183	100,865,700	1,634,024	0	0	1,634,024.34	1,634,024	1,637,353
UV - Mining	0.1192	14	338,534	40,353	0	0	40,353.25	40,353	40,337
Other		105	0	0			0.00	0	0
Sub-Totals		511	103,443,014	1,963,176	231	62	1,963,443.95	1,963,444	1,966,535
Minimum Rates	Minimum \$								
GRV - Residential	440	23	13,919	10,120	0	0	10,120.00	10,120	10,120
UV - Rural & Arrino	440	23	307,400	10,120	0	0	10,120.00	10,120	10,120
UV - Mining	440	13	25,459	5,720	0	0	5,720.00	5,720	5,720
Sub-Totals		59	346,778	25,960	0	0	25,960.00	25,960	25,960
							1,989,403.95	1,989,404	1,992,495
Discounts							0.00	0	0
Totals							1,989,404	1,989,404	1,992,495

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2016/2017 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-15 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Police Licensing	1,723	229,432	(229,812)	1,343
Three Springs LCDC	4,334			4,334
Arrowsmith Catchment	77,393			77,393
Arrowsmith Rates	11,556			11,556
Nomination Fees	0			0
East Three Springs Catchment	2,014			2,014
BCITF Levy	0			0
BRB Levy	0	57		57
Housing Bonds	280	400	(400)	280
Hall Hire Bond	0			0
Community Bus Bond	100			100
Swimming Pool Inflatable	0			0
	<u>97,400</u>			<u>97,076</u>

10. CASH / INVESTMENTS SUMMARY

Short Term Investments (0 - 3 months)

Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate % \$	Maturity Date	30 April 2017 Actual \$
National Australia Bank	Reserve Maxi	21/03/2017	850,441	2.5%	19/06/2017	850,441
				Credits	Debits	
National Australia Bank	Maxi Investment	1/04/2017	1,101,618	469	(150,000)	952,087
National Australia Bank	Grant Acc	1/04/2017	727,064	335	-	727,398

Cash at Bank

	Fund	Total cash at Bank	O/S Deposits	O/S Cheques	Adjustment	30 April 2017 Actual \$
National Australia Bank	Muni	85,806	1,131	(500)		86,437
National Australia Bank	Trust	1,045	-	(280)		765
National Australia Bank	Licensing	95,814	497	-		96,311

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY NATURE OR TYPE

FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017

	NOTE	30/04/2017 Y-T-D Actual	30/04/2017 Y-T-D Current Budget	2016/17 Budget
		\$		\$
REVENUES FROM ORDINARY ACTIVITIES				
Rates	8	1,989,404	1,989,404	1,989,404
Grants and Subsidies - Operating		958,592	961,357	1,201,809
Grants and Subsidies - Non Operating		993,597	1,290,134	2,135,862
Contributions Reimbursements and Donations - Operating		128,132	142,476	189,521
Contributions Reimbursements and Donations - Capital		-	-	-
Proceeds on Disposal of Assets		5,450	20,000	20,000
Service Charges		-	-	-
Fees and Charges		240,573	246,920	272,645
Interest Earnings		39,090	44,669	52,796
Other Revenue		51,722	53,831	57,791
Realisation on Asset Disposal		(5,450)	(20,000)	(20,000)
		<u>4,401,110</u>	<u>4,728,791</u>	<u>5,899,828</u>
EXPENSES FROM ORDINARY ACTIVITIES				
Employee Costs		(796,516)	(960,787)	(1,149,565)
Materials and Contracts		(293,511)	(521,080)	(607,429)
Utilities		(165,165)	(172,000)	(210,590)
Depreciation	##	(267,598)	(810,340)	(972,424)
Interest Expenses		(13,309)	(18,388)	(22,071)
Insurance		(158,687)	(146,743)	(168,674)
Other Expenditure		(35,317)	(42,653)	(48,738)
		<u>(1,730,103)</u>	<u>(2,671,991)</u>	<u>(3,179,491)</u>
Loss on Sale of Assets		(22,719)	(11,950)	(11,950)
Profit on Asset Disposal		-	-	-
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS		<u><u>2,648,288</u></u>	<u><u>2,044,850</u></u>	<u><u>2,708,387</u></u>

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY PROGRAM

FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017

	30/04/17 Y-T-D Actual	30/04/17 Y-T-D Current Budget	2016/17 Current Budget
	\$	\$	\$
OPERATING REVENUES			
Governance	39,402	37,780	41,613
General Purpose Funding	2,730,964	2,732,446	2,972,437
Law, Order, Public Safety	588,729	772,774	819,750
Health	15,103	19,570	22,420
Education and Welfare	7,067	7,485	509,660
Housing	78,686	82,989	95,782
Community Amenities	122,289	124,825	127,080
Recreation and Culture	57,226	58,711	62,547
Transport	694,983	833,162	1,179,105
Economic Services	14,097	15,867	18,042
Other Property and Services	52,565	43,182	51,392
	<u>4,401,111</u>	<u>4,728,791</u>	<u>5,899,828</u>
OPERATING EXPENSES			
Governance	(193,047)	(241,910)	(291,760)
General Purpose Funding	(23,847)	(32,456)	(39,540)
Law, Order, Public Safety	(252,669)	(258,714)	(310,412)
Health	(75,686)	(155,800)	(173,418)
Education and Welfare	(3,808)	(8,895)	(10,680)
Housing	(162,592)	(301,316)	(359,244)
Community Amenities	# (135,486)	(206,060)	(243,771)
Recreation & Culture	(453,147)	(758,087)	(913,394)
Transport	(417,241)	(588,961)	(705,513)
Economic Services	(62,929)	(89,535)	(113,896)
Other Property and Services	27,630	(42,207)	(29,813)
	<u>(1,752,822)</u>	<u>(2,683,939)</u>	<u>(3,191,441)</u>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>2,648,289</u>	<u>2,044,852</u>	<u>2,708,387</u>

SHIRE OF THREE SPRINGS

BALANCE SHEET

FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017

	30 April, 2017 ACTUAL \$	2015/16 \$
CURRENT ASSETS		
Cash and Cash Equivalents	2,616,663	1,853,610
Trade and Other Receivables	264,171	452,573
Inventories	11,436	11,436
TOTAL CURRENT ASSETS	2,892,270	2,317,619
NON-CURRENT ASSETS		
Other Receivables	18,227	18,227
Inventories - Refuse Land	-	-
Property, Plant and Equipment	15,250,238	14,892,894
Infrastructure	36,440,829	35,069,756
TOTAL NON-CURRENT ASSETS	51,709,294	49,980,877
TOTAL ASSETS	54,601,564	52,298,496
CURRENT LIABILITIES		
Trade and Other Payables	41,153	145,209
Long Term Borrowings	9,107	149,072
Provisions	117,875	117,875
TOTAL CURRENT LIABILITIES	168,135	412,156
NON-CURRENT LIABILITIES		
Long Term Borrowings	269,793	269,793
Provisions	51,232	51,232
TOTAL NON-CURRENT LIABILITIES	321,025	321,025
TOTAL LIABILITIES	489,160	733,181
NET ASSETS	54,112,404	51,565,315
EQUITY		
Retained Profits (Surplus)	28,658,494	26,027,171
Reserves - Cash Backed	850,441	833,475
Reserves - Asset Revaluation	24,603,469	24,704,669
TOTAL EQUITY	54,112,404	51,565,315

