



MINUTES FOR
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
20TH JULY 2016



WILDFLOWER COUNTRY

SHIRE OF THREE SPRINGS

MINUTES FOR ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 20th JULY 2016 COMMENCING AT 1.33 PM.

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SHIRE OF THREE SPRINGS

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE THREE SPRINGS COUNCIL CHAMBERS ON 20TH JULY 2016 COMMENCING AT 1:33PM.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Anthony Thomas declared the Meeting open at 1.33pm.

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1. PRESENT

AEC Thomas	Shire President
RJ Thorpe	Deputy President
RN Hebiton	Councillor
RW Hunt	Councillor
C Lane	Councillor
J Lake	Councillor
C Connaughton	Councillor

STAFF

S Yandle	Chief Executive Officer
L John	Manager of Finance
P Every	Works Supervisor

MEMBERS OF THE PUBLIC

Mr Gary Turley

2.2. APOLOGIES

Nil

2.3. LEAVE OF ABSENCE

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

Nil.

5. APPLICATIONS FOR LEAVE OF ABSENCE

140146 COUNCIL RESOLUTION – Item 5

MOVED: Cr Connaughton
SECONDED: Cr Hunt

That Council approve Leave of Absence for Cr Hebiton for the August 2016 ordinary meeting of Council.

CARRIED
Voted: 7/0

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1. Confirmation of Minutes of Ordinary Meeting held on 15th June 2016

140147 COUNCIL RESOLUTION – ITEM 6.1

MOVED: Cr Lane
SECONDED: Cr Thorpe

That the Minutes of the Ordinary Council Meeting held on the 15th June 2016 be confirmed as a true and accurate record of proceedings.

CARRIED
Voted: 7/0

7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

23/06/16 Wildflower Country Inc. meeting at Moora – Cr Lake, CEO and CDO attended
27/06/16 Northern Country Zone WALGA Meeting – Cr Thorpe attended
12/07/16 PACE meeting – Cr Lane attended
13/07/16 LEMC meeting – attended by Cr Hunt and CESM

8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

9. OFFICERS REPORTS

a) Community Emergency Services Manager Report for July 2016

Issue	Activity	Officer	COMMENTS
Radio upgrade	Manage install work on radio system upgrade for Three Springs Assisting Ken with upgrade to Perenjori radio system Follow up on question regarding coverage issues	CESM	The radio system installation progressing well all units fitted and the fine tuning is being completed on the GPS system for Three Springs Perenjori install & GPS in final stages
LEMC	Working with K Shaw DCPFS regarding evacuation centre set up training LEMC meeting held 13 th July Recovery documentation Next live Ex planned for 8 th of September Next meeting 12 th of October	CESM	Looking at completing this training in August/September Working with Brendan Wilson CGG as part of a working group creating a temp plate for the new recovery documentation. Our plans are current and will be due for update in 2017 as will our Local Emergency Management Arrangements
Meetings	Morawa VFS is now a VFES This is where both the VFS & SES have combined to form one	CESM	MOU is signed and working though teething problems with members
Training		CESM	Instructing Manage Injuries course 16-17 July
Mitigation works	Answer questions & follow up regarding farmers questions Plantation inspection	CESM	Currently working with Charles Darwin reserve this is ongoing and looking at Blues in the Bush
Grants	Working with the members of Perenjori town brigade in regards to improvements to fire Shed Local Government Grants Scheme grants We have been granted funds for the Latham fire shed Volunteer grants are in for Perenjori Three Springs Town Morawa SES	CESM	Currently waiting on site for the Three Springs Shed. Quotes are all in and as soon as site is confirmed decision on construction company can be made & building can start. The grants for the Perenjori & Three Springs BFB we were granted and the equipment has been delivered and training completed on the AED & Oxysox. Grant for Morawa shed has been granted and work completed
Vehicles	Three Springs 3.4U replacing second pump on the PJ 2.4 from petrol to Diesel	CESM	Three Springs 3.4 Is ready The TRK (Training Resource Kit) is ready and final adjustment are being completed the vehicle will be delivered now looking at July/August. Work on replacing the motor to be completed in August.
ESL	Grant acquittal forms	CESM	All grant acquittals completed
Complete fire reports	On going	CESM	Follow up where needed. Fires

Bushfire prone mapping			BAL assessment completed for Morawa shire
BFB vehicle Radios	Complete ICT requests and co-ordinate contractors to complete repairs and change overs were needed	CESM	On going
Karara Mine		CESM	
Reviewed new Policies' and manuals	On going Reviewed PIR Esperance fire New Land bill 2016 New planning reforms regarding Bushfire Prone Planning	CESM	A bill is currently going to parliament called the land use bill this will/may assist mitigation works DFES new E learning & training system is now up and running member need to register on the system Briefing season on changes to planning re the BFP & BFV
Completed tasks allocated to me by DFES DO (District Officer)		DO, AO, CESM	As per CESM B P

b) Works Supervisor Report June 2016

Location: Shire of Three Springs
Date: 14 July 16
Author: Peter Every

MAINTENANCE GRADING

Unfortunately Joe was off work for 3 weeks following operation on his foot
 Thomas rd
 Strutton rd
 Wilton well rd
 Kangaroo rd
 First North rd
 Section of Morawa rd
 West Yarra rd
 Part of Bunney rd
 Mitchell rd

RE- SHEET

Tomkins rd nearly complete

OTHER

Shoulder clearing on Arrino South rd
 Mulching – Nebru rd, Arrino Sth rd, T/S Eneabba rd,
 The mulcher is doing a really good job considering there has been very little done for years.
 Dig grave and do a major clean up of the cemetery
 Depot clean up. Still to sort out properly .
 Manual handling course.

Unfortunately we are a bit behind with our works mainly due to weather.
 We have appointed a plant operator who will start once all requirements are met.

c) Parks and Gardens Report for June 2016

Location: Shire of Three Springs
Date: 14 July 2016

Author: Peter Every

OVALS

Mow weekly
Whipper snip as required
Raking
Pick up leaves & branches
Check for frost

PARKS AND GARDENS

Mow as required
Pruning
Weeding
Remove dead plants and flowers
Raking
Pick up rubbish
Prune roses
Spraying

OTHER

Town streets- blow down paths, rake, clean up, prune trees
Bins weekly
Town drains- try to clear leaves
Clear rubbish etc from laneways
19 Gooch st – mow & wipper snipping
Spraying of town road shoulders, drains, parks & our land is on going

d) Mechanics Report for June 2016

PLANT MAINTENANCE & REPAIRS

P500509 12M grader

Hydraulic oil leak repaired
Oil leak transmission repaired
Uni-joints replaced
Transmission yoke and seal replaced
Transmission oil changed
Steering joystick modified
Updates installed
Grease and check unit
Articulation sensors repaired and recalibrated

P500306 Western Star

Check unit /grease
Drivers window mechanism replaced
Air cleaners replaced
P.T.O oil leak repaired and cleaned

P500606 120M grader

Check and grease unit
250 hour S.O.S sampling done
Reversing camera replaced under warranty

P50091 Backhoe

Repair tyre
Clean
Grease

P50142 tractor/slasher

Check unit
Grease
Heater repaired under warranty

P5592 Community bus

Charge battery and check charge
Wash bus

P50042 crew cab truck

Install ext speaker for shire radio
Replace beacons with LED type
Repair LH taillight
Check over

P502006 Toro mower

Check and grease unit

P5565 Bobcat

Top up coolant
Grease and inspect
Clean

P5002 Cat truck

Sent to Perth for electrical fault finding
Serviced and checked
Clean filters
Check /grease unit

P700101 Side tipper

RH guard repaired
Centre axle RHS wheel bearings replaced
Adjust brakes
Grease unit
Air leak repaired

P500802 Loader

Repair wiring for beacons
Tyres replaced
Re-torque wheels
Grease
Oil leak on transmission –sensor ordered

P501204 Multi tyre

Strip down and order parts for inside LH rear wheel assembly
(parts arrived in last days)
Replace radiator cap

P50114 Mechanic ute

Clean

P000

Replace starter rope whipper snipper
Replace plug whipper snipper /check spark arrestor
Service bar, hedge trimmer
Service chain saws

Services

TS125 Docs car

Other

Maintain rubbish tip
Some electrical test and tagging
Cut down workshop doors in preparation for new slab and purchase steel and begin fabricate new door bottoms and slides to suit new slab

Works Supervisor left the meeting at 1.45pm

P7008 beavertail trailer

Grease

P5013 vibe roller

Replace hyd hose to vibe motor
Top up hyd oil
Inflate tyres
Repair wiring

P50100 Mitsubishi tipper

Replace LH window winder
Replace LH front clearance light
Tighten A/C belt

P501503 Maint ute

Charge battery
Remove damaged part of front bumper
Lube toolbox locks

e) **Community Development Officer Report for June 2016**

GRANTS STATUS JULY 2016

GRANT	DATE	GRANT	CURRENT STATUS	ACTION CURRENT
1	09-12-2014	Shire Office and Chambers.	Approved \$312,000.	Famlonga completed works 10/4/15. Eaves paining 15/4/15. Lights replace 16/4/15. Internal ceilings to be assessed. Next is internal changes and quote rendering. Architect is doing specifications to allow tender process to start. To be reassessed.
2	4/8/2015	Community Pool Revitalisation Project.	Acquitted	Portable steps received. Hand rails on outside of building completed, project acquitted 1 st June
3	30-11-2014	Work Places (Office furniture fit out).	Investigating.	Lotteries -. Will be pending concept plan and design for office internal upgrade.
4	30-11-2014	Community Child Care Centre.	Underway.	Stage 1 acquitted. Concept plan first draft provided 14/7/2015. Currently putting together an EOI with Lotterywest for funding of \$200,000 or more for the centre. Working with Ausco and Fleetwood on plans.
5	15-12-2014	Department of Transport Footpath Program 2015/16.	Acquitted	Grant successful \$28,000 for Maley Street and Hall Street. Paths completed, project acquitted in May, however minor work to be undertaken.
6	15-12-2014	Arrino Community Garden.	Underway	Local Government and Communities application successful. Still waiting on settlement of Lot 52 Arrino pending Probate. Garden planting is complete, reticulation and signs needs to be installed.
7	25-11-2015	Volunteer Grant	Approved	Grant application for Defibrillator for Town Fire Brigade – paperwork signed off.
8	30/11/2015	Volunteer Grant	Approved	New computer to replace existing computer at Visitors Centre – paperwork signed off.
9	01/07/2015	Midwest Development Commission	Granted \$40,325	Extension and variance requested to July 2016 from MWDC. Benches, pathwork to be finished.
10	10/03/2016	Melissa Price- Building Stronger Futures Grant	Successful \$6000	Grant successful for purchase of gazebos and chairs for community use, a shed and

				bench seating for the cemetery.
11	1/02/2016	Coalition's Safer Streets Programme	Unsuccessful	Application submitted for four (4) CCTV cameras to be placed in Three Springs town site.
12	30/06/2016	Visitors Centre Grant via Tourism WA	Submitted	Application submitted for Wildflower Country Signs, and a new display cabinet in visitors centre.
13	13/07/2016	Healthway Sponsorship Grant – Lipstick Lunch	Submitted	\$5000 sponsorship grant applied for to assist PACE with the Lipstick Luncheon in October 2016
14	13/07/2016	Thank a Volunteer Day Celebration Grant	Submitted	\$1000 grant to hold a Thank a Volunteer Day Lunch in February 2017
15	13/07/2016	WA Seniors Week	Submitted	\$960 grant submitted for funds for senior residents of Three Springs to travel to Geraldton to watch the Senior's Concert on Sunday 6 November.
16	14/07/2016	Department of Transport – WA Bicycle Networks Grant	Completing EOI	In the process of finalising an EOI for a bike paths to be completed in 17/18

d) Club Development Officer Report for June 2016
MEETINGS AND ACTIVITIES (June 2016)

Date	With Whom	Purpose
31 May	PJ Sports Club	Facility Plan Queries
31 May	PJ Netball Club	Facility Plan Queries
2 June	PJ CEO	General catch up
3 June	TS	Promote club dinner
7 June	MO Football	KidSport training session and general info
8 June	LAT	Facility queries and research
10 June	MO, and MO Shire, and MO Drapery	Promote Club Dinner and Check in regarding KidSport system from now on.
13 June	Candor Training	Club Workshop
14 June	PJ Netball	Facility Queries
17 June	PJ Finance	Acquittal assistance
20 June	MO Netball, Football and Shire	Queries, promotion of workshops, KidSport etc.
21 June	TS, TS AFL	Remove posters, check in with Football Club
24 June	TS CDO	Introduction
27 June	Wa Sports Fed	Safe Clubs for Kids Workshop Queries
29 June	PJ Shire	Professional Development Workshop
29 June	Candor Training	Club Workshop
30 June	TS	Remove posters and check in with club members in town
1 July	MO, MO Shire, MO Speedway	Remove posters and check in with club members in town- follow up from workshop
5 July	TS CDO	Cricket event brainstorm
6 July	MO Swim	KidSport queries
6 July	PJ Indoor Bowls	Touch Base and check in- SOYF password reset query.

The following Activities and/or projects have been progressed:

- Clubs events promoted in MidWest Times as required (Articles and photos post event)
- Promote Training, Grants, and Events on the Sports Clubs Facebook Page
- Promoted Social Sports to the local community.
- Review and Promote Grants and training events to Clubs as required
- Continued club facility condition reports
- Hosted workshops
- Created document for potential Sports Club Awards Night
- Commenced next year's Operational Plan
- Conducted Kid Sport Training for clubs

9.1. HEALTH, BUILDING AND TOWN PLANNING

9.1.1. HEALTH/BUILDING and PLANNING REPORT – JUNE 2016

Date	Details
13/06/2016	Hawkers Permit issued to Direct Seafood's NT

For Council's Information

9.2. ADMINISTRATION

9.2.1 FREEDOM OF INFORMATION STATEMENT 2016

Agenda Reference: CEO 07/16 - 01
Location/Address: Shire of Three Springs
Name of Applicant: Officer of Information Commissioner
File Reference: ADM0063
Disclosure of Interest:
Date: 5th July 2016
Author: Donna Newton

Signature of Author: _____

SUMMARY

For Council to endorse Shire of Three Springs Freedom of Information Statement 2016.

ATTACHMENT

Shire of Three Springs Draft Freedom of Information Statement 2016.

BACKGROUND

The Shire of Three Springs as an agency is required in accordance with section 96(2) of the Freedom of Information Act to either publish a “stand-alone” information statement or include the prescribed information in its annual report.

Where an information statement is produced as a stand-alone document, reference to its existence and details of how it can be inspected or purchased should also be contained in Council’s annual report. Council is required to make a copy of its Information Statement available for inspection and/or purchase at its office of administration.

Council may elect to publish its information statement in its annual report and if it does, it must include all the information specified in section 97 to be compliant with the FOI Act. The information need not be all together in one part of the report, in the way it would appear in a stand-alone document, but all the required information must be included.

In the Information Commissioner’s 2002 Annual Report, the Commissioner noted and supported the publication of information statement and internal manual online. Many agency websites now utilise this method of publication which is another way of ensuring that the public has access to the information it needs to effectively use FOI.

CONSULTATION

Finance Officer.

STATUTORY ENVIRONMENT

Freedom of Information Act 1992 Part 5 s.96 and 97

96. *Information statement, each agency to publish annually*

- (1) An agency (other than a Minister or an exempt agency) has to cause an up-to-date information statement about the agency to be published in a manner approved by the Minister administering this Act-
 - a) Within 12 months after the commencement of this Act; and
 - b) At subsequent intervals of not more than 12 months.

- (2) In giving approval under subsection (1) the Minister has to have regard, amongst other things, to the need to assist members of the public to exercise their rights under this Act effectively.
- (3) In the case of an agency that comes into existence after the commencement of this Act the reference in subsection (1)(a) to the commencement of this Act is to be read as a reference to the time when the agency commences its operations.
- (4) A subcontractor does not have to comply with subsection (1) if the relevant contractor has complied with that subsection on behalf of the subcontractor.

(Section 96 amended by No. 47 of 1999 s. 13)

97. Information statement and internal manual, each agency to make available etc.

(1) An agency (other than a Minister or an exempt agency) has to cause copies of –

- a) its most up-to-date information statements; and
- b) each of its internal manuals,

(2) An agency has to provide a copy of its information statement to the Commissioner as soon as is practicable after the statement is published under section 96.

(3) A subcontractor does not have to comply with subsection (1) and (2) if the relevant contractor has complied with those subsections on behalf of the subcontractor.

FINANCIAL IMPLICATIONS

Fees as determined by Freedom of Information Act.

STRATEGIC IMPLICATIONS

Shire of Three Springs Freedom of Information Statement to be published on Council website and available at the Shire Office.

OFFICERS COMMENT

The Freedom of Information Statement 2016 for Shire of Three Springs has been prepared and updated and on endorsement by Council will be forwarded to Office of the Information Commissioner as required (at intervals of not more than 12 months).

VOTING REQUIREMENTS

Simple Majority

140148 COUNCIL RESOLUTION – ITEM 9.2.1

MOVED: Cr Thorpe
SECONDED: Cr Lane

That Council endorse (subject to reference to ISA being deleted, CAG now PACE and include Cat control as a service) the Shire of Three Springs Freedom of Information Statement 2016, forward a copy to Office of the Information Commissioner and publish statement on Council website with a copy available at the Shire Office.

CARRIED
Voted: 7/0

FREEDOM OF INFORMATION STATEMENT



FREEDOM OF INFORMATION 2016

This Information Statement is published by the Council in accordance with the requirements of Section 96 of the Freedom of Information Act 1992 (Western Australia).

The Council is pleased to comply with the legislation and welcomes enquiries.

An updated Information Statement will be published at least every 12 months.

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1 MISSION STATEMENT

The Shire of Three Springs operates in a relatively stable environment in which the expectations and requirements of the community and government, as well as environmental and economic factors impact on its activities and overall performance. Council is committed to improve the quality of life of the residents of Three Springs through services based on the principles of quality, equity, value and responsiveness and to ensure operations of the Shire are conducted in a cost efficient and effective manner as not to unfairly impose upon its ratepayers and residents.

Its objectives are to:

- provide high quality roads and other services to residents in the community at reasonable cost;
- strengthen the financial viability of Council by improving efficiency and effectiveness; and
- by recognising the need to be responsible to the electorate in providing information on the activities of the Shire and to involve electors in everyday decision making, to increase the awareness of the Shire's objectives and policies for all those who live and work in the Shire, and to help the community understand the need to reconcile often conflicting factors in planning and providing services.

By these means, the community confidence in the Shire as an efficient provider of services and an effective manager of its resources will be gained.

2 DETAILS OF LEGISLATION ADMINISTERED

Including, yet not limited to:

- Local Government Act 1995
- Freedom of Information Act 1992
- Dog Act 1976
- Cat Act 2011
- Planning and Development Act 2005
- And all other legislation relevant to Local Government functions

3 COUNCIL STRUCTURE

The Shire of Three Springs consists of seven (7) Councillors including the Shire President. Councillors are elected for a four year term with four members retiring in one election and the balance (three) retiring at the next. Election is held in October of every second year. The President of the Council is elected by the Councillors at the first meeting following the ordinary election. Extraordinary elections are held to fill any vacancies which may have occurred during the year.

Council is the decision making body of all policy matters.

The CEO reports to Council and the present Shire organisational structure is shown in Figure 1 (attached).

To Be Reviewed 20th July 2016

3

4 DETAIL OF DECISION MAKING PROCESS

Ordinary meetings of Full Council are generally held on the third Wednesday of every month (except the month of January when Council is in recess), and commence at 1:30 p.m. Members of the public are welcome to attend and Public Question Time is the first item of business.

The main business of the meeting is to consider and make resolutions.

Correspondence and applications on any matters to be considered by Council must be received at the Council office at least one week prior to the week of the Council meeting if they are to be guaranteed of being dealt with at this meeting.

