



MINUTES OF
ORDINARY COUNCIL MEETING
HELD ON
WEDNESDAY
16TH AUGUST 2017



WILDFLOWER COUNTRY

SHIRE OF THREE SPRINGS

MINUTES OF ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 16th AUGUST 2017 COMMENCING AT 1.39 PM.

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SHIRE OF THREE SPRINGS

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON 16th AUGUST 2017 COMMENCING AT 1:39PM.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Richard Thorpe declared the Meeting open at 1.39pm.

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1. PRESENT

| | |
|---------------|------------|
| RJ Thorpe | Councillor |
| RN Hebiton | Councillor |
| C Connaughton | Councillor |
| J Lake | Councillor |
| C Lane | Councillor |

STAFF

| | |
|------------|-------------------------------|
| S Yandle | Chief Executive Officer |
| L John | Manager of Finance |
| J Clifford | Works Supervisor |
| M Raffan | Community Development Officer |

MEMBERS OF THE PUBLIC

Nil

2.2. APOLOGIES

Cr AEC Thomas

2.3. LEAVE OF ABSENCE

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

140259 COUNCIL RESOLUTION – ITEM 5.1

MOVED: Cr Lane
SECONDED: Cr Hebiton

That Council approve Leave of Absence for Cr Connaughton for the September 2017 ordinary meeting of Council.

CARRIED
Voted: 5/0

6. CONFIRMATION OF PREVIOUS MEETING MINUTES

6.1 Confirmation of Minutes of Ordinary Meeting held 19th July 2017

140260 COUNCIL RESOLUTION – ITEM 6.1

MOVED: Cr Hebiton
SECONDED: Cr Connaughton

That the Minutes of the Ordinary Council Meeting held on the 19th of July 2017 be confirmed as a true and accurate record of proceedings.

CARRIED
Voted: 5/0

A minute's silence was held in respect of bereavement for Harry Kau.

7. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

02, 03, 04/08/17 Councillors Thomas, Thorpe and Connaughton and CEO attend
WALGA AGM and 2017 WA Local Government Convention
09/08/2017 CAG meeting Cr Lane

8. PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

9. OFFICERS REPORTS

a) Community Emergency Services Manager

NIL

b) Works Supervisor Report

Reference: Works Supervisor
Location: Shire of Three Springs
Date: 8 August 2017
Author: Joe Clifford

Maintenance Grading

Sheppard Road
Lynch Road
Strutton Road
Nebru Road
Wilton Well Road
Dookoonooka Road
Turkey Flat Road
Skipper Road
Reserve Road
Carey Road
Hydraulic Road
Arrino West Road
Passinto Road
Bunney Road

First North Road

Other

Cleared and slashed shoulders on Three Springs Eneabba Road, Arrino West & South Roads, Scott Road and portion of Nebru Road
Pothole patching on the Three Springs Morawa Road
Cleared shoulder on Scott Road Northern end)
Shoulder clearing and general road side maintenance to commence on Three Springs Eneabba Road
Extra cells being excavated at rubbish tip.

Private Works – Nil

c) Parks and Gardens Report

Reference: Works Supervisor
Location: Shire of Three Springs
Date: 8 August 2017
Author: Joe Clifford

Parks and Gardens

The oval, hockey ground, swimming pool and the other small parks around town are mowed on a fortnightly basis during winter.

Cleaning of parking area at rear of office and blowing down footpath in front of office on a daily basis.

Weekly inspection and repairs carried out on all reticulation systems.

General tidying up of 5 Glyde Street and vacant block in Slaughter Street

Blowing of Leaf matter and other debris off footpaths.

Pruning of trees and plants in all gardens.

Whipper snipper work around culverts and guide posts after rural road slashing

Mechanic Malcolm Elliott entered the meeting at 1.58pm

Works Supervisor Joe Clifford left chambers at 1.59pm

d) Mechanic Report

Date: 09-08-2017
Reference: Works Depot
Author: Malcolm Elliott

PLANT MAINTENANCE & REPAIRS

P500509 120M grader

Check over

P50091 Backhoe

Grease

P5002 Cat

Check over

Trailer charging fuse replaced

P500509 12m

Oil leak main supply pipe to hyd pump repaired

Serviced

P700101 Side tipper

Rear axle's new brakes /drums

/seals and bearings fitted

Air leaks repaired

RH tail light replaced

Trailer plug replaced

S-cams freed up and lubricated

All brakes checked and adjusted

Greased

Hub metre fitted

P500802 Loader

Bucket teeth replaced

Bucket pins and tilt link arm

reshimmed

Wiper assembly replaced

Park light repaired

Serviced

Oil leak engine repaired

Grease nipples replaced as required

P5013 vibe roller

Wiper replaced

P500408 crew cab

Wipers replaced

P500306 Western Star

RH mudguards replaced with plastic style arch type

Fit nitro air fitting to tank for air lines

P5565 Bobcat

Grease and check
2 x tyre repairs
Hyd hose quick hitch replaced
Radiator cleaned several times
Shear pin replaced slasher
Drive shaft guard repaired slasher
Coolant topped up

P501503 Maintenance vehicle

Wipers replaced
2 x tyres replaced
Tail light repaired

P50143 tractor

Repairs to wiring starting problem
Repairs to tractor push bar
Upgrade mounting for tractor push bar
Remove damaged teeth from slasher and order new set of teeth and bolts for unit

P50143 tractor

Disassemble drive shaft for sweeper and sent out for machining
Grease nipples replaced slasher
Radiator cleaned out, coolant topped up

P50014 Works Manager

Panel beating completed

P50115 Mechanics vehicle

Panel beating completed

P502006 Toro

Inflate tyres, check leaks
Grease
Check blades

Services

P500509 grader
P500802 loader

P000

Whipper snipper spark arrestor cleaned
Extension saw bar lube pump replaced
Chainsaws serviced, adjusted and sharpened

Other

Rubbish tip
All radios checked and repaired by Comms Company GPS working

Mechanic Malcolm Elliott left the chambers at 2.02pm

e) Maintenance Officer Report

NIL

f) Community Development Officer

COMMUNITY DEVELOPMENT OFFICER – Melissa Raffan

MEETINGS AND ACTIVITIES (July 2017)

| Date | With Whom | Purpose |
|-------------|------------------------------|-------------------------|
| 25/07/2017 | CEO – Three Springs | Monthly Catchup |
| 25/07/2017 | Three Springs Primary School | NAIDOC Celebrations |
| 07/08/2017 | DCEO- Carnamah | Corporate Business Plan |
| | | |
| | | |

The following Activities and/or projects have been progressed:

- Grant – Seniors Week
- Grant – WABN – WA Bicycle Network
- Creating “Employment Position Procedure Manual”

Melissa Raffan left the chambers at 1.45pm

g) Club Development Officer Information Report

CLUB DEVELOPMENT OFFICER – Julie Bain

MEETINGS AND ACTIVITIES (July 2017)

| Date | With Whom | Purpose |
|-------------|------------------|--------------------------------|
| 27,28/07/17 | Mel Raffin | Club Handover |
| 28/07/2017 | Perenjori Pool | Plans for the upcoming season |
| 31/07/2017 | CEO - Morawa | Introduction to Morawa |
| 31/07/2017 | Morawa Football | To introduce myself |
| 1/08/2017 | DSR - Geraldton | PD - Club Development Training |
| 1/08/2017 | DSR - Geraldton | Introduction to DSR team |

The following Activities and/or projects have been progressed:

- Commenced employment 17/7/2017
- Assisted the Coorow – Latham Netball with CSFF grant information.
- Morawa Shire visit will be changed to every second Monday
- Application for Kidsport Grant 2017/2018
- Promote Training, Grants, and Events on the Sports Clubs Facebook Page
- Working on Club Development Operational Plan
- Working on Sport and Recreation Plan for Shire of Perenjori, Morawa, Three Springs
- Advertisement in the Bush Telegraph, Yakabout & Morawa for the Safe Club 4 Kids

9.1. HEALTH, BUILDING AND TOWN PLANNING

9.1.1. Application for Ware House / Storage Shed Clayton Dennis

Agenda Reference: EHO
Location/Address: Lot 122 Railway Road, Three Springs
Name of Applicant: C Dennis
File Reference: A465
Disclosure of Interest: Nil
Date: 7th August 2017
Author: Trevor Brandy

Signature of Author: _____

SUMMARY

Council is in receipt of an application from Mr Clayton Dennis to place a Steel Framed Shed on lot 122 Railway Road Three Springs next to the existing Landmark building. The shed is 270m2 in floor area and the proposed use is for vehicle storage and for a Ware House.

ATTACHMENT: Figure 1 and 2

BACKGROUND

Lot 122 Railway Road Three Springs is zone commercial under Council's current Town Planning Scheme No2 and the application for a standalone shed on the lot falls into a "Discretionary" use under the zoning table. Under clause 64, the application is required to advertise for a period of 21 days with any responses being referred back to Council for final determination.

COMMENT

The Scheme provides Council with discretionary powers to make decisions on its commercial area with regards to:-

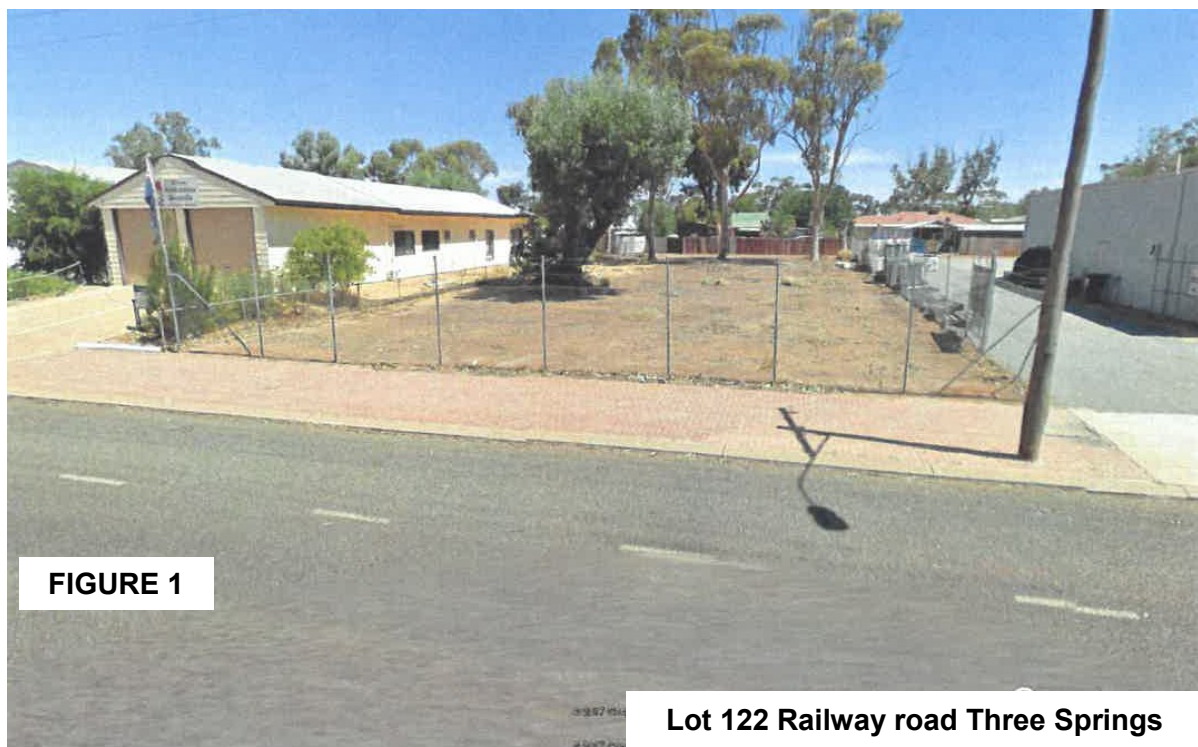
- To provide for a range of shops, offices, restaurants and other commercial outlets in defined townsite or activity centre.
- To maintain the compatibility with the general streetscape, for all new buildings in terms of scale, height, style, materials, street alignment and design of facades.
- To ensure that development is not detrimental to the amenity of adjoining owners or residential properties in the locality.