SHIRE OF THREE SPRINGS
STATEMENT OF CHANGES IN EQUITY
FOR THE PERIOD 1 JULY, 2016 TO 30 APRIL, 2017

	30 April 2017 Actual \$	2016 \$
RETAINED PROFITS (SURPLUS)		
Balance as at 1 July 2016	26,027,172	25,924,955
Change in Net Assets Resulting from Operations	2,648,289	417,270
Transfer from/(to) Reserves	(16,966)	(315,053)
Balance as at 30 June 2016	<u>28,658,495</u>	<u>26,027,172</u>
 RESERVES - CASH BACKED		
Balance as at 1 July 2016	833,475	518,422
Amount Transferred (to)/from Surplus	16,966	315,053
Balance as at 30 June 2016	<u>850,441</u>	<u>833,475</u>
 RESERVES - ASSET REVALUATION	#	
Balance as at 1 July 2016	24,704,668	24,346,032
Revaluation Increment		358,637
Revaluation Decrement	(101,200)	-
Balance as at 30 June 2016	<u>24,603,468</u>	<u>24,704,668</u>
 TOTAL EQUITY	<u>54,112,404</u>	<u>51,565,315</u>

PROGRAM 2 - GENERAL FUND SUMMARY OF FINANCIAL ACTIVITIES

General
Ledger

	2017/16 Original Budget \$	2016/17 Revised Budget \$	30/04/17 Y-T-D Budget \$	30/04/17 Y-T-D Actual \$
<u>OPERATING EXPENDITURE</u>				
General purpose income	38,207	39,540	32,456	23,847
General administration	293,885	291,760	241,910	193,047
Law, order and public safety	310,261	310,412	258,714	252,669
Health	178,218	173,418	155,800	75,686
Welfare services	10,680	10,680	8,895	3,808
Housing	349,781	359,244	301,316	162,592
Community amenities	272,544	243,771	206,060	135,486
Recreation and culture	881,138	913,394	758,087	453,147
Transport	704,170	705,513	588,961	417,241
Economic services	134,246	113,896	89,535	62,929
Other property and services	60,188	29,813	42,207	(27,630)
Total	3,233,318	3,191,441	2,683,939	1,752,822
<u>CAPITAL EXPENDITURE</u>				
General purpose income	-	-	-	-
General administration	363,613	363,613	356,709	93,552
Law, order and public safety	635,784	680,694	633,065	494,940
Health	20,000	20,000	18,335	3,395
Welfare services	858,700	858,700	6,525	6,107
Housing	174,423	221,713	109,303	4,017
Community amenities	39,342	59,054	56,354	25,997
Recreation and culture	42,843	42,843	32,150	25,431
Transport	3,291,340	2,897,650	2,583,790	1,618,860
Economic services	11,314	11,314	8,986	922
Other property and services	-	-	-	-
Total	5,437,359	5,155,581	3,805,216	2,273,221
TOTAL EXPENDITURE	8,670,677	8,347,022	6,489,155	4,026,043
<u>OPERATING INCOME</u>				
General purpose income	(2,985,785)	(2,972,437)	(2,732,446)	(2,730,964)
General administration	(23,063)	(41,613)	(37,780)	(39,402)
Law, order and public safety	(773,990)	(819,750)	(772,774)	(588,729)
Health	(25,100)	(22,420)	(19,570)	(15,103)
Welfare services	(509,900)	(509,660)	(7,485)	(7,067)
Housing	(110,583)	(95,782)	(82,989)	(78,686)
Community amenities	(86,425)	(127,080)	(124,825)	(122,289)
Recreation and culture	(56,066)	(62,547)	(58,711)	(57,226)
Transport	(1,366,673)	(1,179,105)	(833,162)	(694,983)
Economic services	(20,232)	(18,042)	(15,867)	(14,097)
Other property and services	(49,250)	(51,392)	(43,182)	(52,565)
Total	(6,007,067)	(5,899,828)	(4,728,791)	(4,401,111)
<u>CAPITAL INCOME</u>				
General purpose income	-	-	-	-
General administration	-	-	-	-
Law, order and public safety	-	-	-	-
Health	-	-	-	-
Welfare services	(300,000)	(300,000)	-	-
Housing	-	(47,290)	-	-
Community amenities	-	-	-	-
Recreation and culture	-	-	-	-
Transport	-	-	-	-
Economic services	-	-	-	-
Other property and services	-	-	-	-
Total	(300,000)	(347,290)	-	-
TOTAL INCOME	(6,307,067)	(6,247,118)	(4,728,791)	(4,401,111)
SURPLUS/DEFICIT	2,363,610	2,099,904	1,760,364	(375,068)

Shire of Three Springs 2016/2017 Works Programme @ 30/04/2017																		
Road/Works	Job No	GL No	Works Program Progress												Financial Information			
			July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Full Year Budget	Y'td Budget	Y'td Actuals	Comments
Main Roads Projects																		
T/S Morawa Rd final Top Coat Seal SLK 10.622-12.631	MR02										X	X			94,563	78,800	14,036	Invoice for May
T/S Morawa Rd final Top Coat Seal SLK 13.067-15.630	MR03											X			120,437	100,360	1,263	Invoice for May
T/S Perenjori Rd Final Top Coat Seal SLK 0.507-4.436	MR04											X			149,000	124,170	0	Invoice for May
T/S Eneabba Road 7m wide PMB reseal SLK. 72 to 5.35	MR05											X			162,500	135,420	688	Invoice for May
															526,500	438,750	15,987	
Roads To Recovery																		
Construction - T/S Morawa Campbell Dudawa	RG03	3124			X		X	X	X						11,310	11,310	11,310	Project completed
T/S Eneabba Road realignment 15/16	RG04	3124		X	X		X	X	X	X			X		804,983	804,983	782,899	
															816,293	816,293	794,209	
Shire Projects																		
Bateman Rd re-sheet SLK	C1257	5274				X	X	X							83,864	69,888	86,246	
Beekeeper Rd re-sheet SLK5.0- 7.2	C1034	3164		X											85,738	71,450	2,275	
Broad Rd re-sheet SLK 0.0-2.0	C1013	3164	X	X	X	X			X	X	X				83,432	69,535	77,735	
Bunney Rd re-sheet SLK	C1050	3164		X		X			X	X	X	X			136,789	113,985	141,856	
Hydraulic Rd resheet SLK 8.35-10.35	C1028	3164							X	X	X	X			82,992	69,165	55,524	
Nebru Rd re-sheet SLK	C1003	3164					X	X	X	X					93,439	77,868	81,768	
Reed Rd re-sheet SLK 1.6-2.85	C1060	3164								X			X		58,057	48,388	5,480	
Weir Rd re-sheet SLK1.5-3.5	C1061	3164													78,140	65,115	72,585	
Three Springs Eneabba Rd Shoulders	C1105	3164								X					35,385	29,485	370	
Drainage	1208	5594		X			X				X				200,000	200,000	43,869	
Tomkins Road - Capital Works	C1093		X	X											0	0	27,604	
Bunney Rd - Resheet	RR01	5274		X											0	0	527	
Weir Rd Resheet Slk	RR08	5274			X	X				X					0	0	0	
															937,836	814,878	595,838	
Total Capital Works															2,280,629	2,069,921	1,406,034	
Operations and Maintenance Expenditure																		
Maintenance General		3352	X	X	X	X	X	X	X	X					0	0	119,410	Total - Individual road maintenance
Town Street Maintenance	1201	3352	X	X	X	X	X	X	X	X	X	X			32,116	26,763	10,604	
Rural Road Maintenance	1202	3352	X	X	X	X	X	X	X	X	X		X		113,433	94,530	34,389	
Road Maintenance Grading	1229	3352			X	X	X	X	X	X					246,545	205,460	59,013	
Fire Control	5001	0692			X	X	X	X	X	X	X	X			11,890	9,920	11,425	
Refuse Site Maintenance	1001	1772	X	X	X	X	X	X	X	X	X	X			56,716	47,258	12,773	
Old Refuse Site Rehabilitation	1011	1772													0	0	0	
Parks & Gardens Maintenance	1105	2642	X	X	X	X	X	X	X	X	X	X			61,552	51,300	52,792	
Tree Pruning Town (Contract)	1322	3372													9,000	7,500	0	
Weed Spraying - Rural Roads (Contract)	1301		X		X						X				11,250	9,380	4,190	
Signage	1240							X							3,050	2,540	695	
Depot Maintenance	1230		X	X	X	X	X	X	X	X	X	X			56,070	46,715	20,614	
Total Operations and Maintenance															601,622	501,365	325,905	