4.1 Minutes

Minutes of Full Council are placed on display in Council's Library and on its website within:

- 10 days after Ordinary Council Meeting

5 THREE SPRINGS SHIRE COUNCILORS

Councillor A E (Anthony) Thomas (President)	Term expires October 2019
Councillor R J (Richard) Thorpe (Deputy President)	Term expires October 2019
Councillor R N (Neil) Hebiton	Term expires October 2017
Councillor R W (Robert) Hunt	Term expires October 2017
Councillor C (Chris) Lane	Term expires October 2017
Councillor J A (Jennyfer) Lake	Term expires October 2019
Councillor C (Chris) Connaughton	Term expires October 2019

FOR 2015/16	
COMMITTEE	COUNCIL REPRESENTATIVE
1. Northern Country Zone of WALGA	President, Cr. A Thomas & Cr. C Lane (Proxy)
2. WALGA Conference	President, Cr. Thomas
3. Wildflower Regional Tourism Committee	President, Cr. A Thomas, Cr. J Lake & Cr. C Connaughton (Proxy)
4. North Midlands Medical Practice Management Committee	President, Cr. A Thomas, Deputy President, Cr. R Thorpe, Cr. N Hebiton, Cr. R Hunt, Cr. C Lane, Cr. J Lake & Cr. C Connaughton
5. MRWA Regional Road Group	Cr. N Hebiton & Cr. C Connaughton (Proxy)
7. Three Springs Local Emergency Management Committee	Cr. R Hunt & Cr. R Thorpe (Proxy)
8. Audit Committee	All Councillors
9. Tidy Towns & Community Action Group	Cr. R Thorpe & Cr. C Lane
10. ISA Joint Process Management Team	CEO
11. ISA Governance Team	Cr. N Hebiton & CEO
12. Development Assessment Panel	Cr. N Hebiton & Cr. R Thorpe Alternate members – Cr's R Hunt and C Lane

6 DELEGATIONS

The CEO has the delegated authority from Council to make decisions on a number of specified administrative and policy matters. These delegations are listed in Council's Delegation Register and are reviewed by Council annually. The CEO has the power under the Local Government Act 1995 to sub-delegate these Authorities.

In keeping with the legislative requirement:

- to determine policies to be applied by the Council in exercising its discretionary powers
- to determine the type, range and scope of projects to be undertaken by the Council
- to develop comprehensive management plans, budgets, financial controls and performance objectives and indicators for the operations of the Council

The Council makes decisions which direct and/or determine its activities and functions. Such decisions include the approval of works and services to be undertaken, and the allocation of resources to works and services.

Decisions are also made to determine whether or not approvals are to be granted for applications from residents for various forms of development.

7 SERVICES FOR THE COMMUNITY

Council makes decisions on policy issues relating to services that are provided for members of the public.

These services currently include:

Roads/Footpaths/Kerbing	Stormwater Drainage
Traffic Control Devices	Street Lighting
Street Tree Planting	Refuse Collection & Tip Control
Public Toilets	Public Library
Aged Persons Accommodation	Parks and Reserves
Dog Control	Planning Controls
Environmental Health Matters	Pest Controls
Town Planning	Occupational Health and Safety
Community Information	Noxious Weed Controls
Building Control	Citizenship Ceremonies
Landcare	

8 PUBLIC PARTICIPATION

8.1 Council Meetings

Members of the public have a number of opportunities to put forward their views on particular issues before Council.

These are:

1. Deputations - With the permission of the Presiding Officer or the President, a member of the public can address a Committee or Council personally or on behalf of a group of residents for a period of time determined by the Committee and/or Council on any issue relevant to Council
2. Presentation to Council with prior notification, approval and arrangement with Council, a member of the public can address Council on any issue relevant to Council
3. Petitions - Written petitions can be addressed to the Council on any issue within the Council's jurisdiction
4. Written Requests - A member of the public can write to the Council on any Council policy, activity or service
5. Elected Members - Member of the Public can contact their Elected Members of Council, to discuss any issue relevant to Council

8.2 Community Consultation

The Council consults with local residents on particular issues that affect their neighbourhood as per the following examples:

1. Electors are invited to attend the annual general meeting of electors to discuss any specific issues over a large range of topics. All residents may attend, but only electors on the Council Electoral roll, are eligible to vote
2. Working Party/Sub-Committee - Local residents are invited to work with Members of Council and staff, to develop strategies to address various matters as they may arise

9 ACCESS TO DOCUMENTS

9.1 Documents Available for Inspection

The following documents are available for public inspection at the Council Office free of charge. Members of the public may purchase copies of these documents and the charges are shown below:

Document	Fee
Council Agenda	}
Council Minutes	}
Policy Manual	}
Council Budget	}
Council Annual Financial Statements	}
Council Local Laws	} at the set photocopying rate
Planning/Building Application Register	}
Principal Activities Plan	}
Assessment Book	}
Delegation Register	}
Directional Maps	}
Building Plans	}
Council Town Planning Scheme No. 2	}
Scheme Text	}
Consolidated Roll	\$11.00 complete roll
Owner & Occupier Roll	\$11.00 complete roll

10 OTHER INFORMATION REQUESTS

10.1 FOI Operations:

It is the aim of the agency to make information available promptly and at the least possible cost, and whenever possible documents will be provided outside the FOI process.

If information is not routinely available, the *Freedom of Information Act 1992* provides the right to apply for documents held by the agency and to enable the public to ensure that personal information in the document is accurate, complete, up to date and not misleading.

10.2 Freedom of Information Applications:

Access applications have to-

- be in writing,
- give enough information so that the documentation requested can be identified;
- give an Australian address to which notices can be sent; and
- be lodged at the agency with any application fee payable.

Applications and enquiries should be addressed to the Freedom of Information Coordinator:-

Postal Address:

Shire of Three Springs
PO Box 117
THREE SPRINGS WA 6519

In Person:

132 Railway Road
THREE SPRINGS WA 6519

Application will be acknowledged in writing and the applicant will be notified of the decision within 45 (calendar) days.

10.3 Freedom of Information Charges

A scale of fees and charges are set under the FOI Act Regulations. Apart from the application fee for non – personal information all charges are discretionary. The charges are as follows:-

1. Type of Fee

Personal information about the applicant	No fee
Application fee (for non-personal information)	\$30.00

2. Type of Charge

• Charge for time dealing with application (per hour, or pro rata)	\$30.00
• Access time supervised by staff (per hour, or pro rata)	\$30.00

Shire of Three Springs Freedom of Information Statement

• Photocopying staff time (per hour, or pro rata)	\$30.00
• Per photocopy	.20cents
• Transcribing from tape, film or computer (per hour, or pro rata)	\$30.00
• Duplicating a tape, film or computer information	Actual cost
• Delivery, packaging and postage	Actual cost

Deposits

• Advance deposit may be required of the estimated charges	25%
• Further advance deposit may be required to meet the charges for dealing with the application	75%

For financially disadvantaged applicants or those issued with prescribed pensioner concession cards, the Charge is reduced by 25%

11 ACCESS ARRANGEMENTS

Access to documents can be granted by way of inspection of a document, a copy of a computer disk or USB drive.

12 NOTICE OF DECISION

As soon as possible but in any case within 45 days the applicant will be provided with a notice of decision which will include details such as –

- the date the decision was made
- the name and designation of the officer who made the decision
- if the document is an exempt document the reasons for classifying the matter exempt;
- or the fact that access is given to an edited document
- information on the right to review and the procedures to be followed to exercise those rights.

Refusal of Access

Applicants who are dissatisfied with a decision of the agency are entitled to ask for an internal review by the agency. Applications should be made in writing within 30 days of receiving the notice of decision.

Applicants will be notified of the outcome of the review within 15 days.

If the applicant disagrees with the result the applicant can apply to the Information Commissioner for an external review, and details would be advised to applicants when the internal review is issued.

Sylvia Yandle
Chief Executive Officer

ATTACHMENTS

- Application for Access to Documents
- Figure 1 - Corporate Structure

DRAFT

To Be Reviewed 20th July 2016

10

SHIRE OF THREE SPRINGS
APPLICATION FOR ACCESS TO DOCUMENTS
(Under the Freedom of Information Act 1992, Section 12)

DETAILS OF APPLICANT:

Surname: Given Names

Australian Postal Address:

Post Code: Telephone Number(s):

If the application is on behalf of an organisation:

Name of Organisation/Business:

DETAILS OF REQUEST: (please tick) Personal Documents ☐ Non-Personal Documents ☐

I am applying for access to document(s) concerning

(If space provided is not sufficient, please attach details on a separate sheet.)

FORM OF ACCESS: (Please tick appropriate box)

I wish to inspect the document(s) YES ☐ NO ☐

I require a copy of the document(s) YES ☐ NO ☐

I require access in another form YES ☐ NO ☐

(Specify)

FEES AND CHARGES:

Attached is a cheque/cash to the amount of \$ to cover the application fee. I understand that before I obtain access to documents, I may be required to pay processing charges in respect of this application, and that I will be supplied with a statement of charges if appropriate.

In certain cases, a reduction in fees and charges may apply - see section on FEES AND CHARGES on the back of this form. If you consider you are entitled to a reduction, submit a request with copies of documents which address the criteria on the back of this form and support your application for a fee reduction.

I am requesting a reduction in fees and charges: YES ☐ NO ☐ (Please tick appropriate box)

APPLICANT'S SIGNATURE: **Date:**

(OFFICE USE ONLY)

FOI Reference Number:

Received on: Deadline for response:

Acknowledgment sent on:

Proof of Identity (If applicable)

Type: Sighted: Number:

PLEASE NOTE

To Be Reviewed 20th July 2016

11

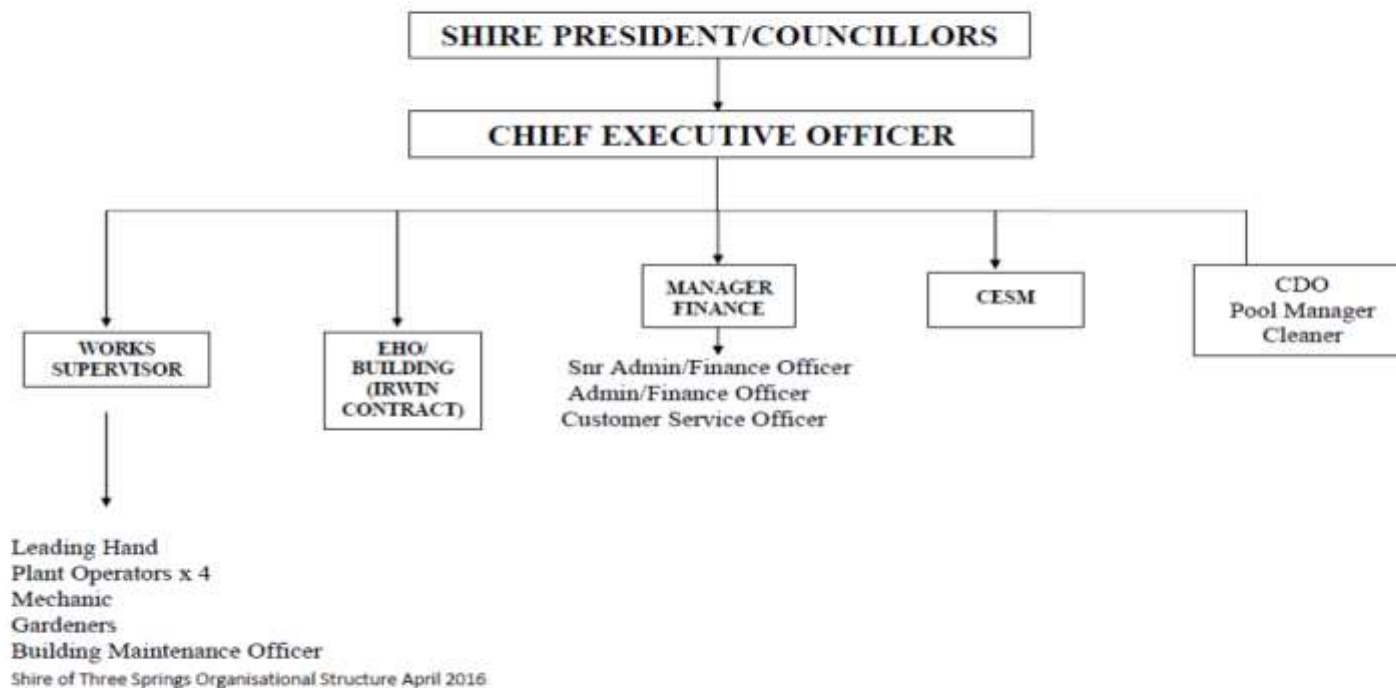
FOI Application

- Provide sufficient information to enable the correct document(s) to be identified.
- The Shire of Three Springs may request proof of your identity.
- If you are seeking access to document(s) on behalf of another person, written authorisation is required.
- Your application will be dealt with as soon as practicable (and, in any case, within 45 days) after it is received.
- Further information can be obtained from the Office of the Information Commissioner. The Freedom of Information Act is available for purchase from the State Government Bookshop, 815 Hay Street, Perth (Telephone: 9222 8216).

Figure 1

Shire of Three Springs Organisational Structure

1 January 2016



Shire of Three Springs Organisational Structure April 2016

To Be Reviewed 20th July 2016

13

9.2.2 DISABILITY ACCESS AND INCLUSION PLAN

Agenda Reference: CEO 07/16 - 02
Location/Address: Three Springs
Name of Applicant: Disability Services Commission
File Reference: ADM0193
Disclosure of Interest:
Date: 12th July 2016
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

For Council to endorse the Shire of Three Springs Disability Access and Inclusion Plan Report for 2016.

ATTACHMENT

- 9.2.2a Letter from Disability Services Commission
- 9.2.2b Reviewed Disability Access and Inclusion Plan (DAIP) 2016. (Separate Document).
- 9.2.2c Disability Access and Inclusion Plan Progress Report 2015/2016

BACKGROUND

The Disability Services Act 1993 requires the preparation of a Disability Access and Inclusion Plan, to be reported on annually and reviewed every five years.

COMMENT

The 2013 Plan is still very much current and there were two externally imposed changes that saw the plan updated in 2015. Those changes are –

1. Terminology referring to a “Person with Disabilities” has been amended to read a “Person with Disability”.
2. New Outcome 7 is included which states – “People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.”

There are no other substantive changes to the 2013 plan other than removing any reference to Deputy Chief Executive Officer and including Chief Executive Officer.

The Disability Access and Inclusion Plan intended update was advertised in the Yakabout and Shire notice board.

Reference to the Disability Access and Inclusion Plan was made in Shire of Three Springs 2014/2015 Annual Report, however the updated plan had not been included on Council’s website, this has now been rectified

CONSULTATION

Chief Executive Officer and Finance Officer

STATUTORY ENVIRONMENT

Disability Services Act 1993.

29. Report about disability access and inclusion plan

- (1) A public authority that has a disability access and inclusion plan must, if required to report under Part 5 of the *Financial Management Act 2006*, include in such report, a report about the implementation of the plan.
- (2) A local government or regional local government that has a disability access and inclusion plan must include in its annual report prepared under section 5.53 of the *Local Government Act 1995* a report about the implementation of the plan.

POLICY IMPLICATIONS

Access and Inclusion Policy Statement

The Shire of Three Springs is committed to ensuring that the community is accessible for and inclusive of people with disability, their families and carers.

The Shire of Three Springs interprets an accessible and inclusive community as one in which all Council functions, facilities and services (both in-house and contracted) are open, available and accessible to people with disability, providing them with the same opportunities, rights and responsibilities as other people in the community.

FINANCIAL IMPLICATION

Nil.

STRATEGIC IMPLICATIONS

The DAIP strategies are included where relevant in Council's Forward Planning documents.

VOTING REQUIREMENT

Simple Majority.

140149 COUNCIL RESOLUTION – Item No. 9.2.2

MOVED: Cr Lane
SECONDED: Cr Thorpe

That Council endorses the Shire of Three Springs Disability Access and Inclusion Plan (DAIP) 2016 report submitted to the Disability Services Commission accordingly.

CARRIED
Voted: 7/0

9.2.2a Letter from Disability Services Commission



Government of Western Australia
Disability Services Commission



Our ref: 55000227
Enquiries: Ron Chalmers
Contact: 9426 9250

Ms Sylvia Yandle
Chief Executive Officer
Shire of Three Springs
PO Box 117
THREE SPRINGS WA 6519



Dear Ms Yandle

Thank you for your ongoing contribution to improving access and inclusion for people with disability through the Shire of Three Springs's Disability Access and Inclusion Plan (DAIP).

As you may be aware, your 2015-16 DAIP progress report is due to the Disability Services Commission by Thursday, 30 June 2016. DAIP progress reports provide an annual overview of the work public authorities have undertaken to support people with disability across the State. This information provides a state-wide view that is tabled in Parliament by the Minister for Disability Services. The DAIP Progress Report for 2014-2015 is available at www.disability.wa.gov.au.

This year the Commission is adopting a new reporting system to make the process faster and easier for your staff to complete. It is software that is already used by many State and local governments to collect information from stakeholders. It includes the ability to produce a report at the end of the entry process for use with management and potentially Council.

Further details on how to use the reporting survey and other support information will be emailed directly to the DAIP officer for your organisation in early April. We anticipate this timeframe will work well with government processes.

The Commission employs Access and Inclusion Officers to support public authorities to meet their DAIP requirements. Please contact the team directly if you require further information on reporting or support on how to use the new system. Contact details are:

Mark Kingston, A/Senior Access and Inclusion Officer	9426 9316
Sue Henson, Senior Access and Inclusion Officer	9426 9353
Email:	access@dsc.wa.gov.au

I look forward to hearing of the progress your organisation has made this year in enhancing access, inclusion and participation of people with disability.

Yours sincerely

Dr Ron Chalmers
Director General
Disability Services Commission

1 April 2016



Disability Access and Inclusion Plan (DAIP) Progress Reporting 2015-2016

Contact details

Organisation: Shire of Three Springs
Contact person: Sylvia Yandle
Phone number: 08 99541001
Email: ceo@threesprings.wa.gov.au

Outcome 1: Services and events

Number of strategies planned:	8
Number of strategies implemented:	7
Number of effective strategies:	5
Number of average strategies:	2
Number of ineffective strategies:	0
Number of strategies not yet evaluated:	0

Strategies and achievements for Outcome 1:

Ensure people with disability are provided with opportunity to comment on access to services. Regular monitoring of services to ensure equitable access and inclusion. Improve access to information in library, update technology. Through Integrated Planning and Reporting process develop links between DAIP and other plans for people with disability. Ensure any events that are organised are accessible to people with disability. Ensure public facilities (toilets) meet the associated accessible standards for people with disability. To ensure people with disability have the same opportunities as other people to be involved in shire sponsored events by scrutinising any documentation - eg Annual Western Desert Racers event have appropriate plans and risk management assessment

https://www.surveymonkey.com/r/?sm=ZKXKbbH0_2ByGi_2BE3keMcskg_3D_3D 30/06/2016

in place. Ensure any physical event access issues are suitable prior to approval being granted

Outcome 2: Buildings and other facilities

Number of strategies planned:	5
Number of strategies implemented:	4
Number of effective strategies:	3
Number of average strategies:	1
Number of ineffective strategies:	0
Number of strategies not yet evaluated:	0

Strategies and achievements for Outcome 2:

During 2015/16 Shire of Three Springs undertook a number of projects focusing on access of those with disability Purchase of Platypus Pool Steps which can be placed in and out of the pool as many times as needed (safely and easily by its dolly wheels) making pool more accessible to the disabled and able body pool users A Portable Hydraulic hoist has been serviced and is now in working order - this will benefit in the rehabilitation of an injured youth, who will now be able to access the pool using the portable hoist Around the exterior of the new swimming pool building safer rails have been installed As part of the Town Revitalisation plan - an assortment of street furniture/park tables and benches have been purchased specifically for those with disabilities. This furniture will be installed at the swimming pool, tourist and information bay in main street, Mayrhofer Park and 2 units in main street precinct

Outcome 3: Information

Number of strategies planned:	3
Number of strategies implemented:	3
Number of effective strategies:	2
Number of average strategies:	1
Number of ineffective strategies:	0
Number of strategies not yet evaluated:	0

Strategies and achievements for Outcome 3:

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30/06/2016

Ensure the Community that shire information can be made available in alternative formats upon request such as large print Improved staff awareness of accessible information needs and how to provide information in other formats - elderly community members regular request assistance from Council staff for completing various documents Ensure that Council's website meets contemporary good practice - Council is in the process of updating the website into a more modern, user friendly, easily accessible website.

