



AGENDA FOR THE
ORDINARY COUNCIL MEETING
TO BE HELD ON
WEDNESDAY
14TH DECEMBER 2016

SHIRE OF THREE SPRINGS
PROGRAM FOR WEDNESDAY 14TH DECEMBER 2016

12:00 - 12:30PM	WORKING LUNCH - NETWORKING
12:30 - 1:30PM	NETWORKING WITH WORKS SUPERVISOR, ROD GILLIS MAIN ROADS ATTENDING TO ADDRESS ON RAV AND HVS MATTERS
1:30PM	COUNCIL MEETING COMMENCES
3:00PM	AFTERNOON TEA



**SHIRE OF THREE SPRINGS
ORDINARY COUNCIL MEETING NOTICE PAPER
14TH DECEMBER 2016**

President and Councillors,

An ordinary meeting of Council is called for Wednesday, 14th December 2016, in the Council Chambers, Railway Road, Three Springs commencing at 1:30pm.

**Sylvia Yandle
Chief Executive Officer**

9th December 2016

THREE SPRINGS SHIRE COUNCIL

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Three Springs for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff.

The Shire of Three Springs disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement occurring during Council/Committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Three Springs during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Three Springs. The Shire of Three Springs warns that anyone who has an application lodged with the Three Springs Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Three Springs in respect of the application.

SHIRE OF THREE SPRINGS

AGENDA FOR ORDINARY MEETING OF COUNCIL TO BE HELD IN COUNCIL CHAMBERS ON 14th DECEMBER 2016 COMMENCING AT 1.30 PM.

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- 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**
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- 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
- 4. PUBLIC QUESTION TIME**
- 5. APPLICATIONS FOR LEAVE OF ABSENCE**
- 6. CONFIRMATION OF PREVIOUS MEETING MINUTES**

6.1. Confirmation of Minutes of Ordinary Meeting held 16th November 2016

OFFICER RECOMMENDATION – ITEM 6.1

That the Minutes of the Ordinary Council Meeting held on the 16th of November 2016 be confirmed as a true and accurate record of proceedings.

- 7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**
- 8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

9. OFFICERS REPORTS

a) Community Emergency Services Manager Report December 2016

Issue	Activity	Officer	COMMENTS
LEMC	Followed up with Telstra regarding the phone outages following the power outage on Tuesday 15 th November	CESM	With our next Live Ex planned for Feb 2017 which will involve setting up of a Evac centre Complete follow ups and meetings with stakeholders calls and emails Telstra MO CBFCO FCO and other stakeholders
Meetings	Brigade meetings Perenjori Three Springs Touch base with all CBFCO and some Captain regarding extreme weather days Tele conference Meeting with Mt Gibson mine staff	CESM	
ESL	Orders placed and delivered to brigades spending tracked	CESM	fire season orders for Foam, PPE & PPC for Perenjori Shires Mingenew Uniforms /PPC delivered
Deployment	Pre formed IMT On call for the region	CESM	Pre formed Level 2 & 3 IMT (incident Management Teams) these are formed on days/times of extreme weather and are made up of both DFES & P&W members I fill the Planning officers role Form part of the Midwest on call roster this is for a 7 day period Must be available 24/7 and able to turn out within 10mins
Brigade vehicles	Preseason services completed	CESM	
Fire Hazard inspections	Town inspections by Ranger and myself Follow up where needed	CESM	First inspections held on the 7 th October with follow up planned for the first week of November

			Letters and follow up phone calls & emails to outstanding property's
Training	<p>Vehicle training/refresher</p> <p>Hydrant work requests sent in for work required</p> <p>Attended a full day session at the DFES Academy</p> <p>Follow up on ladies day and further improvement of the presentation</p>	CESM	<p>Vehicle hand over conducted for Greenhead 3.4 U Leeman 4.4 B</p> <p>Vehicles delivered and training conducted</p> <p>Three Springs Town BFB</p> <p>With further training completed</p> <p>Working with the new Town Captain in Mingenew regarding training on appliance and town hydrant checks</p> <p>Regarding the new E Academy and how to use the new system</p> <p>Review of the ladies day presentation with Vicki Booth comments were made about the lead time this was due to having to wait for Vicki to return from holidays as this is her presentation and had never been trialled so the Three Springs ladies were the first and Vicki was called away the day before to attend training</p>
Hydrants	New hydrant applied for installed & repair request entered and sent off		<p>New hydrant installed by the PJ school and PECC</p> <p>A number of work requests done</p>
Mitigation works	<p>Answer questions & follow up regarding farmers questions</p> <p>Plantation inspection</p> <p>Walton wells plantation</p> <p>Canna Reserve</p> <p>Caron Reserve</p> <p>Charles Darwin Reserve</p>	CESM	<p>Currently working with Charles Darwin reserve this is ongoing and</p> <p>Working with Kent Broad re Wilton wells plantation, Auscarbon are looking at providing a 20Lper second stand pipe for use by our fire fighters.</p> <p>Held meetings and site inspections regarding the fire management of the reserve with P&W</p> <p>With ongoing meetings with stakeholders</p>
Grants	Local Government Grants Scheme grants	CESM	Funding has been granted and works (PJ shed) on the

	<p>Three Springs</p> <p>Latham</p> <p>Working with Emily Sutherland</p> <p>Following up with S Fletcher regarding power source for the Morawa Office</p>		<p>improvements to start soon.</p> <p>Site for the Three Springs Shed is finalised and construction to start soon.</p> <p>Construction to start soon on the Latham shed.</p> <p>Assisting Emily regarding the Caron Dam funding application</p> <p>Looking at options for power for the Morawa Shire Office</p>
Vehicles	All vehicles ready	CESM	Fittings added to the Mingenew 3.4
Fire permits	No permits as now in prohibited season		<p>refreshing FCO on their responsibility's</p> <p>Ordered new books for Three Springs FCOs</p>
Complete fire reports	<p>On going</p> <p>This is done on line following information coming from the FCOs</p>	CESM	Follow up where needed. Fires
BFB vehicle Radios	Complete ICT requests and co-ordinate contractors to complete repairs and change overs where needed	CESM	On going
Mobile phone towers			
Karara Mine	MOU	CESM	Follow up on MOU bits
Reviewed new Policies' and manuals	<p>On going</p> <p>Reviewed</p> <p>New planning reforms regarding Bushfire Prone Planning</p> <p>New IAP forms (incident forms)</p> <p>New E-learning system is up and running</p>	CESM	DFES new E learning & training system is now up and running. Members need to register on the system
Completed tasks allocated to me by DFES DO (District Officer)		DO, AO, CESM	<p>As per CESM B P</p> <p>Level 3 IMT & Level 2</p> <p>2017 Training calendar</p> <p>Review policies</p> <p>Review SOPs & changes to TRKs</p> <p>Reviewed curing rates</p> <p>Vehicle hand overs</p>

b) Works Supervisor Report December 2016

Reference: Works Supervisor
Location: Shire of Three Springs
Date: 5 Dec 2016
Author: Joe Clifford

Maintenance Grading

Skipper Road
Bunney Road
Nebru Road
Wilton Well Road
Robinson Road
Kangaroo Flat Road
Beekeeper Road
Second Nth Road
Some of these have also had shoulder clearing done

Re- sheets

Nebru Rd commenced

Other

Carey Road blowouts
Tonkin Road Blowouts
Turkey Flat Road Blowout
Guide Posts
Keep up with tip

Private Works

no works done

c) Parks and Gardens Report December 2016

Reference: Works Supervisor
Location: Shire of Three Springs
Date: 5 Dec 2016
Author: Joe Clifford

Two gardeners commenced worked on 16 November and have started to make the town look tidy. First job was the Shire Office where the gardens were cleaned, plants pruned and leaves removed from the kerbline and garden beds. They steadily progressed along Railway Street tidying up all the gardens from one end of town to the other. They have commenced to mow the oval and hockey fields. Garden and lawn maintenance of the pool on will commence Wednesday 7th December.

Peter will continue to maintain the oval, hockey and pool reticulation systems

d) Mechanic Report December 2016

Date: 07-12-2016
Reference: Works Depot
Author: Malcolm Elliott

PLANT MAINTENANCE & REPAIRS

P500509 120M grader

Grease and check
Change cutting edges
Clean radiator and condenser

P500306 Western Star

Grease and check
Service engine
Fit new air cleaners
Change gearbox oil
Rebuild PTO hotshot
Repair broken mounting bracket bonnet
Repair wiring to DPF

P50091 Backhoe

Grease and check

P5002 Cat

Replace faulty beacon

P50100 Canter tipper

Grease
Kingpins and tie-rod ends to be replaced –
parts arrived yet to be completed
Repair side gate to tray

P7008 float

Adjust and inspect brakes
Grease
Repair air leaks to brake boosters

P5565 Bobcat

Grease and check

P500509 12m

Repair wiring to rear beacon
Replace headlight and repair wiring
Replace broken rod to articulation sensor
Check steering fault
Puncture repair x 2
Replace work lights x2

P700101 Side tipper

Grease and check
Replace grease nipple

Other

Maintain rubbish tip

P500802 Loader

Top up hyd oil
Repairs to wiring steering system fault
Replace air cleaner
Grease and check

P50142 tractor

Service mulcher
Remove entangled fencing wire
Replace grease nipples
Install hose and nozzle to spray unit for
watering trees
Repair leaks boom spray

P5013 vibe roller

Grease
Repair hose clamps, hyd hoses to drum
Repair beacon and wiring
Inspect and repair leaks hyd pump area
Repair headlight bracket
Top up engine oil

P501204 multi tyre

Check unit /grease
Clean radiator/condenser
Check A/C operation

P500408 crew cab

Check over unit

5001 fire truck (TS-5022)

Wiring repairs to tank level system

P7002 TS-7002

Puncture repair

P000

Repair hedge trimmer
Change plug leaf blower and service
Check chainsaws
Repair starter recoil lawnmower

Services

P500306

e) Community Development Officer

f) Club Development Officer

Sports Club Development

CLUB DEVELOPMENT OFFICER – Melissa Raffan

MEETINGS AND ACTIVITIES (November 2016)

Date	With Whom	Purpose
04/11/2016	Sports Community	Webinar – Training – Committee
17/11/2016	DSR	Meeting Manager and discuss Grant and role
18/11/2016	Three Springs Football Club	AGM
22/11/2016 – 23/11/2016	DSR	CDO Conference
24/11/2016	DSR	SafeClubs Training Session

The following Activities and/or projects have been progressed:

- Promote Training, Grants, and Events on the Sports Clubs Facebook Page
- Review and Promote Grants and training events to Clubs as required
- Working on Club Development Operational Plan
- Annual Club Connections Newsletter sent

9.1. HEALTH, BUILDING AND TOWN PLANNING

9.1.1. NIL

9.2. ADMINISTRATION

9.2.1. PLANWEST – THREE SPRINGS SOLAR FARM DEVELOPMENT APPLICATION

Agenda Reference: CEO 12/16-01
Location/Address: Lots M761, M762, M763 and M764 and Lot 50 Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0315
Disclosure of Interest: Nil
Date: 6th December 2016
Author: Sylvia Yandle, CEO

Signature of Author: _____

SUMMARY

For Council to consider an application for Development Approval for a Solar Energy Facility to be established on Lots M761, M762, M763, M764 and 50 (503.3549ha). The whole concept of the proposal envisages a fully operational solar energy farm to be interconnected with the State's electricity grid.

ATTACHMENTS (Under separate cover)

- 9.2.1a Proposed Solar Farm document
- 9.2.1b Geotechnical Investigation Report
- 9.2.1c Technical feasibility report
- 9.2.1d Western Power Works Planning Report
- 9.2.1e Site Plan

BACKGROUND

A number of companies have expressed interest in establishing Solar Farms within the Shire of Three Springs and a formal proposal has been submitted by Planwest on behalf of Three Springs Solar Farm Pty Ltd for a development on Bruce Road, Three Springs. The development may occur in 2 stages of 50MW each with an ultimate capacity of 100MW. The proposal has had a preliminary geotechnical investigation and a technical feasibility study undertaken and has been the subject of a detailed enquiry assessment by Western Power (copies of all reports under separate cover).

The proposal supports the Governments Renewable Energy Targets to achieve large-scale generation of 33,000 GWh by 2020.

The infrastructure will incorporate state of the art components built in accordance with best practice standards. The solar farm will be able to operate in harmony within the existing environment without impact on the farming or living areas in the vicinity.

Whilst there remain some details of the proposal that need refinement the applicant requests the support of the Development Assessment Panel in order that the wheels of development process and funding can be secured to allow the project to be initiated.

COMMENT

Council is in the process of having WAPC recommend for approval Shire of Three Springs Local Planning Scheme No.2 (to supersede LPS No.1) and then progress for signing and gazettal by Minister for Planning.

The use of solar energy facility is not currently a listed use in Shire of Three Springs Local Planning Scheme No.1, however renewable energy facility is listed in Local Planning Scheme No.2 as follows:-

- **renewable energy facility** means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or in connection with, the generation of energy by a renewable resource. It does not include solar panels or a wind turbine located on a lot with a single house where the energy produced only supplies that house or private rural use or anemometers.

Zoning table of proposed LPS No.2 only permits the Renewable Energy Facility use as an 'A' use which means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions (advertising).

The application will have to be referred to Development Assessment Panel for final assessment and approval. Rowe Group who have been handling Council's Planning issues and have been engaged for preliminary assistance, general advice and preparation of Responsible Authority Report required by Mid-West/Wheatbelt JDAP

After lodgement of the Development Application, Rowe Group would undertake all necessary follow up to the point of determination of the Development Application by the Midwest/Wheatbelt (Central) Joint Development Assessment Panel, including attendance at meetings with the Shire, provision of additional information in response to any issues that might arise during the assessment / advertising process, and generally monitoring the DA to point of determination by the JDAP.

Council are to determine if they support the proposal, accept the application and endorse the forwarding of the project to Development Assessment Panel for final assessment.

CONSULTATION

CEO, Planwest Consultant, Rowe Group Planner and Department of Planning Officers

STATUTORY ENVIRONMENT

The Shire of Three Springs Town Planning Scheme No 1 does not recognise this type of application in a Rural zone, Town Planning Scheme No.2 does recognise Renewable Energy Facility and is currently being processed for sign off by Minister for Planning.

Part 11A — Development Assessment Panels and development control

Division 1 — Functions of DAPs

171A. Prescribed development applications, DAP to determine and regulations for

(1) In this section —

planning instrument means —

- (a) a planning scheme; or
- (b) an interim development order;

POLICY IMPLICATIONS

9000 Town Planning

Scheme provisions: Clause 3.2, Zoning and Development Table, and Clause 7.6.