		Debtors Trial Balance									
		As at 30.04.2017									
Debtor #	Name	Credit Limit	30.01.2017		01.03.2017	31.03.2017	30.04.2017	Total			
			GT	90 days	Age	GT	60 days		GT	30 days	Current
					Of						
					Oldest						
					Invoice						
		(90Days)									
4			0.00	0	0.00	0.00	0.00	-20.00			
B33			0.00	0	0.00	0.00	60.00	60.00			
B80			198.54	1046	0.00	0.00	0.00	198.54			
B97			200.00	171	0.00	0.00	0.00	200.00			
C95			0.00	0	0.00	0.00	300.00	300.00			
C98			5.60	670	0.00	0.00	0.00	5.60			
D7			0.00	0	0.00	0.00	70.00	70.00			
F41			0.00	0	0.00	0.00	160.00	160.00			
G57			0.00	0	0.00	0.00	0.00	-40.00			
H49			160.00	697	0.00	0.00	0.00	160.00			
H51			0.00	0	0.00	0.00	235.52	235.52			
J1			0.00	0	0.00	0.00	0.00	-181.49			
J17			0.00	0	0.00	0.00	1430.00	1430.00			
K20			0.00	0	0.00	0.00	0.00	-200.00			
K23			42900.00	429	0.00	0.00	0.00	42900.00			
M5			0.00	0	0.00	0.00	154438.90	154438.90			
M100			1746.06	394	0.00	0.00	0.00	1746.06			
M115			1110.00	482	0.00	0.00	0.00	1110.00			
M118			0.00	0	165.00	0.00	0.00	165.00			
M133			0.00	0	0.00	40.00	0.00	40.00			
N42			2580.10	1459	0.00	0.00	0.00	2580.10			
N46			190.00	171	0.00	0.00	0.00	190.00			
O17			0.00	0	0.00	0.00	0.00	-240.00			
P50			2955.00	170	0.00	0.00	0.00	2955.00			
R2			0.00	0	0.00	0.00	0.00	-40.00			
S100			200.00	129	0.00	0.00	0.00	200.00			
T15			0.00	0	0.00	180.00	180.00	360.00			
T38			4953.30	0	0.00	0.00	0.00	4953.30			
T52			0.00	0	0.00	0.00	411.30	411.30			
T78			0.00	0	20.00	40.00	0.00	60.00			
W60			0.00	0	0.00	0.00	0.00	-382.15			
Totals --- Credit Balances:		-1103.64	57198.60		185.00	260.00	157285.72	213825.68			

9.3.2. ACCOUNTS FOR PAYMENT – 30 April 2017

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0083
Disclosure of Interest:
Date: 11th May, 2017
Author: Donna Newton

Signature of Author: _____

SUMMARY

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

ATTACHMENT

Lists of creditors paid as at 30th April, 2017 is attached.

BACKGROUND

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.

Local Government (Financial Management) Regulations 1996 Section 12 and 13.

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

VOTING REQUIREMENTS

Simple Majority

140240 COUNCIL RESOLUTION – ITEM 9.3.2

MOVED: Cr Lake
SECONDED: Cr Thorpe

That Council notes the accounts for payment as presented for April, 2017 from the –

Municipal Fund totalling \$176,167.52 represented by Electronic Fund Transfers No's 13536 – 13600, Cheque No's 11366 – 11373 and Direct Debits 10764.1, 10771.1 – 10771.7, 10779.1 – 10779.7, 10783.1 & 10802.1

Licensing Fund totalling \$13,482.70 represented by Electronic Fund Transfer No 13601.