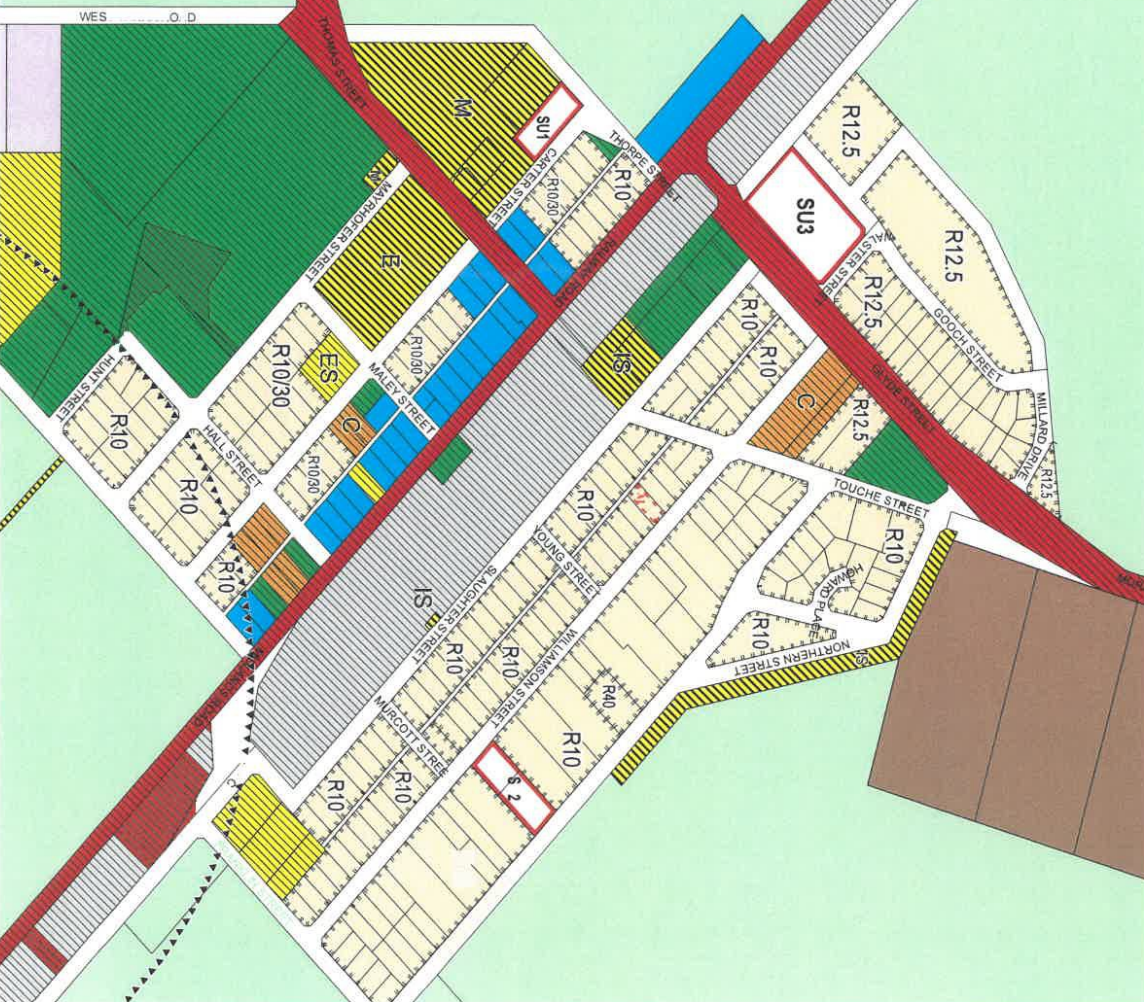
The local government may permit mixed use development within the Commercial zone, provided the residential component is built above or behind the commercial component.

All buildings within the Commercial zone shall be located, designed and constructed so that the external appearance arising from height, bulk, method of construction, materials used, colour and texture do not have an adverse impact on the amenity of the locality.

The local government may require the applicant to submit for approval a detailed landscaping plan showing all areas to be landscaped and the type of landscaping and / or treatments proposed.

To comply with the requirement of the Town Planning Scheme the application was advertised for a period of 21 days with no submissions being received as of the closing period.



[illegible]

CONSULTATION

Shire of Chapman Valley – Planning Officer

STATUTORY ENVIRONMENT

Shire of Three Springs Town Planning Scheme No2

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Appropriate Planning Fees and Building Fees

STRATEGIC IMPLICATIONS

Strategic Community Plan

Outcome 1.4 Maintain and improve business infrastructure

1.4.1 Encourage, support and assist local businesses to improve the appearance and presentation of their buildings.

VOTING REQUIREMENTS

Simple Majority

140261 COUNCIL RESOLUTION – ITEM 9.1.1

MOVED: Cr Hebiton
SECONDED: Cr Connaughton

That Council:

- 1. Approve the application from Mr Dennis to place a 270m2 Steel Framed Shed on lot 122 Railway Road Three Springs subject to;**
- 2. Parking of Commercial Vehicles do not create a nuisance.
Shed colour to suit the amenity of the adjoining area.**
- 3. Appropriate landscaping to be used to enhance the street scape.**
- 4. Subject to the appropriate Planning/ Building Fees.**

CARRIED
Voted: 5/0

9.2. ADMINISTRATION

9.2.1. FEES AND CHARGES – YAKABOUT

Agenda Reference: CDO/01-2017
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM
Disclosure of Interest: Nil
Date: 9th August 2017
Author: Melissa Raffan

BACKGROUND

Feedback from the community shows they would like an option to receive the Yakabout electronically through Email. This has created a new Fees and Charges option.

COMMENT

In order to reduce printing costs, an electronic option is an attractive alternative. We would also like to increase the colour photos and advertisements to create a nicer feel. Electronic option would also reduce printing time, costs and volunteer time required. A hard copy subscription would also eliminate wastage as a known number of copies can be produced and limited extras available at Shire Office, BP and Post Office.

| Charge Type | Existing Charge | Revised Charge | Justification |
|--|--------------------------------------|-----------------------|---|
| Electronic Option – Subscription Only | \$0 – not currently an option | \$20 per year | A reduced cost to entice people to receive electronically therefore reducing printing costs. |
| Hard Copy - Subscription | \$0 – not currently an option | \$20 per year | An alternative for people who do not have an email account but would like to regularly receive a copy. |

CONSULTATION

CEO, CAG, Community Survey

STATUTORY ENVIRONMENT

Local Government Act 1995 - 6.19. (a) & (b)

Local government to give notice of fees and charges

6.19. If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —
(a) its intention to do so; and
(b) the date from which it is proposed the fees or charges will be imposed.

POLICY IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

The options to subscribe will result in slightly increased Yakabout revenue. An electronic option will assist in decreasing printing costs.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Absolute Majority

140262 COUNCIL RESOLUTION – ITEM 9.2.1

MOVED: Cr Lake
SECONDED: Cr Connaughton

- That Council approves the proposed fee increase for the Yakabout publication.
- That Council approves the electronic delivery option for the Yakabout.
- That council approves proposal of subscription options and fees.

CARRIED by Absolute Majority
Voted: 5/0

Councillors Hebiton and Lake declared an interest in Item 9.2.2

Due to declaration of interest by Cr Hebiton and Cr Lake for item 9.2.2, the quorum for the meeting was less than 50% therefore a decision could not be made

9.2.2. AMEND APPLICATION FOR CLEARING PERMIT

Agenda Reference: CEO 08/17 -01
Location/Address: Imerys Talc Mine – Perenjori Road
Name of Applicant: Department of Mines and Petroleum
File Reference: ADM0066
Disclosure of Interest:
Date: 7th August 2017
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

For Council to consider making comment on the amendment of a previously granted clearing permit submitted on behalf of Imerys Talc Australia Pty Ltd. Application CPS 6616/1.

ATTACHMENT

- 9.2.2a Letter from Department of Mines and Petroleum.
- 9.2.2b Clearing map
- 9.2.2c Site map

BACKGROUND

This item was presented at July 2017 Council meeting, however due to lack of quorum is presented for resolution at August 2017 meeting. The Department of Mines and Petroleum have written to Council asking if they have any comment on Imerys Talc Australia Pty Ltd application to amend a previously granted clearing permit for the purposes of Mining Production and Associated Activities, on an area of 15.055Ha containing native vegetation. Comments to be made within 21 days from Monday 10th July 2017.

COMMENT

The land concerned is wholly contained within the Imerys Talc Australia Pty Ltd Mining Lease M70/243 as depicted on the enclosed plan. A permit was granted for the period September 2015 to September 2025 and this application is requesting an amendment to the permit.

There is no indication of the type of native vegetation on the site or if there are any specific concerns with the proposal that would justify any investigation into the proposal. Council has long worked in partnership with the mine and this is seen as a continuation of their normal operations in an area where there is a mining lease held.

There is not a delegation in place that would see this matter dealt with at officer level hence the application is put before Council. There are very few native vegetation clearing applications that are referred to Council hence it is probably best that they are put before Council for a decision on whether to comment.

There does not appear to be any issue with this particular application and Council should also bear in mind the constant rehabilitation work that Imerys Talc undertake on their site.

CONSULTATION

Chief Executive Officer.

STATUTORY ENVIRONMENT

Environmental Protection Act 1986.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATION

Nil.

STRATEGIC IMPLICATIONS **Environment**

Work with relevant authorities to develop a strategy to manage native and feral flora and fauna.

VOTING REQUIREMENT

Simple Majority.

OFFICER RECOMMENDATION – Item No. 9.2.1

That Council advise the Department of Mines and Petroleum that it has no issues in respect of the proposed clearing of 15.055Ha contained within the Imerys Talc Australia Pty Ltd Mining Lease CPS 6616/1 and the amendment to the Clearing Permit is therefore granted.

9.2.2. Attachment a

Government of **Western Australia**
Department of **Mines and Petroleum**

Our Ref: A1126/201501 - CPS 6616/2
Enquiries: Tricia Hudgell – Ph: 08 9222 3570 Fax: 08 9222 3860
Email: tricia.hudgell@dmp.wa.gov.au

Ms Sylvia Yandle
Chief Executive Officer
Shire of Three Springs
PO Box 117
THREE SPRINGS WA 6519

Dear Ms Yandle

Application to amend a previously granted Clearing Permit under the *Environmental Protection Act 1986*

The Department of Mines and Petroleum has received the following application to amend a previously granted clearing permit under the *Environmental Protection Act 1986* (the Act):

| | |
|----------------------------------|--|
| Permit Holder: | Imerys Talc Australia Pty Ltd - South Dump Project |
| Permit Type: | Purpose Permit |
| Tenement: | Mining Lease 70/243 |
| Purpose: | Mineral Production and Associated Activities |
| Area (ha): | 15.055 ha |
| Period of Permit: | 1 September 2015 – 30 September 2025 |
| Shire: | Shire of Three Springs |
| Clearing Permit System (CPS) No: | CPS 6616/1 |
| Amendment requested: | Amendment to: increase clearing from 13.235 to 15.055 ha |

In accordance with sub-section 51E(4) of the Act, on behalf of the Director Operations, Environment, I consider that you may have a direct interest in the subject matter of the application and invite your comment on the proposal. The Director Operations, Environment, will then, after having taken into account any comments received and subject to sections 51O and 51P, either grant the amended clearing permit (including any specified conditions) or refuse to grant the amendment.

Enclosed are maps indicating the amended application area. Please forward your submission to the above address within 21 days from the **Monday, 10 July 2017** quoting CPS 6616/2.

If you have any queries regarding this matter, please contact Tricia Hudgell in the Department's Environment Division, as above, for further information.

Yours sincerely

p.p.