FINANCIAL IMPLICATIONS

Planning fees are applicable for this application and shire fee is \$34,196 and DAP fee is \$6,557. Consultant expenditure approximately \$14,000.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Economic

1.3.4 Support the provision of power, water and gas services to the region.

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION - ITEM 9.2.1

That Council:-

- 1. Accept the application from Planwest to develop Solar Energy Facility on behalf of Three Springs Solar Pty Ltd on Lots M761, M762, M763, M764 and Lot 50 Bruce Road, Three Springs;**
- 2. Endorse the engagement of Rowe Group for processing of development application from Planwest including preparation of submission to Development Assessment Panel.**

9.2.2. REVIEW OF DELEGATIONS REGISTER

Agenda Reference: CEO 12/16-02
Location/Address:
Name of Applicant: Shire of Three Springs
File Reference: ADM0199
Disclosure of Interest:
Date: 7th December 2016
Author: Sylvia Yandle, CEO

Signature of Author: _____

SUMMARY

Council is required to review its Delegations Register once every 12 months.

ATTACHMENTS

1. Current Delegations Register 16th April 2016.

BACKGROUND

The Delegations Register was last reviewed in December 2014 and amended in April 2016 with reference to Deputy CEO changed to Manager of Finance.

COMMENT

The Delegations Register has been reviewed and based on its current contents, no changes are required. Moore Stephens have recently done an Audit Regulation 17 review which may provide information on current delegations and registers. A further more comprehensive review of Council's Delegations Registers is intended to be undertaken in the coming 12 months where information from Moore Stephens and delegations from other shires will be looked at in detail to see if there is any justification in adding to the Three Springs register, or alternatively removing any delegations that may not be required. Many of the delegations are similar across shires.

CONSULTATION

CEO, Manager of Finance, Moore Stephens staff.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 5.46 (2) states –

5.46. Register of, and records relevant to, delegations to CEO and employees

- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.

POLICY IMPLICATIONS

Reference to delegated authority is made a number of times in Policy Manual - Adherence to the guidelines and procedures outlined in this document by all officers with delegated authority.

FINANCIAL IMPLICATIONS

Nil.

STRATEGIC IMPLICATIONS

Nil.

VOTING REQUIREMENTS

Local Government Act 1995 Section 5.45 (1) (b) states –

“any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.”

OFFICER RECOMMENDATION – ITEM 9.2.2

That Council endorse the Shire of Three Springs Delegations Register to that document listed at Attachment 1 *“Delegations Register 16th April 2016”*.

Shire of Three Springs

Register of Delegations



Council Endorsed 20th April 2016

Delegations to the Chief Executive Officer

Delegations Under the Local Government Act 1995

WORKS

Donations of Work to Organisations

That the CEO be delegated authority to exercise discretion on the use of Council resources on small community works for local facilities.

Private Works

That the CEO be delegated authority to use discretion in accepting or rejecting requests for private works.

Temporary Rural Road Closures

That the CEO be delegated authority to temporarily close rural roads under Section 3.50 of the Local Government Act 1995, during wet periods to minimise damage from use.

Minor Events on Roads and Issue of Road Train and Extra Mass Permits

That the CEO have delegated authority to approve minor events on roads and for the issue of road train and extra mass permits.

PROPERTY

Council Property – Consumption of Liquor

That the CEO have delegated authority to approve the consumption of liquor at the Recreation Centre and Recreation Ground Sports Pavilion.

Cemetery – Grants of Rights of Burial

That the Chief Executive Officer be authorised to approve Grant of Rights of Burial for the Three Springs Cemetery.

FINANCE

Municipal, Trust, Reserve Accounts

The CEO is delegated authority to make payments from the Municipal fund, Trust Fund and Reserve Fund (Transfer only) in between Council Meetings.

Investment of Surplus Funds

That the CEO be delegated authority to invest money held in Council's fund, that are not required for immediate use with the view of maximising investment earnings, subject to the requirements of Council's Investment of Surplus Funds Policy.

Rates Collection

That the CEO be authorised to exercise powers under s.6.49 of the Local Government Act 1995 to make an agreement with a person as to payment of rates but subject to the imposition of appropriate interest rate charges, having regard to the interest rate policies adopted by Council in the annual budget.

That in extenuating circumstances, where the CEO believes there may be cause to make an agreement for the payment of rates without the imposition of interest, the matter be referred to Council for consideration.

Recreation Centre/Pavilion – Hire Charges

That the CEO have delegated authority to, upon request, waive hire fees on a once off basis for community based hirers of the Recreation Centre/Pavilion where there is a demonstrated non-profit community benefit demonstrated.

Holding of Street Stalls

That the CEO have delegated authority to issue permits for the holding of street stalls.

Implementation of the Budget

Following the adoption of the budget, the Chief Executive Officer is delegated authority to use management discretion in:

- Implementing expenditure programs contained in the budget the detail of which has been finalised;
- The appointment of consultants and contractors to enable the proper administration of the Council's business;
- Prioritising work, unless otherwise directed by Council;
- Initiating arrangements for loans subject to referral to Council for adoption;
- Authorising overtime;
- Engaging temporary staff.

Grants/Funding Submissions

That the CEO be authorised (without any further reference to Council) to commit reasonable resources to accessing external Grants/Funding for purposes identified by Council by virtue of its budget adoption, or where items are included in Council's adopted Forward Planning documents.

Any such grant or external funding submission if successful will still need to be approved by Council (Absolute Majority) if the expenditure is not contained in Council's adopted budget.

Christmas Office Closure

That the CEO be delegated authority to make any such arrangements considered necessary for Xmas/New Year Office/Depot Closures in accordance with normal industrial/award provisions, and also ensuring that normal emergency/on call staff are available.

AUTHORISATIONS

Authorisations Under the Local Government Act 1995 -

- That the CEO, and in his/her absence, the Manager of Finance, and Works Supervisor be authorised to exercise powers on behalf of the local government under Section 3.24 of the Act.
- That the following persons be authorised to exercise powers of entry to land under Part 3 – Division 3, Subdivision 3 of the act.
 - CEO, and in his/her absence, the Manager of Finance
 - Works Supervisor
 - Environmental Health and Building Officer
- That the CEO, and in his/her absence, the Manager of Finance, Works Supervisor and Environmental Health Officer/Building Surveyor be authorised to remove and impound goods under Section 3.39 of the act.
- That the CEO, and in his/her absence, the Manager of Finance, be authorised to exercise powers under Section 9.13 (1) of the Act.
- That the following persons be authorised to issue an infringement notice for an alleged offence against a regulation or local law under Section 9.16 of the Act: - CEO, Manager of Finance, Environmental Health and Building Officer.
- That the CEO and Manager of Finance be authorised to receive modified penalties under Section 9.17 of the Act.
- That the CEO be authorised to extend the time for payment of a modified penalty under Section 9.19 of the Act.
- That the CEO be authorised to withdraw an infringement notice under Section 9.20 of the Act.
- That the CEO be authorised to speak on behalf of and represent the views of the Council of the Shire of Three Springs to the media and other third parties as appropriate Section 2.8(d) of the Local Government Act 1995.
- That the CEO is appointed as the Public Interests Disclosure Officer.
- That the CEO is appointed the Complaints Officer under the Local Government (Official Conduct) Amendment Act.
- That the CEO is appointed Freedom of Information Officer.

Delegations Under the Local Government (Miscellaneous Provisions) Act 1960

BUILDING DELEGATIONS

Stop Work Orders

That pursuant to the Building Act 2011 Council delegates its authority to the CEO to serve notices to require the owner or builder or any person engaged in the performance of illegal building work to desist further from the performance of that building work.

Building License Approvals

The Environmental Health and Building Officer be delegated authority under the Building Act 2011 approve all applications for building licenses within the terms of Council policies where satisfied that the drawings and specification conform to the local laws, regulations, and town planning scheme requirements applicable.

A summary of building licenses issued is to be submitted to Council monthly.

Private Swimming Pools – Inspections

That the Environmental Health and Building Officer be appointed an authorised officer for the purposes of inspecting and enforcing private swimming pool local laws or regulations in accordance with the Building Act 2011.

Delegations Under the Health Act 1911

Health Act Delegation

That pursuant to Section 26 of the Health Act 1911 Council appoint and authorise its Environmental Health and Building Officer to be its deputy, and in that capacity to exercise and discharge all or any of the powers and functions of the Local Authority.

Such delegation to be exercised and discharged only in emergency situations when in the opinion of Council's Environmental Health and Building Officer immediate action is required.

That in the event that such delegated authority is utilised Council's Shire President and the CEO to be notified immediately.

Details of the action taken to be reported to the next meeting of the Council.

Delegations Under the Dog Act 1976

Dog Control

That the CEO, Manager of Finance, Contract Ranger Mr Peter Smith, Environmental Health Officer and Building Officer, Senior Finance and Admin Officer and Works Supervisor be authorised to exercise any power conferred on an authorised person by Section 29(1) of the Dog Act.

That the CEO be authorised to take enforcement proceedings under Section 44(2) of the Dog Act, including the retaining of legal advice if considered desirable by the CEO.

Delegations Under the Cat Act 2011

Cat Control

That the CEO, Manager of Finance, Contract Ranger Mr Peter Smith, Environmental Health Officer and Building Officer, Senior Finance and Admin Officer and Works Supervisor be authorised to exercise any power conferred on an authorised person by the Cat Act 2011.

That the CEO be authorised to take enforcement proceedings under the Cat Act, including the retaining of legal advice if considered desirable by the CEO.

Delegations from the Chief Executive Officer to the Manager of Finance

In accordance with Section 5.44 of the Local Government Act, 1995, the following powers and duties are delegated to the Manager of Finance.

Management of Administration Staff

The management, supervision and direction of general administration staff are the responsibility of this position.

Performance Reviews

Conduct an annual performance review of administration staff and provide reports and recommendations to the CEO.

Manage Administration Department

Manage the day to day operations of general office staff in accordance with Council policies, legislative requirements and within the budget allocations for individual expenditure items.

Implementation of Council Decisions

Cause Council decisions to be implemented (see Section 5.14 (c) of the Act) and in this regard, to document for the CEO's ratification procedures to be followed to ensure-

- All decisions recorded in the minutes relating to finance are promptly implemented.
- Council is kept informed where there is an unavoidable delay in implementation through progress reports.

Deputy Returning Officer – Council Elections

To be a Deputy Returning Officer and to perform the Returning Officer's functions should the Returning Officer be absent or otherwise unable to perform the Returning Officer's functions.

Legislative Requirements

To assist with compliance with the necessary Financial Management provisions, accounting standards and other legislative requirements in the preparation of annual, quarterly and monthly financial reports, and the keeping of the Shire's accounts.

Banking

To determine and document for the CEO's ratification appropriate procedures for collection and banking of money in accordance with Financial Management Regulations 5(1) (a) and (b) which provide –

- Efficient systems and procedures are to be established by the Chief Executive Officer of a local government.
- For the proper collection of all money owing to the local government.
- For the safe custody and security of all money collected or held by the local government.

Investments

To be responsible for all facets of the "Investment of Surplus Funds" with a view to maximising investment earnings to the Council subject to the requirements of Councils Investment of Surplus Funds Policy.

Rates Collection

To implement Council's Rates Collection Procedure.

Debtors

To report annually to the Council a detailed listing of outstanding debtors and to provide a memorandum to the CEO as required and significant outstanding debts (and action taken thereon) that may call for the CEO's intervention.

Fees and Charges

To prepare all necessary reports at the appropriate times "to assist the Council to undertake reviews of fees and charges" in accordance with Financial Management Regulation 5(2) (b).

Payments

To authorise payments from the Municipal Fund, Trust Fund and Reserve Fund (Transfer only) in between Council Meetings, Signing of Payments to be in accordance with Council's signing authority held at bank (any two of CEO, Manager of Finance, Senior Finance and Administration Officer and the seven Councillors).

Each payment is to be noted on a list compiled for each month to be endorsed by Council showing, the payee's name, the amount of the payment and sufficient information to identify the transaction.

The list referred to above is to be presented to the Council at the next ordinary meeting of Council following the preparation of the list and is to be recorded in the minutes of the meeting which it is presented.

Purchasing

To authorise the issue of official Council Purchase Orders as provided for in Council's adopted Purchasing Policy.

Annual Financial Report

In accordance with Financial Management regulation 51(1) to sign and append to the annual financial report, a declaration in the form of Form 1.

Submit accounts and Annual Financial Report to auditor in accordance with Section 6.4 and FM Regulation 34, after the CEO's initial inspection.

Submit to the Executive Director Department of Local Government the annual financial report within 30 days of receiving the auditor's report (Section 6.4 and FM Regulation 51(2)).

Delegations from the Chief Executive Officer to the Works Supervisor

In accordance with Section 5.44 of the Local Government Act 1995, the following powers and duties are delegated to the Works Supervisor.

Management of Outside Staff

Management, supervision, and direction of outside staff (including gardeners and building maintenance officer).

Performance Reviews

Conduct an annual performance review of all employees and provide reports and recommendations to the CEO.

Manage Works Department

Manage the day to day operations of the Works Department in accordance with Council policies, legislative requirements and within budget allocations for individual expenditure items, except that this delegation does not extend to the purchase of an item of plant or equipment where the cost of an item exceeds \$1,000 or to the sale of Council property of any kind.

Donations of Work to Organizations

To provide service, at your discretion, to local non-profit organisations, subject to reporting details of plant and equipment use to the Chief Executive Officer in a manner acceptable to that officer and subject to –

- Conferring with the CEO if there is doubt about the eligibility of an organisation for assistance;
- Informing the CEO where any request is declined for any reason.
- Informing the CEO if it becomes necessary to suspend this form of assistance during any period of time due to Council work commitments.

Private Works

To Undertake Private Works

Purchasing

To authorise the issue of official Council Purchase Orders as provided for in Council's adopted Purchasing Policy.

**Delegations from the
Chief Executive Officer
to the**

Environmental Health Officer and Building Officer

Note this function is contracted out to the Shire of Irwin and is governed by a formal Memorandum of Understanding.

Compliance

To ensure compliance with Council policies, local laws and other legislative requirements and within the budget parameters adopted by Council.

Stop Work Notices

To issue stop work notices – under the Building Regulation 2012 against unlawful building works.

Purchasing

To authorise the issue of official Council Purchase Orders as provided for in Council's adopted Purchasing Policy.

Delegations from the Chief Executive Officer

to the

Senior Finance and Administration Officer

Note this position is not a Senior Officer of Council and the following delegations must first be authorised and approved by the Chief Executive Officer.

Banking

To assist the Manager of Finance determine and document for my ratification appropriate procedures for collection and banking of money in accordance with Financial Management Regulations 5(1) (a) and (b) which provide –

- Efficient systems and procedures are to be established by the Chief Executive Officer of a local government.
- For the proper collection of all money owing to the local government.
- For the safe custody and security of all money collected or held by the local government.

Investments

To assist the Manager of Finance with the “Investment of Surplus Funds” with a view to maximising investment earnings to the Council subject to the requirements of Councils Investment of Surplus Funds Policy.

Rates Collection

To assist the Manager of Finance implement Council’s Rates Collection Procedure.