Outcome 4: Level and quality of service

Number of strategies planned:	3
Number of strategies implemented:	3
Number of effective strategies:	3
Number of average strategies:	0
Number of ineffective strategies:	0
Number of strategies not yet evaluated:	0

Strategies and achievements for Outcome 4:

Ensure all staff and Elected members are aware of disability and access issues and have skills to provide appropriate services. Improve community awareness about disability and access issues Improve staff awareness of disability and access issues and improve skills to provide good service to people with disability

Outcome 5: Complaints

Number of strategies planned:	2
Number of strategies implemented:	2
Number of effective strategies:	2
Number of average strategies:	0
Number of ineffective strategies:	0
Number of strategies not yet evaluated:	0

Strategies and achievements for Outcome 6:

Council will ensure that current grievance mechanisms are accessible for people with disability Also Council will ensure that grievance mechanisms are accessible for people with disability and are acted upon accordingly

Outcome 6: Consultation

Number of strategies planned:	4
Number of strategies implemented:	4
Number of effective strategies:	4
Number of average strategies:	0
Number of ineffective strategies:	0
Number of strategies not yet evaluated:	0

Strategies and achievements for Outcome 6:

Improve community awareness about consultation processes in place Ensure that people with disability are actively consulted about the DAIP and other significant planning processes Ensure that people with disability are aware of and can access other established consultative processes Seek a broad range of views on disability and access issues from the local community

Outcome 7: Employment

Number of strategies planned:	3
Number of strategies implemented:	3
Number of effective strategies:	2
Number of average strategies:	1
Number of ineffective strategies:	0
Number of strategies not yet evaluated:	0

Strategies and achievements for Outcome 7:

Use inclusive recruitment practices Improve methods of attracting, recruiting and retaining people with disability Work with key disability employment support provider to employ a person with disability

Agents and Contractors

How you informed Agents and Contractors about your DAIP:

https://www.surveymonkey.com/r/?sm=ZKXKbbH0_2ByGi_2BE3keMcskg_3D_3D 30/06/2016

Provided a link to the DAIP on your website, Referenced in a contract(s)

How Agents and Contractors report progress of outcomes to you:

Through internal annual progress reporting systems (email, meetings etc.)

Significant DAIP strategies undertaken by your organisation's Agents and Contractors:

All Integrated Planning and Reporting documents are being developed with disability access and inclusion considerations as part of this process, during 2015 - 2016, Council implemented the following:- Completed stage 2 of Shared Footpath/Cycle Way linking main street with sporting facilities, school, hospital and medical centre Installed railing on the exterior of new Swimming Pool Building Installation of wheelchair accessible street furniture - park benches, these will be placed at swimming pool, information bay and parks within townsite Purchased of Platypus Steps and servicing of Hydro Hoist to be used at pool to enable easier access to the swimming pool by people with disability

Challenges

Challenges you experienced with strategies that were planned but not implemented:

Lack of support / input and feedback from the community

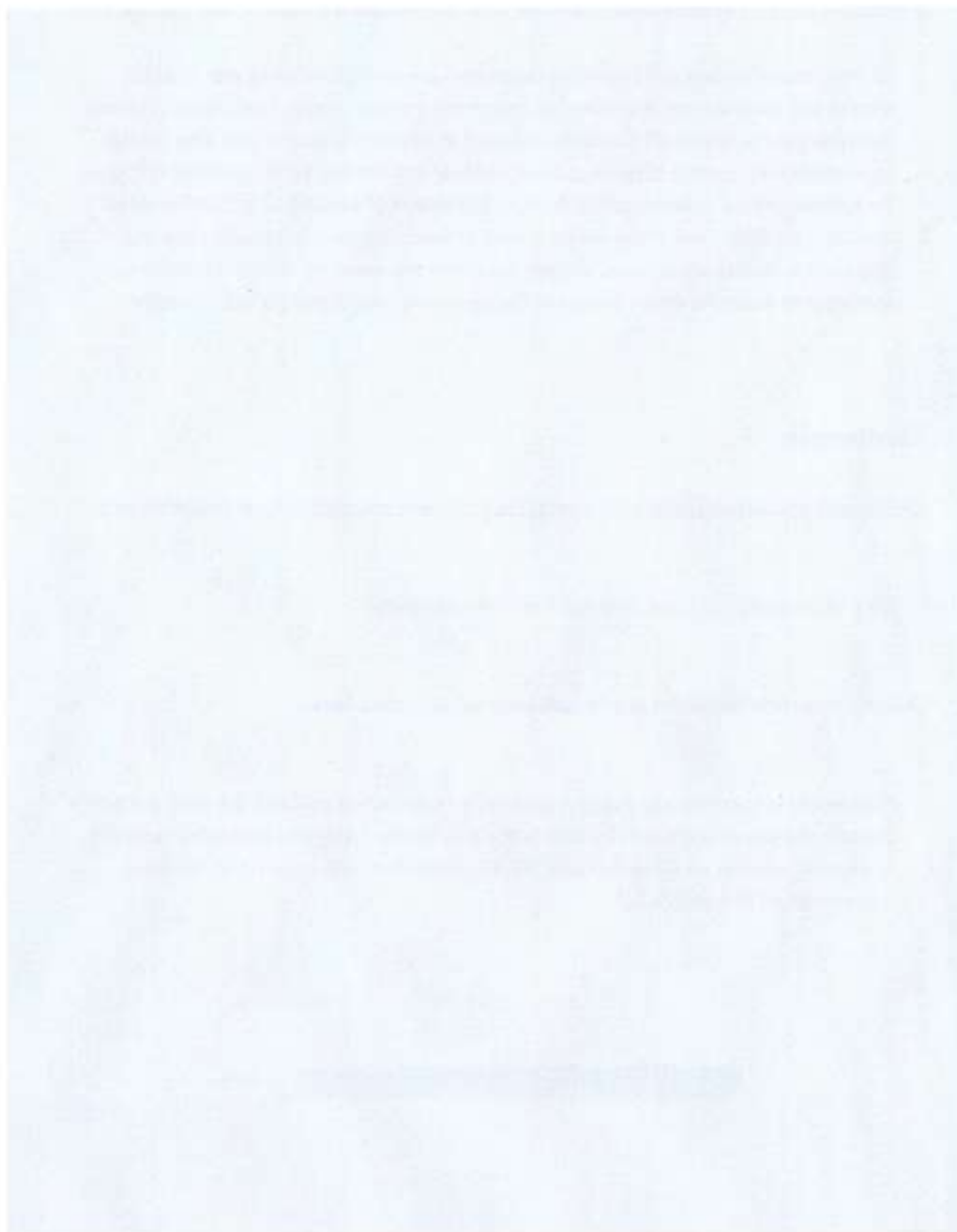
Other information about the challenges your organisation faced:

Community engagement has been a concern for Council not only with the DAIP but with a number of topics that involve the community as a whole. To try and gain more feedback, community surveys on a regular basis will be undertaken, with results and concerns acknowledged and addressed.



Prev

Next



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30/06/2016

9.2.3 PROPOSED CLOSURE OF PORTIONS OF ENEABBA-THREE SPRINGS ROAD

Agenda Reference: CEO 07/16 - 03
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: R105
Disclosure of Interest:
Date: 15th July 2016
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

For Council to authorise CEO to request the Minister for Lands to close portions of Eneabba-Three Springs Road, as shown on the attached drawings No.15243PR02.

ATTACHMENT

- 9.2.3a Proposed Closure Advertisement – Geraldton Guardian Friday 10th June 2016
- 9.2.3b Quantum Surveys drawing no. 15243PR01
- 9.2.3c Quantum Surveys drawing no. 15243PR02

BACKGROUND

The realignment of Eneabba-Three Springs-Nebru Road was originally included in Shire of Three Springs Regional Road Group program in 2014/15 for preliminary survey work to be undertaken and then for the construction works in 2015/16 program.

The tender for construction work was awarded to Contractor in April 2016, however the process to acquire the land and agreement with affected landowners was not completed until early June 2016. The construction work commenced mid June but due to inclement weather has not progressed according to the timeframe and completion date will be extended.

COMMENT

The proposal to permanent close portions of Eneabba-Three Springs Road was duly advertised in accordance with Section 58(3) of the Land Administration Act 1997 in the Geraldton Guardian on 10th June 2016, which allowed for the receipt of submission over a 35 day period, no objections to the proposal were made.

As no objections to the proposal were received it is recommended that the Shire apply to the Minister for lands to give effect for the closure as shown on Quantum Surveys drawing No. 15243PR02.

Council solicitors McLeod Barristers and Solicitors were engaged with the land acquisition agreement and have made recommendations to complete the road closure process and associated matters.

With the realignment of Three Springs-Eneabba-Nebru Roads it is necessary for portions of the existing roads to be closed and Council is to request Minister for Lands to order the permanent closure of two sections of Eneabba-Three Springs Road each depicted as obsolete sections in Quantum Surveys No.15243PR02.

The Minister for Lands is to be advised that a new alignment for the relevant portion of Eneabba-Three Springs road and the junction with Nebru road has been negotiated with the affected landowner and Main Roads WA and Council seeks the Minister's co-operation to the extent necessary for all the steps necessary for that to become the new alignment.

Council agrees that the Shire will indemnify the Minister and the State to the extent necessary in respect of any compensation claims that may be associated with the new alignment.

Portions of the land identified as "Obsolete Sections" are to be converted to freehold and transferred to the registered proprietors of Lot 15 by way of land exchange for the acquisition of the new road alignment land. Portions of current Eneabba-Three Springs Road marked 'RETAINED STRAIGHT SECTIONS FOR SCREENING' remain as Crown land or become Shire land for the purpose of screening vegetation to counteract any visual impression of a road continuing along the old alignment.

To give effect to the road closure process the CEO is to request and liaise as necessary with the Minister and with the Department of Lands, the Western Australian Planning Commission, all service authorities and utilities and any other utilities and agencies.

The proposal was duly advertised in accordance with Section 58(3) of the Land Administration Act 1997 in the Geraldton Guardian on 10th June 2016, which allowed for the receipt of submission over a 35 day period, no objections to the proposal were made.

As no objections to the proposal were received it is recommended that the Shire apply to the Minister for lands to give effect the closure as shown on Quantum Surveys drawing No. 15243PR02. Council solicitors McLeod Barristers and Solicitors

CONSULTATION

Chief Executive Officer, McLeods Peter Wittkuhn, Greenfield Technical Services Micheal Keane and Quantum Surveys Peter Redway.

STATUTORY ENVIRONMENT

Land Administration Act 1997

58. Closing roads

(3) A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.

POLICY IMPLICATIONS

Asset Management Policy 7007

To construct, maintain and improve the quality and useful economic life of the road infrastructure system in the most efficient manner possible, pursuant to the level of funding provided by Council each year

FINANCIAL IMPLICATIONS

Cost associated with transfer of land and road closure process.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2.8.7

Maintain and develop appropriate infrastructure assets (i.e. roads) in line with Council's Asset Management Plans.

VOTING REQUIREMENTS

Simple Majority

140150 COUNCIL RESOLUTION – ITEM 9.2.3

MOVED: Cr Hebiton
SECONDED: Cr Thorpe

That Council authorises the Chief Executive Officer to:-

- 1. Make request on behalf of the Shire to the Minister for Lands (Minister) under section 58 of the *Land Administration Act 1997*, that the Minister order the permanent closure of the two sections Eneabba-Three Springs Road described as follows:**
 - (a) the south-north running section of Eneabba-Three Springs Road (including an associated portion for a truncation previously acquired but not constructed on), junctioning with Nebru Road, and generally adjoining the western boundary of Lot 15 on Deposited Plan 231998, Kadathinni (Lot 15); and**
 - (b) the west-east running section of Eneabba-Three Springs Road (including an associated portion for a truncation previously acquired but not constructed on), generally adjoining the northern boundary of the said Lot 15**

each depicted as obsolete sections in the Plan entitled Land Requirement Lot 15 Eneabba –Three Springs Road, Kadathini prepared by Quantum Surveys and dated 8th June 2016 being drawing no. 15243PR02.
- 2. Advise the Minister that a new alignment for the relevant portion of Eneabba-Three Springs Road and the junction with Nebru Road has been negotiated with the affected landowner and with Main Roads WA, and to seek the Minister's co-operation to the extent necessary for all steps necessary for that to become the new alignment.**
- 3. Council agrees that the Shire will indemnify the Minister and the State to the extent necessary in respect of any compensation claims that may be associated with the road closure and new alignment.**
- 4. Request and liaise as necessary with the Minister and with the Department of Lands for the portions of the land identified as 'OBSOLETE SECTIONS' in Quantum Surveys Drawing 15243PR01 entitled 'LAND REEQUIREMENT PRECALCULATION LOT 15 ENEABBA-THREE SPRINGS ROAD KADATHINNI to be converted to freehold and transferred to the registered proprietors of Lot 15 by way of land exchange for the acquisition of the new road alignment land.**

5. Undertake on the Shire's behalf such requests, steps, communications or the like as necessary to achieve the outcome whereby those portions of the current Eneabba-Three Springs Road marked 'RETAINED STRAIGHT SECTIONS FOR SCREENING' remain as Crown land or become Shire land for the purpose of screening vegetation to counteract any visual impression of a road continuing along the old alignment.
6. Request and liaise as necessary with the Minister and with the Department of Lands, the Western Australian Planning Commission, all service authorities and utilities and any other utilities and agencies, with respect to all incidental steps to give effect to the above resolutions.

CARRIED
Voted: 6/0

Cr Connaughton returned to the meeting 2.02pm

9.2.3a Proposed Road Closure advertisement



Proposed closure of portions of Eneabba-Three Springs Road, Kadathinni

Land Administration Act 1997, section 58(3)

Notice is given that a motion will be put to the Council of the Shire of Three Springs that the Shire request the Minister for Lands to order the permanent closure, under section 58(1) of the said Act, of two portions of each road in the Shire's district, as appear in the Schedule to this notice. The Shire further gives notice that it intends to replace those sections with a continuous curved section of road.

A plan of the proposed closure, and of the proposed new alignment, are available:

- for viewing on the Shire's website www.threesprings.wa.gov.au
- for inspection in business hours at the Shire of Three Springs office at 132 Railway Road Three Springs WA
- by post on request, contact phone: 9954 1001; email admin@threesprings.wa.gov.au

An objection to this intention may be made to the Shire by post (Shire of Three Springs PO Box 117 Three Springs WA 6519 or by email admin@threesprings.wa.gov.au) within 35 days of the date of publication of this notice to the Shire, and the Council will have due regard thereto.

Schedule - portions proposed for closure:

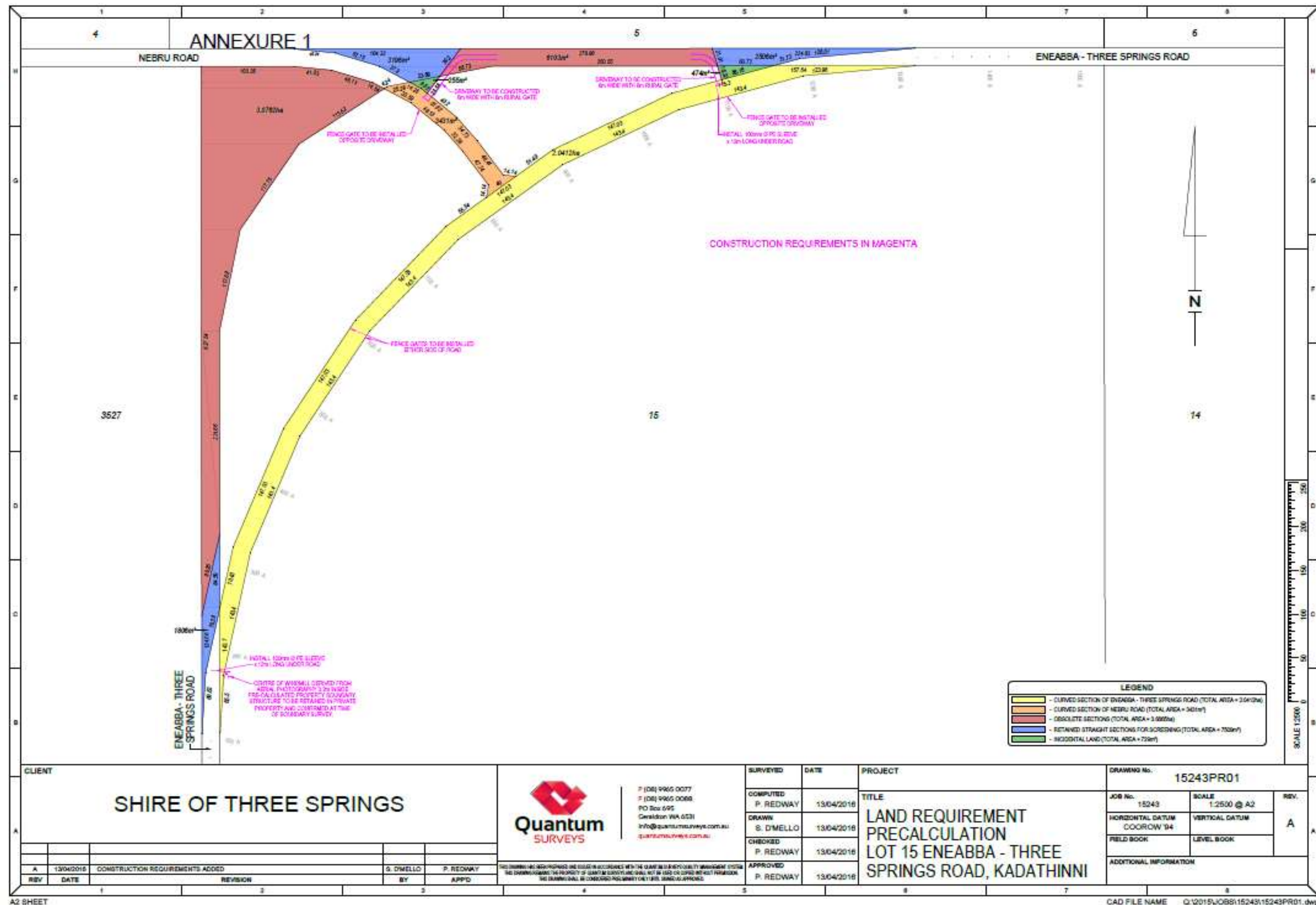
1. A south-north running section of Eneabba-Three Springs Road (including an associated portion for a truncation previously acquired but not constructed on), junctioning with Nebru Road, and generally adjoining the western boundary of Lot 15 on Deposited Plan 231998, Kadathinni (Lot 15); and
2. A west-east running section of Eneabba-Three Springs Road (including an associated portion for a truncation previously acquired but not constructed on), generally adjoining the northern boundary of the said Lot 15.

Each depicted on the aforementioned plan.

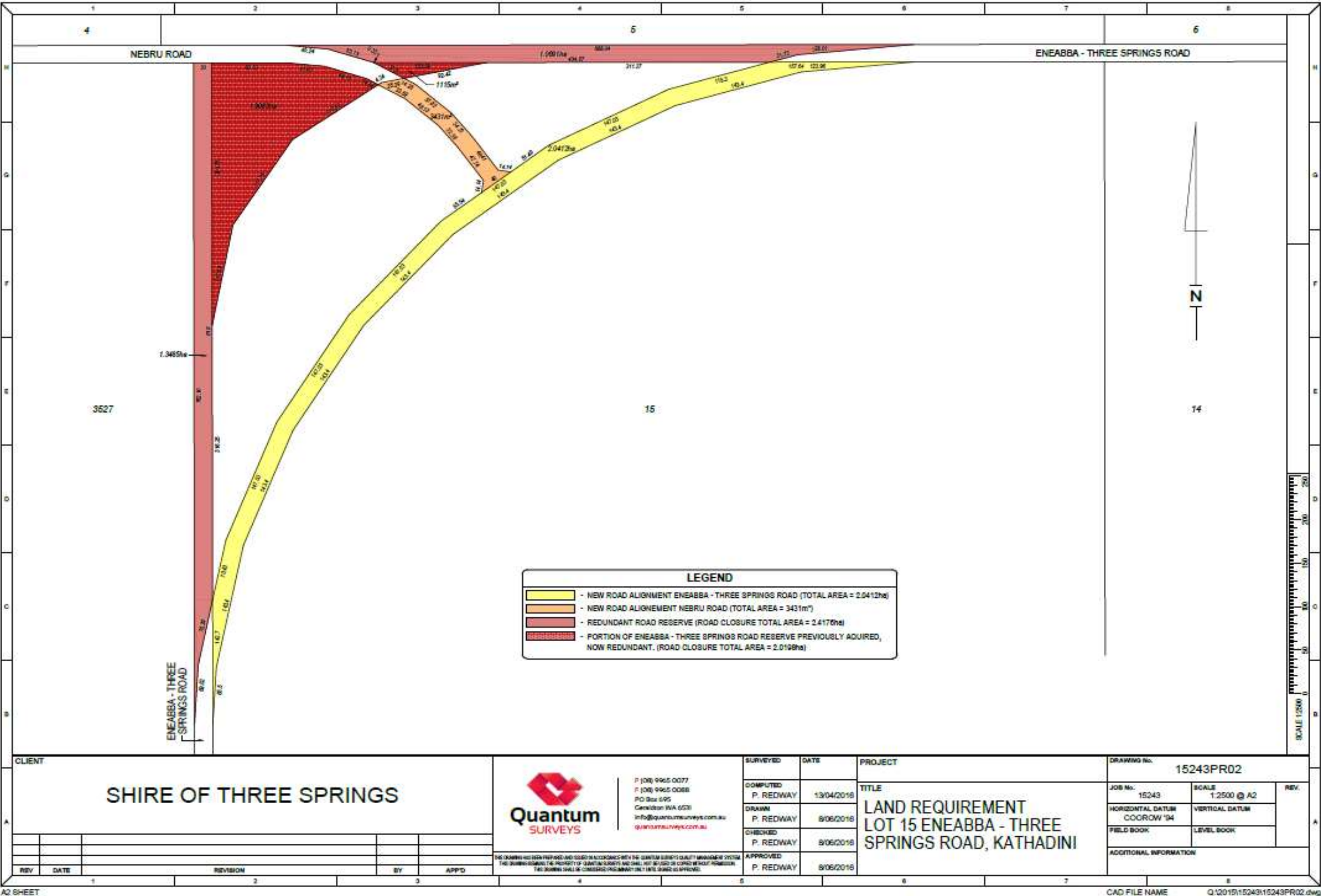
Signed for and on behalf of the Shire of Three Springs this 8th day of June 2016.