Dan Machin
Acting/Director Operations
Environment

7 July 2017

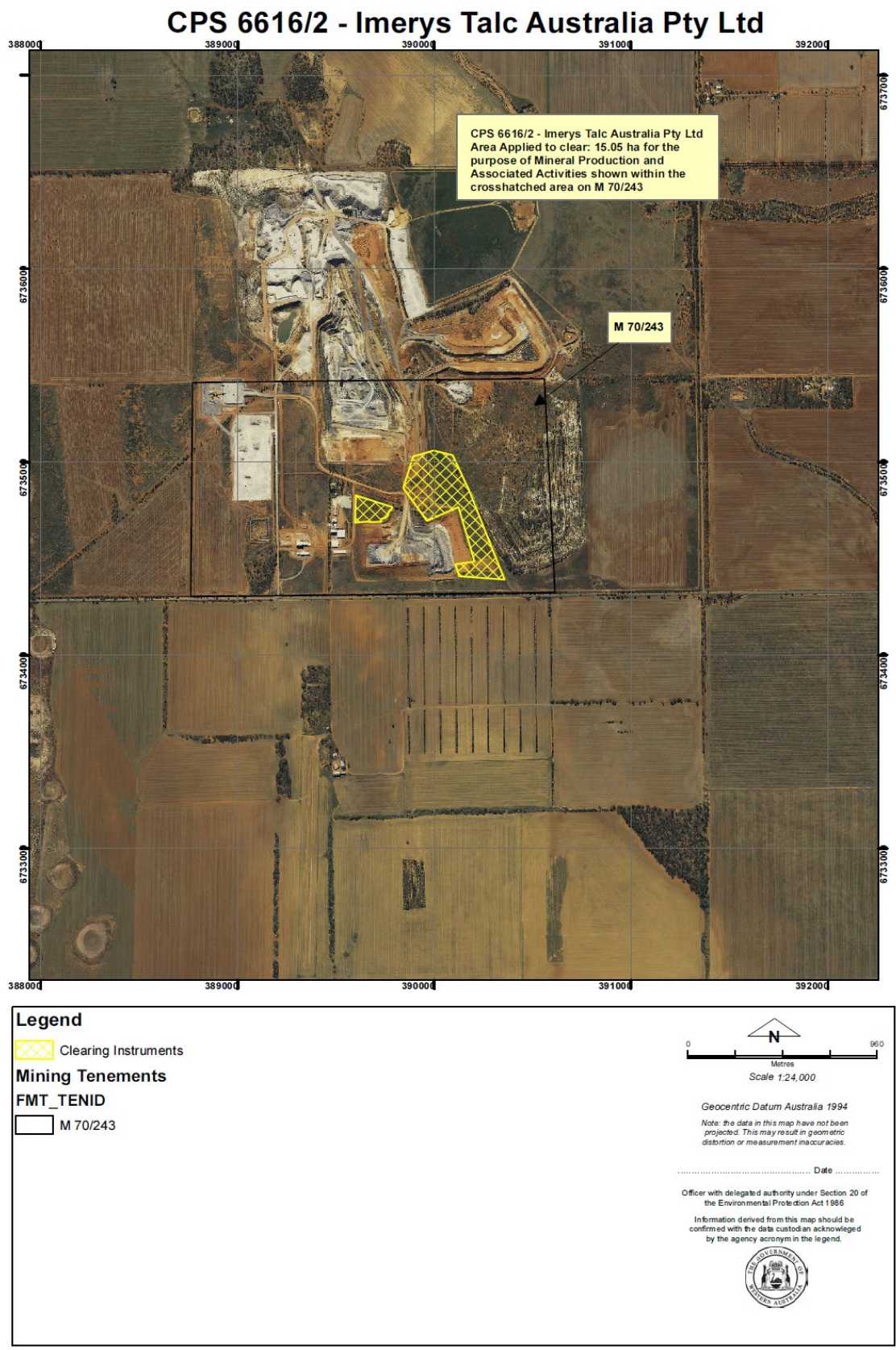
Encl

017202.heather.johnson

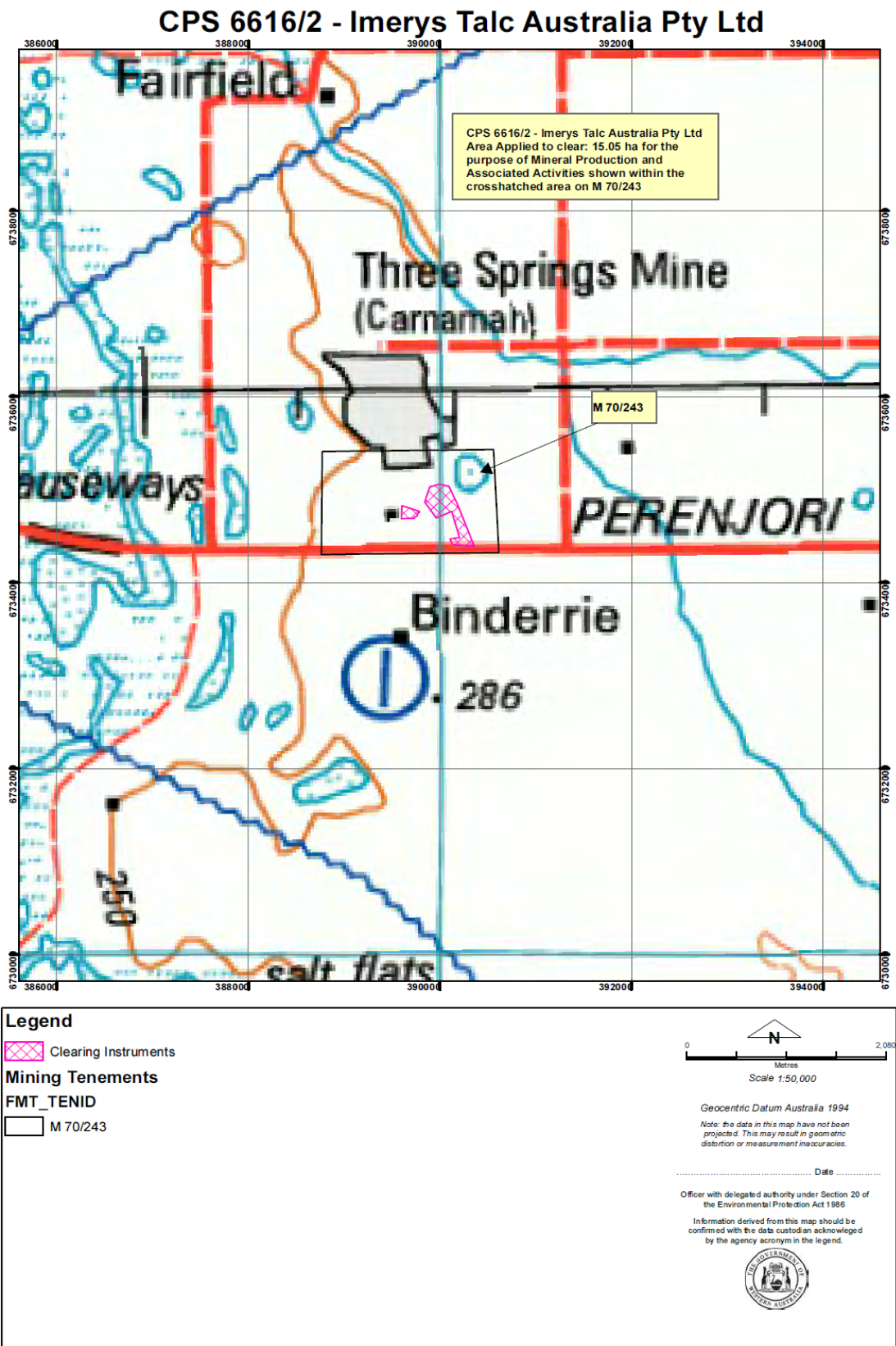
Mineral House 100 Plain Street East Perth Western Australia 6004
Telephone +61 8 9222 3333 Facsimile +61 8 9222 3862
www.dmp.wa.gov.au
www.wa.gov.au
ABN 69 410 335 356

XXXXXX

9.2.2. Attachment b



9.2.2. Attachment c



9.2.3. REVISED DIFFERENTIAL RATES AND STATEMENT OF OBJECTS AND REASONS FOR 2017/2018

Agenda Reference: CEO 08/17-02
Location/Address: N/A
Name of Applicant: Nil
File Reference: ADM0130
Disclosure of Interest: Nil
Date: 10th August 2017
Author: Sylvia Yandle, CEO

Signature of Author: _____

SUMMARY

For Council to reconsider proposed rate in the dollar for differential rating for 2017/2018 and review objects and reasons prior to adoption of 2017/18 budget (subject to receiving Ministerial approval).

ATTACHMENTS

- 9.2.3a Email from Department of Local Government.
 9.2.3b Objects and Reasons for Differential Rate.

BACKGROUND

Council at its June meeting resolved the following:-

- 1. In accordance with Section 6.36(1) advertises its intentions to adopt the following rates in the dollar and minimum rates for the differential rating categories specified for the 2017/2018 financial year.*

| RATE TYPE | 2016/17 | | No of Prop | 2017/18 with 1% Increase | | |
|--------------------|------------|------------------|------------|--------------------------|------------|------------------|
| | Rate in \$ | Budget Revenue | | Rateable Value | Rate in \$ | Revenue |
| GRV – Residential | 0.1161 | 231,129 | 208 | 2,045,911 | 0.11726 | 238,329 |
| GRV - Mining | 0.2323 | 57,716 | 1 | 252,500 | 0.23452 | 59,219 |
| UV –Rural & Arrino | 0.0162 | 1,637,353 | 183 | 112,081,900 | 0.01636 | 1,829,058 |
| UV - Mining | 0.1192 | 40,337 | 14 | 376,826 | 0.12039 | 42,116 |
| Minimum | | | | | | |
| GRV – Residential | 440 | 10,120 | 20 | | 445 | 8,900 |
| UV –Rural & Arrino | 440 | 10,120 | 23 | | 445 | 10,235 |
| UV - Mining | 440 | 5,720 | 13 | | 445 | 5,785 |
| TOTAL | | 1,992,495 | | | | 2,193,642 |

- 2. Endorses the Statement of Objects and Reasons as presented and make available for public information.*
- 3. Advertises locally the proposed differential rate for a minimum period of 21 days.*

- 4. Reviews any objections to the proposed differential rates and makes a formal decision on any such objections.**
- 5. Following the consideration of any objections, seeks Ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of mining tenements that is more than twice the lowest unimproved value rate on rural lands within the shire.**
- 6. Confirms that expenditure has been reviewed and the following have been considered as part of budget deliberations:**

Rural Roads program including maintenance and capital expenditure

Plant Replacement program

Improve utility efficiencies for future savings – solar energy and water supplies

Increase in licensing fees and stamp duty applicable to Council owned vehicles.

Advertising requirements and letters to all UV Mining Assessments have been done, with no submissions received in relation to the imposing of differential rates. In lieu of this the application for Ministerial Approval to impose differential rates in 2017/18 was submitted, however the Department was concerned about the significant increase in rates for UV Mining, along with overall increase in rates of 10% being greater than 2.5% forecast in Strategic Resource Plan.

The Department also advised that the Statement of Objects and Reasons should provide a clear object and reason for imposition of each differential rate and requested these be revised and presented to Council for adoption.

COMMENT

The raising of rates is the primary source of revenue for all Councils throughout Australia. The purpose of levying rates is to meet Council's proposed budget requirements each year in a manner that is fair and equitable to the ratepayers of the community.

Land in the Shire of Three Springs is rated according to its unimproved value or gross rental value and Council has previously adopted the rating practice of differentiating between land zoned rural and mining for UV and land zoned Residential/Commercial or Mining for GRV.

Because differential rates are part of the current financial structure it would be extremely difficult for Council to acquire sufficient income to operate effectively without imposing differential rates. The Shire of Three Springs considers the key values of objectivity, fairness, consistency, transparency and administrative efficiency when setting rates each year.

Council is satisfied that the services and facilities it provides are managed efficiently and effectively and that it is appropriate to rate differentially in order to meet the budget deficiency. As part of its drive to ensure efficiency and transparency within the organisation, Council recently completed its 2016/2017 budget review to ensure income and expenditure targets would be met for the 2016/2017 year. Also, it recently reviewed the appropriateness and effectiveness of its risk management, internal control and legislative compliance as required under Local Government (Audit) Regulations 1996 and reviews the appropriateness and effectiveness of the financial management systems and procedures of the Shire as per regulation 5 (2) (c) of the Local Government (Financial Management) Regulations 1996.

Differential Rating

Local Governments, under section 6.33 of the Local Government Act, have the power to implement differential rating in order to take into account certain characteristics of the rateable land. These characteristics include:

- The purpose for which the land is zoned under the town planning scheme in force;
- The predominant use for which the land is held or used as determined by the local government; and
- Whether or not the land is vacant.

Differential rates may be applied according to any, or a combination of the above characteristics. However, local governments are constrained in the range of differential rates that they may impose. That is, a local government may not impose a differential rate which is more than twice the lowest differential rate applied by that local government unless approval from the Minister is sought. The Act requires that differential rates are to be advertised when a rate in a category is more than twice that of another in that category and then Ministerial approval is required before the rate can be imposed.

Differential rating allows Council to maintain a degree of equity between rates levied on all unimproved assessments within the Shire of Three Springs rate base whilst providing income annually to allow for the service requirements of all property owners.

The reasoning for levying the higher rate in the dollar can be found in the attached Statement of Objects and Reasons.

The following information is provided on the revised proposed differential rate and rate revenue for the 2017/2018 financial year.

| RATE TYPE | 2016/17 | | No of Prop | 2017/18 | | |
|--------------------|------------|----------------|------------|----------------|------------|-----------|
| | Rate in \$ | Budget Revenue | | Rateable Value | Rate in \$ | Revenue |
| GRV – Residential | 11.61 | 231,129 | 208 | 2,045,911 | 11.7261 | 238,329 |
| GRV - Mining | 23.23 | 57,716 | 1 | 252,500 | 23.4522 | 59,217 |
| UV –Rural & Arrino | 01.62 | 1,637,353 | 183 | 111,734,900 | 01.5033 | 1,675,278 |
| UV - Mining | 11.92 | 40,337 | 14 | 376,826 | 11.9167 | 41,688 |
| | | | | | | |
| Minimum | | | | | | |
| GRV – Residential | 440 | 10,120 | 20 | | 450 | 9,000 |
| UV –Rural & Arrino | 440 | 10,120 | 23 | | 450 | 10,350 |
| UV - Mining | 440 | 5,720 | 13 | | 450 | 5,850 |
| | | | | | | |
| TOTAL | | 1,992,495 | | | | 2,039,712 |

The rates for Three Springs have been compared with other Shires in the Midwest where for many of those Shires mining is a significant activity. As can be seen from the table below,

Three Springs is at the lower end of the range for Mining UV and Rural UV rate in the \$. and middle of range for rate in the \$ for GRV Town and GRV Mining and the Minimum rate.

| Local Government | UV Mining Rate 16/17 | UV Rural Rate 16/17 | GRV Town Rate 16/17 | GRV Mining Rate 16/17 |
|------------------|----------------------|---------------------|---------------------|-----------------------|
| Morawa | 28.9681 | 02.2574 | 07.4147 | |
| Carnamah | n/a | 02.0150 | 13.7350 | 27.47 |
| Mount Magnet | 31.29 | 06.70 | 10.11 | 11.53 Commerce |
| Cue | 31.32 | 08.22 | 10.36 | 30.75 |
| Three Springs | 11.92 | 01.6233 | 11.6129 | 23.2258 |
| Perenjori | 34.3112 | 02.0024 | 07.9114 | 07.9114 |
| Mingenew | 01.4014 | 01.4014 | 13.5884 | |

| 2016/17 | UV Mining Minimum | UV Rural Minimum | GRV Town Minimum | GRV Mining Minimum |
|---------------|-------------------|------------------|------------------|--------------------|
| Morawa | 656 | 279 | 279 | |
| Carnamah | - | 681 | 681 | 681 |
| Mount Magnet | 468 | 413 | 413 | 472 Commerce |
| Cue | 440 | 440 | 440 | 440 |
| Three Springs | 440 | 440 | 440 | 440 |
| Perenjori | 319 | 319 | 319 | 319 |
| Mingenew | 1500 | 1500 | 655 | |

CONSULTATION

CEO, Manager of Finance, Relief Senior Finance Officer, Finance Officer, other local governments in the area and Strategy and Research Officer – Local Government.