CARRIED
Voted: 7/0

Date: 03/05/2017
Time: 3:56:39PM

Shire of THREE SPRINGS
Statement of Payments for the Month of April 2017

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
City Of Greater Geraldton				
11366	03/04/2017	Provision of Long Service Leave Entitlements		6,768.62
INV 73051	16/03/2017	Long Service Leave Entitlement for (As per Letter OCR161672)	6,768.62	
Synergy				
11367	03/04/2017	Electricity Usage Charges		11,149.60
INV	28/03/2017	Electricity Usage Charges 22/12/2017 to 28/02/2017 - Admin Office,	11,149.60	
Telstra				
11368	03/04/2017	Monthly Account		1,104.24
INV	23/03/2017	Monthly Telephone Usage Charges to 15/03/2017, Service Charges to	1,104.24	
Shire of Three Springs - Petty Cash				
11369	21/04/2017	Petty Cash Recoup		182.75
INV APRIL	06/04/2017	Petty Cash Recoup - Public Toilet Indicator Bolt, Petty Cash Recoup -	182.75	
Synergy				
11370	21/04/2017	Electricity Usage Charges		2,516.50
INV	03/04/2017	Electricity Usage Charges 25/02/2017 to 24/03/2017 - 132 Street Lights	1,880.65	
INV	10/04/2017	Electricity Usage Charges 16/02/2017 to 27/02/2017 - 19 Gooch Street	42.55	
INV	10/04/2017	Electricity Usage Charges 01/06/2016 to 27/02/2017 - 5 Glyde Street	262.95	
INV	03/04/2017	Electricity Usage Charges 06/08/2016 to 27/02/2017 - Unit 2 (B)	330.35	
Telstra				
11371	21/04/2017	Monthly Account		937.37
INV 1499590	15/04/2017	Text (SMS) Service for Fire & Harvest Ban Information to 26/03/2017 -	97.24	
INV	05/04/2017	Mobile Phone Usage 05/04/17 to 04/05/17 - 0407 981 659 \$47.80, 0448	840.13	
Water Corporation				
11372	21/04/2017	Water Usage and Service Charges		12,654.86
INV	05/04/2017	Water Usage Charges 06/02/2017 to 04/04/2017 - 43kL 40 Mayrhofer	152.46	
INV	05/04/2017	Water Usage Charges 06/02/2017 to 04/04/2017 - 58 Carter Street, Water	142.85	
INV	04/04/2017	Water Usage Charges 06/02/2017 to 03/04/2017 - 19 Gooch Street, Water	159.62	
INV	04/04/2017	Water Usage Charges 06/02/2017 to 03/04/2017 - 5 Gooch Street, Water	196.27	
INV	04/04/2017	Water Usage Charges 06/02/2017 to 03/04/2017 - Unit 1 (A) 66	238.89	
INV	04/04/2017	Water Usage Charges 06/02/2017 to 03/04/2017 - 21 Franklin, Water	187.76	
INV	04/04/2017	Water Usage Charges 06/02/2017 to 03/04/2017 - 44 Williamson Street,	219.95	
INV	04/04/2017	Water Usage Charges 06/02/2017 to 03/04/2017 - 47 Williamson Street,	259.31	
INV	04/04/2017	Water Usage Charges 06/02/2017 to 03/04/2017 - 89 Williamson Street,	543.72	
INV	05/04/2017	Water Usage Charges 06/02/2017 to 04/04/2017 - 65 Carter Street, Water	322.35	
INV	05/04/2017	Water Usage Charges 06/02/2017 to 04/04/2017 - 50 Carter Street, Water	378.20	
INV	04/04/2017	Water Service Charges 01/03/2017 to 30/04/2017 - 3 Howard Place	103.20	
INV	05/04/2017	Water Usage Charges 06/02/2017 to 04/04/2017 - 46 Carter Street, Water	149.19	
INV	04/04/2017	Water Usage Charges 06/02/2017 to 03/04/2017 - Glyde Street Standpipe	169.20	
INV	04/04/2017	Water Usage Charges 06/02/2017 to 04/04/2017 - Park at 5 Maley Street,	610.58	
INV	04/04/2017	Water Usage Charges 06/02/2017 to 03/04/2017 - Arrino Rest Stop Toilet	65.42	
INV	04/04/2017	Water Usage Charges 06/02/2017 to 03/04/2017 - 64L Daly Street	230.11	
INV	04/04/2017	Water Service Charges 01/03/2017 to 30/04/2017 - 17 Glyde Street	103.20	
INV	04/04/2017	Water Service Charges 01/03/2017 to 30/04/2017 - 5 Glyde Street	103.20	
INV	04/04/2017	Water Usage Charges 06/02/2017 to 03/04/2017 - 5 Howard Place	129.71	
INV	04/04/2017	Water Usage Charges 06/02/2017 to 03/04/2017 - 30 Touche Street,	263.79	
INV	05/04/2017	Water Service Charges 01/03/2017 to 30/04/2017 - Unit 4 Kadathinni	39.81	
INV	04/04/2017	Water Usage Charges 06/02/2017 to 03/04/2017 - Shire Depot	76.70	
INV	05/04/2017	Water Service Charges 01/03/2017 to 30/04/2017 - Unit 6 Kadathinni	39.81	
INV	05/04/2017	Water Service Charges 01/03/2017 to 30/04/2017 - 2 Mayrhofer Street	106.03	
INV	05/04/2017	Water Usage Charges 07/02/2017 to 04/04/2017 - Medical Centre 45%,	106.39	
INV	05/04/2017	Water Usage Charges 06/02/2017 to 04/04/2017 - Picnic Area at	67.68	
INV	05/04/2017	Water Usage Charges 07/02/2017 - 04/04/2017 - Standpipe Opp 27L	45.12	
INV	05/04/2017	Water Service Charges 01/03/2017 to 30/04/2017 - Unit 1 Kadathinni	39.81	
INV	05/04/2017	Water Service Charge 01/03/2017 to 30/04/2017 - Unit 3 Kadathinni	39.81	
INV	05/04/2017	Water Service Charges 01/03/2017 to 30/04/2017 - Unit 2 Kadathinni	39.81	
INV	05/04/2017	Water Usage Charges 06/02/2017 to 04/04/2017 - Community Hall,	229.28	
INV	05/04/2017	Water Usage Charges 07/02/2017 to 04/04/2017 - Aquatic Centre, Water	4,161.65	

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Shire of THREE SPRINGS
Statement of Payments for the Month of April 2017

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Water Corporation				
INV	05/04/2017	Water Usage Charges 07/02/2017 to 04/04/2017 - Hockey Oval Public	11.28	
INV	05/04/2017	Water Usage Charges 07/02/2017 to 04/04/2017 - Sport Oval 82kL	184.99	
INV	05/04/2017	Water Usage Charges 07/02/2017 to 04/04/2017 - Child Day Care Centre	103.78	
INV	05/04/2017	Water Usage Charges 07/02/2017 to 04/04/2017 - Kadathinni Units	1,516.54	
INV	05/04/2017	Water Service Charges 01/03/2017 to 30/04/2017 - Unit 5 Kadathinni	39.81	
INV	05/04/2017	Water Usage Charges 06/02/2017 to 04/04/2017 - Park at Railway Road	338.40	
INV	05/04/2017	Water Usage Charges 06/02/2017 to 04/04/2017 - Park at Railway	142.13	
INV	05/04/2017	Water Usage Charges 06/02/2017 to 04/04/2017 - Garden at 134 Railway	309.07	
INV	05/04/2017	Water Usage Charges 06/02/2017 to 04/04/2017 - 128 Railway Road	112.13	
INV	05/04/2017	Water Usage Charges 06/02/2017 to 04/04/2017 - Visitor Centre, Water	68.61	
INV	05/04/2017	Water Service Charges 01/03/2017 to 30/04/2017 - Duffy's Store	39.81	
INV	05/04/2017	Water Usage Charges 06/02/2017 to 04/04/2017 - 2 hunt Street (D	67.43	
Westnet Pty Ltd				
11373	21/04/2017	Medical Centre Monthly ADSL and Annual MyEmail Advance Charge		322.45
INV	16/04/2017	Monthly Charge for IO ADSL1 SP-10 service	322.45	
Australian Services Union (A.S.U.)				
EFT13536	03/04/2017	Payroll deductions		52.70
INV	21/03/2017	Payroll Deduction for 21/03/2017	52.70	
Child Support Agency				
EFT13537	03/04/2017	Payroll deductions		556.12
INV	21/03/2017	Payroll Deduction for 21/03/2017	556.12	
Courier Australia				
EFT13538	03/04/2017	Freight Account Various		186.98
INV 0305	17/03/2017	Freight from Westrac to Three Springs - Parts, Freight from Abco to	57.81	
INV 0306	24/03/2017	Freight from Westrac to Three Springs - Parts, Freight from BMS	129.17	
Veolia Environmental Services				
EFT13539	03/04/2017	Monthly Account		5,484.16
INV	26/03/2017	Weekly Bin Collection - 28/02/2017, 07/03/2017, 14/03/2017,	5,484.16	
Canine Control (Trepheene Pty Ltd)				
EFT13540	03/04/2017	Ranger Services		1,130.80
INV 1154	27/03/2017	Ranger Services for Monday 20 March 2017 - Patrols wer conducted of	1,130.80	
Catwest Pty Ltd				
EFT13541	03/04/2017	Contractor		580.80
INV	28/03/2017	Supply 3 x Tonne Coldmix	580.80	
Commercial Hotel Three Springs				
EFT13542	03/04/2017	Meals for Fire Control Officers Refresher		180.00
INV	21/03/2017		180.00	
Geraldton Fuel Company Pty Ltd (Refuel Australia)				
EFT13543	03/04/2017	Monthly Account		10,413.26
INV	23/03/2017	Ultra/L Sulpher Deisel 8600 Litres @ \$1.1891	10,226.26	
INV	23/03/2017	Caltex Super GT-f 5W-30 - WAS HA Energy 5W-30 20 Litres for	187.00	
Geraldton Truck Align				
EFT13544	03/04/2017	Monthly Account		308.00
INV	08/03/2017	WESTERN STAR REGO: TS 5003 KMS: 391,354 - CARRY OUT	308.00	
Health Insurance Fund (HIF) of WA (Inc)				
EFT13545	03/04/2017	Payroll deductions		103.15
INV	21/03/2017	Payroll Deduction for 21/03/2017	103.15	
Landgate Midland				
EFT13546	03/04/2017	Mapping		603.90
INV	29/03/2017	Cadastre\Easement DWG data\extraction - WS, Three Springs TS ECW	603.90	
Leeman Plumbing & Excavation				
EFT13547	03/04/2017	Contractor		5,103.40
INV	15/03/2017	5 Glyde Street - Make Hot water system pipe work compliant, 17 Glyde	1,225.06	
INV	15/03/2017	2 (Lot 223) Mayrhofer Street - Replace Anode on 80ltr hot Water	3,878.34	