Sylvia Yandle
Chief Executive Officer

9.2.3b Quantum Survey Plan No.1



9.2.3c Quantum Survey Plan



9.2.4 DIFFERENTIAL RATES 2016-17

Agenda Reference: CEO 07/16 - 04
Location/Address: Three Springs
Name of Applicant:
File Reference: ADM0130
Disclosure of Interest:
Date: 15th July 2016
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

MATTER FOR DECISION

For Council to consider objection received from McMahon Mining Title Services Pty Ltd and Imerys Talc in relation to imposing differential rates for 2016/2017 financial year on UV and GRV Mining assessments respectively.

ATTACHMENTS

- 9.2.4a Letter from McMahon Mining Title Services Pty Ltd acting on behalf of a number of exploration companies
9.2.4.b Letter from Imerys Talc

BACKGROUND

In May 2016, Council advertised (local public notice) and Geraldton Guardian its intention to impose differential rates for 2016/17 financial year, with a 21 day comment period before applying for Ministerial approval to impose differential rates.

Due to Shire of Three Springs having less than 30 ratepayers in both UV and GRV Mining categories, it is a requirement that all ratepayers in that category must be consulted individually. Letters were sent to all Mining Assessments on 13th June advising them of the proposal to impose differential rates and requesting submissions by 4th July 2016.

As a result of letters to individual Mining Assessment ratepayers in both UV and GRV Mining Category, two submissions were received objecting to the proposed differential rate being imposed and Council is now required to consider these submission and determine a response to the submission. The Department requires Council's response by way of Council's minutes.

The assessment holders were advised that the proposed rates-in-the-dollar and minimum payments were based on estimates at the time of giving public notice and may change as part of Council's 2016/2017 budget consideration.

COMMENT

Rate contribution is across the board, no one necessarily benefiting more than others. Provision of diverse range of works and services through rates means all ratepayers are receiving benefits. However, contribution of rural land owners is over a longer period on a much higher rateable value, whereas by comparison, mining tenements are often short term tenure on very low rateable values.

Tenement rent is a function of the State Government not local government. An increase of rate in the dollar by Local Government in majority of cases is based on unimproved values with only Imerys Talc based on gross rental values.

Exploration and mining is a business industry and like the agriculture industry, economic circumstances do change. The rate in the dollar proposed increase in 2016/17 is the same for both mining and rural assessments, neither industry is being jeopardised more than the other.

Approval has not been granted for the imposition of differential rates and the 2016/17 budget cannot be adopted until Ministerial approval is granted for the imposing of Differential Rates.

Until the budget process is completed and an estimate of the budget deficiency is determined the applied rate in the dollar cannot be set. Draft figures indicate the increase could be less than 3% with GRV Mining assessment not more than twice the general GRV rate.

CONSULTATION

CEO, Manage or Finance, Legislation Officer Department of Local Government and Communities and Neighbouring Local Governments.

STATUTORY ENVIRONMENT

Local Government Act 1995 (6.33 & 6.36)

6.33. Differential general rates

- (1) A local government may impose differential general rates according to any, or a combination, of the following characteristics —
- (a) the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the *Planning and Development Act 2005*;
 - (b) a purpose for which the land is held or used as determined by the local government;
 - (c) whether or not the land is vacant land; or
 - (d) any other characteristic or combination of characteristics prescribed.
- (2) Regulations may —
- (a) specify the characteristics under subsection (1) which a local government is to use; or
 - (b) limit the characteristics under subsection (1) which a local government is permitted to use.
- (3) In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

6.36. Local government to give notice of certain rates

- (1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.
- (2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).
- (3) A notice referred to in subsection (1) —
- (a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency;
- (b) is to contain —
- (i) details of each rate or minimum payment the local government intends to impose;
- (ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and (iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed; and
- (c) is to advise electors and ratepayers of the time and place where a document describing the objects of, and reasons for, each proposed rate and minimum payment may be inspected.
- (4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.
- (5) Where a local government —
- (a) in an emergency, proposes to impose a supplementary general rate or specified area rate under section 6.32(3)(a); or
- (b) proposes to modify the proposed rates or minimum payments after considering any submissions under subsection (4), it is not required to give local public notice of that proposed supplementary general rate, specified area rate, modified rate or minimum payment.

Local Government (Financial Management) Regulations 1996 (23)

23. Rates information

The annual budget is to include —

- (a) in relation to general rates —
- (i) the objects of, and reasons for, any differential rates imposed under section 6.33 and any differential minimum payments imposed under section 6.35(6)(c);
- [(ii) deleted]*
- (iii) for each general rate —
- (I) the rate in the dollar;
- (II) whether the basis for the rate is the gross rental value or the unimproved value of land;
- (III) an estimate of the number of properties to which the rate will apply;
- (IV) an estimate of the total rateable values of the properties referred to in Item (III);

Submissions must be considered before imposing the differential rates.

POLICY IMPLICATIONS

3003 Budget

Preparation - All projects which Councillors wish to be considered in the budget deliberations should be submitted to the Chief Executive Officer by the 30 May.

The Chief Executive Officer is to submit a draft budget to the July meeting, it being acknowledged that estimates of receipts will be subject to variation depending on Government grants. Council aims to settle the budget and strike the rate by July 31.

FINANCIAL IMPLICATIONS

The proposed 3% increase with GRV mining not more than twice GRV general rate would represent an overall increase of approximately \$40,000 in income from rates when compared with 2015/16 rate revenue.

STRATEGIC IMPLICATIONS

To ensure Shire of Three Springs raises sufficient funds to meet operational requirements for the 2016/2017 financial year.

Long Term Financial Plan - Financial Rigidity

Over the life of the plan the Shire seeks to maintain a balanced funding budget while reducing debt and increasing cash reserves

VOTING REQUIREMENT

Simple Majority

OFFICER COMMENT

The purpose of this agenda item is for Council to consider as part of the process for imposition of differential rates, the submission received from McMahon Mining Title Services Pty Ltd and Imerys Talc objecting to proposed increase of rate in the dollar for Mining Tenements Unimproved Value and Gross Rental Value category.

140151 COUNCIL RESOLUTION – ITEM 9.2.4

MOVED: Cr Hunt
SECONDED: Cr Connaughton

That Council has given consideration to submission received objecting to proposed increase to rate in the dollar for both Mining Tenements UV AND Mining GRV category and has resolved to:-

- 1. Proceed with application to seek ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of Mining Tenement that is more than twice the lowest unimproved value rate in the Shire.**
- 2. Impose a rate on gross Rental Value of Mining Assessment this is not more than twice the lowest gross rental value rate in the Shire.**
- 3. Advise Department of Local Government and Communities outcome of Council's decision**
- 4. Advise ratepayers that Council will consider their submission before imposing the proposed rate for 2016/17 financial year.**

CARRIED
Voted 3/1

Councillors Hebiton, Thorpe and Lake returned to the meeting at 2.29pm

9.2.4a Letter McMahon Mining Title Services Pty Ltd



14 June 2016

Sylvia Yandle
Chief Executive Officer
Shire of Three Springs

Via email to: ceo@threesprings.wa.gov.au

Dear Sylvia

SUBMISSION REGARDING INTENTION TO LEVY DIFFERENTIAL RATES 2016/2017

We refer to the notice of the Shire of Three Springs' intention to levy differential rates for mining properties, and thank you for the opportunity to make a submission.

We act for a number of exploration companies and are deeply concerned by the inequity that will result from the rates proposed. The proposed rates do not differentiate between mining and exploration properties. A 'one size fits all' approach grouping mining and exploration together fails to recognise the vast differences between mining operations and exploration activities. The scale, intensity, nature and duration of exploration activities are significantly less. As a result, their impact on Shire infrastructure is vastly less. There are also significant differences in their financial resources and capacity to pay.

In the interest of fairness and equity, we contend there needs to be a separate UV – Exploration rate, with a fairer cents-in-the-dollar rate that is less than or equivalent to the UV – Rural rate (currently 734% of the UV Rural cents-in-the-dollar rate).

Infrastructure usage by exploration properties

We note the objective of the Shire's UV - Mining rate is to ensure that mining contributes to the maintenance of the Shire's assets and infrastructure to the extent that the mining operators and their connections use them. To achieve any real level of equity, the share contributed by exploration properties must be proportionate to their actual – lesser - usage, so that there is a relationship between the rates paid and the benefits received.

There are different types of mining tenements under the *Mining Act 1978*. Mining Leases are granted to facilitate the extraction of an identified resource. Prospecting and Exploration licences only allow for preliminary work for the purpose of identifying such a resource. These licences do not accord holders rights of production or resource development, and there are limits on the total material (including overburden) that may be removed over the whole term of the licence. As such, these licences are not characterised by the same traffic volumes or weights as mining leases.

Due to the remoteness of many exploration properties, long waits for exploration, environmental and heritage access and work approvals, contractor availability and variant weather conditions, in many instances these properties lie vacant for long periods. When work is conducted, it generally comprises of small teams conducting field reconnaissance, mapping, geophysics, collection of rock chip and soil samples, aerial surveying, and short isolated drilling of only the most promising targets.

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Fax: (08) 9272 6939
Email: mmts@mmts.net.au
Unit 28/168 Guildford Road
Maylands WA 6051

PO Box 592
Maylands WA 6931
ABN 70 104 341 817

While mining operations may generate a higher volume of traffic on roads than pastoral operations, the same cannot be said of exploration properties. Exploration programs are normally of low intensity and short duration with minimal impact on Shire infrastructure. There is no clear justification for a higher differential rate being applied in such situations.

No evidence has been provided to support a notion that exploration properties in the Shire have a greater impact on Shire infrastructure than rural properties. No evidence has been provided to support a notion that exploration properties receive extra services as compared to rural properties. In keeping with the Shire's stated objectives, such properties should therefore be more fairly rated based on their lesser use of Shire infrastructure.

The state of the exploration sector and unsustainability of rate increases

We note the stated object of the UV - Mining rate is to permit the imposition of rates that are reasonably proportional to the financial resources of those who will bear the burden of the rates and strike a reasonable balance between the capacity to pay and the fairness of the requirement.

Both the mining and exploration sector have suffered significantly from falling commodity prices (for instance according to the Reserve Bank of Australia's Index of Commodity Prices, as at January 2016, commodity prices were \$84.2, the lowest since 2005), massive unemployment, reduced international competitiveness and capital investment, lower discovery rates, lower grades and deeper deposits, and higher production and operating costs. Companies have implemented extensive cost-cutting programs to maintain viability, with exploration expenditure hit hardest.

The Department of Mines noted that during the 2014-15 year in WA, exploration expenditure fell by 22% from the previous year. This represents the lowest level of expenditure since 2006-07. In 2014-15, the number of exploration licences in WA fell by 15%, while the area of land covered by exploration licences fell by 20%.

Furthermore, unlike mining companies, exploration companies do not make profits extracting commercial quantities of resources. At the exploration stage, they are investing significant funds with minimal returns, only turning a profit if they discover a commercially viable resource and convert to a mining lease. Exploration companies are equity funded and have limited cash flow and we note the BDO Accountants Quarterly Explorer update for December 2015 indicated that of 754 ASX listed companies 77% had less than 6 months of cash reserves.

The higher differential rates that have been imposed by Shires are unsustainable in the current economic environment, particularly for the exploration sector which simply cannot wear these rates. On behalf of our clients, we ask the Shire to carefully consider a separate category for exploration properties, with a significantly lower cents-in-the-dollar rate, reflective of the significantly lower use of Shire assets and infrastructure, and capacity to pay.

Yours sincerely



Shannon McMahon

9.2.4b Letter Imerys Talc



29 June 2016

CEO
Shire of Three Springs
PO Box 117
Three Springs WA 6519

ENTERED

SHIRE OF
THREE SPRINGS

FILE: ADM 0130 + A790

04 JUL 2016

CEO	<input type="checkbox"/>	ADMIN	<input type="checkbox"/>
DCEO	<input type="checkbox"/>	W/S	<input type="checkbox"/>
EHO	<input type="checkbox"/>	MECH	<input type="checkbox"/>

ACTION:

ICR165182

Dear CEO,

In recent correspondence we received from the Shire of Three Springs, it is proposed that both the UV and GRV will be increased 5% in the 2016/2017 financial year.

Prior to the Shire of Three Springs seeking ministerial approval to increase the levy, we would like to express our dissatisfaction with the levy increase proposal.

The Three Springs Talc Mine has been a working mine site for over seventy years and has supported many families in employment that also utilise other businesses and services within the community. The mine has donated both financially and in kind for many projects and still continues to assist the Shire with many resources and services.

Although, we are a very small mine site in comparison to others within the Midwest and now only employ 16 full time local staff, we still feel proud to be able to contribute to the sustainability of the Three Springs community.

The figure supplied by Landgate in 2010 (see attached copy) of \$255,000 set for the GRV for the new Talc Processing Plant – is poor usage of the valuation, as the Plant expansion does not meet the criteria within section 6.29(2) of the Petroleum and Geothermal Energy resources Act 1967.

As stated in the Circular No M05-2015 (see attached copy) signed by the Hon Tony Simpson MLA; Capital Improvements to be considered for Gross Rental Valuation

- 1) *Capital improvements for the purpose of section 6.29(2) of the Act means:*
 - (a) *accommodation, recreation and administration facilities and associated buildings and*
 - (b) *Maintenance workshops existing within 100 metres of facilities listed in section 5(1)(a); Provided that these facilities have been in place for at least 12 months.*
- 2) *Nothing in this policy prevents a local government and the holder of a relevant interest or a resource interest from agreeing that other types of capital improvements are to be included or excluded.*

Included with the Landgate letter in 2010, was the Summary of GRV Rating Value Methodology for Specialised Processing Plants, signed by Stephen Fern, a Senior Consultant Valuer, dated 24th December 2009. (see attached copy) This document was supplied to support the GRV / Property Valuation conducted by Landgate on 3rd August 2010.

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ABN : 62 095 284 469, ACN : 095 284 469



In consideration of Section 4 of the Summary of GRV Rating Value Methodology, the "improvements" value states that "improvements" in relation to land means the **value of all works** actually effected to land, whether above or below the surface, and includes fixtures but **does not include**:

- a) machinery, whether fixed to the land or not; or
- b) any below ground works used in the extraction of minerals or petroleum.

To follow on in Section 8 Summary of Rateable Assets;

(8.2) Non-machinery improvements includes: (only listed those that may suit Imerys Talc).

- Buildings – eg sheds, pump stations, substations and plant housing (screen houses).
- Fixed Plant – Hopper bins, loadout bins.
- Support structures for plant and machinery – eg support frames for elevated conveyors and steel framework for conveyor transfer stations.

Section 9 is the Summary of Non-Rateable Assets;

(9.1) Machinery is classified as an item that is deemed to be appropriate to undertake a specific process (typically substance alteration and/or substance transfer, or operations control) substantially by active means.

For example (specifically matched to Imerys Talc processes) are Ore Crushers, Conveyors and machinery items used for operations control comprise electrical, communication and computing equipment and include switch-room equipment, lifts and hoists.

(9.3) Chattels – eg office and workshop equipment, vehicles, mobile plant and machinery and consumables.

In our own investigation as to why these rates are set so high and receive increases, we have found contrasting figures within the 2015/2016 Western Australian Local Government Rates Comparison Report. (see attached copy)

It is noted that the report was compiled for 2015/2016 but the Year of Valuation on each Shire is either 2012 or 2013, with the exception of Irwin which was updated in 2015. Shire valuations have not been updated in recent years to give true indications of rates increases within each Shire.

It is disappointing that the Three Springs Talc Mine is penalised, having to pay such high levies compared to the other surrounding Shires.

The report figures show that Morawa, Coorow, Irwin and Mingenew do not pay Mining GRV.

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In calculations of each surrounding Shires, the totals of the combined Mining GRV and UV rates show that Three Springs Talc Mine rates value is at \$106,640.98 of which is unexplained and unacceptable.

Compared to:

Carnamah	\$70,254.00
Coorow	\$10,162.26
Irwin	\$11,298.83
Mingenew	\$20,057.10
Morawa	\$19,321.67
Perenjori	\$41,442.81

It is also noticed within this report that the Shire of Carnamah is the only Shire that has a GRV for Rural.

Is it known as to why Carnamah is able to place a GRV on their Rural rate payers, and in that case, why does the Shire of Three Springs not have a Rural GRV rate.

It seems that there is no consistency in setting GRV and UV for Town site, Mining or Rural in the Shire of Three Springs or any other surrounding Shires.

The Three Springs Talc Mine requests that this be investigated further and an explanation given for the unacceptable differences between our Shires throughout the North Midlands area.

Your Sincerely,

A handwritten signature in blue ink, appearing to read "S. Antonio", written over a horizontal line.

Scott Antonio
Registered Manager
Imerys Talc Australia

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9.3. FINANCE

9.3.1 FINANCIAL STATEMENTS FOR THE MONTH ENDING 30 JUNE 2016

Agenda Reference: Manager of Finance
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0243
Disclosure of Interest:
Date: 14th July, 2016
Author: Donna Newton

Signature of Author: _____

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 30th June, 2016 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 30th June 2016.

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 34.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Council's estimated Surplus C/FWD as at the 30th June 2016 is \$1,065,690

SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS	
Municipal Account	\$92,524.00
Business Cash Maximiser (Municipal Funds)	\$104,106.86
Grant Funds Holding Maximiser Account (Municipal Funds)	\$823,204.22
Trust Account	\$708.40
Reserve Maximiser	\$833,474.89
Police Licensing Account	\$96,690.98

Debtor's accounts as at 30th June, 2016 total \$116,188.68

Creditors as at 30th June, 2016 are \$120,192.09

The total outstanding Rates debt is \$43,706.23

VOTING REQUIREMENTS

Simple Majority.

140152 COUNCIL RESOLUTION – ITEM 9.3.1

MOVED: Cr Thorpe
SECONDED: Cr Connaughton

That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 30th June 2016.