STATUTORY ENVIRONMENT

Local Government Act 1995 (6.33 & 6.36)

6.33. Differential general rates

(1) A local government may impose differential general rates according to any, or a combination, of the following characteristics —

- (a) the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the *Planning and Development Act 2005*;
- (b) a purpose for which the land is held or used as determined by the local government;
- (c) whether or not the land is vacant land; or
- (d) any other characteristic or combination of characteristics prescribed.

(2) Regulations may —

- (a) specify the characteristics under subsection (1) which a local government is to use; or
 - (b) limit the characteristics under subsection (1) which a local government is permitted to use.
- (3) In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

6.36. Local government to give notice of certain rates

(1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.

(2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).

(3) A notice referred to in subsection (1) —

(a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency;

(b) is to contain —

(i) details of each rate or minimum payment the local government intends to impose;

(ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and (iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed; and

(c) is to advise electors and ratepayers of the time and place where a document describing the objects of, and reasons for, each proposed rate and minimum payment may be inspected.

(4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.

(5) Where a local government —

(a) in an emergency, proposes to impose a supplementary general rate or specified area rate under section 6.32(3)(a); or

(b) proposes to modify the proposed rates or minimum payments after considering any submissions under subsection (4), it is not required to give local public notice of that proposed supplementary general rate, specified area rate, modified rate or minimum payment.

Local Government (Financial Management) Regulations 1996 (23)

23. Rates information

The annual budget is to include —

(a) in relation to general rates —

(i) the objects of, and reasons for, any differential rates imposed under section 6.33 and any differential minimum payments imposed under section 6.35(6)(c);

[(ii) deleted]

(iii) for each general rate —

(I) the rate in the dollar;

(II) whether the basis for the rate is the gross rental value or the unimproved value of land;

(III) an estimate of the number of properties to which the rate will apply;

(IV) an estimate of the total rateable values of the properties referred to in Item (III);

Submissions must be considered before imposing the differential rates.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The proposed changes would represent an overall increase from rates.

STRATEGIC IMPLICATIONS

To ensure Shire of Three Springs raises sufficient funds to meet operational requirements for the 2017/2018 financial year.

VOTING REQUIREMENT

Absolute Majority

OFFICER COMMENT

For the 2017/18 financial year it is recommended that Council adopts revised Objects and Reasons for imposing differential rates and resubmits application for Ministerial Approval.

140263 COUNCIL RESOLUTION – ITEM 9.2.3

MOVED: Cr Lane
SECONDED: Cr Hebiton

That Council:

1. Proceeds with the application to Minister for Local Government, Sport and Cultural Industries for approval under Section 6.33(3) of the Local Government Act to impose differential rate on the unimproved value of mining assessment that is more than twice the lowest unimproved value rate on rural land within the Shire of Three Springs.
2. Approves the budgeted rate revenue for 2017/18 which corresponds with 2.5% forecast increase in the Strategic Resource Plan 2016-2031.
3. Approves the 2017/18 rate in the \$ and Minimum rate for all rate types as follows:-

| RATE TYPE | No of Prop | 2017/18 | | |
|--------------------|------------|----------------|----------------|-----------|
| | | Rateable Value | Rate in \$ | Revenue |
| GRV – Residential | 208 | 2,045,911 | 11.7261 | 238,329 |
| GRV - Mining | 1 | 252,500 | 23.4522 | 59,217 |
| UV –Rural & Arrino | 183 | 111,734,900 | 01.5033 | 1,675,278 |
| UV - Mining | 14 | 376,826 | 11.9167 | 41,688 |
| Minimum | | | | |
| GRV – Residential | 20 | | 450 | 9,000 |
| UV –Rural & Arrino | 23 | | 450 | 10,350 |
| UV - Mining | 13 | | 450 | 5,850 |
| TOTAL | | | | 2,039,712 |

4. **Adopts the revised Statement of Objects and Reasons as presented, makes the statement available for public information and include the statement with rate notices.**
5. **Confirms that expenditure has been reviewed**

Rural Roads program including maintenance and capital expenditure

Plant Replacement program – revised

Improve utility efficiencies for future savings – solar energy and water supplies

CARRIED by Absolute Majority

Voted : 5/0

9.2.3. Attachment a

Email: Ginny Jankowski ginny.jankowski@dlgsc.wa.gov.au
26/07/2017

Differential Rates – Further information please

Hi Sylvia

The Department is concerned about the significant increase in rates for the UV Mining category, and is also concerned about the overall 10% increase in rates that is greater than the 2.5% forecast in the Long Term Financial Plan.

Would you please provide a breakdown on the 14 properties in the UV Mining category – this year, last year, and the variance. Depending on my analysis, there may be a need to reconsider rates.

Last year, the Department advised that the Objects and Reasons must provide a clear object and reason for the imposition of each differential rate. The Statement should give clear reasons as to why one category is subject to a higher rate than another, irrespective of the ratepayers' supposed capacity to pay. The Objects and Reasons provided this year have not heeded this advice and need to be rewritten. The revised Objects and Reasons will need to go to Council for adoption.

Many thanks
Ginny

Ginny Jankowski
Strategy and Research Officer – Local Government

Department of Local Government, Sport and Cultural Industries
140 William Street, Perth WA 6000
GPO Box R1250, Perth WA 6844

Telephone [+61 8 6552 1755](tel:+61865521755)
Email ginny.jankowski@dlgsc.wa.gov.au
Web www.dlgsc.wa.gov.au

9.2.3. Attachment b



SHIRE OF THREE SPRINGS

2017/2018 DIFFERENTIAL RATE MODEL

STATEMENT OF OBJECTS AND REASONS

Objects and Reasons for implementing a Differential Rate

In accordance with Section 6.36 of the Local Government Act 1995 and the Council's "Notice of Intention to impose Differential Rates", the following information details the objectives and reasons for those proposals.

What are Rates?

The raising of rates is the primary source of revenue for all Councils throughout Australia. The purpose of levying rates is to meet Council's proposed budget requirements each year in a manner that is fair and equitable to the ratepayers of the community.

In Western Australia land is valued by Landgate Valuation Services (Valuer General's Office - a state government agency) and those values are forwarded to each Local Government.

Two types of values are calculated:

- Gross Rental Value (GRV) for urban areas; and
- Unimproved Value (UV) for rural land.

To calculate the rate account, councils multiply a rate in the dollar by the supplied value. The rate in the dollar is determined by the level of revenue the council wishes to raise and is dependent on their proposed budget.

Apart from the need to ensure sufficient revenue to meet its expenditure needs Council must be mindful of the impact and affordability of rates to the community.

The following are estimated Differential Rates and Minimum Payments for the Shire of Three Springs for the 2017/2018 financial year.

| | <i>Rate in the Dollar (Cents)</i> | <i>Minimum \$</i> |
|--------------------------|-----------------------------------|-------------------|
| GRV – TS Town | 11.7261 | \$450.00 |
| GRV - Mining | 23.4522 | \$450.00 |
| UV – Rural & Arrino Town | 01.5033 | \$450.00 |
| UV – Mining | 11.9167 | \$450.00 |

Differential Rating

Local Governments, under section 6.33 of the Local Government Act, have the power to implement differential rating in order to take into account certain characteristics of the rateable land as follows:

- (1) A local government may impose differential general rates according to any, or a combination, of the following characteristics —*
- (a) the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the Planning and Development Act 2005; or*
 - (b) a purpose for which the land is held or used as determined by the local government; or*
 - (c) whether or not the land is vacant land; or*
 - (d) any other characteristic or combination of characteristics prescribed.*

Differential rates may be applied according to any, or a combination of the above characteristics. However, local governments are constrained in the range of differential rates that they may impose.

The overall objective for differential rating is an attempt to ensure revenue is collected on an equitable basis from all properties, enabling the Shire to provide facilities, infrastructure and services to the entire community.

The Shire of Three Springs proposes to differentially rate all Unimproved Valued land. The minimum payments proposed for all rate categories have been set at what are considered to be the maximum for the long term.

The Shire of Three Springs provides services to a diverse region consisting of residential, commercial, industrial, agriculture and mining. All sectors benefit from the services provided by the Shire, though it is inevitable that some sectors may benefit more from any particular service. Persons operating within all sectors have the right to use the services provided and the Shire does not seek to restrict the use of its services by any sector.

GRV – Town

The object of the GRV town rate and minimum payments is to ensure a fair contribution to the revenue requirements of the Shire, to provide a diverse range of services and facilities to the residents and business proprietors of Three Springs, while not risking additional financial pressure of the town residents that affect their long term viability. The town residents have in the past and will continue to provide significant support for the social and economic viability of the Shire.

The reasons for the level of rates set for Gross Rental Values is that this allows for a fair contribution to the maintenance and provision of town services and infrastructure to a sustainable level.

GRV – Mining

The object of the GRV rates associated with the Talc Mine is to ensure the mine contributes to the maintenance of the Shire's assets.

The Talc Mine benefits greatly from a recently upgraded road bridge within 2kms of the mine site and the business transports over 90,000 tonnes of talc per year on Shire roads. The

Gross Rental Value for mining allows for a reasonable contribution to the Shire's infrastructure and reflects the cost of road maintenance to accommodate heavy vehicle movements both on rural roads and in residential areas of the Three Springs townsite (sometimes up to 20 movements per day).

UV – Rural

The object of the UV Rural rate which includes properties that are used in farming activities and/or agricultural production is to raise the revenue the Shire believes is required to operate efficiently and to provide a diverse range of services and infrastructure.

The reason the rate in the dollar for Unimproved Values Rural category has been set at a comparatively low rate is to recognise the variation in land use intensity and the impact on the shire's road infrastructure and to offset the relatively high property valuations within this rating category. The UV rural areas of the Shire is the highest contributor in rate income for the Shire with \$1,647,473 actual rate income in 2016/2017.

The UV rural rate applies generally to broad acre farming which is vulnerable to factors such as adverse weather, bushfires, drought, demand for products and fluctuations in export prices. Importantly the rural areas cover vast tracts of land that is often marginal and input costs are far more extensive to gain a smaller return than for mining. Plus in Shire of Three Springs UV Rural valuations saw an average increase of 6% in 2016 and 11% in 2017 which coupled with a very poor season has had a huge impact on production income not reflected in valuation increases.

UV – Mining

The objective of the differential rate on UV mining is to ensure that mining contributes to the maintenance of the Shire's assets and infrastructure to the extent that the mining operators and their connections use them.

In dealing with the object of the rate, it should be considered that operators in the mining industry when they come to the district have the advantage of utilising established Shire services and facilities which often have been provided by the rates contributed in the long term by ratepayers in other sectors and who will continue to contribute in the long term future in the same way. The maintenance of Shires assets and services are for the benefit of all users; assets such as recreation facilities, medical and dental services, emergency services, maintenance and provision of high standard sealed and unsealed roads are available to all rate categories. However they have been provided over a long period of time, in the main by long term rural ratepayers but benefited by mining ratepayers who generally are relatively short term contributors.

The reason for the Unimproved Values mining rate is to assist the Shire to make up the deficiency in its revenue; in 2016/17 UV mining actual income was \$46,057.

It should be noted that it is not uncommon for operators in the mining sector to be present in the district for a short period with a prospect of withdrawing substantial profits while in the district. This is not a criticism but simply recognises the often transitory nature of mining enterprises. However the mining sector stands to be a beneficiary of the existence and maintenance of the Shire's assets and services to the extent that the mining operators use them.

9.2.4. BUSINESS NETWORKING OPPORTUNITY

Agenda Reference: CEO 09/17 - 03
Location/Address: N/A
Name of Applicant: Shire of Morawa
File Reference: ADM0122
Disclosure of Interest:
Date: 10th August 2017
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

For Council to consider contributing and assist in promoting a Business Networking Opportunity Event to be held in Morawa on 15th September.

ATTACHMENT

Letter from Shire of Morawa

BACKGROUND

Council has received an invitation from Shire of Morawa to participate and contribute towards a business networking event for business communities and key stakeholders within the North Midlands region and the Shire of Yalgoo.

COMMENT

During this period of uncertainty, the current dry season is impacting on the agricultural sector and along with a lull in the mining sector, many members and businesses of the region are struggling and may be looking for new strategies and motivation to improve their businesses in general.

The Shire of Morawa has proposed a networking event to help invigorate those who are struggling and have suggested a networking dinner or luncheon with Tom O'Toole a well respected and highly sought after business leader and inspirational speaker.

To assist with promoting the event Morawa are seeking support financially and encouraging businesses to become involved with some innovative networking.

CONSULTATION

CEO and CDO

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

3004.1 Donations And Grants – Local Nature

Council shall consider requests for donations that are not part of normal budgetary considerations on their individual merit however, generally will decline appeals for donations:

- of a state or National nature*
- if they are not concerned or connected with the local area*

FINANCIAL IMPLICATIONS

Amount of donation , should Council wish to contribute

STRATEGIC IMPLICATIONS

Strategic Community Plan

The Shire will proactively communicate and acknowledge local feedback to ensure the services delivered are well promoted and representative of the community's needs. In addition, it will work 'smarter' to leverage regional partnerships and collaboration.

VOTING REQUIREMENTS

Simple Majority.

140264 COUNCIL RESOLUTION – ITEM 9.2.4

MOVED: Cr Lane
SECONDED: Cr Lake

That Council:-

Does not support the Shire of Morawa financially but will assist in promoting their Business Networking Event.