Debtors

To assist the Manager of Finance report annually to the Council a detailed listing of outstanding debtors and to provide a memorandum to the CEO as required and significant outstanding debts (and action taken thereon) that may call for the CEO’s intervention.

Fees and Charges

To assist the Manager of Finance prepare all necessary reports at the appropriate times “to assist the Council to undertake reviews of fees and charges” in accordance with Financial Management Regulation 5(2) (b).

Management of Staff

Assist the Manager of Finance with management supervision and direction of office staff.

Payments

To authorise payments from the Municipal Fund, Trust Fund and Reserve Fund (Transfer only) in between Council Meetings, Signing of Payments to be in accordance with Council's signing authority held at bank (any two of CEO, Manager of Finance, Senior Finance and Administration Officer and the seven Councillors)

Each payment is to be noted on a list compiled for each month to be endorsed by Council showing, the payee's name, the amount of the payment and sufficient information to identify the transaction.

The list referred to above is to be presented to the Council at the next ordinary meeting of Council following the preparation of the list and is to be recorded in the minutes of the meeting which it is presented.

Purchasing

To authorise the issue of official Council Purchase Orders as provided for in Council's adopted Purchasing Policy.

Delegations from the
Chief Executive Officer
to the
Community Emergency Services Manager

Note this position is not a Senior Officer of Council and the following delegations must first be authorised and approved by the Chief Executive Officer.

Emergency Services

Manage activities associated with emergency services and liaise with other agencies as required within scope of position and constraints of applicable legislation.

Purchasing

To authorise the issue of official Council Purchase Orders as provided for in Council's adopted Purchasing Policy.

9.2.3. PROPOSED RESTRICTED ACCESS VEHICLE (RAV) INCLUSION

Agenda Reference: WS 12/16-01
Location/Address: Carter Street (Three Springs)
Name of Applicant: Clarkson Freightlines
File Reference: ADM0171
Disclosure of Interest:
Date: 7th September 2016
Author: Joe Clifford - Works Supervisor

Signature of Author: _____

SUMMARY

Council has been requested by Main Roads WA to assess Carter Street within the Shire of Three Springs for suitability as a Network 3 heavy haulage vehicle route. Should Carter Street be deemed suitable to accommodate Network 3 vehicles, that Council endorse an application to Main Roads WA to formalise the assessment.

ATTACHMENTS

- 9.2.3a Clarkson Freightlines Network 3 application
- 9.2.3b Letter Three Springs Primary School
- 9.2.3c Carter Street RAV assessment application

BACKGROUND

Clarkson Freightlines has requested to include a portion of Carter Street (Maley Street to Thomas Street) to be included on the MRWA Restricted Access Vehicle Policy as Network 3 roads.

A Road assessment has been carried out of Carter Street by the Works Supervisor as per guidelines set down by Main Roads of WA for assessing new RAV routes and it meets all requirements.

COMMENT

If the recommendations are adopted, MRWA will include that section of Carter Street as part of the RAV Network 3 route in Three Springs townsite.

CONSULTATION

Principal Three Springs Primary School Responses attached

STATUTORY ENVIRONMENT

MRWA – Restricted Access Vehicles Policy

STRATEGIC IMPLICATIONS

Nil

POLICY IMPLICATIONS

If the recommendation is adopted it will be added to the current RAV Policy.

FINANCIAL IMPLICATIONS

Nil

OFFICERS COMMENT

The proposed upgrade of Carter Street to accommodate RAV 3 vehicles is adjacent to the Three Springs Primary School. The upgrade will see that Carter Street is a RAV 3 road from Hall Street to Thomas Street

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.2.3

That Council:-

- 1. Not approve the inclusion of Carter Street from Maley to Thomas Streets Three Springs into the RAV network on the grounds, that the Three Springs Primary School is adjacent to the proposed RAV upgrade. Potentially putting parents and children into conflict with large vehicles.**

OR

- 2. That should Carter Street be deemed suitable to accommodate Network 3 vehicles, that Council endorse an application to Main Roads WA to formalize the position.**

9.2.3. Attachment a)



6 Walters Way Forrestfield

Postal Address: PO Box 1331 Geraldton WA 6531

Email: operations@clarksonfreightlines.com.au

ABN: 66148360634

Phone: 08 9454 2110

Fax: 08 9454 6717

Mobile: 0428 939 549

ACN: 109230506

DATE: 11th November 2016

COMPANY: Main Roads WA

SUBJECT: Network 3 (27.5m) Pocket Road Train Access – Three Springs

Clarkson Freightlines services the freight requirements to the Mid-west town of Three Springs WA several times each week.

I would like to apply to extend the accessibility on Carter Street, Three Springs WA to include the section between Maley Street and Thomas Street for Network 3 B-double and Pocket Roadtrain combinations.

APPENDIX 1 diagram illustrates the current RAV Mapping tool approved route and the section of Carter street we would like extended access to improve the flow of our heavy vehicles within the town.

Please advise me of any conditions or requirements to assist me with my approval process.

Regards
Kris Clarkson
Clarkson Freightlines PTY LTD
Mobile – 0437 685 170

THREE SPRINGS TOWN – NETWORK 3 ROADS



9.2.3. Attachment b)

Good morning Joe,

Thank you for bringing this to my attention.

I do have major concerns regarding the proposal to allow road trains to travel along Carter street past the Primary School. Cater Street is our front entrance and the main entry and exit point for our students and their parents. As we cater for students in Kindergarten to Year 6, we have very young children who do not have good road sense as well as students who travel to and from school on their own (who still do not have great road sense). In the morning and again in the afternoon, Carter street is full of children and parents coming to or leaving school. I believe allowing road trains to travel along this section of road would be detrimental to our children's safety and would be an 'incident waiting to happen' which would of fatal consequences. Many students ride bikes/scooters to and from school and could be frightened of a truck driving along side them, causing them to have an accident. Road trains do not have a short stopping distance and if a student was to step out onto the road in front of a road train, they would not have enough time to stop before colliding with the student. Living in a small community, many parents feel confident in allowing their children to walk/ride to and from school on their own. Allowing road trains to drive past the main entrance to the school would diminish this confidence. We currently have road trains being able to travel along one boundary of our school, however this road is fenced off and students to not access this area. I urge you to consider not accepting the proposal to allow road trains to travel past the school on Carter Street.

Regards,

Corie Lobwein
Principal
Three Springs Primary School
Carter Street Three Springs W.A. 6519
Tel: 9954 1076

9.2.3. Attachment c)



Restricted Access Vehicle (RAV) Preliminary Assessment Checklist

Date: 5 December 2016

Road Name: Carter Street, Three Springs

Preliminary Assessment Checklist (Required only for roads that are not already approved on the Tandem Drive Network)

As the road owner you are required to conduct a preliminary assessment of the requested road/s to ensure there are no obvious issues that would deem RAV access unsuitable. The preliminary check should be carried out using the criteria outlined in the [Framework for Applying to have a Local Government Road Added to a Restricted Access Vehicle Network](#). Please tick each of the boxes below to confirm that the road has been assessed and meets each of the criteria for the level of access requested.

Glossary of Technical Terms

AADT:	Annual Average Daily Traffic is determined by the total yearly two-way traffic volume divided by 365, expressed as vehicles per day.
VPD:	The number of vehicles observed passing a point on a road in both directions for 24 hours. (It is a measure of daily volume, often more relevant to low volume, Local Government roads, typically rural roads in these guidelines. 'vpd' can differ from AADT in being a better measure of traffic volume during periods of more intensive RAV usage or seasonal tourist traffic.)
Carriageway Width:	That portion of road or structure devoted particularly to the use of vehicles that is between guide posts, kerbs or barriers where these are provided, inclusive of shoulders and auxiliary lanes.
Rural Road:	All roads that provide a secondary network of National, State and Local Government roads connecting cities and towns.
Urban and Townsite Road:	All roads within a populated area of established dwellings, a central place of trade and recognised as a distinct place. Generally the area will act as a central hub of activity for the community.
Seal Width:	Width between edges of sealed surface or between edge lines (where installed on undivided carriageways), whichever is less.

Road Widths

Depending on the road you are required to assess the road is either a 'Rural Road' or 'Urban and Townsite Road'.

The road is a:

☐ Rural Road complete Table 1

☒ Townsite Road complete Table 2

Table 1 - Rural Road Width: (Refer to page 6-9 of the guidelines for Assessing the Suitability of road widths for Restricted Access Vehicles).

What is the AADT? (Daily Traffic Volumes)					
Criteria	Road Section 1	Road Section 2	Road Section 3	Road Section 4	Road Section 5
Road Surface	<input type="radio"/> Sealed	<input type="radio"/> Sealed	<input type="radio"/> Sealed	<input type="radio"/> Sealed	<input type="radio"/> Sealed
	<input type="radio"/> Unsealed	<input type="radio"/> Unsealed	<input type="radio"/> Unsealed	<input type="radio"/> Unsealed	<input type="radio"/> Unsealed
Carriageway Width (m)					
Sealed Width (m)					
Length (m)					
Posted Speed Limit (km/h)					
SLK					
Sight Distance always over 250m	<input type="radio"/> Yes	<input type="radio"/> Yes	<input type="radio"/> Yes	<input type="radio"/> Yes	<input type="radio"/> Yes
	<input type="radio"/> No	<input type="radio"/> No	<input type="radio"/> No	<input type="radio"/> No	<input type="radio"/> No

Table 2 - Townsite Road Width:

Please tick most appropriate					
<input type="checkbox"/>		Undivided Carriageway 1 way	<input checked="" type="checkbox"/>		Undivided Carriageway 2 way
<input type="checkbox"/>		Undivided Carriageway 2 lanes each way	<input type="checkbox"/>		Divided Carriageway Single Lane
<input type="checkbox"/>		Divided Carriageway 2 lanes each way	<input type="checkbox"/>		Divided Carriageway 3 lanes each way
Please answer the following					
What is the posted speed limit on the road (km/h) ?			40 km/h during school times and 50km/h at other times		
What is the carriageway width (m) ? (width measurement should be taken from the edge of the seal to the road centre or edge of the median/traffic island)			10.4 metres		
What is the shoulder width (m) ? (if applicable)					
Question				Comments	
Is there designated cycle lanes ?		<input type="radio"/> Yes <input checked="" type="radio"/> No			
Is there Parallel Parking ?		<input checked="" type="radio"/> Yes <input type="radio"/> No			
If Yes are there designated parking bays ?		<input type="radio"/> Yes <input checked="" type="radio"/> No			
Is there regular Angle Parking ?		<input type="radio"/> Yes <input checked="" type="radio"/> No			
If Yes are there designated parking bays ?		<input type="radio"/> Yes <input checked="" type="radio"/> No			

Grades

Have any gradients been identified ? ☐ Yes If Yes complete Table 3 ☒ No

(Refer to page 11-13 of the guidelines for Assessing the Suitability of steep ascending grades for Restricted Access Vehicles).

Table 3 - Grades (ONLY list grades 3% or above for unsealed roads, 5% or above for sealed roads)

Criteria	Grade 1	Grade 2	Grade 3	Grade 4
Road Surface	<input type="radio"/> Sealed	<input type="radio"/> Sealed	<input type="radio"/> Sealed	<input type="radio"/> Sealed
	<input type="radio"/> Unsealed	<input type="radio"/> Unsealed	<input type="radio"/> Unsealed	<input type="radio"/> Unsealed
Grade (%)				
Length (m)				
SLK				

Sight Distance

(Refer to page 14-15 and 28, Section 2.9.3, 2.9.4 and Appendix F of the guidelines for Assessing the Suitability of sight distances at intersections for Restricted Access Vehicles).

Is the sight distance acceptable for the Restricted Access Vehicle category being assessed? ☒ Yes ☐ No

Is there anything restricting sight distance? (e.g. trees, shrubs, parking bays/rest areas) ☐ Yes ☒ No

If Yes: Can anything be done to increase sight distance? If Yes, please specify in the comment section below ☐ Yes ☐ No

Table 5 - Intersection Sight Distance

Name of Intersecting Road (not the road being assessed)	AADT of intersecting Road	Sight Distance 1 (m)	Specify direction taken (e.g. north east = NE)	Sight Distance 2 (m)	Specify direction taken (e.g. north east = NE)	Are photo's attached?
Thomas Street	<100 vpd	80	N	80	S	<input type="radio"/> Yes <input checked="" type="radio"/> No
Maley Street	<100 vpd	80	N	80	S	<input type="radio"/> Yes <input checked="" type="radio"/> No
						<input type="radio"/> Yes <input type="radio"/> No
						<input type="radio"/> Yes <input type="radio"/> No

Railway Crossing

Have any railway crossings been identified? ☐ Yes If Yes complete Table 4 ☒ No

Table 4 - Railway Crossings (Refer to page 16-18 of the guidelines for Assessing the Suitability of railway level crossings for Restricted Access Vehicles).

Please tick most appropriate		
What is the main use for the railway?	<input type="radio"/> Freight	<input type="radio"/> Passenger
What is the railway crossing protected by?	<input type="radio"/> Give Way Sign	<input type="radio"/> Stop Sign
	<input type="radio"/> Flashing Lights with Boom	<input type="radio"/> Advance warning flashing amber lights
<input type="radio"/> Other		
<input type="radio"/> Flashing Lights		
<input type="radio"/> No Protection		
Please answer the following		
What is the angle between the railway line and the road (degrees)? (Only applicable for crossings not protected by boom gates)		
Sight Distances (Only applicable for crossings not protected by boom gates)		
Direction of Travel (e.g. South-West)	Sight Distance LHS (m)	Sight Distance RHS (m)
Stacking Distances		
If the railway crossing is near an intersection/T-junction, please specify stacking distance measurements		
	Approach Stacking Distance (m) and/or Departure Stacking Distance (m)	

Comments:

NOTE - If condition CA07 (All operators must carry written approval from the Local Government authority permitting use of the road) is required. The road owner is responsible for the administration of condition CA07. If Condition CA07 applies, then this approval must be carried in the vehicle and produced upon request.

To prevent any assessment delays, please attach any current traffic counts along with relevant road data for newly constructed roads.

I, Joe Clifford	On behalf of Shire of Three Springs
endorse the above decisions, subject to Main Roads final approval.	
Signature	Date

eMail completed form to: hvsrouteassessments@mainroads.wa.gov.au

Heavy Vehicle Services Main Roads WA

PO Box 374 | WELSHPOOL DC | WA 6986 | Telephone 138 HVO (486) | Fax (08) 9475 8455

www.mainroads.wa.gov.au

OFFICE USE ONLY	Application TRIM Reference	
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9.3. FINANCE

9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 30 NOVEMBER 2016

Agenda Reference: Manager of Finance
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0243
Disclosure of Interest:
Date: 5th December, 2016
Author: Leah John

Signature of Author: _____

SUMMARY

The Monthly Statement of Financial Activity report for the month ending 30th November, 2016 is presented to Council for adoption.

ATTACHMENT

Finance Report ending 30th November, 2016.

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 34.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Council's estimated Surplus C/FWD as at the 30th November, 2016 is \$2,920,772.

SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS	
Municipal Account	\$17,131.72
Business Cash Maximiser (Municipal Funds)	\$1,771,606.27
Grant Funds Holding Maximiser Account (Municipal Funds)	\$725,619.29
Trust Account	\$988.40
Reserve Maximiser	\$839,434.81
Police Licensing Account	\$95,965.83

Debtor's accounts as at 30th November, 2016 total \$82,907.65

Creditors as at 30th November, 2016 are \$431.52

The total outstanding Rates debt is \$382,152.53

VOTING REQUIREMENTS

Simple Majority.

OFFICER RECOMMENDATION – ITEM 9.3.1

That Council adopts the preliminary Monthly Statement of Financial Activity for the month ending 30th November, 2016

SHIRE OF THREE SPRINGS
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016

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SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016

	NOTE	30/11/16 Y-T-D Actual \$	30/11/16 Y-T-D Budget \$	2016/17 Total Budget \$	30/11/16 Y-T-D Variance \$	30/11/16 Y-T-D Variance %
REVENUES/SOURCES	1,2					
Governance		32,466	9,615	23,063	22,851	(238%)
General Purpose Funding		495,975	256,768	993,290	239,207	(93%)
Law, Order, Public Safety		534,581	508,005	773,990	26,576	(5%)
Health		8,181	10,460	25,100	(2,279)	22%
Education and Welfare		3,105	2,675	509,900	430	(16%)
Housing		38,813	46,080	110,583	(7,267)	16%
Community Amenities		79,260	75,633	86,425	3,628	(5%)
Recreation and Culture		40,328	10,030	56,066	30,298	(302%)
Transport		192,092	109,960	1,366,673	82,132	(75%)
Economic Services		8,160	8,216	20,232	(56)	1%
Other Property and Services		10,050	20,520	49,250	(10,470)	51%
		<u>1,443,011</u>	<u>1,057,961</u>	<u>4,014,572</u>	<u>(385,050)</u>	<u>36%</u>
(EXPENSES)/(APPLICATIONS)	1,2					
Governance		(120,919)	(122,465)	(293,885)	(1,546)	1%
General Purpose Funding		(13,575)	(15,925)	(38,207)	(2,350)	15%
Law, Order, Public Safety		(107,084)	(129,281)	(310,261)	(22,197)	17%
Health		(72,915)	(74,260)	(178,218)	(1,345)	2%
Education and Welfare		(2,090)	(4,448)	(10,680)	(2,358)	53%
Housing		(149,063)	(145,739)	(349,781)	3,324	(2%)
Community Amenities		(79,985)	(113,579)	(272,544)	(33,594)	30%
Recreation & Culture		(366,864)	(367,143)	(881,138)	(279)	0%
Transport		(278,436)	(296,634)	(704,170)	(18,198)	6%
Economic Services		(34,633)	(55,943)	(134,246)	(21,310)	38%
Other Property and Services		131,886	(44,028)	(60,186)	(175,914)	400%
		<u>(1,093,678)</u>	<u>(1,369,443)</u>	<u>(3,233,316)</u>	<u>(275,765)</u>	<u>(20%)</u>
Net Result Excluding Rates		349,333	(311,482)	781,256	(660,815)	
Adjustments for Non-Cash (Revenue) and Expenditure						
(Profit)/Loss on Asset Disposals	4	0	8,200	11,950	(8,200)	100%
Rounding		0	0	0	0	0%
Depreciation on Assets	2(a)	289,276	405,170	972,424	(115,894)	29%
Capital Expenditure and Income						
Purchase Land held for resale	3		0	0	0	
Purchase Land and Buildings	3	(13,865)	(57,548)	(1,502,284)	(43,683)	76%
Purchase Furniture and Equipment	3	0	(11,802)	(90,342)	(11,802)	100%
Purchase Plant and Equipment	3	(499,050)	(639,970)	(684,970)	(140,920)	22%
Purchase of Motor Vehicles	3	0	0	(62,000)	0	0%
Purchase Infrastructure Assets - Roads	3	(449,038)	(1,030,974)	(2,674,319)	(581,936)	56%
Purchase Infrastructure Assets - Footpaths	3	(5,400)	0	(50,000)	5,400	100%
Purchase Infrastructure Assets - Airfields	3	0	0	0	0	0%
Purchase Infrastructure Assets - Parks	3	(7,860)	0	0	7,860	100%
Proceeds from Disposal of Assets	4	0	(15,000)	20,000	(15,000)	100%
Repayment of Debentures	5	(64,709)	(64,709)	(149,073)	0	0%
Proceeds from New Debentures	5	0	0	0	0	0%
Transfers to Reserves (Restricted Assets)	6	(5,960)	(6,043)	(224,371)	(83)	1%
Transfers from Reserves (Restricted Assets)	6	0	0	300,000	0	0%
AD/Net Current Assets July 1 B/Fwd	7	1,338,934	1,359,234	1,359,234	(20,300)	
LE/Net Current Assets Year to Date	7	<u>2,920,772</u>	<u>2,357,417</u>	<u>0</u>	<u>563,355</u>	<u>(24%)</u>
Amount Req'd to be Raised from Rates		<u>(1,989,111)</u>	<u>(1,992,495)</u>	<u>(1,992,495)</u>	<u>3,384</u>	<u>(0%)</u>
Rates per Note 8		1,989,111	1,992,495	1,992,495		
Variance		0	0	0		

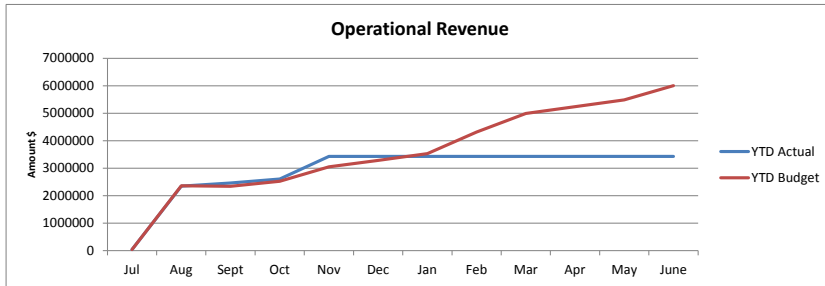
Statement of Financial Activities Reportable Variances

Council has adopted a 10% variance measurement with a minimum reportable value amount of \$5,000.

% - Under-expenditure / extra income, (%) - Over-expenditure / reduced income.

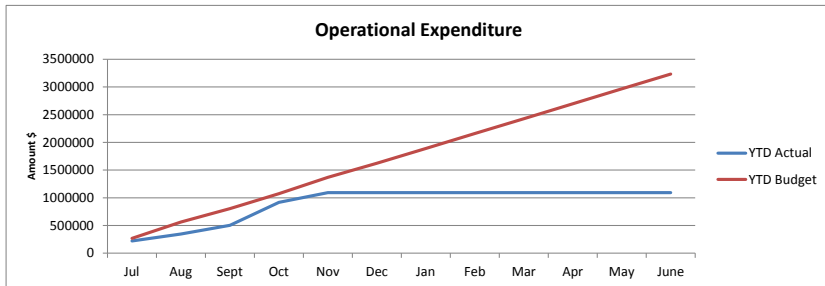
	%	\$	
REVENUES/SOURCES			Explanation for Variances
			Unbudgeted income - i.LGIS rebate on Workcare Policy based on actual salaries/wages for 2015/16 year were lower than anticipated. ii. Employer Incentive payment for a staff.
Governance	(238%)	\$ 22,851	
General Purpose Funding	(93%)	\$ 239,207	WA Grants Commission 2nd quarter payment, received ahead of budget.
Law, Order, Public Safety	(5%)	\$ 26,576	Value of DFES Fire Truck gifted to Shire is above budget expectation.
Health	22%	-\$ 2,279	Medical Center reimbursements low at this stage.
Housing	16%	-\$ 7,267	Lower income than expected due to a shire house and a pensioner unit currently unoccupied.
Community Amenities	(5%)	\$ 3,628	Refund of capital contribution from Western Power for old depot connection on West Yarra Rd - unbudgeted income.
Recreation and Culture	(302%)	\$ 30,298	Swimming pool grant from Dept of Sports & Recreation received ahead of budget.
Transport	(75%)	\$ 82,132	Final claim from WANDRRA for 2015/16 flood damage costs.
Other Property and Services	51%	-\$ 10,470	Less income received thus far in the year. A few private works picked up in the month - fire prevention clearings.
(EXPENSES)/(APPLICATIONS)			
General Purpose Funding	15%	-\$ 2,350	Rating valuations to occur second half of the year, budget phased monthly.
Law, Order, Public Safety	17%	-\$ 22,197	Low expenditure due to hold off on plant & equipment depreciation cost.
Education and Welfare	53%	-\$ 2,358	Generally low spending at this stage.
Housing	(2%)	\$ 3,324	Rate payments for joint housing scheme not budgeted coupled with increased cleaning costs for 58 Carter, left in poor state by previous tenant.
Community Amenities	30%	-\$ 33,594	Variance attributed by low salary costs due to CDO resigning and less spending on refuse site maintenance.
Transport	6%	-\$ 18,198	Plant operations cost low due to delay in plant depreciation and replacement.
Economic Services	38%	-\$ 21,310	Lower salaries/wages in community development area due to staff resignation.
Other Property and Services	400%	-\$ 175,914	Delays in vermin & weeds/pest plant control.
			Plant & equipment depreciation delayed to adjust depreciation rates after asset revaluations carried out in FY2015/16.
CAPITAL EXPENDITURE AND INCOME			
(Profit)/Loss on Asset Disposals	100%	-\$ 8,200	Delay in plant replacement
Depreciation on Assets	29%	-\$ 115,894	Mainly driven by plant & equipment depreciation on hold till next month.
Purchase Land and Buildings	76%	-\$ 43,683	Building maintenance (capital) behind budget at this stage, will pick up in coming months now that the Maintenance Officer role has been filled.
Purchase Furniture and Equipment	100%	-\$ 11,802	Expenditure planned for later in the year.
Purchase Plant and Equipment	22%	-\$ 140,920	Fire Truck replaced by DFES. Backhoe and Free Roller pending at this stage.
Purchase Infrastructure Assets - Roads	56%	-\$ 581,936	Capital road works behind budget thus far in the year.
Purchase Infrastructure Assets - Footpaths	100%	\$ 5,400	Additional expenditure on Hall Street footpath, work carried over from 2015/16 year.
Purchase Infrastructure Assets - Parks	100%	\$ 7,860	Expenditure carryover from 2015/16, part of town revitalisation project.
Proceeds from Disposal of Assets	100%	-\$ 15,000	Replacement for Mechanic's vehicle in progress, funds to be spent soon.

General Income and Expenditure Graphs



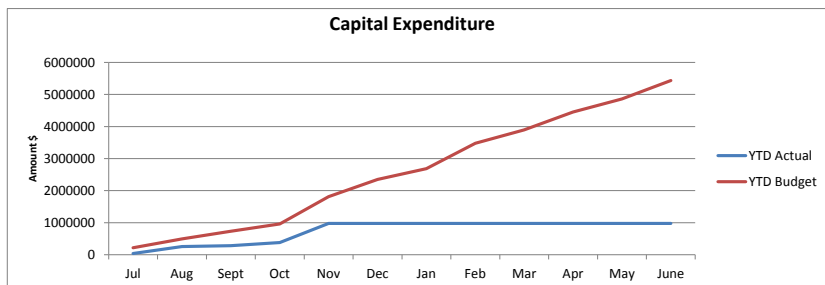
Comment:

Rates Billing issued end of August. Received 1st & 2nd quarter of FAGS from Grants Commission. MRWA direct grants received in September. In the month, recognised as grant contribution value of New Fire Truck from DFES.



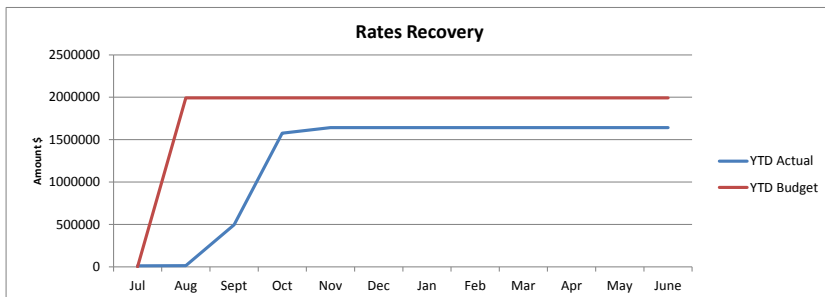
Comment:

Operational costs being steady in the first few months. It will pick up soon when new staff come on board and start spending in their respective job/activities.



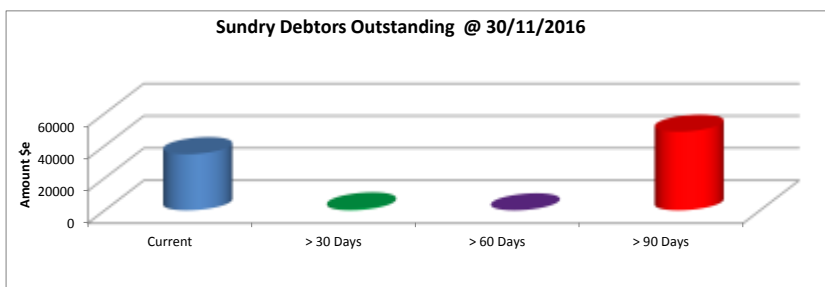
Comment:

Road capital works progressed, invoices yet to be received for payment. New Fire Truck received in October from DFES. Other plant replacement in progress, spending to be incurred soon. Child Care Centre and admin office phased in second half of the year. Building maintenance behind schedule, will pick up soon.



Comment:

More than 80% of total revenue on rates billing has been collected. Option 3 - Second instalment notices sent out, due 10th December.



Comment:

Sundry Debtors - 80% of debtors in 90 days is from one debtor, expecting payment second half of the financial year.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates. 131886

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(g) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	10 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2017.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016**

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of council:
Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective: To collect revenue to fund provision of services.

Activities: Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Health: To ensure a safer community in which to live.

Activities: Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Objective: To provide an operational framework for good community health.

Activities: Food quality and pest control, maintenance of child health centre, doctors surgery and dental clinic.

EDUCATION AND WELFARE

Objective: To support the needs of the community in education and welfare.

Activities: Assistance to playgroup, youth advisory committee and other voluntary services.

HOUSING

Objective: Provide adequate housing to attract and retain staff and non-staff.

Activities: Maintenance of council owned housing.

COMMUNITY AMENITIES

Objective: Provide services as required by the community.

Activities: Rubbish collection services, tip operation, noise control, town planning administration, cemetery maintenance, storm water drainage, FM radio retransmitter maintenance and mobile phone installation.

RECREATION AND CULTURE

Objective: To establish and efficiently manage infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of halls, swimming pool, library, parks, gardens and reserves.

TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets, traffic signs, depot maintenance and airstrip maintenance.

ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being

Activities: Regulation and provision of tourism, area promotion, building control, noxious weeds, vermin control, plant nursery and standpipes

OTHER PROPERTY & SERVICES

Activities: Private works, plant repairs

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016

		30 November, 2016 Actual \$	2016/17 Current Budget \$
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
<u>By Program</u>			
Governance			
Furniture & Equipment		0	30,000
Buildings	Chambers/Admin	0	330,000
Law, Order, Public Safety			
Firefighting Equipment	Fire Truck	494,910	450,000
Furniture & Equipment	CCTV Cameras	0	20,000
Fire Prevention Buildings	Fire Shed	0	165,784
Health			
Furniture & Equipment (Medical Centre)		0	10,000
Buildings - Doctors House	Doctor's House	0	10,000
Welfare Services			
Buildings	Child Care Centre	0	850,000
Housing			
Buildings	Staff Housing	0	39,600
Buildings	Other Housing	0	53,900
Community Amenities			
Infrastructure Assets Parks & Gardens	Revitalisation & Arrino	7,860	0
Buildings	Cemetery Shed	0	5,000
Furniture & Equipment	Trestles, Gazebo, Tables, etc	0	9,342
Plant & Equipment	Potable Water	500	
Recreation and Culture			
Buildings	Pool Shelter	0	8,000
Transport			
Infrastructure - Roads		405,718.23	2,474,319
Purchase Plant & Equipment	Backhoe/Free Roller	0	205,000
Tools & Equipment	Traffic Lights, Welder, Genset, etc	3,640	29,970
Purchase of Motor Vehicles	Mechanics vehicle	0	62,000
Furniture & Equipment	Office Equipment & Network	0	11,000
Building	Transportable Office	13,865	40,000
Footpaths	Slaughter Street	5,400	50,000
Drainage	Town Drainage	43,320	200,000
Economic Services			
Furniture & Equipment			10,000
		975,213	5,063,915

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016

	30 November, 2016 Actual \$	2016/17 Current Budget \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Class</u>		
Land Held for Resale	0	0
Land and Buildings	13,865	1,502,284
Furniture and Equipment	0	90,342
Plant and Equipment	499,050	684,970
Motor Vehicles	0	62,000
Infrastructure Assets - Roads	449,038.23	2,674,319
Infrastructure Assets - Footpaths	5,400	50,000
Infrastructure Assets - Airfield	0	0
Infrastructure Assets - Parks and Ovals	7,860	0
	<u>975,213</u>	<u>5,063,915</u>

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this statement as follows:

- plant replacement programme
- other assets
- road replacement programme
- other infrastructure

975,213	5,063,915
975,213	5,063,915
0	0

ACQUISITION OF ASSETS
2016/2017 BUDGET
By Program

Trade-In

Governance

Building	Chambers/Admin	330,000	
Furniture & Equipment	IT	30,000	

Law, Order, Public Safety

Buildings	Fire Shed	165,784	
Plant & Equipment	Fire Truck	450,000	
Furniture & Equipment	CCTV Cameras	20,000	

Health

Buildings	Doctor's House	10,000	
Furniture & Equipment	M/Centre Equipment	10,000	

Welfare Services

Buildings	Child Centre Building	850,000	
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Housing

Buildings	Staff Housing	39,600	
Buildings	Other Housing	53,900	

Community Amenities

Buildings	Cemetery Shelter	5,000	
Furniture & Equipment	Trestles, Gazebo, Tables, etc	9,342	

Recreation and Culture

Buildings	Pool Shelter	8,000	
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Transport

Infrastructure - Roads	RRG, R2R, Own	2,474,319	
Infrastructure - Drainage	Drainage	200,000	
Plant & equipment	Backhoe	160,000	15,000
Plant & equipment	Free Roller	45,000	
	Traffic Lights, Welder, Genset, etc	29,970	
Motor Vehicles	Mechanic	62,000	5,000
Footpath	Slaughter Street	50,000	
Buildings	Transportable Office	40,000	
Furniture & Equipment	Office Equipment & Network	11,000	

Economic Services

Furniture & Equipment	V/Centre IT Equipment	10,000	
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Total by Program	<u>5,063,915</u>	<u>20,000</u>
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Land Held for Resale			
Land and Buildings	1,502,284		
Furniture and Equipment	90,342	15,000	
Plant and Equipment	684,970		
Motor Vehicles	62,000	5,000	
Infrastructure Assets - Roads	2,474,319		
Infrastructure Assets - Footpaths	50,000		
Infrastructure Assets - Airfield	0		
Infrastructure Assets - Parks and Ovals	0		
Infrastructure Assets - Drainage	200,000		

Total by Class	<u>5,063,915</u>	<u>20,000</u>
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SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Net Book Value	Net Book Value	Sale Proceeds	Sale Proceeds	Profit(Loss)	Profit(Loss)
	2016/17	2016/17	2016/17	2016/17	2016/17	2016/17
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Transport						
Mitsubishi Triton - Mechanic	8,750	0	5,000	0	-3,750	0
Case 580OLE Backhoe	23,200	0	15,000	0	-8,200	0
	31,950	0	20,000	0	(11,950)	0

By Class	Net Book Value	Net Book Value	Sale Proceeds	Sale Proceeds	Profit(Loss)	Profit(Loss)
	2016/17	131886	2016/17	2016/17	2016/17	2016/17
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
	\$	\$	\$	\$	\$	\$
Plant & Equipment	0	0	15,000	0	(8,200)	0
Vehicles	23,200	0	5,000	0	(3,750)	0
	8,750	0				
	31,950	0	20,000	0	(11,950)	0

Summary

Proceeds on Sale of Assets

Profit on Asset Disposals

Loss on Asset Disposals

2016/17	30/11/2016
BUDGET	ACTUAL
\$	\$
20,000	0
0	0
(11,950)	0
<u>(11,950)</u>	<u>0</u>

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars	Principal 1 Jul 16	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$	Actual To Date \$	Budget Full Year \$
Recreation & Culture									
Loan 156 - Swimming Pool Upgrad	49,949			7,788	15,784	42,161	34,165	1,329	2,796
Loan 160 - Swimming Pool	165,944			0	18,043	165,944	147,901	0	6,314
Transport									
Loan 157 - Grader	113,610			12,747	25,884	100,863	87,726	3,482	6,574
Loan 159 - Prime Mover	89,362			44,174	89,362	45,188	0	2,051	3,088
	418,865	0	0	64,709	149,073	354,156	269,792	6,863	18,772

All other loan repayments will be financed by general purpose revenue

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2016/2017

No new debentures are budgeted for the financial year ending 30 June 2017.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30 June 2016 nor is it expected to have unspent debenture funds as at 30th June 2017

(d) Overdraft

Council did not utilise an overdraft facility during 2016/17

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016

	30 November, 2016 Actual \$	2016/2017 Current Budget \$
6. RESERVES		
Cash Backed Reserves		
(a) Leave Reserve		
Opening Balance	124,572	124,572
Amount Set Aside / Transfer to Reserve	891	3,613
Amount Used / Transfer from Reserve	-	-
	<u>125,463</u>	<u>128,185</u>
(b) Plant Reserve		
Opening Balance	131,199	131,199
Amount Set Aside / Transfer to Reserve	938	103,805
Amount Used / Transfer from Reserve	-	-
	<u>132,137</u>	<u>235,004</u>
(c) Housing & Development Reserve		
Opening Balance	78,172	78,172
Amount Set Aside / Transfer to Reserve	559	42,267
Amount Used / Transfer from Reserve	-	-
	<u>78,731</u>	<u>120,439</u>
(d) Local Gov Com Housing Reserve		
Opening Balance	119,173	119,173
Amount Set Aside / Transfer to Reserve	852	38,656
Amount Used / Transfer from Reserve	-	-
	<u>120,025</u>	<u>157,829</u>
#####		
(e) Gravel Pit Reserve		
Opening Balance	45,315	45,315
Amount Set Aside / Transfer to Reserve	324	1,314
Amount Used / Transfer from Reserve	-	-
	<u>45,639</u>	<u>46,629</u>
(f) Swimming Pool Rec Eq Reserve		
Opening Balance	35,044	35,044
Amount Set Aside / Transfer to Reserve	251	1,016
Amount Used / Transfer from Reserve	-	-
	<u>35,295</u>	<u>36,060</u>
(g) Day Care Centre Reserve		
Opening Balance	300,000	300,000
Amount Set Aside / Transfer to Reserve	2,145	8,700
Amount Used / Transfer from Reserve	-	(300,000)
	<u>302,145</u>	<u>8,700</u>
(h) Lovelocks Soak Reserve		
Opening Balance	-	-
Amount Set Aside / Transfer to Reserve	-	25,000
Amount Used / Transfer from Reserve	-	-
	<u>-</u>	<u>25,000</u>
Total Cash Backed Reserves	<u>839,435</u>	<u>757,846</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

Council have a policy of annual revaluation of road infrastructure. The amount of any revaluation adjustment at 30 June 2008 is not known. Any transfer to or from an asset revaluation reserve will be a non-cash transaction and as such, has no impact on this budget document.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016

	30 November, 2016 Actual \$	2015/2016 Current Budget \$
6. RESERVES (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Leave Reserve	891	3,613
Plant Reserve	938	103,805
Housing & Development Reserve	559	42,267
Local Gov Com Housing Reserve	852	38,656
Gravel Pit Reserve	324	1,314
Swimming Pool Rec Eq Reserve	251	1,016
Day Care Centre Reserve	2,145	8,700
Lovelocks Soak Reserve	-	25,000
	<u>5,960</u>	<u>224,371</u>
Transfers from Reserves		
Leave Reserve	-	-
Plant Reserve	-	-
Housing & Development Reserve	-	-
Local Gov Com Housing Reserve	-	-
Gravel Pit Reserve	-	-
Swimming Pool Rec Eq Reserve	-	-
Day Care Centre Reserve	-	(300,000)
Lovelocks Soak Reserve	-	-
	<u>-</u>	<u>(300,000)</u>
Total Transfer to/(from) Reserves	<u>5,960</u>	<u>(75,629)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Leave Reserve

- to be used to fund long service leave requirements

Plant Reserve

- to be used for the plant replacement, upgrade or purchase.

Housing and Development Reserve

- to be used to fund housing/accommodation projects

Local Gov Com Housing Reserve

- to be used to maintain the joint Ministry of Housing/Local Government Properties

Gravel Pit Reserve

- to be used for rehabilitation of disused gravel pits

Swimming Pool Rec Eq Reserve

- to be used to purchase recreational equipment for the swimming pool

Child Centre Reserve

- to be used to upgrade Child Care Building and equipments

Lovelocks Soak Reserve

- New reserve proposed for funds to be allocated for future upgrade of Water Infrastructure.

The Leave and Plant Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016

	30 November, 2016 Actual \$	Brought Forward 1-Jul-16 \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	2,508,460	1,020,135
Cash - Restricted (Reserves)	839,435	833,475
Cash - Restricted (Unspent Grants)	-	-
Receivables		
- Rates Outstanding	346,819	24,942
- Excess Rates	(2,306)	(4,976)
- Sundry Debtors	95,213	434,573
- Emergency Services Levy	(14,770)	906
- Accrued income	-	-
- Prepayments	-	-
- Provision for doubtful debt	(3,856)	(3,856)
- GST Receivable	57,895	983
Inventories	11,436	11,436
Land held for resale	-	-
	<u>3,838,326</u>	<u>2,317,618</u>
LESS: CURRENT LIABILITIES		
Payables		
- Sundry Creditors	(432)	(120,459)
- Accrued Expenditure	-	(11,374)
- GST Payable	(53,664)	-
- PAYG/Withholding Tax Payable	(23,826)	-
- Payroll Creditors	(197)	(197)
Accrued Interest on Debentures	-	(4,836)
Accrued Salaries and Wages	-	(8,343)
Current Employee Benefits Provision	(117,875)	(117,875)
Current Loan Liability	(84,363)	(149,072)
	<u>(280,357)</u>	<u>(412,156)</u>
NET CURRENT ASSET POSITION	3,557,969	1,905,462
Less: Cash - Reserves - Restricted	(839,435)	(833,475)
Less: Cash - Restricted/Committed	-	-
Add Back : Liabilities Supported by Reserves		
- Lesser of Provision and Reserve	117,875	117,875
Add Back : Current Loan Liability	84,363	149,072
	<u>2,920,772</u>	<u>1,338,934</u>
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>2,920,772</u>	<u>1,338,934</u>

SHIRE OF THREE SPRINGS
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016

8. RATING INFORMATION - 2015/2016 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2016/17 Rate Revenue \$	2016/17 Interim Rates \$	2016/17 Back Rates \$	2016/17 Total Revenue \$	2016/17 Budget \$
Differential General Rate								
GRV - Residential	0.1161	208	1,990,280	231,072	0	0	231,072	231,129
GRV - Mining	0.2323	1	248,500	57,727	0	0	57,702	57,716
UV - Rural & Arrino	0.0162	183	100,865,700	1,634,024	0	0	1,634,024	1,637,353
UV - Mining	0.1192	14	338,534	40,353	0	0	40,353	40,337
Other		105	0	0			0	0
Sub-Totals		511	103,443,014	1,963,176	0	0	1,963,151	1,966,535
Minimum Rates	Minimum \$							
GRV - Residential	440	23	13,919	10,120	0	0	10,120	10,120
UV - Rural & Arrino	440	23	307,400	10,120	0	0	10,120	10,120
UV - Mining	440	13	25,459	5,720	0	0	5,720	5,720
Sub-Totals		59	346,778	25,960	0	0	25,960	25,960
							1,989,111	1,992,495
Discounts							0	0
Totals							1,989,111	1,992,495

All land except exempt land in the Shire of Three Springs is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2016/2017 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

Detail	Balance 01-Jul-15 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Police Licensing	1,723	91,179	(91,081)	1,821
Three Springs LCDC	4,334			4,334
Arrowsmith Catchment	77,393			77,393
Arrowsmith Rates	11,556			11,556
Nomination Fees	0			0
East Three Springs Catchment	2,014			2,014
BCITF Levy	0			0
BRB Levy	0			0
RSL	0			0
Housing Bonds	280	400	(400)	280
Refuse site	0			0
Hall Hire Bond	0			0
Cat Trap Bond	0			0
Community Bus Bond	100			100
Sale of Books	0			0
Swimming Pool Inflatable	0			0
	<u>97,400</u>			<u>97,498</u>

10. CASH / INVESTMENTS SUMMARY

131,886

Investments

Financial Institution

Fund	Date Invested	Investment Amount \$	Interest Rate %	Maturity Date	30 November 2016 Actual \$
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Cash at Bank

Financial Institution

Fund	Total Cash at Bank	O/S Deposits	O/S Cheques	Adjustment	30 November 2016 Actual \$
National Australia Bank	Muni	17,132	490	(6,687)	10,934
National Australia Bank	Trust	988	-	(280)	708
National Australia Bank	Licensing	95,966	823	-	96,789