CARRIED
Voted: 7/0

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016

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SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016

	NOTE	30/06/16 Y-T-D Actual \$	30/06/16 Y-T-D Budget \$	2015/16 Total Budget \$	2015/16 Revised Budget \$	30/06/16 Y-T-D Variance \$	30/06/16 Y-T-D Variance %
REVENUES/SOURCES	1,2						
Governance		23,668	25,800	25,800	23,250	(2,132)	8%
General Purpose Funding		511,106	506,779	506,779	508,259	4,327	(1%)
Law, Order, Public Safety		148,148	678,862	678,862	692,500	(530,714)	78%
Health		24,001	21,560	21,560	21,560	2,441	(11%)
Education and Welfare		750	1,500	1,500	1,500	(750)	50%
Housing		122,643	106,920	106,920	107,080	15,723	(15%)
Community Amenities		209,444	125,525	125,525	212,075	83,919	(67%)
Recreation and Culture		75,173	68,545	68,545	71,600	6,628	(10%)
Transport		1,083,703	1,651,384	1,651,384	1,658,185	(567,681)	34%
Economic Services		20,157	6,700	6,700	8,250	13,457	(201%)
Other Property and Services		55,049	68,000	68,000	72,500	(12,951)	19%
		<u>2,273,842</u>	<u>3,261,575</u>	<u>3,261,575</u>	<u>3,376,759</u>	<u>987,733</u>	<u>(30%)</u>
(EXPENSES)/(APPLICATIONS)	1,2						
Governance		(221,711)	(258,063)	(258,063)	(216,423)	(36,352)	14%
General Purpose Funding		(26,820)	(30,648)	(30,648)	(30,648)	(3,828)	12%
Law, Order, Public Safety		(288,651)	(296,362)	(296,362)	(324,762)	(7,711)	3%
Health		(241,736)	(228,911)	(228,911)	(232,712)	12,825	(6%)
Education and Welfare		(9,830)	(30,000)	(30,000)	(30,000)	(20,170)	67%
Housing		(319,433)	(342,240)	(342,240)	(338,240)	(22,807)	7%
Community Amenities		(250,321)	(203,357)	(203,357)	(199,700)	46,964	(23%)
Recreation & Culture		(925,628)	(893,520)	(893,520)	(858,821)	32,108	(4%)
Transport		(1,174,319)	(1,056,966)	(1,056,966)	(1,100,996)	117,353	(11%)
Economic Services		(83,100)	(119,461)	(119,461)	(116,461)	(36,361)	30%
Other Property and Services		66,094	(50,584)	(50,584)	(42,085)	(116,678)	231%
		<u>(3,475,455)</u>	<u>(3,510,113)</u>	<u>(3,510,113)</u>	<u>(3,490,848)</u>	<u>(34,658)</u>	<u>(1%)</u>
Net Result Excluding Rates		(1,201,613)	(248,538)	(248,538)	(114,089)	953,075	
Adjustments for Non-Cash (Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	4	41,916	59,000	59,000	59,000	(17,084)	29%
Movement in Employee Benefit Provisions (non-current)		0	0	0	0	0	0%
Movement in Deferred Pensioner Rates/ESL (non-current)		0	0	0	0	0	0%
Movement in Leave Reserve (Added Back)			300	300		0	
Movement in Work in Progress			0	0		0	
Rounding			2	0		(2)	
Depreciation on Assets	2(a)	935,010	895,500	895,500	895,500	39,510	(4%)
Capital Expenditure and Income							
Purchase Land held for resale	3		0	0		0	
Purchase Land and Buildings	3	(53,560)	(560,800)	(560,800)	(560,800)	(507,240)	90%
Purchase Furniture and Equipment	3	(33,982)	(38,245)	(38,245)	(38,245)	(4,263)	11%
Purchase Plant and Equipment	3	(412,580)	(836,500)	(836,500)	(836,500)	(423,920)	51%
Purchase of Motor Vehicles	3	(108,212)	(140,100)	(140,100)	(140,100)	(31,888)	23%
Purchase Infrastructure Assets - Roads	3	(736,246)	(1,627,288)	(1,627,288)	(1,633,386)	(891,042)	55%
Purchase Infrastructure Assets - Footpaths	3	(55,234)	(57,174)	(57,174)	(57,174)	(1,940)	3%
Purchase Infrastructure Assets - Airfields	3	0	(2,500)	(2,500)	(2,500)	(2,500)	100%
Purchase Infrastructure Assets - Parks	3	(4,918)	(189,742)	(189,741)	(189,741)	(184,824)	97%
Proceeds from Disposal of Assets	4	141,151	150,200	150,200	150,200	9,049	6%
Repayment of Debentures	5	(141,765)	(142,099)	(142,099)	(142,099)	(334)	0%
Proceeds from New Debentures	5	0	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	6	(315,053)	(434,600)	(434,600)	(434,600)	(119,547)	28%
Transfers from Reserves (Restricted Assets)	6		0	0		0	0%
ADI Net Current Assets July 1 B/Fwd	7	1,072,482	1,119,700	1,119,700	1,072,482	(47,218)	
LE: Net Current Assets Year to Date	7	<u>1,065,690</u>	<u>(111,019)</u>	<u>(111,019)</u>	<u>(34,563)</u>	<u>1,176,709</u>	<u>1060%</u>
Amount Req'd to be Raised from Rates		<u>(1,938,294)</u>	<u>(1,941,865)</u>	<u>(1,941,866)</u>	<u>(1,937,489)</u>	<u>3,571</u>	<u>(0%)</u>
Rates per Note 8		1,938,295	1,941,865	1,941,865			
Variance		1	(0)				

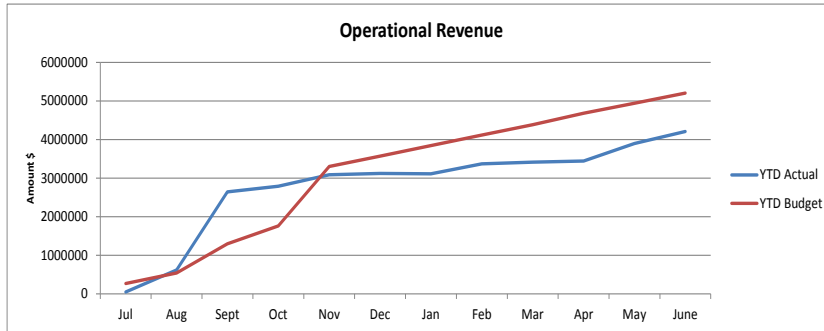
Statement of Financial Activities Reportable Variances

Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

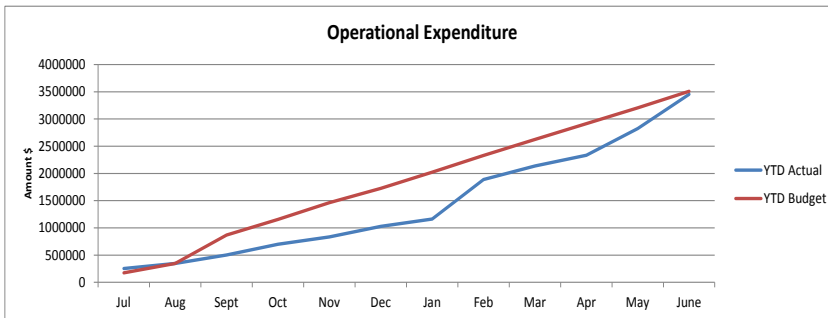
	%	\$	
REVENUES/SOURCES			
Governance	8%	-\$ 2,132	
General Purpose Funding	(1%)	\$ 4,327	
Law, Order, Public Safety	78%	-\$ 530,714	DFES grant for truck replacement deferred to 1st quarter of new year.
Health	(11%)	\$ 2,441	
Education and Welfare	50%	-\$ 750	
Housing	(15%)	\$ 15,723	Mainly attributed by payment received from Ausco Modular for lease agreement for Three Springs village - income not budgeted
Community Amenities	(67%)	\$ 83,919	Unbudgeted Income: 1. Invoiced Karara Mine Ltd for construction of 1 trench and roadway - funds to be transferred to Trust when received. 2. Payment received from Western Power for use of Easement Lot 101. 3. Payment received for Duffy's Store.
Recreation and Culture	(10%)	\$ 6,628	Contribution by Department of Education towards oval combined with pool grant slightly above budget.
Transport	34%	-\$ 567,681	Roads to Recovery and RRG funding claims were less than expected.
Economic Services	(201%)	\$ 13,457	Higher than expected income on charges for demolition waste disposed at refuse site.
Other Property and Services	19%	-\$ 12,951	Less private works done to date.
(EXPENSES)/(APPLICATIONS)			
Governance	14%	-\$ 36,352	Low costs in admin salaries and legal fees meant low admin cost recovery.
General Purpose Funding	12%	-\$ 3,828	Admin allocations lower than budget due to reduced spending in Governance area.
Law, Order, Public Safety	3%	-\$ 7,711	Generally lower expenses in Fire Prevention & Animal Control Areas
Health	(6%)	\$ 12,825	Medical Centre management fees included charges for previous year unclaimed.
Education and Welfare	67%	-\$ 20,170	Early childhood centre less expenses to date.
Housing	7%	-\$ 22,807	Housing maintenance behind schedule due to staff shortage.
Community Amenities	(23%)	\$ 46,964	Both maintenance and capital works expenditure on Revitalisation project captured in one ledger, to be reallocated as part of year end process.
Recreation & Culture	(4%)	\$ 32,108	Consultancy costs on Heritage Trail work not budgeted. Grants received in the year to fund the expense.
Transport	(11%)	\$ 117,353	Wandrra program and road maintenance costs have picked up and gone above budget due to consistent bad weather.
Economic Services	30%	-\$ 36,361	Underspending; in weed control and vermin control, area promotions and employment expenses
Other Property and Services	231%	-\$ 116,678	Plant consumables & parts/repairs, employee costs were low due to staff shortage. Admin allocations were also low.
Capital Expenditure and Income			
(Profit)/Loss on Asset Disposals	29%	-\$ 17,084	Loss lower than budget due to timing of plant replacements.
Depreciation on Assets	(4%)	\$ 39,510	Depreciation budget under estimated
Purchase Land and Buildings	90%	-\$ 507,240	Admin Building project carried over to new financial year
Purchase Furniture and Equipment	11%	-\$ 4,263	Computer upgrade was progressed in June.
Purchase Plant and Equipment	51%	-\$ 423,920	Fire Truck replacement delayed to new financial year, planned delivery in 1st quarter.
Purchase of Motor Vehicles	23%	-\$ 31,888	Mechanic vehicle carried over to new financial year.
Purchase Infrastructure Assets - Roads	55%	-\$ 891,042	Works program - behind schedule with contract work.
Purchase Infrastructure Assets - Footpaths	3%	-\$ 1,940	Footpath program completed April/May.
Purchase Infrastructure Assets - Airfields	100%	-\$ 2,500	Work did not occur in the year as planned.
Purchase Infrastructure Assets - Parks	97%	-\$ 184,824	Heritage, Arrino Garden, Revitalisation projects, costs incurred but captured in operations ledger, to be corrected and reallocated as part of year end process.

General Income and Expenditure Graphs



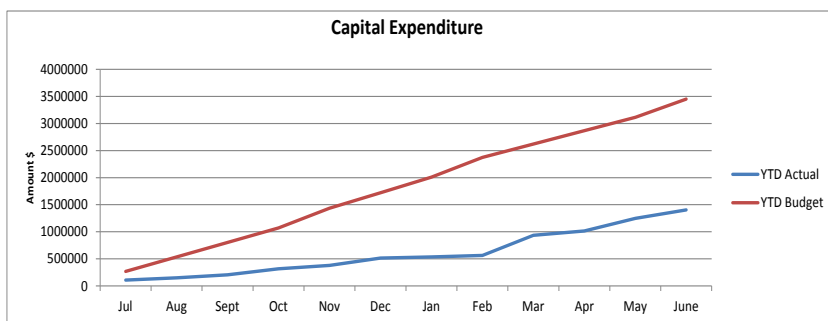
Comment:

Road funding less claimed to date and funding for Fire Truck and fire shed delayed to new year.



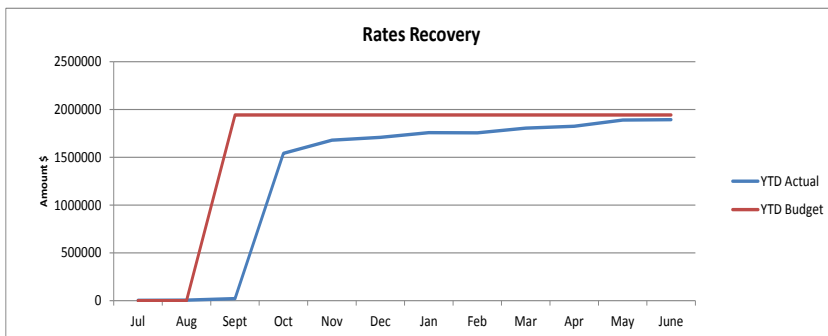
Comment:

Building program behind schedule, Wandrra contract commenced in May and picked up due to bad weather.



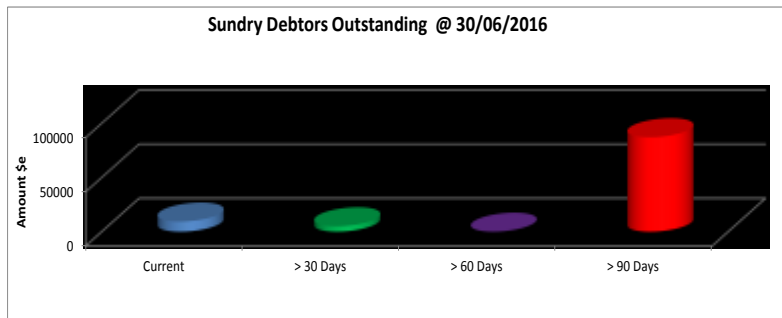
Comment:

Three Motor vehicles, Grader, Tractor & Lipa replaced. Fire Truck and replacement of mechanic vehicle carried over to new year. Road projects - R2R, RRG and muni projects under budget, bad weather caused some delay in the work planned. Admin building project and Fire Shed carried over to new year due to funding.



Comment:

Recovery procedure commenced on outstanding rates.



Comment:

Sundry Debtors - 90 day debtors in hands of Debt Collection Agency. Debtor in 60 days mainly represents one account.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016**

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2016.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016**

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016

		30 June, 2016	2015/16
		Actual	Current Budget
		\$	\$
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Governance			
Furniture & Equipment		27,416	28,245
M/V Purchase		31,994	33,000
Buildings	Chambers/Admin	0	330,000
Law, Order, Public Safety			
Firefighting Equipment		0	360,000
Buildings - New Pound		0	0
Fire Prevention Buildings		0	160,800
Health			
Furniture & Equipment (Medical Centre)		0	0
Buildings	Dental Surgery	0	0
Motor Vehicles	Dr Vehicle	27,110	27,500
Buildings - Medical Centre	Carport	0	0
Housing			
Buildings	Staff Housing	35,017	35,000
Buildings	HWS	0	0
Buildings	Other Housing	5,830	0
Community Amenities			
Infrastructure Assets Parks & Gardens	Revitalisation & Arrino	4,918	113,591
Plant & Equipment	Can Crusher	0	
New Refuse Site		263	
Duffy's store		0	0
Recreation and Culture			
Buildings	Multi purpose building	-0	0
Furniture & Equipment	Tanks	6,565	10,000
Infrastructure - Parks & Ovals		0	0
Townscape	Car Park/ Heritage	0	76,150
Buildings	Hall	12,450	35,000
Transport			
Infrastructure - Roads		736,246	1,627,288
Purchase Plant & Equipment	Slasher/Grader/Tractor/Two-ways	412,580	476,500
Tools & Equipment		0	0
Purchase of Motor Vehicles		49,108	79,600
Airstrip Upgrade		0	2,500
Footpaths		55,234	57,174
Economic Services			
Buildings			0
		1,404,732	3,452,348

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016

	30 June, 2016	2015/16
	Actual	Current Budget
	\$	\$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
 <u>By Class</u>		
Land Held for Resale	0	0
Land and Buildings	53,560	560,800
Furniture and Equipment	33,982	38,245
Plant and Equipment	412,580	836,500
Motor Vehicles	108,212	140,100
Infrastructure Assets - Roads	736,246	1,627,288
Infrastructure Assets - Footpaths	55,234	57,174
Infrastructure Assets - Airfield	0	2,500
Infrastructure Assets - Parks and Ovals	4,918	189,741
	<u>1,404,732</u>	<u>3,452,348</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

1,404,732	3,452,348
1,404,732	3,452,348
0	0

ACQUISITION OF ASSETS
2015/2016 BUDGET
By Program

Trade-In

Governance

Motor Vehicle	DCEO Vehicle	33,000	13,000
Building	Chambers/Admin	330,000	
Furniture & Equipment	IT	28,245	

Law, Order, Public Safety

Plant & Equipment	Fire Truck	360,000	
Buildings	Fire Shed	160,000	

Health

Motor Vehicle	Dr Vehicle	27,500	12,000
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Housing

Buildings	Staff Housing	35,000	
Buildings	HWS		
Buildings	Other Housing		
Buildings	New Units		

Community Amenities

Furniture & Equipment	Tanks	10,000	
Infrastructure - Parks & Oval	Revitalisation	75,617	

Recreation and Culture

Buildings	Hall	35,000	
Infrastructure	Pool Car Park	30,000	
Plant & equipment	Slasher	16,300	
Infrastructure - Parks & Oval	Heritage Trail	46,150	

Transport

Infrastructure - Roads	RRG, R2R, Own	1,527,663	
Infrastructure - Drainage	Drainage	80,000	
Plant & equipment	Grader	330,000	55,000
Plant & equipment	Tractor	68,200	24,200
Motor Vehicles	MWS	47,200	34,000
Motor Vehicles	Mechanic	32,400	12,000
Footpath	Hall/Maley	57,174	
Depot Yard	Ramp and apron	20,425	
Infrastructure Airfield	Windsock Lights	2,500	
Plant & equipment	Two-way radios	62,000	

Economic Services

Infrastructure -Parks & Ovals	Arrino Garden	37,974	
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Total by Program		<u>3,452,348</u>	<u>150,200</u>
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Land Held for Resale			
Land and Buildings	560,000		
Furniture and Equipment	38,245		79,200
Plant and Equipment	836,500		71,000
Motor Vehicles	140,100		
Infrastructure Assets - Roads	1,548,088		
Infrastructure Assets - Footpaths	57,174		
Infrastructure Assets - Airfield	2,500		
Infrastructure Assets - Parks and Ovals	189,741		
Infrastructure Assets - Drainage	80,000		

Total by Class	<u>3,452,348</u>	<u>150,200</u>
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SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Net Book Value		Sale Proceeds		Profit(Loss)	
	2015/16	2015/16	2015/16	2015/16	2015/16	2015/16
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Administration						
Santa Fe	20,800	15,489	13,000	9,091	-7,800	-6,398
Law Order & Public Safety						
Fire Truck						
Health						
Toyota Rav4	19,500	18,335.78	12,000	8,181.82	-7,500	-10,153.96
Housing						
Transport						
120 H Grader	100,700	95,345	55,000	62,238	-45,700	-33,107
Branson Tractor	39,000	36,848	24,200	31,640	-14,800	-5,208
Ford Ranger - Works Supervisor	18,200	17,049	34,000	30,000	15,800	12,951
Mitsubishi Triton - Mechanic	11,000	0	12,000	0	1,000	0
	209,200	167,578	150,200	132,060	(59,000)	(35,519)
By Class	Net Book Value		Sale Proceeds		Profit(Loss)	
	2015/16	2015/16	2015/16	2015/16	2015/16	2015/16
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Land						
Buildings						
Plant & Equipment	139,700	132,193	79,200	93,878	(60,500)	(38,315)
Vehicles	69,500	50,874	71,000	47,273	1,500	(3,601)
Furniture & Equipment						
	209,200	183,067	150,200	141,151	(59,000)	(41,916)

Summary

Profit on Asset Disposals
Loss on Asset Disposals

2015/16	30/6/2016
BUDGET	ACTUAL
\$	\$
16,800	12,951
(75,800)	(54,867)
(59,000)	(41,916)

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1 Jul 15	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
Health									
Housing									
Recreation & Culture									
Loan 156 - Swimming Pool Upgrad	64,926			14,976	14,976	49,950	49,950	3,748	3,257
Loan 160 - Swimming Pool	183,302			17,025	17,358	166,277	165,944	7,366	6,999
Transport									
Loan 157 - Grader	137,977			24,368	24,368	113,609	113,609	5,809	8,090
Loan 159 - Prime Mover	174,758			85,397	85,397	89,361	89,361	4,134	7,053
	560,963	0	0	141,765	142,099	419,198	418,864	21,058	25,399

All other loan repayments will be financed by general purpose revenue

SHIRE OF THREE SPRINGS

FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2015/2016

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate	Amount Used		Balance Unspent \$
	Actual	Budget						Actual	Budget	
										0

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2015 nor is it expected to have unspent debture funds as at 30th June 2016

(d) Overdraft

Council did not utilise an overdraft facility during 2015/2016

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016

	30 June, 2016 Actual \$	2015/2016 Current Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	121,059	121,059
Amount Set Aside / Transfer to Reserve	3,515	3,200
Amount Used / Transfer from Reserve	-	-
	<u>124,574</u>	<u>124,259</u>
(b) Plant Reserve		
Opening Balance	127,497	127,497
Amount Set Aside / Transfer to Reserve	3,702	124,500
Amount Used / Transfer from Reserve	-	-
	<u>131,199</u>	<u>251,997</u>
(c) Housing & Development Reserve		
Opening Balance	75,966	75,966
Amount Set Aside / Transfer to Reserve	2,206	2,000
Amount Used / Transfer from Reserve	-	-
	<u>78,172</u>	<u>77,966</u>
(d) Local Gov Com Housing Reserve		
Opening Balance	115,810	115,810
Amount Set Aside / Transfer to Reserve	3,363	3,000
Amount Used / Transfer from Reserve	-	-
	<u>119,173</u>	<u>118,810</u>
(e) Gravel Pit Reserve		
Opening Balance	44,036	44,036
Amount Set Aside / Transfer to Reserve	1,279	1,000
Amount Used / Transfer from Reserve	-	-
	<u>45,315</u>	<u>45,036</u>
(f) Swimming Pool Rec Eq Reserve		
Opening Balance	34,055	34,055
Amount Set Aside / Transfer to Reserve	989	900
Amount Used / Transfer from Reserve	-	-
	<u>35,044</u>	<u>34,955</u>
(g) Day Care Centre Reserve		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	300,000	300,000
Amount Used / Transfer from Reserve	-	-
	<u>300,000</u>	<u>300,000</u>
Total Cash Backed Reserves	<u>833,476</u>	<u>953,023</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

Council have a policy of annual revaluation of road infrastructure. The amount of any revaluation adjustment at 30 June 2008 is not known. Any transfer to or from an asset revaluation reserve will be a non-cash transaction and as such, has no impact on this budget document.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016

6. RESERVES (Continued)	30 June, 2016	2015/2016
	Actual	Current Budget
	\$	\$
Summary of Transfers		
To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	3,515	3,200
Plant Reserve	3,702	124,500
Housing & Development Reserve	2,206	2,000
Local Gov Com Housing Reserve	3,363	3,000
Gravel Pit Reserve	1,279	1,000
Swimming Pool Rec Eq Reserve	989	900
Day Care Centre Reserve	300,000	300,000
	<u>315,053</u>	<u>434,600</u>
Transfers from Reserves		
Leave Reserve	-	-
Plant Reserve	-	-
Housing & Development Reserve	-	-
Local Gov Com Housing Reserve	-	-
Gravel Pit Reserve	-	-
Swimming Pool Rec Eq Reserve	-	-
Day Care Centre Reserve	-	-
	<u>-</u>	<u>-</u>
Total Transfer to/(from) Reserves	<u>315,053</u>	<u>434,600</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund long service leave requirements

Plant Reserve

- to be used for the plant replacement, upgrade or purchase.