CARRIED
Voted: 5/0

9.2.4. Attachment a



CR.SPN.1

9 August 2017

Ms Sylvia Yandle
Shire of Three Springs
132 Railway Road
Three Springs WA 6519

Dear Ms Sylvia Yandle,

TOM O'TOOLE PRESENTATION & BUSINESS NETWORKING OPPORTUNITY

The Shire of Morawa Acting CEO, Sean Fletcher has asked me to write to you today regarding a proposed key event to be held in the Shire of Morawa for the businesses within your district on Friday 15 September 2017. In short, we are seeking your support, both in terms of promoting this event and in terms of whether you can make a financial contribution towards this event.

Many of us are facing what is generally leading to the tightening of the purse strings for many of our communities, and their businesses are feeling the pinch. During this period of uncertainty, the current dry season is impacting on the agricultural sector for many of us, along with a lull in the mining sector. Some businesses may even be struggling and in fact be looking for new strategies and motivation to improve their businesses and in general their community.

To help invigorate those who are struggling, or those who may be interested in general, the Shire of Morawa along with the Morawa Business Community is proposing a networking event for our respective business communities and key stakeholders. Our suggestion is to have a networking dinner or luncheon with Tom O'Toole for those businesses within the North Midlands region and the Shire of Yalgoo. The concept is for Tom to provide an inspirational and practical presentation with our regional business people. Tom's talk will not only provide information but also clearly illustrates business strategies that he has applied with his highly successful Beechworth Bakery.

Tom is a well-respected and highly sought after business leader and inspirational speaker. In 1984 Tom founded the now famous Beechworth Bakery which has over 250 staff, a turnover greater than \$17 million, and serves over 1 million customers per year. Tom's savvy entrepreneurship, drive and innovative business practices saw him develop a failing little Bakery in a dying country town and turn this into a thriving business. The Beechworth Bakery is now recognised as one of the highest earning single bakery retailers in Australian

Address: PO Box 14 Morawa WA 6623 Phone: (08) 9971 1204 Fax: (08) 9971 1284
Email: admin@morawa.wa.gov.au Web: www.morawa.wa.gov.au

9.2.4. Attachment b



Tom O'Toole

Grit.
Guts.
As real as it gets.

Meet Tom O'Toole - author, inspirational speaker, business leader and founder of the famous Beechworth Bakery

Tom changes lives.

The thousands of people whose lives he has impacted typically say he is "real, captivating, unforgettable and transformational".

Tom is best known for his incredible entrepreneurial story on how he created Australia's most successful standalone retail bakery business. Employing over 250 staff with a turnover in excess of \$17 million and serving over 1 million customers per year, the bakery is testament to Tom's savvy entrepreneurship, drive and innovative business practices.

He is also much more than this and wears multiple hats in his life today. He has risen above his impoverished background to become an incredibly successful businessman, leader, author, mentor, ambassador and, of course, Australia's most unorthodox speaker. His grit and guts typify this charismatic baker from Beechworth.

Tom is a highly captivating and unforgettable speaker who has spoken to tens of thousands of people in Australia and around the World. His wealth of knowledge and wisdom has transformed their lives and businesses.

Tom is a real as it gets. He simply shares his story and experiences yet with great passion, and is famous for making his audiences laugh. He rekindles enthusiasm and inspires eagerness to change without audiences ever realising it until they walk out, totally energized and rearing to go. Packed with practical take away messages for delegates both at a personal and business level, every presentation is tailored specifically to the needs of the client.

Of course, Tom is still in business today and retains a majority share in the Beechworth Bakery business.

"Tom spoke at a recent quarterly business club meeting which we conduct called 'The School of Hard Knocks for Stressed Business People and Reluctant Entrepreneurs'. His presentation was lively and engaging, delivered with a lot of heart and soul, as well as good humour. He imparted a tremendous sense of passion for his business, fuelled by real entrepreneurial spirit. His total commitment to people, both team members and customers, really impressed. As a result, Tom inspired all of us to great heights in business and in life. I highly recommend him as a keynote speaker for any business function."

- Sharrock Pitman Legal

www.TomOToole.com.au

9.2.5 Western Desert Racers – Event Approval 22nd to 25th September 2017

Agenda Reference: CEO 08/17-04
Location/Address: Shire of Three Springs Recreation Ground and Various Private Properties
Name of Applicant: Western Desert Racers
File Reference: ADM0209
Disclosure of Interest:
Date: 7th August 2017
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

For Council to grant approval for the holding of the Western Desert Races in Three Springs between Friday 22nd September and Monday 25th September 2017.

ATTACHMENTS

9.2.4a Traffic Management Plan as separate document

BACKGROUND

This year will be the fifth year the event has been held in Three Springs over the September long weekend and with last year's event being awarded 2016 CAMS WA Motor Sport of the Year, the 2017 procedure is in place for another successful event. There are some necessary approvals that Council need to make prior to the event proceeding.

The requirements of the Confederation of Australian Motor Sports (CAMS) Ltd processes have been followed throughout by the Western Desert Racers. CAMS have issued a permit number for the event and the Risk Management and Occupational Health and Safety Policies are in accordance with the CAMS requirements.

COMMENT

The event will take place predominantly on private property however there are some instances where Council roads and facilities will be used. There is a request for various in kind works from Council such as assisting with Road Closure signage, general cleaning and provision of bins as well as liaison with community groups as required..

The issue of camping has already been addressed through Council and steps will be in place to place an honour box at the Pavilion for collection of "camping" fees from the WDR entrants and their entourage.

Catering arrangements and Liquor License process for the event are to be finalised before the end of August.

CONSULTATION

Chief Executive Officer, Community Development Officer, Works Manager, Various Community Groups and Service Providers and Western Desert Racers Organisers.

POLICY IMPLICATIONS

As per specific requirements for the hire of Council facilities.

FINANCIAL IMPLICATIONS

The in kind expenditure that occurred in previous years has not been significant and consisted of moderate cleaning costs, assistance with road closures, some additional utility charges and works that Council did to assist with the track itself. While difficult to put an exact figure on expenses, an estimate would be between \$1,000 and \$2,000.

The income from camping fees in 2016 was \$680 along with hire fee of \$350 from Western Desert Racers this offsets some of the costs to Council.

STRATEGIC IMPLICATIONS

Strategic Community Plan

3.1.8 Actively facilitate, support and participate in community events.

VOTING REQUIREMENTS

Simple Majority.

140265 COUNCIL RESOLUTION – ITEM 9.2.5

MOVED: Cr Hebiton

SECONDED: Cr Lane

That Council grant approval to the Western Desert Racers to conduct the Western Desert Racers 300 Car Race in Three Springs 22nd and 25th September 2017 as per the following conditions and arrangements –

1. Council to provide reasonable in kind support as requested by Western Desert Racers. (Does not include waiver of \$350 commercial hire fee for the Sports Pavilion).
2. That any damage of a significant nature to any Council road (does not include minor grading of roads after the event) or facility used as part of the event is to be made good by the event organisers not at Council's expense.
3. That the event be conducted in accordance with Traffic Management Plan 15 developed for the event including applicable road closures, subject to plan being presented to Shire of Three Springs.
4. That the Risk Register including Targeted Risk Assessments on Fire, Food, Spectator and Traffic for a CAMS sanctioned event are to be submitted to Shire of Three Springs prior to 30th August.

CARRIED

Voted: 5/0

9.2.6 APPOINTMENT OF AUTHORISED OFFICERS

Agenda Reference: CEO 08/17-05
Location/Address: Shire of Three Springs
Name of Applicant: N/A
File Reference: ADM0145
Disclosure of Interest:
Date: 11th August 2017
Author: Sylvia Yandle CEO

Signature of Author: _____

SUMMARY

Council has a range of responsibilities generally common to all Local Governments which require formally Authorised Officers to undertake those tasks which include bushfire and animal control responsibilities. Appointments of authorised persons will enable officers to carry out the provisions of the various Acts as listed in this report.

BACKGROUND

Every local government has a range of legislative responsibilities and therefore require formally Authorised Officers to undertake tasks as authorised representatives of the local government. Dedicated officers are required to be appointed to undertake those functions including licensing of dogs/cats and responsibilities associated with animal control

Appointments of authorised persons will enable those officers to carry out the provisions of the various Acts highlighted in this report, including the issuing of infringements and representing the Shire in Court proceedings if that is necessary.

COMMENT

As Council did not renew the Memorandum of Understanding with Department of Fire and Emergency Services and Shires of Perenjori, Morawa and Mingenew for the provision of emergency services, nor the contract for ranger services with Canine Control it is necessary for Council to formally appoint authorised persons to enforce the provisions of various Acts which help to govern the law and order responsibilities of the Shire.

Individual notices in writing are provided to authorised officers and the Council resolution is used as evidence in Court that the prosecuting officers have been duly authorised to enforce the provisions of the Acts in question.

With the appointment of Grant Fidock as Emergency and Ranger Services Officer as per MOU with Shires of Carnamah, Mingenew and Three Springs it is necessary for Mr Fidock to be formally authorised as officer for Shire of Three Springs. This is also an opportune time to update all officers as authorised persons in accordance with the relevant Acts.

CONSULTATION

CEO, Shire Carnamah CEO and Emergency and Ranger Services Officer Grant Fidock.

STATUTORY ENVIRONMENT

Local Government Act 1995, Part 3, Division 3, Subdivision 2, Certain provisions about land – S3.24 (relates to the issuing of notices):

Local Government Act 1995, Part 3, Division 3, Subdivision 4, Impounding goods involved in certain contraventions – S3.39 (relates to the power to remove and impound):

Local Government Act 1995, Part 9, Division 2, Subdivision 1, Miscellaneous provisions about enforcement – S9.10, S9.11 & S9.15

Local Government Act 1995, Part 9, Division 2, Subdivisions 1 & 2, Miscellaneous provisions about enforcement and infringement notices – S9.13, S9.16 & S9.17 (relates to the issuing of notices):

Local Government Act 1995, Part 9, Division 2, Subdivision 2, Miscellaneous provisions about enforcement – S9.19 & S9.20 (relates to amendment of notices):

Local Government (Miscellaneous Provisions) Act 1960 – S449 Local Governments may establish pounds, appoint Pound Keepers and Rangers:

Cat Act 2011 – Authorised Persons

Dog Act 1976 – Registration & Authorised Officers

Health Act 1911 – S27 Appointment of Environmental Health Officer

Food Act 2008 – Division 3 S 122 Authorised Officer; S126 Designated Officer – Infringements.

Bush Fires Act 1954 – S59 (1) & (3) – Authorised Persons – Prosecution of Offences.

Caravan Parks and Camping Grounds Act 1995 – S17 Authorised Persons:

Litter Act 1979 – S 26 – Authorised Officers

9.37. Using meeting minutes as evidence

(1) Evidence of a matter that is recorded in a document purporting to be a certified copy of all or any part of confirmed meeting minutes may be given by tendering the document.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

2017/18 budget as per MOU – Emergency and Ranger Services maximum \$25,000 per year

STRATEGIC IMPLICATIONS

Strategic Community Plan

3.9 Maintain and improve the provision of emergency services

VOTING REQUIREMENTS

Absolute Majority.

140266 COUNCIL RESOLUTION – ITEM 9.2.6

MOVED: Cr Lake
SECONDED: Cr Connaughton

That the following persons be appointed authorised officers in accordance with the relevant Acts hereunder:-

That the following persons be appointed authorised persons in accordance with the relevant Acts hereunder:

Local Government Act 1995, Part 3, Division 3, Subdivision 2, Certain provisions about land – S3.24 (relates to the issuing of notices):

- Mrs Sylvia Joy Yandle
- Ms Leah Moi John
- Mr Grant Raymond Fidock

Local Government Act 1995, Part 3, Division 3, Subdivision 4, Impounding goods involved in certain contraventions – S3.39 (relates to the power to remove and impound):

- Mrs Sylvia Joy Yandle
- Ms Leah Moi John
- Mr Grant Raymond Fidock

Local Government Act 1995, Part 9, Division 2, Subdivision 1, Miscellaneous provisions about enforcement – S9.10, S9.11 & S9.15

- Mrs Sylvia Joy Yandle
- Ms Leah Moi John
- Mr Grant Raymond Fidock

Local Government Act 1995, Part 9, Division 2, Subdivisions 1 & 2, Miscellaneous provisions about enforcement and infringement notices – S9.13, S9.16 & S9.17 (relates to the issuing of notices):

- Mrs Sylvia Joy Yandle
- Ms Leah Moi John
- Mr Grant Raymond Fidock

Local Government Act 1995, Part 9, Division 2, Subdivision 2, Miscellaneous provisions about enforcement – S9.19 & S9.20 (relates to amendment of notices):

- Mrs Sylvia Joy Yandle
- Ms Leah Moi John
- Mr Grant Raymond Fidock

Local Government (Miscellaneous Provisions) Act 1960 – S449 Local Governments may establish pounds, appoint Pound Keepers and Rangers:

- Mr Grant Raymond Fidock (Pound Keeper and Ranger)
- Mr Joseph Thomas Clifford (Pound Keeper)

Cat Act 2011 – Authorised Persons

- Mrs Donna Newton
- Mrs Joanne Gibbons Burnett
- Miss Brittany Rose Cocking

- Mrs Jessica Cherilee Anne Parker
- Miss Tanya Louise O'Donnell

Dog Act 1976 – Registration & Authorised Officers

- Mrs Sylvia Joy Yandle (Authorised)
- Ms Leah Moi John (Authorised)
- Mr Grant Raymond Fidock (Authorised and Registration)
- Mr Joseph Thomas Clifford (Authorised)
- Mr Trevor Brandy (Authorised)
- Mrs Donna Newton (Registration)
- Mrs Joanne Gibbons Burnett (Registration)
- Miss Brittany Rose Cocking (Registration)
- Mrs Jessica Cherilee Anne Parker (Registration)
- Miss Tanya Louise O'Donnell (Registration)

Health Act 1911 – S27 Appointment of Environmental Health Officer

- Mr Trevor Brandy

Food Act 2008 – Division 3 S 122 Authorised Officer; S126 Designated Officer – Infringements.