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Statement of Payments for the Month of April 2017

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
North Midlands Maintenance				
EFT13548	03/04/2017	Supplier		185.00
INV	20/03/2017	Supply 3 x Light Globes for Oval	185.00	
Perfect Computer Solutions Pty Ltd				
EFT13549	03/04/2017	Computer and IT Services Various		467.50
INV 22217	28/03/2017	14/03/2017 - Change admin email name to SFO Three Springs and set up	467.50	
Rumbold Ford Pty Ltd				
EFT13550	03/04/2017	Service		243.85
INV R 18534	02/03/2017	001TS (MoF) 10,000 km Service - Carried out 10,000 km Service as per	243.85	
St John Ambulance				
EFT13551	03/04/2017	Purchase		161.70
INV 272317	27/03/2017	2 x Phillips Defibrillator Pads for Brigade AED	161.70	
Sigma Chemicals				
EFT13552	03/04/2017	Aquatic Centre Pool Chemicals		928.71
INV	24/03/2017	20lt Drums of Pool Magic Phosphate Remover - Product code PMU014, ,	928.71	
Sweetman's Hardware				
EFT13553	03/04/2017	Monthly Hardware Account		803.65
INV 13	29/03/2017	ULP for Doctors Vehicle TS125 for the Month of March 2017 - 40.57 &	564.99	
INV 14A	29/03/2017	ULP for Chief Executive Officer Vehicle 0TS for the Month of March	238.66	
Sweetman's Ampol Cafe				
EFT13554	03/04/2017	Catering		49.00
INV 77	28/03/2017	1 x Assortment of Sandwiches for Grants Commission Meeting Monday	49.00	
Three Springs Sand Blasting				
EFT13555	03/04/2017	Contractor		2,640.00
INV 1283	29/03/2017	Repairs Footpaths in Thomas and Maley Streets and Kerb repair in	2,640.00	
Truckline				
EFT13556	03/04/2017	Monthly Account		1,462.80
INV 5904739	22/03/2017	6 x TLSKMG1A4515F3 16.5" x 7" Propar Shoes Quick Change -	1,462.80	
Three Springs Rural Services				
EFT13557	03/04/2017	Monthly Account		798.70
INV 35384	17/03/2017	EMP Rubber Tie Down x 3 for TS5004 Mitsubishi FUSO Canter	9.45	
INV 35405	20/03/2017	Makita BL 1830 Battery 18V Li-Ion 3.0AH Loose - Maintenance Officer	120.00	
INV 35356	16/03/2017	Fire Extinguisher 9KG Dry Chemical Powder for TS5011 Fuso Canter	469.25	
INV 35376	17/03/2017	240V 10/15 Electrical Reel x 18 Mtrs for TS5011 Fuso Canter Tray Top	200.00	
Westrac Pty Ltd				
EFT13558	03/04/2017	Monthly Account		2,085.70
INV PI	21/03/2017	8 475-5468 TIP-EXTRA DU - TS5008 Cat Loader, 8 220-9090	2,085.70	
WA Treasury Corporation				
EFT13559	03/04/2017	Loan No. 156 - Pool Chlorinator		9,116.89
INV 156	23/03/2017	Loan No. 156 Principal payment - Principal on Loan 156 - Pool	9,116.89	
WCC Electrical & Air Conditioning				
EFT13560	03/04/2017	Contractor		726.28
INV	10/03/2017	Medical Centre - Inspection of Patient Toilet Light - Motion Sensor	726.28	
Australian Taxation Office				
EFT13562	21/04/2017	BAS Remittance for March 2017		6,784.00
INV BAS 03	31/03/2017	GST Liability Account, Withholding Tax PAYG, GST Asset Account,	6,784.00	
Australian Services Union (A.S.U.)				
EFT13563	21/04/2017	Payroll deductions		105.40
INV	04/04/2017	Payroll Deduction for 04/04/2017	52.70	
INV	18/04/2017	Payroll Deduction for 18/04/2017	52.70	
Australasian Performing Right Association Ltd (APRA)				
EFT13564	21/04/2017	Annual Licence Fee		70.47
INV	01/04/2017	Annual Licence Fee, Halls and Functions Centres Licence Fee for the	70.47	
BOC Gases				
EFT13565	21/04/2017	Monthly Account		104.07

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Statement of Payments for the Month of April 2017