Housing and Development Reserve

- to be used to fund housing/accommodation projects

Local Gov Com Housing Reserve

- to be used to maintain the joint Ministry of Housing/Local Government Properties

Gravel Pit Reserve

- to be used for rehabilitation of disused gravel pits

Swimming Pool Rec Eq Reserve

- to be used to purchase recreational equipment for the swimming pool

Mobile Phone Reserve

- to be used to fund final contribution for mobile phone network

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016

	30 June, 2016 Actual \$	Brought Forward 1-Jul-15 \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	1,020,135	1,000,335
Cash - Restricted (Reserves)	833,475	518,422
Cash - Restricted (Unspent Grants)	-	50,000
Receivables		
- Rates Outstanding	27,080	35,010
- Excess Rates	(4,976)	(7,185)
- Sundry Debtors	120,760	76,627
- Emergency Services Levy	906	1,753
- Accrued income	-	-
- Prepayments	-	-
- Provision for doubtful debt	(3,187)	(3,187)
- GST Receivable	53,380	106
Inventories	7,358	7,358
Land held for resale	-	-
	<u>2,054,931</u>	<u>1,679,239</u>
LESS: CURRENT LIABILITIES		
Payables		
- Sundry Creditors	(120,192)	(36,144)
- Accrued Expenditure	-	(62,028)
- GST Payable	(27,414)	3,637
- PAYG/Withholding Tax Payable	(22,353)	-
- Payroll Creditors	(197)	(197)
Accrued Interest on Debentures	-	(7,993)
Accrued Salaries and Wages	-	-
Current Employee Benefits Provision	(106,669)	(106,669)
Current Loan Liability	(149,405)	(142,098)
	<u>(426,230)</u>	<u>(351,492)</u>
NET CURRENT ASSET POSITION	1,628,701	1,327,747
Less: Cash - Reserves - Restricted	(833,475)	(518,422)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
- Lesser of Provision and Reserve	121,059	121,059
Add Back : Current Loan Liability	149,405	142,098
	<u>1,065,690</u>	<u>1,072,482</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>1,065,690</u>	<u>1,072,482</u>

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016

8. RATING INFORMATION - 2015/2016 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2015/16 Rate Revenue \$	2015/16 Interim Rates \$	2015/16 Back Rates \$	2015/16 Total Revenue \$	2015/16 Budget \$
Differential General Rate								
GRV - Residential	0.116100	208	2,004,055	231,127			231,127	231,127
GRV - Mining	0.387900	1	248,500	96,395	0		96,395	96,395
UV - Rural & Arrino	0.016200	183	95,399,900	1,543,669	189	17	1,543,875	1,543,669
UV - Mining	0.119200	18	409,801	47,353	617		47,971	47,353
Other		107	0	0			0	0
Sub-Totals		517	98,062,256	1,918,545	806	17	1,919,368	1,918,545
Minimum Rates	Minimum \$							
GRV - Residential	440	22	0	9,680		0	9,680	9,680
UV - Rural & Arrino	440	23	39,300	10,120		0	10,120	10,120
UV - Mining	440	8	0	3,520	0	0	3,520	3,520
Sub-Totals		53	39,300	23,320	0	0	23,320	23,320
Discounts							1,942,688 (4,393) 0	1,941,865 0
Totals							1,938,295	1,941,865

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2015/2016 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-15 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Police Licensing	5,123	281,177	(284,577)	1,723
Three Springs LCDC	4,334			4,334
Arrowsmith Catchment	77,393			77,393
Arrowsmith Rates	11,556			11,556
Nomination Fees	0	480	(480)	0
East Three Springs Catchment	2,014			2,014
BCITF Levy	0	283	(283)	0
BRB Levy	0			0
RSL	0			0
Housing Bonds	280	900	(900)	280
'Free' Blocks	0			0
Refuse site	50,000		(50,000)	0
Hall Hire Bond	0			0
Cat Trap Bond	0			0
Community Bus Bond	0	300	(200)	100
Sale of Books	0			0
Swimming Pool Inflatable	0	30	(30)	0
	<u>150,700</u>			<u>97,400</u>

10. CASH / INVESTMENTS SUMMARY

Investments						30 June 2016 Actual \$
Financial Institution	Fund	Date Invested	Investment Amount \$	Interest Rate %	Maturity Date	
Cash at Bank						30 June 2016 Actual \$
Financial Institution	Fund	Total Cash at Bank	O/S Deposits	O/S Cheques	Adjustment	
National Australia Bank	Muni	55,679	37,318	(473)		92,524
National Australia Bank	Trust	988	-	(280)		708
National Australia Bank	Licensing	94,968	1,723	-		96,691
National Australia Bank	TD House	313,386	4,691	-	(318,077)	-
Investments						
National Australia Bank	Maxi Investm	104,107	Credits	-	-	104,107
National Australia Bank	Grant Acc	823,204	-	-	-	823,204
Interest						
National Australia Bank	Reserve Max	833,475	-	-	-	833,475

11. SUPPLEMENTARY INFORMATION

May include (not exhaustive) the following:

- Income Statement By Nature & Type;
- Income Statement By Program;
- Balance Sheet;
- Statement of Changes in Equity;
- Debtors listings;
- Creditors listings;
- Cash/Investment summaries;
- Plant reports;
- Ratio analysis; and
- Other information considered relevant.

Schedule/Program Balances

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY NATURE OR TYPE

FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016

	NOTE	30/06/2016 Y-T-D Actual	30/06/2016 Y-T-D Current Budget	2015/16 Budget
		\$		\$
REVENUES FROM ORDINARY ACTIVITIES				
Rates	8	1,938,294	1,941,865	1,941,865
Grants and Subsidies - Operating		620,474	608,211	608,211
Grants and Subsidies - Non Operating		1,030,423	1,772,229	1,772,229
Contributions Reimbursements and Donations - Operating		184,159	496,980	496,980
Contributions Reimbursements and Donations - Capital		-	-	-
Proceeds on Disposal of Assets		141,151	-	-
Service Charges		-	-	-
Fees and Charges		264,641	285,745	285,745
Interest Earnings		51,239	49,110	49,110
Other Revenue		109,956	32,500	32,500
Realisation on Asset Disposal		-	0	0
		<u>4,340,337</u>	<u>5,186,640</u>	<u>5,186,640</u>
EXPENSES FROM ORDINARY ACTIVITIES				
Employee Costs		(923,146)	(1,056,097)	(1,056,097)
Materials and Contracts		(1,131,284)	(1,076,251)	(1,076,251)
Utilities		(205,394)	(172,150)	(172,150)
Depreciation		(935,010)	(895,500)	(895,500)
Interest Expenses		(20,676)	(33,199)	(33,199)
Insurance		(162,917)	(163,531)	(163,531)
Other Expenditure		(42,164)	(34,000)	(34,000)
		<u>(3,420,591)</u>	<u>(3,430,728)</u>	<u>(3,430,728)</u>
Loss on Sale of Assets		(54,867)	(75,800)	(75,800)
Profit on Asset Disposal		12,951	16,800	16,800
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS		<u>877,830</u>	<u>1,696,912</u>	<u>1,696,912</u>

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY PROGRAM

FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016

	30/06/16 Y-T-D Actual	30/06/16 Y-T-D Current Budget	2015/16 Current Budget
	\$	\$	\$
OPERATING REVENUES			
Governance	23,668	25,800	25,800
General Purpose Funding	2,449,401	2,448,644	2,448,644
Law, Order, Public Safety	148,148	678,862	678,862
Health	24,001	21,560	21,560
Education and Welfare	750	1,500	1,500
Housing	122,643	106,920	106,920
Community Amenities	209,444	125,525	125,525
Recreation and Culture	75,173	68,545	68,545
Transport	1,083,703	1,651,384	1,651,384
Economic Services	20,157	6,700	6,700
Other Property and Services	55,049	68,000	68,000
	<u>4,212,137</u>	<u>5,203,440</u>	<u>5,203,440</u>
OPERATING EXPENSES			
Governance	(221,711)	(258,063)	(258,063)
General Purpose Funding	(26,820)	(30,648)	(30,648)
Law, Order, Public Safety	(288,651)	(296,362)	(296,362)
Health	(241,736)	(228,911)	(228,911)
Education and Welfare	(9,830)	(30,000)	(30,000)
Housing	(319,433)	(342,240)	(342,240)
Community Amenities	(250,321)	(203,357)	(203,357)
Recreation & Culture	(925,628)	(893,520)	(893,520)
Transport	(1,174,319)	(1,056,966)	(1,056,966)
Economic Services	(83,100)	(119,461)	(119,461)
Other Property and Services	66,094	(50,584)	(50,584)
	<u>(3,475,455)</u>	<u>(3,510,113)</u>	<u>(3,510,113)</u>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>736,682</u>	<u>1,693,327</u>	<u>1,693,327</u>

SHIRE OF THREE SPRINGS

BALANCE SHEET

FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016

	30 June, 2016 ACTUAL \$	2014/15 \$
CURRENT ASSETS		
Cash and Cash Equivalents	1,853,610	1,568,756
Trade and Other Receivables	193,962	106,761
Inventories	7,358	7,358
TOTAL CURRENT ASSETS	2,054,930	1,682,875
NON-CURRENT ASSETS		
Other Receivables	16,089	16,089
Inventories - Refuse Land	-	-
Property, Plant and Equipment	14,480,497	14,962,935
Infrastructure	35,721,178	34,952,086
TOTAL NON-CURRENT ASSETS	50,217,762	49,931,110
TOTAL ASSETS	52,272,692	51,613,985
CURRENT LIABILITIES		
Trade and Other Payables	170,156	106,363
Long Term Borrowings	149,405	142,098
Provisions	106,669	106,669
TOTAL CURRENT LIABILITIES	426,230	355,130
NON-CURRENT LIABILITIES		
Long Term Borrowings	269,793	418,865
Provisions	50,582	50,582
TOTAL NON-CURRENT LIABILITIES	320,375	469,447
TOTAL LIABILITIES	746,605	824,577
NET ASSETS	51,526,088	50,789,408
EQUITY		
Retained Profits (Surplus)	26,346,581	25,924,953
Reserves - Cash Backed	833,475	518,423
Reserves - Asset Revaluation	24,346,032	24,346,032
TOTAL EQUITY	51,526,088	50,789,408

SHIRE OF THREE SPRINGS
STATEMENT OF CHANGES IN EQUITY
FOR THE PERIOD 1 JULY, 2015 TO 30 JUNE, 2016

	30 June 2016 Actual \$	2015 \$
RETAINED PROFITS (SURPLUS)		
Balance as at 1 July 2015	25,924,955	24,759,172
Change in Net Assets Resulting from Operations	736,682	1,186,982
Transfer from/(to) Reserves	<u>(315,053)</u>	<u>(21,199)</u>
Balance as at 30 June 2016	<u>26,346,584</u>	<u>25,924,955</u>
 RESERVES - CASH BACKED		
Balance as at 1 July 2015	518,422	497,223
Amount Transferred (to)/from Surplus	<u>315,053</u>	<u>21,199</u>
Balance as at 30 June 2016	<u>833,475</u>	<u>518,422</u>
 RESERVES - ASSET REVALUATION		
Balance as at 1 July 2015	24,346,032	24,164,465
Revaluation Increment		181,567
Revaluation Decrement	<u>-</u>	<u>-</u>
Balance as at 30 June 2016	<u>24,346,032</u>	<u>24,346,032</u>
 TOTAL EQUITY	 <u><u>51,526,091</u></u>	 <u><u>50,789,409</u></u>

PROGRAM 2 - GENERAL FUND SUMMARY OF FINANCIAL ACTIVITIES

General
Ledger

	2015/16 Total Budget \$	30/06/16 Y-T-D Budget \$	30/06/16 Y-T-D Actual \$
<u>OPERATING EXPENDITURE</u>			
General purpose income	30,648	30,648	26,820
General administration	258,063	258,063	221,711
Law, order and public safety	296,362	296,362	288,651
Health	228,911	228,911	241,736
Welfare services	30,000	30,000	9,830
Housing	342,240	342,240	319,433
Community amenities	203,357	203,357	250,321
Recreation and culture	893,520	893,520	925,628
Transport	1,056,966	1,056,966	1,174,319
Economic services	119,461	119,461	83,100
Other property and services	50,584	50,584	(66,094)
Total	3,510,113	3,510,113	3,475,457
<u>CAPITAL EXPENDITURE</u>			
General purpose income	-	-	-
General administration	394,445	394,445	62,926
Law, order and public safety	520,800	360,000	-
Health	27,500	27,500	27,110
Welfare services	-	-	-
Housing	40,000	40,000	46,416
Community amenities	113,591	113,591	5,180
Recreation and culture	158,814	154,384	52,005
Transport	2,475,127	2,475,127	1,366,635
Economic services	625	1,000	1,279
Other property and services	-	-	-
Total	3,730,902	3,566,047	1,561,551
TOTAL EXPENDITURE	7,241,015	7,076,160	5,037,007
<u>OPERATING INCOME</u>			
General purpose income	(2,448,644)	(2,448,644)	(2,449,401)
General administration	(25,800)	(25,800)	(23,668)
Law, order and public safety	(678,862)	(678,862)	(148,148)
Health	(21,560)	(21,560)	(24,001)
Welfare services	(1,500)	(1,500)	(750)
Housing	(106,920)	(106,920)	(122,643)
Community amenities	(125,525)	(125,525)	(209,444)
Recreation and culture	(68,545)	(68,545)	(75,173)
Transport	(1,651,384)	(1,651,384)	(1,083,703)
Economic services	(6,700)	(6,700)	(20,157)
Other property and services	(68,000)	(68,000)	(55,049)
Total	(5,203,440)	(5,203,440)	(4,212,138)
<u>CAPITAL INCOME</u>			
General purpose income	-	-	-
General administration	-	-	-
Law, order and public safety	-	-	-
Health	-	-	-
Welfare services	-	-	-
Housing	-	-	-
Community amenities	-	-	-
Recreation and culture	-	-	-
Transport	-	-	-
Economic services	-	-	-
Other property and services	-	-	-
Total	-	-	-
TOTAL INCOME	(5,203,440)	(5,203,440)	(4,212,138)
SURPLUS/DEFICIT	2,037,575	1,872,720	824,869

		Debtors Trial Balance						
		As at 30.06.2016						
Debtor #	Name	Credit Limit	01.04.2016		01.05.2016	31.05.2016	30.06.2016	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
		Of						
		Oldest						
		Invoice						
		(90Days)						
A7		0.00	0	0.00	0.00	80.00	80.00	
A27		0.00	0	0.00	0.00	0.00	-168.13	
A74		0.00	0	0.00	0.00	20.00	20.00	
B33		0.00	0	0.00	0.00	40.00	40.00	
B80		198.54	742	0.00	0.00	0.00	198.54	
B90		0.00	0	0.00	0.00	136.00	136.00	
C93		710.41	699	5.39	7.31	10.78	733.89	
C98		5.60	366	0.00	0.00	0.00	5.60	
C102		49.46	126	0.00	388.97	422.76	861.19	
D70		0.00	0	0.00	0.00	36.54	36.54	
E2		0.00	0	0.00	2750.00	0.00	2750.00	
F14		20972.83	90	0.00	0.00	9011.41	29984.24	
G57		0.00	0	0.00	0.00	0.00	-40.00	
H37		0.00	0	0.00	0.00	180.00	180.00	
H49		160.00	393	0.00	0.00	0.00	160.00	
H50		0.00	0	0.00	0.00	480.00	480.00	
I2		0.00	0	0.00	0.00	0.00	0.00	
J1		0.00	0	0.00	0.00	0.00	-281.49	
J14		0.00	0	0.00	0.00	28.73	28.73	
J17		0.00	0	0.00	0.00	360.00	360.00	
K23		42900.00	125	0.00	0.00	0.00	42900.00	
L98		0.00	0	0.00	60.00	40.00	100.00	
M54		0.00	0	0.00	0.00	1618.08	1618.08	
M99		0.00	0	0.00	0.00	0.00	0.00	
M100		402.70	90	0.00	641.19	701.16	1745.05	
M115		1110.00	178	0.00	0.00	0.00	1110.00	
N7		0.00	0	0.00	720.00	900.00	1620.00	
N42		2580.10	1155	0.00	0.00	0.00	2580.10	
O17		0.00	0	0.00	0.00	0.00	-600.00	
P11		3543.28	90	0.00	0.00	1708.42	5251.70	
P50		9390.00	90	0.00	0.00	0.00	9390.00	
Q3		1593.75	125	0.00	0.00	0.00	1593.75	
S9		0.00	0	0.00	0.00	1708.42	1708.42	
S26		0.00	0	0.00	0.00	4039.15	4039.15	
S29		0.00	0	0.00	0.00	0.00	-331.97	

		Debtors Trial Balance						
		As at 30.06.2016						
Debtor #	Name	Credit Limit	01.04.2016		01.05.2016	31.05.2016	30.06.2016	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
		Of Oldest Invoice (90Days)						
S45			3543.28	90	0.00	0.00	1708.42	5251.70
S93			0.00	0	0.00	0.00	0.00	0.00
S98			0.00	0	0.00	0.00	78.78	78.78
T15			0.00	0	0.00	0.00	270.00	270.00
T52			0.00	0	0.00	475.11	800.00	1275.11
T57			0.00	0	0.00	0.00	40.00	40.00
T71			0.00	0	0.00	0.00	876.23	876.23
V11			0.00	0	0.00	0.00	399.85	399.85
W60			0.00	0	0.00	0.00	0.00	-312.68
W86			0.00	0	0.00	0.00	20.30	20.30
Totals --- Credit Balances:		-1734.27	87159.95		5.39	5042.58	25715.03	116188.68

9.3.2. ACCOUNTS FOR PAYMENT – 30 JUNE 2016

Agenda Reference: Manager of Finance
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0083
Disclosure of Interest:
Date: 14th July, 2016
Author: Donna Newton

Signature of Author: _____

SUMMARY

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

ATTACHMENT

Lists of creditors paid as at 30th June, 2016 is attached.

BACKGROUND

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.

Local Government (Financial Management) Regulations 1996 Section 12 and 13.

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

VOTING REQUIREMENTS

Simple Majority

140153 COUNCIL RESOLUTION – ITEM 9.3.2

MOVED: Cr Lake
SECONDED: Cr Hebiton

That Council notes the accounts for payment as presented for June, 2016 from the –

Municipal Fund totalling \$535,092.66 represented by Electronic Fund Transfers No's 12826 – 12917 and 12919 -12924, Cheque No's 11292 – 11300 and Direct Debits 10385.1, 10396.1, 10400.1 – 10400.8, 10408.1, 10425.1 and 10427.1 – 10427.9.

Licensing Fund totalling \$23,754.45 represented by Electronic Fund Transfer No 12925.

Trust Fund totalling \$50,830.00 represented by Cheque No 35 and Electronic Fund Transfer No 12918.