Investments

			Credits	Debits		
National Australia Bank	Maxi Investm	1,771,606	-	-	-	1,771,606
National Australia Bank	Grant Acc	725,254	-	-	-	725,254
National Australia Bank	Reserve Max	839,435	-	-	-	839,435

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY NATURE OR TYPE

FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016

	NOTE	30/11/2016 Y-T-D Actual	30/11/2016 Y-T-D Current Budget	2016/17 Budget
		\$		\$
REVENUES FROM ORDINARY ACTIVITIES				
Rates	8	1,989,111	1,992,495	1,992,495
Grants and Subsidies - Operating		708,255	356,111	1,122,304
Grants and Subsidies - Non Operating		494,910	452,500	2,360,952
Contributions Reimbursements and Donations - Operating		59,409	61,878	172,500
Contributions Reimbursements and Donations - Capital		-	-	-
Proceeds on Disposal of Assets		-	15,000	20,000
Service Charges		-	-	-
Fees and Charges		139,652	146,910	257,470
Interest Earnings		18,945	23,583	60,596
Other Revenue		21,841	16,980	40,750
Realisation on Asset Disposal		-	(15,000)	(20,000)
		<u>3,432,123</u>	<u>3,050,457</u>	<u>6,007,067</u>
EXPENSES FROM ORDINARY ACTIVITIES				
Employee Costs		(405,033)	(492,791)	(1,182,676)
Materials and Contracts		(160,880)	(263,889)	(633,200)
Utilities		(66,512)	(82,775)	(198,640)
Depreciation	##	(289,276)	(405,170)	(972,424)
Interest Expenses		(3,792)	(9,194)	(22,071)
Insurance		(155,855)	(91,596)	(174,381)
Other Expenditure		(12,331)	(15,828)	(37,976)
		<u>(1,093,679)</u>	<u>(1,361,243)</u>	<u>(3,221,368)</u>
Loss on Sale of Assets		-	(8,200)	(11,950)
Profit on Asset Disposal		-	-	-
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS		<u>2,338,444</u>	<u>1,681,014</u>	<u>2,773,749</u>

SHIRE OF THREE SPRINGS

INCOME STATEMENT

BY PROGRAM

FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016

	30/11/16 Y-T-D Actual	30/11/16 Y-T-D Current Budget	2016/17 Current Budget
	\$	\$	\$
OPERATING REVENUES			
Governance	32,466	9,615	23,063
General Purpose Funding	2,485,086	2,249,263	2,985,785
Law, Order, Public Safety	534,581	508,005	773,990
Health	8,181	10,460	25,100
Education and Welfare	3,105	2,675	509,900
Housing	38,813	46,080	110,583
Community Amenities	79,260	75,633	86,425
Recreation and Culture	40,328	10,030	56,066
Transport	192,092	109,960	1,366,673
Economic Services	8,160	8,216	20,232
Other Property and Services	10,050	20,520	49,250
	<u>3,432,122</u>	<u>3,050,456</u>	<u>6,007,067</u>
OPERATING EXPENSES			
Governance	(120,919)	(122,465)	(293,885)
General Purpose Funding	(13,575)	(15,925)	(38,207)
Law, Order, Public Safety	(107,084)	(129,281)	(310,261)
Health	(72,915)	(74,260)	(178,218)
Education and Welfare	(2,090)	(4,448)	(10,680)
Housing	(149,063)	(145,739)	(349,781)
Community Amenities	# (79,985)	(113,579)	(272,544)
Recreation & Culture	(366,864)	(367,143)	(881,138)
Transport	(278,436)	(296,634)	(704,170)
Economic Services	(34,633)	(55,943)	(134,246)
Other Property and Services	131,886	(44,028)	(60,188)
	<u>(1,093,678)</u>	<u>(1,369,443)</u>	<u>(3,233,318)</u>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>2,338,444</u>	<u>1,681,014</u>	<u>2,773,749</u>

SHIRE OF THREE SPRINGS

BALANCE SHEET

FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016

	30 November, 2016	2015/16
	ACTUAL	
	\$	\$
CURRENT ASSETS		
Cash and Cash Equivalents	3,347,895	1,853,610
Trade and Other Receivables	478,995	452,573
Inventories	<u>11,436</u>	<u>11,436</u>
TOTAL CURRENT ASSETS	<u>3,838,326</u>	<u>2,317,619</u>
NON-CURRENT ASSETS		
Other Receivables	18,227	18,227
Inventories - Refuse Land	-	-
Property, Plant and Equipment	15,116,684	14,892,894
Infrastructure	<u>35,531,903</u>	<u>35,069,756</u>
TOTAL NON-CURRENT ASSETS	<u>50,666,814</u>	<u>49,980,877</u>
TOTAL ASSETS	<u>54,505,140</u>	<u>52,298,496</u>
CURRENT LIABILITIES		
Trade and Other Payables	78,118	145,209
Long Term Borrowings	84,363	149,072
Provisions	<u>117,875</u>	<u>117,875</u>
TOTAL CURRENT LIABILITIES	<u>280,356</u>	<u>412,156</u>
NON-CURRENT LIABILITIES	##	
Long Term Borrowings	269,793	269,793
Provisions	<u>51,232</u>	<u>51,232</u>
TOTAL NON-CURRENT LIABILITIES	<u>321,025</u>	<u>321,025</u>
TOTAL LIABILITIES	<u>601,381</u>	<u>733,181</u>
NET ASSETS	<u>53,903,759</u>	<u>51,565,315</u>
EQUITY		
Retained Profits (Surplus)	28,359,655	26,027,171
Reserves - Cash Backed	839,435	833,475
Reserves - Asset Revaluation	<u>24,704,669</u>	<u>24,704,669</u>
TOTAL EQUITY	<u>53,903,759</u>	<u>51,565,315</u>

SHIRE OF THREE SPRINGS
STATEMENT OF CHANGES IN EQUITY
FOR THE PERIOD 1 JULY, 2016 TO 30 NOVEMBER, 2016

	30 November 2016 Actual \$	2016 \$
RETAINED PROFITS (SURPLUS)		
Balance as at 1 July 2016	26,027,172	25,924,955
Change in Net Assets Resulting from Operations	2,338,444	417,270
Transfer from/(to) Reserves	<u>(5,960)</u>	<u>(315,053)</u>
Balance as at 30 June 2016	<u>28,359,656</u>	<u>26,027,172</u>
 RESERVES - CASH BACKED		
Balance as at 1 July 2016	833,475	518,422
Amount Transferred (to)/from Surplus	<u>5,960</u>	<u>315,053</u>
Balance as at 30 June 2016	<u>839,435</u>	<u>833,475</u>
 RESERVES - ASSET REVALUATION	#	
Balance as at 1 July 2016	24,704,668	24,346,032
Revaluation Increment		358,637
Revaluation Decrement	<u>-</u>	<u>-</u>
Balance as at 30 June 2016	<u>24,704,668</u>	<u>24,704,668</u>
 TOTAL EQUITY	 <u><u>53,903,759</u></u>	 <u><u>51,565,315</u></u>

PROGRAM 2 - GENERAL FUND SUMMARY OF FINANCIAL ACTIVITIES

General
Ledger

	2016/17 Total Budget \$	30/11/16 Y-T-D Budget \$	30/11/16 Y-T-D Actual \$
<u>OPERATING EXPENDITURE</u>			
General purpose income	38,207	15,925	13,575
General administration	293,885	122,465	120,919
Law, order and public safety	310,261	129,281	107,084
Health	178,218	74,260	72,915
Welfare services	10,680	4,448	2,090
Housing	349,781	145,739	149,063
Community amenities	272,544	113,579	79,985
Recreation and culture	881,138	367,143	366,864
Transport	704,170	296,634	279,301
Economic services	134,246	55,943	34,633
Other property and services	60,188	44,028	(131,886)
Total	3,233,318	1,369,443	1,094,544
<u>CAPITAL EXPENDITURE</u>			
General purpose income	-	-	-
General administration	363,613	9,903	891
Law, order and public safety	615,784	450,000	494,910
Health	20,000	4,168	-
Welfare services	-	-	-
Housing	174,423	40,391	1,411
Community amenities	39,342	4,887	8,360
Recreation and culture	42,843	11,377	8,039
Transport	3,291,340	1,282,116	529,802
Economic services	11,314	3,329	324
Other property and services	-	-	-
Total	4,558,659	1,806,170	1,043,737
TOTAL EXPENDITURE	7,791,977	3,175,612	2,138,281
<u>OPERATING INCOME</u>			
General purpose income	(2,985,785)	(2,249,263)	(2,485,086)
General administration	(23,063)	(9,615)	(32,466)
Law, order and public safety	(773,990)	(508,005)	(534,581)
Health	(25,100)	(10,460)	(8,181)
Welfare services	(509,900)	(2,675)	(3,105)
Housing	(110,583)	(46,080)	(38,813)
Community amenities	(86,425)	(75,633)	(79,260)
Recreation and culture	(56,066)	(10,030)	(40,328)
Transport	(1,366,673)	(109,960)	(192,957)
Economic services	(20,232)	(8,216)	(8,160)
Other property and services	(49,250)	(20,520)	(10,050)
Total	(6,007,067)	(3,050,456)	(3,432,988)
<u>CAPITAL INCOME</u>			
General purpose income	-	-	-
General administration	-	-	-
Law, order and public safety	-	-	-
Health	-	-	-
Welfare services	-	-	-
Housing	-	-	-
Community amenities	-	-	-
Recreation and culture	-	-	-
Transport	-	-	-
Economic services	-	-	-
Other property and services	-	-	-
Total	-	-	-
TOTAL INCOME	(6,007,067)	(3,050,456)	(3,432,988)
SURPLUS/DEFICIT	1,784,910	125,156	(1,294,707)

Shire of Three Springs 2016/2017 Works Programme @ 30/11/2016																		
Road/Works	Job No	GL No	Works Program Progress												Financial Information			
			July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Full Year Budget	Y'td Budget	Y'td Actuals	Comments
Main Roads Projects																		
T/S Morawa Rd final Top Coat Seal SLK 10.622-12.631	MR02														94,563	39,400	0	
T/S Morawa Rd final Top Coat Seal SLK 13.067-15.630	MR03														120,437	50,180	0	
T/S Perenjori Rd Final Top Coat Seal SLK 0.507-4.436	MR04														149,000	62,085	0	
T/S Eneabba Road 7m wide PMB reseal SLK. 72 to 5.35	MR05														162,500	67,710	0	
															526,500	219,375	0	
Roads To Recovery																		
Construction - T/S Morawa Campbell Dudawa	RG03	3124			X		X								338,000	140,835	9,345	
T/S Eneabba Road realignment 15/16	RG04	3124		X	X		X								871,983	363,325	75,850	
															1,209,983	504,160	85,195	
Shire Projects																		
Bateman Rd re-sheet SLK	C1257	5274				X	X								83,864	34,944	85,825	
Beekeeper Rd re-sheet SLK5.0- 7.2	C1034	3164		X											85,738	35,725	2,275	
Broad Rd re-sheet SLK 0.0-2.0	C1013	3164	X	X	X	X									83,432	34,768	70,049	
Bunney Rd re-sheet SLK	C1050	3164		X		X									136,789	56,993	39,845	
Hydraulic Rd resheet SLK 8.35-10.35	C1028	3164													82,992	34,583	0	
Neburu Rd re-sheet SLK	C1003	3164					X								93,439	38,934	21,814	
Reed Rd re-sheet SLK 1.6-2.85	C1060	3164													58,057	24,194	0	
Weir Rd re-sheet SLK1.5-3.5	C1061	3164													78,140	32,558	0	**
Three Springs Eneabba Rd Shoulders	C1105	3164													35,385	14,743	0	
Drainage	1208	5594		X			X								200,000	0	43,320	
Tomkins Road - Capital Works	C1093		X	X											0	0	27,604	
Bunney Rd - Resheet	RR01	5274		X											0	0	527	
Weir Rd Resheet Slk	RR08	5274			X	X									0	0	72,585	**
															937,836	307,439	363,843	
Total Capital Works															2,674,319	1,030,974	449,038	
Operations and Maintenance Expenditure																		
Maintenance General		3352	X	X	X	X	X								0	0	54,113	individual road total
Town Street Maintenance	1201	3352	X	X	X	X	X								32,116	13,381	6,842	
Rural Road Maintenance	1202	3352	X	X	X	X	X								113,433	47,265	41,998	
Road Maintenance Grading	1229	3352			X	X	X								246,545	102,730	79,477	
Fire Control	5001	0692			X	X	X								11,890	4,960	7,138	
Refuse Site Maintenance	1001	1772	X	X	X	X	X								56,716	23,629	10,221	
Old Refuse Site Rehabilitation	1011	1772	X	X	X	X	X								0	0	0	
Parks & Gardens Maintenance	1105	2642	X	X	X	X	X								61,552	25,650	30,936	
Tree Pruning Town (Contract)	1322	3372	X	X	X	X	X								9,000	3,750	0	
Weed Spraying - Rural Roads (Contract)	1301		X												11,250	4,690	536	
Signage	1240		X	X	X	X	X								3,050	1,270	0	
Depot Maintenance	1230		X	X	X	X	X								56,070	23,358	13,716	
Total Operations and Maintenance															601,622	250,683	244,977	

		Debtors Trial Balance						
		As at 30.11.2016						
Debtor #	Name	Credit Limit	01.09.2016		01.10.2016	31.10.2016	30.11.2016	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
		Of Oldest Invoice (90Days)						
4		0.00	0	0.00	0.00	0.00	-40.00	
A15		0.00	0	0.00	0.00	40.00	40.00	
B33		0.00	0	0.00	0.00	30.00	30.00	
B76		0.00	0	0.00	0.00	160.00	160.00	
B80		198.54	895	0.00	0.00	0.00	198.54	
B97		0.00	0	0.00	0.00	200.00	200.00	
C93		47.30	422	42.51	0.00	0.00	89.81	
C95		0.00	0	0.00	125.00	0.00	125.00	
C98		5.60	519	0.00	0.00	0.00	5.60	
D70		0.00	0	0.00	0.00	525.81	525.81	
E26		0.00	0	0.00	0.00	255.00	255.00	
E35		0.00	0	0.00	10.00	0.00	10.00	
F14		0.00	0	20193.27	0.00	0.00	20193.27	
F40		0.00	0	0.00	0.00	200.00	200.00	
G53		0.00	0	0.00	0.00	117.50	117.50	
G57		0.00	0	0.00	0.00	0.00	-40.00	
H49		160.00	546	0.00	0.00	0.00	160.00	
J1		0.00	0	0.00	0.00	0.00	-81.49	
K20		0.00	0	0.00	0.00	0.00	-100.00	
K23		42900.00	278	0.00	0.00	0.00	42900.00	
L88		0.00	0	0.00	0.00	20.00	20.00	
L89		0.00	0	0.00	0.00	111.80	111.80	
M100		1746.06	243	0.00	0.00	0.00	1746.06	
M115		1110.00	331	0.00	0.00	0.00	1110.00	
N7		0.00	0	0.00	0.00	900.00	900.00	
N42		2580.10	1308	0.00	0.00	0.00	2580.10	
N46		0.00	0	0.00	0.00	335.00	335.00	
O17		0.00	0	0.00	0.00	0.00	-360.00	
P11		0.00	0	3166.60	0.00	480.00	3646.60	
P50		0.00	0	0.00	0.00	2955.00	2955.00	
S29		0.00	0	0.00	0.00	0.00	-331.97	
S45		0.00	0	3646.60	0.00	0.00	3646.60	
T15		0.00	0	0.00	0.00	90.00	90.00	
T46		0.00	0	0.00	0.00	146.00	146.00	
T52		0.00	0	0.00	68.84	800.00	868.84	

		Debtors Trial Balance						
		As at 30.11.2016						
Debtor #	Name	Credit Limit	01.09.2016		01.10.2016	31.10.2016	30.11.2016	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of					
			Oldest					
			Invoice					
			(90Days)					
T57			0.00	0	0.00	0.00	0.00	-50.00
T71			0.00	0	0.00	408.75	267.05	675.80
T81			0.00	0	0.00	0.00	60.00	60.00
W60			0.00	0	0.00	0.00	0.00	-308.72
W80			0.00	0	0.00	0.00	117.50	117.50
Totals --- Credit Balances:		-1312.18	48747.60		27048.98	612.59	7810.66	82907.65

9.3.2. ACCOUNTS FOR PAYMENT – 30 NOVEMBER 2016

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0083
Disclosure of Interest:
Date: 5th December, 2016
Author: Donna Newton

Signature of Author: _____

SUMMARY

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

ATTACHMENT

Lists of creditors paid as at 30th November, 2016 is attached.