- Mr Trevor Brandy

Bush Fires Act 1954 – S59 (1) & (3) – Authorised Persons – Prosecution of Offences.

- Mrs Sylvia Joy Yandle
- Ms Leah Moi John
- Mr Grant Raymond Fidock

Caravan Parks and Camping Grounds Act 1995 – S17 Authorised Persons:

- Mrs Sylvia Joy Yandle
- Ms Leah Moi John
- Mr Grant Raymond Fidock

Litter Act 1979 – S 26 – Authorised Officers

- Mr Grant Raymond Fidock

That all appointment authorisations for the following officers be revoked:

- Mr Richard Lawrence Ryan
- Mr Peter Smith
- Ms Jessica Louise Cooper

CARRIED by Absolute Majority
Voted: 5/0

9.3. FINANCE

9.3.1. FINANCIAL STATEMENTS FOR MONTH ENDING 31 JULY 2017

Agenda Reference: Manager of Finance
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0243
Disclosure of Interest:
Date: 9th August, 2017
Author: Leah John

Signature of Author: _____

SUMMARY

A section of the Monthly Statement of Financial Activity report for the month ending 31st July, 2017 is presented to Council for adoption.

ATTACHMENT

Trust and Cash Balance Report at 31st July, 2017.

BACKGROUND

Financial Regulations require a monthly statement of financial activity report to be presented to Council.

The full report for July financial Activity report is unavailable at the time of preparing the agenda. The report requires a Rate Setting Statement and various financial data with comparative analysis & commentaries against 2017/18 Budget. At this stage, 2017/18 Budget is in progress and set to be adopted by the 31st August 2017.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 34.

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Financial implications are outlined in comments.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Full Financial Activity Report will be available in September meeting after Budget 2017/18 has been adopted.

| SUMMARY OF FUNDS – SHIRE OF THREE SPRINGS | |
|---|----------------|
| Municipal Account | \$30,132.00 |
| Business Cash Maximiser (Municipal Funds) | \$75,426.00 |
| Grant Funds Holding Maximiser Account (Municipal Funds) | \$1,411,857.00 |
| Trust Account | \$988.00 |
| Reserve Maximiser | \$1,256,105.00 |
| Police Licensing Account | \$102,184.00 |

Debtor's accounts as at 31st July, 2017 total \$20,095

Creditors as at 31st July, 2017 are \$27,785

The total outstanding Rates debt is \$53,279

VOTING REQUIREMENTS

Simple Majority.

140267 COUNCIL RESOLUTION – ITEM 9.3.1

MOVED: Cr Lane

SECONDED: Cr Connaughton

That Council adopts a section of the Monthly Statement of Financial Activity for the month ending 31st July, 2017.

CARRIED

Voted: 5/0

TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

| Detail | Balance 01-Jul-17 \$ | Amounts Received \$ | Amounts Paid (\$) | Balance \$ |
|------------------------------|----------------------------|---------------------------|-------------------------|----------------|
| Police Licensing | 1,197 | 23,840 | (16,318) | 8,719 |
| Three Springs LCDC | 4,334 | | | 4,334 |
| Arrowsmith Catchment | 77,393 | | | 77,393 |
| Arrowsmith Rates | 11,556 | | | 11,556 |
| Nomination Fees | 0 | | | 0 |
| East Three Springs Catchment | 2,014 | | | 2,014 |
| BCITF Levy | 0 | | | 0 |
| BRB Levy | 56 | | (56) | 0 |
| Housing Bonds | 280 | | | 280 |
| Hall Hire Bond | 0 | | | 0 |
| Community Bus Bond | 100 | | | 100 |
| Swimming Pool Inflatable | 0 | | | 0 |
| | <u>96,930</u> | | | <u>104,396</u> |

CASH / INVESTMENTS SUMMARY

Short Term Investments (0 - 3 months)

| Financial Institution | Fund | Date Invested | Investment Amount \$ | Interest Rate % \$ | Maturity Date | 31 July 2017 Actual \$ |
|-------------------------|-----------------|------------------|----------------------------|---------------------------|----------------------------|---------------------------------|
| National Australia Bank | Reserve Maxi | 22/06/2017 | 1,256,105 | 2.55% | 19/10/2017 | 1,256,105 |
| National Australia Bank | Maxi Investment | 1/07/2017 | 55,394 | Credits 200,031 | Debits (180,000) | 75,425 |
| National Australia Bank | Grant Acc | 1/07/2017 | 1,611,069 | 788 | (200,000) | 1,411,857 |

Cash at Bank

| | Fund | Total cash at Bank | O/S Deposits | O/S Cheques | Adjustment | 31 July 2017 Actual \$ |
|-------------------------|-----------|-----------------------|-----------------|----------------|------------|---------------------------------|
| National Australia Bank | Muni | 30,132 | 1,504 | (2,004) | | 29,632 |
| National Australia Bank | Trust | 988 | - | (280) | | 708 |
| National Australia Bank | Licensing | 102,184 | 1,504 | - | | 103,688 |

| Debtors Trial Balance | | | | | | | | |
|-----------------------------|------|--------------|------------|----------|------------|------------|------------|----------|
| As at 31.07.2017 | | | | | | | | |
| Debtor # | Name | Credit Limit | 02.05.2017 | | 01.06.2017 | 01.07.2017 | 31.07.2017 | Total |
| | | | GT 90 days | Age | GT 60 days | GT 30 days | Current | |
| | | | | Of | | | | |
| | | | | Oldest | | | | |
| | | | | Invoice | | | | |
| | | | | (90Days) | | | | |
| A18 | | | 0.00 | 0 | 0.00 | 0.00 | 10451.00 | 10451.00 |
| B33 | | | 0.00 | 0 | 0.00 | 50.00 | 30.00 | 80.00 |
| B97 | | | 100.00 | 263 | 0.00 | 0.00 | 0.00 | 100.00 |
| C95 | | | 0.00 | 0 | 0.00 | 0.00 | 200.00 | 200.00 |
| C102 | | | 0.00 | 0 | 0.00 | 125.40 | 0.00 | 125.40 |
| F40 | | | 0.00 | 0 | 0.00 | 0.00 | 800.00 | 800.00 |
| F41 | | | 0.00 | 0 | 0.00 | 0.00 | 160.00 | 160.00 |
| G57 | | | 0.00 | 0 | 0.00 | 0.00 | 0.00 | -40.00 |
| H51 | | | 0.00 | 0 | 0.00 | 125.34 | 442.72 | 568.06 |
| J1 | | | 0.00 | 0 | 0.00 | 0.00 | 0.00 | -281.49 |
| K20 | | | 0.00 | 0 | 0.00 | 0.00 | 0.00 | -100.00 |
| L13 | | | 0.00 | 0 | 0.00 | 0.00 | 1628.00 | 1628.00 |
| L94 | | | 0.00 | 0 | 0.00 | 0.00 | 240.00 | 240.00 |
| M100 | | | 1746.06 | 486 | 0.00 | 0.00 | 0.00 | 1746.06 |
| M115 | | | 1110.00 | 574 | 0.00 | 0.00 | 0.00 | 1110.00 |
| N46 | | | 190.00 | 263 | 0.00 | 0.00 | 0.00 | 190.00 |
| O17 | | | 0.00 | 0 | 0.00 | 0.00 | 0.00 | -120.00 |
| P11 | | | 0.00 | 0 | 0.00 | 40.00 | 0.00 | 40.00 |
| P50 | | | 2955.00 | 262 | 0.00 | 0.00 | 0.00 | 2955.00 |
| R2 | | | 0.00 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| S100 | | | 0.00 | 0 | 0.00 | 100.00 | 0.00 | 100.00 |
| S101 | | | 0.00 | 0 | 0.00 | 0.00 | 160.00 | 160.00 |
| S102 | | | 0.00 | 0 | 0.00 | 0.00 | 0.00 | 0.00 |
| T52 | | | 0.00 | 0 | 0.00 | 0.00 | 0.00 | -12.66 |
| T57 | | | 0.00 | 0 | 0.00 | 50.00 | 30.00 | 80.00 |
| V11 | | | 0.00 | 0 | 0.00 | 0.00 | 200.00 | 200.00 |
| W60 | | | 0.00 | 0 | 0.00 | 0.00 | 0.00 | -284.13 |
| Totals --- Credit Balances: | | -838.28 | 6101.06 | | 0.00 | 490.74 | 14341.72 | 20095.24 |

9.3.2. ACCOUNTS FOR PAYMENT – 31 JULY 2017

Agenda Reference: CEO
Location/Address: Shire of Three Springs
Name of Applicant: Shire of Three Springs
File Reference: ADM0083
Disclosure of Interest:
Date: 9th July, 2017
Author: Donna Newton

Signature of Author: _____

SUMMARY

Council to confirm the payment of creditors in accordance with Local Government (Financial Management) Regulations 1996 section 13 (1).

ATTACHMENT

Lists of creditors paid as at 31st July, 2017 is attached.

BACKGROUND

Financial regulations require a schedule of payments made through the Council's bank accounts be presented to Council for their inspection. The list includes details for each account paid incorporating payee's name, amount of the payment, date of payment and sufficient information to identify the transaction.

CONSULTATION

No consultation required.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.4.
Local Government (Financial Management) Regulations 1996 Section 12 and 13.

POLICY IMPLICATIONS

Payments have been made under delegation.

FINANCIAL IMPLICATIONS

Funds available to meet expenditure.

STRATEGIC IMPLICATIONS

Nil.

OFFICER COMMENT

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to the receipt of goods and the rendition of services and as to prices, computations and costing and that the amounts shown were due for payment.

VOTING REQUIREMENTS

Simple Majority

140268 COUNCIL RESOLUITON – ITEM 9.3.2

MOVED: Cr Lake
SECONDED: Cr Connaughton

That Council notes the accounts for payment as presented for July, 2017 from the –

Municipal Fund totalling \$187,818.13 represented by Electronic Fund Transfers No's 13786 – 13831, Cheque No's 11397 – 11399 and Direct Debits 10918.1 - 10915.2, 10919.1, 10920.1, 10923.1 – 10923.6, 10936.1 – 10936.6, 10941.1.

Licensing Fund totalling \$16,318.40 represented by Electronic Fund Transfer No 13833.

Trust Fund totalling \$56.65 represented by Electronic Fund Transfer No. 13832.