CARRIED
Voted: 7/0

Date: 13/07/2016
Time: 4:22:16PM

Shire of THREE SPRINGS
Statement of Payments for the Month of June 2016

USER: Donna Newton
PAGE: 1

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Bond Administrator				
35	20/06/2016	BOND FOR 3 HOWARD PLACE, THREE SPRINGS		800.00
INV T19	20/06/2016		800.00	
Bond Administrator				
11292	14/06/2016	Payroll deductions		320.00
INV	08/03/2016	Payroll Deduction for 08/03/2016	50.00	
INV	22/03/2016	Payroll Deduction for 22/03/2016	50.00	
INV	05/04/2016	Payroll Deduction for 05/04/2016	50.00	
INV	19/04/2016	Payroll Deduction for 19/04/2016	50.00	
INV	03/05/2016	Payroll Deduction for 03/05/2016	50.00	
INV	17/05/2016	Payroll Deduction for 17/05/2016	50.00	
INV	31/05/2016	Payroll Deduction for 31/05/2016	20.00	
Synergy				
11293	14/06/2016	Electricity Usage Charges		11,755.40
INV	07/06/2016	Electricity Usage Charges from 25/04/2016 to 24/05/2016 - 132 Street	2,115.30	
INV	27/05/2016	Various Properties - Electricity Usage from 24/02/2016 to 18/05/2016 -	9,640.10	
Shire of Three Springs - Petty Cash				
11294	23/06/2016	Petty Cash Recoup		105.10
INV	20/06/2016	Plate Change - TS5001 -> 1ETB680, Plate Change - 1EVU618 ->	105.10	
Telstra				
11295	24/06/2016	Monthly Account		1,564.47
INV	05/06/2016	Mobile Phone Usage 05/05/16 to 04/06/16 - 0407 981 659 \$42.94, 0448	567.17	
INV	23/06/2016	Monthly Telephone Usage Charges to 15/06/2016, Service Charges to	997.30	
Three Springs Engineering				
11296	24/06/2016	Parts and Repairs		72.00
INV P62/63	06/04/2016	1 meter of Threaded Rod for Swimming Pool Disability Access Steps,	72.00	
Water Corporation				
11297	24/06/2016	Water Usage and Service Charges		13,070.67
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016	55.32	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - Child Care Centre	69.09	
INV	08/06/2016	Water Service Charges for Unit 6 Kadathinni (Adjusted as Tenant has	117.43	
INV	14/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 (481 kL) - Swimming	1,143.34	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 (420kL)- Kadathinni	2,577.19	
INV	08/06/2016	Water Usage Charges 11/05/2016 to 08/06/2016 (306kL0 - Oval,	1,488.86	
INV	08/06/2016	Service Charges 01/05/2016 to 30/06/2016 - Unit 2 Kadathinni	38.00	
INV	08/06/2016	Water Service Charges 01/05/2016 to 30/06/2015 - Unit 1 Kadathinni	38.00	
INV	08/06/2016	Water Usage Charges 04/04/2016 - 07/06/2016 Parks and Gardens at L	49.66	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - Medical Centre 45%, ,	108.82	
INV	08/06/2016	Water Usage 04/04/2016 to 07/06/2016 - 46 Carter Street, Water Service	126.81	
INV	08/06/2016	Water Service Charges 01/05/2016 to 30/06/2016 - 3 Howard Place	98.49	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - 5 Howard Place, Water	131.18	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - 50 Carter Street, Water	271.76	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - 58 Carter Street, Water	292.98	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - 65 Carter Street, Water	464.60	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - 44 Williamson Street,	421.25	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - 47 Williamson Street,	127.33	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - 89 Williamson Street,	286.52	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - 21 Franklin Street,	230.91	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - Unit 1 / 66 Williamson	50.09	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - 19 Gooch Street, Water	174.92	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - Tourist Centre, Water	128.12	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - Admin Office, Water	124.29	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - Garden at 134 Railway	306.58	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - Park at Railway	105.79	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 (1114kL) - Glyde Street	2,405.13	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - Park at Railway Road	194.31	
INV	08/06/2016	Water USage Charges 04/04/2016 to 07/06/2016 - Shire Depot	77.72	

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Water Corporation				
INV	08/06/2016	Water Service Charges 01/05/2016 to 30/06/2016 - 30 Touche' Street	239.63	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - Arrino Stand Pipe	21.59	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - Arrino Rest Stop Toilet	8.64	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - 5 Gooch Street, Water	121.25	
INV	08/06/2016	Water Service Charges 01/05/2016 to 30/06/2016 - 2 Mayrhofer Street	103.64	
INV	08/06/2016	Water Service Charges 01/05/2016 to 30/06/2016 - 5 Glyde Street	98.49	
INV	08/06/2016	Water Service Charges 01/05/2016 to 30/06/2016 - 17 Glyde Street	99.33	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - Sports Oval	73.41	
INV	08/06/2016	Water Usage Charges 04/04/2015 to 07/06/2016 - Hockey Oval Toilets	97.16	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - Community Hall,	172.28	
INV	08/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - Park at 5 Maley Street,	292.76	
INV	08/06/2016	Water Service Charges 01/05/2016 to 30/06/2016 - Duffy's Store	38.00	
Western Diagnostic Pathology				
11298	24/06/2016	Pre-Employment Drug Screen		70.08
INV	09/06/2016	Pre-Employment Drug Screen 06/05/2016	35.04	
INV	03/06/2016	Pre-Employment Drug Screen 31/05/2016	35.04	
Synergy				
11299	30/06/2016	Electricity Usage Charges		2,107.70
INV	28/06/2016	Electricity Usage Charges 19/05/2016 to 15/06/2016 - Swimming Pool,	2,107.70	
Telstra				
11300	30/06/2016	Monthly Account		85.42
INV	27/06/2016	SMS Service for Fire & Harvest Ban Information to 26/06/2016 - Mobile	85.42	
Hill Padua Pty Ltd - C F Thomas & Co				
EFT12826	14/06/2016	Land Purchase - Refuse Site		50,000.00
INV 341	07/06/2016	Purchase of Land (Portion of Lot 16 Kadathinni) for Landfill Facility on	50,000.00	
Australian Services Union (A.S.U.)				
EFT12827	14/06/2016	Payroll deductions		51.60
INV	31/05/2016	Payroll Deduction for 31/05/2016	51.60	
AMPAC Debt Recovery (WA) Pty Ltd				
EFT12828	14/06/2016	Debt Recovery		5.39
INV 32869	31/05/2016	Commission of 7.7% on amounts paid 13/05/2016 & 27/05/2016 being	5.39	
Airport Lighting Specialists Pty Ltd				
EFT12829	14/06/2016	Parts Account		163.90
INV	30/05/2016	G6 35, L/t Runway Light - Green, V7/918, Green Lens, Freight Charge	163.90	
BOC Gases				
EFT12830	14/06/2016	Monthly Account		56.77
INV	29/05/2016	Daily Cylinder Tracking 28/04/2016 to 28/05/2016 - Oxygen Industrial	56.77	
Office Max Australia Limited				
EFT12831	14/06/2016	Cleaning Products		32.84
INV	27/05/2016	Chux Superwipes, Pack/75Product Code: 2501783, Chux Superwipes,	32.84	
Child Support Agency				
EFT12832	14/06/2016	Payroll deductions		648.49
INV	31/05/2016	Payroll Deduction for 31/05/2016	648.49	
Covs Parts Pty Ltd				
EFT12833	14/06/2016	Monthly Account		335.68
INV 7559660	20/05/2016	Watering Can with Rose, 3 x Wire Brush 4 Row Steel	23.98	
INV 7545670	09/05/2016	Fuel Filter TS5004, Air Filter TS5004, Oil Filter TS5004, Freight Charge	239.65	
INV 7563543	23/05/2016	Pliers ESD DIAG Cutting 115mm, Dual Scale Vernier 0-15mm/6, Fire	72.05	
Catwest Pty Ltd				
EFT12834	14/06/2016	Contractor		479.60
INV 4223	01/06/2016	Emulsion for Pot Holes 200Kg, Cold Mix for Pot Holes	479.60	
Central Midlands Steel Moora				
EFT12835	14/06/2016	Contractor		2,747.80
INV 19290	31/05/2016	Supply Galvanised Pipe and Fitting for Pool Entry Ramp Safety Rail	2,747.80	

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		Peter Every		
EFT12836	14/06/2016	Reimbursement of Electricity Usage Account		223.20
INV	01/06/2016	Reimbursement of Electricity Usage Account for 21 Franklin Street	223.20	
		Geraldton Fuel Company Pty Ltd		
EFT12837	14/06/2016	Monthly Account		142.81
INV	08/06/2016	Liplex EP2 450gm Grease x 24	142.81	
		Greenfield Technical Services		
EFT12838	14/06/2016	Professional Services		12,422.30
INV 4256	07/06/2016	Provision of Engineering Services, Liaison with Telstra and MRWA,	4,606.80	
INV 4244	07/06/2016	Roads Valuation Report - Simple 18/04/2016 to 30/05/2016	4,243.25	
INV 4249	07/06/2016	For the Provision of Professional Services under the WALGA Preferred	3,572.25	
		Geraldton Mower & Repair Specialist		
EFT12839	14/06/2016	Parts Account		148.40
INV 58014#5	07/06/2016	Ignition Module FS80/85 for Extension Saw, Primer Button for Extension	148.40	
		Frank Gilmour Pest Control		
EFT12840	14/06/2016	Contractor		265.00
INV 5146	01/06/2016	Inspect and Treat Duffy's Store - Bait Roof Space and Sub Floor for	265.00	
		GG Pumps And Electrical Pty Ltd		
EFT12841	14/06/2016	Contractor		10,803.06
INV 9425	30/05/2016	Pump 1 - 6209 C3 Bearing, Lab Ceramic Coat, 6309 2RS-C3 Ball	2,895.40	
INV 9426	30/05/2016	Pump 2 - Mech Seal 32mm Code A Carbon/Ceramic/Buna, 6309 2RS-C3	2,553.10	
INV 9427	30/05/2016	Valves - Check Valve Wafer Dual Flap 200mm 8" Includes Labour	3,325.06	
INV 9428	30/05/2016	Electrical - Link Bootlace 1.5mm Insul Blk Pk100, Contractor Coil 240	1,572.42	
INV 9429	30/05/2016	Chlorine Pump - 6205 Bearing, 6305 Bearing, O' Ring 315x4 NBR70,	270.08	
INV 9441	31/05/2016	Acid Pump - Stripe Pump, Non Return Valve on Inlet not working, Inlet	187.00	
		JR & A Hersey Pty Ltd		
EFT12842	14/06/2016	Monthly Account		467.50
INV S37067	01/06/2016	50 x Guide Posts	467.50	
		Health Insurance Fund (HIF) of WA (Inc)		
EFT12843	14/06/2016	Payroll deductions		103.15
INV	31/05/2016	Payroll Deduction for 31/05/2016	103.15	
		RN & LM Hebiton		
EFT12844	14/06/2016	Contractor		2,117.50
INV 14043	07/06/2016	Excavator Hire for Demolition of Old Shed and Ramp, Removal of Fuel	2,117.50	
		Steve Hunter		
EFT12845	14/06/2016	Contractor		1,800.00
INV 10022	31/05/2016	Install Shade Cloth to Pool Fence and Safety Hand Rail to Pool Entry	1,800.00	
		HOWSON Management Pty Ltd		
EFT12846	14/06/2016	Professional Services		2,821.50
INV	30/05/2016	Fair Value Assessment of Shire Plant & Equipment Including Site Visit	2,821.50	
		Jupiter Health & Medical Services (TS Family Practice)		
EFT12847	14/06/2016	Management Fee		19,184.64
INV	01/04/2016	Management Fee for Three Springs Medical Centre 04/04/2016 to	5,984.64	
INV	01/05/2016	Management Fee for Three Springs Medical Centre 04/05/2016 to	6,600.00	
INV	02/06/2016	Management Fee for Three Springs Medical Centre 04/06/2016 to	6,600.00	
		Lewis Motors		
EFT12848	14/06/2016	Vehicle Service		487.50
INV	26/05/2016	45,000 KM Service for Holden Calais 0TS,	487.50	
		Leeman Plumbing & Excavation		
EFT12849	14/06/2016	Contractor		209.00
INV	02/06/2016	Investigate Blockage in Kitchen Sink at Thrift Shop. Used Drain Plunger	209.00	
		Mid West Group Of Affiliated Agricultural Societies		
EFT12850	14/06/2016	Donation towards the 2016 Mid West District Display at the Perth Royal		200.00
INV MAY	02/05/2016	As per Policy 3004.5 - Donation towards the 2016 Mid West District	200.00	
		McLeods		
EFT12851	14/06/2016	Professional Services		3,309.19

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McLeods				
INV 92595	31/05/2016	Acquisition of Land for Intersection Improvements: Three Springs -	3,309.19	
Marketforce Pty Ltd				
EFT12852	14/06/2016	Advertising		567.58
INV 7109	31/05/2016	Advertisement for Plant Operator/General Hand in Friday 13/05/2016	252.67	
INV 7110	31/05/2016	Advertisement for "Notice of Intention to Impose Differential and	314.91	
Mingenew - Irwin Group (MIG)				
EFT12853	14/06/2016	Financial Contribution towards the "Invasive Animal Management		5,500.00
INV 3806	15/05/2016	2016/2017 Financial Contribution towards the "Invasive Animal	5,500.00	
North Midlands Maintenance				
EFT12854	14/06/2016	Monthly Account		125.00
INV	31/05/2016	1 x 45KG Gas bottle for 19 Gooch Street	125.00	
Quantum Surveys Pty Ltd				
EFT12855	14/06/2016	Contractor		11,786.50
INV	31/05/2016	Survey and Creation of Deposited Plan Nebru Intersection 23/03/2016 to	11,786.50	
RL & JM A Ryan				
EFT12856	14/06/2016	Reimbursement		396.00
INV	27/05/2016	Reimbursement for HP Officejet 150 Mobile AIO Printer - CESM	396.00	
Robbro (WA) Pty Ltd				
EFT12857	14/06/2016	Contractor		200,524.50
INV 2466	07/06/2016	Supply of Hired Road Construction Plant with Operators to undertake	200,524.50	
Sweetman's Hardware				
EFT12858	14/06/2016	Monthly Account		663.98
INV 91 A	31/05/2016	ULP for Doctors Vehicle TS125 for the Month of May 2016 - Litres	663.98	
Three Springs IGA				
EFT12859	14/06/2016	Monthly Account		210.06
INV MAY	31/05/2016	Council Meeting 18th May 2016 - Allens Minties, Allens Asst Creams,	210.06	
Three Springs Rural Services				
EFT12860	14/06/2016	Monthly Account		378.07
INV 31750	02/06/2016	Handsprayer Chapin Surespray 4Litre, 6 x Cut off Discs 356 x 3.0 x	127.57	
INV 31382	02/06/2016	1 x Cement Grey 20Kg for Main Street Signage, 24 x Rapidset Concrete	250.50	
Three Springs Family Practice				
EFT12861	14/06/2016	Pre-Employment Medical		307.00
INV	31/05/2016	Pre Employment Medical for - Customer Service Officer, Spiro Test for	307.00	
Van't Veer Services				
EFT12862	14/06/2016	Monthly Postage Charges		158.80
INV 488	31/05/2016	Monthly Postage Charges for May 2016 (1 x 100 Stamps, 4 x Large	158.80	
Westrac Pty Ltd				
EFT12863	14/06/2016	Parts Account		317.01
INV PI	28/05/2016	241-8368 Switch AS-MA for TS5005	317.01	
Wilsons Sign Solutions				
EFT12864	14/06/2016	Niche Wall Plaque		610.50
INV 69702	25/05/2016	Niche Wall Plaque 295mm x 205mm (Niche Wall #2) for E, G & L	610.50	
Jack Thorpe				
EFT12865	20/06/2016	REIMBURSEMENT FOR SALE OF 'BLOODY LUCKY' BOOKS ON		30.00
INV TBOOK	20/06/2016	Sale of Bloody Lucky Book	30.00	
WA Treasury Corporation				
EFT12866	23/06/2016	Loan No. 160 Interest payment - Loan 160 Swimming pool U/G 2		12,178.29
INV 160	09/06/2016	Loan No. 160 Principal payment - Loan 160 Swimming pool U/G 2, Loan	12,178.29	
Australian Services Union (A.S.U.)				
EFT12867	24/06/2016	Payroll deductions		51.60
INV	14/06/2016	Payroll Deduction for 14/06/2016	51.60	
Office Max Australia Limited				
EFT12868	24/06/2016	Cleaning Products Order		240.58
INV	25/05/2016	Tork Soft Jumbo Toilet Roll T1 320M, Carton/6Product Code: 2233568,	240.58	

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Burgess Rawson (WA) Pty Ltd				
EFT12869	24/06/2016	Water Usage Charges		19.00
INV 452432	13/06/2016	Water Usage Charges 04/04/2016 to 07/06/2016 - Railway Station (Lease	19.00	
Child Support Agency				
EFT12870	24/06/2016	Payroll deductions		648.49
INV	14/06/2016	Payroll Deduction for 14/06/2016	648.49	
Courier Australia				
EFT12871	24/06/2016	Freight Account		117.33
INV 0266	10/06/2016	Freight from Three Springs to PCS - Server Lead, Freight from Geraldton	18.36	
INV 0265	03/06/2016	Freight from Three Springs to State Library - Books, Freight from	74.02	
INV 0264	27/05/2016	Freight from OfficeMax to Three Springs - Cleaning Products, Freight	24.95	
Staples Australia Pty Limited				
EFT12872	24/06/2016	Meterplan Charges		512.80
INV	13/06/2016	Travel Charge for Repairs to Lanier Photocopier 10/06/16 - Parts	185.90	
INV	13/06/2016	4 x Eslte A4 Brochure Hold Single Wall for OHS board at Depot	39.34	
INV	27/05/2016	Meterplan Charge MPC5502A 20/04/2016 - 20/05/2016 1397 Colour	287.56	
Canine Control (Trepheene Pty Ltd)				
EFT12873	24/06/2016	Ranger Services		1,116.50
INV 785	14/06/2016	Ranger Services for Friday 10th June 2016 - Patrols conducted of	1,116.50	
Direct Communications Pty Ltd				
EFT12874	24/06/2016	Contractor		6,650.60
INV 104281	15/06/2016	Full Radio System as Per Quote 2160, TM9315-B1A0-AAU0-00AB-10	6,650.60	
Rowe Group				
EFT12875	24/06/2016	Professional Services		6,600.00
INV	16/06/2016	Local planning Scheme Review - Various Lots, Three Springs - J:	6,600.00	
GG Pumps And Electrical Pty Ltd				
EFT12876	24/06/2016	Contractor		9,495.41
INV 9459	31/05/2016	Replace Foot Valves (2 x 2500.00 ex GST Each), Including Labour	6,600.00	
INV 9440	31/05/2016	Service Pool Pump, Replace Bearings & Seals, Inspect Ceramic Coating	2,895.41	
Health Insurance Fund (HIF) of WA (Inc)				
EFT12877	24/06/2016	Payroll deductions		103.15
INV	14/06/2016	Payroll Deduction for 14/06/2016	103.15	
Steve Hunter				
EFT12878	24/06/2016	Contractor		1,650.00
INV 10023	16/06/2016	Replace Rusted Compressor to Shire Community Hall Air conditioner	1,650.00	
Leah John				
EFT12879	24/06/2016	Reimbursement for Employee Relocation Expenses as per Contract		4,000.00
INV	22/06/2016	Reimbursement for Employee Relocation Expenses as per Contract -	4,000.00	
Landgate Valuations				
EFT12880	24/06/2016	Valuations		360.68
INV	26/05/2016	Rural UV's Chargeable Schedule :R2016/1 Date 05/09/2015 to	197.50	
INV	08/06/2016	Country Southern Urban UV Revaluation 2015/2016	163.18	
Starick Tyres				
EFT12881	24/06/2016	Monthly Account		98.32
INV 19091	31/05/2016	Puncture repair 14.00R24"TL, CT.20 Patch (75mmx125mm) applied, 24"	98.32	
Moore Stephens				
EFT12882	24/06/2016	Professional Services		209.00
INV 202244	17/06/2016	For the Supply of 2015/16 WALGA Rates Comparison Report in	209.00	
Deborah Mercer				
EFT12883	24/06/2016	Reimbursement		61.80
INV	14/06/2016	Reimbursement of National Police Certificate	61.80	
NM Central (TS RoadHouse)				
EFT12884	24/06/2016	Monthly Account (from December 2015, January 2016 and April 2016)		192.91
INV 012016	08/06/2016	OTS Litres 62, Cleaners Vehicle - Litres for December & January 7.41,	192.91	