BACKGROUND

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 12 and 13.

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION – ITEM 9.3.2

That Council notes the accounts for payment as presented for November, 2016 from the –

Municipal Fund totalling \$678,805.63 represented by Electronic Fund Transfers No's 13216 – 13277, Cheque No's 11327 – 11331 and Direct Debits 10588.1, 10599.1 – 10599.7, 10603.1, 10610.1 – 10610.7, 10624.1 – 10624.7 & 10627.1.

Licensing Fund totalling \$25,849.55 represented by Electronic Fund Transfer No 13278.

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Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
City Of Greater Geraldton				
11327	11/11/2016	Seniors Week and Regional Library Visit		548.00
INV 70869	28/10/2016	Tickets to Neil Diamond Tribute Seniors Week opening Event at Queens	320.00	
INV 71070	08/11/2016	In Region Visit to Three Springs Library as per Mid West Regional	228.00	
Synergy				
11328	11/11/2016	Electricity Usage Charges		12,458.70
INV	28/10/2016	Electricity Usage Charges 26/08/2016 to 25/10/2016 - Admin Office,	9,619.70	
INV	28/10/2016	Electricity Usage Charges 25/08/2016 to 25/10/2016 - 50 Carter Street	154.00	
INV	28/10/2016	Electricity Usage Charges 25/08/2016 to 25/10/2016 - Centenary Water	278.20	
INV	28/10/2016	Electricity Usage Charges 25/08/2016 to 25/10/2016 - Old Nurses	83.75	
INV	31/10/2016	Electricity Usage Charges 25/08/2016 to 25/10/2016 - 58 Carter Street	33.05	
INV	01/11/2016	Electricity Usage Charges from 25/09/2016 to 24/10/2016 - 132 Street	2,001.90	
INV	07/11/2016	Electricity Supply Charge 07/09/2016 to 04/11/2016 - Duffys Store	28.70	
INV	28/10/2016	Electricity Usage Charges from 25/08/2016 to 25/10/2016 - 21 Franklin	259.40	
Telstra				
11329	11/11/2016	Monthly Account		459.65
INV	05/11/2016	Mobile Phone Usage 05/10/16 to 04/11/16 - 0407 981 659 \$38.04, 0448	459.65	
Water Corporation				
11330	11/11/2016	Water Usage and Service Charges		1,991.70
INV	28/10/2016	Water Usage 28/09/2016 to 26/10/2016 - Oval (1493 kL), Monthly	1,991.70	
Telstra				
11331	28/11/2016	Monthly Account		1,377.22
INV	23/11/2016	Monthly Telephone Usage Charges to 15/11/2016, Service Charges to	1,106.17	
INV	27/11/2016	Text (SMS) Service for Fire & Harvest Ban Information to 26/11/2016 -	271.05	
Australian Services Union (A.S.U.)				
EFT13216	11/11/2016	Payroll deductions		52.70
INV	01/11/2016	Payroll Deduction for 01/11/2016	52.70	
BOC Gases				
EFT13217	11/11/2016	Monthly Account		56.77
INV	29/10/2016	Daily Cylinder Tracking 28/09/2016 to 28/10/2016 - Oxygen Industrial	56.77	
Office Max Australia Limited				
EFT13218	11/11/2016	Stationery Order		346.70
INV	03/11/2016	OfficeMax Hard Cover Diaries 2017 A5, Day to a Page, Black Product	203.63	
INV	09/11/2016	Credit for Delivery Charge on Invoice 38654565	-6.95	
INV	09/11/2016	OfficeMax Hard Cover Diaries 2017 A4, Week to View, Black Product	-6.59	
INV	08/11/2016	OfficeMax Hard Cover Diaries 2017 A4, Week to View, Black Product	6.59	
INV	08/11/2016	Office Elements Copy Paper A4 80gsm White Ream/500 Product Code:	150.02	
Batavia Coast Firearms & Ammunition Sales				
EFT13219	11/11/2016	Vermin Control		640.00
INV 74	28/10/2016	4 x 250 34 Gram 4 Shot for Vermin Control	640.00	
Bob Waddell Consultant				
EFT13220	11/11/2016	Professional Services		66.00
INV 1410	04/11/2016	Assistance with Financial Ratios for the 2015/16 Annual Financial Report	66.00	
Child Support Agency				
EFT13221	11/11/2016	Payroll deductions		604.07
INV	01/11/2016	Payroll Deduction for 01/11/2016	604.07	
Courier Australia				
EFT13222	11/11/2016	Freight Account Various		50.88
INV 0286	28/10/2016	Freight from Three Springs to State Library - Library books returned,	50.88	
Staples Australia Pty Limited				
EFT13223	11/11/2016	Meterplan Charges		1,101.16
INV	24/10/2016	Meterplan Charge MPC5502A 20/09/2016 - 20/10/2016 4273 Colour	782.13	
INV	03/11/2016	Sellotape 767 Packaging Tape Clear 48mmx75m Product Code:	133.13	
INV	01/11/2016	Travel Charge for Repairs to Lanier Photocopier 28/10/16 - Parts	185.90	

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Canine Control (Trepheene Pty Ltd)				
EFT13224	11/11/2016	Ranger Services		1,130.80
INV 978	29/10/2016	Ranger Services for Friday 28 October 2016. Patrols were conducted of	1,130.80	
Commercial Hotel Three Springs				
EFT13225	11/11/2016	Accommodation		285.00
INV 21817	02/11/2016	Accommodation for Auditors (James Arthur, Simon Doger and Stephanie	285.00	
Geraldton Fuel Company Pty Ltd (Refuel Australia)				
EFT13226	11/11/2016	Monthly Account		142.81
INV	28/10/2016	Liplex EP2 450gm x 24 Grease	142.81	
Geraldton Mower & Repair Specialist				
EFT13227	11/11/2016	Parts Account		112.00
INV 59889 #	27/10/2016	2 x Blade 42 Cub Cadet 13A77T for Rover Ride on Mower, Deck	112.00	
Hille, Thompson & Delfos Surveyors & Planners				
EFT13228	11/11/2016	Contractor		20,031.00
INV	26/10/2016	Survey all Road Reserve Throughout Three Springs Townsite - Final	20,031.00	
Health Insurance Fund (HIF) of WA (Inc)				
EFT13229	11/11/2016	Payroll deductions		103.15
INV	01/11/2016	Payroll Deduction for 01/11/2016	103.15	
Steve Hunter				
EFT13230	11/11/2016	Contractor		1,663.50
INV 10038	31/10/2016	Repairs and Re-gas Air-conditioner at Three Springs Medical Centre for	524.00	
INV 10034	27/10/2016	Medical Centre - Find Fault with Air-conditioner. Repair - Re Gas and	1,139.50	
Jupiter Health & Medical Services (TS Family Practice)				
EFT13231	11/11/2016	Management Fee		6,600.00
INV	01/11/2016	Management Fees 04/11/2016 to 03/12/2016 - Three Springs Medical	6,600.00	
Landgate Midland				
EFT13232	11/11/2016	Geospatial Products & Services		402.60
INV	08/11/2016	Cadastral Shape File data/extraction (Update for Synergy Rates Mapping	402.60	
Moore Stephens				
EFT13233	11/11/2016	Professional Services		4,015.00
INV 204159	31/10/2016	Strategic Resources Plan (LTFP and AMP Combined) - Final Billing in	4,015.00	
Marketforce Pty Ltd				
EFT13234	11/11/2016	Advertising Account		283.82
INV 22851	01/11/2016	September 2016 Early Settlement Discount for Advertisement Account	-46.55	
INV 10256	31/10/2016	Advertisement in the Geraldton Guardian on Friday 30/09/2016 for	330.37	
North Midlands Maintenance				
EFT13235	11/11/2016	Monthly Account		250.00
INV	31/10/2016	2x 45 Kg Gas Bottles Swimming Pool Mayrhofer Street	250.00	
Shire of Perenjori				
EFT13236	11/11/2016	Reimbursement of Overpayment of Debtor Invoice		480.00
INV P11	31/10/2016	Reimbursement of Overpayment of Debtor Invoice # 13217 (Paid Twice)	480.00	
Perfect Computer Solutions				
EFT13237	11/11/2016	Computer & IT Services		595.00
INV 21792	27/10/2016	14/10/2016 - Assist with issues Jessica was having trying to access Cats	297.50	
INV 21828	10/11/2016	Labour - 1/11/2016 - Update allway sync and test auto synchronisation	297.50	
Pro - Lamps Pty Ltd				
EFT13238	11/11/2016	Fluro Tubes and Starters		67.38
INV	02/11/2016	20 x TLD36w/840 4000k Alto Philips Fluro Tubes and 20 x S10 4-65w	67.38	
Rumbold Ford Pty Ltd				
EFT13239	11/11/2016	Repairs		386.00
INV R17952	26/10/2016	Remove Damaged Right hand canopy Window, Workshop Consumables,	386.00	
Sigma Chemicals				
EFT13240	11/11/2016	Swimming Pool Chemicals		3,836.58
INV	28/10/2016	Pool Slab 45kg- Pool Stabiliser 45kg Tub Fast Dissolving, Cal Hypo	3,836.58	

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Sweetman's Hardware				
EFT13241	11/11/2016	Monthly Account		550.20
INV 99A	31/10/2016	ULP for TS125 Dr's Vehicle for October 2016 28.29, 33.80, 28.05 Litres,	440.75	
INV 01	31/10/2016	ULP for TS125 Dr's Vehicle for October 2016 44.23 Litres, Grinding	109.45	
Three Springs IGA				
EFT13242	11/11/2016	Monthly IGA Account		221.65
INV 13726	31/10/2016	Allens Freckles 200gm, , Allens Minties 150gm, , Jellies 475g, Nat/Conf	221.65	
Three Springs Rural Services				
EFT13243	11/11/2016	Monthly Account		593.57
INV 33582	31/10/2016	EMP Rubber Tie Down for Rover Ride on Mower	6.30	
INV 33485	07/11/2016	Tech-Fert Turf Special 25Kg x 9.5	263.34	
INV 33696	08/11/2016	Cement Grey 20Kg DGRAY for 47 Williamson Street	10.50	
INV 33265	09/11/2016	Ball Valve Plastic Threaded 2" for Swimming Pool	56.85	
INV 33713	09/11/2016	Ladder Step D/S 120kg Alum 9m - Maintenance Shed	80.22	
INV 33727	10/11/2016	Ozcrop 24d Ester 680 20lt	166.94	
INV 33633	03/11/2016	Spot Marking All Colours 350G - Oval	9.42	
Three Springs Family Practice				
EFT13244	11/11/2016	Pre-Employment Medical		814.00
INV	04/11/2016	Pre-Employment Medical for - Assistant Gardener, , Audiometric Test	407.00	
INV	04/11/2016	Pre-Employment Medical for - Leading Hand Gardener, Audiometric	407.00	
Van't Veer Services				
EFT13245	11/11/2016	Monthly Account		159.89
INV 548	31/10/2016	Postage Charges for Dog and Cat Renewal Notices October 2016,	159.89	
Wright Express Australia Pty Ltd (Puma Card)				
EFT13246	11/11/2016	Monthly CESM Fuel Card Account		146.17
INV	31/10/2016	14/10/2016 - Diesel for 002TS CESM Vehicle 58.31 Ltrs, 14/10/2016 -	146.17	
Australian Taxation Office				
EFT13247	18/11/2016	BAS Remittance for October 2016		2,110.00
INV BAS 10	31/10/2016	BAS Remittance for October 2016, BAS Remittance for October 2016,	2,110.00	
Australian Services Union (A.S.U.)				
EFT13248	28/11/2016	Payroll deductions		52.70
INV	15/11/2016	Payroll Deduction for 15/11/2016	52.70	
Child Support Agency				
EFT13249	28/11/2016	Payroll deductions		337.56
INV	15/11/2016	Payroll Deduction for 15/11/2016	337.56	
Veolia Environmental Services				
EFT13250	28/11/2016	Monthly Account		4,387.33
INV	20/11/2016	Weekly Bin Collection - 01/11/2016, 08/11/2016, 15/11/2016 &	4,387.33	
Cunninghams Ag Services				
EFT13251	28/11/2016	Parts Account		34.52
INV 179882	27/10/2016	Ambra LHM Mineral Brake Fluid 1L	34.52	
Shire of Coorow				
EFT13252	28/11/2016	Reimbursement		331.97
INV	14/11/2016	Reimbursement of Contribution to Medical Centre Credit from February	331.97	
Staples Australia Pty Limited				
EFT13253	28/11/2016	Meterplan Charge		941.06
INV	21/11/2016	Meterplan Charge MPC5502A 20/10/2016 - 20/11/2016 5337 Colour	941.06	
Canine Control (Trepheene Pty Ltd)				
EFT13254	28/11/2016	Ranger Services		2,261.60
INV 991	12/11/2016	Ranger Services for Friday 11 November 2016., Patrols were conducted	1,130.80	
INV 1001	23/11/2016	Ranger Services for Tuesday 22 November 2016. Patrols were conducted	1,130.80	
Covs Parts Pty Ltd				
EFT13255	28/11/2016	Monthly Account		464.71
INV 8042294	28/10/2016	Magic Tree Card - 60 Assorted, Super Wash 20lt, Lens Amber Suit 2143	388.81	
INV 8043136	28/10/2016	Imp Socket Set Deep Metric 10P	75.90	