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
BOC Gases				
INV	29/03/2017	Daily Cylinder Tracking (26/02/2017) to (28/03/2017) - Oxygen	57.04	
INV	03/04/2017	1x Oxygen Industrial E2 Size, 1x Empty Oxygen Industrial E2 Size	47.03	
Burgess Rawson (WA) Pty Ltd				
EFT13566	21/04/2017	Water Usage Charges		14.89
INV 476008	10/04/2017	Water Usage Charges 06/02/2017 to 02/04/2017 - Railway Station (Lease)	14.89	
Bunnings Group Limited				
EFT13567	21/04/2017	Fertiliser		42.23
INV	07/04/2017	Suppl 1 x 10kg bucket "Southern Impact for Roses"	42.23	
Blackwoods				
EFT13568	21/04/2017	Monthly Account		46.28
INV	24/03/2017	Tool Bag Heavy Duty 30 Pocket 600mm	46.28	
Child Support Agency				
EFT13569	21/04/2017	Payroll deductions		1,112.24
INV	04/04/2017	Payroll Deduction for 04/04/2017	556.12	
INV	18/04/2017	Payroll Deduction for 18/04/2017	556.12	
Courier Australia				
EFT13570	21/04/2017	Freight Account Various		10.30
INV 0309	14/04/2017	Freight from PCS to Three Springs - Server Backup Drives	10.30	
Cunninghams Ag Services				
EFT13571	21/04/2017	Monthly Account		12.97
INV 184696	07/03/2017	Flared Tube	12.97	
Staples Australia Pty Limited				
EFT13572	21/04/2017	Fax Machine for Medical Centre		260.10
INV	12/04/2017	Brother Fax-2840 Laser Office Fax Machine for Medical Centre	260.10	
Choices Flooring Geraldton				
EFT13573	21/04/2017	Contractor		10,500.00
INV 14652	11/04/2017	Supply and Install new vinyl planks to Reception Area, supply and Install	10,500.00	
Canine Control (Trepheene Pty Ltd)				
EFT13574	21/04/2017	Ranger Services		1,130.80
INV 1162	04/04/2017	Ranger Services for 4/4/17 Patrols were conducted of the townsite and	1,130.80	
Clearwater Constructions Pty Ltd				
EFT13575	21/04/2017	Contractor		42,000.00
INV	13/04/2017	Second Progress Payment - Demolish existing office partitioning, etc;	42,000.00	
LGIS Risk Management				
EFT13576	21/04/2017	Regional Risk Coordination Program 2016/17		2,315.50
INV	30/03/2017	Regional Risk Coordination Program 2016/17, LGISWA Mid-West	2,315.50	
Mitchell & Brown				
EFT13577	21/04/2017	CEO Office Air Conditioner		1,350.00
INV	02/03/2017	GL Series Wall Mounted Unit 5kw	1,350.00	
Geraldton Mower & Repair Specialist				
EFT13578	21/04/2017	Monthly Account		238.80
INV 61377#5	21/03/2017	Ignition Coil, Oil Sensor, Spark Plug PC12YC	238.80	
Rowe Group				
EFT13579	21/04/2017	Professional Services		192.50
INV	07/04/2017	Preparation of responsible authority report to Mid-West/Wheatbelt JDAP -	192.50	
GG Pumps And Electrical Pty Ltd				
EFT13580	21/04/2017	Contractor		3,935.47
INV 9924	17/11/2016	Supply and install acid dosing pump to replace failed pump and sort	2,780.25	
INV 10433	30/03/2017	Looked at the stantrol chlorination unit/acid dosing system. PH probe	613.80	
INV 10432	30/03/2017	Travel to site and replace Decoder (supplied by Client) ordered new	541.42	
JR & A Hersey Pty Ltd				
EFT13581	21/04/2017	Monthly Account		34.10
INV	19/04/2017	Box Latex gloves size XL	34.10	

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Health Insurance Fund (HIF) of WA (Inc)				
EFT13582	21/04/2017	Payroll deductions		215.60
INV	04/04/2017	Payroll Deduction for 04/04/2017	103.15	
INV	18/04/2017	Payroll Deduction for 18/04/2017	112.45	
Landgate Valuations				
EFT13583	21/04/2017	Valuations		64.70
INV	30/03/2017	Gross Rental Valuations Chargeable Schedule No: G 2017/3 Dated	64.70	
Leeman Plumbing & Excavation				
EFT13584	21/04/2017	Contractor		307.23
INV	31/03/2017	Labour- Investigate low hot water pressure. Disconnect hot water outlet,	307.23	
Vidguard Security Systems				
EFT13585	21/04/2017	Security Monitoring Fees		135.00
INV	01/04/2017	Security Monitoring Fees, Security Monitoring Fees 01/04/2017 to	135.00	
McLeods				
EFT13586	21/04/2017	Professional Services		541.64
INV 96951	31/03/2017	Easement to Western Power over portion of Three Springs Tip Site -	541.64	
Perfect Computer Solutions Pty Ltd				
EFT13587	21/04/2017	Computer and IT Services		1,960.00
INV 22292	13/04/2017	11/4/17 Onsite visit - fix backups. move server rack, start work on WS	1,960.00	
Peter Groom Settlements				
EFT13588	21/04/2017	Purchase of West Yarra Road, Three Springs		1,292.00
INV 21660	04/04/2017	Purchase of West Yarra Road, Three Springs, Settlement Fee, Purchase	1,292.00	
Reliance Petroleum				
EFT13589	21/04/2017	Monthly Account		567.09
INV	31/03/2017	Diesel Fuel TS5001 - 01/03/2017 76.95 Litres, 13/03/2017 60.71 Litres,	570.19	
INV	04/04/2017	Credit Adjustment - Discount Granted on Fuel Costs (D000001)	-3.10	
Dudawa Haulage				
EFT13590	21/04/2017	Contractor		550.00
INV	01/03/2017	Move Western Start Prime Mover from Nebru Road to Depot Yard -	550.00	
Sweetman's Hardware				
EFT13591	21/04/2017	Monthly Account		64.40
INV 14B	21/03/2017	8 Wheel Assembly for tow behind Road Broom	64.40	
Scotty's Contracting				
EFT13592	21/04/2017	Contractor		82.50
INV	12/04/2017	Repair circuit board in hockey Shed	82.50	
Tudor House				
EFT13593	21/04/2017	Banner		126.50
INV 812	18/04/2017	Banner - Plain Blank PVC canvas banner - Banners in the Terrace 2017	126.50	
Three Springs IGA				
EFT13594	21/04/2017	Monthly IGA Account		354.21
INV	31/03/2017	Biscuits, Party Pies, Coffee, Milk, Tea, Cleaning Products, Gloves,	244.37	
INV	14/03/2017	Allens Freckles 200gm , Allens Party Mix 190gm , Allens Party Mix	44.24	
INV	15/03/2017	Dips, Cheeses, Cabanossi, Biscuits, Arn Family Asst 500gm, West	65.60	
Three Springs Rural Services				
EFT13595	21/04/2017	Monthly Account		1,319.90
INV 35528	27/03/2017	Ac Delco Battery	286.00	
INV 35520	27/03/2017	Battery AC Delco S31-901MF for TS5003 Prime Mover	840.00	
INV 35560	29/03/2017	End Connector Rural Poly FI 1 1/2 Philmac, End Connector Rural Poly	28.90	
INV 35673	04/04/2017	Supply 1 x pair boots for Crew Member	165.00	
True-Line Traffic Management P/L				
EFT13596	21/04/2017	Contractor		396.00
INV WA	11/04/2017	Traffic Management for ANZAC Day Three Springs	396.00	
Three Springs Medical				
EFT13597	21/04/2017	Pre-Employment Medical		215.00
INV	13/04/2017	Pre-Employment Medical Examination and Drug Screen for CSO	215.00	