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Tanya O'Donnell				
EFT12885	24/06/2016	Reimbursement		61.80
INV	14/06/2016	Reimbursement of National Police Certificate	61.80	
Perfect Computer Solutions				
EFT12886	24/06/2016	Computer and IT Services		170.00
INV 21489	16/06/2016	24/05/2016 - Assist with UPS no Synchronising information with	170.00	
Reliance Petroleum				
EFT12887	24/06/2016	Monthly Account		177.30
INV	02/06/2016	Credit Adjustment - Discount Granted on Fuel Costs (D000003)	-2.63	
INV	31/05/2016	ULP for OTS 06/05/2016 - 67.09 Litres, ULP for 001TS 20/05/2016 -	179.93	
Remote Roads				
EFT12888	24/06/2016	Contractor		19,964.01
INV	10/06/2016	For the Supply of Contract Supervisor for Flood Damage Repairs	19,964.01	
Shire of Moora				
EFT12889	24/06/2016	Reimbursement of MEU Portable Sick Leave Entitlement		3,107.43
INV 26035	10/06/2016	Reimbursement of MEU Portable Sick Leave Entitlement for 68.4 Hours	1,605.35	
INV 26048	21/06/2016	Reimbursement of MEU Portable Sick Leave Entitlement for 64 Hours	1,502.08	
Sweetman's Hardware				
EFT12890	24/06/2016	Monthly Account		104.95
INV 91C	24/05/2016	Nuts and Bolts for Signage	55.00	
INV 91B	04/05/2016	Retick Controller for Kadathinni Units Gardens	49.95	
Three Springs Playgroup				
EFT12891	24/06/2016	Donation for the Collating & Stapling of the Three Springs 2013/14 Telephone Directory		250.00
INV 1314	09/08/2013		250.00	
Three Springs Rural Services				
EFT12892	24/06/2016	Monthly Account		1,027.87
INV 31524	15/06/2016	Jug with Cup Ice King 20.5L Esky for R. Martin, 4 x MNS BW	442.54	
INV 31920	15/06/2016	3 x Angle Steel 40x40x5 7.5m for Depot, 1 x Gal Pipe PE 32NB 42.4x3.2	491.92	
INV 31942	16/06/2016	Gas 8.5kg Filled-Swap for Depot	35.00	
INV 31841	10/06/2016	Frontier Icekeg 5Ltr Blue Water Cooler - D Mercer	32.91	
INV 31927	15/06/2016	2 x Heavy Duty Primer Step 2 300g for Depot Workshop Doors	25.50	
Westrac Pty Ltd				
EFT12893	24/06/2016	Monthly Account		486.64
INV PC	01/06/2016	Credit for 5d-9553 Cutting Edges (50%) TS5006 120H Grader, Credit for	-3,358.74	
INV PI	10/06/2016	9J-3657 Cutting Edge for TS5006 120M Grader, 9J-3657 Cutting Edge	2,239.16	
INV PI	07/06/2016	9J-3657 Cutting Edge for TS5006 120M Grader 50%, 9J-3657 Cutting	1,341.78	
INV PI	17/06/2016	115-9919 Hose Ass for TS5013 Cat Vibe Roller	264.44	
WA Fire Protection				
EFT12894	24/06/2016	Contractor		2,114.53
INV 15783	26/05/2016	Six Monthly Extinguisher Inspection and Replacement as needed for	2,114.53	
Australian Taxation Office				
EFT12895	30/06/2016	Fringe Benefits Tax (FBT) Return for Year Ending March 2016		7,557.00
INV	21/06/2016		7,557.00	
Australian Services Union (A.S.U.)				
EFT12896	30/06/2016	Payroll deductions		51.60
INV	28/06/2016	Payroll Deduction for 28/06/2016	51.60	
AV Truck Services Pty Ltd				
EFT12897	30/06/2016	Parts Account		373.68
INV 622561	24/06/2016	Regulator-Electric (Window Regulator) for TS5003 Western Star	373.68	
Office Max Australia Limited				
EFT12898	30/06/2016	Stationery Order		334.10
INV	29/06/2016	Verbatim Store N Go USB Flash Drive 8GB, Product Code: 2196484,	334.10	
Blackwoods				
EFT12899	30/06/2016	Monthly Account		221.43
INV	17/06/2016	Guide Pad Floor-Nylon EC FGP Dock for Workshop Door Runners for	221.43	

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Child Support Agency				
EFT12900	30/06/2016	Payroll deductions		888.21
INV	28/06/2016	Payroll Deduction for 28/06/2016	888.21	
Courier Australia				
EFT12901	30/06/2016	Freight Account		59.69
INV 0267	17/06/2016	Freight from Diesel Motors to Three Springs - Parts	9.32	
INV 0268	24/06/2016	Freight from Westrac to Three Springs - Parts, Freight from Blackwoods	50.37	
Veolia Environmental Services				
EFT12902	30/06/2016	Monthly Account		5,413.82
INV	26/06/2016	Weekly Bin Collection - 31/05/2016, 07/06/2016, 14/06/2016,	5,413.82	
Canine Control (Trepheene Pty Ltd)				
EFT12903	30/06/2016	Ranger Services		1,116.50
INV 800	26/06/2016	Ranger Services for Wednesday 22 June 2016 - Brief Meeting held with	1,116.50	
Christopher Shaun Connaughton				
EFT12904	30/06/2016	Councillor Sitting Fees for Quarter Ending 30 June 2016		264.00
INV 30	30/06/2016	Council Meeting Fees - 20/04/2016 and 15/06/2016	264.00	
Daimler Trucks Perth				
EFT12905	30/06/2016	Parts Account		295.34
INV	07/06/2016	MH-MC967590 Handle-Window Regula - TS5010 Canter, MH-FLK02	130.17	
INV 6093846	13/06/2016	MH-MC146252 Regulator-FR Door Ex-east - TS5010 Canter	165.17	
Felton International Group Pty Ltd				
EFT12906	30/06/2016	Account		19,742.80
INV 13354	22/06/2016	Deluxe Sheltered Park Setting	4,180.00	
INV 13353	22/06/2016	2 x Deluxe Broad Roof Park Setting - Main Street Re-vitalisation Project,	15,562.80	
Greenfield Technical Services				
EFT12907	30/06/2016	Professional Services		3,561.80
INV 4260	23/06/2016	For the Provision of Professional Services under the WALGA Preferred	3,561.80	
Health Insurance Fund (HIF) of WA (Inc)				
EFT12908	30/06/2016	Payroll deductions		103.15
INV	28/06/2016	Payroll Deduction for 28/06/2016	103.15	
Robert Neil Hebiton				
EFT12909	30/06/2016	Councillor Sitting Fees for Quarter Ending 30 June 2016		528.00
INV 30	30/06/2016	Council Meeting Fees - 20/04/2016, 18/05/2016, 15/06/2016 and Special	528.00	
Robert William Hunt				
EFT12910	30/06/2016	Councillor Sitting Fees for Quarter Ending 30 June 2016		528.00
INV 30	30/06/2016	Council Meeting Fees - 20/04/2016, 18/05/2016, 15/06/2016 and Special	528.00	
Jason Signmakers				
EFT12911	30/06/2016	Monthly Account		426.80
INV 170397	24/06/2016	2 x Bi-Directional Chevron Signage, 2 x Trucks Entering or Crossing	426.80	
Chris Lane				
EFT12912	30/06/2016	Councillor Sitting Fees for Quarter Ending 30 June 2016		528.00
INV 30	30/06/2016	Council Meeting Fees - 20/04/2016, 18/05/2016, 15/06/2016 and Special	528.00	
Leeman Plumbing & Excavation				
EFT12913	30/06/2016	Contractor		1,285.66
INV	29/06/2016	Install Tundish on Shire Standpipe Morawa/Three Springs Road, Install	1,285.66	
Jennyfer Ann Lake				
EFT12914	30/06/2016	Councillor Sitting Fees for Quarter Ending 30 June 2016		528.00
INV 30	30/06/2016	Council Meeting Fees - 20/04/2016, 18/05/2016, 15/06/2016 and Special	528.00	
Shire of Mingenew				
EFT12915	30/06/2016	Reimbursement		364.50
INV 7665	23/06/2016	Reimbursement for Accommodation and Meals at Pagoda Resort and Spa	364.50	
Marketforce Pty Ltd				
EFT12916	30/06/2016	Advertising Account		842.85
INV 7751	28/06/2016	Advert in Geraldton Guardian Friday 24/06/2016 for 2016/17 Fees &	137.70	
INV 7750	28/06/2016	Advertisement for Friday 10th June in the West Australia and Geraldton	433.05	

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		Marketforce Pty Ltd		
INV 7749	28/06/2016	Re-Advertise Plant Operator/General Hand Position in Geraldton	272.10	
		Rumbold Ford Pty Ltd		
EFT12917	30/06/2016	New Vehicle Purchase		25,193.60
INV T-1514	10/06/2016	Purchase One Only Nissan Pathfinder ST 2WD Wagon V6 Petrol -	25,193.60	
		Anthony Everett Thomas		
EFT12918	30/06/2016	Councillor Sitting Fees for Quarter Ending 30 June 2016		2,931.00
INV 30	30/06/2016	Council Meeting Fees - 20/04/2016, 18/05/2016, 16/06/2016 and Special	2,931.00	
		Richard Thorpe		
EFT12919	30/06/2016	Councillor Sitting Fees for Quarter Ending 30 June 2016		739.75
INV 30	30/06/2016	Council Meeting Fees 18/05/2016, 15/06/2016 and Special Meeting	739.75	
		Westrac Pty Ltd		
EFT12920	30/06/2016	Monthly Account		205.03
INV PI	25/06/2016	136-8875 Hose Assembly for TS5013 Cat Vibe Roller	205.03	
		Griffin Valuation Advisory		
EFT12921	30/06/2016	Professional Services		13,657.57
INV 1190	26/04/2016	Full Valuation Including Detailed Site Inspections 2016	13,657.57	
		Dean Contracting Pty Ltd		
EFT12922	30/06/2016	Contractor		31,423.92
INV 1058	28/06/2016	For the Provision of Services for the Re-Alignment of the Three	31,423.92	
		Hip Pocket Workwear & Safety and Geraldton Trophy Centre		
EFT12923	30/06/2016	Plaque		412.50
INV	30/06/2016	Produce Plaque of Recognition for Main Street Wildflower Mural	412.50	
		Jupiter Health & Medical Services (TS Family Practice)		
EFT12924	30/06/2016	Management Fee		19,800.00
INV	15/06/2016	Management Fee for Three Springs Medical Centre 04/05/2015 to	6,600.00	
INV	15/06/2016	Management Fee for Three Springs Medical Centre 04/02/2015 to	6,600.00	
INV	15/06/2016	Management Fee for Three Springs Medical Centre 04/03/2015 to	6,600.00	
		Department Of Transport - Daily Licensing		
EFT12925	30/06/2016	POLICE LICENSING PAYMENTS FOR JUNE 2016		23,754.45
INV T1	30/06/2016	Police Licensing 30/05/16, Police Licensing 31/05/2016, Police	23,754.45	
		Commander Australia		
DD10385.1	10/06/2016	Monthly Account		46.92
INV	25/05/2016	Commander Contract (System Rental) 16/06/2016 to 15/07/2016 - Depot	46.92	
		SG Fleet Pty Ltd		
DD10396.1	15/06/2016	CESM Vehicle Lease		1,649.46
INV	31/05/2016	Lease for CESM Vehicle - Ford Ranger PX MY14 (1/15) 3.2 TDCi XL	1,649.46	
		The Trustee for the RL & JMA Ryan Superannuation Fund		
DD10400.1	14/06/2016	Payroll deductions		428.80
INV SUPER	14/06/2016	Super. for 502 14/06/2016	280.94	
INV	14/06/2016	Payroll Deduction for 14/06/2016	147.86	
		WA Super		
DD10400.2	14/06/2016	Superannuation contributions		3,953.60
INV	14/06/2016	Payroll Deduction for 14/06/2016	350.51	
INV	14/06/2016	Payroll Deduction for 14/06/2016	207.69	
INV	14/06/2016	Payroll Deduction for 14/06/2016	332.56	
INV	14/06/2016	Payroll Deduction for 14/06/2016	36.55	
INV SUPER	14/06/2016	Super. for 14/06/2016	3,026.29	
		The Trustee for Every Superannuation Fund		
DD10400.3	14/06/2016	Superannuation contributions		274.04
INV SUPER	14/06/2016	Super. for 14/06/2016	274.04	
		Cbus Super		
DD10400.4	14/06/2016	Superannuation contributions		173.63
INV SUPER	14/06/2016	Super. for 6134257 14/06/2016	173.63	

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
		AMP Life Limited (AMP Flexible Super)		
DD10400.5	14/06/2016	Superannuation contributions		173.63
INV SUPER	14/06/2016	Super. for V5223298-V 14/06/2016	173.63	
		Australian Super		
DD10400.6	14/06/2016	Superannuation contributions		63.37
INV SUPER	14/06/2016	Super. for 712357307 14/06/2016	63.37	
		Netwealth Superannuation Master Fund		
DD10400.7	14/06/2016	Superannuation contributions		116.52
INV SUPER	14/06/2016	Super. for 001060525 14/06/2016	116.52	
		Sunsuper Superannuation Fund		
DD10400.8	14/06/2016	Superannuation contributions		190.01
INV SUPER	14/06/2016	Super. for 900312553 14/06/2016	190.01	
		Commander Australia		
DD10408.1	30/06/2016	Quarterly Account		301.28
INV	14/06/2016	Commander Contract (Quarterly System Maintenance) NT40 Contract	301.28	
		National Mastercard		
DD10425.1	27/06/2016	Monthly Credit Card Account		488.53
INV JUNE	20/06/2016	Accommodation for Pool Manager 18th, 19th and 20th May 2016 for	488.53	
		The Trustee for the RL & JMA Ryan Superannuation Fund		
DD10427.1	28/06/2016	Payroll deductions		422.62
INV SUPER	28/06/2016	Super. for 502 28/06/2016	276.89	
INV	28/06/2016	Payroll Deduction for 28/06/2016	145.73	
		WA Super		
DD10427.2	28/06/2016	Superannuation contributions		4,391.95
INV	28/06/2016	Payroll Deduction for 28/06/2016	470.24	
INV	28/06/2016	Payroll Deduction for 28/06/2016	207.69	
INV	28/06/2016	Payroll Deduction for 28/06/2016	299.13	
INV	28/06/2016	Payroll Deduction for 28/06/2016	36.55	
INV SUPER	28/06/2016	Super. for 28/06/2016	3,378.34	
		AMP - Retirement Security Plan		
DD10427.3	28/06/2016	Superannuation contributions		294.40
INV	28/06/2016	Payroll Deduction for 28/06/2016	84.11	
INV SUPER	28/06/2016	Super. for 90754797 28/06/2016	210.29	
		The Trustee for Every Superannuation Fund		
DD10427.4	28/06/2016	Superannuation contributions		274.04
INV SUPER	28/06/2016	Super. for 28/06/2016	274.04	
		Cbus Super		
DD10427.5	28/06/2016	Superannuation contributions		173.63
INV SUPER	28/06/2016	Super. for 6134257 28/06/2016	173.63	
		AMP Life Limited (AMP Flexible Super)		
DD10427.6	28/06/2016	Superannuation contributions		173.63
INV SUPER	28/06/2016	Super. for V5223298-V 28/06/2016	173.63	
		Australian Super		
DD10427.7	28/06/2016	Superannuation contributions		67.01
INV SUPER	28/06/2016	Super. for 712357307 28/06/2016	67.01	
		Netwealth Superannuation Master Fund		
DD10427.8	28/06/2016	Superannuation contributions		173.63
INV SUPER	28/06/2016	Super. for 001060525 28/06/2016	173.63	
		Sunsuper Superannuation Fund		
DD10427.9	28/06/2016	Superannuation contributions		190.01
INV SUPER	28/06/2016	Super. for 900312553 28/06/2016	190.01	

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
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REPORT TOTALS

Bank Code	Bank Name	TOTAL
L	POLICE LICENSING	23,754.45
M	MUNICIPAL BANK	535,092.66
T	TRUST BANK	50,830.00
TOTAL		609,677.11

National Business Mastercard

21 May, 2016 to 20 June, 2016

Chief Executive Officer

Parking Charge for Financial Reporting Workshops	\$ 15.00
Accommodation Charge for Pool Manager - LIWA Conference and Re	\$ 441.53
	\$ 456.53

Deputy Chief Executive Officer

Parking Charge for Financial Reporting Workshops	\$ 14.00
	\$ 14.00

Bank Charges	\$ 18.00
	\$ 18.00

Total Direct Debit Payment made on 26/07/2012	\$ 488.53
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Police Licensing

Direct Debits from Trust Account

1 June, 2016 to 31 June, 2016

Wednesday, 1 June 2016	\$ 1,264.70
Thursday, 2 June 2016	\$ 156.70
Friday, 3 June 2016	\$ 746.10
Tuesday, 7 June 2016	\$ 1,344.30
Wednesday, 8 June 2016	\$ 1,642.00
Thursday, 9 June 2016	\$ 303.90
Friday, 10 June 2016	\$ 627.25
Tuesday, 14 June 2016	\$ 846.85
Wednesday, 15 June 2016	\$ 1,049.50
Thursday, 16 June 2016	\$ 1,213.90
Friday, 17 June 2016	\$ 539.25
Monday, 20 June 2016	\$ 10,703.85
Tuesday, 21 June 2016	\$ 452.85
Wednesday, 22 June 2016	\$ 917.00
Monday, 27 June 2016	\$ 600.50
Tuesday, 28 June 2016	\$ 598.70
Wednesday, 29 June 2016	\$ 1,303.05
Thursday, 30 June 2016	\$ 420.35
	\$ 24,730.75

Bank Fees

Direct Debits from Muni Account

1 June, 2016 to 31 June, 2016

Total direct debited from Municipal Account	\$	136.24
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Payroll

Direct Payments from Muni Account

1 June, 2016 to 31 June, 2016

Wednesday, 15 June 2016	\$	28,621.84
Wednesday, 29 June 2016	\$	31,960.97
	\$	60,582.81

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1. ELECTED MEMBERS

11.2. STAFF

12. QUESTIONS BY MEMBERS WITHOUT NOTICE

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14. TIME AND DATE OF NEXT MEETING

The Next Ordinary Council Meeting will be held on Wednesday 17th August 2016 at 1.30pm.

15. CONFIDENTIAL ITEMS

140154 COUNCIL RESOLUTION – Item 15

MOVED: Cr Lane

SECONDED: Cr Hunt

That Council close the meeting to members of the public to discuss Confidential items.

CARRIED

Voted: 7/0

Cr Hunt declared an interest and remained in chambers but did not vote.

15.1.1 THREE SPRINGS MEDICAL CENTRE – MANAGEMENT FEE

Agenda Reference: CEO 07/16 - 05
Location/Address: Shire of Three Springs
Name of Applicant: Jupiter Health & medical Services
File Reference: ADM0204
Disclosure of Interest:
Date: 13th July 2016
Author: Sylvia Yandle CEO

Signature of Author: _____

CONFIDENTIAL ITEM

Reason for Confidentiality - Local Government Act 1995: Section 5.23(2) (c), “a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

SUMMARY

For Council to consider request from Jupiter Health and Medical Services to a 10% increase in monthly Management Fee.

140155 COUNCIL RESOLUTION – ITEM 15.1.1

MOVED: Cr Lane

SECONDED: Cr Connaughton

Council inform Jupiter Health and Medical Services that a 10% increase on current Management Fee of \$6,000 per month will not be granted.

CARRIED

Voted: 6/0

Council adjourned for afternoon tea at 3.05pm and returned to Chambers at 3.58pm, all Councillors and CEO present, Manager of Finance did not return to meeting.

CEO Sylvia Yandle declared an interest and left the chambers at 4.00pm

15.1.2 APPROVAL OF CEO CONTRACT

Agenda Reference: CEO 7/16 – 06
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: P5
Disclosure of Interest: Nil
Date: 14th July 2016
Author: Sylvia Yandle CEO

Signature of Author: _____

CONFIDENTIAL ITEM: Approval of Contract. (Provided under separate cover)

Reason for Confidentiality - Local Government Act 1995: Section 5.23(2) (c), "a contract entered into, or which may be entered into by the local government".

SUMMARY

For Council to approve the employment contract for Chief Executive Officer Sylvia Yandle.

140156 COUNCIL RESOLUTION – ITEM 15.1.2

MOVED: Cr Connaughton
SECONDED: Cr Hebiton

That Council approve the Employment Contract for Sylvia Yandle as Chief Executive Officer for the Shire of Three Springs and authorise the Shire President to sign and affix the Common Seal to the document.

CARRIED
Voted 7/0

CEO Sylvia Yandle returned to Chambers at 4.02pm

140157 COUNCIL RESOLUTION – Item 15

MOVED: Cr Lane
SECONDED: Cr Connaughton

That Council re-open the meeting to members of the public after discussion of Confidential items.

CARRIED
Voted 7/0

16. MEETING CLOSURE

There being no further business the Presiding member declared the meeting closed at 4.05pm

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: _____

Presiding Officer

Date: 17th August 2016