CARRIED
Voted: 5/0

Date: 02/08/2017
Time: 4:27:12PM

Shire of THREE SPRINGS
Statement of Payments for the Month of June 2017

USER: Donna Newton
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| Cheque /EFT No | Date | Name Invoice Description | INV Amount | Amount |
|---------------------------|-------------|--|-------------------|---------------|
| | | Synergy | | |
| 11397 | 21/07/2017 | Electricity Usage Charges | | 4,417.50 |
| INV | 30/06/2017 | Electricity Usage Charges 29/04/2017 to 28/06/2017 - U B 66 | 62.75 | |
| INV | 30/06/2017 | Electricity Usage Charges 03/05/2017 to 28/06/2017 - Old Nurses | 70.85 | |
| INV | 30/06/2017 | Electricity Usage Charges 03/05/2017 to 28/06/2017 - Water Feature , | 287.15 | |
| INV | 30/06/2017 | Electricity Usage Charges 25/05/2017 to 24/06/2017 - 132 Street Lights , | 2,082.15 | |
| INV | 30/06/2017 | Electricity Usage Charges 29/04/2017 to 28/06/2017 - 5 Glyde Street , | 57.20 | |
| INV | 30/06/2017 | Electricity Usage Charges 03/05/2017 to 28/06/2017 - 50 Carter Street , | 116.90 | |
| INV | 30/06/2017 | Electricity Usage Charges 03/05/2017 to 28/06/2017 - Medical Centre | 1,664.85 | |
| INV | 30/06/2017 | Electricity Usage Charges, Electricity Usage Charges 03/05/2017 to | 44.20 | |
| INV | 30/06/2017 | Electricity Usage Charges 09/05/2017 to 30/07/2017 - Duffy's Store | 31.45 | |
| | | Telstra | | |
| 11398 | 21/07/2017 | Monthly Account | | 524.04 |
| INV | 05/07/2017 | Mobile Phone Usage 05/07/17 to 04/08/17 - 0407 981 659 \$81.66, 0448 | 524.04 | |
| | | Three Springs Engineering | | |
| 11399 | 21/07/2017 | Contractor | | 347.00 |
| INV P12/68 | 09/05/2017 | 1 x.5 mtr 500mm 5" Flex for Western Star Prime mover TS5003, 2 x 5" | 231.00 | |
| INV J3630 | 16/05/2017 | Make up 5/8 " Joiner for Hydraulic Oil Line for TS5009 Backhoe | 50.00 | |
| INV J3636 | 21/06/2017 | Make Hinge for Tailgate on TS5010 | 66.00 | |
| | | Australian Services Union (A.S.U.) | | |
| EFT13786 | 21/07/2017 | Payroll deductions | | 26.35 |
| INV | 11/07/2017 | Payroll Deduction for 11/07/2017 | 26.35 | |
| | | C.A. Garrity & L.J. Turner T/as Arrino Earthmoving | | |
| EFT13787 | 21/07/2017 | Contractor | | 995.50 |
| INV 321 | 26/06/2017 | 01/06/2017 and 06/06/2017 Excavator Hire - Locate water leak in | 995.50 | |
| | | BOC Gases | | |
| EFT13788 | 21/07/2017 | Monthly Account | | 55.18 |
| INV | 28/06/2017 | Daily Cylinder Tracking 29/05/2017 to 27/06/2017 - Oxygen Industrial | 55.18 | |
| | | Office Max Australia Limited | | |
| EFT13789 | 21/07/2017 | Stationery Order | | 457.74 |
| INV | 06/07/2017 | Rexel Stella 520e Staple Cartridge, 5000 Staples for Stella 30 Code: | 457.74 | |
| | | Child Support Agency | | |
| EFT13790 | 21/07/2017 | Payroll deductions | | 556.12 |
| INV | 11/07/2017 | Payroll Deduction for 11/07/2017 | 556.12 | |
| | | Courier Australia | | |
| EFT13791 | 21/07/2017 | Freight Account Various | | 175.13 |
| INV 0320 | 30/06/2017 | Freight from Telstra to Doctors House Three Springs- Modem 20/06/17, | 20.62 | |
| INV 0322 | 07/07/2017 | Freight from Staples to Office, Cleaning Products, Freight from Staples to | 34.79 | |
| INV 0321 | 07/07/2017 | Freight from Westrac to Three Springs. Parts Filter & Tips., Freight from | 119.72 | |
| | | Cunninghams Ag Services | | |
| EFT13792 | 21/07/2017 | Monthly Account | | 207.92 |
| INV 190418 | 18/07/2017 | Supply 2 x clamps (40-64mm Hose Clamp) Farmall Tractor, Supply 1 x | 207.92 | |
| | | Shire of Coorow | | |
| EFT13793 | 21/07/2017 | Resource Sharing- Manager of Regulatory Services June 2017 | | 770.00 |
| INV 8254 | 30/06/2017 | Resource Sharing- Manager of Regulatory Services June 2017- Thorpe | 770.00 | |
| | | Staples Australia Pty Limited | | |
| EFT13794 | 21/07/2017 | Meterplan Charges | | 1,187.21 |
| INV | 27/06/2017 | Meterplan Charge MPC5502A 20/05/2017 - 20/06/2017 5789 Color | 993.22 | |
| INV | 07/07/2017 | Oates Duraclean 400G Premium Textile Mop Head Blue, Product Code: | 193.99 | |
| | | Choices Flooring Geraldton | | |
| EFT13795 | 21/07/2017 | Contractor | | 2,600.00 |
| INV 300138 | 30/06/2017 | Supply and Install Resilient Atlantic Silk Oak 973M to 19 Gooch Street | 2,400.00 | |
| INV 300139 | 30/06/2017 | Supply only Roller Blind for 5 Howard Place | 200.00 | |
| | | City of Lights | | |
| EFT13796 | 21/07/2017 | 6 Monthly Web Site Management Fee | | 198.00 |

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Time: 4:27:12PM

Shire of THREE SPRINGS
Statement of Payments for the Month of June 2017

USER: Donna Newton
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| Cheque /EFT No | Date | Name Invoice Description | INV Amount | Amount |
|---------------------------|-------------|---|-------------------|---------------|
| | | City of Lights | | |
| INV | 10/07/2017 | 6 Monthly - Ongoing Maintenance of Joomla Content Management | 198.00 | |
| | | Catwest Pty Ltd | | |
| EFT13797 | 21/07/2017 | Contractor | | 23,658.80 |
| INV | 29/06/2017 | Supply and lay 480 square metres AC14 @ 50mm thick asphalt 60T, | 23,658.80 | |
| | | Castledex Pty Ltd | | |
| EFT13798 | 21/07/2017 | Compactus File Folders and Labels | | 266.83 |
| INV | 11/07/2017 | Compactus Standard Fullvue® File Reorder Code: 165720 Dimensions | 266.83 | |
| | | Eneabba Smash Repairs | | |
| EFT13799 | 21/07/2017 | Insurance Excess OTS | | 300.00 |
| INV | 03/07/2017 | Vehicle: Holden Calais Rego: OTS- Excess on Insurance Claim # | 300.00 | |
| | | Geraldton Fuel Company Pty Ltd (Refuel Australia) | | |
| EFT13800 | 21/07/2017 | Monthly Account | | 10,004.50 |
| INV | 06/07/2017 | 3358-220- Caltex Super GT-f 5W-30 20ltre Drum (10 litres used), | 187.00 | |
| INV | 06/07/2017 | Product code (429) - Ultra L/Sulphur Diesel 8,500 Litres @ \$1.550, | 9,817.50 | |
| | | Rowe Group | | |
| EFT13801 | 21/07/2017 | Professional Services | | 1,361.25 |
| INV | 09/07/2017 | General advice, detailed assessment and assistance with consultation - | 536.25 | |
| INV | 30/06/2017 | General advice, detailed assessment and assistance with consultation - | 825.00 | |
| | | Great Southern Fuel Supplies | | |
| EFT13802 | 21/07/2017 | Monthly Account | | 245.12 |
| INV JUNE | 30/06/2017 | 12/06/2017 - Diesel Fuel 69.86 Ltrs for TS5001 (WS), 04/06/2017 - ULP | 245.12 | |
| | | Health Insurance Fund (HIF) of WA (Inc) | | |
| EFT13803 | 21/07/2017 | Payroll deductions | | 112.45 |
| INV | 11/07/2017 | Payroll Deduction for 11/07/2017 | 112.45 | |
| | | IT Vision Australia Pty Ltd | | |
| EFT13804 | 21/07/2017 | Annual Renewal | | 26,973.10 |
| INV 28137 | 01/07/2017 | Annual Licence Fee (ALF) IT Vision Software System x 1 to 30/06/2018 | 26,973.10 | |
| | | Institute of Public Works Engineering Australia Limited (IPWEA) | | |
| EFT13805 | 21/07/2017 | Annual Subscription | | 792.00 |
| INV | 01/07/2017 | Annual NAMS Plus Subscription Fee (01/07/2017 to 30/06/2018) | 792.00 | |
| | | Landgate Valuations | | |
| EFT13806 | 21/07/2017 | Valuations | | 436.10 |
| INV | 28/06/2017 | Rural UV's Chargeable Schedule:R2017/5 Date 13/05/2017 to | 79.90 | |
| INV | 22/06/2017 | Consolidated Mining Tenement Roll | 356.20 | |
| | | Leeman Plumbing & Excavation | | |
| EFT13807 | 21/07/2017 | Contractor | | 1,069.82 |
| INV | 21/06/2017 | Standpipe RPZ Valve Testing - Arrino (No Strainer), Nebru (No | 1,069.82 | |
| | | LGISWA Liability | | |
| EFT13808 | 21/07/2017 | Annual Insurance | | 8,424.45 |
| INV | 12/07/2017 | LGIS Bushfire Cover 30/06/2017 to 30/06/2018 | 4,928.00 | |
| INV | 12/07/2017 | Annual Insurance, Annual Crime Insurance (Replaces Fidelity Guarantee | 1,587.30 | |
| INV | 12/07/2017 | LGIS Liability Cover (2nd Instalment) 30/06/2017 to 30/06/2018 (60% | 5,755.37 | |
| INV | 06/07/2017 | 2017/2018 Scheme Membership Contributions Credit First Instalment | -3,846.22 | |
| | | LGISWA Workcare | | |
| EFT13809 | 21/07/2017 | Annual Insurance | | 19,343.04 |
| INV | 12/07/2017 | LGIS Workcare Insurance (1st Instalment) 30/06/2017 to 30/06/2018 | 19,343.04 | |
| | | LGIS Insurance Broking | | |
| EFT13810 | 21/07/2017 | Annual Insurance | | 11,426.80 |
| INV | 04/07/2017 | Travel Insurance 30/06/2017 to 30/06/2018 - 20% (Previously formed | 825.00 | |
| INV | 04/07/2017 | Management Liability 30/06/2017 to 30/06/2018 - 47.5% (Replaces and | 8,759.30 | |
| INV | 04/07/2017 | Marine Cargo Insurance (Transport Insurance) 30/06/2017 to 30/06/2018, | 275.00 | |
| INV | 04/07/2017 | Personal Accident Insurance 30/06/2017 to 30/06/2018 (80% of \$374.00), | 467.50 | |
| INV | 04/07/2017 | Cyber Liability 30/06/2017 to 30/06/2018 | 1,100.00 | |

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Time: 4:27:12PM

Shire of THREE SPRINGS
Statement of Payments for the Month of June 2017

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| Cheque /EFT No | Date | Name Invoice Description | INV Amount | Amount |
|---|-------------|---|-------------------|---------------|
| Vidguard Security Systems | | | | |
| EFT13811 | 21/07/2017 | Security Monitoring Fees | | 283.50 |
| INV | 01/07/2017 | Monitoring Fees \$105.00, Unlimited Guard Fees Maintenance Included | 148.50 | |
| INV | 01/07/2017 | Monitoring Fees, \$92.73, Unlimited Guard Fees, Maintenance Included | 135.00 | |
| Perfect Computer Solutions Pty Ltd | | | | |
| EFT13812 | 21/07/2017 | Computer and IT Services | | 1,360.00 |
| INV 22599 | 30/06/2017 | Monthly fee for Daily Monitoring, Management and resolution of | 85.00 | |
| INV 22653 | 14/07/2017 | 3/7/2017 - Admin - They were not able to login to NAB and outlook | 255.00 | |
| INV 22654 | 14/07/2017 | Medical Centre - 3/7/2017 - Medical center need a port forward for email. | 127.50 | |
| INV 22644 | 30/06/2017 | 22/6/2017 - Assist with CEO not able to get an attachment from a certain | 680.00 | |
| INV 22645 | 30/06/2017 | Medical Centre - 20/06/2017 - Setup router for Doctor's home, 29/6/2017 | 212.50 | |
| Dudawa Haulage | | | | |
| EFT13813 | 21/07/2017 | Contractor | | 400.00 |
| INV | 30/06/2017 | Relocate Multi tyre roller to Beekeeper Road 09/06/2017 | 400.00 | |
| Rural Health West | | | | |
| EFT13814 | 21/07/2017 | Annual Membership | | 100.00 |
| INV ORG47 | 01/07/2017 | Rural Health West Annual Organisational Membership renewal for the | 100.00 | |
| RAMM Software Pty Ltd | | | | |
| EFT13815 | 21/07/2017 | Training | | 764.50 |
| INV 0107 | 26/06/2017 | Training in the use of RAMM software for Joe Clifford | 764.50 | |
| State Library of Western Australia | | | | |
| EFT13816 | 21/07/2017 | Better Beginnings Program 2017/2018 | | 49.50 |
| INV | 11/07/2017 | Better Beginnings Program 2017/2018 - Based on the Annual Birth | 49.50 | |
| Sweetman's Ampol Cafe | | | | |
| EFT13817 | 21/07/2017 | Catering | | 49.00 |
| INV 82 | 28/06/2017 | Tray of Sandwiches- Tidy Towns Judgement day (CAG) | 49.00 | |
| Steve's Transportables | | | | |
| EFT13818 | 21/07/2017 | Contractor | | 28,600.00 |
| INV 2575 | 21/06/2017 | Supply one New 6x3m Transportable Building for Archive Storage, | 28,600.00 | |
| Three Springs IGA | | | | |
| EFT13819 | 21/07/2017 | Monthly IGA Account | | 347.23 |
| INV JUNE | 30/06/2017 | Allens Jaffas Choc 200gm, Allens Party Retro Mix 190gm , , Starburst | 347.23 | |
| Truckline | | | | |
| EFT13820 | 21/07/2017 | Monthly Account | | 220.00 |
| INV 6002671 | 04/07/2017 | 1 x Hubodometer Data Trac Pro Programmable @ \$120.00 Serial | 220.00 | |
| Three Springs Rural Services | | | | |
| EFT13821 | 21/07/2017 | Monthly Account | | 845.47 |
| INV 37251 | 06/07/2017 | 1 x Bag of Rapid Set - Repairs to Kadathinni Units Rear Fence | 10.00 | |
| INV 36261 | 12/05/2017 | S80D26R- Battery AC Delco S80D26R, SP20440- Socket Set Rails 1/4" | 234.95 | |
| INV 36912 | 28/06/2017 | S57220, AC Delco Battery, YCL200F, Camlock NYglas Type F 50mm | 361.95 | |
| INV 37209 | 04/07/2017 | 90423200- Nipple Reducing 1" x 3/4" Threaded Poly | 1.82 | |
| INV 37232 | 05/07/2017 | 688960- Spot Marking All Colours 350g | 9.42 | |
| INV 37208 | 04/07/2017 | 95502400- Non Return Valve 1 1/4 Threaded- Returned & Refunded, | -9.08 | |
| INV 36274 | 15/05/2017 | Rapidset Concrete 20KG Dgray for Wildflower Signs, Frontier Icekeg | 219.95 | |
| INV 36899 | 17/06/2017 | 3/4" DR 6PT SAE Deep Impact Socket 1-1/2" (Credit for this item on CN | 48.60 | |
| INV 36913 | 19/06/2017 | Credit for 3/4" DR 6PT SAE Deep Impact Socket 1-1/2" (Invoice for this | -48.60 | |
| INV 37299 | 10/07/2017 | Clamp 22-38 Part Stainless - Red - Water Feature, Hose Clear Tubing | 16.46 | |
| Three Springs Medical | | | | |
| EFT13822 | 21/07/2017 | Pre-Employment Medical | | 403.90 |
| INV | 04/07/2017 | Pre-Employment Medical for Community Development Officer - Melissa | 120.00 | |
| INV | 18/07/2017 | Pre-Employment Medical for Plant Operator/General Hand Steven | 283.90 | |
| Traffic Safety Consultants Pty Ltd | | | | |
| EFT13823 | 21/07/2017 | Contractor | | 2,750.00 |
| INV 0672 | 30/06/2017 | Safety Audit Midlands Road intersection through Arrino townsite | 2,750.00 | |
| Van't Veer Services | | | | |
| EFT13824 | 21/07/2017 | Monthly Account | | 98.88 |