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Van't Veer Services				
EFT13598	21/04/2017	Monthly Postage Charges		160.45
INV 600	31/03/2017	Yakabout 11x 0-125g Large Letters 09/03/2017, 501g-1kg Parcel Perth -	160.45	
Westrac Pty Ltd				
EFT13599	21/04/2017	Monthly Account		251.66
INV	30/03/2017	8T-4778 Lock Nut, 159-2953 Screw, 135-9394 Edge-Cutting	251.66	
Wright Express Australia Pty Ltd (Puma Card)				
EFT13600	21/04/2017	Monthly CESM Fuel Card Account		73.02
INV	31/03/2017	06/03/2017 Diesel Fuel 002TS 54.92 Litres, Card Fee	73.02	
Department Of Transport - Daily Licensing				
EFT13601	30/04/2017	POLICE LICENSING PAYMENTS FOR APRIL 2017		13,482.70
INV T1	30/04/2017	POLICE LICENSING 30/03/2017, Police Licensing 31/03/2017,	13,482.70	
Commander Australia				
DD10764.1	11/04/2017	Monthly Account		46.92
INV	30/03/2017	Commander Contract (System Rental) 16/04/2017 to 15/05/2017 - Depot	46.92	
The Trustee for the RL & JMA Ryan Superannuation Fund				
DD10771.1	04/04/2017	Payroll deductions		461.42
INV SUPER	04/04/2017	Super. for 502 04/04/2017	302.31	
INV	04/04/2017	Payroll Deduction for 04/04/2017	159.11	
WA Super				
DD10771.2	04/04/2017	Payroll deductions		4,702.64
INV	04/04/2017	Payroll Deduction for 04/04/2017	207.69	
INV	04/04/2017	Payroll Deduction for 04/04/2017	500.00	
INV	04/04/2017	Payroll Deduction for 04/04/2017	121.04	
INV	04/04/2017	Payroll Deduction for 04/04/2017	37.07	
INV	04/04/2017		148.30	
INV SUPER	04/04/2017	Super. for 04/04/	3,392.39	
INV	04/04/2017	Payroll Deduction for 04/04/2017	296.15	
Australian Super				
DD10771.3	04/04/2017	Superannuation contributions		292.08
INV	04/04/2017	Payroll Deduction for 04/04/2017	65.11	
INV SUPER	04/04/2017	Super. for 04/04/2017	226.97	
The Trustee for Every Superannuation Fund				
DD10771.4	04/04/2017	Superannuation contributions		231.47
INV SUPER	04/04/2017	Super. for 04/04/2017	231.47	
Cbus Super				
DD10771.5	04/04/2017	Superannuation contributions		176.10
INV SUPER	04/04/2017	Super. for 6134257 04/04/2017	176.10	
AMP Life Limited (AMP Flexible Super)				
DD10771.6	04/04/2017	Superannuation contributions		176.10
INV SUPER	04/04/2017	Super. for V5223298-V 04/04/2017	176.10	
Sunsuper Superannuation Fund				
DD10771.7	04/04/2017	Superannuation contributions		192.48
INV SUPER	04/04/2017	Super. for 900312553 04/04/2017	192.48	
The Trustee for the RL & JMA Ryan Superannuation Fund				
DD10779.1	18/04/2017	Payroll deductions		139.64
INV SUPER	18/04/2017	Super. for 502 18/04/2017	91.49	
INV	18/04/2017	Payroll Deduction for 18/04/2017	48.15	
WA Super				
DD10779.2	18/04/2017	Payroll deductions		4,698.09
INV	18/04/2017	Payroll Deduction for 18/04/2017	207.69	
INV	18/04/2017	Payroll Deduction for 18/04/2017	500.00	
INV	18/04/2017	Payroll Deduction for 18/04/2017	121.04	
INV	18/04/2017	Payroll Deduction for 18/04/2017	37.07	

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
WA Super				
INV	18/04/2017	Payroll Deduction for 18/04/2017	148.30	
INV SUPER	18/04/2017	Super. for 18/04/2017	3,387.84	
INV	18/04/2017	Payroll Deduction for 18/04/2017	296.15	
Australian Super				
DD10779.3	18/04/2017	Superannuation contributions		409.13
INV	18/04/2017	Payroll Deduction for 18/04/2017	96.87	
INV SUPER	18/04/2017	Super. for 18/04/2017	312.26	
The Trustee for Every Superannuation Fund				
DD10779.4	18/04/2017	Superannuation contributions		231.47
INV SUPER	18/04/2017	Super. for 18/04/2017	231.47	
Cbus Super				
DD10779.5	18/04/2017	Superannuation contributions		176.10
INV SUPER	18/04/2017	Super. for 18/04/2017	176.10	
AMP Life Limited (AMP Flexible Super)				
DD10779.6	18/04/2017	Superannuation contributions		176.10
INV SUPER	18/04/2017	Super. for 18/04/2017	176.10	
Sunsuper Superannuation Fund				
DD10779.7	18/04/2017	Superannuation contributions		192.48
INV SUPER	18/04/2017	Super. for 18/04/2017	192.48	
SG Fleet Pty Ltd				
DD10783.1	15/04/2017	Vehicle Lease for CESM		1,649.46
INV	31/03/2017	Lease for CESM Vehicle - Ford Ranger PX MY14 (1/15) 3.2 TDCi XL	1,649.46	
National Mastercard				
DD10802.1	26/04/2017	Monthly Credit Card Account		3,269.38
INV APRIL	20/04/2017	TS5011 Service Vehicle to Daimler for Service - Accommodation	3,269.38	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
L	POLICE LICENSING	13,482.70
M	MUNICIPAL BANK	176,167.52
TOTAL		189,650.22

National Business Mastercard

21 March, 2017 to 20 April, 2017

Chief Executive Officer

Accommodation for Mechanic - Service Vehicle Scheduled Maintenance	\$	180.00
Application for Approval of Freehold or Survey Strata Subdivisions - Volume 998/Folio177 - Three Springs-Eneabba, Nebru Rd	\$	3,053.00
	\$	3,233.00

Deputy Chief Executive Officer

Parking Charge for FBT Workshop 27/03/2017	\$	18.38
	\$	18.38
Bank Charges	\$	18.00
	\$	18.00

Total Direct Debit Payment made on 26/04/2017	\$	3,269.38
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Police Licensing

Direct Debits from Trust Account

1 April, 2017 to 30 April, 2017

Tuesday, 4 April 2017	\$	89.70
Wednesday, 5 April 2017	\$	1,057.15
Thursday, 6 April 2017	\$	744.85
Friday, 7 April 2017	\$	412.50
Monday, 10 April 2017	\$	1,564.15
Tuesday, 11 April 2017	\$	29.05
Wednesday, 12 April 2017	\$	668.50
Thursday, 13 April 2017	\$	1,975.25
Tuesday, 18 April 2017	\$	3,032.60
Wednesday, 19 April 2017	\$	282.35
Thursday, 20 April 2017	\$	227.20
Friday, 21 April 2017	\$	240.45
Monday, 24 April 2017	\$	98.90
Wednesday, 26 April 2017	\$	1,314.00
Thursday, 27 April 2017	\$	846.40
Friday, 28 April 2017	\$	496.75
	\$	13,079.80

Bank Fees

Direct Debits from Muni Account 1 April, 2017 to 30 April, 2017

Total direct debited from Municipal Account	\$	200.54
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Payroll

Direct Payments from Muni Account 1 April, 2017 to 30 April, 2017

Wednesday, 5 April 2017	\$	30,956.26
Wednesday, 19 April 2017	\$	30,101.53
	\$	61,057.79

9.3.3. WRITE OFF BAD DEBTS – SUNDRY DEBTORS

Agenda Reference: MoF 05/17 - 02
Location/Address:
Name of Applicant: Shire of Three Springs
File Reference: ADM0044
Disclosure of Interest:
Date: 10th May 2017
Author: Leah John

Signature of Author: _____

SUMMARY

Shire undertakes legal recovery actions for outstanding debtor accounts. Once all legal avenues have been exhausted and payment of outstanding debt has not been achieved, Shire has little recourse other than to propose to council to consider write off as listed.