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Commercial Hotel Three Springs				
EFT13256	28/11/2016	Accommodation		95.00
INV	16/11/2016	Accommodation for Auditor (Russell Barnes) of Moore Stephens (WA)	95.00	
Joseph (Joe) Clifford				
EFT13257	28/11/2016	Reimbursement		44.90
INV	21/11/2016	Reimbursement for National Police Certificate - WS	44.90	
Department of Fire and Emergency Services (DFES)				
EFT13258	28/11/2016	LGGS - Capital Grant		544,400.73
INV 143991	21/10/2016	LGGS - Capital Grant - TS5022 (1GCE851) Isuzu FTS800 Fire Truck -	544,400.73	
Geraldton Fuel Company Pty Ltd (Refuel Australia)				
EFT13259	28/11/2016	Monthly Account		10,420.12
INV	04/11/2016	Ultra L/Sulphur Diesel 8900.00 @ 1.1708 per litre	10,420.12	
Greenfield Technical Services				
EFT13260	28/11/2016	Professional Services		10,581.56
INV 4358	08/11/2016	Contract Supervision for the Intersection - Three Springs-Eneabba, Nebru	7,006.56	
INV 4362	08/11/2016	For the Provision of Professional Services under the WALGA Preferred	3,575.00	
Rowe Group				
EFT13261	28/11/2016	Professional Services		220.00
INV	10/11/2016	Local Planning Scheme Review - Various Lots, Three Springs - J:	220.00	
GG Pumps And Electrical Pty Ltd				
EFT13262	28/11/2016	Contractor		8,739.32
INV 9923	17/11/2016	Oval - Installed output module from original unit into refurbished unit	8,739.32	
Health Insurance Fund (HIF) of WA (Inc)				
EFT13263	28/11/2016	Payroll deductions		103.15
INV	15/11/2016	Payroll Deduction for 15/11/2016	103.15	
Kleenheat Gas				
EFT13264	28/11/2016	Annual Cylinder Fee		69.30
INV 4017480	01/11/2016	Yearly Facility Fee for 2 x 45KG Vap Cylinders - 2 Mayhofer Street	69.30	
Midwest Aero Medical Air Ambulance P/I				
EFT13265	28/11/2016	Pre-Employment Medical		203.40
INV	11/11/2016	Pre Employment Medical and Drug Screen for - Works Supervisor	203.40	
Starick Tyres				
EFT13266	28/11/2016	Monthly Account		125.52
INV 19495	31/10/2016	Order Number: 14218 Freight Costs - 235/65R18" Continental Cross	125.52	
Perfect Computer Solutions				
EFT13267	28/11/2016	Computer & IT Services		425.00
INV 21872	24/11/2016	24/10/2016 - Assist mws with not being able to open or print jpg's from	425.00	
Peter Groom Settlements				
EFT13268	28/11/2016	Transfer of Lot 201 Glyde Street, Three Springs.		388.90
INV 21384	19/10/2016	Transfer of Lot 201 Glyde Street Three Springs to Department of Lands -	388.90	
Reliance Petroleum				
EFT13269	28/11/2016	Monthly Account		438.53
INV	31/10/2016	ULP for OTS 130.08 Litres, ULP for 001TS 70.12 Litres, Diesel for	438.53	
Kaiden Reid				
EFT13270	28/11/2016	Reimbursement		52.60
INV	21/11/2016	Reimbursement for National Police Certificate – Assistant Gardiner	52.60	
Sweetman's Hardware				
EFT13271	28/11/2016	Monthly Account		195.40
INV 99B	30/10/2016	Roll of Mig Wire \$92.00 and Paint Primer \$15.95, Bolts x 10 for	114.45	
INV 99C	18/10/2016	Paint, Roller Cover and Plaster for 58 Carter Street	80.95	
State Wide Turf Services				
EFT13272	28/11/2016	Verti Draining N Sweep Oval		6,737.67
INV	28/10/2016	Verti Draining N Sweep, Hollow Tyne N Sweep	6,737.67	
Three Springs Rural Services				
EFT13273	28/11/2016	Monthly Account		1,622.22

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Three Springs Rural Services				
INV 33764	11/11/2016	Camlock Nyglas Type D 20mm 3/4"	10.50	
INV 33752	11/11/2016	2 x Grinding Disc 4" 115 x 6.0 x 22mm @\$2.61, 1 x Flap Disc 115 x	14.78	
INV 33789	15/11/2016	100208591 Ozcrop 24D ester 680 20LT	166.94	
INV 33768	14/11/2016	PX 10-200 GX 200 Recoil 2 Wheel Petrol Pressure Cleaner for Depot	1,430.00	
Three Springs Motel (Barracks)				
EFT13274	28/11/2016	Vacuum Cleaner Purchase		329.00
INV	11/11/2016	PacVac Glide 300 Barrel Vacuum Cleaner including Freight	329.00	
Westrac Pty Ltd				
EFT13275	28/11/2016	Parts Account		115.89
INV	08/11/2016	121-7746 Pre Clnr As	115.89	
Afgri Equipment Pty Ltd				
EFT13276	28/11/2016	Vehicle Servicing		261.31
INV 1269441	19/10/2016	Carry Out 20,000km Service on TS125 as per schedule - 92140004	261.31	
WCC Electrical & Air Conditioning				
EFT13277	28/11/2016	Contractor		1,174.75
INV	04/11/2016	Inspect Cause of Shocks in Shower. HWS causing Voltage between earth	653.35	
INV	09/11/2016	Replacement of 3 x Faulty motion sensors in toilets. Fault find lights in	521.40	
Department Of Transport - Daily Licensing				
EFT13278	30/11/2016	POLICE LICENSING PAYMENTS FOR NOVEMBER 2016		25,849.55
INV T1	30/11/2016	POLICE LICENSING 28/10/2016, POLICE LICENSING 31/10/2016,	25,849.55	
Commander Australia				
DD10588.1	10/11/2016	Monthly Account		46.92
INV	26/10/2016	Commander Contract (System Rental) 16/11/2016 to 15/12/2016 - Depot	46.92	
The Trustee for the RL & JMA Ryan Superannuation Fund				
DD10599.1	01/11/2016	Payroll deductions		461.42
INV SUPER	01/11/2016	Super. for 502 01/11/2016	302.31	
INV	01/11/2016	Payroll Deduction for 01/11/2016	159.11	
WA Super				
DD10599.2	01/11/2016	Payroll deductions		3,792.69
INV	01/11/2016	Payroll Deduction for 01/11/2016	207.69	
INV	01/11/2016	Payroll Deduction for 01/11/2016	121.04	
INV	01/11/2016	Payroll Deduction for 01/11/2016	194.80	
INV	01/11/2016	Payroll Deduction for 01/11/2016	37.07	
INV SUPER	01/11/2016	Super. for 01/11/2016	2,935.94	
INV	01/11/2016	Payroll Deduction for 01/11/2016	296.15	
The Trustee for Every Superannuation Fund				
DD10599.3	01/11/2016	Superannuation contributions		274.04
INV SUPER	01/11/2016	Super. for 01/11/2016	274.04	
Cbus Super				
DD10599.4	01/11/2016	Superannuation contributions		176.10
INV SUPER	01/11/2016	Super. for 01/11/2016	176.10	
AMP Life Limited (AMP Flexible Super)				
DD10599.5	01/11/2016	Superannuation contributions		176.10
INV SUPER	01/11/2016	Super. for 01/11/2016	176.10	
Australian Super				
DD10599.6	01/11/2016	Superannuation contributions		70.10
INV SUPER	01/11/2016	Super. for 01/11/2016	70.10	
Sunsuper Superannuation Fund				
DD10599.7	01/11/2016	Superannuation contributions		192.48
INV SUPER	01/11/2016	Super. for 01/11/2016	192.48	
SG Fleet Pty Ltd				
DD10603.1	15/11/2016	CESM Vehicle Lease		1,649.46
INV	31/10/2016	Lease for CESM Vehicle - Ford Ranger PX MY14 (1/15) 3.2 TDCi XL	1,649.46	

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The Trustee for the RL & JMA Ryan Superannuation Fund				
DD10610.1	15/11/2016	Payroll deductions		499.78
INV SUPER	15/11/2016	Super. for 15/11/2016	327.44	
INV	15/11/2016	Payroll 15/11/2016	172.34	
WA Super				
DD10610.2	15/11/2016	Payroll deductions		3,768.72
INV	15/11/2016	Payroll Deduction for 15/11/2016	207.69	
INV	15/11/2016	Payroll Deduction for 15/11/2016	121.04	
INV	15/11/2016	Payroll Deduction for 15/11/2016	37.07	
INV	15/11/2016		148.30	
INV SUPER	15/11/2016	Super. for 15/11/2016	2,958.47	
INV	15/11/2016	Payroll Deduction for 15/11/2016	296.15	
The Trustee for Every Superannuation Fund				
DD10610.3	15/11/2016	Superannuation contributions		274.04
INV SUPER	15/11/2016	Super. for 15/11/2016	274.04	
Cbus Super				
DD10610.4	15/11/2016	Superannuation contributions		176.10
INV SUPER	15/11/2016	Super. for 15/11/2016	176.10	
AMP Life Limited (AMP Flexible Super)				
DD10610.5	15/11/2016	Superannuation contributions		176.10
INV SUPER	15/11/2016	Super. for 15/11/2016	176.10	
Australian Super				
DD10610.6	15/11/2016	Superannuation contributions		60.58
INV SUPER	15/11/2016	Super. for 15/11/2016	60.58	
Sunsuper Superannuation Fund				
DD10610.7	15/11/2016	Superannuation contributions		192.48
INV SUPER	15/11/2016	Super. for 15/11/2016	192.48	
The Trustee for the RL & JMA Ryan Superannuation Fund				
DD10624.1	29/11/2016	Payroll deductions		470.84
INV SUPER	29/11/2016	Super. for 29/11/2016	308.48	
INV	29/11/2016	Payroll Deduction for 29/11/2016	162.36	
WA Super				
DD10624.2	29/11/2016	Payroll deductions		4,816.76
INV	29/11/2016	Payroll Deduction for 29/11/2016	207.69	
INV	29/11/2016	Payroll Deduction for 29/11/2016	500.00	
INV	29/11/2016	Payroll Deduction for 29/11/2016	121.04	
INV	29/11/2016	Payroll Deduction for 29/11/2016	37.07	
INV	29/11/2016		148.30	
INV SUPER	29/11/2016	Super. for 29/11/2016	3,506.51	
INV	29/11/2016	Payroll Deduction for 29/11/2016	296.15	
Australian Super				
DD10624.3	29/11/2016	Superannuation contributions		404.81
INV	29/11/2016	Payroll Deduction for 29/11/2016	96.87	
INV SUPER	29/11/2016	Super. for 29/11/2016	307.94	
The Trustee for Every Superannuation Fund				
DD10624.4	29/11/2016	Superannuation contributions		274.04
INV SUPER	29/11/2016	Super. for 29/11/2016	274.04	
Cbus Super				
DD10624.5	29/11/2016	Superannuation contributions		176.10
INV SUPER	29/11/2016	Super. for 29/11/2016	176.10	
AMP Life Limited (AMP Flexible Super)				
DD10624.6	29/11/2016	Superannuation contributions		176.10
INV SUPER	29/11/2016	Super. for 29/11/2016	176.10	

Date: 05/12/2016
Time: 3:24:11PM

Shire of THREE SPRINGS
Statement of Payments for the Month of November 2016

USER: Donna Newton
PAGE: 7

Cheque /EFT No	Date	Name Invoice Description	INV Amount	Amount
Sunsuper Superannuation Fund				
DD10624.7	29/11/2016	Superannuation contributions		192.48
INV SUPER	29/11/2016	Super. for 29/11/2016	192.48	
National Mastercard				
DD10627.1	28/11/2016	Monthly Credit Card Account		18.00
INV	21/11/2016	Card Fee - SJY, Card Fee - LJ	18.00	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
L	POLICE LICENSING	25,849.55
M	MUNICIPAL BANK	678,805.63
TOTAL		704,655.18

National Business Mastercard

21 October, 2016 to 21 November, 2016

Chief Executive Officer

Nil	\$	-
	\$	-

Deputy Chief Executive Officer

Nil	\$	-
	\$	-

Bank Charges	\$	18.00
	\$	18.00

Total Direct Debit Payment made on 28/11/2016	\$	18.00
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Police Licensing

Direct Debits from Trust Account

1 November, 2016 to 30 November, 2016

Wednesday, 2 November 2016		1593.50
Thursday, 3 November 2016		4312.60
Friday, 4 November 2016		768.15
Monday, 7 November 2016		1510.10
Tuesday, 8 November 2016		181.00
Thursday, 10 November 2016		523.80
Friday, 11 November 2016		568.10
Monday, 14 November 2016		1487.70
Tuesday, 15 November 2016		1936.95
Wednesday, 16 November 2016		408.45
Thursday, 17 November 2016		1822.00
Friday, 18 November 2016		1635.80
Monday, 21 November 2016		1027.90
Tuesday, 22 November 2016		1892.45
Wednesday, 23 November 2016		986.90
Thursday, 24 November 2016		743.15
Friday, 25 November 2016		1625.25
Monday, 28 November 2016		1938.25
Tuesday, 29 November 2016		998.25
Wednesday, 30 November 2016		822.90
	\$	26,783.20

Bank Fees

Direct Debits from Muni Account
1 November, 2016 to 30 November, 2016

Total direct debited from Municipal Account	\$	893.68
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Payroll

Direct Payments from Muni Account
1 November, 2016 to 30 November, 2016

Wednesday, 2 November 2016	\$	29,636.73
Wednesday, 16 November 2016	\$	27,155.75
Wednesday, 30 November 2016	\$	32,202.24
	\$	88,994.72

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

- 11.1. ELECTED MEMBERS
- 11.2. STAFF

12. QUESTIONS BY MEMBERS WITHOUT NOTICE

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14. TIME AND DATE OF NEXT MEETING

The Next Ordinary Council Meeting will be held on Wednesday 15th February 2016 at 1.30pm.

15. CONFIDENTIAL ITEMS

Officer Recommendation;

That Council close the meeting to members of the public to discuss Confidential items.

15.1.1. CONTRACT AGREEMENT – THREE SPRINGS MEDICAL CENTRE

Agenda Reference: 12/16-03
Location/Address: Shire of Three Springs
Name of Applicant: Jupiter Health & Medical Services
File Reference: ADM0204
Disclosure of Interest: Cr Hunt
Date: 6th December 2016
Author: Sylvia Yandle CEO

Signature of Author: _____

CONFIDENTIAL ITEM

Reason for Confidentiality - Local Government Act 1995: Section 5.23(2) (c), “a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

Officer Recommendation;

That Council re-open the meeting to members of the public after discussion of Confidential items.

16. MEETING CLOSURE