Date: 02/08/2017
Time: 4:27:12PM

Shire of THREE SPRINGS
Statement of Payments for the Month of June 2017

USER: Donna Newton
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| Cheque /EFT No | Date | Name Invoice Description | INV Amount | Amount |
|---|-------------|--|-------------------|---------------|
| Van't Veer Services | | | | |
| INV 627 | 30/06/2017 | Oversize 1kg parcel- 06/06/17 0-500g parcel- 07/06/17 underpaid article- | 98.88 | |
| Westrac Pty Ltd | | | | |
| EFT13825 | 21/07/2017 | Parts Account | | 999.40 |
| INV PI | 05/07/2017 | 299-8229- Filter AS-FU Part Type-S, 462-1171- Filter- Lube Part | 102.56 | |
| INV PI | 05/07/2017 | 475-5468- Tip-Extra DU Part Type S, 214-7636- Arm As Part Type S | 896.84 | |
| WA Treasury Corporation | | | | |
| EFT13826 | 21/07/2017 | Government Guarantee Fee for Period Ending 30 June 2017 | | 1,068.42 |
| INV GFEE | 30/06/2017 | Government Guarantee Fee for Period Ending 30 June 2017 - Loan 156 | 1,068.42 | |
| IT Vision User Group (Inc.) | | | | |
| EFT13827 | 21/07/2017 | Annual Subscriptions | | 715.00 |
| INV | 04/07/2017 | IT Vision User Group Subscriptions 2017/2018 | 715.00 | |
| WA Local Government Association (WALGA) | | | | |
| EFT13828 | 21/07/2017 | Annual WALGA Subscriptions 01/07/2017 to 30/06/2018 | | 16,206.32 |
| INV | 05/07/2017 | Banners in the Terrace - canvas banner travel case | 90.00 | |
| INV | 11/07/2017 | Membership/ Association Membership WALGA Membership | 16,116.32 | |
| WCC Electrical & Air Conditioning | | | | |
| EFT13829 | 21/07/2017 | Contractor | | 648.07 |
| INV | 22/06/2017 | Replacement of Motion Sensor for Toilet Entry, 1x Clipsal motion | 362.62 | |
| INV | 29/06/2017 | Replace Motion Sensor in Male Toilets includes 1 x Clipsal Motion | 285.45 | |
| Wright Express Australia Pty Ltd (Puma Card) | | | | |
| EFT13830 | 21/07/2017 | Monthly CESM Fuel Card Account | | 2.50 |
| INV | 30/06/2017 | Card Fee for June 2017 | 2.50 | |
| Wallis Computer Solutions | | | | |
| EFT13831 | 21/07/2017 | Medical Centre Computer and IT Services | | 1,111.83 |
| INV 14526 | 30/06/2017 | Three Springs Medical Centre - 3.05 Hours - Internet/Emails not working | 375.93 | |
| INV 14525 | 30/06/2017 | Medical Centre - 5.4 Hours - VPN to three springs not working - Fri | 735.90 | |
| Building Commission | | | | |
| EFT13832 | 28/07/2017 | BRB Levy Collection for the Month of March 2017 | | 56.65 |
| INV BRB | 24/03/2017 | BRB Levy - B/L 1/17 33 Christie Street | 56.65 | |
| Department Of Transport - Daily Licensing | | | | |
| EFT13833 | 31/07/2017 | POLICE LICENSING PAYMENTS FOR JULY 2017 | | 16,318.40 |
| INV T1 | 31/07/2017 | POLICE LICENSING 29/06/2017, POLICE LICENSING 30/06/2017, | 16,318.40 | |
| iiNet Limited | | | | |
| DD10918.1 | 01/07/2017 | Medical Centre Monthly Account | | 54.95 |
| INV | 01/07/2017 | 10 ADSL 1 SP-10 User Name northmidlands1@westnet.com.au for | 54.95 | |
| Westnet Pty Ltd | | | | |
| DD10918.2 | 01/07/2017 | Annual Account | | 209.95 |
| INV | 01/07/2017 | Annual Charge for Dialup Essential service | 209.95 | |
| SG Fleet Pty Ltd | | | | |
| DD10919.1 | 15/07/2017 | CESM Vehicle Lease | | 1,649.46 |
| INV | 01/07/2017 | Lease for CESM Vehicle - Ford Ranger PX MY14 (1/15) 3.2 TDCi XL | 1,649.46 | |
| Commander Australia | | | | |
| DD10920.1 | 11/07/2017 | Monthly Account | | 46.92 |
| INV | 07/07/2017 | Commander Contract (System Rental) 16/07/2017 to 15/08/2017 - Depot | 46.92 | |
| WA Super | | | | |
| DD10923.1 | 11/07/2017 | Payroll deductions | | 4,175.95 |
| INV SUPER | 11/07/2017 | Super. for 11/07/2017 | 2,986.74 | |
| INV | 11/07/2017 | Payroll Deduction for 11/07/2017 | 37.07 | |
| INV | 11/07/2017 | | 148.30 | |
| INV | 11/07/2017 | Payroll Deduction for 11/07/2017 | 296.15 | |
| INV | 11/07/2017 | Payroll Deduction for 11/07/2017 | 207.69 | |
| INV | 11/07/2017 | Payroll Deduction for 11/07/2017 | 500.00 | |
| Australian Super | | | | |
| DD10923.2 | 11/07/2017 | Superannuation contributions | | 418.48 |
| INV | 11/07/2017 | Payroll Deduction for 11/07/2017 | 96.87 | |

Date: 02/08/2017
Time: 4:27:12PM

Shire of THREE SPRINGS
Statement of Payments for the Month of June 2017

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| Cheque /EFT No | Date | Name Invoice Description | INV Amount | Amount |
|---------------------------|-------------|---|-------------------|---------------|
| | | Australian Super | | |
| INV SUPER | 11/07/2017 | Super. for 11/07/2017 | 321.61 | |
| | | Concept One the Industry Superannuation Fund | | |
| DD10923.3 | 11/07/2017 | Superannuation contributions | | 139.36 |
| INV SUPER | 11/07/2017 | Super. for 11/07/2017 | 139.36 | |
| | | The Trustee for Every Superannuation Fund | | |
| DD10923.4 | 11/07/2017 | Superannuation contributions | | 231.47 |
| INV SUPER | 11/07/2017 | Super. for 11/07/2017 | 231.47 | |
| | | Cbus Super | | |
| DD10923.5 | 11/07/2017 | Superannuation contributions | | 176.10 |
| INV SUPER | 11/07/2017 | Super. for 11/07/2017 | 176.10 | |
| | | Sunsuper Superannuation Fund | | |
| DD10923.6 | 11/07/2017 | Superannuation contributions | | 192.48 |
| INV SUPER | 11/07/2017 | Super. for 11/07/2017 | 192.48 | |
| | | WA Super | | |
| DD10936.1 | 25/07/2017 | Payroll deductions | | 4,413.45 |
| INV SUPER | 25/07/2017 | Super. for 25/07/2017 | 3,224.24 | |
| INV | 25/07/2017 | Payroll Deduction for 25/07/2017 | 37.07 | |
| INV | 25/07/2017 | | 148.30 | |
| INV | 25/07/2017 | Payroll Deduction for 25/07/2017 | 296.15 | |
| INV | 25/07/2017 | Payroll Deduction for 25/07/2017 | 207.69 | |
| INV | 25/07/2017 | Payroll Deduction for 25/07/2017 | 500.00 | |
| | | Australian Super | | |
| DD10936.2 | 25/07/2017 | Superannuation contributions | | 416.93 |
| INV | 25/07/2017 | Payroll Deduction for 25/07/2017 | 96.87 | |
| INV SUPER | 25/07/2017 | Super. for 25/07/2017 | 320.06 | |
| | | Concept One the Industry Superannuation Fund | | |
| DD10936.3 | 25/07/2017 | Superannuation contributions | | 139.36 |
| INV SUPER | 25/07/2017 | Super. for 25/07/2017 | 139.36 | |
| | | The Trustee for Every Superannuation Fund | | |
| DD10936.4 | 25/07/2017 | Superannuation contributions | | 231.47 |
| INV SUPER | 25/07/2017 | Super. for 25/07/2017 | 231.47 | |
| | | Cbus Super | | |
| DD10936.5 | 25/07/2017 | Superannuation contributions | | 176.10 |
| INV SUPER | 25/07/2017 | Super. for 25/07/2017 | 176.10 | |
| | | Sunsuper Superannuation Fund | | |
| DD10936.6 | 25/07/2017 | Superannuation contributions | | 192.48 |
| INV SUPER | 25/07/2017 | Super. for 25/07/2017 | 192.48 | |
| | | National Mastercard | | |
| DD10941.1 | 25/07/2017 | Monthly Credit Card Account | | 997.75 |
| INV JULY | 20/07/2017 | Wardrobe Carriage and Roller for 50 Carter Street, Indian Ocean Hotel - | 997.75 | |

REPORT TOTALS

| Bank Code | Bank Name | TOTAL |
|------------------|------------------|-------------------|
| L | POLICE LICENSING | 16,318.40 |
| M | MUNICIPAL BANK | 187,818.13 |
| T | TRUST BANK | 56.65 |
| TOTAL | | 204,193.18 |

National Business Visa Card

21 June, 2017 to 20 July, 2017

Chief Executive Officer

| | | |
|--|-----------|---------------|
| Wardrobe Door Carriage & Roller 50 Carter St | \$ | 25.55 |
| Accommodation for Licensing Training 9th to 14th July | \$ | 380.00 |
| Pre-Employment Medical for Plant Operator (to Be Reimbursed) | \$ | 425.70 |
| Registration for Industriail Relations Workshop - CEO | \$ | 148.50 |
| | \$ | 979.75 |

Deputy Chief Executive Officer

| | | |
|--------------|-----------|--------------|
| Nil | \$ | - |
| | \$ | - |
| Bank Charges | \$ | 18.00 |
| | \$ | 18.00 |

Total Direct Debit Payment made on 25/07/2017 **\$ 997.75**

Police Licensing

Direct Debits from Trust Account

1 July, 2017 to 31 July, 2017

| | | |
|-------------------------|-----------|------------------|
| Monday, 3 July 2017 | \$ | 330.75 |
| Tuesday, 4 July 2017 | \$ | 1,792.85 |
| Wednesday, 5 July 2017 | \$ | 146.85 |
| Thursday, 6 July 2017 | \$ | 88.50 |
| Friday, 7 July 2017 | \$ | 1,429.35 |
| Monday, 10 July 2017 | \$ | 491.30 |
| Tuesday, 11 July 2017 | \$ | 3,396.70 |
| Wednesday, 12 July 2017 | \$ | 1,282.70 |
| Thursday, 13 July 2017 | \$ | 765.20 |
| Friday, 14 July 2017 | \$ | 466.15 |
| Monday, 17 July 2017 | \$ | 502.95 |
| Tuesday, 18 July 2017 | \$ | 1,235.05 |
| Wednesday, 19 July 2017 | \$ | 1,245.35 |
| Thursday, 20 July 2017 | \$ | 461.65 |
| Friday, 21 July 2017 | \$ | 133.50 |
| Monday, 24 July 2017 | \$ | 731.15 |
| Tuesday, 25 July 2017 | \$ | 523.80 |
| Wednesday, 26 July 2017 | \$ | 42.50 |
| Thursday, 27 July 2017 | \$ | 54.70 |
| Friday, 28 July 2017 | \$ | 7,216.55 |
| Monday, 31 July 2017 | \$ | 1,503.90 |
| | \$ | 23,841.45 |

Bank Fees

Direct Debits from Muni Account

1 July, 2017 to 31 July, 2017

| | | |
|---|----|---------------|
| Total direct debited from Municipal Account | \$ | 163.30 |
|---|----|---------------|

Payroll

Direct Payments from Muni Account

1 July, 2017 to 31 July, 2017

| | | |
|-------------------------|----|------------------|
| Wednesday, 12 July 2017 | \$ | 28,132.95 |
| Wednesday, 26 July 2017 | \$ | 29,627.17 |
| | \$ | 57,760.12 |

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1. ELECTED MEMBERS - Nil

11.2. STAFF - Nil

12. QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

14. TIME AND DATE OF NEXT MEETING

The Next Ordinary Council Meeting will be held on Wednesday 20th September 2017 at 1.30pm.

15. CONFIDENTIAL ITEMS

Nil

16. MEETING CLOSURE

There being no further business the Presiding Officer closed the meeting at 3.42pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: _____

Presiding Officer

Date: 02th September 2017