1. B80: \$ 198.54
2. C98: \$ 5.60
3. H49: \$ 160.00
4. N42: \$2580.10

BACKGROUND

Debtor No	Details of Debt	Receipts	Amount Write off
B80	24/01/14 - \$100, dog Infringement 18/01/14 - \$100, private works 14/01/13 - \$8.54 on charge postage cost	28/01/15 - \$10	\$198.54
Letters was sent to debtor requesting settle of account. A payment of (1) 10.00 received in 28/1/2015. Debtor was referred to AMPAC debt recovery and after several unsuccessful attempts to contact her it was referred back to shire. To pursue this debt would incur additional costs that are considered unlikely to be recovered.			
C98	30/06/15 - \$5.6, Debt collection fee 14/11/14 - \$80, Yakabout advertising	11/06/15 - \$80	\$5.60
Debt collection fee applied late after debtor had settled its account in full. Balance is not worth staff time to take action.			
H49	3/06/15 - \$160, 2 weeks Staff house rental, 47 Williamson Street.	Nil	\$160.00

This debt relates to former employee owing two weeks of housing rent. Demand letters and emails had been sent to debtor by admin staff. Last letter sent 8/1/2016. AMPAC debt recovery was unable to locate after several attempts. The balance is considered minimal and uneconomical to take further legal action			
N42	Shire housing rental, 26 Touche Street 25/07/14 - \$675 12/06/13 - \$540 03/05/13 - \$540 02/05/13 - \$540	25/7/14 - 200 18/7/14 - 200 26/6/14 - 200	\$2580.10
This debt relates to shire house leased to a once community member for a period of one year from 7 th August 2012 to 4 th August 2013. During that time he only paid one invoice and then agreed to go on a repayment plan of \$500 per week which lasted 3 weeks. The debtor was owner of a building/renovation company and was going through financial difficulties settling his debts with all his creditors including Shire. Staff and AMPAC debt recovery worked together and collected most accept for the debts above. While living in the property, debtor did some renovation and paintings out of his own pocket hence requested Shire to offset that against his debts. Approval was given that balance would be reduced by half and he pay,\$1290.05 to close off. Last phone call, staff had with debtor was on 20 th April 2014. He was filing for bankruptcy. To pursue this debt would incur additional costs that are considered unlikely to be recovered.			

COMMENT

The shire has pursued recovery in accordance with Policy 3006.2 and all reasonable actions have been undertaken by staff to secure payment of the listed debt. It would be uneconomical and an inefficient use of Shire resources to continue to pursue this debt which have been outstanding for an excessive period of time. It is recommended that listed debts be written off.

CONSULTATION

CEO
Senior Finance Officer

STATUTORY ENVIRONMENT

Local Government Act 1995 -

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
 - (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money,
 which is owed to the local government.

** Absolute majority required.*

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

POLICY IMPLICATIONS

Policy 3006.2 Debt Collection – Sundry Debtors

FINANCIAL IMPLICATIONS

Total amount of debts to be written off as bad debts is \$2,944.14. Shire has a provision for doubtful debts of \$3,855 in the balance sheet.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Absolute Majority.

140241 COUNCIL RESOLUTION – ITEM 9.3.3

MOVED: Cr Lane

SECONDED: Cr Lake

That Council authorise write off of the following debts:

- 1. B80: \$198.54**
- 2. C98: \$5.60**
- 3. H49: \$160.00**
- 4. N42: \$2580.10**

CARRIED by Absolute Majority
Voted: 7/0

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Council adjourned for afternoon tea at 3.01pm and returned to chambers at 3.50pm following Citizenship Ceremony for Gladys Gatambo

11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

- 11.1. ELECTED MEMBERS
- 11.2. STAFF

140242 COUNCIL RESOLUTION – ITEM 11.2

MOVED: Cr Thorpe
SECONDED: Cr Hunt

That Council accept an item of an urgent nature relating to purchase of replacement plant.

CARRIED
Voted: 7/0

11.2 PLANT REPLACEMENT

Agenda Reference: WS 05/17-02
Location/Address: N/A
Name of Applicant: Shire of Three Springs
File Reference: ADM0202
Disclosure of Interest: Nil
Date: 17th May 2017
Author: Joe Clifford Work's Supervisor

Signature of Author: _____

SUMMARY

For Council to approve purchase of items of plant.

ATTACHMENT

Spreadsheet of specifications on all items of machinery.

BACKGROUND

The following quotes have been received from preferred suppliers on the WALGA contract.

2016/17 PLANT REPLACEMENT - BACKHOE					
Make	Model	Supplier	Price	GST	Total
Cat	434F2	Wes Trac	\$156,510	\$15,651	\$172,161
New Holland	B115B	McIntosh & Son	\$159,500	\$15,950	\$175,450
JCB	5CX	Purcher International	\$173,250	\$16,760	\$190,010
Case	659ST	McIntosh & Son	\$176,500	\$17,650	\$194,150

COMMENT

The Works Supervisor, Joe Clifford, has provided the following comments:-

CAT 434F2

Is the cheapest by approximately \$3,000 and meets all requirements; however it only has a 2 year/2000 hour warranty whereas the New Holland and the Case have a 3 year 3000 hour warranty.

NEW HOLLAND

Is second in price and meets all requirements and has a 3 year/3000 hour warranty.

JCB 5CX

This machine is the least powerful and only has a 1 year warranty but meets all other specifications. To upgrade the warranty to a 5 years/5000 hours extended warranty will cost an extra \$3,000 + GST.

CASE 659ST

Is the most expensive and meets all the specifications requested.

It is recommended that Council consider purchase of CAT 434F2 and auction the CASE 580LE at Pickles auction.

CONSULTATION

CEO, Work's Supervisor and Mechanic

STATUTORY ENVIRONMENT

Local Government Act 1995 and tender regulations.

3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

POLICY IMPLICATIONS

7001 Vehicle Replacement Program

The CEO, in conjunction with the Works Supervisor and Council, shall prepare a replacement program to allow economical replacement of plant and vehicles. The replacement program will be evaluated and/or amended by Council when considering the Plan for the Future and be considered in conjunction with the annual budget.

FINANCIAL IMPLICATIONS

Replacement backhoe has been included in 2016/2017 budget.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2012

4.4.8 Implement a new Plant Replacement Program

Council Forward Capital works plan includes expenditure for plant and equipment.

VOTING REQUIREMENTS

Simple Majority

140243 COUNCIL RESOLUTION - ITEM 11.2

MOVED: Cr Hebiton
SECONDED: Cr Connaughton

That Council:-

- 1. Purchase the Caterpillar 434F2 Backhoe as supplied by WesTrac Pty Ltd for \$156,510 GST exclusive; and**
- 2. The Case 580LE Backhoe be offered for sale via Expression of Interest following the arrival of new Caterpillar 434F2 Backhoe.**

CARRIED
Voted: 7/0

12. QUESTIONS BY MEMBERS WITHOUT NOTICE

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14. TIME AND DATE OF NEXT MEETING

The Next Ordinary Council Meeting will be held on Wednesday 21st June 2017 at 1.30pm.

15. CONFIDENTIAL ITEMS

16. MEETING CLOSURE

There being no further business the Presiding Officer closed the meeting at 4.37pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: _____

Presiding Officer

Date: 17th May 2017